

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
September 16, 2014 – 7:00 p.m.
Administration Conference Room
Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Ms. Erica Spellman led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel and Ms. Yackey.
5. Additions to the Agenda: None

PUBLIC PARTICIPATION

Mary Ellen Daneels distributed the September Wildcat P.R.I.D.E. Report which highlighted contributions faculty, staff and students have made to CHS and the larger educational community.

Junior Bob Draughon suggested several proposals that could be implemented to recognize Veterans Day this year.

PUBLIC HEARING ON PROPOSED BALANCED 2014-15 BUDGET

(Att. §B - pp. 1 – 15)

1. Overview of Proposed Balanced 2014-15 Budget
Mr. Cole distributed updated Interfund Transfer Resolutions and gave an overview of the Proposed Balanced 2014-15 Budget.
2. Public Comment on Proposed Balanced 2014-15 Budget
None
3. Board Discussion of Public Input
Board members discussed the transfer of funds from the Transportation, Education and Operations & Maintenance Funds.
4. Adjournment of Public Hearing of Proposed Balanced 2014-15 Budget
RECOMMENDED MOTION: That the Board of Education adjourn the Public Hearing portion of the Board of Education Meeting at 7:28 p.m.
MOTION: Ms. Yackey
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

5. As part of the FY 15 Budget three fund balance transfers are offered as recommendations of the Finance committee. These transfers are necessary to cover the anticipated expenditures of the capital improvement program. These have been discussed with our auditor and reviewed by our attorney. The first is a transfer from the Transportation Fund to the Education Fund. Upon advice of our auditor, the funds first must go to the Education Fund before transferring to the Capital improvement Fund. The second transfers from the Education Fund to the Capital Improvement Fund and the Third from the Operations and Maintenance Fund to the Capital improvement Fund. All funds shall remain near the 50% balance to expenditure level. These levels are sufficient to maintain cash flows and to receive the top rating from the State of Illinois.

RECOMMENDED MOTION: That the Board of Education approve the Resolution authorizing transfer from the Transportation Fund to the Education Fund in an amount not to exceed \$450,000 as shown at table.

MOTION: Mr. Kotche

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RECOMMENDED MOTION: That the Board of Education approve the Resolution authorizing transfer from the Education Fund to the Capital Improvement Fund in an amount not to exceed \$3,350,000 as shown at table.

MOTION: Mr. Kotche

SECOND: Mr. Gunderson

VOTE: Ayes: Campos, Doremus, Gunderson, Kotche, Saake, Yackey

Nays: Nagel

Motion Carried: 6 - 1

RECOMMENDED MOTION: That the Board of Education approve the Resolution authorizing transfer from Operation & Maintenance Fund to the Capital Improvement Fund in an amount not to exceed \$400,000 as shown at table.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

6. Fiscal Year Balanced Budget 2014-15 (Roll Call)

RECOMMENDED MOTION: That the Board of Education adopt the balanced budget for the 2014-15 school year as presented at the Public Hearing conducted on September 16, 2014; sign the applicable School District Budget Form; and authorize submission of the Chief Fiscal Officer's Certificate of Estimated Revenue.

MOTION: Mr. Gunderson

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

REPORTS AND INFORMATION

1. Superintendent's Report
 - Student Report

Doug Domeracki

Erica Spellman said the school year had begun on a positive note due largely to the many updates to the school and the use of Chromebooks in the classrooms.

- FOIA Request(s) (Att. §B - pp. 23 - 27)
Dr. Domeracki reported there had been one FOIA request.
- District 94 will host a joint Board meeting with District 25 to hold a Data Dialogue on October 7, 2014 at 7:00 p.m.
- Peg Agnos from LEND will speak at the October 21, 2014 Board meeting regarding Senate Bill 16.
- The School Report Card will be released October 31, 2014.
- The Fall IASB DuPage Dinner Meeting will be held on October 16, 2014 (Att. §B - pp. 28 - 29).
- Dr. Domeracki said he would be available to meet with school board members individually.
- The Illinois State Board of Education will identify which schools are performing in the bottom 20th percentile on September 22, 2014.

2. Director of Business Services Report

Mr. Cole reported that the parking lots, roof and security projects were nearly complete. He said that installation of the new security system would complete all of the 10 Year Life Safety Study projects in 3 years.

3. Director of Human Resources Report

Mr. Blatchley said the Administrator & Teacher Salary & Benefits Report (Att. §B - pp. 30 - 34) must be posted by October 1, 2015.

4. Principal's Report

Dr. Cheng reported Parent Open House would be held September 18, 2014 during which he would explain the elimination of final exams due to PARCC testing; he also said that 20 students would be available to demonstrate the use of Chromebooks.
Dr. Cheng reported there had been 43 student enrollments since school began.

5. Board Committee Reports

There were no reports

6. Future Dates

- a. Regular Monthly Board of Education Meeting – October 21, 2014
- b. Regular Monthly Board of Education Meeting – November 18, 2014

7. Open Comment

Mr. Gunderson suggested collaboration between the schools' Athletic Department and the West Chicago Park District.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action: None
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Mr. Campos
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 6)**
Board of Education Meeting – August 19, 2014
Closed Session Board of Education Meeting – August 19, 2014
At Table
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of August 19, 2014, as listed above.
2. **Filing of Minutes - (Att. §C - pp. 7 – 8)**
Communications Committee Meeting - August 19, 2014
Human Resources Committee Meeting - August 28, 2014
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.
3. **Approval of Financials — (Att. §A – pp. 1 – 46)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from August 15, 2014 to September 11, 2014.
 - b. Imprest Fund Statement
 - c. Treasurer's Report
 - d. Statement of Position
 - e. Financial Report
 - f. Statement of Revenue/Expenditures YTD Ending August 31, 2014
 - g. 3-Year Budget/Actual Report
 - h. Grant Reports
 - i. Cash Fund
 - j. Activity Account Fund Balance
 - k. Vendor Activity Report
 - l. Outstanding State Revenue Payments
 - m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)**CONSENT AGENDA APPROVAL**

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 4).

MOTION: Mr. Kotche

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RECOMMENDED MOTION: That the Board of Education accept the following resignations:

Lucinda Sanders, Teacher in the World Languages Division, effective August 29, 2014;
Brandon Kutilek, Personal Care Assistant in the Special Education Division, effective August 29, 2014;

Damaris Ohl, Program Assistant in the Special Education Division, effective September 19, 2014.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

2. **Annual Application for Recognition of Schools – (Roll Call)**

Annually, the State requires each school district to submit an Application for Recognition of Schools. As last year, it will be done electronically and the Application must be approved by the Board of Education for submission to the Regional Office of Education. The Application is the District's affirmation to the State that it complies with the various requirements for schools as stipulated in 23 Illinois Administrative Code, Part I, Sub-parts A-G. Specifically, it certifies that requirements are met in the following areas:

Sub-part A – Recognition Requirements

Sub-part B – School Governance

Sub-part C – Administration

Sub-part D – Instructional Programs

Sub-part E – Support Services

Sub-part F – Certification Requirements

Sub-part G – Staff Qualifications

By submitting the Application, the District assures the State that it is doing what it is asked to do in each of the above areas.

RECOMMENDED MOTION: That the Board of Education approve submission of the 2014-15 Application for Recognition of Schools as shown on Att. §B - pp. 35 - 37.

MOTION: Mr. Kotche

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

3. **Memorandum of Understanding – Secondary Evaluator – (Roll Call)**

The West Chicago High School Teachers' Association, Inc. agreed to extend the Memorandum of Understanding that was agreed to for the 2013-2014 school year for the 2014-15 and 2015-16 school years as shown on Att. §B - pp. 38 - 39.

RECOMMENDED MOTION: That the Board of Education approve the *Secondary Evaluator Duties for the 2014-2015 and 2015-2016 School Year Only* Memorandum of Understanding with the WCHSTA, Inc. effective for the 2014-2015 and 2015-2016 school years.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

OLD BUSINESS – None

EXECUTIVE SESSION

That the Board of Education hold a Closed Session at 8:06 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RETURN TO OPEN SESSION:

The Board of Education returned to Open Session at 8:24 p.m.

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 8:24 p.m.

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Voice Vote 7 - 0

ATTEST:

Gary R. Saake, President

Ruben Campos, Secretary