

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
May 20, 2014 – 7:00 p.m.
Administration Conference Room
Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Ms. Cheryl Glunt led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel and Ms. Yackey.
5. Additions to the Agenda: None

PUBLIC PARTICIPATION

Mary Ellen Daneels distributed the April Wildcat P.R.I.D.E. Report which highlighted contributions the faculty & staff have made to CHS and the larger educational community. Mr. Gil Wagner addressed the Board as the parent of a current student. Mr. Wagner spoke very favorably of the music department and the impact it has had on his son. He thanked the Board for their support of the music program.

STUDENT RECOGNITION:

1. Good News of the District:
The Illinois Personal Finance Challenge Team and Ms. Candace Fikis was recognized.
2. Student Recognition:
The Board recognized April Student of the Month Eric Noelke and April PeaceBuilder of the Month Zachary Tardio.

ELECTION OF OFFICERS:

TEMPORARY OFFICER – (Roll Call)

(Conducted by current Board President)

1. Nominations taken from the floor –Mr. Gunderson nominated Rich Nagel. There were no further nominations.
2. Nominations closed.
3. Mr. Saake declared Rich Nagel Temporary Officer Pro-Tem by acclamation.

ELECTION OF PRESIDENT - (Roll Call)

(Conducted by Temporary Board President)

1. Nominations taken from the floor –Mr. Kotche nominated Gary Saake and Mr. Nagel nominated Kathe Doremus for the position of President.

2. Nominations closed by Motion and Vote:
Votes for President:
Doremus: 2
Saake: 5
3. Mr. Nagel declared Gary Saake elected President by acclamation.

ELECTION OF VICE PRESIDENT – (Roll Call)

(Conducted by newly-elected President)

1. Nominations taken from the floor –Mr. Nagel nominated Katherine Doremus There were no further nominates.
2. Nominations closed.
3. Mr. Saake declared Katherine Doremus unanimously elected Vice President.

ELECTION OF SECRETARY – (Roll Call)

(Conducted by newly-elected President)

1. Nominations taken from the floor –Ms. Doremus nominated Ruben Campos. There were no further nominations.
2. Nominations closed.
3. Mr. Saake declared Ruben Campos elected Secretary by acclamation.

ELECTION OF TREASURER – (Roll Call)

(Conducted by newly-elected President)

1. Nominations taken from the floor Mr. Gunderson nominated Kevin Kotche. There were no further nominations.
2. Nominations closed.
3. Mr. Saake declared Kevin Kotche elected Treasurer by acclamation.

REPORTS AND INFORMATION:

1. Superintendent's Report
 - Student Report
There was no student report
 - FOIA Request:
There were 2 FOIA requests.
 - Superintendent's Report:
Dr. Domeracki complimented students and Mr. Begovich on the production "Beauty and the Beast". He said that final round interviews for the Math Division Head would be held May 22nd. Dr. Domeracki told the Board that the old District website would be removed June 16th and that there were many positive remarks about the new website. Dr. Domeracki directed the Board's attention to the Paw Print Brochure and said they would be distributed to Middle School students, as well as local realtors, the library and city hall.
2. Director of Business Services Report:
Gordon Cole reported that construction of the kitchen project had begun. He also stated that the fitness and weight rooms were being used extensively.

3. Director of Human Resources Report:
Dave Blatchley reported that the Illinois State Board of Education would require substitute teachers to take a test of academic proficiency beginning in 2018.
Mr. Blatchley also reported that several dates for an initial meeting with board and union representatives were being discussed.
4. Principal's Report:
 - Student Attendance & Discipline:
Dr. Cheng directed the Board's attention to the monthly report in the packet.
 - Dr. Cheng reported that Freshmen had been tested in Language Arts as part of the PARCC pilot. He said the scope of testing next year would be much broader and would be very difficult to coordinate.
Dr. Cheng reported that the Curriculum Committee would meet May 29th to discuss course change recommendations for the 2015-16 school year.
5. Future Dates:
 - a. Regular Monthly Board of Education Meeting – June 24, 2014
 - b. Regular Monthly Board of Education Meeting – July 15, 2014
6. Open Comment:
Mr. Nagel complimented the Drama Department and everyone involved in the play.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action:
None.
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Mr. Gunderson
SECOND: Mr. Campos
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

1. **Approval of Minutes — (Att. §C – pp. 1 - 7)**

Board of Education Meeting –
Closed Session Board of Education Meeting –
At Table

April 22, 2014
April 22, 2014

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of April 22, 2014, as listed above.

2. **Filing of Minutes - (Att. §C - pp. 8 – 8)**

Education Committee Meeting -

May 1, 2014

RECOMMENDED MOTION:
for filing of the above minutes.

That the Board of Education approve

3. **Approval of Financials — (Att. §A – pp. 1 – 61)**

a. Approve Current Expenditures

RECOMMENDED MOTION:

That the Board of Education approve

the expenditures from April 17, 2014 to May 7, 2014 and from May 8, 2014 to May 16, 2014.

b. Imprest Fund Statement

c. Treasurer's Report

d. Statement of Position

e. Statement of Revenue/Expenditures YTD Ending April 30, 2014

f. 3-Year Budget/Actual Report

g. Grant Reports

h. Petty Cash Fund Report

i. Student Activity Account Fund Balance

j. Annual Approval of Vendors

RECOMMENDED MOTION:

That the Board of Education approve

the Vendors as listed in Att. §A – pp. 43 – 61.

4. **Imprest Fund**

RECOMMENDED MOTION:

That the Board of Education

continue the District's Imprest Account established at Republic Bank at its present balance of \$15,000.00.

5. **Treasurer's Bond**

The District is required to provide notice of its Treasurer and Treasurer's Bond to the Regional Office of Education for filing prior to June 13, 2014.

RECOMMENDED MOTION:

That the Board of Education approve

the "Notice of School Treasurer and Treasurer's Bond" form as shown on (Att. §B - pp. 8 - 8), and authorize its President and Secretary to sign the same.

6. **Resolution Designating Interest Earnings**

This is an annual Resolution the Board must make to signify the Board's intent as to interest income.

RECOMMENDED MOTION:

That the Board of Education approve

the Resolution Designating Interest Earnings for Fiscal Year 2014-15, as presented in the packet (Att. §C - pp. 9 - 9) and authorize the Secretary to certify such Resolution (Att. §C - pp. 10 - 10).

7. **IASB Membership**

The Illinois Association of School Boards is a voluntary organization of local Boards of Education dedicated to strengthening public schools. Their mission is excellence in local school governance and support of public education.

RECOMMENDED MOTION: That the Board of Education approve membership in the IASB in the amount of \$7,135.00 as shown on Att. §B - pp. 11 - 11.

CONSENT AGENDA APPROVAL

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 6).

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RECOMMENDED MOTION: That the Board of Education accept the following resignations: Judith Sanchez, Staff Nurse in the Health Office effective April 30, 2014; and Crystal Grissom, Program Assistant in AVID, effective May 5, 2014.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

2. **Policy ¶4104 – Participation Requirements – Illinois High School Association Activities - (Roll Call)**

Recently, the IHSA changed its eligibility rules for student athletes. The previous requirement of minimally passing 4 high school courses to maintain athletic eligibility was changed to minimally passing 5 high school courses. Board Policy 4104 has been amended to reflect this change and to be consistent with IHSA by-laws.

RECOMMENDED MOTION: That the Board of Education approve the amendments to Policy 4104 as shown on Att. §B - pp. 12 - 12 and waive the 2nd reading.

MOTION: Mr. Nagel

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

3. **Interfund Transfer – (Roll Call)**

Pursuant to discussions on the FY14 Budget, it was the desire of the Board to transfer the interest earnings from the Working Cash Fund to the Education Fund. The investment

income generated in the Working Cash Fund will be approximately \$7,500.00 for FY14 (Att. §B - pp. 13 - 13). Interfund transfers require Board approval.

RECOMMENDED MOTION: That the Board of Education approve the Resolution approving the transfer of the FY14 investment income from the Working Cash Fund to the Education Fund and that Administration is hereby directed to enter said transfer prior to the end of the fiscal year 2014.

MOTION: Ms. Yackey

SECOND: Mr. Gunerson

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

4. **Transportation Contract– (Roll Call)**

The regular transportation was last bid and awarded in 2011. A three year agreement was awarded to Illinois Central Bus Company. The finance committee recommended bidding this service again this year. The past agreement was jointly bid with District 33. This is no longer the case. With the addition of 6th grade at the middle school, the sharing of routes in the morning became impracticable. An RFP for regular transportation services was issued and three bids were received on May 12th.

RECOMMENDED MOTION: That the Board of Education Award the Student Transportation contract for a three year period to Illinois Central Bus Company commencing with the 2014-15 school year as presented at table.

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

5. **Special Education Transportation Contract– (Roll Call)**

Since 2009, SASSED has managed the bidding and contracting of bus service for its member districts. SASSED negotiated a 1 year extension to the current contract with Septran, Inc. This includes a 1.7% increase. District staff is very satisfied with the service and is recommending the extension. Estimated cost for this service is \$600,000. Under current formula and appropriation level the District should receive approximately \$375,000 from the State.

RECOMMENDED MOTION: That the Board of Education Award the Special Education Transportation Contract to Septran, Inc. for a one year period commencing with the 2014-15 school year as shown on Att. §B - pp. 14 - 18.

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

6. **Capital Project – Security Systems – (Roll Call)**

This project is for the installation of digital high definition security cameras and door access security systems. This is the hardware and software piece that follows the structured cabling project approved in April. Bids were due on May 16. This project includes the physical camera, server and software installation and setup as well as enhanced door security at entrance H and C. In addition proximity card readers for door access is being added to

exterior doors which will replace regular key access. This is an IP based system and is expandable. The systems will be incorporated into the school technology system and will be managed by the Technology Department.

RECOMMENDED MOTION: That the Board of Education approve the awarding of the Security Systems contract including the base bid and alternates 1 and 2, to the low bidder Pentegra Systems, LLC in the amount of \$144,969 as presented at table.

MOTION: Mr. Campos

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

7. **Food Service Contract Extension**

The current contract for food services was entered into between the District and Quest Food Management Services, Inc. in June of 2011 for a three year term. The current contract allows that the contract may “be renewed with mutual consent on an annual basis at the discretion on the Board.” This was discussed at a Finance Committee with the committee agreeing that since there is satisfaction with the service and in light of many other actions occurring this spring and summer, a one year extension was appropriate.

RECOMMENDED MOTION: That the Board of Education approve the one year extension to the June 21, 2011 agreement between District 94 and Quest Food Management Services, Inc. as shown on Att. §B - pp. 19 - 19.

MOTION: Ms. Doremus

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

8. **June 2014 Board Meeting Date – (Roll Call)**

The June 17, 2014 Board of Education meeting is being recommended to be moved to June 24, 2014. The purpose for the proposed change of date is to align the board meeting with the Board Retreat.

RECOMMENDED MOTION: That the Board of Education approve changing the date of the June, 2014 Board meeting from June 17 to June 24, 2014.

MOTION: Mr. Kotche

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

9. **Notice to Remedy – (Roll Call)**

A recommendation to the Board of Education has been made to issue Marc Taylor a second notice to remedy. The basis for this recommendation is conduct by Mr. Taylor which, if not removed and remedied, are causes, charges and reasons warranting his discipline or discharge and dismissal as an employee in the School District.

RECOMMENDED MOTION: That the Board of Education approve and adopt a resolution authorizing and approving issuance of a notice to remedy to Mr. Marc Taylor, for the reasons set forth in said resolution as shown on Att. §D - pp. 7 - 10.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

OLD BUSINESS – None

EXECUTIVE SESSION (only if needed)

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION:

That the Board of Education hold a Closed Session at 8:10 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RETURN TO OPEN SESSION:

The Board of Education returned to Open Session at 8:25 p.m.

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting
be adjourned at 8:25 p.m.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Voice Vote 7 - 0

ATTEST:

Gary R. Saake, President

Ruben Campos, Secretary