

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
August 19, 2014 – 7:00 P.M.**

**ADMINISTRATION CONFERENCE ROOM – Entrance “H”
326 JOLIET STREET, WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
 2. Salute to the Flag
 3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
 4. Roll Call
 5. Additions to the Agenda – (Voice Vote)
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RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC PARTICIPATION:

REPORTS AND INFORMATION

1. Superintendent’s Report Doug Domeracki
 - FOIA Request(s) (Att. §B - pp. 1 - 2)
2. Director of Business Services Report Gordon Cole
 - Tentative 2014-15 School Budget (Att. §B - pp. 3 - 8)
3. Director of Human Resources Report Dave Blatchley
4. Principal’s Report Moses Cheng
 - AVID Report
5. Board Committee Reports
 - Communications
 - Education
 - Facilities
 - Finance
 - Human Resources
 - Policy
6. Future Dates
 - a. Regular Monthly Board of Education Meeting – September 16, 2014
 - b. Regular Monthly Board of Education Meeting – October 21, 2014

7. Open Comment

Board Members

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 7)**
Board of Education Meeting – July 15, 2014
Special Board of Education Meeting - July 24, 2014
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of July 15 & 24, 2014, as listed above.

2. **Filing of Minutes - (Att. §C - pp. 8 – 8)**
Finance Committee Meeting – July 10, 2014
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.

3. **Approval of Financials — (Att. §A – pp. 1 – 40)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from July 10, 2014 to August 14, 2014.
 - b. Imprest Fund Statement
 - c. Treasurer's Report
 - d. Statement of Position/Financial Report
 - e. Statement of Revenue/Expenditures YTD Ending July 31, 2014
 - f. 3-Year Budget/Actual Report
 - g. Grant Reports
 - h. Petty Cash Fund
 - i. Student Activity Account Fund Balance
 - j. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)
 - k. New Vendors Monthly Report

4. **Appoint Local Election Officer – (Roll Call)**
Under the Illinois School Code, the "local election official" functions as an assistant to the Board Secretary.
Attorney Boyle has advised that most boards appoint a "local election official" to ease the time commitment and burden on the Board Secretary. Over the past

several years, the Director of Business Services has served as the Local Election Official. The Superintendent's Administrative Assistant, Cheryl Glunt, has ably assisted the Director of Business Services in this role.

With the upcoming consolidated election in April, Mr. Cole should be appointed as the Local Election Official.

RECOMMENDED MOTION: That the Board of Education appoint Gordon H. Cole to serve as the "local election official," as assistant to the Board Secretary, effective immediately.

5. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**

The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on July 15, 2014.

RECOMMENDED MOTION: That the Board of Education approve the report on the review of closed session minutes, as presented, by Mr. Campos and Mr. Nagel. (Att. §B - pp. 9 - 9)

6. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**

The Legislature requires that closed session meetings of Boards of Education be audio taped and those tapes retained for a period of 18 months. Boards may destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio tapes twice a year in conjunction with the semi-annual review of closed session minutes.

RECOMMENDED MOTION: That the Board of Education approve the destruction of audio tapes of closed session Board of Education meetings made prior to December 1, 2012.

CONSENT AGENDA APPROVAL

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 12).

RECOMMENDED MOTION: That the Board of Education accept the following resignations:
Rachel Fisher, Personal Care Assistant/Job Coach in the Special Education Division effective July 30, 2014, and
Lynn Damsch, Program Assistant in the Special Education Division effective July 31, 2014, and
Marc Taylor, Teacher in the Humanities Division, effective August 10, 31.

2. **Security Service – (Roll Call)**

Community High School District 94 has contracted Andy Frain Services, Inc. in the past to provide security services. The rates for the 2014-2015 school year will be the same as the 2013-2014 school year. Andy Frain Services, Inc. was paid a total of \$99,156.00 last year.

RECOMMENDED MOTION: That the Board of Education approve the service agreement with Andy Frain Services, Inc. for the 2014-2015 school year as shown on (Att. §B - pp. 10 - 21).

3. **Board Organizational Meeting Date – (Roll Call)**

In accordance with the Election Law, school boards have 28 days following the April 7, 2015 Consolidated Election to seat the new board. Per the DuPage Election Commission, canvassing of votes will be completed by April 27, 2015 and the new board will need to be seated between April 28 and May 5, 2015. Therefore, we will need to call a special meeting of the Board of Education on May 5, 2015 to remain consistent with Policy ¶1305, Organizational Meeting.

RECOMMENDED MOTION: That the Board of Education approve a Special Board Meeting on May 5, 2015 for the purpose of conducting the Organizational Meeting.

OLD BUSINESS – None

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO

MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).

15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

RECOMMENDED MOTION TO

MOVE TO OPEN SESSION: That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].