

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
September 16, 2014 – 7:00 P.M.**

**ADMINISTRATION CONFERENCE ROOM – Entrance “H”
326 JOLIET STREET, WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC PARTICIPATION:

**PUBLIC HEARING ON PROPOSED BALANCED 2014-15 BUDGET
(Att. §B - pp. 1- 15)**

1. Overview of Proposed Balanced 2014-15 Budget
2. Public Comment on Proposed Balanced 2014-15 Budget
3. Board Discussion of Public Input
4. Adjournment of Public Hearing of Proposed Balanced 2014-15 Budget
RECOMMENDED MOTION: That the Board of Education adjourn the Public Hearing portion of the Board of Education Meeting at _____ p.m.
5. Fiscal Year Balanced Budget 2014-15 (Roll Call)
RECOMMENDED MOTION: That the Board of Education adopt the balanced budget for the 2014-15 school year as presented at the Public Hearing conducted on September 16, 2014; sign the applicable School District Budget Form; and authorize submission of the Chief Fiscal Officer’s Certificate of Estimated Revenue.
6. As part of the FY 15 Budget three fund balance transfers are offered as recommendations of the Finance committee. These transfers are necessary to

cover the anticipated expenditures of the capital improvement program. These have been discussed with our auditor and reviewed by our attorney. The first is a transfer from the Transportation Fund to the Education Fund. Upon advice of our auditor, the funds first must go to the Education Fund before transferring to the Capital improvement Fund. The second transfers from the Education Fund to the Capital Improvement Fund and the Third from the Operations and Maintenance Fund to the Capital improvement Fund. All funds shall remain near the 50% balance to expenditure level. These levels are sufficient to maintain cash flows and to receive the top rating from the State of Illinois.

RECOMMENDED MOTION: That the Board of Education approve the Resolution authorizing transfer from the Transportation Fund to the Education Fund in an amount not to exceed \$500,000 as shown on (Att. §B - pp. 16 - 17).

RECOMMENDED MOTION: That the Board of Education approve the Resolution authorizing transfer from the Education Fund to the Capital Improvement Fund in an amount not to exceed \$3,500,000 as shown on (Att. §B - pp. 18 - 19).

RECOMMENDED MOTION: That the Board of Education approve the Resolution authorizing transfer from Operation & Maintenance Fund to the Capital Improvement Fund in an amount not to exceed \$500,000 as shown on (Att. §B - pp. 20 - 21).

GOOD NEWS OF THE DISTRICT:

1. Dave Clarke – Technology Technician (Att. §B – pp 22 - 22) Moses Cheng

REPORTS AND INFORMATION

1. Superintendent’s Report Doug Domeracki
 - Student Report
 - FOIA Request(s) (Att. §B - pp. 23 - 27)
 - IASB DuPage Division Dinner Meeting (Att. §B - pp. 28 - 29)
2. Director of Business Services Report Gordon Cole
3. Director of Human Resources Report Dave Blatchley
 - Administrator & Teacher Salary & Benefits Report (Att. §B - pp. 30 - 34)
4. Principal’s Report Moses Cheng
5. Board Committee Reports
 - Communications
 - Education
 - Facilities
 - Finance
 - Human Resources
 - Policy

6. Future Dates
 - a. Regular Monthly Board of Education Meeting – October 21, 2014
 - b. Regular Monthly Board of Education Meeting – November 18, 2014
7. Open Comment Board Members

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 6)**
Board of Education Meeting – August 19, 2014
Closed Session Board of Education Meeting – August 19, 2014
At Table
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of August 19, 2014, as listed above.
2. **Filing of Minutes - (Att. §C - pp. 7 – 8)**
Communications Committee Meeting - August 19, 2014
Human Resources Committee Meeting - August 28, 2014
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.
3. **Approval of Financials — (Att. §A – pp. 1 – 46)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from August 15, 2014 to September 11, 2014.
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position
 - e. Financial Report
 - f. Statement of Revenue/Expenditures YTD Ending August 31, 2014
 - g. 3-Year Budget/Actual Report
 - h. Grant Reports
 - i. Cash Fund
 - j. Activity Account Fund Balance

- k. Vendor Activity Report
- l. Outstanding State Revenue Payments
- m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)

CONSENT AGENDA APPROVAL

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 4).

RECOMMENDED MOTION: That the Board of Education accept the following resignations:
Lucinda Sanders, Teacher in the World Languages Division, effective August 29, 2014;
Brandon Kutilek, Personal Care Assistant in the Special Education Division, effective August 29, 2014;
Damaris Ohl, Program Assistant in the Special Education Division, effective September 19, 2014.
2. **Annual Application for Recognition of Schools – (Roll Call)**
Annually, the State requires each school district to submit an Application for Recognition of Schools. As last year, it will be done electronically and the Application must be approved by the Board of Education for submission to the Regional Office of Education.
The Application is the District’s affirmation to the State that it complies with the various requirements for schools as stipulated in 23 Illinois Administrative Code, Part I, Sub-parts A-G. Specifically, it certifies that requirements are met in the following areas:
 - Sub-part A – Recognition Requirements
 - Sub-part B – School Governance
 - Sub-part C – Administration
 - Sub-part D – Instructional Programs
 - Sub-part E – Support Services
 - Sub-part F – Certification Requirements
 - Sub-part G – Staff QualificationsBy submitting the Application, the District assures the State that it is doing what it is asked to do in each of the above areas.
RECOMMENDED MOTION: That the Board of Education approve submission of the 2014-15 Application for Recognition of Schools as shown on Att. §B - pp. 35 - 37.
3. **Memorandum of Understanding – Secondary Evaluator – (Roll Call)**
The West Chicago High School Teachers’ Association, Inc. has asked to extend the Memorandum of Understanding that was agreed to for the 2013-2014 school year for the 2014-15 and 2015-16 school years as shown on

Att. §B - pp. 38 - 39.

RECOMMENDED MOTION: That the Board of Education approve the *Secondary Evaluator Duties for the 2014-2015 and 2015-2016 School Year Only* Memorandum of Understanding with the WCHSTA, Inc. effective for the 2014-2015 and 2015-2016 school years.

OLD BUSINESS – None

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

RECOMMENDED MOTION TO MOVE TO OPEN SESSION: That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].