

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
May 21, 2013 – 7:00 p.m.

Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Pete Martino led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, and Ms. Yackey. Mr. Nagel joined the Board meeting at 7:03 p.m.
5. Additions to the Agenda: None

STUDENT RECOGNITION

Kathe Doremus recognized Jessica Newman as the April Student of the Month and Wendy Garcia as the April PeaceBuilder of the Month.

PUBLIC PARTICIPATION (Agenda Items Only)

None

REPORTS AND INFORMATION

1. Policy Series ¶8000 (Att. §B - pp. 1 - 105)
Mr. Ponce said that Policy Series ¶8000 was being brought to the Board as a report this evening, and would be brought to the June 4th Board meeting for approval at first reading. He said that any additions or edits Board members thought necessary should be sent to Pete Martino or Ruben Campos.
Pete Martino reported that Tony Molinaro and Ruben Campos had been on the committee for revisions to Policy Series ¶8000 titled “Students”. Mr. Martino pointed out some notable changes in Policy Series 8000. One change was to replace 8001 and insert 8010 which is titled “Foundations”. He said there were also changes to the excused absence policy. Mr. Martino stated that the Regional Office of Education had changed the definition of chronic truancy from 10% to 5%. He said there had been a brief discussion at the Discipline Committee regarding the electronics policy and the advent of one to one computing and how progressive changes could be made to that policy as they became necessary through the evolution of electronics. He also said there were some external policy recommendations that the district’s attorney had recommended.
Mr. Nagel said he had quite a few things to discuss. He said that a lot of the recommended changes seemed like procedure under the guise of policy. Mr. Nagel

said he would like to narrow down the policy and then have many of the items listed under procedure so that they could be changed under administrative guidance without involving the Board.

Mr. Ponce asked Mr. Martino to arrange a meeting with Mr. Nagel and Mr. Campos to review changes.

2. Director of Business Services Report

Mr. Cole reported progress on the phone system upgrade. He told the Board that he had met with the 2 finalist vendors last week and was in the process of conducting reference checks on both. Mr. Cole stated there was a \$20,000 to \$25,000 difference between the two systems and that, if references were good for both vendors, he would be bringing a recommendation for the lower priced vendor to the Board.

3. Assistant Superintendent's Report

Dr. Chambers reminded the Board of the End of the Year Brunch on June 6th. She reported that the first negotiations meeting had been held on Monday, May 20th, and that it had been very smooth and collegial. Dr. Chambers said she would discuss details in closed session.

4. Student Attendance and Discipline Reports (Att. §B - pp. 106 - 125)

Mr. Ponce reported that, as of the 2012-13 school year, attendance was being counted based on time, not on periods. He stated that April's 90.6% attendance rate would translate to 92.8% if it were based on the previous way of reporting by period, and that this year's attendance was higher than last year's. Mr. Ponce said the State is recommending the use of time for tracking attendance and that he was establishing a base line for comparison.

Mr. Ponce said that suspensions for the 2012-13 school year had been lower than last year, but that April suspensions were up.

Mr. Nagel commented that Board members were being given a lot of data on attendance and discipline. He said he would rather have less data that was more meaningful, and that the data should be moving the District toward a solution. Mr. Nagel said more time should be spent analyzing numbers.

Mr. Gunderson stated that there had been a discussion on the tardy/truancy issue in the Discipline Committee, and that parental involvement was very important in getting students to school.

Mr. Kotche commented that there were some trends that would be worth discussion. He said they should be explored to see if the increase in numbers reflected an actual trend, or were repeat offenders.

5. Future Dates

a. Regular Semi-Monthly Board of Education Meeting – June 4, 2013

b. Regular Finance Committee Meeting – To Be Announced

c. Regular Semi-Monthly Board of Education Meeting – June 18, 2013

All meetings to be held in the Administrative Conference Room of Community High School, unless otherwise noted.

Mr. Saake stated that the Finance Committee members would determine a date/time for the Finance Committee meetings.

6. President's Report

a. Board Retreat

Mr. Saake asked Board members which dates would be best for a Board Retreat, July 10 and 11 or July 22 and 23. Board members determined that July 10 and 11 would be the best dates for everyone. Mr. Saake said he would find a location for the retreat, and he asked Board members to send him suggestions for topics. He said he would work with Dr. Domeracki on a preliminary agenda.

b. Board Training

Ms. Yackey stated she would be attending the Open Meetings Act training on May 31st. Mr. Saake reminded newly elected/re-elected Board members that they must complete Professional Leadership Training within one year of being seated.

c. Committees

Mr. Saake reported that Committee assignments were rolling over, and that Committees would be one of the primary discussions at the Retreat.

7. Open Comment

Mr. Nagel and Ms. Yackey complimented WeGo Drama on the Spring Play. It was mentioned there would be a Community Forum the next evening in the Learning Resource Center.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action: None

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 11)**

Board of Education Organization Meeting – May 7, 2013

Board of Education Regular Meeting - May 7, 2013

Closed Session Board of Education Meeting – May 7, 2013

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of March 5, 2013, as listed above.

2. **DAOES Representative**
The District elects a representative each year to serve on the Board of Directors of DAOES. Traditionally, it has been the Superintendent.
RECOMMENDED MOTION: That the Board of Education appoint Dr. Douglas Domeracki to serve as its representative to the Board of Directors of DAOES for the 2013-14 school year, as shown on (Att. §B - pp. 126 - 126).

3. **Treasurer's Bond**
The District is required to provide notice of its Treasurer and Treasurer's Bond to the Regional Office of Education for filing prior to June 11, 2013. The required form is attached.
RECOMMENDED MOTION: That the Board of Education approve the "Notice of School Treasurer and Treasurer's Bond" form (Att. §B - pp. 127 - 127), and authorize its President and Secretary to sign the same.

4. **IASB Membership**
The Illinois Association of School Boards is a voluntary organization of local Boards of Education dedicated to strengthening public schools. Their mission is excellence in local school governance and support of public education.
RECOMMENDED MOTION: That the Board of Education approve membership in the IASB in the amount of \$6,995.00 as shown on (Att. §B - pp. 128 - 130).

5. **Resolution Designating Interest Earnings**
This is an annual Resolution the Board must make to signify the Board's intent as to interest income.
RECOMMENDED MOTION: That the Board of Education approve the Resolution Designating Interest Earnings for Fiscal Year 2013-14, as presented in the packet (Att. §B - pp. 131 - 131) and authorize the Secretary to certify such Resolution (Att. §B - pp. 132 - 132).

6. **Approval of Financials — (Att. §A – pp. 1 - 50)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from April 12 to May 16, 2013
 - b. Imprest Fund Statement
 - c. Treasurer's Report
 - d. Statement of Position
 - e. Financial Report
 - f. Statement of Revenue/Expenditures YTD Ending April 30, 2013
 - g. 3-Year Budget/Actual Report
 - h. Grant Reports
 - i. Cash Fund
 - j. Activity Account Fund Balance

- k. Vendor Activity Report
- l. Outstanding State Revenue Payments
- m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)

NEW BUSINESS

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 - 4)
MOTION: Mr. Kotche
SECOND: Mr. Gunderson
Mr. Nagel asked if the Division Head of Math & Science would be replaced and Dr. Chambers said that it would.
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

2. **Board Policy ¶1108 – (Roll Call)**
A revision of Policy ¶1108 is necessary to accommodate a one year term of office for President, Vice-President and Secretary for the 2013-2015 cycle. The motion and vote on May 7, 2013 constituted a first reading. Legal counsel has reviewed the revised policy.
RECOMMENDED MOTION: That the Board of Education approve on second reading revisions to Policy 1108 as shown on (Att. §B - pp. 133 - 133).
Mr. Nagel asked if Mr. Saake had talked to Attorney Boyle regarding the need to revise policy. Mr. Saake stated that this was Attorney Boyle’s recommendation.
MOTION: Mr. Kotche
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

3. **Award Paper Bid – (Roll Call)**
This year, Districts 25, 33, 34 and 94 collaborated in a process which generated one paper bid. The bid opening was held at District 33. The low bid price for plain white paper for 2013-14 is \$24.75 per case compared to \$26.15 per case last year. Colored paper for 2013-14 will be \$33.00 per case compared to \$33.43 per case last year as shown on (Att. §B - pp. 134 - 134)
RECOMMENDED MOTION: That the Board of Education accept the bids and award the plain paper to Midland at a cost not to exceed \$32,076.00 and award the colored paper to Unisource at a cost not to exceed \$211.80.
MOTION: Mr. Kotche
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

4. **Interfund Transfer – (Roll Call)**

Pursuant to discussions on the FY13 Budget, it was the desire of the Board to transfer the interest earnings from the Working Cash Fund to the Education Fund. The investment income generated in the Working Cash Fund will be approximately \$8,500.00 for FY13 (Att. §B - pp. 135 - 135). Interfund transfers require Board approval.

RECOMMENDED MOTION: That the Board of Education approve the Resolution approving the transfer of the FY13 investment income from the Working Cash Fund to the Education Fund and that Administration is hereby directed to enter said transfer prior to the end of the fiscal year 2013.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

5. **Review of Student Suspension**

RECOMMENDED MOTION: That the Board of Education uphold the Hearing Officer's ruling with no modifications.
This was moved to closed session.

OLD BUSINESS – None

PUBLIC PARTICIPATION (Any Item) - None

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 7:35 p.m. for the purpose of discussing student discipline.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education return to Open Session at 8:55 p.m.

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

1. **Review of Student Suspension**

The consensus of the Board is to not modify the ruling of the hearing officer in Case A12-13.

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 9:00 p.m. for the purpose of discussing collective negotiating matters and student discipline.

MOTION: Mr. Campos

SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education return
to Open Session at 9:24 p.m.

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be
adjourned at 9:25 p.m.

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Voice Vote 7 - 0

Gary R. Saake, President

ATTEST:

Ruben Campos, Secretary