

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
June 18, 2013 – 7:00 P.M.**

**ADMINISTRATION CONFERENCE ROOM – Entrance “H”
326 JOLIET STREET, WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

STUDENT RECOGNITION

Kathe Doremus

1. Daniel Stompor
May 2013 Student of the Month
2. Nicholas Doukas
May 2013 PeaceBuilder of the Month

RECOGNITION OF SUPERINTENDENT’S RETIREMENT

Gary Saake

PUBLIC PARTICIPATION (Agenda Items Only)

REPORTS AND INFORMATION

1. National School Board Association Conference Saake/Doremus/Campos
2. Director of Business Services Report Gordon Cole
3. Principal’s Report Moses Cheng
4. Assistant Superintendent’s Report Kim Chambers
5. Student Attendance and Discipline Reports Lalo Ponce
(Att. §B - pp. 1 - 20.)
6. Freedom of Information Act Requests Lalo Ponce
(Att. §B - pp. 21 - 36.)

7. Future Dates
 - a. Regular Semi-Monthly Board of Education Meeting – ~~July 2, 2013~~
Canceled
 - b. Regular Finance Committee Meeting – To Be Announced
 - c. Regular Semi-Monthly Board of Education Meeting – July 16, 2013All meetings to be held in the Administrative Conference Room of Community High School, unless otherwise noted.

8. Open Comment Board Members

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____

2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 7)**
Board of Education Regular Meeting - June 4, 2013
Closed Session Board of Education Meeting – June 4, 2013
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of May 21, 2013, as listed above.

2. **Approval of Financials — (Att. §A – pp. 1 - 42)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from May 17, 2013 to June 12, 2013
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position
 - e. Financial Report
 - f. Statement of Revenue/Expenditures YTD Ending May 31, 2013
 - g. 3-Year Budget/Actual Report
 - h. Grant Reports
 - i. Cash Fund
 - j. Activity Account Fund Balance

- k. Vendor Activity Report
- l. Outstanding State Revenue Payments
- m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)
- n. Budget Report

NEW BUSINESS

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table as shown on Att. §D – pp. 1 - 3 .

RECOMMENDED MOTION: That the Board of Education accept the resignation of Ralph Michalek, Maintenance, effective July 26, 2013.
2. **Prevailing Wage – (Roll Call)**
Each year the State requires districts to pay a wage of no less than the general prevailing hourly rate paid for similar jobs by all public bodies. The Law covers nearly all projects under the control of the District regardless of the source of funds. The District has annually adopted the Schedule of Prevailing Wage Rates.
RECOMMENDED MOTION: That the Board of Education adopt the DuPage County Prevailing Wage for June 2013 and approve the Resolution, Certification and Notice of Adoption as shown on Att. §B - pp. 37 - 50 .
3. **Driver’s Education Car Lease – (Roll Call)**
Over the past two years the District has leased a car for Driver’s Education from Joe Cotton Ford (Carol Stream) for \$400 per month. The lease expired at the end of May, 2013. Haggerty Ford (West Chicago) will lease a new Ford Focus for a 2 year period for \$244.94 per month. This vehicle is used both for the regular school year Driver’s Education program as well as the summer Driver’s Education program.
RECOMMENDED MOTION: That the Board of Education authorizes the lease of a 2013 Ford Focus from Haggerty Ford of West Chicago for a two year period with a monthly rate of \$244.94 per month as shown on Att. §B - pp. 51 – 51 . The administration is hereby authorized to execute the requisite agreements.
4. **Athletic Trainer Contract – (Roll Call)**
For the past three years the District has engaged the services of ATI Physical Therapy for athletic trainer services. The current agreement expires at the end of July 2013. It is administration’s recommendation to enter into a new two year agreement with ATI under the same terms and conditions and pricing of the prior agreement. The cost for the services is

\$40,000 per year. The services are outlined in schedule A of the agreement. Minimum staffing includes one certified trainer for 40 hours per week and an additional trainer for 20 hours per week.

RECOMMENDED MOTION: That the Board of Education authorizes the execution of an agreement with ATI Physical Therapy for a term commencing August 1, 2013 through July 31, 2015 for an annual fee of \$40,000 as shown on Att. §B - pp. 52 – 57.

5. **Memorandum of Understanding – Superintendent’s Contract (Roll Call)**

The MOU will clarify the intent of the Board of Education related to the retirement annuity.

RECOMMENDED MOTION: That the Board of Education approve the MOU related to the superintendent’s retirement as shown on Att. §D - pp. 4 - 5.

OLD BUSINESS - None

PUBLIC PARTICIPATION (Any item)

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

**RECOMMENDED MOTION TO
MOVE TO CLOSED SESSION**

That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.

14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with general accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

**RECOMMENDED MOTION TO
MOVE TO OPEN SESSION:**
return to Open Session at [Time].

That the Board of Education

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION: **That the Board of
Education meeting be adjourned at [Time].**