

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
March 25, 2014 – 7:00 p.m.
Administration Conference Room
Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
 2. Winfield Trustee James Hughes led the Board and meeting attendees in the Pledge of Allegiance.
 3. Ruben Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
 4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel and Ms. Yackey.
 5. Additions to the Agenda: Closed Session Topics:
Negotiations
Administrator & Confidential Staff Salaries
Superintendent Goals
- MOTION:** Mr. Kotche
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Voice Vote 7 – 0

PUBLIC PARTICIPATION

Mary Ellen Daneels distributed the March Wildcat P.R.I.D.E. Report which highlighted contributions the faculty & staff have made to CHS and the larger educational community. Village of Winfield Trustee Tim Allen spoke to Board members regarding the Winfield Comprehensive Plan.

REPORTS AND INFORMATION

1. Good News of the District:
John Konchar was recognized for having an outstanding season and becoming the leading scorer in West Chicago basketball history.
2. Student Recognition:
The Board recognized February Student of the Month Emma Noelke and February PeaceBuilder of the Month Fabian Cholula.
3. Superintendent’s Report
 - Student Report
Kelsey Windisch reported there had been record attendance at the Boys’ Basketball tournaments as the team advanced to the playoffs. Ms. Windisch said that work on the senior mural had begun. She said that Student Council and Interact Club are combining

efforts to purchase a Wildcat statue that will be placed at one of the school's entrances, and that smaller molds of the Wildcat would be available for clubs to purchase.

Dr. Domeracki reported that teacher Mark Poulterer would hear on April 2nd if he had been selected as Teacher on the Trail for the 2015 Iditarod.

- FOIA Request:

Dr. Domeracki reported there had been two FOIA requests.

- Superintendent's Report:

Dr. Domeracki stated that the Compliance Visit had been completed for the ELL Program and that it had gone very well. He said that, as a result of the school's earlier compliance visit in February, 2 new policies needed to be added to the policy manual and 2 existing policies needed to be amended. Dr. Domeracki told the Board that the 5Essentials Survey had opened last week and that 17% of staff had participated in the survey. Dr.

Domeracki also reported that the school had participated in the PARCC field test; he said that not every test was performed and that students had a difficult time remaining logged onto the test site.

4. Director of Business Services Report:

Mr. Cole reported that the first of several upcoming capital projects was on the evening's agenda. He stated that the kitchen project was out to bid and that 13 contractors were in attendance for the bid opening.

5. Director of Human Resources Report:

Mr. Blatchley told Board members that he would bring the Appendix B proposal to the April board meeting.

6. Principal's Report:

- Student Attendance & Discipline

Dr. Cheng directed the Board's attention to the monthly and annual reports in the packet.

- Dr. Cheng reported on the PARCC field test. He stated there were logistical issues with the test, such as students being unable to log onto the test site, and that 2 people must be present in every testing room in order to administer the test and manage problems with technology.

7. Building Modification Plan:

Dr. Domeracki said that the Building Modification Plan had been discussed at both the Finance and Facilities Committee meetings for the last few months, and that the modification plan originated from a Board meeting where it was suggested that administration take a broad look at the school's facilities. He said the plan included ways to perform services that better match how services are provided. Dr. Domeracki reported that he and several administrators had toured the facilities at Naperville Central who had implemented changes to their building 3 years ago. He stated that the plan included a Student Service Center and a College & Career Center as well as a Student Activity Center.

8. Future Dates:
 - a. Regular Monthly Board of Education Meeting – April 22, 2014
 - b. Regular Monthly Board of Education Meeting – May 20, 2014

9. Open Comment:

Mr. Campos said he had recently attended 2 of the school plays and was amazed by the students' performances. Mr. Saake said the students had done a great job on the Lieutenant Governor's Debate.

Katelyn Foehner, a student in Journalism Class, told Board members that the Journalism Class would like to continue as a class and not as a club.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action:
None.

2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Mr. Kotche
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

1. **Approval of Minutes — (Att. §C – pp. 1 - 6)**
Board of Education Meeting – February 18, 2014
Closed Session Board of Education Meeting – At Table February 18, 2014
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of February 18, 2014, as listed above.

2. **Filing of Minutes - (Att. §C - pp. 7 – 11)**
Finance Committee Meeting - February 18, 2014
Facilities Committee Meeting - February 27, 2014
HR/Personnel Committee Meeting - March 4, 2014
Communications Committee Meeting - March 4, 2014
Education Committee Meeting - March 6, 2014
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.

3. **Approval of Financials — (Att. §A – pp. 1 – 55)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from February 13, 2014 to March 20, 2014.

- b. Imprest Fund Statement
- c. Treasurer's Report
- d. Statement of Position
- e. Financial Report
- f. Statement of Revenue/Expenditures YTD Ending February 28, 2014
- g. Year Budget/Actual Report
- h. Grant Reports
- i. Cash Fund
- j. Activity Account Fund Balance
- k. Vendor Activity Report
- l. Outstanding State Revenue Payments
- m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)

4. **Renewal of Illinois High School Association Membership**

Students from Community High School participate in Illinois High School Association Interscholastic Athletics and Activities that enrich the educational experience. The yearly renewal of membership to the Association is now due. Renewal of membership does not require payment of membership dues or entry fees. Administration is recommending the Board approve the renewal of membership to the Illinois High School Association.

RECOMMENDED MOTION: That the Board of Education approve the renewal of Illinois High School Association Membership as presented on (Att. §B – pp. 9 - 9).

5. **Adoption of Textbooks**

Administration is recommending the adoption of a Human Anatomy and Physiology textbook, *Essentials of Human Anatomy and Physiology, 11th Edition*, an AP Physics 1 and AP Physics 2 textbook, *Physics: Principles with Applications, AP Edition*, a Freshman Health textbook, *Glencoe Health*, a Spanish 2 textbook, *Realidades Level 2*, and an AP Spanish Language and Spanish for Native Speakers 2 textbook, *Triangulo Aprobado*. The books have been on display for more than 21 days and there have been no comments recorded during that time.

RECOMMENDED MOTION: That the Board of Education adopt *Essentials of Human Anatomy and Physiology, 11th Edition*; *Physics: Principles with Applications, AP Edition*; *Glencoe Health*; *Realidades Level 2*; and *AP Spanish Language and Spanish for Native Speakers 2*.

CONSENT AGENDA APPROVAL

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 9).

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

RECOMMENDED MOTION: That the Board of Education accept the following resignations: Kevin Kane, Buildings & Grounds Supervisor, effective March 3, 2014 and Ericka Richardson, Teacher in the World Languages Division, effective upon the conclusion of the 2013-2014 school year; and that the Board of Education approve the retirement of Patricia Carrow, Teacher in the Math/Science Division, effective upon the conclusion of the 2013-2014 school year.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

2. **Student Fees – (Roll Call)**

The recommended fees schedule for the 2014-15 school year is attached.

RECOMMENDED MOTION: That the Board of Education approve and adopt the 2014-15 fee schedule as shown on

Att. §B - pp. 10 – 11.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

THE FOLLOWING POLICIES ARE BEING RECOMMENDED FOR AMENDMENT OR ADOPTION AT FIRST READING:

3. **Policies Affecting E-Cigarettes – (Roll Call):**

- Policy ¶1803 – Smoke and Tobacco Free School
- Policy ¶4106 – Rules and Procedures Governing the Behavior of Students Participating in Interscholastic Athletics
- Policy ¶7311 – Student Newspaper
- Policy ¶9301 – Visitors to School

Policies Affecting Medical Marijuana – (Roll Call):

- Policy ¶1801 – Drug- and Alcohol-Free Workplace
- Policy ¶1802 – Student Search and Seizure
- Policy ¶8603 – Alcohol Use – Drug Use

Polices Affecting Technology – (Roll Call):

- Policy ¶6031 – Personal Technology and Social Media; Usage and Conduct
- Policy ¶7207 – One-to-One District Technology Program; Responsible Use and Conduct

RECOMMENDED MOTION: That the Board of Education approve the amendments or adoption of the policies listed above as shown on

Att. §B - pp. 12 - 35.

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

4. **Capital Project - Life Safety – (Roll Call)**

The District completed the required 10 year Life Safety study in the Fall of 2011. The majority of the recommendations were completed in the summer of 2012. This project completes all of the study's findings. The project was designed by DLA architects with bids being due on March 19, 2014. Four contractors submitted bids. The low bidder is Driessen Construction. The bid called for a base and 5 alternates. The recommendation is to approve the base and alternates 1, 2, 4 & 5.

RECOMMENDED MOTION: That the Board of Education approve the awarding of the base bid and alternates 1, 2, 4 & 5 to the low bidder Driessen Construction as shown on Att. §B - pp. 36 - 39. The total amount being awarded is \$373,800. This amount includes a contingency of \$25,000.

MOTION: Mr. Kotche

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

5. **Comprehensive Plan Resolution – (Roll Call)**

Attached is a resolution stating the districts support of a comprehensive plan and zoning that encourages increased commercial development recognizing funding sources and the effect of revenue and expenses on the school district.

RECOMMENDED MOTION: Move to support a resolution of the Community High School District 94 Board of Education as presented at table.

NO MOTION WAS MADE. It was suggested that the school host an Intergovernmental meeting to engage in open communication with the Village of Winfield.

6. **April 2014 Board of Education Meeting Time – (Roll Call)**

The Education Committee has expressed interest in getting a tour of the Technology Campus of DuPage (TCD). I have talked with Jim Thorne the Director, who will provide a tour of the facility. If the board would like to move the board meeting to 5:30 p.m. we could get a tour as late as 7:30 p.m. on April 22nd. If the board would like to change the meeting time the following motion can be made, if not then no motion is necessary.

RECOMMENDED MOTION: That the Board of Education approve changing the meeting time of the April 22, 2014 board meeting to 7:30 pm.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

7. **Inter-Governmental Agreement – (Roll Call)**

The attached intergovernmental agreement between the City of West Chicago and Community High School District 94 provides a 5 year lease for the property located at 157 W. Washington, West Chicago, currently being used by the West Chicago Park District. This agreement was crafted in an effort to serve the community of West Chicago and continues to reflect a collaborative relationship between the City and School District. The execution of this agreement allows for the actions articulated in the building modifications plan to be implemented.

RECOMMENDED MOTION: That the Board of Education approve the Intergovernmental Agreement between the City of West Chicago and Community High School District 94 as presented at table.

MOTION: Ms. Yackey

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

8. **Administrative Staff Salary Increases – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the compensation for administrative staff.

THIS WAS MOVED TO EXECUTIVE SESSION.

9. **Confidential Staff Salary Increases – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the compensation for confidential staff.

THIS WAS MOVED TO EXECUTIVE SESSION.

OLD BUSINESS – None

EXECUTIVE SESSION (only if needed)

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION:

That the Board of Education hold a Closed Session at 8:43 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

MOTION: Mr. Gunderson

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 10:00 p.m.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Voice Vote 7 - 0

Gary R. Saake, President

ATTEST:

Ruben Campos, Secretary