

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
August 20, 2013 – 7:00 p.m.
Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Moses Cheng led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche and Ms. Yackey. Mr. Nagel arrived at 7:03 p.m.
5. Additions to the Agenda: None

PUBLIC PARTICIPATION (Agenda Items Only)

None

REPORTS AND INFORMATION

1. Director of Business Services Report
Mr. Cole stated he had nothing to report.
2. Principal’s Report
Dr. Cheng reported that student attendance was expected to be approximately the same as 2012-13.
Dr. Cheng stated that the new security contract with Andy Frain would be a cost savings to the District and that the savings could be used to replace unpaid Division Heads with paid teachers for lunch duty coverage.
Dr. Cheng then told Board members that the ACT report of scores included the scores of students who received extended time accommodations which resulted in a drop in overall scores.
3. Freedom of Information Act Requests
Dr. Domeracki reported that one Freedom of Information Act request had been received since the last Board meeting.
4. Board President’s Report
 - Committee Assignments
Mr. Saake distributed a projected schedule of Board members’ Committee Assignments for school years 2013-2015. Board members discussed the logistics of the committee meetings and the possibility of eliminating one Board meeting during months when the agendas were light.

5. Open Comments

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

Items Removed from Consent Agenda for Separate Action:

1. **Approval of Minutes — (Att. §C – pp. 1 - 4)**

Regular Board of Education Meeting –

August 6, 2013

Closed Session Board of Education Meeting –

August 6, 2013

(at table)

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings August 6, 2013, as listed above.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Ayes: Campos, Doremus, Kotche, Nagel, Saake, Yackey

Nays: None

Abstain: Gunderson

Motion Carried 6 – 0, 1 Abstain

2. **Approval of Financials — (Att. §A – pp. 1 – 39)**

a. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from July 11, 2013 to August 14, 2013.

b. Imprest Fund Statement

c. Treasurer's Report

d. Statement of Position

e. Financial Report

f. Statement of Revenue/Expenditures YTD Ending July 31, 2013

g. 3-Year Budget/Actual Report

h. Grant Reports

i. Cash Fund

j. Activity Account Fund Balance

k. Vendor Activity Report

l. Outstanding State Revenue Payments

m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)

RECOMMENDED MOTION: That the Board of Education approve the Financial expenditures as shown above.

MOTION: Mr. Gunderson

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

NEW BUSINESS

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 10).
MOTION: Ms. Doremus
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

RECOMMENDED MOTION: That the Board of Education accept the resignation of Nick Dalo, Teacher in the Special Education Division, effective August 14, 2013.
MOTION: Mr. Gunderson
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 - 0
2. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**
The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on August 6, 2013.
RECOMMENDED MOTION: That the Board of Education approve the report on the review of closed session minutes, as presented, by Mr. Campos, and Mr. Nagel. (Att. §B - pp. 3 – 3)
MOTION: Mr. Campos
SECOND: Mr. Nagel
VOTE: Unanimous Approval on Roll Call Vote 7 - 0
3. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**
The Legislature requires that closed session meetings of Boards of Education be audio taped and those tapes retained for a period of 18 months. Boards may destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio tapes twice a year in conjunction with the semi-annual review of closed session minutes.
RECOMMENDED MOTION: That the Board of Education approve the destruction of audio tapes of closed session Board of Education meetings made prior to December 20, 2011.
MOTION: Mr. Gunderson
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 7 - 0
4. **Security Contract – (Roll Call)**
Last year the District changed security firms from Andy Frain to PerMar Security. A one year agreement was entered into. For the 2012-13 school year the cost of services was \$95,200. For the 2013-14 school year quotes were received from three firms for services.
The quotes received were slightly lower than last year's rates.

Based on the level of service that we have experienced and the quotes received, administration is recommending entering into a one year agreement with Andy Frain Services.

RECOMMENDED MOTION: That the Board of Education approve a one year contract with Andy Frain Services (Att. §B - pp. 4 – 14).

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

OLD BUSINESS - None

PUBLIC PARTICIPATION - None

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 7:47 p.m. for the purpose of discussing collective negotiating matters.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 7:54 p.m.

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Voice Vote 7 – 0

Gary R. Saake, President

ATTEST:

Ruben O. Campos. Secretary