

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
May 20, 2014 – 7:00 P.M.**

**ADMINISTRATION CONFERENCE ROOM – Entrance “H”
326 JOLIET STREET, WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC PARTICIPATION:

STUDENT RECOGNITION:

1. Good News of the District (Att. §B - pp. 1 - 1) Moses Cheng
Illinois Personal Finance Challenge Team
2. Student Recognition Kathe Doremus
 - Eric Noelke – April Student of the Month
 - Zachary Tardio – April PeaceBuilder of the Month

ELECTION OF OFFICERS:

TEMPORARY OFFICER – (Roll Call)

(Conducted by current Board President)

1. Nomination(s) taken from the floor
2. Elect Temporary President

RECOMMENDED MOTION: That _____
be appointed Temporary President of the Organization Meeting of the Board.

ELECTION OF PRESIDENT - (Roll Call)

(Conducted by Temporary Board President)

1. Nominations taken from the floor
2. Nominations closed by Motion and Vote

- RECOMMENDED MOTION:** That _____
Be elected President of the Board of Education.
3. Final Vote
RECOMMENDED MOTION: That _____
be elected President of the Board of Education.

ELECTION OF VICE PRESIDENT – (Roll Call)

(Conducted by newly-elected President)

1. Nominations taken from the floor
2. Nominations closed by Motion and Vote
RECOMMENDED MOTION: That the nomination(s) for
Board Vice President be closed.
3. Final Vote
RECOMMENDED MOTION: That _____
Be elected Vice President of the Board of Education.

ELECTION OF SECRETARY – (Roll Call)

(Conducted by newly-elected President)

1. Nominations taken from the floor
2. Nominations closed by Motion and Vote
RECOMMENDED MOTION: That the nomination(s) for
Board Secretary be closed.
3. Final Vote
RECOMMENDED MOTION: That _____
be elected Secretary of the Board of Education.

ELECTION OF TREASURER – (Roll Call)

(Conducted by newly-elected President)

1. Nominations taken from the floor
2. Nominations closed by Motion and Vote
RECOMMENDED MOTION: That the nomination(s) for
Board Treasurer be closed.
3. **RECOMMENDED MOTION:** That _____
be elected Secretary of the Board of Education.

REPORTS AND INFORMATION

1. Superintendent's Report Doug Domeracki
• Student Report
• FOIA Request(s) (Att. §B - pp. 2 - 4)
2. Director of Business Services Report Gordon Cole
3. Director of Human Resources Report Dave Blatchley
4. Principal's Report Moses Cheng
• Student Attendance and Discipline (Att. §B - pp. 5 - 7)

5. Future Dates
 - a. Regular Monthly Board of Education Meeting – June 17, 2014
 - b. Regular Monthly Board of Education Meeting – July 15, 2014
6. Open Comment Board Members

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 7)**
Board of Education Meeting – April 22, 2014
Closed Session Board of Education Meeting – April 22, 2014
At Table
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of April 22, 2014, as listed above.
2. **Filing of Minutes - (Att. §C - pp. 8 – 8)**
Education Committee Meeting - May 1, 2014
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.
3. **Approval of Financials — (Att. §A – pp. 1 – 61)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from April 17, 2014 to May 7, 2014 and from May 8, 2014 to May 16, 2014.
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position
 - e. Statement of Revenue/Expenditures YTD Ending April 30, 2014
 - f. 3-Year Budget/Actual Report
 - g. Grant Reports
 - h. Petty Cash Fund Report
 - i. Student Activity Account Fund Balance

- j. Annual Approval of Vendors
RECOMMENDED MOTION: That the Board of Education approve the Vendors as listed in Att. §A – pp. 43 – 61.

4. **Imprest Fund**
RECOMMENDED MOTION: That the Board of Education continue the District’s Imprest Account established at Republic Bank at its present balance of \$15,000.00.

5. **Treasurer’s Bond**
The District is required to provide notice of its Treasurer and Treasurer’s Bond to the Regional Office of Education for filing prior to June 13, 2014.
RECOMMENDED MOTION: That the Board of Education approve the “Notice of School Treasurer and Treasurer’s Bond” form as shown on (Att. §B - pp. 8 - 8), and authorize its President and Secretary to sign the same.

6. **Resolution Designating Interest Earnings**
This is an annual Resolution the Board must make to signify the Board’s intent as to interest income.
RECOMMENDED MOTION: That the Board of Education approve the Resolution Designating Interest Earnings for Fiscal Year 2014-15, as presented in the packet (Att. §C - pp. 9 - 9) and authorize the Secretary to certify such Resolution (Att. §C - pp. 10 - 10).

7. **IASB Membership**
The Illinois Association of School Boards is a voluntary organization of local Boards of Education dedicated to strengthening public schools. Their mission is excellence in local school governance and support of public education.
RECOMMENDED MOTION: That the Board of Education approve membership in the IASB in the amount of \$7,135.00 as shown on Att. §B - pp. -.

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 6).

RECOMMENDED MOTION: That the Board of Education accept the following resignations: Judith Sanchez, Staff Nurse in the Health Office effective April 30, 2014; and Crystal Grissom, Program Assistant in AVID, effective May 5, 2014.

2. **Policy ¶4104 – Participation Requirements – Illinois High School Association Activities - (Roll Call)**
Recently, the IHSA changed its eligibility rules for student athletes. The previous requirement of minimally passing 4 high school courses to maintain athletic eligibility was changed to minimally passing 5 high school courses. Board Policy 4104 has been amended to reflect this change and to be consistent with IHSA by-laws.
RECOMMENDED MOTION: That the Board of Education approve the amendments to Policy 4104 as shown on Att. §B - pp. 12 - 12.
3. **Interfund Transfer – (Roll Call)**
Pursuant to discussions on the FY14 Budget, it was the desire of the Board to transfer the interest earnings from the Working Cash Fund to the Education Fund. The investment income generated in the Working Cash Fund will be approximately \$7,500.00 for FY14 (Att. §B - pp. 13 - 13). Interfund transfers require Board approval.
RECOMMENDED MOTION: That the Board of Education approve the Resolution approving the transfer of the FY14 investment income from the Working Cash Fund to the Education Fund and that Administration is hereby directed to enter said transfer prior to the end of the fiscal year 2014.
4. **Transportation Contract– (Roll Call)**
The regular transportation was last bid and awarded in 2011. A three year agreement was awarded to Illinois Central Bus Company. The finance committee recommended bidding this service again this year. The past agreement was jointly bid with District 33. This is no longer the case. With the addition of 6th grade at the middle school, the sharing of routes in the morning became impracticable. An RFP for regular transportation services was issued and three bids were received on May 12th.
RECOMMENDED MOTION: That the Board of Education Award the Student Transportation contract for a three year period to Illinois Central Bus Company commencing with the 2014-15 school year as presented at table.
5. **Special Education Transportation Contract– (Roll Call)**
Since 2009, SASED has managed the bidding and contracting of bus service for its member districts. SASED negotiated a 1 year extension to the current contract with Septran, Inc. This includes a 1.7% increase. District staff is very satisfied with the service and is recommending the extension. Estimated cost for this service is \$600,000. Under current formula and appropriation level the District should receive approximately \$375,000 for the State.
RECOMMENDED MOTION: That the Board of Education Award the Special Education Transportation Contract to Septran, Inc. for a

one year period commencing with the 2014-15 school year as shown on Att. §B - pp. 14 - 18.

6. **Capital Project – Security Systems – (Roll Call)**

This project is for the installation of digital high definition security cameras and door access security systems. This is the hardware and software piece that follows the structured cabling project approved in April. Bids are due on May 16. This project includes the physical camera, server and software installation and setup as well as enhanced door security at entrance H and C. In addition proximity card readers for door access is being added to exterior doors which will replace regular key access. This is an IP based system and is expandable. The systems will be incorporated into the school technology system and will be managed by the Technology Department.

RECOMMENDED MOTION: That the Board of Education approve the awarding of the Security Systems contract to the low bidder _____ in the amount of \$000,000 as presented at table.

7. **Food Service Contract Extension**

The current contract for food services was entered into between the District and Quest Food Management Services, Inc. in June of 2011 for a three year term. The current contract allows that the contract may “be renewed with mutual consent on an annual basis at the discretion on the Board.” This was discussed at a Finance Committee with the committee agreeing that since there is satisfaction with the service and in light of many other actions occurring this spring and summer, a one year extension was appropriate.

RECOMMENDED MOTION: That the Board of Education approve the one year extension to the June 21, 2011 agreement between District 94 and Quest Food Management Services, Inc. as shown on Att. §B - pp. 19 - 19.

8. **June 2014 Board Meeting Date – (Roll Call)**

The June 17, 2014 Board of Education meeting is being recommended to be moved to June 24, 2014. The purpose for the proposed change of date is to align the board meeting with the Board Retreat.

RECOMMENDED MOTION: That the Board of Education approve changing the date of the June, 2014 Board meeting from June 17 to June 24, 2014.

9. **Notice to Remedy – (Roll Call)**

A recommendation to the Board of Education has been made to issue Marc Taylor a second notice to remedy. The basis for this recommendation is conduct by Mr. Taylor which, if not removed and remedied, are causes, charges and reasons warranting his discipline or discharge and dismissal as an employee in the School District.

RECOMMENDED MOTION: That the Board of Education approve and adopt a resolution authorizing and approving issuance of a notice to remedy to Mr. Marc Taylor, for the reasons set forth in said resolution as shown on Att. §D - pp. 7 - 10.

OLD BUSINESS – None

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

RECOMMENDED MOTION TO MOVE TO OPEN SESSION: That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].