

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
November 19, 2013 – 7:00 p.m.

Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Patti Kozlowski led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Kotche, Mr. Nagel and Ms. Yackey. Mr. Gunderson was not present.
5. Additions to the Agenda: Negotiations update in Closed Session
MOTION: Mr. Campos
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Voice Vote 6 – 0

PUBLIC PARTICIPATION

Mary Ellen Daneels distributed the November Wildcat P.R.I.D.E. Report which highlighted contributions the faculty & staff have made to CHS and the larger educational community. Kristina Mallon expressed concern regarding lack of information on the School Report Card. Patti Kozlowski invited Board members to attend the Educational Foundation’s annual Holiday Fundraiser at Prairie Landing Golf Club on December 8th.

REPORTS AND INFORMATION

1. Good News of the District:
Literacy Coaches Michele Torres and Jen Culbertson shared their goals for the year with Board members.
2. Student Recognition:
Robert “Gino” Vaughn was recognized as PeaceBuilder of the Month.
3. Superintendent’s Report:
 - Student Report:
Sean Young reported that student involvement in activities and clubs had decreased since the beginning of the year. He mentioned several ways to increase student involvement in activities and clubs and also within the community. Mr. Young also stated that a sense of tradition needed to be created for students.
 - FOIA Request(s) (Att. §B - pp. 1–2):
Dr. Domeracki reported there had been one FOIA request.
 - 2014-15 School Calendar (Att. §B - pp. 3–3):
Dr. Domeracki presented a draft version of the 2014-15 School Calendar.

Dr. Domeracki reported that administrators had distributed the *10 Great Reasons To Be A Wildcat* card to parents at the feeder schools during their Parent/Teacher Conferences.

Dr. Domeracki told Board members the school would conduct a crisis drill next week. He also stated that the District's website would be upgraded to a format that is more industry-standard with a target date of February 2014; a vendor has already been selected.

Dr. Domeracki reported that the school will host a joint student leadership meeting with Wheaton Academy regarding the Wellness initiative. He also stated that the architectural firm who will be updating the kitchens had provided a proposed dollar amount for the work and that the proposal would be shared with the Finance and Facility Committees in December.

Finally, Dr. Domeracki reported that the Digital Technology Committee is working on integrating technology and will engage in a book study with teachers.

4. Director of Human Resources Report

Mr. Blatchley reported that global compliance had begun, and that time would be set aside during the November Staff Development days for mandatory training for staff which will be web-based.

5. Principal's Report:

- Student Attendance & Discipline Report (Att. §B - pp. 4 – 5):

Dr. Cheng stated student attendance and discipline fell in line with historical trends.

Dr. Cheng reported that the College Board named CHS to the 4th Annual AP District Honor Roll.

6. School Report Card (Att. §B - pp. 6 – 6)

Dr. Domeracki reported the School Report Card's appearance had changed and now included the 5Essentials Survey. He said that the 5Essentials survey would be given again this year.

7. Future Dates

- a. 2013 Joint Annual Conference – November 22 – 24, 2013
- b. Regular Monthly Board of Education Meeting – December 17, 2013 – 7:00 p.m.
- c. Regular Monthly Board of Education Meeting – January 21, 2014
- d. Joint Boards Meeting – Benjamin Middle School - January 27, 2013

13. Open Comment

Mr. Kotche remarked that the Communication Committee had met prior to the Board meeting. He said the Committee would have an outline of the communication plan, as well as minutes, at the next Board meeting.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action:

Approval of Board of Education Meeting Minutes of October 15, 2013.

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes – ((Att. §C - pp. 1 - 7)**

Special Board of Education Meeting - October 24, 2013

Closed Session Board of Education Meeting – At Table October 24, 2013

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting of October 24, 2013 as listed above.

2. **Filing of Minutes - (Att. §C - pp. 8 - 10)**

Education Committee Meeting - October 24, 2013

Personnel/Human Resources Committee Meeting October 24, 2013

Finance Committee Meeting November 11, 2013

RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.

3. **Approval of Financials — (Att. §A – pp. 1 – 54)**

a. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from October 11, 2013 to November 13, 2013.

b. Imprest Fund Statement

c. Treasurer’s Report

d. Statement of Position

e. Financial Report

f. Statement of Revenue/Expenditures YTD Ending October 31, 2013

g. 3-Year Budget/Actual Report

h. Grant Reports

i. Cash Fund

j. Activity Account Fund Balance

k. Vendor Activity Report

l. Outstanding State Revenue Payments

m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)

4. **Board Policy ¶7308 & ¶7308P, Internet Guidelines, Terms and Conditions and Board Policy ¶7309, Internet Use Agreement - (Att. §B - pp. 7 – 15)**

Attached are Policies ¶7308 and ¶7308P. Internet Guidelines, Terms and Conditions, and ¶7309, Internet Use Agreement, which are 1 of 2 mandated bullying policies required to be reviewed every 2 years. No changes are being recommended to these policies which were approved at second reading April 3, 2012

RECOMMENDED MOTION: The Board acknowledges no changes are being made to the policies.

CONSENT AGENDA APPROVAL

ACTION ITEMS:

1. **Approval of Minutes**

Board of Education Meeting -

October 15, 2013

Closed Session Board of Education Meeting – At Table

October 15, 2013

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Ayes: Campos, Doremus, Nagel, Sake, Yackey

Nays: None

Abstain: Kotche

Motion Carried: 5 – 0, 1 Abstain

2. **Personnel Reports – (Roll Call)**

This was moved to Executive Session.

3. **Proposed 2013 Property Tax Levy – (Roll Call)**

The District receives approximately 80% of its revenues from local property tax. The Levy for 2013, collected in 2014, by Statute, must be filed by the third Tuesday of December. The levy as submitted utilizes the 1.7% CPI factor and includes a one percent balloon. This is an increase of 2.83% over the 2012 extension level.

RECOMMENDED MOTION: That the Board of Education approve the Resolution Establishing the 2013 Tax Levy, the Resolution to Levy Certain Taxes, to waiver their full reading, to authorize the Board President and Secretary to execute the requisite documents and all of said documents as shown on (Att. §B - pp. 16 - 23) to be made a part hereof.

MOTION: Mr. Kotche

SECOND: Mr. Nagel

VOTE: Unanimous approval on Roll Call Vote 6 - 0

4. **Intergovernmental Agreement for Longitudinal Data Sharing and Analysis – (Roll Call)**

This Intergovernmental Agreement formalizes the sharing of student data between College of DuPage and Community High School District 94 which would allow College of DuPage to have historical high school course enrollment information of students who are enrolled at C.O.D. To a certain degree, this IGA is a formality since students who enroll in C.O.D have already given them transcripts. Having the IGA allows the data to be transferred to C.O.D electronically in files rather than in transcript format.

RECOMMENDED MOTION: That the Board of Education approve the Intergovernmental Agreement for Longitudinal Data Sharing and Analysis as shown on (Att. §B - pp. 24 - 29) and as amended at table.

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous approval on Roll Call Vote 6 - 0

5. **Board Policy ¶7101 – Purpose – (Roll Call)**

Attached is a revised Policy 7101, Purpose. The changes in the policy reflect a statement that references required federal or state statutes. The changes referenced in this policy address having a comprehensive health education policy through the clarification of the general curriculum policy as attached. This policy was reviewed and amended by our legal counsel when developing a mandated policy on Teen Dating and Violence. This was reviewed by the policy committee and is being brought forward to the board for first reading.

RECOMMENDED MOTION: That the Board of Education approve on first reading Policy ¶710, Purpose, as shown on (Att. §B - pp. 30 - 30).

MOTION: Mr. Kotche

SECOND: Mr. Campos

VOTE: Unanimous approval on Roll Call Vote 6 - 0

6. **Board Policy ¶7502 - Family Life/Sex Education – (Roll Call)**

Attached is a revised policy 7502. This policy was reviewed by our legal counsel along with policy 7101 while developing the Teen Dating and Violence policy and required some clean up. This was reviewed by the policy committee and is being brought forward to the board for first reading.

RECOMMENDED MOTION: That the Board of Education approve on first reading Board Policy ¶7502, Family Life/Sex Education, as shown on (Att. §B - pp. 31 - 31).

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous approval on Roll Call Vote 6 - 0

7. **Board Policy ¶8208 - Teen Dating and Violence – (Roll Call)**

Attached is a draft of a teen dating violence policy. Illinois Public Act 98-0190 requires all schools develop a policy on teen dating violence. This policy has been developed by the superintendent and legal counsel and reviewed by the policy committee. We are required to have an adopted teen dating violence policy by the time of our compliance visit in February 2014. This is being brought forward to the board for first reading.

RECOMMENDED MOTION: That the Board of Education approve on first reading Board Policy ¶8208, Teen Dating and Violence, as shown on (Att. §B - pp. 32 - 32).

MOTION: Ms. Yackey

SECOND: Mr. Campos

VOTE: Unanimous approval on Roll Call Vote 6 - 0

8. **Board Policy ¶1806 – Bullying/Aggressive Behavior – (Roll Call)**

School Code 105 ILCS 5/27-23.7(d) states bullying policies are required to be reviewed every 2 years and filed with the State of Illinois. Policy ¶1806 was approved at first reading with the entire Board Policy Series ¶1000. Policy ¶1806 needs to be separated from the entire series and approved prior to the District's Compliance Visit in February 2014.

RECOMMENDED MOTION: That the Board of Education approve on 2nd reading Board Policy ¶1806, Bullying/Aggressive Behavior, as shown on (Att. §B – pp. 33 - 36).

This item was tabled and will be brought to the December 2013 Board meeting.

9. **Memorandum of Understanding – (Roll Call)**

This Memorandum of Understanding (MoU) is between the Board of Education and the West Chicago High School Support Staff Association (WCHSSSA). The purpose of the MoU is to add a new position to the bargaining group—Licensed Practical Nurse. The WCHSSSA is planning to meet on Monday, November 18 to vote on the MoU. If they vote to add the position, then we will have a signed copy at the table for the Board to take action on. If they do not approve the position or cannot meet, the Board may view this MoU as purely informational or approve pending association action.

RECOMMENDED MOTION: That the Board of Education approve the Memorandum of Understanding between the Board of Education and the West Chicago High School Support Staff Association as shown on (Att. §B - pp. 37 - 37).

This item was informational only. No action was taken.

OLD BUSINESS – None

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 8:03 p.m. for the purpose of discussing the appointment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

MOTION: Mr. Kotche

SECOND: Mr. Nagel

VOTE: Unanimous Approval on Roll Call Vote 6 – 0

ACTION AFTER RETURN TO OPEN SESSION:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet (Att. §D - pp. 1 - 2) and at table.

MOTION: Ms. Yackey

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 6 – 0

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 8:45 p.m.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Voice Vote 6 - 0

Gary R. Saake, President

ATTEST:

Ruben Campos, Secretary