

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
December 17, 2013 – 7:00 P.M.**

**ADMINISTRATION CONFERENCE ROOM – Entrance “H”
326 JOLIET STREET, WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
 2. Salute to the Flag
 3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
 4. Roll Call
 5. Additions to the Agenda – (Voice Vote)
-

RECOMMENDED MOTION:

addition of the topics shown above to this agenda.

That the Board of Education approve the

PUBLIC PARTICIPATION

REPORTS AND INFORMATION

1. Good News of the District – Chamber Ensemble - Alexandra Wojciechowski
First Violin Joshua Delamater
First Violin Allison Wagner
Second Violin Rayne Belington
Second Violin Raven Ringe
Viola Gabriela Garcia
Viola Rachel Pekel
Cello Jeana Brown
Cello Vanessa Hasbun
Bass Jake Gillespie

2. Student Recognition Kathe Doremus
Kelsey Windisch – October Student of the Month
Janki Thakker – November Student of the Month
Anna Roskamp – November PeaceBuilder of the Month

3. IASB – IASA – IASBO Joint Annual Conference Reports
Saake/ Campos/ Doremus/ Gunderson/ Nagel/ Yackey

4. Superintendent’s Report Doug Domeracki
 - Student Report
 - Review of Closed Session Minutes

5. Director of Business Services Report Gordon Cole

6. Director of Human Resources Report Dave Blatchley
7. Principal's Report Moses Cheng
 - Student Attendance and Discipline (Att. §B - pp. 1 - 2)
8. Future Dates
 - a. Regular Monthly Board of Education Meeting – January 21, 2014 – 7:00 p.m.
 - b. Joint Boards Meeting – Benjamin Middle School - January 27, 2014
9. Open Comment Board Members

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action: _____

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 6)**
 - Board of Education Meeting – November 19, 2013
 - Closed Session Board of Education Meeting – November 19, 2013
 - At Table

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of November 19, 2013, as listed above.
2. **Filing of Minutes - (Att. §C - pp. 7 – 33)**
 - Communications Committee Meeting - November 19, 2013
 - Final Communications Plan
 - HR/Personnel Committee Meeting - November 26, 2013

RECOMMENDED MOTION: That the Board of Education approve for
filing of the above minutes.
3. **Approval of Financials — (Att. §A – pp. 1 – 42)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the
expenditures from November 14, 2013 to December 11, 2013.
 - b. Imprest Fund Statement
 - c. Treasurer's Report
 - d. Statement of Position

- e. Financial Report
- f. Statement of Revenue/Expenditures YTD Ending November 30, 2013
- g. 3-Year Budget/Actual Report
- h. Grant Reports
- i. Cash Fund
- j. Activity Account Fund Balance
- k. Vendor Activity Report
- l. Outstanding State Revenue Payments
- m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)
- n. FY13 Budget Report

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION:

That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 2).

RECOMMENDED MOTION:

That the Board of Education approve the separation of employment of Susan Callahan, Clerk in the Learning Resource Center, effective December 31, 2013.

2. **Intergovernmental Agreement Between CHSD94 and Illinois Department of Human Services For Personal DHS Nurse for Student of the District – (Roll Call)**

This intergovernmental agreement was crafted by Sruga Hauser Attorneys At Law. A student was injured in an automobile accident and requires full time nursing services. This nurse is employed by the Illinois Department of Human Services and is familiar with all the students' medical needs. In order for the nurse to accompany the student at school this agreement needs to be entered into allowing the nurse to perform nursing services and act as an aide while the student is at school.

RECOMMENDED MOTION:

That the Board of Education approve the Intergovernmental Agreement between Community High School District 94 and the Illinois Department of human Services as shown on (Att. §B - pp. 3 - 6).

3. **Architectural Memorandums of Understanding – DLA (Roll Call)**

- a. Attached is a Memorandum of Understanding (MoU) with DLA Architects for design work related to projects from the 2011 Ten Year Life Safety Study. This covers the remaining approximately 100 doors which are non-compliant with either ADA standards, fire codes or both, and the replacement of the handrail in the pool bleacher area. These are the only remaining items from the study. The estimated cost of the project is in the \$200,000 to \$240,000 range. The fees for services in this proposal will be between \$20,000 and \$24,000. This project will be bid in the spring of 2014 for construction during summer of 2014.
- b. Attached is a MoU with DLA Architects for design work related to the replacement of various roof sections. The roof sections are all of the 1993 sections as well as a portion of the 1997 roof. The estimated cost of construction for the 1993 sections is in the \$725,000 to \$775,000 range and the 1997 portion is in the \$200,000 to \$250,000 range.

The fees for services in the proposal range from \$58,000 to \$82,000. The intent is to have the design completed and assess the roof condition in late winter 2014 to determine if construction needs to commence in 2014 or if it can wait until 2015.

- c. Attached is a MoU with DLA Architects for design work related to the reconstruction of the Ann Street and the Tennis Court parking lots. The estimated cost of the project is in the \$275,000 to \$325,000 range. The fees for services in this proposal are \$29,750. In addition, a fee of \$5,500 is included for the stormwater management design services if needed, as well as \$3,000 for topographical survey. The total potential fees are \$38,250. The intent is to have the design completed and assess the roof condition in late winter 2014 to determine if construction needs to commence in 2014 or if it can wait until 2015.

RECOMMENDED MOTION: That the Board of Education approve the Memorandums of Understanding with DLA Architects relating to the Life Safety projects, roof reconstruction and parking lot reconstruction, as shown on (Att. §B - pp. 7 - 20).

4. **Energy Efficiency Lighting Replacement Contract AMLECO (Roll Call)**

The attached contract with American Lighting Efficiency Corporation, Naperville, Il, is part of a grant project with the State of Illinois for the replacement of old high energy use fixtures with current florescent and LED fixtures. The District has already been approved by the State. This is for the replacement of 237 fixtures resulting in a reduction of kilowatt hours from 25,012 to 8,895. The major areas are Bishop Gym, the small gym and the Fieldhouse. Also there is rewiring included for the Bishop Gym and the Fieldhouse to provide for 3 circuits each. In addition many small areas and most outdoor fixtures will be replaced. The upfront cost to the district is \$85,083.50. The value of the grant that was approved is \$37,493 based on kwh savings. The energy savings provides a 27 month payback at current usage and rates. Construction would commence over the holidays and would be completed by late spring.

RECOMMENDED MOTION: That the Board of Education approve the contract with American Lighting Efficiency Corporation, as shown on (Att. §B - pp. 21 - 27).

5. **Weight Room Flooring Replacement (Roll Call)**

The flooring in the Weight Room dates back to 1978. It is in poor condition and constitutes a safety hazard. The proposal from Vortex Commercial Flooring includes the installation of a 10mm rubberlike material and four flush mounted "platforms". The installation should commence over the winter break. The cost of the proposal is \$43,346.

RECOMMENDED MOTION: That the Board of Education approve the proposal from Vortex Commercial Flooring, Addison, Il for the replacement of the Weight Room floor, as shown on (Att. §B - pp. 28 - 28).

6. **Wight & Company Phase 2 Contract - (Roll Call)**

The attached phase 2 contract with Wight & Company outlines the services for the formal design and development of the bid specifications and documents for the construction of new Foods classrooms, storage and office and the rehabilitation of the former space and the reconstruction of the Child Development classrooms. The estimated cost of the complete project is \$1,200,000. The fees for this service are \$126,600. It is anticipated that the bids

shall be reported to the Board for action at its April 2014 meeting with construction commencing shortly thereafter. The facilities shall be available for the 2014-15 school year.
RECOMMENDED MOTION: That the Board of Education approve the phase 2 contract with Wight & Company, II for the design of the Foods kitchen and Child Development classrooms and ancillary facilities, as shown on (Att. §B - pp. 29 - 32).

7. **Proposed 2014-2015 School Calendar – (Roll Call)**
Administration is recommending the adoption of the 2014-2015 School Calendar. It has been reviewed by members of the Support Employees and Teachers Associations, parents and representatives of the three elementary feeder districts.
RECOMMENDED MOTION: That the Board of Education approve the proposed 2014-2015 School Calendar as shown on (Att. §B - pp. 33 - 33).
8. **Board Policy ¶7101 – Purpose – (Roll Call)**
Attached is a revised Policy 7101, Purpose. The changes in the policy reflect a statement that references required federal or state statutes. The changes referenced in this policy address having a comprehensive health education policy through the clarification of the general curriculum policy as attached. This policy was reviewed and amended by our legal counsel when developing a mandated policy on Teen Dating and Violence. This was reviewed by the policy committee and was approved on first reading November 19, 2013.
RECOMMENDED MOTION: That the Board of Education approve on second reading Policy ¶7101, Purpose, as shown on (Att. §B - pp. 34 - 34).
9. **Board Policy ¶7502 - Family Life/Sex Education – (Roll Call)**
Attached is a revised policy 7502. This policy was reviewed by our legal counsel along with policy 7101 while developing the Teen Dating and Violence policy and required some clean up. This was reviewed by the policy committee and was approved on first reading November 19, 2013.
RECOMMENDED MOTION: That the Board of Education approve on first reading Board Policy ¶7502, Family Life/Sex Education, as shown on (Att. §B - pp. 35 - 35).
10. **Board Policy ¶8208 - Teen Dating and Violence – (Roll Call)**
Attached is a draft of a teen dating violence policy. Illinois Public Act 98-0190 requires all schools develop a policy on teen dating violence. This policy has been developed by the superintendent and legal counsel and reviewed by the policy committee. We are required to have an adopted teen dating violence policy by the time of our compliance visit in February 2014. This policy was approved on first reading November 19, 2013.
RECOMMENDED MOTION: That the Board of Education approve on first reading Board Policy ¶8208, Teen Dating and Violence, as shown on (Att. §B - pp. 36 - 36).
11. **Board Policy ¶1806 – Bullying/Aggressive Behavior – (Roll Call)**
School Code 105 ILCS 5/27-23.7(d) states bullying policies are required to be reviewed every 2 years and filed with the State of Illinois. Policy ¶1806 was approved at first reading with the

entire Board Policy Series ¶1000. Policy ¶1806 needs to be separated from the entire series and approved prior to the District's Compliance Visit in February 2014.

RECOMMENDED MOTION: That the Board of Education approve on 2nd reading Board Policy ¶1806, Bullying/Aggressive Behavior, as shown on (Att. §B – pp. 37 - 39).

12. **Memorandum of Understanding – (Roll Call)**

This Memorandum of Understanding (MoU) is between the Board of Education and the West Chicago High School Support Staff Association (WCHSSSA). The purpose of the MoU is to add a new position to the bargaining group—Licensed Practical Nurse. The WCHSSSA is planning to meet on Monday, November 18 to vote on the MoU. If they vote to add the position, then we will have a signed copy at the table for the Board to take action on. If they do not approve the position or cannot meet, the Board may view this MoU as purely informational or approve pending association action.

RECOMMENDED MOTION: That the Board of Education approve the Memorandum of Understanding between the Board of Education and the West Chicago High School Support Staff Association as shown on (Att. §B - pp. 40 - 40).

13. **Notice to Remedy – (Roll Call)**

A recommendation to the Board of Education has been made to issue Marc Taylor a notice to remedy. The basis for this recommendation is conduct by Mr. Taylor which, if not removed and remedied, are causes, charges and reasons warranting his discipline or discharge and dismissal as an employee in this School District.

RECOMMENDED MOTION: That the Board of Education approve and adopt a resolution authorizing and approving issuance of a notice to remedy to Mr. Marc Taylor, for the reasons set forth in said resolution as shown on (Att. §D - pp. 3 - 6).

OLD BUSINESS – None

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION:

That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.

9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education return to
Open Session at [Time] to possibly vote on closed session items.

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION:
be adjourned at [Time].

That the Board of Education meeting