

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
November 18, 2014 – 7:00 p.m.
Administration Conference Room
Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Mr. Dirk Gunderson led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel and Ms. Yackey.
5. Additions to the Agenda: Executive Session for the purpose of discussing land acquisition.
MOTION: Mr. Kotche
SECOND: Mr. Campos
VOTE: Unanimous Approval on Voice Vote

PUBLIC PARTICIPATION

Several community members and students spoke on behalf of the continuation of Photography 1 & 2 classes.

Marcy Richert spoke to the Board regarding an attendance issue with her daughter.

Lauren Stewart distributed and read the September Wildcat P.R.I.D.E. Report which highlighted contributions faculty, staff and students have made to CHS and the larger educational community.

REPORTS AND INFORMATION

1. Good News of the District 94
Candace Fikis was recognized for being selected as VISA’s Practical Money Skills Educator for October 2014.
2. Student Recognition
The following students were recognized:
Benjamin Skipor – Student of the Month
Lily Michaels – PeaceBuilder of the Month
Daniel McComb – Athlete of the Season
Veronica Katarzynski – Athlete of the Season
3. Baker Tilly Audit Report
John Rossi of Baker Tilly Virchow Krause, LLP reported briefly on results of the annual audit which was conducted last spring. Mr. Rossi reported there were no significant deficiencies.

4. Superintendent's Report

- Student Report

Erica Spellman reported that the Soccer team had won the regional championship, and that there had been a good turnout at both the soccer and football games. She said that FBLA students hosted a breakfast last week with the Chamber of Commerce, and that there had been a mock election for governor. Erica also reported that teachers who are veterans of the armed forces were honored on Veterans Day; she stated that the Hoopscoming Dance would be held after the basketball game on December 13th.

Dr. Domeracki updated the Board on the following items:

- There had been no FOIA requests.
- The first Coffee with the Board would be held on Wednesday, November 19th at 7:00 a.m.
- Dr. Cheng and Mr. Scott were presenting at a Community Forum at District 25.
- A PERA 101 overview of the law would be held on November 24th.
- A document outlining the impact Senate Bill 16 would have on local schools was distributed.
- Policy Series 1000 and 3000 need to be updated.

5. Director of Business Services Report

- Camera Update

Mr. Cole demonstrated the new security camera system. He also explained the implementation of the card access system.

6. Director of Human Resources Report

Mr. Blatchley gave an overview of the timeline and procedures necessary to implement PERA by September, 2015.

7. Principal's Report

There was no report.

8. Committee Reports

- Facility Committee meeting was held October 21, 2014
- Finance Committee meeting was held November 14, 2014
- Communications Committee meeting was held on November 18, 2014

9. Future Dates

- a. Regular Monthly Board of Education Meeting – December 16, 2014
- b. Regular Monthly Board of Education Meeting – January 20, 2015

10. Open Comment

Ms. Doremus suggested that a representative from SASSED be invited to speak at a Board meeting. She complimented the student members who hosted the FBLA/Chamber of Commerce breakfast. Several Board members stated they were glad to see Athletes of the Season at the Board meeting. Board members discussed the merits of digital photography versus darkroom photography.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action: None
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Mr. Gunderson
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 6)**
Board of Education Meeting – October 21, 2014
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting of October 21, 2014, as listed above.
2. **Filing of Minutes - (Att. §C - pp. 7 – 7)**
Facilities Committee Meeting - October 21, 2014
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.
3. **Approval of Financials — (Att. §A – pp. 1 – 49)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from October 17, 2014 to November 13, 2014.
 - b. Imprest Fund Statement
 - c. Treasurer's Report
 - d. Statement of Position/Financial Report
 - e. Statement of Revenue/Expenditures YTD Ending October 31, 2014
 - f. 3-Year Budget/Actual Report
 - g. Grant Reports
 - h. Petty Cash Fund
 - i. Student Activity Account Fund Balance
 - j. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)
 - k. New Vendors Monthly Report

CONSENT AGENDA APPROVAL

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 2).
MOTION: Mr. Kotche
SECOND: Mr. Campos
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

2. **Proposed 2014 Property Tax Levy – (Roll Call)**
The District receives approximately 82% of its revenues from local property tax. The Levy for 2014, collected in 2015, by Statute, must be filed by the third Tuesday of December. The levy as submitted utilizes the 1.5% CPI factor and includes a one percent balloon. This is an increase of 2.31% over the 2013 extension level.
RECOMMENDED MOTION: That the Board of Education approve the Resolution establishing the 2014 Tax Levy, the Resolution to levy certain taxes, to waive their full reading, to authorize the Board President and Secretary to execute the requisite documents and all of said documents as shown on Att. §B - pp. 2 - 9 to be made a part hereof.
MOTION: Mr. Kotche
SECOND: Mr. Campos
VOTE: Ayes: Campos, Doremus, Kotche, Nagel, Saake, Yackey
Nays: Gunderson
Motion Carried: 6 - 1

3. **Proposed 2015-2016 School Calendar – (Roll Call)**
Administration is recommending the adoption of the 2015-2016 School Calendar. It has been reviewed by members of the Teachers’ Association and Support Staff and representatives of the three elementary feeder districts.
RECOMMENDED MOTION: That the Board of Education approve the proposed 2015-2016 School Calendar as shown on (Att. §B - pp. 10 - 10).
MOTION: Mr. Gunderson
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

4. **Authorization to Proceed with 2015 Renovation Project – (Roll**
This item is for authorization to proceed to bid on the second phase of the master capital plan. This phase consists of the renovation of the main office area to consolidate the student service personnel (Guidance, Deans, Social Workers, etc.) into one area. It provides a secure entrance for the public and a new Student Career Center. The existing Guidance Office area will be converted to a new Student Activity Center. And lastly, the Health Office will be relocated to an area adjoining the student entrance area and the Attendance Office and will be more centrally located within the building. The project planning and design phase is nearly complete. Bid documents will be completed and advertised. Bids will be received and presented to the Board at the February meeting for approval.

RECOMMENDED MOTION: That the Board of Education hereby authorizes the administration to proceed to the bid phase of the 2015 renovation project.

MOTION: Ms. Yackey

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

5. **Quest Contract Amendment – (Roll Call)**

Quest, the Districts food service provider, is requesting authorization to use the Districts kitchen for processing meals to provide to a private school. All costs shall be borne by Quest. Quest shall pay the District \$4,500 per semester for the program. Quests current agreement runs through the end of the 2014-15 school year.

RECOMMENDED MOTION: That the Board of Education approve the contract amendment with Quest Food Management Services, Inc. as shown at table.

MOTION: Mr. Kotche

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

OLD BUSINESS – None

EXECUTIVE SESSION

The Board moved to Executive Session at 8:45 p.m.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RETURN TO OPEN SESSION:

The Board returned to Open Session at 9:22 p.m.

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 9:22 p.m.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Voice Vote 7 - 0

ATTEST:

Gary R. Saake, President

Ruben Campos, Secretary