

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
July 16, 2013 – 7:00 P.M.**

**ADMINISTRATION CONFERENCE ROOM – Entrance “H”
326 JOLIET STREET, WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC PARTICIPATION (Agenda Items Only)

REPORTS AND INFORMATION

1. Coaches Evaluations Doug Mullaney
(Att. §B - pp. 1 – 4)
2. Director of Business Services Report Gordon Cole
3. Principal’s Report Moses Cheng
4. Assistant Superintendent’s Report Kim Chambers
5. Freedom of Information Act Requests Kim Chambers
(Att. §B - pp. 5 – 223)
6. Donations Received in 2012-2013 Doug Domeracki
(Att. §B - pp. 224 – 224)
7. Quarterly Outside Facility Use Report Gordon Cole
(Att. §B - pp. 225 – 227)
8. Review of Closed Session Minutes and Tapes Doug Domeracki
9. Future Dates

- a. Regular Semi-Monthly Board of Education Meeting – August 6, 2013
- b. Regular Finance Committee Meeting – To Be Announced
- c. Regular Semi-Monthly Board of Education Meeting – August 20, 2013

All meetings to be held in the Administrative Conference Room of Community High School, unless otherwise noted.

10. Board President's Report Gary Saake
11. Open Comment Board Members

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 8)**
Board of Education Regular Meeting - June 18, 2013
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting of June 18, 2013, as listed above.
2. **Resolution Reauthorizing Participation in "The Fund"**
For many years the District has utilized the services of PMA for investment management. This is formal approval to remove Superintendent Ponce and add Superintendent Domeracki. The Resolution for the Treasurer's participation in the PMA Financial Network, Inc., PMA Securities, Inc. Prudent Man Advisors, Inc. and Harris N.A. has been modified by the addition of a new Superintendent.
RECOMMENDED MOTION: That the Board of Education approve a Resolution reauthorizing participation in "The Fund" as shown on Att. §B - pp. 228 - 229 .
3. **Suspension Hearing Officer**
Annually, the Board appoints hearing officers to hear disciplinary cases involving students in Districts 33 and 94. Each District provides a hearing

officer for the other when one is needed. This may happen once or twice a year.

RECOMMENDED MOTION: That the Board of Education reappoint the Director of Human Resources at District 33, currently Dr. Barbara Clark, to serve as student discipline hearing officer for the 2013-2014 school year; authorize the Assistant Principal for Administrative Services at District 94, currently Mr. Peter Martino, to perform the same function for District 33; and authorize the use of designated legal counsel or substitute hearing officer in the event Dr. Clark is unavailable.

4. **Compliance Officer for Section 504, etc.**

Board policy also provides for the appointment of a Compliance Officer for discrimination complaints regarding Section 504 and the Americans with Disabilities Act. Such complaints may require/involve program modifications to help the student function more capably in the high school setting. Administration is recommending the Director of Student Services, currently Ms. Maura Bridges, to serve in this capacity.

RECOMMENDED MOTION: That the Board of Education appoint the Director of Student Services, currently Ms. Maura Bridges, to serve as Compliance Officer for discrimination complaints regarding Section 504 and the Americans with Disabilities Act and other related matters.

5. **Compliance Officer for Title IX**

Board policy stipulates that a Compliance Officer be appointed each year for discrimination complaints consistent with Title VII, Title IX, Sexual Harassment/Intimidation and other related matters. The Assistant Superintendent of Administrative Services, currently Dr. Kimberly Chambers, will handle adult/adult and adult/student complaints. The Deans will handle student/student complaints.

RECOMMENDED MOTION: That the Board of Education reappoint the Assistant Superintendent of Administrative Services, currently Dr. Kimberly Chambers, to serve as a Compliance Officer for adult/adult and adult/student discrimination complaints and the Deans to serve as Compliance Officers for student/student discrimination complaints regarding Title VII, Title IX; Student Sex Equity; Sex Discrimination; Sexual Harassment/Intimidation; and related matters.

6. **Approval of Financials — (Att. §A – pp. 1 - 56)**

a. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from June 13, 2013 to June 30, 2013 and from July 1, 2013 to July 10, 2013.

b. Imprest Fund Statement

c. Treasurer's Report

- d. Statement of Position
- e. Financial Report
- f. Statement of Revenue/Expenditures YTD Ending June 30, 2013
- g. 3-Year Budget/Actual Report
- h. Grant Reports
- i. Cash Fund
- j. Activity Account Fund Balance
- k. Vendor Activity Report
- l. Outstanding State Revenue Payments
- m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)
- n. Budget Report

CONSENT AGENDA APPROVAL

NEW BUSINESS

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table as shown on Att. §D – pp. 1 - 6.

RECOMMENDED MOTION: That the Board of Education accept the resignation of Eric Lasky, Teacher in the Math/Science Division, effective July 3, 2013 and Louis Kermend, Teacher in the Special Education Division, effective July 11, 2013.
2. **Tentative 2013-2014 School Budget – (Roll Call)**
The Tentative Budget includes a summary of all funds. It also includes historical data. The budget must be on public display for thirty (30) days, at the end of which a public hearing will be held.
RECOMMENDED MOTION: That the Board of Education authorize the administration to advertise the tentative budget as shown on Att. §B - pp. 230 - 237 for the 2013-2014 school year, effective July 17, 2013; place the budget on public display for thirty (30) days; schedule a public hearing for September 3, 2013; and present the proposed balanced budget for adoption following the public hearing.
3. **Board Policy Series ¶8000 – (Roll Call)**
Board Policy Series ¶8000 has been reviewed by members of the Board of Education, administration and the District’s Attorney.
RECOMMENDED MOTION: That the Board of Education approve on 1st Reading Policy Series ¶8000, Students, as shown on Att. §B - pp. 238 - 333
4. **Athletic Trainer Contract – (Roll Call)**
For the past three years the District has engaged the services of ATI Physical Therapy for athletic trainer services. The current agreement

expires at the end of July 2013. It is administration's recommendation to enter into a new two year agreement with ATI under the same terms and conditions and pricing of the prior agreement. The cost for the services is \$40,000 per year. The services are outlined in schedule A of the agreement. Minimum staffing includes one certified trainer for 40 hours per week and an additional trainer for 20 hours per week.

RECOMMENDED MOTION: That the Board of Education authorizes the execution of an agreement with ATI Physical Therapy for a term commencing August 1, 2013 through July 31, 2015 for an annual fee of \$40,000 as shown on Att. §B - pp. 334 - 340 .

5. **Memorandum of Understanding – Secondary Evaluator**

During the 2012-2013 School Year, the Board of Education and West Chicago High School Teachers' Association, Inc. entered into a one-year Memorandum of Understanding which amended the Evaluation Plan to make evaluations by secondary evaluators informal (unwritten). Teachers had the option of opting-in by completing a form indicating that they would prefer formal (written) evaluations by secondary evaluators. The Evaluation Committee discussed last year's MOU at length and determined to recommend to the Board and the Association an updated MOU for 2013-2014 school year as shown on Att. §B - pp. 341 - 343 .

RECOMMENDED MOTION: That the Board approve the *Secondary Evaluator Duties for the 2013-2014 School Year Only* Memorandum of Understanding with the WCHSTA, Inc. effective for the 2013-2014 school year.

OLD BUSINESS - None

PUBLIC PARTICIPATION (Any item)

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

**RECOMMENDED MOTION TO
MOVE TO CLOSED SESSION**

That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.

7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with general accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

**RECOMMENDED MOTION TO
MOVE TO OPEN SESSION:**
return to Open Session at [Time].

That the Board of Education

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION: **That the Board of
Education meeting be adjourned at [Time].**