

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
August 20, 2013 – 7:00 P.M.**

**ADMINISTRATION CONFERENCE ROOM – Entrance “H”
326 JOLIET STREET, WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC PARTICIPATION (Agenda Items Only)

REPORTS AND INFORMATION

- | | | |
|----|--|----------------|
| 1. | Director of Business Services Report | Gordon Cole |
| 2. | Principal’s Report | Moses Cheng |
| 3. | Freedom of Information Act Requests
(Att. §B - pp. <u>1 – 2</u>) | Doug Domeracki |
| 4. | Board President’s Report
• Committee Assignments | Gary Saake |
| 5. | Open Comments | Board Members |

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 4)**
Regular Board of Education Meeting – August 6, 2013
Closed Session Board of Education Meeting – August 6, 2013
(at table)

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings August 6, 2013, as listed above.

2. **Approval of Financials — (Att. §A – pp. 1 – 39)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from July 11, 2013 to August 14, 2013.
 - b. Imprest Fund Statement
 - c. Treasurer's Report
 - d. Statement of Position
 - e. Financial Report
 - f. Statement of Revenue/Expenditures YTD Ending July 31, 2013
 - g. 3-Year Budget/Actual Report
 - h. Grant Reports
 - i. Cash Fund
 - j. Activity Account Fund Balance
 - k. Vendor Activity Report
 - l. Outstanding State Revenue Payments
 - m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)

NEW BUSINESS

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 10).

RECOMMENDED MOTION: That the Board of Education accept the resignation of Nick Dalo, Teacher in the Special Education Division, effective August 14, 2013.

2. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**
The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on August 6, 2013.

RECOMMENDED MOTION: That the Board of Education approve the report on the review of closed session minutes, as presented, by Mr. Campos, and Mr. Nagel. (Att. §B - pp. 3 – 3)

3. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**
The Legislature requires that closed session meetings of Boards of Education be audio taped and those tapes retained for a period of 18 months. Boards may destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio tapes twice a year in conjunction with the semi-annual review of closed session minutes.

RECOMMENDED MOTION: That the Board of Education approve the destruction of audio tapes of closed session Board of Education meetings made prior to December 20, 2011.

4. **Security Contract – (Roll Call)**
Last year the District changed security firms from Andy Frain to PerMar Security. A one year agreement was entered into. For the 2012-13 school year the cost of services was \$95,200. For the 2013-14 school year quotes were received from three firms for services.
The quotes received were slightly lower than last year's rates. Based on the level of service that we have experienced and the quotes received, administration is recommending entering into a one year agreement with Andy Frain Services.

RECOMMENDED MOTION: That the Board of Education approve a one year contract with Andy Frain Services (Att. §B - pp. 4 – 14).

OLD BUSINESS

PUBLIC PARTICIPATION (Any item)

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO

MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.

4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

RECOMMENDED MOTION TO

MOVE TO OPEN SESSION: That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].