BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
March 17, 2015 – 7:00 P.M.

DISTRICT CONFERENCE ROOM
157 WEST WASHINGTON STREET
WEST CHICAGO, IL 60185

A G E N D A - AMENDED

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
   "Community High School strives to promote and provide growth experiences in Learning, Leadership and Living."
4. Roll Call
5. Additions to the Agenda – (Voice Vote)
   _____
   _____
   RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC PARTICIPATION:

REPORTS AND INFORMATION:

1. Good News of the District
   - Girl Rising (Att. §B - pp. 1 - 1) — Moses Cheng
   - Lauren Stewart (Att. §B - pp. 2 - 2) — Doug Domeracki

2. Student Recognition — Kathe Doremus
   - Roberto Bejarano - February Student of the Month
   - Vanessa Caballero - February PeaceBuilder of the Month
   - Emmanual (Manny) Garcia - Athlete of the Winter Season 2014-2015
   - Mae Elizabeth Gimre – Athlete of the Winter Season 2014-2015

3. Superintendent's Report — Doug Domeracki
   - Student Report
   - FOIA Request(s) (Att. §B - pp. 3 - 4)

4. Director of Business Services Report — Gordon Cole

5. Director of Human Resources Report — Dave Blatchley

6. Principal's Report — Moses Cheng
   - Student Attendance and Discipline (Att. §B - pp. 5 - 7)

7. Committee Reports
   a. Communication
   b. Education
   c. Facilities
   d. Finance
   e. Personnel
   f. Policy

8. Future Dates
   a. Regular Monthly Board of Education Meeting – April 21, 2015
   b. Special Board of Education Meeting – May 5, 2015
   c. Regular Monthly Board of Education Meeting – May 19, 2015

9. Open Comment Board Members

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action: _____

2. Consent Agenda Action for All Items Except those Listed in 1. Above.
   RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 5)**
   Board of Education Meeting – February 17, 2015
   Closed Session Board of Education Meeting – At Table February 17, 2015
   RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of February 17, 2015, as listed above.

2. **Filing of Minutes - (Att. §C - pp. 6 - 7)**
   Finance Committee Meeting February 12, 2015
   Human Resources Committee Meeting February 26, 2015

3. **Approval of Financials — (Att. §A – pp. 1 – 49)**
   a. Approve Current Expenditures
      RECOMMENDED MOTION: That the Board of Education approve the expenditures from February 12, 2015 to March 11, 2015.
   b. Imprest Fund Statement
   c. Treasurer's Report
   d. Statement of Position/Financial Report

e. Statement of Revenue/Expenditures YTD Ending February 28, 2015.
f. 3-Year Budget/Actual Report
g. Grant Reports
h. Petty Cash Fund
i. Student Activity Account Fund Balance
j. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)
k. New Vendors Monthly Report

4. **Renewal of Illinois High School Association Membership – (Roll Call)**
Students from Community High School participate in Illinois High School Association Interscholastic Athletics and Activities that enrich the educational experience. The yearly renewal of membership to the Association is now due. Renewal of membership does not require payment of membership dues or entry fees. Administration is recommending the Board approve the renewal of membership to the Illinois High School Association.
RECOMMENDED MOTION: That the Board of Education approve the renewal of Illinois High School Association Membership as presented on Att. §B - pp. 8 - 8 .

5. **Policy Series 1000 – School Board Governance – 2nd Reading – (Roll Call)**
The Board of Education approved Policy Series 1000 on 1st reading at its February 17, 2015 Board meeting.
RECOMMENDED MOTION: That the Board of Education approve and adopt on 2nd reading Policy Series 1000 as shown on Att. §B - pp. 9 - 66 .

CONSENT AGENDA APPROVAL

ACTION ITEMS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 5).

RECOMMENDED MOTION: That the Board of Education accept the following resignations at the conclusion of the 2014-2015 school year: Roberto Torres, Teacher in the Special Education Division, and Rona Sinnamond, Teacher in the Special Education Division. And that the Board of Education approve the release of the following non-tenured teachers at the conclusion of the 2014-2015 school year:
Brigitte Debs, Teacher in the Special Education Division, Britt Lindahl, Teacher in the Math Division, and Mark Wojnar, Teacher in the World Languages Division.

2. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**
The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on February 17, 2015.
RECOMMENDED MOTION: That the Board of Education approve the attached report (Att. §B - pp. 67 - 67) on review of closed session minutes, as presented, by Mr. Campos and Mr. Nagel.

3. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**
The Legislature requires that closed session meetings of boards of education be audio taped and those tapes retained for a period of 18 months. Beginning in July, 2005, boards can destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio tapes twice a year in conjunction with the semi-annual review of closed session minutes.
RECOMMENDED MOTION: That the Board of Education approve the destruction of audio tapes of closed session Board of Education meetings made prior to July 1, 2013, which meets the state criteria of being at least 18 months old, and for which approved minutes are retained in the official records of the board's business.

4. **Vision 20/20 – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education supports the Vision 20/20 education improvement resolution as shown on Att. §B - pp. 68 - 69 .

5. **Special Education Transportation Contract– (Roll Call)**
In conjunction with SASED, special education bussing was recently Bid. The low bidder and the recommended contractor is Septran which is also the current contractor. Current annualized costs for Special Education transportation is approximately $700,000. The State reimburses a portion of these costs with the FY15 level to be estimated at approximately $500,000. This has the potential of being a 28% increase over the expiring contract but will most likely be less due to a restructuring of the rates for low incidence (1 or 2 students) routes. We are currently transporting students to 13 locations.
RECOMMENDED MOTION: That the Board of Education approve the Contract for Special Education Transportation services with Septran, Inc. for a three year period commencing July 1, 2015 through June 30, 2018 as shown on pages Att. §B - pp. 70 - 121 .

6. **Vehicle Purchase – (Roll Call)**
The District pickup truck is a 1996 Dodge Ram. The proposal is to purchase a used 2010 Ford F-150 regular Cab 8 foot bed with 6,042 miles for $18,000 from Haggerty Ford. A comparable new pickup truck will be in $30,000 to $33,000 range. The truck is used primarily by our grounds staff and maintenance staff.

RECOMMENDED MOTION: That the Board of Education approve the purchase of the 2010 Ford F-150 for $18,000 not including the cost of title and license as shown on Att. §B - pp. 122 - 132 .

OLD BUSINESS – None

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

RECOMMENDED MOTION TO MOVE TO OPEN SESSION: That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].

COMMUNITY HIGH SCHOOL DISTRICT 94

March 17, 2015
7:00 p.m.
Board of Education Meeting

SECTION A -
Financial Reports

a. Bill Listing (including Summary)
b. Imprest Fund
c. Treasurer's Report
d. Statement of Position/Financial Report
e. Statement of Revenue/Expenditures
f. 3-Year Budget/Actual Report
g. Grant Reports
h. Petty Cash Fund
i. Student Activity Account Fund Balance
j. Quarterly Financial Report
k. New Vendors Monthly Report

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1622355	A&g Glass	03/17/2015	REPLACEMENT GLASS	145.29	145.29
1622356	A-1 DOORS FRAMES & HA	03/17/2015	KEYS	102.00	1,905.50
			DOOR SUPPLY	620.00	
			MISC DOOR PARTS	1,183.50	
1622357	Ackerman, Matthew	03/17/2015	COACHING EDUCATION MATERIALS	134.00	134.00
1622358	Ainsworth, Jeff	03/17/2015	JAN 2015-MAR 2015 RETIREE HLTH REIMBURSEMENT	678.56	678.56
1622359	Alexian Brothers Beha	03/17/2015	12/9/14-1/16/15 TUITION; ACCT #H08002653072	600.00	600.00
1622360	All Star Publishing &	03/17/2015	2015 END-OF-YEAR AWARDS	365.50	365.50
1622361	Vendor Continued Void	03/17/2015			0.00
1622362	Amazon.Com	03/17/2015	Elmo, projector, and cables	636.97	4,925.77
			Weight room TV wiring add ons	7.98	
			TVs and wiring equipment for weight room	109.98	
			TVs and wiring equipment for weight room	206.16	
			TVs and wiring equipment for weight room	897.00	
			TVs and wiring equipment for weight room	897.00	
			Toner/Ink Jet	284.01	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Printer and supplies		
			Toner/Ink Jet	38.31	
			Printer and supplies		
			Elmo, projector, and cables	66.00	
			Weight room TV wiring add ons	139.18	
			Toner/Ink Jet	68.99	
			Printer and supplies		
			AUDITORIUM LIGHTING SUPPLIES	59.98	
			HOSA STEREO RETURN	-12.95	
			36" x 24" Aluminum Enclosed Tackboard	200.65	
			Vectorworks for Entertainment	42.70	
			21 Day Fix; workout DVD for PE department	77.35	
			HOSA STEREO BREAKOUT	12.95	
			Elmo, projector, and cables	18.59	
			Toner Cartridges for HP 4730	391.98	
			More cables needed for weight room TV install	55.24	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Elmo, projector, and cables	638.00	
			Extra wires for admin center TV hookup	35.35	
			Extra wires for admin center TV hookup	42.99	
			AUDITORIUM LIGHTING SUPPLIES	11.36	
1622363	American Diabetes Ass	03/17/2015	SYMPATHY; DEANS OFFICE	50.00	50.00
1622364	Anderson's Bookshop	03/17/2015	Author Visit Book Sale	201.49	201.49
1622365	ANDERSON PEST SOLUTIO	03/17/2015	PREVENTIVE SVC	77.25	77.25
1622366	Aqua Pure Enterprises	03/17/2015	POOL SUPPLIES	719.75	719.75
1622367	ARC Sports	03/17/2015	SOFTBALLS	361.80	361.80
1622368	Aronoff/reimbursement	03/17/2015	JAN 2015-MAR 2015 RETIREE HLTH REIMBURSEMENT	323.13	323.13
1622369	At&t	03/17/2015	2/16/15-3/15/15 PHONE SVC	1,927.66	3,929.75
			2/16/15-3/15/15 FIRE PANEL PHONE LINE; DIST OFFICE	98.20	
			2/16/15-3/15/15 PHONE SVC	683.65	
			2/16/15-3/15/15 INTERNET SVCS	1,220.24	
1622370	AT&T INTERNET SERVICE	03/17/2015	2/10/15-3/9/15 INTERNET CHGS	1,664.25	1,664.25
1622371	At&t Long Distance	03/17/2015	JANUARY 2015 LONG DISTANCE	117.77	117.77

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1622372	Bach, John	03/17/2015	DRINKING FOUNTAIN	591.54	634.34
			PLUMBING SUPPLIES	42.80	
1622373	BEARCOM WIRELESS WORL	03/17/2015	RADIO BATTERIES	399.64	399.64
1622374	BEGOVICH, MARK	03/17/2015	STATE DRAMA COMPETITION EXPENSES	162.29	162.29
1622375	Blick Art Materials	03/17/2015	Exner Art supplies 2nd semester	608.43	608.43
1622376	Blue Whale Sewer & Dr	03/17/2015	PLUMBING REPAIR SERVICES	391.75	391.75
1622377	Blume, Nancy A	03/17/2015	1 Round Trip Airline ticket to LifeSmarts National Conference - Seattle Washington - 4/17 - 4/20/15	296.20	296.20
1622378	Brach, Leslie	03/17/2015	REGISTRATION REFUND; ID #37176	69.00	69.00
1622379	Brennan, Barbara	03/17/2015	IHSA SCHOLARSHIP MAILING	24.19	24.19
1622380	Bridges/reimbursement	03/17/2015	8TH GRADE COURSE SELECTION DINNERS; 2/3/15 & 1/24/15	164.47	164.47
1622381	Brightstar	03/17/2015	1/26/15 RN SVCS; 1 STUDENT	390.00	4,605.00
			1/26/15-1/29/15 RN SVCS	1,530.00	
			2/9/15-2/10/15 RN SVCS; 1 STUDENT	660.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			2/17/15-2/18/15 RN SVCS; 1 STUDENT	690.00	
			2/3/15-2/7/15 RN SVCS; 1 STUDENT	1,335.00	
1622382	Butler Chemical Co	03/17/2015	FEBRUARY 2015 MAINTENANCE	680.00	680.00
1622383	Camelot Therapeutic S	03/17/2015	FEBRUARY 2015 TUITION; 2 STUDENTS	6,166.26	9,249.39
			FEBRUARY 2015 TUITION; 1 STUDENT	3,083.13	
1622384	Canon Financial Servi	03/17/2015	MARCH 2015 CONTRACT CHGS	5,897.03	6,513.65
			MARCH 2015 UNIFLOW	616.62	
1622385	Cash	03/17/2015	SPAIN EXCHANGE DRIVER/TOUR GUIDE TIPS	290.00	290.00
1622386	Chavez, Tiffany	03/17/2015	IAASE WINTER CONFERENCE MILEAGE, FOOD AND LODGING	412.78	412.78
1622387	City Of West Chicago	03/17/2015	FEBRUARY 2015 FUEL; O&M	514.76	4,265.67
			FEBRUARY 2015 FUEL; DRIVERS ED	83.79	
			12/6/14-12-13/14 POLICE SECURITY	1,351.28	
			POLICE SECURITY SERVICES; 1/13/15-2/25/15	2,315.84	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1622388	Clare Woods Academy	03/17/2015	TUITION RATE INCREASES 8/14-2/15; 6 STUDENTS	25,586.44	42,618.50
			MARCH 2015 TUITION; 6 STUDENTS	17,032.06	
1622389	Clarke, Dave	03/17/2015	STAFF DEVELOPMENT SUPPLIES	21.55	21.55
1622390	COLE, GORDON	03/17/2015	DISTRICT OFFICE SUPPLIES	75.84	75.84
1622391	Comed	03/17/2015	12/15/14-1/20/15 ELECTRIC; KERR-MCGEE	22.78	1,023.60
			12/16/14-1/20/15 ELECTRIC; DISTRICT OFFICE	524.37	
			1/20/15-2/19/15 ELECTRIC; KERR-MCGEE	18.25	
			1/20/15-2/19/15 ELECTRIC; DISTRICT OFFICE	439.95	
			1/20/15-2/19/15 ELECTRIC; KERR-MCGEE	18.25	
1622392	Communication Revolvi	03/17/2015	JANUARY 2015 INTERNET SVCS	665.83	665.83
1622393	Community Unit School	03/17/2015	8/21/14-12/19/14 HOMELESS TRANSPORTATION	923.00	923.00
1622394	Community High School	03/17/2015	11/20/14-12/9/14 TUITION; 2	1,890.00	3,915.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			STUDENTS 2/3/15-2/26/15 TUITION; 2 STUDENTS	2,025.00	
1622395	Constellation Newener	03/17/2015	MARCH 2015 NATURAL GAS	4,970.90	4,970.90
1622396	Culbertson, Jennifer	03/17/2015	CONFERENCE MEALS	37.90	37.90
1622397	Decker Equipment	03/17/2015	SCHOOL SIGNS	93.65	93.65
1622398	Downers Grove South H	03/17/2015	Boys track DGS Invite	200.00	200.00
1622399	Dreisilker Electric M	03/17/2015	BOILER REPAIR	420.00	420.00
1622400	Dresden, Drew	03/17/2015	IHSA COACH EDUCATION PKG	132.36	132.36
1622401	Durbin, Donna	03/17/2015	1 Round Trip airline ticket to LifeSmarts National Conference - Seattle Washington - Friday April 17 - April 20, 2015	296.20	296.20
1622402	Dynegy Energy Service	03/17/2015	1/22/15-2/19/15 ELECTRICITY	31,613.08	31,613.08
1622403	Ellman's Music Center	03/17/2015	BAND SUPPLIES	91.23	156.14
			INSTRUMENT REEDS	64.91	
1622404	Engler Baasten & Srag	03/17/2015	FEBRUARY 2015 LEGAL SVCS	21.00	21.00
1622405	European Sports	03/17/2015	GIRLS SOCCER UNIFORMS	402.50	402.50
1622406	Exner/reimbursement,	03/17/2015	COUNTY-WIDE INSTITUTE SUPPLIES; TO BE	91.57	91.57

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			REIMBURSED BY THE ROE		
1622407	Fantozzi, Brandon	03/17/2015	2015 IMEA PARKING; FOOD AND LODGING	1,205.98	1,395.98
			Reimbursement for All-State Conference Registrations for Brandon Fantozzi and Lex Wojciechowski	190.00	
1622408	Fitzgerald Lighting&m	03/17/2015	5-YEAR SERVICE CALL AGREEMENT; FOOTBALL FIELD LIGHTS	1,477.50	1,477.50
1622409	Flag Store USA	03/17/2015	United States and State of Illinois Flags and Poles	349.97	349.97
1622410	Follett Library Resou	03/17/2015	Follett Book Order, 10 Books	88.70	208.70
			Follett Book Order, 10 Books	120.00	
1622411	Ford Credit	03/17/2015	APRIL 2015 DRIVERS ED CAR RENTAL; ACCT #48884307	244.94	244.94
1622412	Freestyle School Phot	03/17/2015	Supplies for Photography	122.96	122.96
1622413	Fritz, Wes	03/17/2015	2014-2015 BASKETBALL GAME ASSIGNMENTS	1,355.42	1,355.42
1622414	GIBSON, AMY	03/17/2015	1/15-3/15 RETIREE	287.75	287.75

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			HLTH REIMBURSEMENT		
1622415	Gillespie, Susan	03/17/2015	TENNIS PARTICIPATION REFUND; ID #39171	100.00	200.00
			TRACK PARTICIPATION REFUND; ID #36105	100.00	
1622416	Glenbard North High S	03/17/2015	Boys Track invite fee Please send check	250.00	250.00
1622417	Glenoaks Hospital The	03/17/2015	JANUARY 2015 TUITION; 2 STUDENTS	5,207.10	42,708.04
			JANUARY 2015 TUITION; 5 STUDENTS	15,186.10	
			FEBRUARY 2015 TUITION; WEST CAMPUS; 5 STUDENTS	13,220.84	
			FEBRUARY 2015 TUITION; 2 STUDENTS	4,746.75	
			JANUARY 2015 TUITION; 1 STUDENT	2,173.63	
			FEBRUARY 2015 TRANSITION PGM; 1 STUDENT	2,173.62	
1622418	Great Lakes Clay & Su	03/17/2015	Clay supply order for 2nd semester classes	385.75	385.75

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1622419	Harris, Alan M	03/17/2015	100 T-Shirts for Adult Education.	550.00	550.00
1622420	Harris Bank	03/17/2015	PLUMBING, MISC SUPPLIES AND FACILITIES TRAINING	1,621.18	1,621.18
1622421	Hauser Izzo LLC	03/17/2015	JANUARY 2015 SCHOOL LAW	3,423.00	5,943.00
			JANUARY 2015 PROPERTY TAXES	735.00	
			FEBRUARY 2015 LEGAL SVCS	1,407.00	
			FEBRUARY 2015 LEGAL SVCS; PROPERTY TAXES	378.00	
1622422	Hm Receivables Co Llc	03/17/2015	Spanish GED Math Workbooks and Language Arts Workbooks.	378.75	883.75
			Spanish GED Math Workbooks and Language Arts Workbooks.	505.00	
1622423	Hollinger, Susan	03/17/2015	2/16/15-2/28/15 MILEAGE; HMBD TUTORS	6.90	6.90
1622424	Honeywell Internation	03/17/2015	3/1/15-5/31/15 MECHANICAL AND ELECTRICAL MAINTENANCE	5,599.75	6,304.91
			HVAC SUPPLY	252.31	
			VAV SUPPLY	452.85	
1622425	IAASE	03/17/2015	IAASE winter	175.00	175.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			conference for Tiffany Chavez		
1622426	Iasa	03/17/2015	PERFORMANCE RANKING TOOL LICENSE FY2015	275.00	275.00
1622427	Illinois State Police	03/17/2015	JANUARY 2015 BACKGROUND CHECKS	154.50	154.50
1622428	Illinois Central Rail	03/17/2015	4/1/15-3/31/16 LAND LEASE	259.18	259.18
1622429	Vendor Continued Void	03/17/2015			0.00
1622430	ILLINOIS CENTRAL SCHO	03/17/2015	JANUARY 2015 COSTA RICA EXCHANGE	731.46	6,582.86
			JANUARY 2015 COSTA RICA EXCHANGE FUEL ADJUSTMENT	-26.06	
			JANUARY 2015 SPEECH FUEL ADJUSTMENT	-14.75	
			JANUARY 2015 POM POMS	290.14	
			JANUARY 2015 POMS FUEL ADJUSTMENT	-16.54	
			JANUARY 2015 DANCE	360.57	
			JANUARY 2015 DANCE FUEL ADJUSTMENT	-7.52	
			JANUARY 2015 GIRLS BASKETBALL	752.48	
			JANUARY 2015 GIRLS BASKETBALL	25.80	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			FUEL ADJUSTMENT		
			JANUARY 2015 BOYS BASKETBALL	970.23	
			JANUARY 2015 BOYS BASKETBALL FUEL ADJUSTMENT	-18.28	
			JANUARY 2015 BOYS SWIMMING	1,224.10	
			JANUARY 2015 BOYS SWIMMING FUEL ADJUSTMENT	-34.79	
			JANUARY 2015 WRESTLING	2,382.83	
			JANUARY 2015 WRESTLING FUEL CREDIT	-36.81	
1622431	Illinois Language Ser	03/17/2015	MEETING INTERPRETING; POLISH	174.16	174.16
1622432	Illusions Costume Com	03/17/2015	PIR COSTUME RENTAL	15.00	15.00
1622433	Integrated Systems Co	03/17/2015	MARCH 2015 SUBSCRIPTION SVC	525.00	525.00
1622434	IPMG Employee Benefi	03/17/2015	MARCH 2015 FLEXIBLE SPENDING	350.00	350.00
1622435	JANOR SPORTS	03/17/2015	SOFTBALL EQUIPMENT	902.73	902.73
1622436	Jeamby, Ross	03/17/2015	FOREIGN LANGUAGE HONORARIUM; APRIL 16, 2015	50.00	50.00
1622437	Jensen, Chris	03/17/2015	PROPS AND SUPPLIES; DRAMA	116.19	169.93
			IHSA CONTEST PLAY	28.75	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			MILEAGE		
			EARPLUGS; DRAMA	24.99	
1622438	Junkroski, Susan	03/17/2015	AATSP SPANISH LANGUAGE HONOR SOCIETY MEMBERSHIP	210.00	210.00
1622439	Kalnajs, Ina	03/17/2015	1/29/15-2/18/15 CONTRACT WORK	1,184.00	1,184.00
1622440	Kaneland Community Un	03/17/2015	JANUARY 2015 SHARED TRANSPORTATION	1,023.32	1,023.32
1622441	Koltz, Becky	03/17/2015	INSPRA WORKSHOP MILEAGE; 1/16/15	14.14	28.28
			INSPRA WORKSHOP MILEAGE; 2/20/15	14.14	
1622442	Krage's Tire Centers	03/17/2015	VAN TIRE	156.19	156.19
1622443	Lichy/reimb, Paul	03/17/2015	REGIONAL TOURNAMENT SUPPLIES	19.48	144.49
			STATE TOURNAMENT FUEL AND PARKING	83.01	
			STATE COMPETITION MEALS	42.00	
1622444	Life Fitness	03/17/2015	EXERCISE EQUIPMENT REPAIR	462.03	1,647.37
			EXERCISE EQUIPMENT REPAIR	592.67	
			EXERCISE EQUIPMENT REPAIR	592.67	
1622445	Linden Oaks Hospital	03/17/2015	1/9/15-1/13/15 TUTORING; 1 STUDENT	175.50	175.50
1622446	Lisle Community Unit	03/17/2015	DRIVERS EDUCATION	310.45	310.45

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			COST BALANCE; 1 STUDENT		
1622447	Lite Construction	03/17/2015	2015 OFFICE REMODELING PROJECT (PAY REQ #1)	27,000.00	27,000.00
1622448	Little Friends Inc	03/17/2015	FEBRUARY 2015 TUITION; 1 STUDENT	3,352.36	3,352.36
1622449	Lkh Inc	03/17/2015	CLEANING SUPPLIES	558.85	558.85
1622450	Mark's Plumbing Parts	03/17/2015	PLUMBING SUPPLY	196.31	535.48
			PLUMBING SUPPLY	339.17	
1622451	McMaster Carr Supply	03/17/2015	TIMER SWITCH	122.08	122.08
1622452	Menards	03/17/2015	SPRING PLAY SET SUPPLIES	39.69	1,230.34
			SPRING PLAY SET SUPPLIES	168.42	
			SPRING PLAY SET SUPPLIES	276.26	
			SPRING PLAY SET SUPPLIES	97.46	
			MISC BUILDING HARDWARE SUPPLY	80.35	
			MISC BUILDING HARDWARE SUPPLY	49.99	
			SPRING PLAY SET SUPPLIES	29.04	
			MULTI-PURPOSE GRAVEL	6.72	
			SPRING PLAY SET SUPPLIES	184.19	
			MISC BUILDING HARDWARE SUPPLY	36.68	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			GENERATOR SUPPLY	105.42	
			SPRING PLAY SET SUPPLIES	35.19	
			MISC BUILDING HARDWARE SUPPLY	110.97	
			MISC BUILDING HARDWARE SUPPLY	9.96	
1622453	Metro Professional Pr	03/17/2015	ENTRANCE MAT	216.00	629.45
			MISC SUPPLIES	413.45	
1622454	Metro Prep	03/17/2015	JANUARY 2015 TUITION; 1 STUDENT	613.47	4,931.39
			JANUARY 2015 TUITION; 1 STUDENT	4,317.92	
1622455	Morrone, Regina	03/17/2015	2/16/15-2/28/15 MILEAGE; HMBD TUTORS	12.88	12.88
1622456	MUNOZ, PENNY	03/17/2015	12/14-2/15 MILEAGE; SPECIAL ED	53.25	53.25
1622457	Murphy Ace Hardware 2	03/17/2015	KEY SLIP	6.04	316.78
			MISC BUILDING HARDWARE SUPPLY	23.54	
			MISC BUILDING HARDWARE SUPPLY	45.54	
			V-BELT	6.97	
			LOCKS	6.04	
			AUTO SCRUBBER REPAIR SUPPLY	7.45	
			MISC BUILDING HARDWARE SUPPLY	22.94	
			LIGHT BULBS	55.81	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			MISC BUILDING HARDWARE SUPPLY	124.79	
			MISC BUILDING HARDWARE SUPPLY	13.95	
			MISC BUILDING HARDWARE SUPPLY	3.71	
1622458	Nalco Crossbow Water	03/17/2015	WATER PURIFICATION SERVICES	125.33	125.33
1622459	New Reader's Press	03/17/2015	Four books to improve writing for the GED test.	43.00	43.00
1622460	Nicor Gas Bill Paymen	03/17/2015	1/19/15-2/18/15 GARAGE GAS	329.81	4,003.45
			FEBRUARY 2015 TRANSPORTATION CHGS	3,145.40	
			1/12/15-2/10/15 NATURAL GAS; DISTRICT OFFICE	528.24	
1622461	Nihill, Tom	03/17/2015	REGISTRATION REFUND; ID #38555	46.00	46.00
1622462	NSPRA	03/17/2015	Individual professional membership	260.00	260.00
1622463	Vendor Continued Void	03/17/2015			0.00
1622464	Office Depot	03/17/2015	CHAIR MATS; SUPT, HR AND BUS OFFICE	291.81	2,045.05
			Brother Copier Ink Model#: Brother TN-780	132.75	
			Study Skills Supplies for	176.22	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			students		
			Study Skills	51.42	
			Supplies for students		
			Study Skills	16.79	
			Supplies for students		
			Office Depot	65.78	
			order for testing		
			Office Depot	80.99	
			order for testing		
			SUPPLIES FOR THE BUSINESS OFFICE	2.70	
			SUPPLIES FOR THE BUSINESS OFFICE	73.18	
			Supplies for SRC	269.36	
			OFFICE SUPPLIES	51.80	
			OFFICE SUPPLIES	15.99	
			Study Skills	5.92	
			Supplies for students		
			HP ink cartridges	116.44	
			Supplies for Student Resource Center	244.46	
			Supplies - Sue Owens	99.20	
			Supplies - Sue Owens	19.46	
			CHAIRMAT	84.98	
			Supplies - Sue Owens	114.17	
			Office Depot -	87.50	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Earbuds for PARCC testing		
			MISC OFFICE SUPPLIES	129.11	
			CHAIRMAT RETURN	-54.99	
			MERCHANDISE RETURN CREDIT	-29.99	
1622465	Olsson Roofing Compan	03/17/2015	ROOF REPAIR	1,401.00	1,401.00
1622466	Otis Elevator Co	03/17/2015	3/15-5/15 SVC CONTRACT	819.33	819.33
1622467	Oxford University Pre	03/17/2015	Grammar Sense	388.70	388.70
1622468	Paddock Publications	03/17/2015	PO #9022015007; GED CLASSES	86.65	433.25
			PO #9022015007; GED CLASSES AD	86.65	
			PO #9022015007; GED CLASSES AD	86.65	
			PO #9022015007; GED CLASSES AD	86.65	
			PO #9022015007; GED CLASSES AD	86.65	
1622469	PAHCS II/CADENCE OCCU	03/17/2015	JANUARY 2015 BUS DRIVER PHYSICALS	162.35	162.35
1622470	PARKLAND PREPARATORY	03/17/2015	FEBRUARY 2015 TUITION; 2 STUDENTS	4,540.89	4,540.89
1622471	Pbcc/pitney Bowes Cre	03/17/2015	12/14-2/15 POSTAGE METER	1,167.00	1,167.00
1622472	Piha, Josh	03/17/2015	SUCCESS STUDIO SPECIAL EDUCATION INCENTIVES	51.23	51.23
1622473	Purchase Advantage Ca	03/17/2015	FEBRUARY 2015 INSTRUCTIONAL	358.12	358.12

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SUPPLY		
1622474	Quest Management Serv	03/17/2015	COURSE SELECTION	62.50	1,941.52
			REFRESHMENTS; 1/23/15		
			8TH GRADE PARENT DAY; 1/24/15	62.50	
			8TH GRADE PARENT DAY; 1/26/15	62.50	
			8TH GRADE COURSE SELECTION DINNER; 1/26/15	56.00	
			COURSE SELECTION DINNER; 1/28/15	55.60	
			PRESIDENT'S COUNCIL MEETING SUPPLIES	125.00	
			MEETING SUPPLIES	62.00	
			PRESIDENT'S COUNCIL BREAKFAST MEETING	125.00	
			REGIONAL WRESTLING HOSPITALITY	50.00	
			SPEECH TOURNAMENT REFRESHMENTS	50.00	
			COFFEE WITH THE BOARD; 2/18/15	30.00	
			FEBRUARY 2015 MILK	1,150.42	
			MEETING SUPPLIES	50.00	
1622475	RAU, WARD	03/17/2015	1/2/15-1/15/15 MILEAGE; HMBD TUTORS	94.53	355.82

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			2/1/15-2/15/15 MILEAGE; HMBD TUTORS	133.11	
			2/16/15-2/28/15 MILEAGE; HMBD TUTORS	75.44	
			FUEL; DRIVERS EDUCATION	15.00	
			12/16/14-12/31/14 MILEAGE; HMBD TUTORS	37.74	
1622476	Renaissance Seattle H	03/17/2015	LifeSmarts National Conference 4/17 - 4/20/15 1 Room, 2 Adults, 3 Nights	626.77	626.77
1622477	Renwick, Britta	03/17/2015	Reimbursement for materials for the LRC "My Favorite Book" Origami Project	62.62	62.62
1622478	Ricmar Industries	03/17/2015	CLEANING SUPPLIES	148.93	148.93
1622479	Roark, Lauren T	03/17/2015	Reimburse new Asst. Musical Director for physical, did not process with Cadence	135.00	135.00
1622480	Rockford Board Of Edu	03/17/2015	JANUARY 2015 TUITION; 1 STUDENT	2,068.94	2,068.94
1622481	Rockford Enterprises	03/17/2015	Supplies for	831.12	831.12

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Photo Shop Card		
1622482	ROGERS ATHLETIC	03/17/2015	TITAN FOAM CORE	814.00	814.00
1622483	Rolling Meadows Hs	03/17/2015	Pole Vault invite	70.00	70.00
			James Kubik		
1622484	Royce Rolls Ringer Co	03/17/2015	MISC HARDWARE	96.03	96.03
			SUPPLY		
1622485	Sased	03/17/2015	FY2015 1:1 AIDE	66,457.50	67,657.56
			PREBILL		
			SE	1,200.06	
			TRANSPORTATION;		
			JANUARY 2015		
1622486	Schaus, Jon	03/17/2015	2014/2015	247.80	247.80
			WRESTLING		
			ASSIGNMENT FEES		
1622487	Schomig/reimbursement	03/17/2015	2/16/15-2/28/15	10.35	10.35
			MILEAGE; HMBD		
			TUTORS		
1622488	Seal Of Illinois	03/17/2015	JANUARY 2015	20,768.64	45,431.40
			TUITION; 6		
			STUDENTS		
			FEBRUARY 2015	24,662.76	
			TUITION; 6		
			STUDENTS		
1622489	Septran Inc	03/17/2015	JANUARY 2015	44,340.44	44,340.44
			TRANSPORTATION		
1622490	SPECIALIZED TRANSPORT	03/17/2015	02/09/2015-3/10/20	810.00	810.00
			15		
			TRANSPORTATION; 1		
			STUDENT		
1622491	Splinter, Joseph	03/17/2015	IHSA CHESS	35.16	35.16
			CHAMPIONSHIP FOOD		
1622492	STATE BANK OF ILLINOI	03/17/2015	CONFERENCE FEES;	417.98	417.98
			BOARD MEETINGS;		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1622493	Steiner Electric Comp	03/17/2015	OFFICE SUPPLIES		
			LIGHT BULBS	243.00	789.60
			INFRARED	241.80	
			OCCUPANCY SENSOR		
			ELECTRICAL	304.80	
			BALLASTS		
1622494	Strohm, Terry	03/17/2015	1/15-3/15 RETIREE HLTH REIMBURSEMENT	678.56	678.56
1622495	Suburban Law Enforcem	03/17/2015	Criminal History Record Information Training Deadline for check to vendor by March 20th, support documentation to follow to include with check	30.00	30.00
1622496	TC Camera Repair	03/17/2015	35MM CAMERA REPAIR	1,243.00	1,243.00
1622497	Technology Center Of	03/17/2015	2014-2015 TUITION CHG BCK; PYMT 3 OF 3	82,434.42	82,434.42
1622498	TELEPLUS INC	03/17/2015	PROJECTORS AND AMPLIFIED SPEAKER SYSTEM INSTALL	5,073.00	11,777.25
			DATA CABLE INSTALLATION; ROOMS 122 AND 121	6,704.25	
1622499	TELESOLUTIONS CONSULT	03/17/2015	MARCH 2015 ERATE RETAINER FEE	275.00	275.00
1622500	Trane	03/17/2015	2015 EDDY CURRENT	4,594.00	4,594.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			TESTING		
1622501	United States Postal	03/17/2015	MARCH 2015 POSTAGE MACHINE	2,600.00	2,600.00
1622502	Vocational Sign Proje	03/17/2015	NAME BADGES; 9 STAFF	49.50	49.50
1622503	Vondrak/reimbursement	03/17/2015	12/16/14-12/31/14 MILEAGE; HMBD TUTORS	20.34	20.34
1622504	Voris Mechanical Inc	03/17/2015	BOILER TUNE-UPS	2,600.85	2,600.85
1622505	Vortex Commercial Flo	03/17/2015	NEW FLOORING; DISTRICT OFFICES	12,960.00	19,813.13
			CARPET INSTALLATION; ROOMS 119, 120, 121 AND 122	6,853.13	
1622506	Waste Management West	03/17/2015	FEBRUARY 2015 REFUSE SVC	1,967.77	2,531.70
			MARCH 2015 RECYCLING	248.22	
			MARCH 2015 REFUSE SVC; DISTRICT OFFICE	315.71	
1622507	We Grow Dreams Inc	03/17/2015	MARCH 2015 JOB TRAINING; 4 STUDENTS	700.00	700.00
1622508	WePadIt	03/17/2015	PADDING FOR POLES IN PRESCHOOL ROOM	245.00	245.00
1622509	West Chicago Printing	03/17/2015	DRAMA SHOWCASE POSTERS	54.00	54.00
1622510	Wheaton Warrenville S	03/17/2015	VARSITY SOFTBALL ROSEMONT DOME GAME SPACE	295.00	295.00
1622511	Winfield Flower Shopp	03/17/2015	BOYS BASKETBALL	11.00	11.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			AND POMS AWARDS		
1622512	WINZER CORPORATION	03/17/2015	CLEANING SUPPLIES	457.50	457.50
1622513	WRITEGUARD BUSINESS S	03/17/2015	2015 Progress Grade Mailers	470.60	470.60
1622514	Zabelin/reimbursement	03/17/2015	Train Fare. November 14, 2015. STAR Training at the Center in Arlington Heights. Train Fare. December 5, 2015. STAR Training at the Center. Administrators Meeting and Fall Conference. November 20-21, 2014.	33.00	33.00

160 Computer Check(s) For a Total of 563,847.39

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	160	Computer	Checks For a Total of	563,847.39
Total For	160	Manual, Wire Tran, ACH & Computer Checks		563,847.39
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	563,847.39

COMMUNITY HIGH SCHOOL DISTRICT NO. 94
BOARD OF EDUCATION - BILL LISTING SUMMARY
February 2015 and March17, 2015 Bill List

	(Taxes)Certificates Of Deposit Purchased For The Month Of February-15	Net Payroll For The Month Of February-15	Operating Checks* Drawn During The Month Of February-15	Bill List Vouchers Paid In The Month Of February-15	Total	Bill List Vouchers Paid In The Month Of March-15
#10 EDUCATIONAL FUND	$ 855.42	876,056.66	684,724.91	$236,652.78	$1,798,289.77	$374,020.02
#20 OPERATIONS & MAINTENANCE FUND	140.90	60,860.14	48,292.04	124,757.77	$234,050.85	107,947.69
#30 DEBT SERVICES FUND	155.45	-	-	1,500.00	$1,655.45	0.00
#40 TRANSPORTATION FUND	36.62	-	-	57,869.54	$57,906.16	54,879.68
#50 ILLINOIS MUNICIPAL RETIREMENT FUND	15.42	-	41,655.14	0.00	$41,670.56	0.00
#51 SOCIAL SECURITY AND MEDICARE FUND	20.60	-	38,895.16	0.00	$38,915.76	0.00
#61 CAPITAL IMPROVEMENTS - HILAKE FUND	-	-	-	141,150.89	$141,150.89	27,000.00
#70 WORKING CASH FUND	-	-	-	0.00	$0.00	0.00
#80 TORT FUND	12.63	-	-	0.00	$12.63	0.00
TOTAL	$ 1,237.04	$936,916.80	$813,567.25	$561,930.98	$2,313,652.07	$563,847.39

** Payroll taxes, annuities, wage garnishments, insurance premiums,college savings plans TRS & IMRF pension contributions, charitable contributions, Imprest Fund &Petty Cash Fund reimbursement, lost & stale check replacement reviewed by Treasurer*

The investments and payroll disbursements for the month of February-15 **and the regular accounts payable for the period** February 12, 2015 **to** March 11, 2015 **to be paid** March 17, 2015 **Totaling:** $2,315,568.48 **.**

I hereby certify that the expenditures listed as a part of this statement are legally payable from the budget category to which they are charged and are coded in conformance with the Illinois Office of Education Accounting Manual.

March 11, 2015
Date

Director of Business Services

TO THE TREASURER, COMMUNITY HIGH SCHOOL DISTRICT NO. 94, WEST CHICAGO. ILLINOIS

The Board of Education has approved the payment of the above listed invoices on this date and you are hereby authorized and directed to make payments thereof:

Date

President, Board of Education

Secretary, Board of Education

COMMUNITY HIGH SCHOOL
IMPREST FUND
February 2015

This listing represents payments from the High School Imprest Fund for the month of February 2015. Reimbursement for the following is hereby requested from the Board of Education, Community High School District 94, West Chicago, Illinois at its regular board meeting on March 17, 2015.

_____

Gordon H. Cole - Director of Business

_____

Date

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10E104 1501 4050 00 000000	021915	West Aurora High School	02/19/2015	1313043	STEP COMPETITION REGISTRATION	-100.00
10E104 1505 1502 00 000000	IP0202	Banach, Ellen	02/03/2015	1313145	SPEECH JUDGING; METEA VALLEY; 1/31/15	75.00
10E100 1500 3191 00 000000	IP0202	Baughman, Mike	02/03/2015	1313146	BOYS SWIMMING; BENET; 1/29/15	90.00
10E100 1500 3191 00 000000	IP0202	Burns, Edward	02/03/2015	1313147	GIRLS BASKETBALL; ST CHARLES EAST; 1/29/15	89.00
10E100 1500 3191 00 000000	IP0202	Cianciolo, Anthony	02/03/2015	1313148	GIRLS BASKETBALL; ST CHARLES EAST; 1/29/15	89.00
10E104 1505 1502 00 000000	IP0202	Duffy, Michael	02/03/2015	1313149	SPEECH JUDGING; METEA VALLEY; 1/31/15	75.00
10E100 1500 3191 00 000000	IP0202	Forrest, Mike	02/03/2015	1313150	GIRLS BASKETBALL; ST CHARLES EAST; 1/29/15	50.00
10E104 1505 1502 00 000000	IP0202	Golaszewski, Michael	02/03/2015	1313151	SPEECH JUDGING; METEA VALLEY; 1/31/15	75.00
10E100 1500 3191 00 000000	IP0202	Handley/official, Michael	02/03/2015	1313152	BOYS SWIM; BENET; 1/29/15	90.00
10E100 1500 3191 00 000000	IP0202	Horton/official, Mark	02/03/2015	1313153	GIRLS BASKETBALL; ST CHARLES EAST; 1/29/15	60.00
10E104 1505 1502 00 000000	IP0202	Khong, Ha	02/03/2015	1313154	SPEECH JUDGING; METEA VALLEY; 1/31/15	75.00
10E104 1505 1502 00 000000	IP0202	Kmiecik, Nik	02/03/2015	1313155	SPEECH JUDGING; METEA VALLEY; 1/31/15	30.00
10E100 1500 3191 00 000000	IP0202	LEININGER, GRIFFIN	02/03/2015	1313156	GIRLS BASKETBALL; ST CHARLES EAST; 1/29/15	60.00
10E104 1505 1502 00 000000	IP0202	McCormack, Brendan	02/03/2015	1313157	SPEECH JUDGING; METEA VALLEY; 1/31/15	75.00
10E104 1505 1502 00 000000	IP0202	Mele, Anthony	02/03/2015	1313158	SPEECH JUDGING; METEA VALLEY; 1/31/15	75.00
10E100 1500 3191 00 000000	IP0202	Mercardo, Richard	02/03/2015	1313159	GIRLS BASKETBALL; ST CHARLES EAST; 1/29/15	50.00
20E000 2543 4153 00 000000	IP0202	Murphy Ace Hardware 2400-I	02/03/2015	1313160	MISC BUILDING HARDWARE SUPPLY	12.55
20E000 2543 4153 00 000000	IP0202	Murphy Ace Hardware 2400-I	02/03/2015	1313160	MISC BUILDING HARDWARE SUPPLY	23.71
10E011 1130 6450 00 000000	IP0202	Naperville Central High School	02/03/2015	1313161	COUNTY-WIDE INSTITUTE; 12 STAFF MEMBERS; PHYSICAL EDUCATION	480.00
10E100 1500 3191 00 000000	IP0202	Ochoa, Craig	02/03/2015	1313162	GIRLS BASKETBALL; ST CHARLES EAST; 1/29/15	60.00
10E100 1500 3191 00 000000	IP0205	Allman, Fred	02/05/2015	1313163	BOYS BASKETBALL; GENEVA; 1/30/15	60.00
10E100 1500 6410 00 000000	IP0205	Ayala, Humberto	02/05/2015	1313164	HEAD TABLE WORKER; WR JV	60.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					TOURNEY; 1/17/15	
10E100 1500 6410 00 000000	ip0205	Bibbs Backyard BBQ	02/05/2015	1313165	Wrestling Regional hospitality 2/7/15 Please deliver check to Doug Mullaney by 2/6/15 Thank you	850.00
10E100 1500 1504 00 000000	IP0205	Cheehy, Tom	02/05/2015	1313166	GIRLS BASKETBALL; BATAVIA; BG BOARD; 1/15/15	40.00
10E100 1500 1504 00 000000	IP0205	Cheehy, Tom	02/05/2015	1313166	BOYS BASKETBALL; BG BOARD; BATAVIA; 1/16/15	40.00
10E100 1500 1504 00 000000	IP0205	Cheehy, Tom	02/05/2015	1313166	GIRLS BASKETBALL; BG BOARD; GENEVA; 1/23/15	40.00
10E100 1500 1504 00 000000	IP0205	Cheehy, Tom	02/05/2015	1313166	GIRLS BASKETBALL; BG BOARD; ST CHARLES NORTH; 1/27/15	40.00
10E100 1500 1504 00 000000	IP0205	Cheehy, Tom	02/05/2015	1313166	GIRLS BASKETBALL; BG BOARD; ST CHARLES EAST; 1/29/15	40.00
10E100 1500 1504 00 000000	IP0205	Cheehy, Tom	02/05/2015	1313166	BOYS BASKETBALL; GENEVA; BG BOARD; 1/30/15	40.00
10E100 1500 3191 00 000000	IP0205	Cyrus/official, Frank	02/05/2015	1313167	BOYS BASKETBALL; GENEVA; 1/30/15	50.00
10E100 1500 3191 00 000000	IP0205	ELERT, JON	02/05/2015	1313168	BOYS BASKETBALL; GENEVA; 1/30/15	50.00
10E100 1500 6410 00 000000	IP0205	Gradle, Thomas	02/05/2015	1313169	BOYS SWIMMING; WINTER SPLASH; 1/31/15	125.00
10E100 1500 3191 00 000000	IP0205	Grant, Tim	02/05/2015	1313170	BOYS BASKETBALL; GENEVA; 1/30/15	50.00
10E100 1500 6410 00 000000	IP0205	Hummer, Randy	02/05/2015	1313171	BOYS SWIMMING; WINTER SPLASH INVITE; 1/31/15	60.00
10E100 1500 3191 00 000000	IP0205	JAKACKI, WESLEY	02/05/2015	1313172	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	50.00
10E100 1500 3191 00 000000	IP0205	James, Tim	02/05/2015	1313173	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	50.00
10E100 1500 6410 00 000000	IP0205	Kellerstrass, Doug	02/05/2015	1313174	BOYS SWIMMING; WINTER SPLASH; 1/31/15	125.00
10E100 1500 3191 00 000000	IP0205	Lyons, Jay	02/05/2015	1313175	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	60.00
10E100 1500 3191 00 000000	IP0205	Piper/official, Roger	02/05/2015	1313176	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	50.00
10E100 1500 1504 00 000000	IP0205	Recchia, Ryne	02/05/2015	1313177	BOYS BASKETBALL; BG ANNOUNCER; BATAVIA; 1/16/15	40.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10E100 1500 3191 00 000000	IP0205	Rodgers, Tom	02/05/2015	1313178	BOYS BASKETBALL; GENEVA; 1/30/15	50.00
10E100 1500 3191 00 000000	IP0205	Schoessling, Paul	02/05/2015	1313179	BOYS BASKETBALL; GENEVA; 1/30/15	60.00
10E100 1500 3191 00 000000	IP0205	Seiple, Bill	02/05/2015	1313180	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	60.00
10E100 1500 3191 00 000000	IP0205	Siekierski, Mark	02/05/2015	1313181	BOYS BASKETBALL; GENEVA; 1/30/15	60.00
10E100 1500 1504 00 000000	IP0205	Stone, Brian	02/05/2015	1313182	GIRLS BASKETBALL; BATAVIA; FOUL BOARD; 1/15/15	40.00
10E100 1500 1504 00 000000	IP0205	Stone, Brian	02/05/2015	1313182	BOYS BASKETBALL; BATAVIA; FOUL BOARD; 1/16/15	40.00
10E100 1500 1504 00 000000	IP0205	Stone, Brian	02/05/2015	1313182	GIRLS BASKETBALL; FOUL BOARD; GENEVA; 1/23/15	40.00
10E100 1500 1504 00 000000	IP0205	Stone, Brian	02/05/2015	1313182	GIRLS BASKETBALL; FOUL BOARD; ST CHARLES NORTH; 1/27/15	40.00
10E100 1500 1504 00 000000	IP0205	Stone, Brian	02/05/2015	1313182	GIRLS BASKETBALL; ST CHARLES EAST; FOUL BOARD; 1/19/15	40.00
10E100 1500 1504 00 000000	IP0205	Stone, Brian	02/05/2015	1313182	BOYS BASKETBALL; BG BOOK; GENEVA; 1/30/15	40.00
10E100 1500 6410 00 000000	IP0205	Surch, Doug	02/05/2015	1313183	BOYS SWIMMING; WINTER SPLASH; 1/31/15	125.00
10E100 1500 3191 00 000000	IP0205	Thomas, James	02/05/2015	1313184	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	50.00
10E100 1500 3191 00 000000	IP0205	Vaughn, Bob	02/05/2015	1313185	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	60.00
10E006 1130 6450 00 000000	ip0205	Wheaton North High School	02/05/2015	1313186	Registration for 8 English teachers to attend an English workshop at Wheaton North on Countywide Institute Day	280.00
10E104 1505 1502 00 000000	IP0206	Chavazos, Shaina	02/06/2015	1313187	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Daliva, Kevin	02/06/2015	1313188	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Dice, Michael JR	02/06/2015	1313189	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	DRIBIN, CHUCK	02/06/2015	1313190	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Duffy, Michael	02/06/2015	1313191	IHSA REGIONAL SPEECH	120.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					TOURNAMENT JUDGING	
10E104 1505 1502 00 000000	IP0206	Durkan, Lesley	02/06/2015	1313192	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	EYSENBACH, ALICE	02/06/2015	1313193	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Flemming, William	02/06/2015	1313194	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Guido, Melissa	02/06/2015	1313195	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Hutchison, Mark	02/06/2015	1313196	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Koop, Michelle	02/06/2015	1313197	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	KRUMWIEDE, KERRY	02/06/2015	1313198	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Proimos, Nicole	02/06/2015	1313199	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	SCHWARTZ, JULIE	02/06/2015	1313200	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E104 1505 1502 00 000000	IP0206	Stinson, Patrick	02/06/2015	1313201	IHSA REGIONAL SPEECH TOURNAMENT JUDGING	120.00
10E100 1500 3191 00 000000	IP0210	Abbate, Jay	02/10/2015	1313202	GIRLS BASKETBALL; ST CHARLES NORTH; 2/4/15	50.00
10E100 1500 3191 00 000000	IP0210	Baillie, Chris	02/10/2015	1313203	GIRLS BASKETBALL; ST CHARLES NORTH; 2/4/15	50.00
10E100 1500 6410 00 000000	IP0210	Camiglia, Torrence	02/10/2015	1313204	IHSA WRESTLING REGIONAL TOURNAMENT; 2/7/15	172.00
10E100 1500 6410 00 000000	IP0210	Mackowiak, Michael	02/10/2015	1313205	IHSA WRESTLING REGIONAL TOURNAMENT; 2/7/15	172.00
10E100 1500 6410 00 000000	IP0210	Miller, Marc	02/10/2015	1313206	IHSA REGIONAL WRESTLING TOURNAMENT; 2/7/15	172.00
10E009 1130 6450 00 000000	IP0210	Naperville Unit School Distric	02/10/2015	1313207	DUPAGE VALLEY MATHEMATIC CONFERENCE INSTITUTE DAY FEE 2/27/15; 2 STAFF	50.00
10E022 1220 4050 00 000000	IP0210	WCCHS SPECIAL EDUCATION CASH F	02/10/2015	1313208	READY PROGRAM INCENTIVES; SPECIAL EDUCATION	150.00
10E104 1505 1502 00 000000	IP0213	Khong, Ha	02/13/2015	1313209	IHSA SPEECH REGIONAL EXTEMP PREP	120.00
10E104 1505 1502 00 000000	IP0213	McSweeney, Conor	02/13/2015	1313210	IHSA SPEECH REGIONAL RADIO	120.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					PREP	
10E074 1000 3000 00 000000	IP0213	Rhine, Sam	02/13/2015	1313211	GENETIC UPDATE CONFERENCE; 2/17/15	380.00
10E104 1505 4050 00 000000	ip0213	Wheaton North High School	02/13/2015	1313212	IHSA Sectional Speech Entry Fee	80.00
10E100 1500 3191 00 000000	IP0218	Aarseth, Keith	02/18/2015	1313213	GIRLS BB; BOYS BB; STREAMWOOD; 2/12/15 AND 2/13/15	100.00
10E100 1500 6410 00 000000	IP0218	Ayala, Humberto	02/18/2015	1313214	HEAD TABLE WORKER; IHSA WR REGIONAL ; 1/7/15	150.00
10E100 1500 6420 00 000000	ip0218	Cash	02/18/2015	1313215	Cash for Head wrestling coach 1 asst. coach and 2 wrestlers for state competition. Receipts will be collected and turned in upon their return.	400.00
10E100 1500 1504 00 000000	IP0218	Cheehy, Tom	02/18/2015	1313216	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	40.00
10E100 1500 1504 00 000000	IP0218	Cheehy, Tom	02/18/2015	1313216	GIRLS BASKETBALL; STREAMWOOD; 2/12/15	40.00
10E100 1500 1504 00 000000	IP0218	Cheehy, Tom	02/18/2015	1313216	BOYS BASKETBALL; ST CHARLES EAST; 2/13/15	40.00
10E100 1500 3191 00 000000	IP0218	Collins, Kent	02/18/2015	1313217	BOYS BASKETBALL; ST CHARLES EAST; 2/13/15	50.00
10E022 1220 3193 00 000000	IP0218	Dupage Regional Office Of Educ	02/18/2015	1313218	BUS DRIVER PERMIT RENEWAL CLASS; TAMMIE ZEGAR 5/14/15	8.00
10E100 1500 3191 00 000000	IP0218	Gavrila, Nick	02/18/2015	1313219	GIRLS BASKETBALL; STREAMWOOD; 2/12/15	50.00
10E100 1500 3191 00 000000	IP0218	HAWKINS, ROBERT	02/18/2015	1313220	GIRLS BASKETBALL; STREAMWOOD; 2/12/15	60.00
10E100 1500 4000 00 000000	IP0218	Hinsdale Central High School	02/18/2015	1313221	BADMINTON COACHES CLINIC	160.00
10E070 2410 4000 00 000000	IP0218	Hodges Loizzi Eisenhammer Rodi	02/18/2015	1313222	2015 STUDENTS HANDBOOK CHECKLIST	200.00
10E100 1500 3191 00 000000	IP0218	Huster, Gail	02/18/2015	1313223	GIRLS BASKETBALL; STREAMWOOD; 2/12/15	60.00
10E100 1500 3191 00 000000	IP0218	Kasper, George	02/18/2015	1313224	BOYS BASKETBALL; ST CHARLES EAST; 2/13/15	60.00
10E100 1500 6410 00 000000	ip0218	MacDonald, Blake	02/18/2015	1313225	TABLE WORKER; IHSA REGIONAL WRESTLING TOURNAMENT; 1/7/15	100.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10E100 1500 3191 00 000000	IP0218	Mikonis/official, Ken	02/18/2015	1313226	BOYS BASKETBALL; ST CHARLES EAST; 2/13/15	50.00
10E100 1500 3191 00 000000	IP0218	O'Connor, Kelly	02/18/2015	1313227	GIRLS BASKETBALL; STREAMWOOD; 2/12/15	60.00
10E100 1500 6420 00 000000	IP0218	Peoria Civic Center	02/18/2015	1313228	SPEECH STATE ENTRY FEES	20.00
10E100 1500 6420 00 000000	IP0218	RESIDENCE INN BY MARRIOTT	02/18/2015	1313229	IHSA SPEECH STATE COMPETITION LODGING	2,318.40
10E100 1500 3191 00 000000	IP0218	Rodriguez, Jim	02/18/2015	1313230	GIRLS BASKETBALL; STREAMWOOD; 2/12/15	50.00
10E100 1500 3191 00 000000	IP0218	Schwarz, Matt	02/18/2015	1313231	BOYS BASKETBALL; ST CHARLES EAST; 2/13/15	50.00
10E100 1500 3191 00 000000	IP0218	Skoog/official, Craig	02/18/2015	1313232	GIRLS BASKETBALL; STREAMWOOD; 2/12/15	50.00
10E100 1500 3191 00 000000	IP0218	Stebbins, Mike	02/18/2015	1313233	BOYS BASKETBALL; ST CHARLES EAST; 2/13/15	60.00
10E100 1500 1504 00 000000	IP0218	Stone, Brian	02/18/2015	1313234	BOYS BASKETBALL; GLENBARD NORTH; 2/3/15	40.00
10E100 1500 1504 00 000000	IP0218	Stone, Brian	02/18/2015	1313234	GIRLS BASKETBALL; STREAMWOOD; 2/12/15	40.00
10E100 1500 1504 00 000000	IP0218	Stone, Brian	02/18/2015	1313234	BOYS BASKETBALL; ST CHARLES EAST; 2/13/15	40.00
10E100 1500 3191 00 000000	IP0218	Warrick, Tom	02/18/2015	1313235	BOYS BASKETBALL; ST CHARLES EAST; 2/13/15	60.00
10E100 1500 6420 00 000000	IP0219	Homewood Suites by Hilton	02/19/2015	1313236	WRESTLING STATE MEET LODGING	1,058.94
10E100 1500 3191 00 000000	IP0224	Effinger/official, Jim	02/24/2015	1313237	GIRLS TRACK; INDOOR INVITE; 2/17/15	90.00
10E100 1500 6420 00 000000	ip0224	Hampton Inn	02/24/2015	1313238	Hotel room for boys state swim meet	292.84
10E014 2220 1204 00 000000	IP0224	Kubaisi, Mohammad	02/24/2015	1313239	CHROMEBOOK UNBOXING; REPLACEMENT FOR CHECK #1620320	49.50
10E100 1500 6420 00 000000	ip0224	New Trier High School	02/24/2015	1313240	Tickets for State final boys swim	40.00
10E070 2410 3410 00 000000	IP0224	WEST CHICAGO POST OFFICE	02/24/2015	1313241	PROGRESS 4 GRADE MAILERS	956.48
10E100 1500 3191 00 000000	IP0226	Effinger/official, Jim	02/26/2015	1313242	BOYS TRACK TRI INDOOR; 2/24/15	90.00
10E100 1500 3191 00 000000	IP0226	Rocha, Jesse	02/26/2015	1313243	BOYS TRACK TRI INDOOR; 2/24/15	90.00
20E000 2540 3401 00 000000	IP0226	VERIZON WIRELESS	02/26/2015	1313244	2/8/15-3/7/15 CELL PHONE;	86.23

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					SUPT	
					Totals for checks	14,865.65

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	ED FUND	0.00	0.00	14,743.16	14,743.16
20	OPER & MAINT	0.00	0.00	122.49	122.49
*** Fund Summary Totals ***		0.00	0.00	14,865.65	14,865.65

********** **End of report** **********

COMMUNITY HIGH SCHOOL
DISTRICT 94
West Chicago, Illinois

TREASURER'S REPORT
FOR MONTH ENDING FEBRUARY 2015

FUND	CASH BALANCE Thru 1/31/2015	RECEIPTS February 28, 2015	DISBURSEMENTS February 28, 2015	CASH BALANCE Thru 2/28/2015	INVESTMENTS AT COST Thru 2/28/2015
EDUCATIONAL	$ 2,354,803.34	$ 428,931.56	$ 1,791,074.19	$ 992,660.71	9,809,101.03
OPERATIONS & MAINTENANCE	$ 459,255.74	$ 811,612.44	$ 234,050.85	$ 1,036,817.33	$ 722,652.70
DEBT SERVICES	$ 516,771.79	$ 180,660.89	$ 1,655.45	$ 695,777.23	$ 778,185.19
TRANSPORTATION	$ (9,682.70)	$ 581,918.66	$ 57,906.16	$ 514,329.80	$ 558,522.58
I.M.R.F.	$ (43,293.86)	$ 170,683.06	$ 41,357.60	$ 86,031.60	$ 56,241.49
SOCIAL SECURITY/MEDICARE	$ (64,318.93)	$ 38,166.56	$ 38,027.10	$ (64,179.47)	$ 104,662.85
CAP IMPROVEMENTS HILAKE	$ (4,334,003.86)	$ -	$ 141,150.89	$ (4,475,154.75)	$ 7,668,465.50
WORKING CASH	$ 1,160,253.61	$ 16,000.00	$ -	$ 1,176,253.61	$ 893,875.14
TORT	$ 28,867.56	$ 62,114.27	$ 12.63	$ 90,969.20	$ 75,354.26
TOTAL	**$ 68,652.69**	**$ 2,290,087.44**	**$ 2,305,234.87**	**$ 53,505.26**	**$20,667,060.74**
Monthly Invest. Int., Adj. & Fees/YTD Interest thru 2/28/15 *(included in revenue and investment totals)*	$ 154,004.50	727.94	-		$ 154,732.44

PLUS INVESTMENTS $20,667,060.74

TOTAL YEAR-TO-DATE CASH AND INVESTMENTS AS OF FEBRUARY 28, 2015 **$ 20,720,566.00**

Kevin Kotche, Treasurer

Date

Percent of Fiscal Year Complete: 66.67

COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF POSITION
FINANCIAL REPORT
FOR PERIOD ENDING FEBRUARY 28, 2015

ASSETS	IMPREST, PETTY CASH & SCHLSHP	CASH BALANCES	INVESTMENT BALANCES	ACCOUNTS RECEIVABLE	OTHER ASSETS	TOTAL ASSETS
EDUCATIONAL	17,537	992,661	9,809,101			10,819,299
OPERATIONS & MAINTENANCE		1,036,817	722,653			1,759,470
DEBT SERVICES		695,777	778,185			1,473,963
TRANSPORTATION		514,330	558,523			1,072,852
MUNICIPAL RETIREMENT		86,032	56,241			142,273
SOCIAL SECURITY/MEDICARE		(64,179)	104,663			40,484
CI - HIGHLAKE		(4,475,155)	7,668,466	4,599		3,197,910
WORKING CASH		1,176,254	893,875			2,070,129
TORT		90,969	75,354			166,324
TOTAL	**17,537**	**53,505**	**20,667,061**	**4,599**	**-**	**20,742,702**

LIABILITIES AND FUND EQUITY	TAX WARRENTS	ACCOUNTS PAYABLE	ENCUMBERED PAYABLES	OTHER LIABILITIES	FUND EQUITY	TOTAL LIABILITY AND FUND EQUITY
EDUCATIONAL		(46,686)	374,020		10,491,964	10,819,299
OPERATIONS & MAINTENANCE		(870)	107,948		1,652,392	1,759,470
DEBT SERVICES					1,473,963	1,473,963
TRANSPORTATION			54,880		1,017,973	1,072,852
MUNICIPAL RETIREMENT					142,273	142,273
SOCIAL SECURITY/MEDICARE		(304)			40,788	40,484
CI - HIGHLAKE			27,000		3,170,910	3,197,910
WORKING CASH					2,070,129	2,070,129
TORT					166,324	166,324
TOTAL	**-**	**(47,860)**	**563,847**	**-**	**20,226,715**	**20,742,702**

RECEIPTS	BUDGET 2014 - 2015	CURRENT REVENUES	Y.T.D. REVENUES	OTHER RECEIPTS	UNREALIZED BALANCE	PERCENT REALIZED
EDUCATIONAL	22,941,583	371,996	12,019,227		10,922,356	52.39%
OPERATIONS & MAINTENANCE	3,112,799	5,392	1,652,672		1,460,127	53.09%
DEBT SERVICES	2,840,776	211	1,412,084		1,428,692	49.71%
TRANSPORTATION	1,414,464	102	645,791		768,673	45.66%
MUNICIPAL RETIREMENT	467,171	20	267,111		200,059	57.18%
SOCIAL SECURITY/MEDICARE	442,866	27	180,763		262,103	40.82%
CI - HIGHLAKE	315,000	155	22,685		292,315	7.20%
WORKING CASH	1,100	78	681		419	61.88%
TORT	305,930	22	163,573		142,357	53.47%
TOTAL	**31,841,689**	**378,004**	**16,364,587**	**-**	**15,477,102**	51.39%

DISBURSEMENTS	BUDGET 2014 - 2015	CURRENT EXPENDITURES	Y.T.D. EXPENDITURES	OTHER ENCUMBERED	UNENCUMBERED BALANCE	PERCENT ENCUMBERED
EDUCATIONAL	22,951,569	1,770,647	15,219,481	374,020	7,358,068	66.31%
OPERATIONS & MAINTENANCE	3,112,016	232,544	1,739,784	107,948	1,264,284	55.91%
DEBT SERVICES	3,021,830	1,500	2,883,352		138,479	95.42%
TRANSPORTATION	1,412,000	56,958	734,277	54,880	622,843	52.00%
MUNICIPAL RETIREMENT	459,004	41,279	317,735		141,270	69.22%
SOCIAL SECURITY/MEDICARE	436,995	37,964	300,451		136,543	68.75%
CI - HIGHLAKE	3,052,000	141,151	2,846,136	27,000	178,864	93.25%
WORKING CASH	-	-	-		-	0.00%
TORT	302,850	-	210,427		92,423	69.48%
TOTAL	**34,748,264**	**2,282,043**	**24,251,643**	**563,847**	**9,932,774**	69.79%

FUND BALANCE	JULY 1 EQUITY	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE EXPENDITURES	OTHER ENCUMBERED	CURRENT EQUITY
EDUCATIONAL	14,066,238	12,019,227	15,219,481	374,020	10,491,964
OPERATIONS & MAINTENANCE	1,847,452	1,652,672	1,739,784	107,948	1,652,392
DEBT SERVICES	2,945,230	1,412,084	2,883,352	-	1,473,963
TRANSPORTATION	1,161,338	645,791	734,277	54,880	1,017,973
MUNICIPAL RETIREMENT	192,896	267,111	317,734	-	142,273
SOCIAL SECURITY/MEDICARE	160,476	180,763	300,451	-	40,788
CI - HIGHLAKE	6,021,361	22,685	2,846,136	27,000	3,170,910
WORKING CASH	2,069,448	681	-	-	2,070,129
TORT	213,178	163,573	210,427	-	166,324
TOTAL	**28,677,617**	**16,364,587**	**24,251,643**	**563,847**	**20,226,715**

COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF REVENUE AND EXPENDITURES
YTD ENDING FEBRUARY 28, 2015

DISTRICT 94 REVENUE & EXPENDITURE RPT

FEBRUARY 2015 FUND	EDUCATION	O & M	DEBT SVC	TRANSP	IMRF	SSM	CI HIGHLAKE	WRK CASH	TORT	TOTAL ALL
BEGINNING FUND BALANCE	**$ 14,066,238**	**$1,847,452**	**$2,945,230**	**$1,161,338**	**$ 192,896**	**$160,476**	**$6,021,361**	**$2,069,448**	**$ 213,178**	**$ 28,677,617**
REVENUE BUDGET	**$ 22,941,583**	**$3,112,799**	**$2,840,776**	**$ 1,414,464**	**$ 467,171**	**$442,866**	**$ 315,000**	**$ 1,100**	**$ 305,930**	**$ 31,841,689**
RECEIPTS										
1. CORPORATE P. P. REPLACEMENT TAX	$ 268,953	$ 102,348	$ 276	$ 82,965	$ 71,644	$ 5,674			$ 34,419	566,280
2. SUMMER PROGRAM FEES	40,857									40,857
3. EARNINGS ON TAXES/ INVESTMENTS	5,391	1,697	1,434	158	47	99	1,427	681	33	10,968
4. PUPIL & COMMUNITY SERVICES	578,944									578,944
5. FACILITY RENTALS		31,100								31,100
6. IMPACT FEES/P.U.D/LAND CASH DONATE							21,258			21,258
7. STATE AID	1,151,598									1,151,598
8. STATE/ CATEGORICAL AID /GRANTS FY15	427,060			147,079						574,140
9. ARRA AID/ARRA FEDERAL FUNDING	-									-
10. FEDERAL AID/GRANTS FY14 LATE PMTS	712,415									712,415
11. PROPERTY TAXES - ED. FUND-TORT	8,695,926	1,517,527	1,410,374	415,274	195,421	174,990			129,120	12,538,631
12. PROPERTY TAXES - SPEC'L ED/SOC SEC	112,159									112,159
13. PROPERTY TAXES - OTHER FUNDS										-
14. TRANSFER OF LOAN REPMT/ INTEREST										-
15. CURRENT YEAR LEVY-ADVANCED TAXES										-
16. FLOW-THRU/VENDOR REVENUE/MISC REV	25,922			315						26,237
TOTAL REVENUE REALIZED	$ 12,019,227	$ 1,652,672	$ 1,412,084	$ 645,791	$ 267,111	$ 180,763	$ 22,685	$ 681	$ 163,573	$ 16,364,587
PERCENT REVENUE REALIZED	*52.39%*	*53.09%*	*49.71%*	*45.66%*	*57.18%*	*40.82%*	*0.00%*	*61.91%*	*53.47%*	*51.39%*
EXPENDITURE BUDGET	**$ 22,951,569**	**$3,112,016**	**$3,021,830**	**$1,412,000**	**$ 459,004**	**$436,995**	**$3,052,000**	**$ -**	**$ 302,850**	**$ 34,748,264**
DISBURSEMENTS										
1. SALARIES	$ 9,804,802	$ 754,051								10,558,852.82
2. BENEFITS	2,247,986	125,450								2,373,436
3. EMPLOYER IMRF					317,735					317,735
4. EMPLOYER FICA						156,297				156,297
5. EMPLOYER MEDICARE						144,154				144,154
6. PURCHASED SERVICES/CONTRACTS REG	1,470,638	268,169	312,155	282,343						2,333,305
7. PURCHASED SERVICES/MINI BUSSES										-
8. PURCHASED SERVICES/SPECIAL ED				268,579						268,579
9. PURCHASED SERVICES/TCD				36,553						36,553
10. FUEL ADJ/EARLY DISMISSAL/FIELD TRIP				36,958						36,958
12 UNEMPLOYMENT INSURANCE										-
13.SCHOOL BOND FINANCIAL SERVICES										-
14. TREASURER BOND									6,650	6,650
15. WORKERS COMPENSATION									98,033	98,033
16. GENERAL LIABILITY INSURANCE									104,669	104,669
17. STUDENT ACCIDENT INSURANCE									1,075	1,075
18. UTILITIES		318,295								318,295
19. SUPPLIES & MATERIALS	390,399	146,604								537,003
20. TAX PAYMENTS										-
21. CAPITAL/NON-CAPITAL EQUIPMENT	279,443	124,766		109,844						514,053
22. CAPITAL CONTRACTS/ IMPROVEMENTS		2,450					2,846,136			2,848,586
23 CAPITAL LEASE EXPENSE										-
24 BOND INTEREST EXPENSE			214,465							214,465
25. DUES, FEES AND INVESTMENT COSTS	168,896		1,732							170,628
26. REDEMPTION OF PRINCIPAL			2,355,000							2,355,000
27. FLOW-THRU TO OTH DISTS/TRANSFERS										-
28 TUITION & SPEC ED COST	848,379									848,379
29 RETIREMENT BENEFITS/OTHER	8,938									8,938
TOTAL EXPENDITURES DISBURSED	$ 15,219,481	$ 1,739,784	$ 2,883,352	$ 734,277	$ 317,735	$ 300,451	$ 2,846,136	$ -	$ 210,427	$ 24,251,643
OUTSTANDING OBLIGATIONS/ENCUMBRANCES	$ 374,020	$ 107,948	$ -	$ 54,880			$ 27,000			$ 563,847
PERCENT DISBURSED PLUS ENCUMBERED	*66.31%*	*59.37%*	*95.42%*	*55.89%*	*69.22%*	*68.75%*	*94.14%*	*0.00%*	*69.48%*	*71.42%*
PERMANENT TRANSFER OF INTEREST										
EXCESS OF REVENUE/(EXPENDITURES)	**$ (3,200,254)**	**$ (87,112)**	**$(1,471,267)**	**$ (88,486)**	**$ (50,623)**	**(119,688)**	**$(2,823,451)**	**$ 681**	**$ (46,854)**	**$ (7,887,056)**
ENDING FUND BALANCE	**$ 10,491,964**	**$1,652,392**	**$1,473,963**	**$1,017,973**	**$ 142,273**	**$ 40,788**	**$3,170,910**	**$2,070,129**	**$ 166,324**	**$ 20,226,715**
FUND	**EDUCATION**	**O & M**	**DEBT SVC**	**TRANSP**	**IMRF**	**SSM**	**CI HIGHLAKE**	**WRK CSH**	**TORT**	**TOTAL ALL**

3 YEAR BUDGET/ACTUAL TOTAL

SUMMARY OF AMENDED CURRENT YEAR BUDGET

February 28, 2015

DEPARTMENT/SUMMARY	FUND	#	DEPT	12 ACTUAL	13 ACTUAL	14 BUDGET	14 ACTUAL	% CHANGE	15 BUDGET	% CHANGE	15 ACTUAL	YTD %
GENERAL H.S.	10	1	TTL	810,220	176,829	248,700	131,621	-28.90%	306,500	132.86%	87,508	28.55%
HMBD TUTORS	10	2	TTL	56,131	32,974	37,100	61,356	-11.12%	50,400	-17.86%	22,336	44.32%
ART	10	3	TTL	222,921	242,711	248,377	242,326	-2.28%	237,722	-1.90%	158,891	66.84%
SCIENCE	10	4	TTL	1,232,931	1,171,911	1,198,543	1,197,627	-2.22%	1,108,269	-7.46%	776,086	70.03%
DRIVER'S ED	10	5	TTL	116,583	120,537	108,021	127,897	11.59%	29,800	-76.70%	82,008	275.19%
ENGLISH	10	6	TTL	1,396,370	1,420,396	1,420,067	1,456,258	0.02%	1,519,814	4.36%	1,007,040	66.26%
FOREIGN LANG	10	7	TTL	556,377	586,667	594,571	626,355	-1.33%	624,418	-0.31%	409,691	65.61%
HEALTH ED	10	8	TTL	505	1,557	500	1,632	211.42%	500	-69.36%	601	120.21%
MATHEMATICS	10	9	TTL	1,219,463	1,255,515	1,308,139	1,291,765	-4.02%	1,565,814	21.22%	1,006,270	64.26%
MUSIC	10	10	TTL	212,723	203,333	234,817	256,121	-13.41%	222,273	-13.22%	146,597	65.95%
PHYSICAL DEV	10	11	TTL	1,209,159	1,177,891	1,322,874	1,201,603	-10.96%	1,306,490	8.73%	801,970	61.38%
SOC STUDIES	10	13	TTL	1,261,511	1,328,298	1,298,394	1,308,577	2.30%	1,302,310	-0.48%	860,720	66.09%
TECHNOLOGY	10	14	TTL	523,754	555,012	596,896	698,433	-7.02%	753,748	7.92%	481,487	63.88%
DEV LEARNING	10	22	TTL	2,788,804	2,968,587	3,178,097	3,206,497	-6.59%	3,677,264	14.68%	2,222,537	60.44%
ADULT ED - LOCAL	10	28	TTL	6,860	7,275	10,500	10,176	-30.71%	10,500	3.18%	5,784	55.08%
SUMR ADLT ED	10	29	TTL	915	2,948	2,200	562	34.00%	2,200	291.63%	302	13.72%
BUSINESS ED	10	30	TTL	630,056	544,383	524,829	550,106	3.73%	553,295	0.58%	364,663	65.91%
FACS	10	32	TTL	230,158	229,520	242,928	241,012	-5.52%	255,725	6.10%	173,329	67.78%
IND ARTS-TECH ED	10	34	TTL	128,265	133,269	140,978	141,650	-5.47%	152,043	7.34%	98,911	65.05%
B T I	10	35	TTL	574	774	750	485	3.19%	500	3.14%	229	45.72%
PHOTOGRAPHY	10	36	TTL	13,685	11,540	12,350	13,806	-6.56%	13,850	0.32%	12,684	91.58%
SUMMER SCH/R	10	40	TTL	71,221	98,184	132,700	110,764	-26.01%	60,175	-45.67%	50,465	83.86%
SUMMER SPORTS CAMPS	10	41	TTL	45,052	38,348	46,746	37,184	-17.96%	45,000	21.02%	43,117	95.81%
BILINGUAL	10	45	TTL	514,779	520,119	619,569	557,051	-16.05%	502,023	-9.88%	373,300	74.36%
SOCIAL WORKE	10	50	TTL	291,294	309,255	323,319	324,194	-4.35%	345,134	6.46%	226,611	65.66%
GUIDANCE DEP	10	51	TTL	632,118	651,380	664,764	702,941	-2.01%	653,000	-7.10%	432,074	66.17%
SCHOOL NURSE	10	52	TTL	158,264	154,638	134,234	188,019	15.20%	183,851	-2.22%	114,917	62.51%
PSYC SERVICE	10	53	TTL	56,636	131,783	159,078	144,414	-17.16%	165,675	14.72%	100,557	60.70%
AVID PROGRAM	10	54	TTL	34,311	76,104	86,137	100,926	-11.65%	153,990	52.58%	85,208	55.33%
SPEECH PATH/AUDIO	10	55	TTL	49,680	56,163	58,085	57,784	-3.31%	-	-100.00%	39,987	-3.04%
COD DCC	10	59	TTL	5,106	-	-	-	-	-	-	-	0.00%
LEARNING RES	10	61	TTL	285,510	307,639	312,575	323,322	-1.58%	288,959	-10.63%	198,672	68.75%
STAFF & CURR DEV	10	62	TTL	88,300	34,712	214,753	192,265	-83.84%	267,884	39.33%	133,159	49.71%
UTTERBACK DONATION	10	64	TTL	-	26,338	74,000	31,665	-64.41%	48,000	51.59%	14,747	30.72%
ASST PRINCIPAL	10	69	TTL	393	965,906	1,018,563	1,043,872	-5.17%	854,214	-18.17%	803,358	94.05%
PRINCIPAL	10	70	TTL	1,076,132	832,537	754,822	753,937	10.30%	913,612	21.18%	525,991	57.57%
SUPT OFFICE	10	71	TTL	287,289	302,678	320,368	318,084	-5.52%	322,548	1.40%	202,525	62.79%
DIR OF PRSNL	10	72	TTL	292,747	316,224	242,511	261,922	30.40%	264,029	0.80%	172,622	65.38%
COMM RELATIONS	10	73	TTL	-	-	18,685	16,428	-100.00%	19,685	19.83%	13,357	8.19%
ED FOUNDATIO	10	74	TTL	8,392	10,025	25,000	5,628	-59.90%	-	-100.00%	1,613	0.00%
BOARD OF ED	10	75	TTL	123,504	122,853	146,200	128,399	-15.97%	145,850	13.59%	104,905	66.45%
DIR OF BUSIN	10	80	TTL	132,640	140,678	151,729	159,093	-7.28%	160,765	1.05%	96,911	7.50%

3 YEAR BUDGET/ACTUAL TOTAL

SUMMARY OF AMENDED CURRENT YEAR BUDGET

February 28, 2015

DEPARTMENT/SUMMARY	FUND	#	DEPT	12 ACTUAL	13 ACTUAL	14 BUDGET	14 ACTUAL	% CHANGE	15 BUDGET	% CHANGE	15 ACTUAL	YTD %
CAFETERIA	10	82	TTL	34,858	14,452	55,500	23,572	-73.96%	43,500	84.54%	12,053	83.56%
EMP BENEFITS	10	83	TTL	465,900	120,423	129,600	69,009	-7.08%	43,000	-37.69%	36,351	411.31%
FISCAL SVCS	10	85	TTL	236,976	255,369	273,719	261,595	-6.70%	295,681	13.03%	176,865	75.68%
DATA PROCESS	10	90	TTL	310,305	317,165	345,580	339,079	-8.22%	372,298	9.80%	223,768	248.42%
PMT OTH DIST	10	97	TTL	1,089,809	912,609	655,725	906,968	39.18%	727,500	-19.79%	924,853	83.00%
ATH/INTERSCH	10	100	TTL	727,497	779,851	801,847	788,360	-2.74%	856,938	8.70%	603,855	0.00%
AQUATICS	10	102	TTL	5,175	460	-	-	0.00%	-	0.00%	-	0.00%
INTERSCHOLAS	10	104	TTL	182,094	204,664	217,130	214,326	-5.74%	243,600	13.66%	140,568	57.70%
ARRA IDEA B	10	857	TTL	41,711	-	-	-	-	-	-	-	0.00%
ARRA-JOBS ED	10	880	TTL	1,736	-	-	-	-	-	-	-	0.00%
ADULT ED	10	902	TTL	93,306	75,858	76,524	76,524	-0.87%	84,683	10.66%	38,726	45.73%
CTEIG	10	903	TTL	47,300	49,084	43,291	43,291	13.38%	45,969	6.19%	45,315	98.58%
BILING TBE	10	904	TTL	95,722	91,742	95,581	82,531	-4.02%	95,534	15.75%	34,341	35.95%
A E & L	10	905	TTL	48,030	37,001	25,985	25,985	42.39%	25,129	-3.29%	16,400	65.26%
C PERKINS	10	906	TTL	35,170	33,535	31,497	31,446	6.47%	34,179	8.69%	30,905	90.42%
TITLE 1-LOW	10	908	TTL	220,139	299,809	378,411	278,911	-20.77%	279,464	0.20%	107,447	38.45%
ISLG GRANT	10	925	TTL	1,598	1,721	1,568	1,614	9.80%	1,568	-2.89%	1,568	100.00%
MEDICAID DIRECT DVC	10	929	TTL	154,317	149,578	160,000	161,379	-6.51%	165,175	2.35%	82,771	50.11%
94-142 FLOW	10	930	TTL	410,130	371,531	504,584	380,646	-26.37%	377,054	-0.94%	208,719	55.36%
ADM OUTREACH	10	931	TTL	23,499	14,792	52,000	30,708	-71.55%	31,615	2.95%	5,985	18.93%
TEACHER QUALITY	10	932	TTL	49,440	44,633	42,834	42,895	4.20%	41,412	-3.46%	21,511	51.94%
TECH PREP	10	939	TTL	-	-	-	-	-	-	-	-	0.00%
FED ADULT ED	10	944	TTL	90,341	72,792	68,578	68,843	6.14%	75,317	9.40%	39,880	52.95%
LEARN SERVE	10	945	TTL	13,581	6,914	-	42	-	-	-	-	0.00%
EL/CIVICS	10	946	TTL	8,730	-	-	-	-	-	-	-	0.00%
LIPLEPS	10	950	TTL	30,026	26,607	29,114	28,843	-8.61%	21,608	-25.08%	13,866	64.17%
BILINGUAL - IEP	10	951	TTL	-	-	-	-	0.00%	2,516	0.00%	-	0.00%
O&M FUND	20	0	TTL	2,736,938	2,769,832	2,982,282	2,846,275	-7.12%	3,112,016	9.34%	1,739,784	55.91%
DEBT SVC FND	30	0	TTL	3,108,905	3,047,357	2,791,075	2,791,580	9.18%	3,021,830	8.25%	2,883,352	95.42%
TRANSPORTATION	40	0	TTL	991,109	1,090,700	1,117,250	1,166,286	-2.38%	1,412,000	21.07%	696,277	49.31%
SCIENCE	40	4	TTL	-	128	-	57	-	-	-	-	0.00%
ENGLISH	40	6	TTL	(205)	(36)	-	-	-	-	-	-	0.00%
FOREIGN EXCH	40	7	TTL	110	935	800	311	16.84%	-	-100.00%	(700)	0.00%
MUSIC	40	10	TTL	113	844	-	117	-	-	-100.00%	-	0.00%
PHYSICAL DEV	40	11	TTL	-	-	-	30	-	-	-100.00%	-	0.00%
SOCIAL STUDIES	40	13	TTL	(134)	91	-	395	-	-	-100.00%	153	0.00%
SPECIAL ED	40	22	TTL	-	45,797	22,500	-	103.54%	-	225.00%	-	0.00%
BUSINESS ED	40	30	TTL	-	-	-	-	-	-	-	-	0.00%
FACS	40	32	TTL	-	-	-	-	-	-	-	-	0.00%
PHOTOGRAPHY	40	36	TTL	(758)	758	-	-	-	-	-	-	0.00%

3 YEAR BUDGET/ACTUAL TOTAL

SUMMARY OF AMENDED CURRENT YEAR BUDGET

February 28, 2015

DEPARTMENT/SUMMARY	FUND	#	DEPT	12 ACTUAL	13 ACTUAL	14 BUDGET	14 ACTUAL	% CHANGE	15 BUDGET	% CHANGE	15 ACTUAL	YTD %
ATH/INTERSCH	40	100	TTL	92,259	94,015	98,000	75,661	-4.07%	-	-100.00%	33,175	0.00%
PEP BUS	40	104	TTL	5,314	2,137	2,500	5,410	-14.53%	-	-100.00%	5,372	0.00%
IMRF	50	0	TTL	393,088	439,464	456,157	434,665	-3.66%	459,004	5.60%	317,735	69.22%
SOC SEC & MEDCARE	51	0	TTL	419,481	426,116	423,972	426,171	0.51%	436,995	2.54%	300,451	68.75%
C&I HIGHLAKE	61	0	TTL	-	-		-	-		0.00%	-	0.00%
CAP OUT ATHL	61	100	TTL	-	-		-	-		0.00%	-	0.00%
HILAKE INTEREST	62	0	TTL	5,900	-		-	-		0.00%	-	0.00%
TECH DEPT	62	14	TTL	-	-		-	-		0.00%	-	0.00%
CAPITAL PROJECTS	65	0	TTL	419,383	306,288	428,000	723,098	-28.44%	3,052,000	322.07%	2,846,136	93.25%
W/C	70	0	TTL	-	-	5,000	-	-100.00%	-	100.00%	-	0.00%
TORT FUND	80	0	TTL	281,878	274,764	309,450	282,098	-11.21%	302,850	7.36%	210,427	69.48%
		TOTALS		**$ 29,642,109**	**$ 29,647,269**	**$ 30,859,522**	**$ 30,832,477**	**-9.06%**	**$ 34,748,264**	**3.10%**	**$ 24,251,643**	**69.79%**

GRANT REVENUE & EXPENDITURE SUMMARY
FEBRUARY 2015

COMMUNITY HIGH SCHOOL
DISTRICT 94

REVENUE AND EXPENDITURE REPORT
LOCAL, STATE, AND FEDERAL GRANTS
Ending February 28, 2015

Percentage of Fiscal Year
66.67%

NAME	SOURCE	CODE	DEPT	AMENDED BUDGET	PRIOR YEAR REVENUE	FY 15 REVENUE	EXPENDITURES	ENCUMBERED	BALANCE	% UNREALIZED REVENUE
Adult Ed Summer School & Computer La	Local	132300	29	$ 2,000	$ -	$ 6,029	$ 302	$ 788	$ 4,939	-201%
Education Foundation/Leadership Mini G	Local	199990	74/918	$ -	$ -	$ 1,380	$ 1,613	$ -	$ (233)	100%
Adult Ed Citizenship	Local	199998	28	$ 10,500	$ 10,243	$ -	$ 5,784	$ -	$ (5,784)	100%
C.T.E.I.G. Vocational Programs	State	322000	903	$ 45,969	$ -	$ 45,315	$ 45,315	$ -	$ 0	1%
Bilingual T.B.E./T.P.I.	State	330500	924/904	$ 95,534	$ 25,418	$ 6,245	$ 34,341	$ -	$ (28,096)	93%
Adult Ed State Basic 3-1	State	340000	902	$ 84,683	$ 6,377	$ 47,837	$ 38,726	$ 1,443	$ 7,669	44%
Adult Ed Performance	State	340100	905	$ 25,129	$ 2,165	$ 10,470	$ 16,400	$ -	$ (5,929)	58%
State Library Grant	State	380000	925	$ 1,568	$ 1,568	$ -	$ 1,568	$ -	$ (1,568)	100%
Title 1 Low Income NCLB	Federal	430000	908	$ 279,464	$ 137,018	$ 57,691	$ 107,447	$ 514	$ (50,270)	79%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	$ 377,054	$ 91,514	$ 196,186	$ 208,719	$ 1,221	$ (13,754)	48%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	$ 34,179	$ -	$ 29,512	$ 30,905	$ -	$ (1,393)	14%
Tech Prep Perkins Mini Grant	Federal	477000	939	$ -	$ -	$ -	$ -	$ -	$ -	0%
Adult Ed Federal Basic	Federal	480000	944	$ 75,317	$ -	$ 37,658	$ 39,880	$ 1,014	$ (3,235)	50%
Learn & Serve Grant	Federal	491000	945	$ -	$ -	$ -	$ -	$ -	$ -	0%
Adult Ed El Civics	Federal	480500	946	$ -	$ -	$ -	$ -	$ -	$ -	0%
Medicaid Direct Service Costs **	Federal	490000	929	$ 165,175	$ -	$ 90,407	$ 82,771	$ -	$ 7,637	45%
Medicaid Administrative Outreach **	Federal	490000	931	$ 31,615	$ -	$ 15,677	$ 5,985	$ -	$ 9,692	50%
Bilingual - IEP	Federal	490500	951	$ 2,516	$ -	$ -	$ -	$ -	$ -	100%
Title III LIPLEPS	Federal	490900	950	$ 21,608	$ 10,035	$ 11,549	$ 13,866	$ -	$ (2,317)	47%
Title II A Teacher Quality NCLB	Federal	493200	932	$ 41,412	$ 11,753	$ 20,782	$ 21,511	$ -	$ (729)	50%
TOTAL				**$ 1,293,723**	**$ 296,092**	**$ 576,740**	**$ 655,131**	**$ 4,979**	**$ (83,370)**	**55.4%**

** Special Ed Grants

COMMUNITY HIGH SCHOOL
DISTRICT 94

LOCAL, STATE, FEDERAL GRANTS
Ending February 28, 2015

FEBRUARY 2015

Percent of Fiscal Year
66.67%

GRANT REVENUE

NAME	SOURCE	CODE	DEPT	DIST. BUDGET	AMENDED*	PRYR LATE REVENUE	FY15 REVENUE	$ UNREALIZED	% UNREALIZED	% REALIZED
Adult Ed Summer School & Compute	Local	132300	29	$ 2,000	$ 2,000	$ -	$ 6,029	**$ (4,029)**	-201%	301%
Education Foundation/Leadership Mi	Local	199990	74/918	$ -	$ -	$ -	$ 1,380	**$ (1,380)**	0%	0%
Adult Ed Citizenship	Local	199998	28	$ 10,500	$ 10,500	$ 10,243	$ -	**$ 10,500**	100%	0%
C.T.E.I.G. Vocational Programs	State	322000	903	$ 45,969	$ 45,969	$ -	$ 45,315	**$ 654**	1%	99%
Bilingual T.B.E./T.P.I.	State	330500	924/904	$ 95,534	$ 95,534	$ 25,418	$ 6,245	**$ 89,289**	93%	7%
Adult Ed State Basic 3-1	State	340000	902	$ 84,683	$ 84,683	$ 6,377	$ 47,837	**$ 36,846**	44%	56%
Adult Ed Performance	State	340100	905	$ 25,129	$ 25,129	$ 2,165	$ 10,470	**$ 14,659**	58%	42%
State Library Grant	State	380000	925	$ 1,568	$ 1,568	$ 1,568	$ -	**$ 1,568**	100%	0%
Title 1 Low Income NCLB	Federal	430000	908	$ 279,464	$ 279,464	$ 137,018	$ 57,691	**$ 221,773**	79%	21%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	$ 377,054	$ 377,054	$ 91,514	$ 196,186	**$ 180,868**	48%	52%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	$ 34,179	$ 34,179	$ -	$ 29,512	**$ 4,667**	14%	86%
Tech Prep Mini Perkins Grant	Federal	477000	939	$ -	$ -	$ -	$ -	**$ -**	0%	0%
Adult Ed Federal Basic	Federal	480000	944	$ 75,317	$ 75,317	$ -	$ 37,658	**$ 37,659**	50%	50%
Learn and Serve Grant	Federal	491000	945	$ -	$ -	$ -	$ -	**$ -**	0%	0%
Adult Ed El Civics	Federal	480500	946	$ -	$ -	$ -	$ -	**$ -**	0%	0%
Medicaid Direct Service Costs **	Federal	490000	929	$ 165,175	$ 165,175	$ -	$ 90,407	**$ 74,768**	45%	55%
Medicaid Administrative Outreach **	Federal	490000	931	$ 31,615	$ 31,615	$ -	$ 15,677	**$ 15,938**	50%	50%
Bilingual IEP	Federal	490500	951	$ 2,516	$ 2,516	$ -	$ -	**$ -**	0%	0%
Title III LIPLEPS	Federal	490900	950	$ 21,608	$ 21,608	$ 10,035	$ 11,549	**$ 10,059**	47%	53%
Title II A Teacher Quality NCLB	Federal	493200	932	$ 41,412	$ 41,412	$ 11,753	$ 20,782	**$ 20,630**	50%	50%
TOTAL				**$ 1,293,723**	**$ 1,293,723**	**$ 296,092**	**$ 576,740**	**$ 716,982**	**55.4%**	**44.6%**

* Amended Revenue activity may occur throughout FY14/15 impacting expenditure activity

GRANT EXPENDITURES

NAME	SOURCE	CODE	DEPT	DIST. BUDGET	AMENDED BUDG	EXPENDITURE	ENCUMBERED	BUDGET BALANCE	% UNENCUMBERED	% ENCUMBERED
Adult Ed Summer School & Compute	Local	132300	29	$ 2,000	$ 2,000	302	$ 788	$ 910	0%	0%
Education Foundation/Leadership Mi	Local	199990	74/918	$ -	$ -	1,613	$ -	$ (1,613)	0%	0%
Adult Ed Citizenship	Local	199998	28	$ 10,500	$ 10,500	5,784	$ -	$ 4,716	45%	55%
C.T.E.I.G. Vocational Programs	State	322000	903	$ 45,969	$ 45,969	45,315	$ -	$ 654	1%	99%
Bilingual T.B.E./T.P.I.	State	330500	924/904	$ 95,534	$ 95,534	34,341	$ -	$ 61,193	64%	36%
Adult Ed State Basic 3-1	State	340000	902	$ 84,683	$ 84,683	38,726	$ 1,443	$ 44,514	53%	47%
Adult Ed Performance	State	340100	905	$ 25,129	$ 25,129	16,400	$ -	$ 8,729	35%	65%
State Library Grant	State	380000	925	$ 1,568	$ 1,568	1,568	$ -	$ -	0%	100%
Title 1 Low Income NCLB	Federal	430000	908	$ 279,464	$ 279,464	107,447	$ 514	$ 171,503	61%	39%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	$ 377,054	$ 377,054	208,719	$ 1,221	$ 167,114	44%	56%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	$ 34,179	$ 34,179	30,905	$ -	$ 3,274	10%	90%
Tech Prep Mini Perkins Grant	Federal	477000	939	$ -	$ -	-	$ -	$ -	0%	0%
Adult Ed Federal Basic	Federal	480000	944	$ 75,317	$ 75,317	39,880	$ 1,014	$ 34,423	46%	54%
Learn and Serve Grant	Federal	491000	945	$ -	$ -	-	$ -	$ -	0%	0%
Adult Ed El Civics	Federal	480500	946	$ -	$ -	-	$ -	$ -	0%	0%
Medicaid Direct Service Costs **	Federal	490000	929	$ 165,175	$ 165,175	82,771	$ -	$ 82,404	50%	50%
Medicaid Administrative Outreach **	Federal	490000	931	$ 31,615	$ 31,615	5,985	$ -	$ 25,630	81%	19%
Bilingual IEP	Federal	490500	951	$ 2,516	$ 2,516	-	$ -	$ 2,516	100%	0%
Title III LIPLEPS	Federal	490900	950	$ 21,608	$ 21,608	13,866	$ -	$ 7,742	36%	64%
Title II A Teacher Quality NCLB	Federal	493200	932	$ 41,412	$ 41,412	21,511	$ -	$ 19,901	48%	52%
TOTAL				**$ 1,293,723**	**$ 1,293,723**	**$ 655,131**	**$ 4,979**	**$ 633,612**	**49%**	**51%**

** Special Ed Grants

COMMUNITY HIGH SCHOOL
DISTRICT 94
PETTY CASH FUND
FEBRUARY 28, 2015

This listing represents payments from the High School Cash Fund for February 28, 2015. Reimbursement for the following paid from this fund is hereby requested from the Board of Education of Community High School District 94, West Chicago, Illinois at its regular meeting on March 17, 2015.

DATE PAID	PAID TO	FOR	AMOUNT
FEB 10, 2015	CHERYL GLUNT	SUPPLIES - REIMBURSEMENT	$8.62
FEB 10, 2015	ACTIVITIES - BOOK CLUB	BOOK SALE - REFUND	2.51
		Total	$ 11.13

Director of Business Services

March 11, 2015
Date

LOC	LOC	February 2014-15 Beginning Balance	February 2014-15 Debits	February 2014-15 Credits	February 2014-15 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
505	CHESS	3,399.75CR	149.43	36.21	113.22	3,286.53CR
506	SPED RECYC/SHRD	1,541.23CR				1,541.23CR
507	BEST BUDDIES	6,065.58CR				6,065.58CR
508	CRTE ENT	433.84CR		7.00	-7.00	440.84CR
511	ART COLLECTION	273.51CR	44.37		44.37	229.14CR
513	INTL CLUB	2,503.93CR				2,503.93CR
514	CHRONICLE	1,096.20CR				1,096.20CR
515	CHEERLEADING	1,610.23CR				1,610.23CR
516	DANCE PROD	4,933.44CR		80.00	-80.00	5,013.44CR
517	SPEECH	3,722.24CR	1,800.00	1,300.00	500.00	3,222.24CR
518	FBLA	6,629.23CR	529.88		529.88	6,099.35CR
520	GERMAN CLUB	1,675.91CR				1,675.91CR
521	FICA-SKILLS	1,046.60CR	259.48		259.48	787.12CR
523	MATH TEAM			183.25	-183.25	183.25CR
524	HORTICULTURE	3,739.84CR	163.25	163.25		3,739.84CR
526	PEP CLUB	1,349.19CR				1,349.19CR
527	POMS	331.71CR	430.25	339.90	90.35	241.36CR
528	SNOWBALL	10,138.71CR	7,410.00	591.46	6,818.54	3,320.17CR
529	SADD	1,662.78CR				1,662.78CR
530	EXCHANGE	9,425.77CR	332.00	2,505.00	-2,173.00	11,598.77CR
531	SPANISH CLUB	3,862.91CR	700.00	3.00	697.00	3,165.91CR
533	STUDENT COUNCIL	34,074.83CR	228.69		228.69	33,846.14CR
534	SUNDRY	1,651.40CR				1,651.40CR
535	THESPIANS	7,427.87CR	1,312.53		1,312.53	6,115.34CR
536	VOCATIONAL SIGN	1,721.04CR				1,721.04CR
537	YEARBOOK	7,313.90CR		15.00	-15.00	7,328.90CR
538	BAND-JAZZ	1,841.00CR				1,841.00CR
539	CHORAL-CHOIR	12,465.95CR	14,033.00	13,762.77	270.23	12,195.72CR
540	ORCHESTRA	4,286.21CR				4,286.21CR
541	INTERACT CLUB	5,293.87CR	910.00		910.00	4,383.87CR
542	ANL	8,372.23CR				8,372.23CR
543	WEGO CARES	939.97CR				939.97CR
544	SCHOLASTIC BOWL	362.48CR				362.48CR
545	PHOTGRAPHY	56.47CR				56.47CR
547	NHS	1,655.63CR	534.68		534.68	1,120.95CR
548	GSA	129.82CR				129.82CR
549	CREATIVE WRITNG	274.94CR		131.00	-131.00	405.94CR
551	TRANSITION CTR	3,249.20CR				3,249.20CR

LOC	LOC	February 2014-15 Beginning Balance	February 2014-15 Debits	February 2014-15 Credits	February 2014-15 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
552	TRI M	27.66CR				27.66CR
560	WEGO 2 AFR	836.74CR				836.74CR
561	SLC9 2 AFRICA	3,752.70CR				3,752.70CR
562	PRESCHOOL	1,202.96CR	279.48	1,088.22	-808.74	2,011.70CR
563	Teen Mom	119.87CR				119.87CR
564	HUMANITIES/SSS	6,200.00CR				6,200.00CR
570	ADAMS EXPRESS	40.92CR				40.92CR
572	SPORTSFEST	1,512.11CR				1,512.11CR
573	TARGET	487.00CR		920.14	-920.14	1,407.14CR
576	OUT/BD AT RISK	0.57CR				0.57CR
580	LOUIS RANSOM AR	737.00CR				737.00CR
582	STEP PROJECT	570.19CR				570.19CR
583	STEPPERS	551.48CR	339.42		339.42	212.06CR
584	GREEN CLUB	243.54CR				243.54CR
585	FRENCH CLUB	2,256.54CR	1,525.99	130.00	1,395.99	860.55CR
586	LRC BOOK CLUB	309.38CR		2.51	-2.51	311.89CR
587	LIFESMARTS	757.97CR				757.97CR
589	CONSUMER ED	67.84CR				67.84CR
591	TECHNOLOGY	5.50CR				5.50CR
592	HABITAT FOR HUM	25.92CR				25.92CR
600	ATHLETIC TRAINR	1,661.84CR				1,661.84CR
601	BADMINTON	414.19CR				414.19CR
602	BASEBALL	3,150.68CR				3,150.68CR
603	BOY'S BB	11,595.04CR				11,595.04CR
604	BOY'S CROSS CTY	424.90CR				424.90CR
605	BOY'S SOCCER	607.02CR	398.00		398.00	209.02CR
606	BOY'S TENNIS	25.33CR				25.33CR
607	BOY'S TRACK	1,706.61CR	194.00		194.00	1,512.61CR
608	GIRL'S FDR BB	509.07CR				509.07CR
609	FOOTBALL	4,910.59CR		162.35	-162.35	5,072.94CR
610	GIRL'S BASKETBL	3,434.02CR	395.35		395.35	3,038.67CR
611	GIRL'S CROSS CT	2,256.86CR				2,256.86CR
612	GIRL'S SOCCER	1,467.46CR				1,467.46CR
613	GIRL'S TENNIS	1,196.56CR				1,196.56CR
614	GIRL'S TRACK	636.98CR				636.98CR
615	BOYS GOLF	553.00CR				553.00CR
616	MUSIC	4,872.87CR				4,872.87CR
617	SOFTBALL	2,129.09CR				2,129.09CR

LOC	LOC	February 2014-15 Beginning Balance	February 2014-15 Debits	February 2014-15 Credits	February 2014-15 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
618	BOYS SWIM TEAM	2,778.90CR		289.00	-289.00	3,067.90CR
619	VOLLEYBALL	7,359.41CR	110.15		110.15	7,249.26CR
620	GIRL'S FDR VB	2,445.00CR				2,445.00CR
621	WRESTLING	5,525.63CR				5,525.63CR
622	ATHLETIC DIR	66.85CR				66.85CR
623	GIRLS SWIM TEAM	1,474.77CR	1,200.00		1,200.00	274.77CR
624	GIRLS GOLF	831.38CR				831.38CR
---	*STUDENT ACTIVI	238,299.35CR	33,279.95	21,710.06	11,569.89	226,729.46CR
	Grand Equity To	238,299.35CR	33,279.95	21,710.06	11,569.89	226,729.46CR

Number of Accounts: 83

********** **End of report** **********

Chris Olsen

From: Cheryl Roberson <CRoberson@mbfinancial.com>
Sent: Thursday, January 29, 2015 9:42 AM Recorded in February 2015
To: Chris Olsen
Cc: Audrey Montalto; Mitch Belon
Subject: Interest paid January 19, 2015
Attachments: Cheryl Csiszar Roberson.vcf

Importance: High

Hello Chris.

The interest that posted on January 19, 2015 to your CD account XXXX0952997 was:

1-19-15 20 INTEREST ADDED 77.35 INT PAID

Thank you.
CCR

Cheryl Csiszar Roberson
Senior Commercial Banking Associate

MB Financial Bank, N.A.
6111 North River Road, 8th Floor
Rosemont, IL 60018

t: 847-653-2217 Work
f: 847-653-0469
CRoberson@mbfinancial.com

NOTICE:

This email message and any attachments is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, proprietary and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any retention, disclosure, dissemination, or copying of this communication is strictly prohibited. If you have received this communication in error please notify me immediately by replying to the message and deleting it from your computer. While all reasonable efforts have been taken to ensure that this email and its attachments are virus free no liability can be accepted and it is recommended that the recipient scan all messages and attachments for viruses and other malicious data.

Additionally, notwithstanding anything in this communication or any attachment, nothing contained in this communication or any such attachment shall be deemed a waiver of any rights of MB Financial Bank, N.A., or its parents, subsidiaries or affiliates, under any financing agreement or document between MB Financial Bank, N.A., or its parents, subsidiaries or affiliates, and any individual or entity, or a modification to any such any financing agreement or document, nor shall this email constitute an offer or acceptance for purposes of forming a contract or commitment or amending a contract, unless (a) it explicitly states "E-Contract Intended" or "This email is intended to constitute a binding contract or commitment." and (b) it is signed by a duly authorized representative of MB Financial Bank, N.A.

Community High School District 94

Vendor List Update

February 28, 2015

Alan Harris, DBA Tease

Illusions Costume Co

Lite Construction

Renaissance Seattle Hotel

Royce Rolls Ringer Co

Suburban Law Enforcement

Gordon Cole, Director of Business Services

3-11-15

Date

COMMUNITY HIGH SCHOOL DISTRICT 94

March 17, 2015
7:00 p.m.
Board of Education Meeting

SECTION B -
Regular Meeting Attachments

Community High School District 94

326 Joliet Street – West Chicago, IL 60185

Good News of the District

Girl Rising

On Tuesday, February 10th, more than 50 girls and 13 staff members met for a first ever CHS "Women's Summit," which featured a screening of the 2014 documentary, Girl Rising, that shares the stories of nine young women living in developing countries who transformed their lives through education. Students, representing all four grade levels, as well as faculty and staff also participated in two breakout sessions that encouraged them to consider the impact of education on the lives of girls, their families, and communities here in West Chicago and around the world.

The genesis of the event was the 2013-14 sophomore English Challenge to Change project of Caroline Karwoski and Itzel Morales, who were interested in social justice regarding women's issues. The topic was again pursued at Operation Snowball this year, and the result was a quarterly women's summit. This was the first event. English teacher, Amanda Cordes, organized the summit in conjunction with faculty Jenny Brady, Tara Deleon, Patrice Dobry, Lindsey Evans, Lauren Stewart, and Cat Thielberg. The next quarterly meeting will be held in May.

From: Velvet Kent [mailto:velvetkent@sbcglobal.net]
Sent: Monday, March 09, 2015 1:38 PM
To: Mary Howard; Douglas Domeracki
Cc: Lauren Stewart
Subject: Kudos to Lauren Stewart

Dear Ms. Howard and Mr. Domeracki,
Teachers provide an immeasurable value to the communities in which they work, and Lauren Stewart is truly the epitome of this statement. Her teaching skills and personal commitment to the students at Community High School are invaluable. She is not just their teacher, she is someone the students admire.
Parents have the easy job as we are raising our own kids. It's a labor of love and we are rewarded for all of our sacrifices with the daily joy of watching our children grow up into fine young men and women. Teachers have the tough job. Their rewards are limited to the hope that their wisdom will make a tiny difference in the lives of their students, helping them to become better human beings. It's truly a selfless sacrifice.
Lauren Stewart went above and beyond with my children and I can't possibly express my gratitude enough. She wrote a college letter of recommendation for my son and also reviewed and offered suggestions when our son was required to write an essay to Purdue University in order to be accepted into their Computer Science Program. In addition, she wrote the most touching personal letter of encouragement to our daughter that will most certainly be something our daughter will keep forever. I am truly blessed that my children seek the advice and guidance from exemplary role models like her.
I am confident that Lauren Stewart's words will resonate inside of my children's minds for the rest of their lives. Great innovators and leaders are not born, they are motivated and inspired to do great things by remarkable teachers like Lauren Stewart. Thank you, Lauren, for inspiring our children! Community High School may have found a teacher in her, but our children have found a hero in her!
Sincerely,
Velvet Kent

Received 2/19/2015
Response Due 2/26/2015

Cheryl Glunt

From: Cheryl Glunt
Sent: Thursday, February 19, 2015 10:30 AM
To: 'Steven Harczos'
Cc: Gordon Cole; David Blatchley
Subject: RE: Foia

Good Morning Mr. Harczos,

Lite Construction, Inc. is the only contractor that has been awarded the contract for the work at Community High School District 94 this summer.

Cheryl Glunt
Administrative Assistant to the Superintendent Community High School District 94
326 Joliet St.
West Chicago, IL 60185
630-876-6210

-----Original Message-----
From: Steven Harczos [mailto:SHarczos@carpentersunion.org]
Sent: Wednesday, February 18, 2015 4:26 PM
To: Foia Requests
Subject: Foia

STEVEN HARCZOS
CARPENTERS LOCAL 558
4979 INDIANA AVE SUITE 212 LISLE IL 60532
630-231-6513
THIS IS NOT A COMERCIAL REQUAST

WOULD LIKE A LIST OF ALL CONTRACTERS THAT HAVE BEEN REWARDED THE CONTRACT FOR THE WORK GOING ON AT THE HIGH SCHOOL THIS SUMMER. THANKS. PLEASE JUST EMAIL

Received 3/9/2015
Response Due 3/16/2015

March 9, 2015

Community High School District #94
326 Joliet St.
West Chicago, IL 60185

Attn: Freedom of Information Office

To FOIA Officer:

This request is being made under the Illinois Freedom of Information Act. What is requested are:

1.) Copies of the invoices and/or billings from Quest to Community High School District #94 for operation of the foodservice program for the time period of September 1, 2014 through October 31, 2014. Small caterings or special events may be excluded.
2.) A summary of income and expenses of the food service program from the 2013-14 school year as prepared by the Community High School District #94 or Quest.
3.) A summary of income and expenses of the food service program for October 2014, as prepared by the Community High School District #94 or Quest.
4.) A copy of the financial agreement in effect for the 2014-15 school year between Community High School District #94 and Quest. Along with any indication of a guaranteed return in dollars or percentage.

The requested information is for the purpose of comparison to my local district. It would be preferred that the information requested be sent electronically via email. Thank you.

Sincerely,

T. Vorkapic
738 Anderson Blvd.
Geneva, IL 60134
smileyone98@yahoo.com

COMMUNITY HIGH SCHOOL DISTRICT 94

March 2, 2015

MEMORANDUM

TO: Dr. Domeracki

FROM: M. Cheng

RE: **STUDENT ATTENDANCE – FEBRUARY, 2015**

FEBRUARY	2010/11	2011/12	2012/13	2013/14	2014/15
Average Daily Enrollment:	2146.50	2077.75	2045.79	1938.72	1928.71
Average Daily Attendance:	2015.22	1936.65	1862.84	1833.86	1806.38
Percent Attendance:	93.88	93.21	91.06	94.59	93.66

Students Added	9
Students Dropped	10

Percent Attendance for Previous Months:

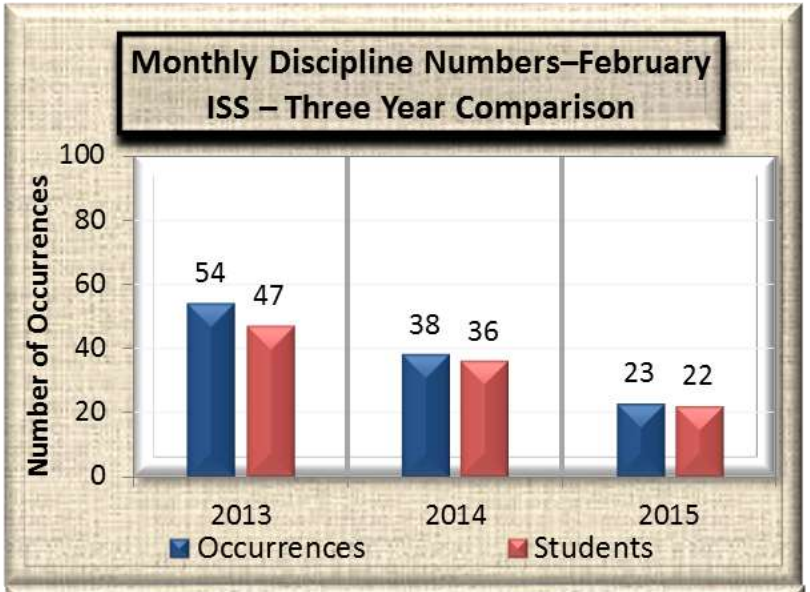
January, 2015	-	94.91
December, 2014	-	92.47
November, 2014	-	95.12

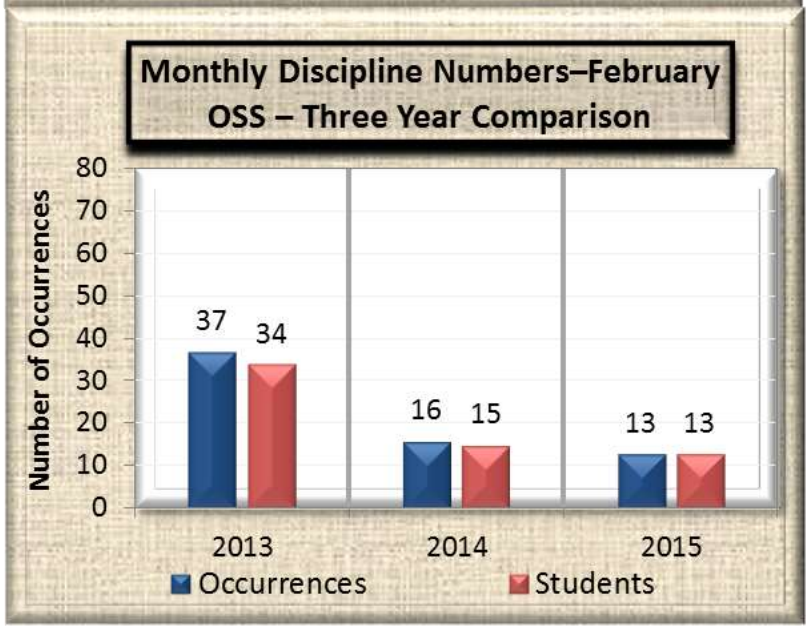
MC/hn

Monthly Discipline Report for February

REASON FOR SUSPENSION	Monthly Discipline Numbers - February					
	2013 OCC	2014 OCC	2015 OCC	2013 STD	2014 STD	2015 STD
IN SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-ISS	6	8	9	6	8	8
DISOBEDIENCE/TARDY-ISS	3	1	2	1	1	2
DISOBEDIENCE/TRUANCY-ISS	37	19	8	33	18	8
ELECTRONIC DEVICE - ISS	7	10	4	6	9	4
SATURDAY SCHOOL-ISS	0	0	0	0	0	0
OTHER	1	0	0	1	0	0
YTD TOTAL ISS SUSPENSIONS	**54**	**38**	**23**	**47**	**36**	**22**

OUT OF SCHOOL SUSPENSION	2013 OCC	2014 OCC	2015 OCC	2013 STD	2014 STD	2015 STD
DISOBEDIENCE/DISRESPECT-OSS	4	5	3	4	4	3
DISOBEDIENCE/TARDY-OSS	1	1	0	1	1	0
DISOBEDIENCE/TRUANCY-OSS	1	1	0	1	1	0
ELECTRONIC DEVICE - OSS	0	1	1	0	1	1
FIGHTING-OSS	1	4	5	1	4	5
GANG REPRESENTATION/WEAPONS-OSS	2	0	0	2	0	0
ILLEGAL ACT/U.I. ALCOHOL-OSS	0	0	0	0	0	0
ILLEGAL ACT/U.I. MARIJUANA-OSS	0	2	3	0	2	3
SATURDAY SCHOOL-OSS	24	1	0	21	1	0
THEFT-OSS	4	1	1	4	1	1
OTHER	0	0	0	0	0	0
YTD TOTAL OSS SUSPENSIONS	**37**	**16**	**13**	**34**	**15**	**13**

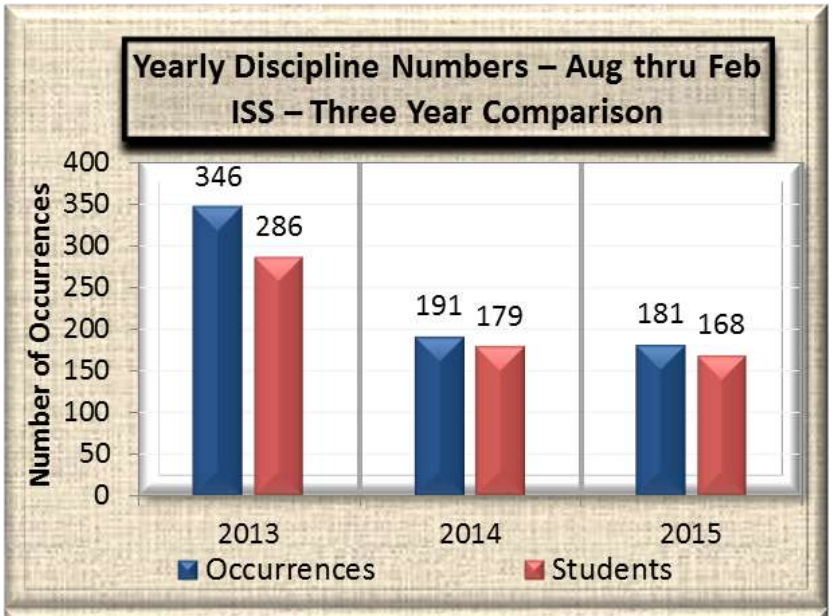


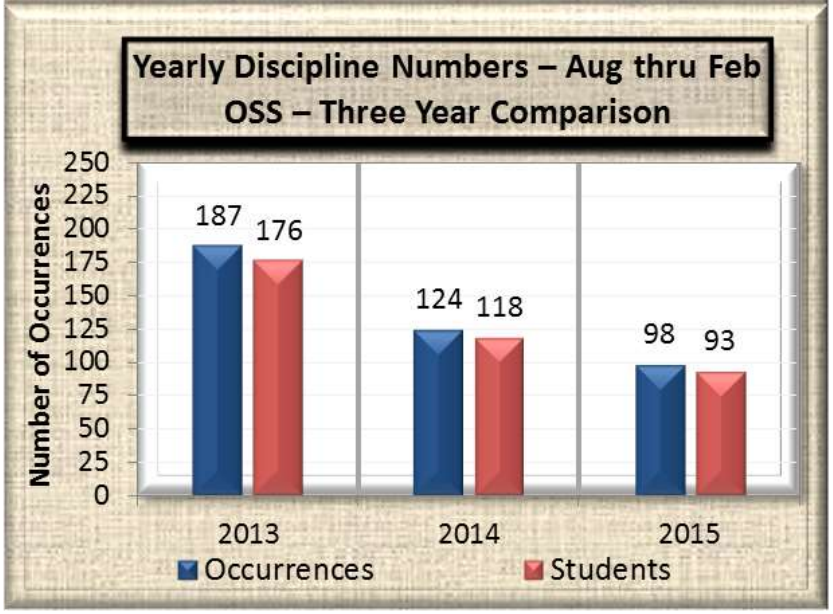


Yearly Discipline Report - August thru February

REASON FOR SUSPENSION	Yearly Discipline Numbers - August thru February					
	2013 OCC	2014 OCC	2015 OCC	2013 STD	2014 STD	2015 STD
IN SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-ISS	26	30	37	26	29	34
DISOBEDIENCE/TARDY-ISS	100	65	59	73	59	55
DISOBEDIENCE/TRUANCY-ISS	185	74	57	157	71	54
ELECTRONIC DEVICE - ISS	23	12	9	19	11	9
SATURDAY SCHOOL-ISS	9	6	12	8	5	11
OTHER	3	4	7	3	4	5
YTD TOTAL ISS SUSPENSIONS	**346**	**191**	**181**	**286**	**179**	**168**

OUT OF SCHOOL SUSPENSION	2013 OCC	2014 OCC	2015 OCC	2013 STD	2014 STD	2015 STD
DISOBEDIENCE/DISRESPECT-OSS	20	18	26	19	15	24
DISOBEDIENCE/TARDY-OSS	6	2	1	6	2	1
DISOBEDIENCE/TRUANCY-OSS	5	8	1	5	7	1
ELECTRONIC DEVICE - OSS	1	3	1	1	3	1
FIGHTING-OSS	22	25	14	21	24	14
GANG REPRESENTATION/WEAPONS-	4	5	8	4	5	8
ILLEGAL ACT/U.I. ALCOHOL-OSS	6	5	4	6	5	4
ILLEGAL ACT/U.I. MARIJUANA-OSS	14	12	10	14	12	10
SATURDAY SCHOOL-OSS	90	36	23	81	35	20
THEFT-OSS	13	10	8	13	10	8
OTHER	6	0	2	6	0	2
YTD TOTAL OSS SUSPENSIONS	**187**	**124**	**98**	**176**	**118**	**93**





THE FUTURE PLAYS HERE!™ IHSA®

ILLINOIS HIGH SCHOOL ASSOCIATION

The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience.

March 2015

To the Principal/IHSA Official Representative Addressed:

It's time again for your school to renew its membership in the Illinois High School Association. **For the 2015-16 school term, IHSA membership will not require payment of membership dues or state series entry fees per action of the IHSA Board of Directors.**

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/Governing Board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association for the 2015-16 school term.

Your 2015-16 membership renewal is due by June 15, 2015. Please do not delay. Obtain your Board of Education's action on the membership resolution and fax it to (309) 663-7479 on or before **June 15.**

Sincerely,

Marty Hickman

Martin L. Hickman, Ed.D.
Executive Director

THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY.
DO NOT DETACH

To: IHSA Executive Director

We certify that _____ High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur; it is our responsibility to immediately notify the Association of this change in status.

We further certify our Board of Education/Governing Board, at its meeting held on _____, 2015, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2015, through June 30, 2016.

_____
Principal/Official Representative Signature

_____
Board President or Board Secretary Signature

_____
Please Type or Print Name and Phone Number

_____
Please Type or Print Name and Phone Number

_____ High School _____, Illinois

2015-16 Membership Renewal

1000 SCHOOL DISTRICT DESCRIPTORS

1001 School District Name

The official name of this school district is:

Community High School District 94

The official name of this school is:

West Chicago Community High School

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference:

1002 School District Classification

Community High School District 94 is a community high school district. All of the provisions of the *Illinois School Code* that apply to a community high school district will be applicable to Community High School District 94.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/1-1 *et seq.*

1003 School District Territory

Community High School District 94 encompasses an area comprised of unincorporated areas of DuPage County and portions of Carol Stream, Warrenville, West Chicago, Wheaton and Winfield, Illinois.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference:

1100 BOARD OF EDUCATION

1101 Status

The Board of Education of Community High School District 94 is charged by the State with the management and supervision of Community High School. It derives its authority to govern the local school directly from the Constitution of the State of Illinois, the *Illinois School Code*, and the rules and regulations of the State Board of Education.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: AA – "School District Legal Status"; AB – "School Board Legal Status"
Reference: Illinois State Constitution of 1974**;** 105 ILCS 5/1-1 *et seq.*

1102 Powers and Duties of the Board of Education

The Board has complete and final control over local public school matters subject only to limitations imposed by State and Federal law, and rules and regulations of the State Board of Education. Its major responsibilities are:

A. Formulating and adopting district policies;

B. Employing a superintendent and other personnel, determining their compensation, terms and conditions of employment, and dismissing personnel;

C. Approving the annual budget, tax levies, expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation;

D. Letting contracts in accordance with applicable law;

E. Providing, constructing, controlling, supervising, and maintaining adequate physical facilities;

F. Approving the curriculum, textbooks, and educational services;

G. Evaluating the educational program;

H. Establishing and maintaining student discipline in accordance with applicable law;

I. Establishing schools within the District and assigning students to the schools;

J. Establishing the school year;

K. Visiting and inspecting the District's buildings, facilities and grounds;

L. Providing student transportation services;

M. Entering into joint agreements with other units of government (including, but not limited to, other boards of education) to further the best interests of the District, its students, and/or staff.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-1 – "Powers and Duties of the School Board"
Reference: 105 ILCS 5/10 – 10-1 et seq.
105 ILCS 5/2 – 17-1 et seq.
105 ILCS 5/27 – 1

1103 Organization

It is the intent of the Board to develop a pattern of organization which will facilitate the local control of the District and the full implementation of the laws of the State in the most effective and efficient manner.

The Board will consist of seven (7) members who will be elected at-large by the entire District for a term of four (4) years. At least one (1) member must be a resident of an unincorporated territory located within the District.

Board members will serve without salary.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: A-2 – "School Board Governance"
Reference: 105 ILCS 5/9-12; 5/10-10
Cf: Policy 1104 – Condition of Board Service

1104 Conditions of Board Service

The *Illinois School Code* sets forth several conditions which are related to service on the Board and shall govern the District in the following areas:

Condition	Code Section
Eligibility —	105 ILCS 5/10 – 3
Election —	105 ILCS 5/10 – 4
Vacancy —	105 ILCS 5/10 – 10-11
Filling a Vacancy —	105 ILCS – 5/10-10
Removal from Office —	105 ILCS 5/3–15

Adopted: March 18, 2003
Revised: June 16, 2009;
Replaces: A-4 – "Board Member Qualifications"; A-3 – "School Board Elections"; A-7 – "Vacancies on School Board – Filling Vacancies"; A-6 – "Board Member Removal from Office; and A-2 – "School Board Governance
Reference: As noted above
Cf: Policy 1103 – Organization

1105 Election of Officers

The Board's officers shall be elected consistent with the provisions of the *Illinois School Code* set forth below:

Officers	Code Section
President	105 ILCS 5/10-13
Vice President	105 ILCS 5/10-13.1
Secretary	105 ILCS 5/10-14
Treasurer	105 ILCS 5/8-1 et seq.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-15 – Organizational School Board Meetings
Reference: As noted above

1106 Duties of Officers

The specific duties of the Board's officers are as set forth in the *Illinois School Code* provisions listed below:

Position	Code Section
President	105 ILCS 5/10-13

Vice President	105 ILCS 5/10-13.1
Secretary	105 ILCS 5/10-14
Treasurer	105 ILCS 5/8-1 et. Seq.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-5 – Qualifications, Terms, and Duties of Board Officers
Reference: As noted above

1107 Presiding Officer

The President shall preside at all meetings of the Board. In the absence, disability or disqualification of the president, the Vice- President shall act instead. If neither is present, a Board member shall be elected President *pro tempore* by a plurality of those present to preside at that meeting only.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-5 – Qualifications, Terms, and Duties of Board Officers
Reference: 105 ILCS 5/10-13

1108 Term of Office

Term limits for various Board positions are set forth in the *Illinois School Code* as shown below:

Position	Code Section
President	105 ILCS 5/10-13
Vice-President	105 ILCS 5/10-13.1
Secretary	105 ILCS 5/10-14
Treasurer	105 ILCS 5/8-1

~~Terms of office shall be for two years.~~

Terms of office for President, Vice President, and Secretary shall be for two (2) years.

The term of office for an elected Treasurer shall be for one (1) year, or serve at the pleasure of the Board if appointed.

Treasurers elected from among the membership of the Board shall serve without compensation. The Board shall fix the compensation of an appointed treasurer that is not a member of the Board.

Adopted: March 18, 2003
Revised: June 16, 2009; May 21, 2013

Replaces: A-5 – Board Member Term of Office; B-5 – Qualifications, Terms, and Duties of Board Officers
Reference: 105 ILCS 5/8-1; 5/10-13; 5/10-13.1; 5/10-14

1109 Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary's primary responsibility shall be the keeping of records, in bound books with numbered pages, of all transactions of the Board in regular and special open meetings. All closed meeting minutes shall be recorded by the Recording Secretary or designee of the President.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-5 – "Qualifications, Term and Duties of Board Officers"- Recording Secretary paragraph
Reference: 105 ILCS 5/10-14

1110 Authority to Act — Individual Board Members

No member or members may act on behalf of the Board of Education unless specifically authorized to do so by action of the Board.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: A-2 – "School Board Governance"
Reference:

1111 Board Member Ethics

Each member of the Board ascribes to the following code of ethics:

A. To represent all District constituents honestly and equally and refuse to surrender his/her responsibilities to special interest or partisan groups.

B. To avoid any conflict of interest or any appearance of impropriety which could result from his/her position, and shall not use his/her Board membership for personal gain or publicity.

C. To recognize that a Board member has no legal authority as an individual and that decisions can be made only by proper action of the Board taken at a proper meeting.

D. To accept the decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

E. To encourage and respect the free expression of opinion by fellow Board members and others who seek a hearing before the Board.

F. To be involved in, and knowledgeable about, local educational concerns as well as State and National issues affecting the interests of Community High School District 94.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-1 – Powers and Duties of the School Board; B-2 – Board Member Ethics; and B3 – Exhibit - Board Member Ethics"
Reference: 105 ILCS 5/10-16.5

1112 Conflict of Interest

No Board member shall have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by *The Illinois School Code*.

All Board members must annually file a "Statement of Economic Interests" as required by the Illinois Governmental Ethics Act. Each Board member is responsible for filing the statement with the DuPage County Clerk by May 1.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-4 – "Board Member Conflict of Interest"
Reference: 5 ILCS 420/4A-101 et seq.
50 ILCS 105/3; 105 ILCS 5/10-9

1200 COMMITTEES ESTABLISHED BY OR REQUIRED OF THE BOARD

1201 Committee-of-the-Whole

The Committee-of-the-Whole consists of the entire membership of the Board. The primary purpose of the Committee-of-the-Whole is to receive and review information regarding District activities; to provide open discussion on all school-related programs and issues by members of the Board, staff, students, and community; and to forward all items requiring formal Board approval to the regular monthly meeting where such action can occur.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-10, Paragraph 2 – "Committees – School Board Committees"
Reference: 105 ILCS 5/10-20, 10-20.5

1202 Ad Hoc Committees

The Board may appoint ad hoc advisory committees as it deems necessary to discern the needs and desires of the District and its residents. Such committee may be comprised of staff, students, and community members in any combination the Board deems appropriate. The President of the Board may also establish ad hoc committees comprised of Board members. The central purpose of all such committees is to contribute to the overall educational program by conducting studies, identifying problems, and developing recommendations that will enhance the effectiveness of the decision-making process. To focus their work the Board shall define the goals and objectives of the ad hoc committee. The ultimate authority to make decisions will continue to reside with the Board. Board-appointed committees are subject to the requirements of the Open Meetings Act regardless of the number of board members on the committee.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-20, 10-20.5

1203 Standing Committees

Standing committees are created by the Board for indefinite terms to fulfill continuing District needs for investigation and monitoring of specific issues. Board-

appointed committees are subject to the requirements of the Open Meetings Act regardless of the number of board members on the committee.

The following standing committees have been established by the Board:

Committee	Primary Focus
Education Committee:	Curricular, co-curricular, and extra-curricular programs of the District.
Facilities Committee:	Physical assets of the District in the delivery and support of the institution's mission and purpose.
Human Resources Committee:	Employee recruitment, retention, compensation, evaluation, and professional development.
Communications Committee:	Internal and external communications, community outreach and engagement.
Finance Committee:	Fiscal operations of the District including budgeting, reporting, risk management, forecasting, and investments.
Policy Committee:	Review, propose, and maintain district policies and review Administrative Procedures to ensure they comply with Board Policy.

The President shall appoint Board members, and Superintendent shall appoint District personnel to serve on standing committees. The Superintendent and President shall serve as ex-officio members of each standing committee of which they are not appointed members. A chairperson may be selected by committee members.

Adopted: August 15, 2006
Revised: June 16, 2009
Replaces: B-10, Paragraph 2a, and 2b – "Committees – School Board Committees"; ¶1203 – Standing Committees adopted March 18, 2003
Reference: Family Educational Rights and Privacy Act, 20 USC §1232g.
Elementary and Secondary Education Act of 1965, as authorized by PL 103-382
Educational Consolidation and Improvement Act, Chapter 1, General Administrative Requirements, §200.53(b)(1)
Rules and Regulations for the Control of Communicable Diseases, issued by the Illinois Department of Public Health.

5 ILCS 120/1 et seq
105 ILCS 5/10-20, 10-20.5, 10-20.14 and 10/1 et seq
23 Ill Admin Code §226.115 and §226.350 et seq
Cf: Appendix at end of this Section

1204 Superintendent Committees

The Superintendent may create Superintendent committees as deemed necessary and make all appointments thereto. All Superintendent committees shall report to the Superintendent. All such meetings with three or more Board members in attendance must comply with the Open Meetings Act.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-10 – "Committee – Superintendent Committees"
BBF(a) – "Chapter I Program Advisory Committee"
Reference: 105 ILCS 5/10-20, 10-20.5

1205 Representatives to Other Committees/Boards

A member of the Board and, if appropriate, an alternate, may be appointed by the President or elected by the Board where such elections are required by the organization.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference:
Cf: Appendix at end of this Section

1300 MEETINGS OF THE BOARD OF EDUCATION

1301 Parliamentary Authority

Robert's Rules of Order, Newly Revised, shall govern the Board of Education in its deliberations in all cases in which it is not inconsistent with statute, rules of the State Board of Education, or Board policy and procedure.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-16 – "School Board Meeting Procedure – Rules of Order"
Reference: 105 ILCS 5/10-20, 10-20.5

1302 Quorum

A quorum shall be a majority of the full membership of the Board physically present at a meeting. No business shall be transacted at a meeting without a quorum, but the Board members at such a meeting may continue to meet as a Committee of the Whole, or adjourn to another time.

Board members shall be permitted to attend via telephone or other technological means under the terms of the Illinois Open Meetings Act. The reason for attending via technological means shall be provided and recorded at the time roll is taken, and must be in accordance with the Open Meeting Act.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-12
Cf: Policy 1104 – Condition of Board Service

1303 General Provisions

For all meetings of the Board and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein, as well as the *Open Meetings Act*. This shall include providing meeting notifications to all news media that have officially requested them, and to others as provided by the Board. Unless otherwise specified, all meetings are held in the Administrative Conference Room or other designated meeting room at the Community High School District 94 District Office, 157 W. Washintgon Street, West Chicago, Illinois.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-13 – "Mailing Lists for Receiving Board Materials";

B-14 – "Types of School Board Meetings"
Reference: 5 ILCS 120/1 *et seq.*

1304 Types of Meetings

The purpose of Board of Education meetings is to conduct the business of the school district. Such business can be transacted only when Board members are meeting in one of the following types of meetings:

Organizational	Regular	Emergency
Special	Closed	Rescheduled/Reconvened

However, formal action cannot be taken in a closed meeting.

In addition, Committee-of-the-Whole meetings of the Board are held for the purpose of receiving information regarding school programs or issues and for open discussion of proposals under consideration by the Board.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-16, 10-16.5
Cf: Policy 1305 – Organizational Meeting
Policy 1306 – Regular Meetings
Policy 1307 – Special Meetings
Policy 1308 – Closed Meetings
Policy 1309 – Rescheduled/Reconvened Meetings
Policy 1310 – Emergency Meetings

1305 Organizational Meeting

The Board shall establish a date for its organizational meeting. In an election year, the organizational meeting must occur within twenty-eight (28) days after the election. Among other things, the purpose of the meeting is to:

- Declare results of the election
- Seat new Board members
- Elect officers
- Fix times and places for regular meetings
- Designate banks of depository
- Elect or appoint School Treasurer and set salary
- Appoint legal counsel
- Appoint representatives to committees

The order of business for the biennial Organizational Meeting shall be substantially as follows:

A. Call to Order of old Board
B. Pledge of Allegiance
C. Reading of the Mission Statement
D. Roll Call
E. Public Comment
F. Approve minutes of previous meeting(s)
G. Receive the results of the election for members of the Board of Education
H. Recognition of departing Board members, if applicable
I. Administer Oath of Office to new and re-elected Board of Education members
J. Adjourn *sine die*
K. Call to Order of new Board
L. Roll Call
M. Appoint President pre tempore
N. Election of Officers
   a. President
   b. Vice President
   c. Secretary
   d. Treasurer, if an elected Member
O. Establish time and place of regular meetings
P. Designate banks of depository for District funds
Q. Appoint Treasurer and set salary, if not elected
R. Appoint legal counsel
S. Such other matters as deemed necessary and appropriate.

Adopted: March 18, 2003
Revised: May 8, 2007, June 16, 2009
Replaces: B-15 – "Organizational School Board Meetings"
Reference: 105 ILCS 5/10-16

1306 Regular Meetings

The primary purpose of the regular meeting of the Board shall be to conduct, in public, the official business of the District. Regular Board meetings are held on the third Tuesday of each month at 7:00 p.m., unless otherwise determined by the Board. On occasion, due to conflicts, the meeting may be held at other times with ten (10) days' notice in accordance with State law.

A meeting agenda shall be posted at the District's administrative office and the Board meeting room, or other locations where the meeting is to be held, at least

forty-eight (48) hours before the meeting. Items not specifically on the agenda may still be considered during the meeting. The meeting agenda shall generally be as follows:

- Opening Activities
- Additions to Agenda
- Public Participation
- Reports and Information
- Consent Agenda
- FOIA Update
- Action Items
- Closed Session, if needed
- Action Taken After Closed Session, if applicable
- Adjournment

(Included in 1311 Agendas)

Adopted: March 18, 2003
Revised: June 16, 2009; September 17, 2013
Replaces: B-16 – "School Board Meeting Procedure"
Reference: 105 ILCS 5/10-16
Cf: Policy 1311 – Agendas

1307 Special Meetings

Special meetings may be called by the President or by any three (3) members of the Board by giving notice thereof stating the time, place, and purpose of the meeting to remaining Board members by mail at least forty-eight (48) hours before the meeting, or by personal service at least twenty-four (24) hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's administrative office at least forty-eight (48) hours before the meeting and by notifying the news media which have filed a written request for notice. A meeting agenda shall accompany the notice.

No matters shall be discussed, considered, or brought before the Board at any special meeting other than those that were included in the notice and agenda for that meeting and those that are germane to such matters.

The order of business shall be as follows, unless altered by the chairperson:

- Call to Order
- Roll Call
- Public Participation
- Transaction of business for which meeting was called

- Closed Session, if needed
- Adjournment

Adopted: March 18, 2003
Revised: June 16, 2009; September 17, 2013
Replaces: B-16 – "School Board Meeting Procedure"
Reference: 5 ILCS 120/2.02**;** 105 ILCS 5/10-16

1308 Closed Meetings

The Board and Board Committees may meet in closed session to consider such subjects as are permitted by law.

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, shall be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted by the Board when such meetings will involve the same particular matters and are scheduled to be held within three (3) months of the vote.

No final action shall be taken at a closed meeting.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 5 ILCS 120/2, Policy ¶1314

1309 Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and (1) is to be reconvened within twenty-four (24) hours; or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-14 – "Reconvened or Rescheduled Meetings"
Reference: 5ILCS 120/2.02

1310 Emergency Meetings

Notice of emergency meetings shall be given as soon as practicable to news media which have filed a written request for notice.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-14 – "Emergency Meetings"
Reference: 5 ILCS 120/1, 2.02

1311 Agendas

The agenda for Board meetings shall be prepared by the Superintendent in consultation with the President.

Items submitted by Board members to the President shall be placed on the agenda of a mutually agreed-to future meeting. District residents may suggest inclusions on the agenda. Such suggestions must be received by the Superintendent at least one (1) week before the Board meeting.

Items may be added to the agenda at the beginning of a regular meeting upon majority approval of those Board members present.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least forty-eight (48) hours before each meeting, except a meeting held in the event of an emergency.

The order of business at regular School Board meetings shall be followed as stated in Policy ¶1306 unless modified by the Board.

Upon consent of a majority of members present, the order of any meeting may be changed.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-16 – "School Board Meeting Procedure – Agenda"
Reference: 5 ILCS 120/2.03
105 ILCS 5/9-18, 5/10-5, and 5/10-16
Cf: Policy 1306 – Regular Meetings

1312 Voting Method

All votes on motions in connection with contracts, expenditures of funds, employment of personnel, policy adoptions and resolutions, appointment of Board

members, student discipline issues, and questions relating to the closing of a meeting to the public shall be by roll call vote and recorded as such. All other voting may be by voice vote. The vote shall be recorded.

Unless otherwise provided by statute or Policy, when a vote is taken upon any measure before the board, a quorum being present, a majority of the votes of the members voting on the measure shall determine the outcome thereof.

The sequence for casting votes shall be rotated. No secret ballots shall be used by the Board.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-16 – "School Board Meeting Procedure – Voting Method"
Reference: 105 ILCS 5/10-7, 10-12
Cf: Policy 1313 – Minutes

1313 Minutes

The Secretary shall keep written minutes of all Board meetings, which shall be signed by the President and the Secretary.

The minutes shall include:

A. The date, time and place of the meeting;
B. Board members recorded as either present or absent;
C. A summary of discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
D. On all matters requiring a roll call vote, the "yeas" and the "nays" shall be recorded;
E. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
F. The vote of each Board member present when a vote is taken to hold a closed meeting or portion of a meeting and the reason for the closed meeting;
G. A record of all motions, the member making the motion and the second; and
H. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes are submitted to the Board at the next Board meeting for approval or modification.

The Board's minutes must be submitted, as stipulated in the *Illinois School Code,* to the Board's treasurer on the first Monday of April and October, and at other times as the Treasurer may require.

The original minutes are in the custody of the Secretary. Minutes of open meetings and minutes released from closed sessions are available for inspection during regular office hours within seven (7) days after the Board's approval, in the office of the Superintendent, in the presence of the Secretary, the Superintendent, or any member of the Board. Only official minutes are available. The official record shall not be removed from the Superintendent's office except by vote of the Board or as otherwise required by law.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	B-16 – "School Board Meeting Procedure – Minutes"; BE – School Board Records
Reference:	5 ILCS 120/2.06, 2a
Cf:	Policy 1312 – Voting Method

1314 Review of Closed Session Minutes

Minutes and verbatim recordings of all closed meetings (*i.e.*, meetings closed to the public, and portions of meetings closed to the public) shall be made, kept, and (in the case of verbatim recordings only) disposed of in accordance with the requirements of the *Open Meetings Act.*

The Board shall review the unreleased minutes of closed meetings at least once every six months to determine whether or not they should be made available to the public for inspection.

Closed meeting minutes or verbatim recordings of closed meetings will not be released, except in compliance with this policy and procedure, and applicable law.

Minutes of closed meetings may become available for public inspection if the Board determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. Once the Board has determined the minutes of a closed meeting should no longer be kept confidential, they shall become available for inspection at the office of the Superintendent during regular business hours in the presence of the Board Secretary, the Superintendent, or any Board member.

After 18 months have passed since being made, the verbatim recording of a closed meeting shall be destroyed provided the Board has approved: (1) destruction of the verbatim recording, and (2) minutes of the closed meeting that meet the requirements of the open Meetings Act. Individual Board members may listen to verbatim recordings when that action is germane to their responsibilities, e.g., in order to check the accuracy

of minutes or to determine whether the recordings no longer require confidential treatment.

Adopted: March 18, 2003
Revised: September 5, 2006, June 16, 2009
Replaces: ¶1314 – "Review of Closed Session Minutes" (adopted 3/16/03); and BCBH – "Review of Closed Session Minutes
Reference: 5 ILCS 120/2.06

1314P Administrative Procedure Closed Meeting Minutes; Closed Meeting Verbatim Recordings

Actor	Action
After a closed meeting, and in preparation for the semi-annual review, the …	
Superintendent or designee	Prepares a recommendation concerning the continued need for confidential treatment of closed meeting minutes and verbatim recordings; includes this recommendation in the packet for the meeting in which the Board will conduct its semi-annual review. This is in preparation of the Board's meeting to decide whether confidential treatment of specific closed meeting minutes and/or verbatim recordings continues to exist. If the Board wants to discuss closed meeting minutes or verbatim recordings in closed session, places "review of unreleased closed meeting minutes and verbatim recordings" on a closed meeting agenda. Places "result of Board's review of unreleased closed meeting minutes" on a subsequent open meeting agenda.
Individual Board Members	Before the meeting(s) in which the Board will conduct its semi-annual review, examines the material supplied by the Superintendent. Considers whether the minutes or verbatim recordings would be exempt from public disclosure under applicable law including, but not limited, to the Illinois Freedom of Information Act, taking into account the Superintendent's recommendation, the recommendation of the District's attorney's, other Board members' opinions, the minutes and/or verbatim recordings, if transcribed.
Board or Board Committee	Conducts a closed meeting, if necessary, to discuss the need for confidential treatment of unreleased closed meeting minutes and/or unreleased closed meeting verbatim recordings.
During the semi-annual review, the …	

Actor	Action
Board	Conducts a closed meeting, if necessary, to discuss the need for confidential treatment of unreleased closed meeting minutes and/or unreleased closed meeting verbatim recordings. During an open meeting, decides whether "(1) the need for confidentiality still exists as to all or part of unreleased closed meeting minutes, (2) the need for confidentiality still exists as to some or all unreleased closed meeting verbatim recordings, or (3) that the minutes or verbatim recordings or portions thereof no longer require confidential treatment and are available for public inspection."
After the semi-annual review, …	
Superintendent or designee	Re-labels and re-files closed meeting minutes and verbatim recordings, as appropriate.
Semi-annually, beginning January, 2007, the …	
Board President	Adds "destruction of closed meeting verbatim recordings" as an agenda item to an upcoming open meeting.
School Board	Approves destruction of particular closed meeting verbatim recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist.

Adopted: September 5, 2006
Revised: June 16, 2009
Replaces:
Reference: 5 ILCS 120/2.06

1315 Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board or Board Committee meeting, or section thereof as long as the use of electronic devices is not disruptive. Reasonable requests for special needs, such as seating, writing surfaces, lighting, and access to electrical power should be directed to the Superintendent at least two (2) hours before the meeting. More elaborate needs should be requested no less than twenty-four (24) hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

Any such recorded meetings shall be shown unedited and shall not impose a charge on viewers.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	B-16 – " School Board Meeting Procedure – Broadcasting and Recording Board Minutes
Reference:	5 ILCS 2.05 *Prosser v Village of Fox Lake* 438 NE2d 134 (1982).

1316 Meeting Notice

Notice of all open public meetings of the Board shall be given consistent with applicable State laws:

	Public Notice	Notice to Board Members	Agenda	Notice to News Media
Regular	Given once a year when Board adopts its regular meeting schedule 5 ILCS 120/2.02 105 ILCS 5/10-16	None required	Posted at the district's principal office and at the meeting site at least 48 hours before the meeting. 5 ILCS 120/2.02.	Supplied to any news media that filed an annual request for such notices. 5 ILCS 120/2.02.
Special	Given 48 hours before the meeting by posting a copy of the notice at the district's principal office or, if no such office exists, at the meeting site. 5 ILCS 120/2.02.	Notice served by mail 48 hours before the meeting or by personal service 24 hours before the meeting. 105 ILCS 5/10-16.	Included with the public notice and posted at the district's principal office or, if no such office exists, at the meeting site, at least 48 hours before the meeting. 5 ILCS 120/2.02	Supplied to any news media that filed an annual request for such notices; such news media shall be given same notice as that given Board members if they have provided an address or telephone number within the district's jurisdiction. 5 ILCS 120/2.02
Emergency	As soon as practicable, but in any event, before the meeting, by posting a copy of the notice at the district's principal office or, if no such office exists, at the meeting site. 5 ILCS 120/2.02	None specified, but advisable to provide same notice as for special meetings.	No State law requirements.	Supplied to all news media that filed an annual request for such notices; such news media shall be given same notice as that given Board members if they have provided an address or telephone number within the district's jurisdiction. 5 ILCS 120/2.02.
Closed	May hold a closed meeting or close a portion of a public meeting, upon a majority vote of a quorum present, taken at a properly noticed open meeting. 5 ILCS 120/2a	None required.	None required, but only topics specified in the vote to hold the closed meeting may be considered. 5 ILCS 120/2a	No additional notice required.
Rescheduled - or – Reconvened	Given 48 hours before the meeting, unless where the meeting was open to the public (1) it is to be reconvened within 24 hours, or (2) the announcement of the time and place of the reconvened meeting was made at the original meeting and there is no agenda change; notice should be posted at the district's principal office or, if no such office exists, at the meeting site. 5 ILCS 120/2.02.	None required	Included with the public notice and posted at the district's principal office or, if no such office exists, at the meeting site, at least 48 hours before the meeting, unless where the meeting was open to the public (1) it is to be reconvened within 24 hours, or (2) the announcement of the time and place of the reconvened meeting was made at the original meeting and there is no agenda change. 5 ILCS 120/2.02.	Supplied to the news media that filed an annual request for such notices; such news media shall be given same notice as that given Board members if they have provided an address or telephone number within the district's jurisdiction. 5 ILCS 120/2.02.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	B-16 – "School Board Meeting Procedures – Types of School Board Meetings"
Reference:	As noted above
Cf:	Policy 1306 – Regular Meetings; and 1310 – Emergency Meetings

1400 PUBLIC PARTICIPATION AND ATTENDANCE AT BOARD MEETINGS

1401 Purpose

It is the policy of the Board to afford an opportunity to the citizens of the District to share their viewpoints and ideas with the Board, subject to reasonable controls over the length of presentations and the particular time when citizens will be heard.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-16, 10-20, 10-20.5

1402 Opportunity to Speak

To permit fair and orderly expression of public comment and to operate its meeting in an orderly, business-like and efficient manner, the Board, under the direction of the presiding officer, will provide one or more periods during each meeting for public participation.

Adopted: March 18, 2003
Revised: June 16, 2009; September 17, 2013
Replaces:
Reference: 105 ILCS 5/10-16, 10-20, 10-20.5

1403 Participation Guidelines

The public participation section of Board meetings shall be governed by the following rules:

A. A member of the public who wishes to address the Board shall make that request in writing on forms provided at the Board meeting.

B. A member of the public who addresses the Board shall identify himself or herself.

C. The presentation by any one member of the public shall be limited to five (5) minutes and the total time allotted to public participation shall be limited to thirty (30) minutes. The President may extend these limits if time permits. Public participation in Board meetings shall not be had in a disruptive manner.

D. If a group of residents and/or non-residents wishes to speak on the same topic, the President may ask the group to identify a spokesperson to speak on behalf of the group.

E. A request to address the Board from a resident of the District shall be given priority over such request from a non-resident of the District, however no individual will be denied the right to speak based on residence.

F. Attendees shall not interrupt or disrupt Board proceedings. Attendees doing so may be/would then be removed from the Board meeting.

G. The Board shall not act on a proposal, suggestion, or request first presented by a member of the public during a Board meeting, but shall, through the Superintendent or designee, respond to the member of the public after a proper evaluation of the proposal, suggestion, or request has been completed.

H. Personal charges or complaints against individual employees, volunteers or students of the District should not be initiated during a public participation portion of a Board meeting. Such charges or complaints should be presented to the Principal, Superintendent, or a Board member in advance of the meeting, preferably in writing. All such matters will be referred to the Superintendent for investigation and report.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: BCBI – "Meetings – Public Participation"
Reference: 105 ILCS 5/10-16, 10-20, 10-20.5

1404 Miscellaneous

A. No placards or banners will be permitted within the meeting room or on school grounds without prior approval.

B. The meeting agenda and all pertinent documents shall be distributed to the press and public at the meeting or prior to the meeting.

C. A special press kit shall be distributed to all media representatives including a copy of the attachments to the agenda as provided to each Board member less any confidential material and background information on school programs and activities.

D. Emails, either signed or anonymous, shall not be construed by the Board as written communication. Emails are considered written communication.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-20, 10-20.5

1500 POLICIES OF THE BOARD

1501 Policy Development

The regular and systematic formulation and adoption of written policies is the basic method by which the Board exercises its leadership. A "policy" is a statement adopted by the Board providing general guidance on a specific topic which can be implemented by administrative action or procedures.

Any Board member, the Superintendent, or any District citizen may propose new policies or changes to existing policies. Suggestions from staff members or organizations are processed through regular administrative channels and Board reviews, as defined in policy.

The Superintendent, or a designee, is responsible for: (1) notifying those who will be impacted by a proposed policy and obtaining their advice and suggestions to be considered in formulating of the policy; and (2) drafting policy recommendations into acceptable written form for further deliberation and/or action by the Board. The Superintendent may seek the counsel of the Board's attorney, whose renderings shall in all respects be consistent with applicable policies, laws, and statutes.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	B-17 – "Board Policy Development," "Preliminary Development"
Reference:	105 ILCS 5/10-20,10-20.5

1502 Adoption and Dissemination

Polices or policy revisions generally will not be adopted at the Board meeting at which they are introduced. Typically, policies or policy revisions will be introduced at a Board meeting, approved on first reading at a subsequent meeting, and receive final approval on second reading at another regular action meeting; the Board may, in its discretion, waive first and/or second reading of a policy or policy revision before approving same.

The Board may grant temporary approval to meet emergency conditions or special events which may occur before formal action can be taken.

Board policies are available for public inspection in the administrative office during regular office hours. Copy requests can be made under the district's Access to Public Records policy.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-17 – "Policy Adoption", "Policy Dissemination"
Reference: 105 ILCS 5/10-20.5

1503 Administrative Action in Absence of Policy

In the absence of Board policy, the Superintendent is authorized to take appropriate administrative action but shall promptly inform the Board.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-17 – "Administration in Policy Absence"
Reference: 105 ILCS 5/10-20, 10-20.5
Cf: Policy 2104 – Policy Administration; and 2106 –Extraordinary Powers of Superintendent

1504 Suspension of Policies

The operation of any Board policy not established by law or contract may be temporarily suspended by a super majority vote (5 votes) of Board members present at a regular, special, or emergency meeting. .

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-17 – "Suspension of Policies"
Reference: 105 ILCS 5/10-20, 10-20.5

1505 Policy and Practice Reviews

The Board shall periodically evaluate the execution and results of its policies and consider whether any modifications are required.

The Superintendent shall notify and provide a copy to the Board of any new or modified administrative procedures.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-17 – "Board Policy Review and Evaluation"
Reference: 105 ILCS 5/10-20, 10-20.5

1600 PUBLIC RELATIONS AND THE BOARD

1601 Principles

Community High School District 94 public relations shall be based upon the following principles:

A. School/community communications must be honest in intent and execution.

B. School/community relations must be an integral part of the total educational program.

C. Ideas should be communicated in simple, easily understood language.

D. The press, radio, and television are invited to attend all open meetings of the Board or Board committees and to receive meeting announcements, agendas and minutes to keep the public informed as to plans and directions of the Board.

E. Although individual Board members possess the privilege to listen to complaints, the Board prefers that communications or complaints from administrators, teachers, parents, or patrons shall first be referred to the chain of command (located in the student handbook) for possible solution with staff. If satisfactory adjustments cannot be made by the Superintendent and his/her staff, such communications and complaints may be referred to the Board.

F. School personnel should continuously listen and learn from citizens in the community.

G. Unless otherwise required by law or by contract, all official business between the Board and the employees of the District shall be through the Superintendent. Employees shall have the right to address the Board regarding the Superintendent's decision.

H. Except for statements made and adopted by the Board, or recommended by the Superintendent and approved by the Board, no Board member, administrator, teacher, or employee of the District shall purport to represent the official point of view of the District in any communication. Such Board member, administrator, teacher, or other employee may give their opinion on matters as they desire, but shall not state such is the position of the District.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-9 – "Communications To and From the Board"
Reference:

1602 Questions and Inquiries

Questions and inquiries regarding the District are welcomed whenever they spring from a genuine desire to learn about the District, relate to policies and practices of the District, or pertain to an area of personal or family contact with the District.

Questions and inquiries should be directed to the individual employee who is in the best position to respond to the question or inquiry. If this person is unknown to the questioner or inquirer, a telephone call to the District's offices will result in contact with the appropriate district employee.

District employees will make every effort to respond to questions and inquiries about the District consistent with existing policies and practices of the district.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-16, 10-20, 10-20.5

1603 Public Complaints Regarding Instructional Practices, Disciplinary Action, or School District Employees.

Comments will be considered to enable the District to carry out its mission more effectively.

Specific complaints concerning instructional practices, student disciplinary action, or District employees are to be directed to the appropriate level for response according to the following sequence:

- Classroom teacher/staff member
- Principal/supervisor
- Central Office administrators
- Superintendent
- Board of Education

Complaints will be handled and resolved as close to their origins as possible. Therefore, complaints received within the above sequence will be referred to appropriate staff members for study and recommendation. The Board of Education will address complaints only after they have been explored by the appropriate staff level as identified in the above sequence. Responses at every level shall be rendered in a timely manner – generally less than thirty (30) days. When that is not possible, an explanation as to why should be sent.

Anonymous complaints and complaints concerning individual District employees, volunteers or students, will not be accepted by the Board without specific documentation. Any such complaint will be investigated by the administration before

consideration by the Board. When the Board considers personnel complaints, it will be done in executive session as recommended by the Superintendent and permitted by applicable State statutes.

Informal (verbal) complaints are encouraged initially. When an informal complaint cannot be resolved at the level of origination or the next higher level, the complainant should be asked to complete a formal Public Complaint Form, available from the office of the Superintendent or Principal.

A response should be provided to the complainant by each of the above levels considering the complaint. Responses to informal complaints may be verbal. All other complaints should be written.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 5 ILCS 120/2; 105 ILCS 5/10-20, 10-20.5

1604 Mailing Lists for Receiving Board Material

The Superintendent shall maintain a mailing list of the names and addresses each year of persons who file a written request to be on such a list. Those persons shall be mailed copies of the following if they have paid any required fee. Any fee shall be based on excessive requests as provided for in Policy 9201 and 9201-P.

- Board Agenda
- Budgets
- Audits
- Official Board Minutes which will be mailed within ten (10) days of approval.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-13 – "Mailing Lists for Receiving Board Material"
Reference: 105 ILCS 5/10 – 21.6
Cf: Policy 9201 and 9201P – Access to Public Records

1605 Communications To and From the Board

Staff members, parents, and community members should submit questions or communications to the Board through the Superintendent. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. If contacted individually, Board members will refer the person to the appropriate channel of authority, except in unusual situations. Board members will not take any action that might compromise the Board, the District, or the administration.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	B-9 – "Communications To and From the Board"
Reference:	
Cf:	Policy1601 – Principles

1700 EQUITY, NON-DISCRIMINATION, ACCOUNTABILITY, GOALS

1701 Equal Rights and Opportunities

Community High School District 94 is an Equal Rights and Opportunities School District. As an Equal Rights and Opportunities School District, it does not discriminate against individuals or groups because of age; race; color; sex (including pregnancy); sexual orientation; marital status; religion; disability or genetic information; national origin; ancestry; arrest or conviction record, except as otherwise required by law; or any other reason prohibited by law. The District's commitment to equal rights and opportunities extends to students, employees, prospective employees, and the community.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	GA – "Non-Discrimination"; GAAA – "Equal Opportunity Employment"
Reference:	Civil Rights Act of 1964
	Title VI
	Title VII, as amended
	Equal Employment Opportunity Act of 1972
	Title VII
	Education Amendments of 1972
	Title XI
	Age Discrimination Act of 1967, as amended
	Rehabilitation Act of 1973, § 504
	Americans with Disabilities Act of 1990
Cf:	Policy 6002 – Equal Employment Opportunity Statement

1702 Discrimination Complaints

One or more Compliance Officers shall be designated annually to investigate discrimination complaints, including but not limited to complaints regarding Title IX, District policy, procedures or rules, and matters related to such complaints. Their role is to comply with and carry out the responsibilities of all State and Federal requirements to prevent discrimination. Compliance Officers shall investigate all such complaints in accordance with this policy, and related policies and/or any related procedures or regulations adopted by the Board.

Any individual who believes s/he has been discriminated against may file a complaint in writing through the negotiated grievance procedure or with the Compliance Officer, as appropriate.

Adopted:	March 18, 2003
Revised:	August 15, 2000, June 16, 2009
Replaces:	G-1 – "Uniform Grievance Procedure"

Reference: Applicable Collective Bargaining Agreements; Title IX, Section 504

1702P Discrimination Complaints

Any complaint alleging discrimination in employment policies and practices, shall use existing procedures as follows:

A. Members of employee unions in the District shall follow the grievance procedure outlined in the master agreement for each bargaining unit.

B. All other complaints by employees or other interested parties regarding alleged discrimination in employment policies and practices shall follow the procedure below:

1. The complaint shall be presented in writing to the appropriate Compliance Officer with specific details and corresponding dates being a part of that presentation. The Compliance Officer shall determine to which administrator the matter should be referred. The administrator so designated shall respond to the complaint no later than ten (10) working days after the receipt of the complaint. The Compliance Officer shall provide a copy of such answer to complainant.

2. Within five (5) working days of his/her receipt of the written response outlined in 1), the complainant may request a conference with the Compliance Officer or his/her designee. A written summary of such a conference shall be forwarded to the complainant by the Compliance Officer or his/her designee no later than five (5) working days following the conference.

3. If the complainant is still not satisfied after completion of the above two (2) steps, the matter may be resubmitted to the appropriate Compliance Officer who will refer the matter to the appropriate Central Office Administrator for his/her attention. The designated Central Office Administrator will meet with the complainant at a mutually agreeable time to thoroughly review the topic. A written summation of that meeting and proposed resolution of the complaint will be furnished to the complainant no later than five (5) working days following the conference.

4. Should the complainant still not be satisfied, the matter may be referred by the Superintendent to the Board for review by the proper Board committee. Its response will be forwarded to the complainant no later than eighteen (18) working days after receipt of the referral by the Superintendent.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference:

1703 Sexual Harassment

Prohibited and Defined - It is the policy of Community High School District 94 to maintain a working and learning environment free from sexual harassment. Sexual harassment is hereby prohibited. Any employee, student, intern, student teacher, or other representative of the District who engages in conduct which constitutes sexual harassment as defined in this policy shall be subject to discipline. Any employee or student of the District who is subjected to sexual harassment in the course of his or her employment or attendance in District shall have the right to file a complaint under this policy.

Any person making a knowingly false accusation regarding harassment will be subject to disciplinary action, up to and including discharge. An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited.

Sexual harassment means unwelcome sexual advances, requests for sexual favors or other unwelcome verbal or physical conduct of a sexual nature where:

- Submission to such conduct is explicitly or implicitly required of the recipient; or
- Submission to or rejection of such conduct is used as the basis of school or work-related decisions affecting the recipient; or
- Such conduct has the purpose or effect of unreasonably interfering with the recipient's work or school performance or of creating an intimidating, hostile, or offensive working or learning environment.

Consequences - Possible consequences for engaging in conduct constituting sexual harassment may include, but are not limited to, the following:

For Employees …

A. Discipline up to and including discharge.

B. Participation in educational or training activities, counseling or mediation as a condition of continued employment.

C. Referral to police and/or other local agencies.

For Students …

A. Discipline up to and including expulsion. Disciplinary sanctions shall be based on:

- severity of the misconduct
- its pervasiveness or persistence
- effect on victim(s)
- intent of the perpetrator

B. Participation in educational and/or counseling activities as may be imposed as part of the disciplinary process.

C. Referral to police and/or other local agencies.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: Civil Rights Act of 1964, Title VII
Cf: Policy 1703P – Complaint Procedure

1703P Complaint Procedure

A The Superintendent or his/her designee may serve as the District's Compliance Officer regarding sexual harassment allegations. It shall be the Compliance Officer's responsibility to promptly and thoroughly investigate any and all sexual harassment complaints received or referred and prepare a report to the Board or the Superintendent, as appropriate, on such investigation. Such report should be completed no more than ten (10) days following conclusion of the investigation. Copies should be made available to the accused and the accuser. If the accused is the Superintendent, the administrator performing the personnel role shall serve as Compliance Office. If the Superintendent's designee is the accused, the Superintendent shall serve as Compliance Officer.

B. The building principal shall designate one individual of each gender to receive sexual harassment complaints from staff and students in that building. Each school year, staff, parents, and students shall be notified of the identity of the designated individuals, and shall be informed that said individuals are available to receive sexual harassment complaints, answer questions concerning sexual harassment, and assist in resolving problems within the building which may involve sexual harassment. Sexual harassment complaint forms shall be made available in each school office for individuals who would prefer to file such complaints in writing.

C. Students, parents and staff shall also be informed that they may lodge sexual harassment complaints with other appropriate individuals in the District. Students may lodge complaints with teachers, counselors, nurses, or administrators. Staff and parents may lodge complaints with their building principal or the Compliance Officer, or may lodge complaints through their union representatives. All sexual harassment complaints so lodged shall be promptly and thoroughly investigated by referring them to the appropriate persons. Complainants should be informed that retaliation or reprisal toward them due to their complaint will not be tolerated.

D. In the case of sexual harassment complaints lodged by students against students or by staff members with the building principal or principal's designee, the principal or designee may, at the complainant's request, attempt to resolve the problem informally. If an informal resolution satisfactory to the complainant is reached, no

further investigation or action by the district is required. All parties should sign off to that effect.

E. All other complaints not informally resolved to the complainant's satisfaction, and all complaints lodged by students against staff, shall be referred to the Compliance Officer who shall immediately initiate an investigation which shall include, but not be limited to, the following:

1 Interview of complainant
2 Interview of accused
3 Interview of any other persons with personal knowledge of the allegations of the complaint
4 Review of any records or documents pertinent to the complaint.

All employees involved in such an investigation shall maintain strict confidentiality, except as otherwise required by law.

When the complainant or accused is a minor student, the parents must be notified. Such notification must be consistent with applicable laws on confidentiality.

Disposition of Complaint - The Superintendent, or his/her designee, shall prepare a written report of all complaints which s/he has reviewed as Compliance Officer. In all cases investigated by a Compliance Officer, other than the Superintendent, the results of the investigation shall be reported in writing to the Superintendent. Such report shall include a conclusion and a summary of facts upon which such conclusions are based, and a recommendation to remediation and/or further action, if appropriate.

Consistent with such written report, the Superintendent or the Board, as appropriate, shall take such actions as may be appropriate, justified and consistent with applicable law.

Rights of the Accused

1. The District hereby affirms its resolve to protect the rights of all accused parties, to fairly and accurately investigate all allegations coming to its attention, and to apply all appropriate disciplinary or administrative sanctions when necessary.

2. All matters involving sexual harassment complaints shall remain confidential to the fullest extent possible.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:

Reference:
Cf: Policy 1703 – Sexual Harassment

1704 Accountability

It is the policy of the Board to encourage accountability as a shared responsibility involving students, parents, teachers, support staff, administrators, the Superintendent of schools, and the general public – as well as the Board.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-20, 10-20.5

1705 Goal Setting and Implementation

Goals, intended to give direction to District staff in setting priorities for the school year, should be cooperatively developed by staff and/or Board each spring and presented to the Board for approval with implementation in the following year.

The Superintendent will prepare and recommend goals based on current needs, community and staff input, alternative solutions, constraints, availability of resources, implementation strategies, timelines, expected outcomes and evaluation plans.

Some goals may be continued from year to year. Once approved, the Superintendent shall develop, in cooperation with other staff, action plans to reach the goals. Mid-year progress reports should be prepared, in October and February, with a final report in the summer.

Each goal shall include an assessment plan which, to the extent possible, reflects results at the institutional, instructional and individual level.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-20, 10-20.5

1706 Human Relations

It is the policy of the District to maintain a working and learning environment free from discrimination of any kind, including discrimination prohibited by State and Federal law.

To this end, the District will not tolerate actions by students, staff, or visitors which injure, insult, degrade or stereotype anyone because of age, race, color, sex (including pregnancy), sexual orientation, marital status, disability or genetic

information, national origin, ancestry, religion, arrest or conviction record, except as otherwise required by law; or any other reason prohibited by law.

Appropriate consequences for violating this policy may include, but are not limited to, the following:

Students
- Discipline up to and including expulsion
- Such educational and/or counseling activities as may be imposed as part of the disciplinary process
- Referral to law enforcement or other local/state/federal agency

Staff:
- Discipline up to and including discharge
- Participation in educational or training activities, counseling or mediation as a condition of continued employment
- Referral to law enforcement

Visitors:
- An informational warning
- Removal from the premises
- Referral to law enforcement

Disciplinary sanctions shall be based upon:
- Severity of the misconduct
- Its pervasiveness or persistence
- Effect on victim(s)
- Intent of the perpetrator
- Referral to law enforcement or other local agencies
- State and/or Federal laws

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	
Reference:	775 ILCS 5/1-102

1800 SCHOOL DISTRICT CLIMATE/ENVIRONMENT

1801 Drug- and Alcohol-Free Workplace

All District workplaces are drug- and alcohol-free workplaces. Unless otherwise prohibited by this policy or applicable law, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance iss not impaired. All employees shall be prohibited from:

A. unlawful manufacture, dispensing, distribution, possession, use, or being under the influence of a controlled substance while on District premises, or while performing work for the District

B. distribution, consumption, use, possession, or being under the influence of alcohol and/or medical cannabis while on District premises, at work, at a school event, or school-sponsored event. A school-sponsored event is one conducted with the authorization of, and under the auspices of, the District in conformance with all of its rules and for which District staff, whether paid or unpaid for the event, exercise supervisory responsibility on behalf of the District.

For purposes of this policy, a controlled substance is one which is:

1. not legally obtainable;
2. being used in a manner different than prescribed;
3. legally obtainable, but has not been legally obtained; or
4. referenced in Federal or State controlled substance acts.

As a condition of employment, each employee shall:

1. abide by the terms of this Policy; and
2. notify his or her supervisor of his or her conviction under any criminal drug statute no later than five (5) days after such a conviction.
3. understand that violation of this Policy may include consequences up to, and including, termination.

In order to make employees aware of dangers of drug and alcohol abuse, the district will:

1. provide each employee with a copy of this Policy;
2. post notice of this Policy in a place where other information for employees is posted;
3. make available materials from local, state, and national anti-drug and alcohol-abuse organizations;

4. enlist the aid of community and state agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees;
5. inform employees of available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance program.

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. Alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program, or employee assistance program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense within thirty (30) days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a state contract or grant of $5,000 or more, the Superintendent shall notify the appropriate state or federal agency from which the District received contract or grant monies of the employee's conviction within ten (10) days after receiving notice of the conviction.

Adopted:	March 18, 2003
Revised:	June 16, 2009; April 22, 2014
Replaces:	GBU/GCU – Drug-Free Workplace; GBU/GCU-R – Rules & Regulations accompanying same
Reference:	Drug-Free Workplace Act of 1988, 41 USC §701 et seq Drug-Free Workplace Act, 30 ILCS 580/1 et seq Controlled Substances Act, 21 USC §812; 21 CFR 1308.11-1308.15. Drug-Free School and Communities Act Amendments of 1989, 20 USC §3171 et seq American with Disabilities Act, 41 USC §12114
Cf:	School District Discipline Policy

1802 Student Search and Seizure

Search and Seizure:

For the safety and supervision of students in the absence of parent(s)/ guardian(s), to maintain discipline and order in schools, and to provide for the health, safety and welfare of students and staff, school authorities are authorized to inspect and conduct searches of students and their personal effects, as well as District property. Such authority to conduct searches shall extend to all certificated personnel, school administrators, and school liaison police officers ("school authorities"). Such searches may take place at school, on school premises, at any school-sponsored activity or event,

or at any activity or event which bears a reasonable relationship to school, whether on or off District 94 premises. Searches may be conducted with regard to all items listed here; in District Policy ¶7308 on Internet Guidelines, Terms and Conditions; in District Policy ¶7309 on Internet Use Agreement; and in the Student Discipline Policy as provided to students.

Students and Their Personal Effects

School authorities may search a student and/or the student's personal effects in his/her possession, including, but not limited to, purses, wallets, backpacks, knapsacks, lunch bags, lunch boxes, containers of any kind, books, notebooks, and outer clothing and hat, when there are reasonable grounds for suspecting the search will turn up evidence that a student has violated or is violating a state law or school rule, is reasonably related to the objectives of the search and is not excessively intrusive considering the age and sex of the student and the nature of the infraction.

When feasible, the search should be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness;
- When the search is of a person, it will be conducted by a school authority of the same sex.

Immediately following the search of a student, a written report shall be made by the school authority who conducted the search. The written report shall be submitted to the Building Principal, where appropriate, and forwarded to the Superintendent. The parents/ guardians of a student searched in accordance with this policy shall be notified of the search as soon as possible.

School Property

School property, including, but not limited to, lockers, desks, parking lots and other school property and equipment owned or controlled by the District, as well as personal effects (as described in this Policy) left by students or others in those places and areas may be searched by school authorities at any time without notice to or consent of the student, and without a search warrant. Students and others have no reasonable expectation of privacy in these places and areas or in their personal effects left in these places and areas. School authorities are authorized to conduct area-wide, general administrative inspections of school property (e.g., searches of all student lockers) without notice to or consent of the student, and without a search warrant.

Parking Lots and Grounds

The foregoing authority to inspect and search without notice to or consent of the student, and without a search warrant, extends to vehicles on school property and personal effects left in those vehicles regardless of who owns them/it. A student has no reasonable expectation of privacy in a vehicle owned or driven by the student onto school property. As a condition of being allowed to park on school property, high school

students shall consent in writing to school searches of their vehicles, and personal effects contained in their vehicles, without notice or consent and without a search warrant. Students wishing to utilize District -owned parking areas must register their vehicle(s) in the high school office prior to or on the date of first use.

A vehicle parking on school property will not be allowed to leave the school premises when school authorities have reason to believe that illegal drugs, weapons, or other illegal, dangerous, or prohibited substances or materials are within the vehicle.

Assistance from Outside Authorities

School authorities may request the assistance of law enforcement officials for the purpose of conducting inspections and searches of lockers, desks, parking lots, vehicles parked on school property and other school property and equipment owned or controlled by the District for illegal drugs, weapons, or other illegal, dangerous, or prohibited substances or materials, including searches conducted through the use of specially trained dogs.

Seizure of Property/Penalties

If a search conducted pursuant to this policy produces evidence that the student has violated or is violating either the law, local ordinance, or the District's policies or rules, school authorities may seize the evidence and take appropriate disciplinary action, which may include suspension from school and school-related activities for up to ten (10) days, and expulsion from school and school-related activities for up to two (2) calendar years. School authorities may also turn over evidence to local law enforcement authorities.

Any student or others who violates this Policy or refuses to cooperate in the conduct of a search by school authorities will be subject to a possible police referral, loss of parking privileges for up to one (1) year, suspension from school and school-related activities for up to ten (10) days, and expulsion from school and school-related activities for up to two (2) calendar years, whichever is applicable.

Adopted:	August 19, 2003
Revised:	June 16, 2009; April 22, 2014; March 17, 2014
Replaces:	1802 - Student Lockers
Reference:	105 ILCS 5/10-22.6

1803 Smoke and Tobacco Free School

The following definitions apply to this Policy:

School Property – School and District buildings and grounds (regardless of whether they are owned, leased or operated by the district), vehicles used for school purposes, and any

location used for a Board of Education meeting, school athletic event, or other school-sponsored event.
Visitor – Any person other than an enrolled student or District employee, Board of Education Member, contractor (e.g. security employee), or assigned volunteer (e.g. volunteer coach).

The use of tobacco products and electronic cigarettes (e-cigarettes) in or on school property is contrary to both the educational goals, interest, image of the District and the maintenance of a healthy and safe school work environment. Substantial medical research has established that the use of tobacco products is a hazard to the health and welfare of the users and, secondarily, to the health and welfare of those exposed to the smoke.

For these reasons, all persons (students, employees, independent contractors, members of the general public, and any other individuals) are prohibited from using, possessing, distributing, purchasing, or selling any tobacco products or e-cigarettes in or on school property.

As used throughout this Policy Manual, "tobacco" or "tobacco products" means any kind or form of tobacco or tobacco product, including, but not limited to cigarettes, cigars, pipes or other smoking products and smokeless tobacco in any form E-cigarettes are devices designed to produce a mist or vapor for inhaling.

Violators of this policy will be subject to disciplinary proceedings of the District.

To achieve tobacco-free and e-cigarette-free schools, the District will work cooperatively with staff, students, families and community health agencies, and shall include establishing both prevention and intervention programs.

Prevention efforts will focus on the provision of education and guidance where appropriate.

Intervention efforts will include appropriate cessation programs for employees and students and informational materials for employees and students, with reasonable time provided to eliminate smoking habits prior to the first day of school

Enforcement Procedures

A. Employees

1. All employees shall be informed of the District's policies and where to find them. Cessation assistance shall be made available, if requested. New employees will be so informed at time of hire.

2. A violation of this policy by staff shall be referred to the principal or supervisor who will verbally remind the employee of the policy and prepare a written summary of the violation. The employee will be asked to abide by this policy in the future. A copy of this policy will be provided to the employee. Cessation assistance may be offered to the employee.

3. If a second violation occurs, a written non-compliance report, directing the employee to abide by the policy, will be issued by the principal or supervisor and a copy of this report will be retained in the personnel file. Cessation assistance will be offered.

4. If a third violation occurs, the employee will be referred by the principal or supervisor to the superintendent for disciplinary action, per district policy and procedures concerning disciplinary action involving employees.

B. Spectators and Visitors – Public Events

1. Posted notices shall be used to inform spectators and visitors of this policy.

2. Spectators or visitors who use tobacco or e-cigarettes on school property shall be reminded by the principal, supervisor, or his/her designee, of this policy, and immediately requested to cease such tobacco or e-cigarette use.

3. If a spectator or visitor refuses to stop using tobacco or e-cigarettes after being so requested, they will be asked by the principal, supervisor, or his/her designee to leave the school property. Violators may be referred to law enforcement and may be removed from school grounds by proper school authorities.

C. Students

Any violation of this policy by students shall be subject to building discipline procedures.

Adopted:	March 18, 2003
Revised:	June 16, 2009; April 22, 2014
Replaces:	EBL – "Smoke-Free Environment"
Reference:	20 USC 6082, 7181 *et seq.*; 105 ILCS 5/10-20.5b, 10-20.14, 10-22.6, Policies ¶2106, ¶2108, ¶6026
Cf:	Student Discipline Policy

1804 Fraternities - Sororities

The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from prohibited organizations, which are inconsistent with the educational goals of the district and are prohibited at all times. It expands upon the Student Discipline Policy that prohibits any student activities associated with prohibited organizations.

Fraternities, sororities, secret societies or other organizations, composed wholly or in part of Community High School District 94 pupils, which seek to perpetuate themselves by taking in additional members from the pupils enrolled in Community High School District 94 on the basis of the decision of its membership rather than upon the free choice of any pupil in the school who is qualified by the rules of the school to fill the special aims of the organization are prohibited. Any student who abuses the right to membership through "disobedience, disrespect, or misconduct" prohibited by the Student Discipline Policy shall be subject to the disciplinary action stated therein.

The Board does not condone any organization prohibited by this Policy as part of school or any school-sponsored activity. No student, coach, sponsor, volunteer or district employee shall engage in, plan, direct, encourage, solicit, aid or otherwise assist in the formation or continuation of any organization prohibited by this Policy.

The Board directs that no administrator, coach, sponsor, volunteer or district employee permit, condone or tolerate any organization prohibited by this policy.

The Board encourages students who have knowledge of any activity which may violate this policy to promptly report it to the Principal.

The District will investigate all complaints that any of the provisions of this policy have been violated and will administer appropriate discipline to any individual who violates this policy. Students who violate this policy will be subject to one or more of the disciplinary actions set forth in the Student Discipline Policy.

These grounds for disciplinary action apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

A. On, or within sight of, school grounds before, during, or after school hours and any other time when the school is being used by a school group.

B. Off school grounds at a school activity, function, or event:

C. Traveling to or from school or a school activity, function or event; or

D. Anywhere, if the conduct may reasonably be considered to be an interference with school purposes or an education function.

The District shall annually inform students, parents, coaches, sponsors, volunteers and district staff of the terms of this policy by means of:

- Distribution of this Policy to District staff;
- Publication of this Policy, or a summary of this Policy, in parent-student handbooks;

- Presentation of the contents of this Policy at an assembly;
- Presentation of the contents of this Policy by the coach or sponsor of school-approved sports or activities at the start of the season or activity.

Adopted: September 23, 2003
Revised: June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-22.6; 105 ILCS 5/31-1 *et seq.*

1805 Hazing

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. "Hazing" means any intentional, knowing, or reckless act whether or not committed on school property or at a school-sponsored event (including any conduct on the Internet) directed against a student which subjects that student to verbal or physical harassment, ridicule, or a demeaning activity by an individual or a group of students. This policy is consistent with and builds upon the Student Discipline Policy prohibiting any willful act, which could result in physical, mental, or emotional injury to another person.

Any hazing activity, whether by an individual or a group, shall be considered to be a forced activity, even if a student willingly participates. The consent of the student or students subjected to hazing shall not be a defense to a violation of this policy.

The Board does not condone hazing as part of school or any school-sponsored activity. No student, coach, sponsor, volunteer or district employee shall engage in, plan, direct, encourage, solicit, aid or otherwise assist in any activity prohibited by this policy.

The Board directs that no administrator, coach, sponsor, volunteer or district employee shall permit, condone or tolerate any activity prohibited by this policy.

The District will investigate all complaints (and reserves its right to monitor publicly-available information on the Internet), to determine whether any of the provisions of this policy have been violated and will administer appropriate discipline to any individual who violates this policy. If necessary, the District may initiate an investigation of suspected hazing absent a complaint if, in the District's good-faith belief, such an investigation is warranted to protect the physical, mental or emotional safety of students or staff or to secure the safety and non-disruption of the school environment.

The Board encourages students who have been subjected to hazing or who have knowledge of any activity which may violate this policy to promptly report such incidents to the Principal.

Students engaging in hazing will be subject to one or more of the disciplinary actions set forth in the Student Discipline Policy.

The District shall annually inform students, parents, coaches, sponsors, volunteers and district staff of the terms of this policy by means of:

- Distribution of this Policy to District staff;
- Publication of this Policy, or a summary of this Policy, in parent-student handbooks;
- Presentation of the contents of this Policy at an assembly;
- Presentation of the contents of this Policy by the coach or sponsor of school-approved sports or activities at the start of the season or activity.

Adopted: September 23, 2003
Revised: October 17, 2006, June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-22.6; 720 ILCS 120/5, 120/10

1806 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.

2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.

3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7) *Bullying* includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;

2. Causing a substantially detrimental effect on the student's or students' physical or mental health;

3. Substantially interfering with the student's or students' academic performance; or

4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing

accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Complaint Manager or any staff member. Anonymous reports are also accepted.

Complaint Manager:

Peter Martino
Name

Community High School District 94
326 Joliet St., West Chicago, IL 60185
Address

pmartino@d94.org
Email

630-876-6331
Telephone

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.

b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.

c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.

d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information

will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.

9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.

10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel, including new employees when hired.

11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:

a. The frequency of victimization;

b. Student, staff, and family observations of safety at a school;

c. Identification of areas of a school where bullying occurs;

d. The types of bullying utilized; and

e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:

a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.

b. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.

c. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.

d. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.

e. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on

an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).

f. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.

g. 7:190, *Student Discipline*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.

h. 7:310, *Restrictions on Publications*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.

b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.

c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.

d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

Adopted:

Revised: June 16, 2009; December 17, 2013

Replaces: B-6 – "Board Member Development"; 1806 – Bullying/Aggressive Behavior

LEGAL REF.: 405 ILCS 49/, Children's Mental Health Act.
105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.
23 Ill.Admin.Code §§1.240 and §1.280.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Discipline), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications)

1900 MISCELLANEOUS SCHOOL BOARD RELATIONSHIPS AND SERVICES

1901 Board-Superintendent Relationship

The Board and Superintendent constitute the management team for the District. The Board-Superintendent relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and the Superintendent.

The Board hires, evaluates, and seeks the recommendations of the Superintendent as the District's chief executive officer. The Board adopts policies necessary to provide general direction for the District and to encourage achievement of District goals. The Superintendent develops plans, programs, and procedures needed to implement the policies and directs the District's day-to-day operations.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	B-8 – "Board-Superintendent Relationship"
Reference:	105 ILCS 5/10-16.7, 10-21.4
Cf:	Policy 2105 – Job Description; 2106 – Extraordinary Powers of Superintendent

1902 Board Member Development

Board members shall have an equal opportunity to attend local area, state, and national meetings designed to familiarize members with public school issues, governance and legislation. Participation of Board members in the annual National School Boards Association Convention and other similar growth opportunities shall be determined by and dependent upon budgetary provision approved by the Board for such growth and development.

Pertinent educational materials, publications, and notices of training or development will be made available to Board members through Board packets, direct mail, or other distribution methods.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	B-6 – "Board Member Development'
Reference:	105 ILCS 5/10-20, 10-20.5

1903 New Board Member Orientation

The Superintendent shall provide a newly-elected member(s) of the Board of Education with a copy of The Illinois School Code, the District's Policy Manual, and make available the minutes of the Board of Education's meetings of the past six (6) months. Additional materials explaining the powers and duties of the Board and operation of the district will be provided.

A meeting of the Board President, Superintendent, and the new member(s) will be arranged by the Superintendent for the purpose of answering questions and acquainting the member with the district.

New members will be encouraged to attend workshops for new members conducted by school board associations.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-6 – "New Board Member Orientation"
Reference: 105 ILCS 5/10-20, 10-20.5

1904 Board Member Expenses

No Board member may receive compensation for services, except that the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

The Board may reimburse members the actual and necessary expenses incurred in attending education meetings as approved by the Board. The Board may also, in accordance with the *Illinois School Code*, authorize advancement to Board members of the anticipated actual and necessary expenses incurred in attending:

A. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools;
B. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of The Illinois School Code; and
C. Meetings sponsored by an organization in the field of public school education.

No advance payment shall be made except for specific reservations for travel, advance registration, and lodging. The check for any such advance payments shall be written directly to the agency by the District's Treasurer.

Members must submit to the Superintendent an itemized, signed voucher showing the amount of actual expenses, attaching receipts to the voucher if possible.

A bill for a group function should have the names of members attending noted on the receipt. Expense vouchers shall be evaluated and approved or rejected by the Board in its regular billing process.

Under no circumstances shall a Board member be reimbursed for the expenses of any person except the Board member.

The following guidelines shall apply to any advancement or reimbursement of expenses:

Registration: When possible, registration fees will be paid by the district in advance.

Transportation: The least expensive transportation shall be used, providing that no hardship shall be caused to the Board member. Receipts shall be provided in all cases. Board members will be reimbursed for:

A. Air travel at the coach or single class commercial airline rate, unless emergency circumstances warrant otherwise.

B. Rail or bus travel at actual cost, but not to exceed the cost of coach air fare.

C. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes not to exceed the cost of coach air fare and to include use of personal automobiles in trips to and from transportation terminals.

D. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense voucher.

E. Taxis, airport limousines, or other local transportation costs.

F. Parking fees

Hotel/Motel Charges: Lodging will be reimbursed based on single occupancy (unless a room is shared with another conference attendee) and "conference rate" accommodations, if available and applicable. Other expenses specifically related to the conduct of school district business may be reimbursed if they are documented and explained.

Board members shall pay personal expenses that are charged to hotel room bills at checkout. If that is impossible, deductions for the charges should be made on the expense voucher.

Meal Charges: Meal charges to the District, including tips, should represent "mid-fare" selections for the hotel/meeting facility or general area and generally should not exceed $80.00 per day. Expense vouchers must explain the meal charges incurred. Reimbursement shall not be made for alcoholic beverages

Miscellaneous Expenses: Board members may include any other costs related to Board activities on expense vouchers.

Personal Charges: All personal travel costs must be excluded from the expense voucher.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-7 – "Board Member Expenses"
Reference: 105 ILCS 5/10-20, 10-20.5,10-22.32

1905 School Attorney

The Board may annually select an attorney to serve as the legal advisor to the Board and the Superintendent.

The school attorney serves on a retainer or other fee arrangement as the School Board and attorney determine in advance.

The attorney will:

A. Serve as counselor to the Board at all regular meetings and at special meetings when requested by the Superintendent or Board President.
B. Represent the District in any legal matter as requested by the Board.
C. Provide written opinions on legal questions as requested by the Superintendent and/or Board President, or 3 or more Board members.
D. Approve, prepare, or supervise the preparation of legal documents and instruments and perform such other legal duties as the Board may request; and
E. Be available for telephone consultation.

The Board shall retain the right to consult or employ other attorneys on matters of special concern and to terminate the service of any attorney.

Adopted: March 18, 2003
Revised: June 16, 2009
Replaces: B-11 "School Attorney"
Reference: 105 ILCS 5/10-20.21

1906 Procurement of Architectural, Engineering, and Land Surveying Services

The Board selects architects, engineers, and land surveyors to provide professional services to the District on the basis of demonstrated competence and qualifications, and in accordance with State law.

The person or representative from the firm selected shall meet with the Superintendent and the Board to discuss responsibilities and scope of services.

Adopted:	March 18, 2003
Revised:	June 16, 2009
Replaces:	B-12 – "Procurement of Architectural, Engineering, and Land Surveying Services
Reference:	50 ILCS 510/0.01 et seq. 105 ILCS 5/10-20.21 40 USC § 541

Community High School
District 94
West Chicago, Illinois

To: Members of the Board of Education

From: Ruben Campos, Rich Nagel

Subject: Semi-Annual Review of Closed Session Minutes

Date: March 17, 2015

We recommend that the Board of Education hold the following Closed Session minutes of the Board of Education. Tapes can be destroyed for those meeting minutes prior to July 1, 2013 that have approved written Minutes.

Disposition of Closed Session Minutes by Date(s)/Time(s) of Board Meeting(s) and Selection(s):

Date	**Time**	**Disposition**
June 24, 2014	8:10 – 8:20 p.m.	Hold
July 15, 2014	No closed session	N/A
August 19, 2014	8:03 – 8:22 p.m.	Hold
September 16, 2014	8:06 – 8:24 p.m.	Hold
October 21, 2014	No closed session	N/A
November 18, 2014	8:45 – 9:22 p.m.	Hold
December 16, 2014	No closed session	N/A

VISION 20/20 RESOLUTION

WHEREAS, public education plays a defining role in ensuring equal opportunity for the children in Illinois and throughout the United States; and

WHEREAS, it is our collective duty to ensure that every student, no matter his or her demographic or geographic identity, has equal access to a quality education; and

WHEREAS, though we reject the notion that public education is currently failing, we believe that strides need to be made to continually improve our public education system; and

WHEREAS, there have been four areas of prioritization identified as integral in improving our public schools: Shared Accountability, 21st Century Learning, Highly Effective Educators, and Equitable and Adequate Funding; and

WHEREAS, Shared Accountability should address: providing a greater role in State education governance by practicing educators, implementing a differentiated accountability system recognizing the diversity of each individual school district, and abating and restructuring unfunded mandates on local school districts; and

WHEREAS, 21st Century Learning should address: developing the "whole child" educationally instead of only focusing on the assessment of all students in a narrow scope of test scores in math and science, preserving instructional time for the best use of teacher/student interaction, investing in Early Childhood Education, linking students to college and careers, and expanding equity in technology access; and

WHEREAS, Highly Effective Educators should address: recruiting and retaining high-impact educators, and providing relevant professional development for teachers and administrators; and

WHEREAS, Equitable and Adequate Funding should address: providing funding to school districts based on the ~~local~~ needs determined locally, stabilizing State budgets, generally, and education funding specifically, and enhancing school district flexibility to increase financial efficiency; and

WHEREAS, it is imperative that any education improvement proposal for comprehensive change must be developed and supported by not only the education community, but in collaboration with parents, communities, businesses, and others whose priorities reflect the best interests of the students; therefore

BE IT RESOLVED that the Community High School District 94 Board of Education joins with the Illinois Association of School Administrators, Illinois Association of School Boards, Illinois Principals' Association, Illinois Association of School Business Officials, Illinois Association of Regional Superintendents, and the Superintendents' Commission for the Study of Demographics and Diversity in supporting the Vision 20/20 education improvement proposal; and

BE IT FURTHER RESOLVED that the Community High School District 94 Board of Education urges the Illinois General Assembly to work in consultation with school boards and superintendents to develop and approve the necessary legislative changes to implement ~~the recommendations under the~~ and enact the four pillars of education improvement as contained in the Vision 20/20 document.

President	Date	Secretary	Date

COMMUNITY HIGH SCHOOL
District 94

MEMO

TO: **Board of Education, Supt. Domeracki**

FROM: Gordon Cole

RE: Special Education Bussing Contract

DATE: **3-14-14**

In conjunction with SASED, special education bussing was recently Bid. The current expiring contract was first bid for the 2009-10 school year for a three year period and extended for two years. The low bidder and the recommended contractor is Septran which is also the current contractor. Sixteen districts including SASED were included in the Bid.

As you will see from the attached documents, pricing for the shorter routes went up while the longer routes went down. Overall our costs will increase by approximately 28% based on current students.

Current annualized costs for SPED transportation is approximately $700,000. The state reimburses a portion of these costs. We anticipate approximately $500,000 for this year. The assumption is that this will decrease for next year but by how much is anyone's guess.

This year we are bussing on average 76 students per month to 13 locations. 84% of our trips are in zones 1 to 3.

Attached are the documents relating to the bid from SASED.

TRANSPORATION SERVICES CONTRACT

THIS AGREEMENT is entered into this 17 day of March, 2015, by and between the school board of CHS 94, DuPage County, Illinois ("District"), and Septran, Inc.. ("Contractor") (collectively referred hereto as "the parties").

W I T N E S S E T H

WHEREAS, District has requested public bids for the provision of student transportation services ("Services")

WHEREAS, Contractor has submitted a bid for provision of the Services; and

WHEREAS, District has awarded this Contract to Contractor to provide transportation

services in accordance with the bid specifications package.

NOW, THEREFORE, in consideration of the terms and conditions herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. **Duration of Contract.** The Contract shall be effective July 1, 2015 and shall continue in force and effect, until June 30, 2018, and for the period thereafter as may be extended by the mutual consent of the parties.

2. **Contract Documents.** The documents comprising the entirety of this Contract are the bid specifications as issued by District, the bid sheet(s) submitted by Contractor, and this Contract.

3. **Document Supremacy.** In the event any term or provision of one Contract Document conflicts with a term or provision of another, the term or provision of the contract shall prevail over all other documents. The terms and provisions of the bid specifications shall prevail over the bid sheet.

4. **Compensation**. Contractor shall provide all services as awarded by District and shall be compensated according to the terms of the bid specifications in the amounts listed in the bid sheet submitted by Contractor.

5. **Complete Understanding.** This Agreement sets forth all of the promises, agreements, conditions, and understandings between the parties relative to the subject matter hereof, and no other promises, agreements, or understandings, whether oral or written, expressed or implied, exist between the parties.

6. **Amendments.** No subsequent alteration, amendment, change, addition, deletion, or modification to this Agreement shall be binding upon the parties hereto unless reduced to writing and duly authorized and signed by each of them.

7. **Indemnification.** Contractor agrees to indemnify, hold harmless and defend Districts and SASED Boards of Education, officers, employees, student teachers, and agents thereof against all suits, actions, legal proceedings, claims, and demands, and against all damages, judgments for personal injuries, including death to any person (including but not limited to third parties, employees of District, employees of Contractor or any subcontractor and their dependents or personal representative) loss, cost and expense, in any manner caused by, arising from, incidental to, connected with or growing out of the Contractor's operation of buses under the contract, except to the extent such is caused by or arises from, incidental to , connected with or growing out of the negligence or willful misconduct of Districts, SASED, Board of Education, its officers, employees, student teachers, and/or agents.

8. **Force Majeure.** In the event Contractor is unable to provide the transportation services as specified in the Agreement because of any act of God, civil disturbance, fire, riot, war, terrorism, picketing, strike, labor dispute, governmental action or any other condition of cause beyond Contractor's control, District shall excuse Contractor from performance under this Agreement.

IN WITNESS WHEREOF, the parties have signed this Agreement on the 17th day of March, 2015.

Contractor:	**Board of Education:**
_____	_____
Contractor	**President**
Its:_____	_____
	Secretary
Dated:_____	**Dated:**_____

SASED
Teaching · Leading · Believing

School Association for Special Education in DuPage County
Michael G. Volpe, Ed.D.
Executive Director

February 20, 2015

To: Gary Ofisher, Keeneyville Elementary School District #20
Shelley Clark, Benjamin Elementary School District #25
Gwynne Kell, Winfield Elementary School District #34
Vickie Nissen, Villa Park Elementary School District #45
Jim Popernik, Downers Grove Elementary School District #58
Sue Caddy, Maercker School District #60
Kerry Foderaro, Cass School District #63
Tim Arnold, Center Cass School District #66
Kevin Wegner, Woodridge Elementary School District #68
Gordon Cole, West Chicago High School District #94
Mark Staehlin, Downers Grove High School District #99
Tom Schneider, Burr Ridge Elementary School District #180
Kim Anderson, Westmont Unit District #201
Dave Wilkinson, Lisle Unit District #202
Chris Whelton, Elmhurst Unit School District #205

From: Sam Cannata

Re: Special Education and Miscellaneous Transportation Bid

BACKGROUND

Our existing contract for special education transportation was bid for the three year period ending June 30, 2013 and was extended for a two year period through June 30, 2015. In the past this contract has had little interest from area contractors when bids have been released. Recent rate increases for the existing contract have been limited to the change in the CPI-U. SASED had little motivation to release a bid given the recent minimal rate increases and lack of previous interest from area contractors. The SASED business office received a letter dated August 28, 2014 from Illinois Central School Bus Company requesting that a bid be released for special education transportation being provided to our member districts. Based upon this request SASED was required to release a bid for special education transportation services.

In addition to bidding for special education transportation this bid includes transportation for "homeless" and other students not included in special education that need cab or similar transportation services. This transportation service was added to the bid to provide member districts with a contractor with higher insurance limits, with reliable hiring practices associated with bus companies and with the capacity to meet the needs of participating districts. It is also anticipated that this change will

6S331 Cornwall Road, Naperville, IL 60540-3699
Telephone: (630) 778-4500 Fax: (630) 778-0196
www.sased.org

encourage additional route sharing and the related cost efficiencies from adding this additional component of transportation to the bid.

Another change to the bid document was to restructure "low incidence" transportation. Low Incidence transportation occurs when two or less students are on a bus route. This routing is inefficient and costly. Under the existing agreement the contractor is able to bill at $155 per day if one student is on a route and at $77 per day if two students are on a route. To encourage the contractor selected for the new agreement to minimize the low incidence routes the billing structure was changed to reduce the fees associated with low incidence routes.

BID RELEASE AND RESULTS OF THE BID

A bid document was developed, advertised and released on January 7th with a bid opening date set for February 18, 2015. . Alternate pricing was requested for fuel escalation where a fixed fuel rate was established in the bid which allows a contractor to create additional billings/credits when the cost of fuel is higher or lower than the fixed fuel cost included in the contract.

At 3:00 pm on February 18th four contractors responded to the bid. A summary of the results of the bid is as follows:

Total Estimated Annual Cost

	Without Fuel Escalation	With Fuel Escalation
Septran, Inc.	**$7,899,802.62**	**$7,794,316.12**
Illinois Central	$8,127,453.95	$8,061,551.03
First Student	$10,330,605.81	no bid
Cook Illinois	n/a	n/a

	New	Existing	Decrease
Not Spec Ed	$668,800	n/a	n/a
Spec Ed Only	$7,231,002	$7,332,078	($101,076) (1.4%)

Daily Route Costs for All Students

Zone Rates	Septan	Illinois Central	First Student	Cook Illinois
1	**$25.00**	$22.74	$30.45	n/a
2	**$31.00**	$30.32	$40.60	n/a
3	**$42.50**	$44.43	$59.51	n/a
4	**$66.50**	$92.95	$124.50	n/a
5	**$88.50**	$121.39	$162.59	n/a
6	**$120.50**	$169.91	$162.59	n/a

Suburban Lease	$108.22	$140.69	$100.00

Septran, Inc. (the existing provider) was the lowest responsible bidder. Cook Illinois chose to bid only on the non-special education portion of the work and their proposed rates were more costly than those proposed by Septran for this limited service.

The net decrease in the total cost of special education transportation is estimated at 1.4%. The change in the structure of the bid for low incidence transportation provides a cost savings when routes have one or two students. This cost savings from the change in low incidence routes more than offsets the projected cost increase in the base rates. Accepting the contract option which excludes the fuel escalation provision will avoid future cost increases if the price of fuel increases over the next three years. Since fuel costs are currently low compared to recent years my recommendation is to exclude the fuel escalation provisions and pay the higher rates which representing a 1.4% ($105,486 annually) additional cost. By excluding the fuel escalation provisions participating districts will be placing the risk of future increases in fuel costs with the contractor.

COMPARISON TO CURRENT BASE RATES

Zone Rates	**New**	**Existing**	**Increase**
1	**$25.00**	$17.49	43%
2	**$31.00**	$23.32	33%
3	**$42.50**	$34.18	24%
4	**$66.50**	$71.50	7%
5	**$88.50**	$93.38	(5%)
6	**$120.50**	$93.38	29%
	New	**Existing**	**Increase**
Suburban Lease Rate	**108.22**	**108.22**	**0**

RECOMMENDATION

The SASED Board recommends to its member school boards to award of the special education and miscellaneous transportation contract to Septran, Inc. as the lowest responsible bidder for FY16, FY17 and FY18.

NEXT STEPS

Included in this packet is a transportation service contract. **Please add your district's name and board meeting dates to the contract and have the contract approved at your next available school board meeting. Please return three signed copies for final signature and distribution.** If possible it would be desirable to be able to return these to Septran by the end of March.

TRANSPORTATION SERVICE CONTRACT

TRANSPORATION SERVICES CONTRACT

THIS AGREEMENT is entered into this ___ day of _____, 2015, by and between the Board of Education of _____ DuPage County, Illinois ("District"), and _____. ("Contractor") (collectively referred hereto as "the parties").

W I T N E S S E T H

WHEREAS, District has requested public bids for the provision of student transportation services ("Services")

WHEREAS, Contractor has submitted a bid for provision of the Services; and

WHEREAS, District has awarded this Contract to Contractor to provide transportation

services in accordance with the bid specifications package.

NOW, THEREFORE, in consideration of the terms and conditions herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. **Duration of Contract.** The Contract shall be effective July 1, 2015 and shall continue in force and effect, until June 30, 2018, and for the period thereafter as may be extended by the mutual consent of the parties.

2. **Contract Documents.** The documents comprising the entirety of this Contract are the bid specifications as issued by District, the bid sheet(s) submitted by Contractor, and this Contract.

3. **Document Supremacy.** In the event any term or provision of one Contract Document conflicts with a term or provision of another, the term or provision of the contract shall prevail over all other documents. The terms and provisions of the bid specifications shall prevail over the bid sheet.

4. **Compensation**. Contractor shall provide all services as awarded by District and shall be compensated according to the terms of the bid specifications in the amounts listed in the bid sheet submitted by Contractor.

5. **Complete Understanding.** This Agreement sets forth all of the promises, agreements, conditions, and understandings between the parties relative to the subject matter hereof, and no other promises, agreements, or understandings, whether oral or written, expressed or implied, exist between the parties.

6. **Amendments.** No subsequent alteration, amendment, change, addition, deletion, or modification to this Agreement shall be binding upon the parties hereto unless reduced to writing and duly authorized and signed by each of them.

7. **Indemnification.** Contractor agrees to indemnify, hold harmless and defend Districts and SASED Boards of Education, officers, employees, student teachers, and agents thereof against all suits, actions, legal proceedings, claims, and demands, and against all damages, judgments for personal injuries, including death to any person (including but not limited to third parties, employees of District, employees of Contractor or any subcontractor and their dependents or personal representative) loss, cost and expense, in any manner caused by, arising from, incidental to, connected with or growing out of the Contractor's operation of buses under the contract, except to the extent such is caused by or arises from, incidental to , connected with or growing out of the negligence or willful misconduct of Districts, SASED, Board of Education, its officers, employees, student teachers, and/or agents.

8. **Force Majeure.** In the event Contractor is unable to provide the transportation services as specified in the Agreement because of any act of God, civil disturbance, fire, riot, war, terrorism, picketing, strike, labor dispute, governmental action or any other condition of cause beyond Contractor's control, District shall excuse Contractor from performance under this Agreement.

IN WITNESS WHEREOF, the parties have signed this Agreement on the ____ day of _____, 2015.

Contractor:	**Board of Education:**
_____	_____
Contractor	**President**
Its:_____	_____
	Secretary
Dated:_____	**Dated:**_____

RATE SHEET

SEPTRAN RATE SHEET
SPECIAL EDUCATION AND "CAB" SERVICE
Regular Term and Summer School Rates

		FY2016	
BASE RATE			**PER STUDENT PER DAY**
Zone #1`	Rnd trip 0 - 6 miles	$ 25.00	
Zone #2	Rnd trip 6.1 - 15 miles	$ 31.00	
Zone #3	Rnd trip 15.1 - 25 miles	$ 42.50	
Zone #4	Rnd trip 25.1 - 40 miles	$ 66.50	
Zone #5	Rnd trip 40.1 - 60 miles	$ 88.50	
Zone #6	Rnd trip 60.1 - 80 miles	$ 120.50	
LOW INCIDENCE (1 STUDENT PER ROUTE)			**PER STUDENT PER DAY**
Zone #1`	Rnd trip 0 - 6 miles	$ 50.00	
Zone #2	Rnd trip 6.1 - 15 miles	$ 75.00	
Zone #3	Rnd trip 15.1 - 25 miles	$ 100.00	
Zone #4	Rnd trip 25.1 - 40 miles	$ 125.00	
Zone #5	Rnd trip 40.1 - 60 miles	$ 88.50	
Zone #6	Rnd trip 60.1 - 80 miles	$ 120.50	
LOW INCIDENCE (2 STUDENT PER ROUTE)			**PER STUDENT PER DAY**
Zone #1`	Rnd trip 0 - 6 miles	$ 37.50	
Zone #2	Rnd trip 6.1 - 15 miles	$ 50.00	
Zone #3	Rnd trip 15.1 - 25 miles	$ 75.00	
Zone #4	Rnd trip 25.1 - 40 miles	$ 100.00	
Zone #5	Rnd trip 40.1 - 60 miles	$ 88.50	
Zone #6	Rnd trip 60.1 - 80 miles	$ 120.50	
BUS WITH A LIFT		$ 36.66	**PER STUDENT PER DAY**
BUS AIDE (PER HOUR)		$ 15.74	**PER HOUR**
			DIVIDED AMONG ALL STUDENTS ON A ROUTE
FIELD TRIPS		$ 1.42	**PER MILE**
		$ 29.66	**PER HOUR**
			DIVIDED AMONG ALL STUDENTS ON A ROUTE
VIDEO CAMERA		$ 250.00	**PER DAY**

NOTES

No fuel escalation. The rates are fixed without regard to fuel increases
Rates for FY2017 and FY2018 are increase based upon changes to the CPI-U

SUMMARY OF BID REPLIES

Summary of Bid Replies

VENDOR NAME	Cook Illinois	First Student	Illinois Central	Septran
CERTIFICATIONS PAGE	✓	✓	✓	✓
REPRESENTATIONS PAGE	✓	✓	✓	✓
BID BOND	✓	✓	✓	✓
CONTRACTOR INFORMATION REQUESTS	✓	✓	✓	✓
EQUIPMENT SCHEDULE	✓	✓	✓	✓
INSURANCE CERTIFICATE	✓	✓	✓	✓

ALTERNATE #1

		Cook Illinois	First Student	Illinois Central	Septran
Base Rates					
	Zone # 1			22.51	24.50
	2			30.02	30.50
	3			43.99	42.00
	4			92.02	66.00
	5			120.17	88.00
	6			168.21	120.00
Wheelchair Rate				25.00	36.66
Bus Monitor Rate		19.00		20.46	15.74
Suburban Rate				140.69	108.22
Mid Day Service					
	Cost per Mile	1.97		1.85	1.42
	Cost Per Hour	45.00		38.56	29.66
Summer Base Rates					
	Zone # 1			22.51	24.50
	2			30.02	30.50
	3			43.99	42.00
	4			92.02	66.00
	5			120.17	88.00
	6			168.21	120.00
Video Camera		1.90		20.71	250.00
TOTAL COST			55,334.00	8,061,551.03	7,794,316.12
COST OF PERFORMANCE BOND		1 %	~~$55,334.00~~ mm	~~8,061,551.03~~ mm 1 %	

Cook Illinois

AM Trip Rate up to 1½ hr live time 115.00
Each additional ¼ hr 16.50
PM Trip Rate up to 1½ hr live time 115.00
Each additional ¼ hr 16.50

BASE BID

Base Rates

		Cook Illinois	First Student	Illinois Central	Septran
Zone #	1		30.45	22.74	25.00
	2		40.60	30.32	31.00
	3		59.51	44.43	42.50
	4		124.50	92.95	66.50
	5		162.59	121.39	88.50
	6		162.59	169.91	120.50
Wheelchair Rate			45.00	25.00	36.66
Bus Monitor Rate		19.00	19.99	20.46	15.74
Suburban Rate			100.00	140.69	108.22
Mid Day Service					
Cost per Mile			1.50	1.85	1.42
Cost Per Hour			35.00	38.56	29.66
Summer Base Rates					
Zone #	1		30.45	22.74	25.00
	2		40.60	30.32	31.00
	3		59.51	44.43	42.50
	4		124.50	92.95	66.50
	5		162.59	121.39	88.50
	6		162.59	169.91	120.50
Video Camera		1.90	3.00	20.71	250.00
TOTAL COST			10,330,605.81	8,127,453.95	7,899,802.62

Cook County

AM Trip Rate up to 1½ hr live time	$120.00
Each additional ¼ hr	16.50
PM Trip Rate up to 1½ hr live time	120.00
Each additional ¼ hr	16.50

COST OF SPECIAL EDUCATION TRANSPORTATION WITH THE NEW RATES

TRANSPORTATION BID - Bid Reply Form

Summary of Costs NEW

JANUARY 23, 2015

BASIC RATE

	NUMBER OF STUDENTS						
	SPECIAL ED STUDENTS	OTHER	TOTAL	# OF DAYS PER YEAR	ROUND TRIP COST PER DAY	ANNUAL COST	TOTAL COST
ZONE #1	394	0	394	176	25	1,733,600.00	
ZONE #2	215	0	215	176	31	1,173,040.00	
ZONE #3	85	0	85	176	42.5	635,800.00	
ZONE #4	60	0	60	176	66.5	702,240.00	
ZONE #5	15	0	15	176	88.5	233,640.00	
ZONE #6	4	0	4	176	120.5	84,832.00	
							4,563,152.00
Low Incidence (1)							
0 - 6 miles	31	0	31	176		272,800.00	
6 - 15 miles	15	0	15	176		198,000.00	
15 - 25	0	0	0	176		-	
25+	5	0	5	176		110,000.00	
Total (1 student)	51	0	51				580,800.00
Low Incidence (2)							
0 - 6 miles	22	0	22	176		145,200.00	
6 - 15 miles	12	0	12	176		105,600.00	
15+	6	0	6	176		79,200.00	
	4		4	176		70,400.00	
Total (2 students)	44	0	44				400,400.00
Total Students	868	0	868				5,544,352.00

WHEELCHAIR SURCHARGE

NUMBER OF STUDENTS			# OF DAYS	ROUND TRIP COST	ANNUAL	
SPECIAL ED STUDENTS	OTHER	TOTAL	PER YEAR	PER DAY	COST	
62		62	176	36.66	400,033.92	
						400,033.92

BUS MONITOR

NUMBER OF HOURS			# OF DAYS	COST PER	ANNUAL	
SD ED Stud HOURS	Other Stud HOURS	TOTAL	PER YEAR	HOUR	COST	
180		180	176	15.74	498,643.20	
						498,643.20

Represents approximately 45 aide positions working 4 hours per day (special ed students)

LEASE OF CHEVY SUBURBANS

ESTIMATED # OF VEHICLES	# OF DAYS PER YEAR	COST PER DAY	ANNUAL COST	
25	176	108.22	476,168.00	
				476,168.00

Specify Proposed Alternate Vehicle_____

MID DAY SERVICE RUNS

ESTIMATED MILES PER YEAR	COST PER MILE		
1000	1.42	1,420.00	

ESTIMATED HOURS PER YEAR	RATE PER HOUR		
300	29.66	8,898.00	
			10,318.00

SUMMER SCHOOL ROUTES

	NUMBER OF STUDENTS						
	SPECIAL ED STUDENTS	OTHER	TOTAL	# OF DAYS PER YEAR	ROUND TRIP COST PER DAY	ANNUAL COST	
ZONE #1	175	0	175	25	25	109,375.00	
ZONE #2	80	0	80	25	31	62,000.00	
ZONE #3	35	0	35	25	42.5	37,187.50	
ZONE #4	10	0	10	25	66.5	16,625.00	
ZONE #5	2	0	2	25	88.5	4,425.00	
ZONE #6	0	0	0	25	120.5	-	
							229,612.50
Low Incidence (1)							
0 - 6 miles	8		8	25		10,000.00	
6 - 15 miles	4		4	25		7,500.00	
15+	1		1	25		2,500.00	
Total (1 student)	13		13				20,000.00
Low Incidence (2)							
0 - 6 miles	8		8	25		7,500.00	
6 - 15 miles	4		4	25		5,000.00	
15+	1		1	25		1,875.00	
Total (2 students)	13		13				14,375.00
Total Students	328	0	328				

VIDEO CAMERA

# OF ROUTES	COST PER DAY		
150	250	37500	
			37,500.00
			7,231,002.62

COST OF SPECIAL EDUCATION TRANSPORTATION WITH THE EXISTING RATES

TRANSPORTATION BID - Bid Reply Form

Summary of Costs Old Rates

JANUARY 23, 2015

BASIC RATE

	NUMBER OF STUDENTS						
	SPECIAL ED STUDENTS	OTHER	TOTAL	# OF DAYS PER YEAR	ROUND TRIP COST PER DAY	ANNUAL COST	TOTAL COST
ZONE #1	394	0	394	176	17.49	1,212,826.56	
ZONE #2	215	0	215	176	23.32	882,428.80	
ZONE #3	85	0	85	176	34.18	511,332.80	
ZONE #4	60	0	60	176	71.5	755,040.00	
ZONE #5	15	0	15	176	93.38	246,523.20	
ZONE #6	4	0	4	176	93.38	65,739.52	
							3,673,890.88
Low Incidence (1)							
0 - 6 miles	31	0	31	176		846,825.76	
6 - 15 miles	15	0	15	176		409,754.40	
15 - 25	0	0	0	176		-	
25+	5	0	5	176		136,584.80	
Total (1 student)	51	0	51				1,393,164.96
Low Incidence (2)							
0 - 6 miles	22	0	22	176		300,486.56	
6 - 15 miles	12	0	12	176		163,901.76	
15+	6	0	6	176		81,950.88	
	4		4	176		54,633.92	
Total (2 students)	44	0	44				600,973.12
Total Students	868	0	868				5,668,028.96

WHEELCHAIR SURCHARGE

NUMBER OF STUDENTS			# OF DAYS	ROUND TRIP COST	ANNUAL	
SPECIAL ED STUDENTS	OTHER	TOTAL	PER YEAR	PER DAY	COST	
62		62	176	36.66	400,033.92	
						400,033.92

BUS MONITOR

NUMBER OF HOURS			# OF DAYS	COST PER	ANNUAL	
SD ED Stud HOURS	Other Stud HOURS	TOTAL	PER YEAR	HOUR	COST	
180		180	176	15.74	498,643.20	
						498,643.20

Represents approximately 45 aide positions working 4 hours per day (special ed students)

LEASE OF CHEVY SUBURBANS

ESTIMATED # OF VEHICLES	# OF DAYS PER YEAR	COST PER DAY	ANNUAL COST	
25	176	108.22	476,168.00	
				476,168.00

Specify Proposed Alternate Vehicle_____

MID DAY SERVICE RUNS

ESTIMATED MILES PER YEAR	COST PER MILE		
1000	1.42	1,420.00	
ESTIMATED HOURS PER YEAR	**RATE PER HOUR**		
300	29.66	8,898.00	
			10,318.00

SUMMER SCHOOL ROUTES

	NUMBER OF STUDENTS						
	SPECIAL ED STUDENTS	OTHER	TOTAL	# OF DAYS PER YEAR	ROUND TRIP COST PER DAY	ANNUAL COST	
ZONE #1	175	0	175	25	17.49	76,518.75	
ZONE #2	80	0	80	25	23.32	46,640.00	
ZONE #3	35	0	35	25	34.18	29,907.50	
ZONE #4	10	0	10	25	71.5	17,875.00	
ZONE #5	2	0	2	25	93.38	4,669.00	
ZONE #6	0	0	0	25	93.38	-	
							175,610.25
Low Incidence (1)							
0 - 6 miles	8		8	25		31,042.00	
6 - 15 miles	4		4	25		15,521.00	
15+	1		1	25		3,880.25	
Total (1 student)	13		13				50,443.25
Low Incidence (2)							
0 - 6 miles	8		8	25		31,042.00	
6 - 15 miles	4		4	25		15,521.00	
15+	1		1	25		3,880.25	
Total (2 students)	13		13				50,443.25
Total Students	328	0	328				

VIDEO CAMERA

# OF ROUTES	COST PER DAY			
150	15.93	2389.5		
			2,389.50	
			7,332,078.33	101,075.71
				0.0138

BID SPECIFICATION

BID FOR SPECIAL EDUCATION STUDENT TRANSPORTATION SERVICES AND TRANSPORTATION SERVICES FOR HOMELESS AND OTHER STUDENTS

BID SPECIFICATIONS

The Board of Control of School Association for Special Education in DuPage County (SASED) is accepting sealed bids for Student Special Education Transportation Services and transportation services for individual student and small student groups including "homeless students" on behalf of participating Districts and Cooperative (hereinafter "Districts").

Districts participating in this bid include:

	Sp Ed	Other
Keeneyville School District #20	Yes	Yes
Benjamin School District #25	Yes	Yes
Winfield School District #34	Yes	Yes
Villa Park Elementary School District #45	Yes	No
Downers Grove Grade School District #58	Yes	Yes
Maercker District # 60	Yes	Yes
Cass District #63	Yes	Yes
Center Cass School District #66	Yes	Yes
Woodridge School District #68	Yes	Yes
DuPage High School District #88	No	Yes
West Chicago Community High School District #94	Yes	Yes
Downer Grove Community High School District #99	Yes	No
Burr Ridge Community Consolidated School District #180	Yes	Yes
Westmont Community Unit School District #201	Yes	Yes
Lisle Community Unit School District #202	Yes	Yes
Elmhurst Community Unit School District #205	No	Yes
School Association for Special Education in DuPage (SASED)		

I INSTRUCTIONS AND GENERAL GUIDELINES

1. Bids are requested for a three-year period for the school years 2015-16, 2016-2017, 2017-2018. Extensions (if any) will be by written mutual agreement. Electronic copies of bid documents are available by contacting Sam Cannata at scannata@sased.org or 630 778-4500.

2. SASED reserves the right to reject any or all bids or parts thereof, to accept bids in whole or in part, and to waive any irregularities, technicalities or defects in any proposal, should it deem such action to be in the best interest of the participating districts. SASED shall recommend to participating districts the lowest responsible bidder (consistent with Section VI) provided that at no time shall a cause of action lie against SASED or a District for awarding a pupil transportation contract per the standards set forth in this contract unless the cause of action is based on fraudulent conduct Each district will individually award the contract at the district level.

3. A mandatory pre-bid meeting will be held at 3:00 p.m. on Monday January 12th, 2015, at SASED Administrative Center, 6S331 Cornwall Road, Naperville to review bid specifications.

4. Each bid proposal must include all documents required by these specifications and as outlined in the Introductory Letter. Bid proposals must be submitted in a sealed envelope, on the outside of which is marked "Sealed Bid – Student Transportation Services." Bids shall be received no later than 3:00 p.m., January 23rd, 2015:

   Board of Control of SASED
   6S331 Cornwall Road
   Naperville, IL 60540
   Attn: Mr. Sam Cannata

5. Bids will be opened at 6S331 Cornwall Road at 3 p.m., January 23rd, 2015.

6. All bids submitted must be valid for a minimum period of 120 days from the date of the bid opening.

7. After opening the bids SASED will recommend approval of the lowest responsible bidder consistent with Section VI. Districts will then accept the bidder recommended by SASED at a District Board meeting. SASED will coordinate the approval of the contract (Attachment #3) by each District's school board meeting.

8. Any explanation, statement or alternate which the Contractor proposes must be placed in the same envelope with the proposal but shall be written separately and independently of the proposal and attached thereto. Unless the Contractor so indicates, it is understood that the Contractor has bid in strict accordance with the specification requirements.

Alternate bids will be considered only secondarily to the contract specifications. Any alternates submitted must be thoroughly detailed to merit consideration.

9. All information supplied by SASED to develop the bid is based upon actual current activity but information is to be considered estimates of existing present operations.

10. No contract shall be assigned or any part of the same subcontracted without the written consent of Districts impacted by the subcontract, but in no case shall such consent relieve the Contractor from his obligations, or change the terms of the contract. Such consent shall not be unduly delayed or withheld. However, if the assignment is to a related entity, no consent is required.

12. SASED will request financial information from the Contractor to assess the financial stability of the Contractor In awarding the contract. The financial stability of the Contractor will be a factor in the award of the contract. This determination shall be made in accordance with the section VI of the Bid Specifications entitled "Award of Contract".

13. It shall be an obligation of the Contractor, in cooperation with the Districts, to institute a good public relations program within the community and the news media so that pertinent items affecting the transportation program can be brought to the attention of the district's public. The Contractor shall make every effort to improve the public image of school bus transportation within the Districts.

14. The Contractor shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, State, county and other local government agencies, which may in any manner affect the performance of the Contract and in particular any such laws pertaining to safety.

15. The successful Contractor shall not discriminate against any worker, employee or applicant, or any member of the public because of race, color, national origin, age, sexual orientation, religion or disability, nor otherwise commit an unfair employment practice.

16. These instructions are to be considered an integral part of the bid.

17. A Bid Bond of 10% of the total bid price is required from a qualified and acceptable surety.

II INTERPRETATION AND ERRORS

In the event that questions should arise requiring interpretation of this document, such questions shall be referred to SASED, whose decision shall be binding on all parties. Any interpretation of the bid specifications shall be made only by an addendum issued by SASED. A copy of the addendum shall be emailed or otherwise delivered to each Contractor receiving a set of bid specifications and to such other prospective bidders as shall have requested that they be furnished with a copy of each addendum. Failure on the part of the prospective Contractor to receive a written interpretation prior to the time of the opening of bids will not be grounds for withdrawal of his or her proposal. Oral explanations or representations will not be binding. No advantage shall be taken by the Contractor of manifest, clerical errors, or omissions in the Bid Specifications. The Contractor is requested to notify SASED immediately of any errors or omissions that may be encountered.

Interested bidders may contact the undersigned to resolve questions:

Sam Cannata
Director of Business Services
6S331 Cornwall Road
Naperville, IL 60540
(630) 778-4509
scannata@sased.org

III SCOPE

The Contractor shall provide during the contract period:

a. Sufficient vehicles to transport conveniently and safely any and all students designated by each District to be served under this contract.
b. Transportation for each and every day that school is in session and in accordance with bus routes and schedules submitted by the Contractor to each District and approved by each District. Each District reserves the right to revise and change any and all routes and the number of vehicles required thereunder to best suit its student's needs at any time before or during the school year.
c. Transportation for all students, or other personnel, as may be required by each District on field trips, athletic activities or any other purpose designated by the District.
d. Vehicles that provide easy access and safe transportation for students with disabilities confined to wheelchairs.
e. A full fleet of vehicles in operation at all times during the contract period.

IV GENERAL CONDITIONS

A. INVOICING

1. Invoicing for services is to be made directly to the student's resident school district for all SASED operated programs.
2. Invoicing for services for all students transported for District programs are to be sent directly to the resident school district.
3. The Contractor will invoice SASED for each school day each month for the Suburbans used by the Southeast Alternative School. The cost of the Suburbans in the bid reply will include the cost to the Contractor for use of the vehicles by SASED and the additional costs associated with the vehicles for vehicle maintenance, insurance, licenses and other costs of operating the vehicles. Gasoline to operate the vehicles will be provided by and paid for by SASED. The Contractor can invoice SASED on a monthly basis for tolls connected to the use of these vehicles.

The payments for services to the Contractor shall be made each month based upon an invoice prepared by the Contractor itemizing the basis of the charges. The Contractor shall also submit such other reports as may from time to time be requested by each District. Records sufficient to confirm the accuracy of all reports shall be kept by the Contractor, and made available for inspection by each District at all reasonable times, for one year after the submission of each report. For billing purposes the successful Contractor will develop a price per pupil per round trip route according to the distance from home to school and back. Distance is defined as taking a theoretical route directly east or west from the student's home to a point directly north or south of the attendance center, and then proceeding due north or south along that line to the attendance center. For all participating Districts the billing rates will be based upon the following:

Zone #1 – per pupil per day for a round trip to 6 miles

Zone #2 – per pupil per day for round trip of more than 6 miles and including 15 miles

Zone #3 – per pupil per day for a round trip more than 15 and including 25 miles

Zone #4 – per pupil per day for a round trip more than 25 and including 40 miles

Zone #5 – per pupil per day for a round trip more than 40 and including 60 miles

Zone #6 – per pupil per day for a round trip more than 60 and including 80 miles

The Contractor is allowed to invoice for a minimum cost per route. The minimum cost per route will be determined as follows (unless the result is less than the actual zone charges):

A route with only one student
If the route is < 6 miles 2 x's the Zone #1 rate
6 – 15 miles 3 x the Zone #1 rate
15 - 25 miles 4 x the Zone #1 rate
25+ miles 5 x the Zone #1 rate

A route with 2 students
If the route is < 6 miles 1.5 x's the Zone #1 rate per student
6 – 15 miles 2 x the Zone #1 rate per student
15 - 25 miles 3 x the Zone #1 rate per student
25+ miles 4 x the Zone #1 rate per student

An additional exception to the minimum cost per route occurs under the following conditions:

1) If a Contractor places a student on a route with three or more students
2) And the District requests that the student be removed from that route and transported individually or with one additional student on a route then

The Contractor will be allowed to invoice the District at twice the rate used for the minimum cost per route.

All bus routes that transport students in wheelchairs will require a monitor on the route in addition to the driver. The purpose of the monitor is to assist the driver with getting students on and off the bus and to monitor student needs during travel time. The hourly cost of the bus monitor is to be evenly allocated among all students in wheelchairs on the route. Should multiple students share a monitor on any given route, the monitor's charge will be equally shared by all students requiring a bus monitor on the specific route. Billing for bus monitors will be on an hourly basis. The Contractor will make every effort to minimize the time a monitor spends on a bus to minimize the related cost to the Districts. Billing for the bus monitor is limited to the time when the route begins at the terminal to the time the monitor is returned to the terminal. If the monitor is on a route before or after a route which includes a wheelchair student then the district will not be invoiced for the portion of the monitor's time that a wheelchair student is not included on the bus route (unless it is the time to or from the terminal). This situation could occur if a vehicle is running multiple morning or afternoon routes but only one of the routes has students in wheelchairs where a bus aide is required.

If a District places an aide (including a medical assistant) on a vehicle to monitor a student then the Contractor is not allowed to invoice for this aide riding the bus unless the bus is at capacity and the aide is occupying a seat that otherwise would be billable to a district. Proof of route capacity is required to be included with an invoice if it includes an additional charge for this circumstance. Also if SASED places an aide on a route with a vehicle with a lift then the

Contractor is not required to place an additional monitor on the bus and will therefore not be allowed to invoice for a monitor in this circumstance.

If a student is in a wheelchair and requires a bus with a lift then the Contractor is allowed to invoice an additional fee for this student to cover the additional cost of the lift. This is the wheelchair surcharge component of the invoicing.

Copies of all invoicing sent to Districts each month will also be sent to SASED's Director of Business Services each month.

Invoicing Components

Zone Fee	_____
Monitor Charge	_____
Wheelchair Surcharge	_____
District Aide Fee (1)	_____

(1) Limited to routes at full capacity where the district's aide is occupying a seat which would otherwise be invoiced to a District.

B. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall submit with the bid a description of the equipment he proposes to use in fulfilling this contract (including any equipment to be purchased). This description should include the type of equipment, number of vehicles, year, make, capacity, current odometer readings and modifications. Wheelchair buses with hydraulic lifts that permit students to enter and exit the vehicles in wheelchairs will be included for physically handicapped wheelchair students at a maximum ratio of five (5) students to one wheelchair bus. Exceptions may be granted but will require written approval from the District. It is further understood that all equipment used during the term of this contract shall comply with all local, State and federal statutes, school bus specifications and safety legislation governing school bus transportation in the State of Illinois. The contractor shall ensure that any vehicle used in the completion of the contract is in compliance with all government regulations concerning inspections. The cost of inspections shall be borne by the Contractor. No vehicle may be used in the transportation of students without first having completed these required inspections. All vehicles shall be kept in a clean and sanitary condition and open to examination by District personnel at all times. On occasion, students may need a special harness. The Contractor shall maintain reasonable inventory of each size of approved device so that it is able to supply any device requested by each District within one day from the date of the request. State transportation regulations require car seats for students under specified ages and weights. The Contractor shall maintain a reasonable inventory of approved car seats so that car seats can be provided to each District within one day from the date of the request.

Whether equipment is owned or leased, the Contractor shall present suitable evidence certifying that the Contractor will have sufficient units available and ready for use at the beginning of July 2015 for the summer school term. At all times, the Contractor must have one (1) standby vehicle available for each ten (10) vehicles used to service the contract. This shall include standby wheelchair buses. The average age of all vehicles used by the Contractor to service the contract shall not exceed seven (7) years; provided, however, that the age of any single vehicle shall not exceed ten (10) years. Vehicle maintenance records shall be available for inspection by each District upon request. All vehicles will be air conditioned to provide for student health concerns related to unsafe temperature levels occurring in the vehicles.

Students are required to be transported on time within forty-five (45) minutes each way to and from school. Exceptions will be made for transportation to occur within an hour (60 minutes) each way, to and from school but the Contractor's goal should be to make every attempt to limit transportation time to forty-five (45) minutes or less. Communication is required to be made to the District if the route will exceed forty-five (45). This required communication will allow the District to consider optional placements or other considerations which may need to be addressed to address student concerns. For routes transporting preschool age students route times are to be strictly imited to 45 minutes without exception.

All vehicles shall be equipped with two way radios. Drivers will have access to cell phones for emergency purposes only and will be required to comply with laws regarding their usage while in a vehicle. All vehicles will have GPS tracking devices installed to allow for vehicle monitoring and tracking during emergencies. The GPS system used by the Contractor will allow for each district at their request to access to the GPS system to monitor vehicle locations.

When requested by a District, vehicles serving specific routes will be required to be retrofitted with video cameras. When requested by a District a camera housing is to be installed and a related video camera is then to be placed in the housing. A video tape recording is required to be produced once the cameras are installed. On the Bid Reply Form (Attachment #2) the Contractor is to list the one time cost to install the housing (if not previously installed on the bus) and the daily cost to use the video camera. The age of the video camera can't exceed three years.

C. ROUTES

Prior to the beginning of each school year, each District will provide to the Contractor a list of all students to be transported, including name, address, phone number, school attending, required vehicle arrival and vehicle departure time at each school, handicapping condition when conditions require special handling, and the school's calendar. Deviations in schedules are expected to occur from time to time and should be anticipated. Subsequent to providing this list, information on children to be added to or dropped from transportation routes shall be provided to the Contractor by each District in separate communications

Based upon student information that is received routes will be established by the Contractor and approved by the District, which will provide for the transportation needs of the District. Each District must submit a tentative list of approximately 90% of all students to be transported to the

Contractor by the end of the first week in July so that the Contractor can develop routes by August 1st for all students. A final list of students must be submitted to the Contractor ten (10) work days prior to the start of school. The Contractor will make every effort to accommodate late requests. However for students that are not included in the final list a two (2) work day grace period after the date the revised student information is sent to the Contractor will be allowed.

One week prior to the opening of each student attendance center, the Contractor will provide to each District a tentative schedule of each vehicle's route transporting students for each District. This schedule will also include the estimated travel time for each student on the route.

D. SERVICE CONDITIONS

1. No vehicle shall transport more than five (5) students in wheelchairs in each bus route, unless prior District approval is obtained.
2. Routing and scheduling shall be done with the full cooperation and approval of District representatives.
3. Routes in general will be designed to provide a maximum of 45 minutes, one way travel time. However, up to a one-hour, one way ride, will be acceptable with District approval. An hour of travel time for preschool age students is considered unreasonable.
4. Contractors will confirm required arrival and departure times of vehicles from the all school locations. Contractors will confirm the school calendars with district personnel.
5. The contractor shall be responsible for informing all parents of scheduled home pickup and return times, and shall maintain a consistent schedule in this regard.
6. Students shall be picked up and dropped off immediately in front of or as near as possible to their home or residence and shall be dropped off and picked up at school in like manner.
7. To avoid accidents, vehicles will be prohibited from backing up to unless no other option exists.
8. No unauthorized persons shall be allowed in any vehicle while engaged in transporting students. The District reserves the right to have an authorized representative ride on any bus, on any contracted route. Drivers will not be allowed to bring their children on their runs.
9. Students will not be allowed to be transferred from one vehicle to another vehicle while driving to or from school without the expressed prior written approval of the District.
10. The Contractor understands that some of the students to be transported suffer from behavioral disorders and will present discipline problems. The Districts have statutory obligations to provide transportation for all students, regardless of their behavior. The Contractor will transport all students knowing that some of the students may not meet the expectations of acceptable conduct for a typical student. Students can't be refused transportation due to discipline or conduct problems. If a student exhibits inappropriate behavior, this conduct shall be

brought to the attention of the appropriate school official who shall determine what (if any) disciplinary action is required. In severe instances a driver may need to call 911 to obtain police assistance but these situations should be exceptional occurrences and are to be promptly reported to appropriate school officials. Severe conduct problems on a continuing basis may require the assistance of a bus aide for the route. The Contractor may initiate this request but this request is subject to the prior approval of the District. The Contractor will provide appropriate training for its drivers who transport this population of students.

11. For Suburbans leased by the Southeast Alternative School the drivers of these vehicles are provided by SASED. The drivers are allowed to drive these vehicles to their place of residence in the evening following the last student drop off and drive from their residence to the first student's residence the next morning. Drivers are allowed to use these vehicles on a limited basis for personal use if they have commitments in traveling to their place of residence in the evening after completing the last student drop off. An example of such a commitment is traveling to a university for a college course after work and then after the course is completed driving directly home.

11. Routing for the Suburbans used by the Southeast Alternative School will be completed by SASED.

E. INFORMATION REQUIREMENTS

1. The following information for all drivers under employment of the Contractor will be provided to the Districts upon request:

   A. Name – first, middle and last
   B. Valid permit number for drivers of school buses
   C. Proof of completion of the Illinois School Bus Driver Instruction Program and date of completion for school bus drivers
   D. Health certificate and date issues
   E. Drivers license number and date of expiration
   F. Evidence of freedom from tuberculosis will be required if required by State regulations
   G. Proof of age
   H. Results of criminal background checks

2. The following information for all aides employed by the Contractor will be provided to the District upon request:

   A. Name – first, middle and last
   B. Evidence of freedom from tuberculosis will be required if required by State regulations
   C. Proof of age

D. Health certificate and date issued
E. Results of criminal background checks

3. Prior to the beginning of the contract, the Contractor shall provide each District, upon request, with the following information on all vehicles to be used in the transportation of students:

A. Make, model, year and serial number
B. State license number, municipal vehicle sticker number, and safety inspection sticker number
C. Capacity of vehicle
D. Special alteration made in the vehicle to accommodate handicapped students
E. Ownership of vehicle

Subsequent to the initial report for (3) above, the Contractor shall provide, upon request, the same information on any newly acquired vehicles, and shall update the information on state license, municipal vehicle, and safety inspection stickers whenever this information changes.

F. NEW STUDENTS

For the performance evaluation the Contractor has two school days to provide transportation to a new student after the date of notice. Failure to provide transportation after two days of notice will constitute a performance item for each day the student is not transported.

G. IINTERIM ROUTES, COMMUNITY SERVICE, FIELD TRIPS AND SPECIAL SERVICE ROUTES

Several programs require the use of transportation services during the hours of 9:30 am. – 1:30 p.m. on either a fixed weekly schedule or on an irregular basis. The Contractor will include in the bid the cost to run these routes. These routes will be included in the computation the performance calculation. Failure to arrive within 15 minutes of the scheduled arrival time will constitute a performance item for the performance calculation.

H. SUMMER SCHOOL ROUTES (Beginning the summer of 2015)

SASED operates an extensive summer school program for its member districts and Districts may operate independent summer school programs for students. The Contractor will include in the bid the cost of provide bussing for summer term. Summer school routes will not be included in the computation of the performance evaluation for the regular school term. A separate performance calculation will be provided under Section U.

SASED and Districts with summer programs will provide to the Contractor by May 31st 90% of the students to be transported during summer term. A final list of students will be provided to the Contractor 10 days prior to the start of summer school. Student information not received by

the Contractor 10 days prior to the start of summer school will receive a 2 day grace period for student transportation.

I. REVISION OF DAILY RUNS

In the event of inclement weather or for any other reason that school must be canceled or delayed, the Superintendent of each District, or their designee shall notify the Contractor prior to 6:00 a.m. on the day of such cancellation or delay. In the event that school must be dismissed early, the Superintendent or his designee shall notify the Contractor as conditions warrant.

J. EARLY DISMISSAL DATES

Several times during each school year Districts have early dismissal dates. These dates are scheduled well in advance and often at the start of the school term. Special attention should be given to these dates to ensure arrival/departure is prompt and the 45-minute maximum route time is adhered to. The Contractor can't be required to adhere to the 45-minute route times unless each District staggers routes to approximate the usual routing patterns. Prior to the beginning of the school year each District will address the logistics of staggering early dismissal patterns with the Contractor to ensure early dismissal patterns allow for a reasonable transportation pattern. After each District has developed a staggered dismissal pattern and communicated this staggered pattern to the Contractor, the provisions of the performance calculation for each district will apply on early dismissal dates.

K. FUEL

The Contractor shall purchase all fuel necessary for the operation of the Contractor's vehicles within the scope of this service. The Contractor will not be required to supply fuel for the Suburban vehicles leased to SASED for use in the Southeast Alternative School program.

L. PERSONNEL

The responsibility for hiring and discharging personnel shall rest entirely upon the Contractor and the Contractor agrees that he shall enter into no agreement or arrangement with any employee, person, group or organization which will in any way interfere with this responsibility subject to such terms and conditions as are provided herein. It shall be a primary obligation of the Contractor to operate its affairs so that each District will be assured of continuous and reliable service. Persons whose conduct might in any way expose a child to any impropriety of work or deed, whose mental or emotional stability is questionable or who in the sole discretion of an appropriate District representative is deemed unfit or unsuitable for the performance of services shall not be permitted to serve as a bus driver, bus assistant or in any other capacity with the Contractor. Districts will communicate their personnel concerns to the Contractor. The Contractor agrees to comply with the District's request assuming the request does not violate any applicable local, State or federal laws and regulations. The District is not responsible for any unemployment claims resulting from any requested reassignment.

The Contractor shall employ only qualified bus drivers who shall be required at all times to exercise the highest degree of care and to observe and comply with all law, ordinances, rules and regulations now in effect or hereafter enacted pertaining to the operation of school buses.

The Contractor shall employ qualified bus assistants for transportation services as agreed upon by each District. It is understood and agreed that each District shall reimburse the Contractor for the hourly cost of bus assistants as stated in the bid, subject to itemized monthly statements. However, the District shall have no responsibility for hiring, supervising, or providing workman's compensation insurance coverage for the bus assistants.

The Contractor shall at all times keep all of its bus drivers, bus assistants, supervisors and other employees informed of regulations governing the operation of all vehicles, appropriate conduct with students and procedures for maintaining student discipline. Transportation related discipline problems will be implemented in conformance with each District's policies. In no case will a driver eject a student from a bus for misbehavior. Drivers will be obligated to report misconduct on the bus to the respective principal or district representative who will take the necessary disciplinary action. Failure of the driver to report misconduct on the bus will allow each District to require the reassignment of the driver to a route not is covered by this contract. Failure to report a bus incident will constitute an item for the monthly performance evaluation.

The Contractor will allow the District the opportunity, to provide bus driver/aide training based upon student needs, behavior management techniques, etc… of the special education students being transported by the Contractor. If training is developed the Districts will provide the staff to complete the training and will be responsible for providing all handout materials. The Districts would not be responsible to incur any bus driver/aide payroll costs or facility costs for this training.

The Contractor, in performing this contract, shall not discriminate against any worker, employee or applicant, or any member of the public because of race, creed, color, age, sexual orientation or national origin, nor otherwise commit any unfair employment practice.

All employees of Contractor performing services under this contract shall submit to a fingerprint criminal background investigation pursuant to the *Illinois School Code* and an Illinois Department of Children and Family Services Child Abuse Registry background investigation at Contractor's cost.

All employees of the Contractor shall wear a photo identification badge at all times when performing services under this contract.

M. MINIMUM PERSONNEL

The Contractor awarded this contract must have in place the following personnel devoted to servicing this agreement:

a. A full time employee routing vehicles to minimize travel time and maximize efficiency.

b. A dispatcher to oversee operations on a daily basis.
c. A full time employee devoted to billing to ensure accuracy in the monthly billing.
d. Bus aides are required for all vehicles with wheelchair routes and may be required for routes with behavior disorder students when program/district personnel request these services.
e. The Contractor shall ensure that a manager is accessible at all times (twelve months a year) during normal business hours. if the manager not be accessible, an alternate is required and must be accessible to make decisions concern in any emergency.

N. QUALIFICATION OF CONTRACTOR

1) Each District may make such investigation as it deems necessary to determine the ability of the Contractor to perform the work, and the Contractor shall furnish to SASED all such information and data for this purpose as it may request. SASED and each District reserves the right to reject any bid if the evidence submitted by, or investigation of, such Contractor fails to satisfy SASED and each District that such Contractor is properly qualified to carry out the obligation of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

O. INSURANCE

The Contractor agrees that neither SASED or each participating District nor their members, officials, employees and agents shall in any way or manner be answerable to or suffer loss or damages, expenses, or liabilities for any acts occasioned by the Contractor, his employees, agents, or servants. The Contractor assumes all liabilities of any kind or nature arising from the operation of this Contract either by accident, negligence, theft, or otherwise. The Contractor agrees to indemnify and hold harmless the Boards and their officials, members, employees and agents for any liability and/or claim brought against any of them as a result of Contractor's performance under this Contract. Contractor shall procure and maintain the following minimum insurance coverages, provided that in the event the State of Illinois requires additional forms of coverage or coverage in greater amounts than those set forth herein, the Contractor shall comply with all such State requirements.

Contract Insurance Requirements

Comprehensive General Liability	$10,000,000
Automobile Liability	$5,000,000
Excess Umbrella	$10,000,000 each occurrence
Uninsured and Underinsured Motorist	Statutory limit

Worker's Compensation insurance shall be at least the minimum limits as specified by

law.

Insurance shall be with companies licensed to do business in Illinois with a policy holder's rating not lower than "A" of a financial rating, not lower than "AAA" in Best's Insurance Guide (current edition). Insurance coverage cannot be terminated or non-renewed without thirty (30) days written notice to each District by the insurance company. A successor insurance company must be in place at the time of such notice.

Contractor shall provide each District with a Certificate of Insurance no later than June 15th prior to the initiation of the contract and annually no later than 15 days prior to the expiration of the term of insurance coverage each year. The certificate of insurance shall provide that the insurance shall not be cancelled, non-renewed or modified without each District's receipt of written notice of said action not less than thirty (30) days prior to termination of coverage. Each District requires that the parties indemnified be named as additional insured and/or that the Contractor carry contractual liability coverage as part of a comprehensive general liability in the amount set forth above.

The Contractor expressly understands and agrees that any performance bond or insurance protection required by this contract, or otherwise provided by the Contractor shall in no way limit the Contractor's responsibility to indemnify, hold harmless and defend the Indemnity herein provided.

Within seven (7) business days following the effective date of this Contract, the Contractor shall provide each District with a Performance Bond, which shall guarantee the Contractor's performance of the duties imposed upon it pursuant to the contract and indemnify each School District, its Board of Education, Board members, officers, employees, and agents form any loss resulting from failure of Contractor to fully perform each or all of said duties for the enforceable duration of this Agreement.

All policies of insurance shall carry an endorsement to the effect that they cannot be modified, canceled or non-renewed without thirty (30) days written notice by certified or registered mail. Cancellation of any of the insurance policies required above, or the reduction of the amounts of liability insurance or medical coverage provided by such policies, shall be deemed a material breach of the contract and shall be cause for termination of the contract. Upon receipt of a notice of cancellation of any of the aforesaid insurance policies, or a reduction in the amount of coverage, each District shall have the option of terminating the contract or paying the premiums necessary to continue the insurance policy at the required limits of liability and deduct the payment or payments from the compensation due the Contractor under the contract. No policy shall reserve or permit any right of subrogation against each District, their officers, employees, students, and agents thereof.

P. FORCE MAJEURE

In the event Contractor is unable to provide transportation services herein specified because of any act of God, civil disturbance, fire, flood, riot, war, picketing, strike, lockout, labor dispute, loss of transportation facilities, oil or fuel shortage or embargo, governmental action or any condition or cause beyond the Contractor's control, each District shall excuse the Contractor from performance under this Agreement.

Q ESCALATION

The rates in the second year of the contract shall be increased by the change in the CPI using the 12 month average for the calendar year ending December 2015 of the Consumer Price Index, United States Average – All Urban Consumers section, as published by the United States Department of Labor's Bureau of Labor Statistics all items. Any increase however, will not be lower than one and one half percent (1.5%) and not be higher than four percent (4%). The same procedures and limitations will apply to increases awarded in the third year of the contract except the 12-month period used to determine the CPI change will end December 2016. For the duration of this agreement there will not be a rate escalation allowed for a change in the cost of fuel. The Contractor is encouraged to develop long term fuel contracts with suppliers to reduce its exposure to changes in the cost of fuel.

The Contractor is provided with the option to complete an Alternate Bid Reply to adjust the rate structure for a fuel escalator. The fuel escalator rate shall be established at $2.20 per gallon for gasoline and $2.70 per gallon for diesel fuel. The fuel cap cost shall be inclusive of all applicable taxes. When the cost to the Contractor of regular unleaded gasoline or diesel fuel vary by more than $0.10 per gallon from the cap during a given month in which transportation services are provided a fuel adjustment will be allowed for the entire month. If the cost of gasoline is above $2.30 per gallon then the Contractor will be reimbursed for each cent above $2.30 per gallon and if less than $2.10 per gallon, the Districts shall be reimbursed for each cent below $2.10 per gallon. If the cost of diesel fuel is above $2.80 per gallon then the Contractor will be reimbursed for each sent above $2.80 per gallon and if less than $2.60 per gallon the District shall be reimbursed for each cent below $2.60 per gallon. Each month the Contractor shall retain all fuel cost records and attach the cost records to a calculation of the fuel charge or credit applied to the invoicing to the Districts. The calculation and related fuel cost recorded shall be sent to the SASED Director of Business Services for review each month that it occurs. Within 30 days of the end of each month the Contractor shall provide the SASED Director of Business Services of the occurrence of fuel prices above or below the fuel cap rate. If notice is not provided by the Contractor to SASED of fuel prices being paid in excess of the fuel cap then the Districts will not be responsible for the fuel surcharge. However notice is not required within 30 days if the cost of fuel is below the fuel cost cap. In this instance the credit will be required to be applied to invoices sent to Districts even if notice does not occur. Determination of the number of gallons for fuel reimbursement above $2.30 a gallon or below $2.10 per gallon shall be computed based upon ten (10) miles per gallon of gasoline and based upon eight (8) miles per gallon of diesel fuel. This computation shall begin at the first student pick up location and end at

the last school drop off location at the end of the afternoon run. Other vehicle mileage is not allowable in the fuel surcharge or credit calculation.

S. TERMINATION

Districts may jointly or individually terminate this contract at any time during the contract period by providing written notice of said termination to the Contractor at least thirty days prior to the designated termination date. The sole right to determine whether or not the quality of service during the term of this contract is adequately maintained, at an acceptable standard, is at the discretion of SASED and the participating District(s). The parties further agree that any failure to meet an acceptable standard of services constitutes a breach of this contract and constitutes sufficient reason to terminate the contract as set forth below. If, at any time, the Contractor fails to comply with the terms of this Agreement, or does not fully perform and strictly adhere to any of the terms hereof required to be performed or adhered to by the Contractor, or its drivers, or employees, the District(s) may, in addition to other remedies and/or penalties provided for herein, and in its sole discretion, terminate this Agreement as provided herein, with prejudice. In the event that the District(s) determine that the Contractor has failed to comply with, fully perform, or strictly adhere to this Agreement, the District(s) may send written notice at least thirty (30) days in advance to the Contractor indicating the intention of the District(s) to declare the Contractor in default. In such notice, the District(s) will state in what respect the Contractor has failed to comply with the terms of this Agreement, and will state the date which the Agreement will terminate unless the Contractor, prior to such date, cures the defect to the satisfaction of the District(s). If, prior to the date of termination stated in the notice as aforesaid, the District(s) notifies the Contractor that the defect has been cured, this Agreement will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event that the District(s) does not so notify the Contractor that the defect has been cured as aforesaid, this Agreement is terminated without further action by the District(s) on the date of termination stated in the notice and in such event, the bond posted by the Contractor shall be paid to the District without further proceedings or notice.

The date of termination stated in the notice of intent to declare the Contractor in default, as provided above, may not be sooner than 30 calendar days following the date of such notice unless there is a complete failure by the Contractor to provide the services required by this contract, in which event the date of termination may be 5 calendar days following the date of such notice.

The right of the District to terminate this Agreement as provided above, is cumulative with all other rights of the District contained herein. The District's failure to send a Notice of Default to the Contractor shall not be deemed a waiver of the District's right to terminate this Agreement.

T. EMERGENCY REQUIREMENTS

The following safety procedures shall be established by the Contractor:

One (1) assigned office worker familiar with the contract shall be available in the Contractor's office to field calls from parents, drivers and District staff each day students are transported from 6:00 a.m. to 6:00 p.m. A separate telephone line dedicated to this contract is to be established. Access is to Contractor staff is also to be made available through email.

An answering service and/or assigned office worker shall be provided by the Contractor to be used between the hours of 6:00 p.m. and 6:00 a.m. each day students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

The Contractor shall maintain two-way radio communications in all regular or back-up vehicles with a base receiver and transmitter in the home office. Failure to have an operable radio on a route within shall result in an item to include in the monthly performance evaluation for such routes during the period the radio is inoperable. Drivers will have access to a cell phone for emergency use in compliance with State and local laws.

Each driver must make a "dry run" of each route prior to students being transported. Dry runs are required at the beginning of the school year or when significant revisions to a route occur. Adding or deleting one student is not a significant revision. Even though dry runs are not required for adding one student, their use is encouraged to avoid problems when one student is added to a route.

The Contractor shall provide immediate notification to the District within 15 minutes of an accident. Failure to notify the District within the 15-minute window will result in an item for the performance calculation. A written accident report will follow within 24 hours of the accident.

The Contractor shall provide "incident reports" and notify the District in a timely manner of any incidents requiring reporting. These incidents include, but are not limited to, leaving a child unattended at a house, dropping a student off at a school without staff to escort the student, late arrivals or drop off, etc… Failure to notify the District within 24 hours of the incident and failure to have the Contractor respond to the incident within 48 hours will result in an item to include in the monthly performance calculation

U. PERFORMANCE CALCULATION

The Contractor will complete a performance calculation each month for each District. To develop the monthly calculation the Contractor will accumulate performance items for each district each day of the month. This activity will be documented in an incident report which will be developed by the Contractor and Districts. A report listing daily incidents will be emailed by the Contractor to each District at the end of each day. On the day following the receipt of the report each District will review the report. If additional performance items occurred then the

district will add this additional activity to the report and email it back to the Contractor for their review. Daily activity will be accumulated and at the end of each month a performance calculation will be completed by accumulating the total number of reported items during the month, subtracting 3 as the allowable number of incidents each month and then multiplying the remaining incidents by the Zone #1 rate. The result of the calculation will be applied as a credit to the next month's invoice.

A bus will be considered late for the performance calculation if it arrives more than fifteen minutes after the designated school/home bus pick up or drop off time. There will be a grace period of three (3) school days starting with the first official day of school attendance. Late bussing as a result of extraordinary weather conditions or non-recurring, unavoidable and unpredictable road construction or unexpected traffic delays beyond the control of the Contactor will not be considered a late bus for the performance calculation.

If a student is on a bus route more than 60 minutes or 45 minutes for a preschool student, then this incident will be an item to include in the performance calculation. An exception will be given for circumstances of severe weather or extraordinary conditions beyond the control of the Contractor.

Upon a District request, failure by the Contractor to install a camera after 3 school days will be an item to include in the performance calculation for each day that the camera is not installed.

When the Contractor is unable to place a student on a route after two days notice from a District then this will be an item to include in the performance calculation for each day after the 2 day of notice from the District. An exception occurs within the first two weeks of school. During this period the Contractor has a 3 day window to place provide a student with transportation.

Failure to pick up or drop off within 15 minutes of the scheduled time will be an item to include in the performance evaluation.

Failure to have an operating bus radio will be an item to include in the performance evaluation.

Failure to have a bus with operational air conditioning will be an item to include in the performance evaluation

Failure to report a bus incident to parents, dispatcher or school administrator will be an item to include in the performance evaluation

The Contractor will be allowed 3 exceptions each month for each District without incurring a billable credit

Monthly Performance Calculation (Example)	# of occurrences
1. Late bus	0
2. More than 60 minute route	1
3. More than 45 minute route (preschooler)	0

4. Failure to install a camera		2
5. Failure to transport a new student		0
6. Failure to be within 15 minutes of drop-off/pickup time		0
7. Failure to have an operational bus radio		0
8. Failure to have operating air conditioning		0
9. Failure to report a bus incident or accident		1
Total		4
Less allowable limit		3
Exceptions subject to a billing credit	(A)	1
Zone #1 rate	(B)	$ TBD
Billing credit	(A) x (B)	$ TBD

V. TERMINAL LOCATION

The location of the Contractor's terminal used for vehicle departure at the beginning of the day and for vehicle return at the end of the day is important to the award of this bid. The contractor will disclose its current terminal locations and plans for additional locations. The most desirable terminal location would be multiple locations within the SASED catchment area to reduce fuel costs and to minimize the hourly cost of bus aides. If only one terminal is provided then preference will be given to a Contractor whose terminal is located centrally within the SASED catchment area. It is estimated that a centralized location would be within 5 miles of the intersection of route 355 and interstate 88.

V. CONTRACTOR INFORMATION

Each Contractor submitting a bid is asked to provide the following information:

1. Qualifications
2. Experience in special education transportation
3. Audited Financial Report
4. School districts in Illinois presently being served listing contacts and contact information to serve as Contractor references
5. Size and type of service involved in present operation.
6. Route planning and organization procedures.
7. Employee safety training and supervision
8. Vehicle maintenance programs and housing procedures.
9. Description of Contractor's central office and maintenance staff with names and job descriptions of key employees
10. List of vehicles to be used to transport students including age of vehicle, mileage, ramp accessories
11. Insurance certificate evidencing insurance limits
12. Signed copies of "Certifications" and "Representations of the Contractor".
13. The location of existing terminals in DuPage County and plans for new locations

In addition to the above, the bidder is asked to answer the following questions:

1. How would you as a Contractor integrate this contract into your present operation?

2. Will you have a local base from which to manage and supervise the contract, and if so, how will it be organized? If not, how will you organize to manage and supervise the contract?

3. Will you have a local base which will handle the maintenance of your fleet, and if so, how will it be organized? If not, how will you organize the maintenance of your fleet?

4. How does the local of your local terminal(s) fit with SASED catchment area.

VI AWARD OF CONTRACT

1. Factors to be considered in evaluating proposals will include an analysis of cost, quality of performance, quality of supervision training procedures and practices and general experience. Strong consideration will be given to reputation and customer service responsiveness. Emphasis will be placed on the Company's sophistication and expertise.
2. Furthermore, this contract will be awarded by first considering the Contractor most able to provide safety and comfort for the students, stability of service, and any other factors set forth in the request for proposal regarding quality of service, then price. However, at no time shall a cause of action lie against a school board for awarding a pupil transportation contract unless the cause of action is based on fraudulent conduct
3. Recommendation to award the Contract will be made by SASED on the basis of the proposal which, in SASED's sole and absolute judgment, will best serve the interest of the Districts.
4. EVALUATION OF BID – SASED will evaluate bids on behalf of participating Districts on the following point system:

FACTOR		MAXIMUM POINTS
A.	The bid price	100
B.	Experience and effectiveness of the bidder in transporting disabled students with disabilities in the State of Illinois for special education joint agreements in an area comparable to the area served by SASED	30
C.	Condition, adequacy and location of the Contractor's terminals and equipment, including the type of vehicles and the manner in which they are equipped and maintained.	10
C.	The Contractor's financial stability and ability to continue as a "Going Concern."	10
	TOTAL POINTS	150

The bid reply form has an estimate of the number of students to be transported within each zone and other estimates of activity. These figures, though based upon an analysis of existing students, can not be relied upon as a precise numbers of billable units during the term of the contract. Actual service needs change each year.

ATTACHMENT #1

CERTIFICATIONS AND REPRESENTATIONS OF THE CONTRACTOR

CERTIFICATIONS

1. **BID-RIGGING AND BID-ROTATION**
The Contractor hereby certifies that he is not barred from bidding on this contract as a result of a violation or conviction of either the bid-rigging or bid-rotation provision of Article 33E of the Criminal Code of 1961 as amended.

2. **NON-COLLUSION AFFIDAVIT**
The Contractor states that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

3. **SEXUAL HARASSMENT CLAUSE**
The undersigned bidder is in full compliance with the requirements of section 2-105 of the Illinois Human Rights Act (Public Act 87-1257) effective July 1, 1993, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract.

4. **EQUAL EMPLOYMENT OPPORTUNITY CLAUSE**
The undersigned hereby certifies that the Contractor is in compliance with the Equal Employment Opportunity Clause and the Illinois Fair Employment Practices.

5. **CRIMINAL BACKGROUND INVESTIGATIONS**
Contractor is in compliance with Senate Bill 540, P.A. 86-411, effective as of January 1, 1990, which states that criminal background investigations must be conducted by the Department of State Police on all employees working for

contractors doing business with the school districts who come in daily contract with children.

6. **ILLINOIS DRUG FREE WORKPLACE ACT**

The Contractor having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

7. **NO SMOKING CLAUSE**

Contractor agrees that he, his employees and sub-contractors, will abide by a no smoking requirement on all district property.

By signing and notarizing this document, I state and declare that the Contractor listed below and I are in compliance, and will comply, will all of the Certifications listed herein.

Signature	Date
Name of Signer and Title	Contractor Name
Address	Phone
Address	

REPRESENTATIONS OF THE CONTRACTOR

The Contractor, with the submission of its bid, represents to the Districts that the following facts and circumstances are true:

1. The Contractor knows the scope of the Contract, has completely reviewed the general and specific conditions and requirements of the Bid Specification, and is aware of all applicable laws and their requirements.
2. The Contractor has the necessary equipment and personnel (including backups), or has documented financial ability and means to acquire the same, sufficient to adequately and properly perform the Contract in accordance with the Bid Specifications and applicable laws.
3. The Contractor acknowledges that the Districts cannot determine in advance the exact number and location of students to be transported pursuant to this Contract since school enrollment and placements fluctuate from year to year.
4. The Contractor acknowledges that this bid was based upon an estimate of the number of students and their location and that the actual list of no less than ninety percent (90%) of the students to be transported will be provided by the Districts no later than the first week in July.
5. The Contractor has been a prime carrier of students for various Boards of Education.
6. The remaining representations set forth in the Contractor's resume submitted with the Contractor's bid are incorporated herein as though set forth in full.
7. The Contractor has provided current audited financial statements.
8. The Contractor represents and covenants that no official, employee or agent of the Districts (1) has been employed or retained to solicit or aid in the procuring of this Contract; or (2) will be employed or otherwise benefit from this Contractor.
9. The Contractor certifies that all of its employees who have or will have contact with students have successfully passed, pursuant to The School Code, an Illinois criminal background and investigation check.

_____ _____

(Signature) (Date)

_____

(Firm)

Reliance of the Districts

These Districts will rely upon the Contractor's representations, resume and financial condition letter submitted with and after the bid in entering into this Contract with Contractor.

COMMUNITY HIGH SCHOOL
District 94

MEMO

TO: **Board of Education, Supt. Domeracki**

FROM: Gordon Cole

RE: Vehicle Purchase

DATE: **3-13-14**

This proposal is for the replacement of the 1996 Dodge Ram Pick-up truck. We are proposing the purchase of a used 2010 Ford F-150 regular Cab 8 foot bed with 6,042 miles for $18,000 from Haggerty Ford.

A comparable new pickup truck will be in $30,000 to $33,000 range. The truck is in the process of having a pre-purchase inspection preformed.

For Value & Integrity It Has To Be

HAGGERTY AUTO GROUP

www.haggertygroup.com

BUICK GMC CHEVROLET Ford

Haggerty Buick GMC
300 W. Roosevelt Rd.
Villa Park, IL 60181
Ph: 630.279.2000 - Fax: 630.279.2012

Jerry Haggerty Chevrolet
300 W. Roosevelt Rd.
Glen Ellyn, IL 60137
Ph: 630.469.8100 - Fax: 630.469-6420

Haggerty Ford
330 E. Roosevelt Rd.
West Chicago, IL 60185
Ph: 630.231.3200 - Fax: 630.231.3210

DATE _____ Salesman _____

NAME _____ STOCK # _____

ADDRESS _____ E-MAIL _____

CITY _____ STATE _____ ZIP _____ HOME PHONE _____

BUS PHONE _____

Please enter my order for the following: ☐ New ☐ Demo ☐ Used

	YEAR	NAME	MODEL	COLOR	MILEAGE	SERIAL #
BOUGHT						
TRADED						

Non General Motors Installed Options, Not Warranted By General Motors:

80072A

F-150

18000

+ +

CASH SELLING PRICE	
TRADE DISCOUNT	
CASH DIFFERENCE	
TAXES	
LICENSE & TITLE	
ADMINISTRATIVE FEES & CHARGES	
SUB TOTAL	
PAYOFF ON TRADE	
SUB TOTAL	
FACTORY REBATE	
DEPOSIT	
BALANCE DUE ON DELIVERY	

ADMINISTRATIVE FEES AND CHARGES: AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE. AN ADMINISTRATIVE FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE ADMINISTRATIVE FEE ENDING JANUARY 1, 1992 WAS $40.00. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR ADMINISTRATIVE FEES & CHARGES IS THE BASE ADMINISTRATIVE FEE OF $40.00 WHICH SHALL BE SUBJECT TO AN ANNUAL ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

NOTICE: THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

No Public Liability or Property Damage Insurance Issued With This Transaction.

ALL WARRANTIES, IF ANY, BY MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (A) ON ALL GOODS AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE SOLD AS IS- NOT EXPRESSLY WARRANTED OR GUARANTEED.

This is a non-binding order.

☐ NOTICE -- If the box to the left is checked, the automobile purchased herein is a demonstrator which has been pre-used and may have incurred certain body repairs as a result of such usage.

The purchaser represents and warrants that he is of legal age; that he has title to and good right to sell and dispose of the used car traded in described above, that there are no liens, claims and/or encumbrances thereon, and agrees to furnish good and sufficient title and hereby grants Jerry Haggerty Chevrolet, Inc., power of attorney to assign and endorse said title for him, and to sign any and all applications which would be necessary to register title to car being purchased in any state or territory. After careful inspection and demonstration, the undersigned purchases the above vehicle with equipment at the prices and on the terms specified above.

TRANSFER OF TITLE TO ABOVE AUTOMOBILE IS SUBJECT TO FINAL PAYMENT OF ANY AND ALL CHECKS CLEARING BANK UPON WHICH DRAWN.

SIGNED _____ PURCHASER

Kelley Blue Book The Trusted Resource®

Ford Go Further

Advertisement

Why ads?

Used 2010 Ford F150 Regular Cab Pricing Report

Style: XLT Pickup 2D 8 ft
Mileage: 6,042

Buy Certified from a Dealer

Certified Pre-Owned (CPO) Price
$20,135
($384/month)*

Based on Very Good Condition or Better

CPO Price valid for your area through 2/19/2015

Vehicle Highlights

Fuel Economy: City 14/Hwy 20/Comb 16 MPG

Max Seating: 3

Doors: 2

Engine: V8, Flex Fuel, 5.4 Liter

Drivetrain: 2WD

Transmission: Automatic, 6-Spd w/Overdrive

EPA Class: Standard Pickup Trucks

Body Style: Pickup

Country of Origin: United States

Country of Assembly: United States

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Engine
✓ V8, Flex Fuel, 5.4 Liter
Transmission
✓ Automatic, 6-Spd w/Overdrive
Drivetrain
2WD
Braking and Traction
Traction Control
AdvanceTrac
ABS (4-Wheel)

Comfort and Convenience
Keyless Entry
Air Conditioning
Power Windows
Power Door Locks
Cruise Control
Steering
Power Steering
Tilt Wheel
Entertainment and Instrumentation
AM/FM Stereo
MP3 (Single Disc)
Safety and Security
Dual Air Bags
Side Air Bags
Head Curtain Air Bags

Roof and Glass
Privacy Glass
Cargo and Towing
✓ Towing Pkg
Wheels and Tires
✓ Alloy Wheels

Glossary of Terms

Suggested Retail Price - Suggested Retail Price is representative of dealers' asking prices. It assumes that the vehicle has been fully reconditioned and takes into account the dealers' profit and costs for

Tip:

Kelley Blue Book pricing is

advertising. The final sale price will likely be less, depending on the car's actual condition, popularity, warranty and local market factors.

Kelley Blue Book® Fair Purchase Price (Used Car) - This is the price people are typically paying a dealer for a used car with typical mileage in good condition or better. This price is based on actual used-car transactions and adjusted regularly as market conditions change.

Fair Market Range (Used Car) - The Fair Market Range is Kelley Blue Book's estimate of what you can reasonably expect to pay this week for a vehicle with typical mileage and configured with your selected options, excluding taxes, title and fees when purchasing from a dealer. Each dealer sets and controls its own pricing.

Kelley Blue Book® Certified Pre-Owned (CPO) Price - This is the dealers' asking price of a car that meets the manufacturers' CPO program, which includes an additional warranty beyond the original factory warranty. It includes certification program costs, dealer profits and retail costs. The final price depends on the car's actual condition, popularity, warranty and local market factors.

Fair Market Range (CPO) - The Fair Market Range is Kelley Blue Book's estimate of what you can reasonably expect to pay this week for this year, make and model Certified Pre-Owned vehicle with typical mileage configured with your selected options, excluding taxes, title and fees. Each dealer sets and controls its own pricing.

Kelley Blue Book® Private Party Price - This is the starting point for negotiation of a used-car sale between a private buyer and seller. This is an 'as is' value that does not include any warranties. The final price depends on the car's actual condition and local market factors.

Private Party Range - The Private Party Range is Kelley Blue Book's estimate of what you can reasonably expect to pay this week for a vehicle with typical mileage in the selected condition and configured with your selected options, excluding taxes, title and fees when purchasing from a private party.

Excellent Condition - 3% of all cars we value. This car looks new and is in excellent mechanical condition. It has never had paint or bodywork and has an interior and body free of wear and visible defects. The car is rust-free and does not need reconditioning. Its clean engine compartment is free of fluid leaks. It also has a clean title history, has complete and verifiable service records and will pass safety and smog inspection.

Very Good Condition - 23% of all cars we value. This car has minor wear or visible defects on the body and interior but is in excellent mechanical condition, requiring only minimal reconditioning. It has little to no paint and bodywork and is free of rust. Its clean engine compartment is free of fluid leaks. The tires match and have 75% or more of tread. It also has a clean title history, with most service records available, and will pass safety and smog inspection.

Good Condition - 54% of all cars we value. This car is free of major mechanical problems but may need some reconditioning. Its paint and bodywork may require minor touch-ups, with repairable cosmetic defects, and its engine compartment may have minor leaks. There are minor body scratches or dings and minor interior blemishes, but no rust. The tires match and have 50% or more of tread. It also has a clean title history, with some service records available, and will pass safety and smog inspection.

Fair Condition - 18% of all cars we value. This car has some mechanical or cosmetic defects and needs servicing, but is still in safe running condition and has a clean title history. The paint, body and/or interior may need professional servicing. The tires may need replacing and there may be some repairable rust damage.

based on actual transactions and adjusted regularly as market conditions change.

© 1995-2015 Kelley Blue Book Co.®, Inc. All rights reserved.

© 2015 Kelley Blue Book Co., Inc. All rights reserved. 2/13/2015-2/19/2015 Edition for Illinois 60185. The specific information required to determine the value for this particular vehicle was supplied by the person generating this report. Vehicle valuations are opinions and may vary from vehicle to vehicle. Actual valuations will vary based upon market conditions, specifications, vehicle condition or other particular circumstances pertinent to this particular vehicle or the transaction or the parties to the transaction. This report is intended for the individual use of the person generating this report only and shall not be sold or transmitted to another party. Kelley Blue Book assumes no responsibility for errors or omissions. (v.15022)

Haggerty Ford
330 E. Roosevelt Rd. West Chicago, IL 60185
Sales: (630) 231-3200
Service: (888) 878-8431

2010 Ford F-150 XLT 5.4L V8 Long Box

VIN:	**1FTNF1CV7AKE36335**	**Mileage:**	**6,042**
Cylinders:	**8**	**Transmission:**	**Automatic**
Color:	**Pueblo Gold Metallic**	**Interior Color:**	**Tan**

EPA City: 14 EPA Highway: 20

Stock 80072A

CARFAX
VEHICLE HISTORY REPORTS
Ask the dealer for your FREE CARFAX® Vehicle History Report™

INSTALLED
- 3.15 AXLE RATIO
- 5.4L 3V EFI V8 FFV ENGINE
- 6-SPEED ELECTRONIC AUTOMATIC TRANSMISSION W/OD, TOW & HAUL MODE
- FRONT LICENSE PLATE BRACKET
- PUEBLO GOLD METALLIC
- TAN, PREMIUM CLOTH 40/20/40 SPLIT BENCH FRONT SEAT
- TRAILER TOW PKG -inc: class IV trailer hitch receiver, 7-pin wiring harness, upgraded radiator, aux trans oil cooler
- XLT SERIES ORDER CODE

EXTERIOR
- 17" machined aluminum wheels w/painted accents
- Autolamp -inc: automatic on/off headlamps
- Black door & tailgate handles
- Black front/rear stone cuffs
- Black pwr side mirrors
- Cargo lamp integrated w/high mount stop light
- Chrome front bumper w/black lower valance & body-color upper fascia
- Chrome grille surround w/chrome "bar style" insert
- Chrome rear step bumper
- Fixed rear window
- Full-size spare tire w/lock, underframe winch-type carrier, safety catch
- Interval wipers
- Outer scuff pad
- P235/75R17 all-terrain BSW tires
- Rear privacy tint glass
- Removable tailgate w/key lock & lift assist

INTERIOR
- AM/FM stereo w/CD player -inc: clock, speed compensated volume control, aux audio input...
- Chrome ring w/obsidian vanes air conditioning registers
- Color-coordinated carpet -inc: carpeted front floor mats
- Color-coordinated urethane steering wheel
- Cruise control
- Customer info display
- Delayed accessory pwr
- Deployable cupholder under middle seat
- Display center -inc: warning messages & text functions
- Driver & passenger covered visor vanity mirrors
- Driver & passenger door scuff plates
- Fade-to-off interior lighting
- Floor console cupholder
- Front map lights
- Front passenger side A-pillar grab handle
- Front pwr point
- Gauges -inc: fuel gauge, voltmeter, oil pressure, engine coolant temp, speedometer, tachometer, odometer
- Instrument panel mounted cigar lighter
- Manual air conditioning
- Outside temp gauge
- Premium cloth 40/20/40 split bench front seat w/manual driver lumbar
- Pwr 1st row windows w/driver side 1-touch down
- Pwr door locks w/autolock feature
- Remote keyless entry w/(2) fobs, illuminated entry & panic button
- SecuriLock anti-theft ignition (PATS)
- Tilt steering column

MECHANICAL
- (4) pickup box tie-down hooks
- 135-amp alternator
- 2-ton jack
- 6750# GVWR, 1900# maximum payload

MSRP: $20,135

Please see ad online for any special pricing!

HTTP://WWW.HAGGERTYFORD.COM

This CARFAX Vehicle History Report provided free of charge by:

CARFAX ADVANTAGE DEALER

Haggerty Ford
330 E Roosevelt Rd
West Chicago, IL 60185
630-231-3200

SHOW ME THE CARFAX

CARFAX® Vehicle History Report™

An independent company established in 1986

US $39.99

Vehicle Information:
2010 FORD F150
VIN: 1FTNF1CV7AKE36335
PICKUP
5.4L V8 FI SOHC
REAR WHEEL DRIVE
Standard Equipment | Safety Options

CARFAX Report Provided By:
Haggerty Ford
330 E Roosevelt Rd
West Chicago, IL 60185
630-231-3200
www.haggertyford.com

No accident / damage reported to CARFAX

CARFAX 1-Owner vehicle

Personal vehicle

Last owned in Illinois

24 Last reported odometer reading

$470 Above retail book value

This CARFAX Vehicle History Report is based only on information supplied to CARFAX and available as of 2/16/15 at 8:54:58 PM (EST). Other information about this vehicle, including problems, may not have been reported to CARFAX. Use this report as one important tool, along with a vehicle inspection and test drive, to make a better decision about your next used car.

CARFAX Price Calculator™

Adjust the value of this **2010 Ford F150** based on the information available in this report

1) Retail Book Value		2) CARFAX Price Adjustment™		3) Adjusted Retail Value
$ 20,135	+	+ $470	=	$20,605
Enter retail book value here		Above retail book value		Adjusted Retail Value

Start by entering the retail book value from a pricing guide website.

This vehicle is worth more than average, based on information in this report.

Compare adjusted retail value to seller's asking price when making your decision.

CARFAX Ownership History

The number of owners is estimated

	Owner 1
Year purchased	2010
Type of owner	Personal

Estimated length of ownership	4 yrs. 3 mo.
Owned in the following states/provinces	Illinois
Estimated miles driven per year	---
Last reported odometer reading	24

CARFAX Title History

CARFAX guarantees the information in this section

	Owner 1
Salvage | **Junk** | **Rebuilt** | **Fire** | **Flood** | **Hail** | **Lemon**	**Guaranteed** No Problem
Not Actual Mileage | **Exceeds Mechanical Limits**	**Guaranteed** No Problem

GUARANTEED - None of these major title problems were reported by a state Department of Motor Vehicles (DMV). If you find that any of these title problems were reported by a DMV and not included in this report, CARFAX will buy this vehicle back. **Register** | **View Terms** | **View Certificate**

CARFAX Additional History

Not all accidents / issues are reported to CARFAX

	Owner 1
Total Loss No total loss reported to CARFAX.	No Issues Reported
Structural Damage No structural damage reported to CARFAX.	No Issues Reported
Airbag Deployment No airbag deployment reported to CARFAX.	No Issues Reported
Odometer Check No indication of an odometer rollback.	No Issues Indicated
Accident / Damage No accidents or damage reported to CARFAX.	No Issues Reported
Manufacturer Recall A current list of recalls is available at Ford Motor Company.	No Recalls Reported
Basic Warranty Original warranty estimated to have expired.	**Warranty Expired**

Tell us what you know about this vehicle

CARFAX Detailed History

Glossary

Owner 1

Purchased:	2010
Type:	Personal
Where:	Illinois
Est. length owned:	10/20/10 - present (4 yrs. 3 mo.)

Date:	Mileage:	Source:	Comments:
07/21/2010		NICB	Vehicle manufactured and shipped to original dealer
10/20/2010	24	Illinois Motor Vehicle Dept. Davis Junction, IL Title #X0293691616	Title issued or updated Registration issued or renewed First owner reported Titled or registered as personal vehicle Loan or lien reported

10/27/2011	Illinois Motor Vehicle Dept. Loves Park, IL	Registration issued or renewed Registration updated when owner moved the vehicle to a new location
09/28/2012	Illinois Motor Vehicle Dept. Loves Park, IL	Registration issued or renewed
10/31/2013	Illinois Motor Vehicle Dept. Loves Park, IL	Registration issued or renewed
10/30/2014	Illinois Motor Vehicle Dept. Loves Park, IL	Registration issued or renewed

Tell us what you know about this vehicle

Have Questions? Consumers, please visit our Help Center at www.carfax.com. Dealers or Subscribers, please visit our Help Center at www.carfaxonline.com.

CARFAX Glossary

View Full Glossary

CARFAX Price Adjustment™
Accidents, service records, number of owners and many other history factors can affect a vehicle's value. The CARFAX Price Adjustment is a tool that analyzes millions of used car transactions to measure how the combination of all the information reported to CARFAX affects the value of a particular vehicle. The vehicle's retail book value plus the CARFAX Price Adjustment will give you a more accurate measure of the vehicle's value. Use this tool, along with a vehicle inspection and test drive, to make a better decision about your next used car.

First Owner
When the first owner(s) obtains a title from a Department of Motor Vehicles as proof of ownership.

Ford or Lincoln Mercury Recall
The Ford Motor Company provides Carfax with recall information regarding safety, compliance and emissions programs announced since 2000 for a specific vehicle. For complete information regarding programs or concerns about this vehicle, please contact a local Ford or Lincoln Mercury Dealer.

Ownership History
CARFAX defines an owner as an individual or business that possesses and uses a vehicle. Not all title transactions represent changes in ownership. To provide estimated number of owners, CARFAX proprietary technology analyzes all the events in a vehicle history. Estimated ownership is available for vehicles manufactured after 1991 and titled solely in the US including Puerto Rico. Dealers sometimes opt to take ownership of a vehicle and are required to in the following states: Maine, Massachusetts, New Jersey, Ohio, Oklahoma, Pennsylvania and South Dakota. Please consider this as you review a vehicle's estimated ownership history.

Title Issued
A state issues a title to provide a vehicle owner with proof of ownership. Each title has a unique number. Each title or registration record on a CARFAX report does not necessarily indicate a change in ownership. In Canada, a registration and bill of sale are used as proof of ownership.

Follow Us: facebook.com/CARFAX @CarfaxReports CARFAX on Google+

CARFAX DEPENDS ON ITS SOURCES FOR THE ACCURACY AND RELIABILITY OF ITS INFORMATION. THEREFORE, NO RESPONSIBILITY IS ASSUMED BY CARFAX OR ITS AGENTS FOR ERRORS OR OMISSIONS IN THIS REPORT. CARFAX FURTHER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CARFAX®
© 2015 CARFAX, Inc., a unit of IHS Inc. All rights reserved.
Covered by United States Patent Nos. 7,113,853; 7,778,841; 7,596,512, 8,600,823; 8,595,079; 8,606,648; 7,505,838.
2/16/15 8:54:58 PM (EST)

I have reviewed and received a copy of the CARFAX Vehicle History Report for this 2010 FORD F SERIES TRUCK vehicle (VIN: 1FTNF1CV7AKE36335), which is based on information supplied to CARFAX and available as of 2/16/15 at 8:54 PM (EST).

Customer Signature	Date	Dealer Signature	Date

CARFAX® Warranty Check™

Print Report

CARFAX has estimated the remaining original manufacturer warranty coverage based on information reported to us on this 2010 FORD F150 (1FTNF1CV7AKE36335).

VIN:	1FTNF1CV7AKE36335
Estimated start date of warranty:	10/15/2010
Last CARFAX reading reported on 10/20/2010:	24 miles
Today's Date:	February 16, 2015

Enter the current mileage and click 'Recalculate Warranty' to update the remaining warranty coverage.

Enter current mileage: Recalculate Warranty

Type of Coverage:	Original Warranty:	Estimated Remaining Coverage:
Basic	36 months or 36,000 miles	Coverage expired
Drivetrain	60 months or 60,000 miles	9 months or 59,976 miles
Emissions	96 months or 80,000 miles	45 months or 79,976 miles
Corrosion	60 months or unlimited mileage	9 months or unlimited mileage
Transferable	No cost, unlimited owners covered	Same
Roadside Assistance	No data reported to CARFAX	
Safety belt & inflatable restraint	No data reported to CARFAX	
Specific Components	No data reported to CARFAX	
Notes:	Emissions: Manufacturer covers emissions components under basic warranty. Emissions coverage may vary by state. Refer to owners manual for specific details. Transferable: No cost, unlimited owners covered. Roadside Assistance: Administered by Ford Roadside Assistance. Specific Components: Tire defect coverage is prorated during the new vehicle limited warranty period. Maintenance: Alignment and wheel balance covered 1/12,000. Diesel: 6.0L and 6.4L diesel engine covered 5/100,000, no deductible.	

- CARFAX Warranty Check provides an **estimate** of this vehicle's remaining warranty coverage. It does not take into account some vehicle history events such as some title brands that may void the original manufacturer warranty or ownership transfers that may decrease warranty coverage. This warranty information is only valid for vehicles manufactured for the United States. Complete warranty coverage information is available for this vehicle at the FORD web site.

CARFAX VEHICLE HISTORY REPORT COURTESY OF

CARFAX BUYBACK GUARANTEE

CARFAX Buyback Coverage for:

Guarantee Coverage: 02/16/2015 - 02/16/2016

CARFAX Vehicle Description: 2010 FORD F150

VIN: 1FTNF1CV7AKE36335	**Body Style:** PICKUP
Driveline: REAR WHEEL DRIVE	**Engine:** 5.4L V8 FI SOHC

CARFAX will buy this vehicle back if

you find that any of these severe problems were reported by a Department of Motor Vehicles and were not included in this report.

SEVERE DAMAGE
Salvage/Junk
Rebuilt/Reconstructed
Dismantled
Fire/Flood/Hail

ODOMETER PROBLEMS
Exceeds Mechanical Limits
Not Actual Mileage

LEMON HISTORY
Manufacturer Buyback

Terms and Conditions Apply

CARFAX agrees to buy this vehicle back from the holder of this Vehicle History Report if the report indicates the vehicle qualifies for the CARFAX Buyback Guarantee and if a Branded Title listed above (as fully defined in the Terms and Conditions) actually exists for this vehicle. View Terms and Conditions at http://www.carfaxonline.com/legal/bbgTerms.

© 2015 CARFAX, Inc., an R.L. Polk & Co. company. All rights reserved. Patents pending. 02/16/2015 20:25:45

Students engaging in hazing will be subject to one or more of the disciplinary actions set forth in the Student Discipline Policy.

The District shall annually inform students, parents, coaches, sponsors, volunteers and district staff of the terms of this policy by means of:

- Distribution of this Policy to District staff;
- Publication of this Policy, or a summary of this Policy, in parent-student handbooks;
- Presentation of the contents of this Policy at an assembly;
- Presentation of the contents of this Policy by the coach or sponsor of school-approved sports or activities at the start of the season or activity.

Adopted: September 23, 2003
Revised: October 17, 2006, June 16, 2009
Replaces:
Reference: 105 ILCS 5/10-22.6; 720 ILCS 120/5, 120/10

1806 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.

2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.

3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7) *Bullying* includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;

2. Causing a substantially detrimental effect on the student's or students' physical or mental health;

3. Substantially interfering with the student's or students' academic performance; or

4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing

accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Complaint Manager or any staff member. Anonymous reports are also accepted.

Complaint Manager:

Peter Martino
Name

Community High School District 94
326 Joliet St., West Chicago, IL 60185
Address

pmartino@d94.org
Email

630-876-6331
Telephone

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.

b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.

c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.

d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information

will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.

9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.

10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel, including new employees when hired.

11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:

a. The frequency of victimization;

b. Student, staff, and family observations of safety at a school;

c. Identification of areas of a school where bullying occurs;

d. The types of bullying utilized; and

e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:

a. ~~2:260~~8003, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.

~~b. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.~~

~~c.~~b. ~~6:65~~7314, ~~*Student*~~ *Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.

~~d.~~c. ~~6:235~~7308, ~~*Access to Electronic Networks*~~*Internet Guidelines, Terms, Conditions*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.

~~e. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).~~

~~f.~~d. ~~7:185~~8208, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.

~~g.~~e. ~~7:190~~8200, *Student Discipline*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.

~~h.~~f. ~~7:310~~7504, ~~*Restrictions on Publications*~~*School-Sponsored Media and 7505, Non-School-Sponsored Media*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.

b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.

c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.

d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

Adopted:
Revised: June 16, 2009; December 17, 2013
Replaces: B-6 – "Board Member Development"; 1806 – Bullying/Aggressive Behavior
LEGAL REF.: 405 ILCS 49/, Children's Mental Health Act.
105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.
23 Ill.Admin.Code §§1.240 and §1.280.
CROSS REF.: ~~2:240 (Board Policy Development), 2:260~~8003 (Uniform Grievance Procedure), ~~4:170 (Safety), 5:230~~ 8200 (~~Maintaining~~ Student Discipline), ~~6:60 (Curriculum Content), 6:65~~7314 (Student Social and Emotional Development), ~~6:235 (Access to Electronic Networks)~~7308 Internet Guidelines, Terms, Conditions, ~~7:20 (Harassment of Students Prohibited), 7:185~~8208 (Teen Dating Violence Prohibited), ~~7:190 (Student Discipline), 7:220~~ 8201 (Bus Conduct), ~~7:230~~ 8203 (~~Misconduct by Students with Disabilities~~Student Suspension & Expulsion Procedures), ~~7:240~~4106 (~~Conduct Code for Participants in Extracurricular Activities~~Rules and Procedures Governing the Behavior of Students Participating in Interscholastic Athletics), ~~7:285~~4207 (~~Food Allergy Management Program~~Allergens), ~~7:310~~7504 & 7505 (~~Restrictions on Publications~~School-Sponsored Media & Non-School-Sponsored Media)

COMMUNITY HIGH SCHOOL DISTRICT 94

March 17, 2015
7:00 p.m.
Board of Education Meeting

SECTION C -
DRAFT MINUTES

1. Regular Board of Education Meeting	February 17, 2015
2. Finance Committee Meeting	February 12, 2015
3. Human Resources Committee Meeting	February 26, 2015

Board of Education
Community High School District 94
January 20, 2015 – 7:00 p.m.
Conference Room
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Commander Steve Bennier of VFW Post 6791 led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:
   "Community High School strives to promote and provide growth experiences in Learning, Leadership and Living."
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel and Ms. Yackey
5. Additions to the Agenda: None

STUDENT RECOGNITION:

1. Good News of the District:
   The Speech Team was recognized for qualifying for finals; eight competitors advanced to Sectionals.

2. Student Recognition:
   The following students were recognized:
   - Jacob Urban – Student of the Month
   - Azucena Gonzalez – PeaceBuilder of the Month

3. Voice of Democracy Awards:
   Awards were presented by VFW Post 6791 and the Ladies Auxiliary. 27 students received recognition and awards for participating in the contest.

THE BOARD MEETING MOVED TO THE ADMINISTRATION CONFERENCE ROOM AT 7:17 P.M.

PUBLIC PARTICIPATION:

David Hempe spoke to the Board regarding an initiative called "Project Search" which allows several qualified students in Special Education the opportunity to obtain internships at Central DuPage Hospital.

REPORTS AND INFORMATION:

1. Superintendent's Report:
   Student Report
   Jacob Urban reported to the Board on student activities.
   Dr. Domeracki updated the Board on the following items:

- The IASB DuPage Dinner meeting will be held at Leman Middle School on March 12, 2015.
- The second Coffee with the Board will be held at the school on February 18th.
- A survey will be conducted to determine students' levels of internet accessibility at home.
- Teachers who organized the *Girl Rising* event held on February 10th will be recognized at the March board meeting.
- Assessments will be administered to Freshmen, Sophomores and Juniors on March 3rd.
- Older bathrooms in the school will be updated this summer.
- E-Learning legislation is moving forward.

2. Director of Business Services Report
Mr. Cole reported that the condition of all washrooms is being assessed and repairs will be conducted this summer. He also reported that the first pre-construction meeting would be held February 20th.

3. Director of Human Resources Report
Mr. Blatchley reported there had been a PERA meeting February 9th, and that the next meeting would be held on February 24th.

4. Principal's Report
Dr. Cheng reported on the following:
- Student attendance was tracking nicely with past data.
- Several students from activities and athletics had advanced to the state tournament:
  R.J. Bradley and Jackie Fabiszack - Speech Team; and
  Manny Garcia - Wrestling
- Parents had been informed via e-mail that final exams would resume with second semester.
- The sectioning process has begun. Dr. Cheng said that staffing recommendations would be presented to the Board in March.

5. Vision 20/20 Discussion
Dr. Domeracki asked Board members if they were in support of Vision 20/20. Board members discussed the pros and cons of adopting Vision 20/20.

6. Committee Reports:
Mr. Cole said the PMA forecasting model should be available for review by the next Finance Committee meeting.

7. Future Dates
   a. Monthly Board of Education Meeting – March 17, 2015
   b. Monthly Board of Education Meeting – April 21, 2015

8. Open Comment – Board Members
There were no comments by Board members.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action: None

2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Mr. Kotche
SECOND: Mr. Campos
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 - 5)**
Board of Education Meeting – January 20, 2015
Closed Session Board of Education Meeting – At Table January 20, 2015
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting of January 20, 2015, as listed above.

2. **Filing of Minutes — (Att. §C – pp. 6 - 10)**
Joint Finance & Facilities Committee Meeting January 15, 2015
Policy Committee Meeting January 27, 2015
Education Committee Meeting January 29, 2015
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.

3. **Approval of Financials — (Att. §A – pp. 1 – 48)**
   a. Approve Current Expenditures
   RECOMMENDED MOTION: That the Board of Education approve the expenditures from January 15, 2015 to February 11, 2015.
   b. Imprest Fund Statement
   c. Treasurer's Report
   d. Statement of Position/Financial Report
   e. Statement of Revenue/Expenditures YTD Ending December 31, 2014
   f. 3-Year Budget/Actual Report
   g. Grant Reports
   h. Petty Cash Fund
   i. Student Activity Account Fund Balance
   j. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)
   k. New Vendors Monthly Report

4. **Adoption of Textbooks – (Roll Call)**
Administration is recommending the adoption of an AP Human Geography textbook, *The Cultural Landscape*, an AP World History textbook and eBook, *Ways of the World*, a World Geography eBook, *Geography Alive!*, a Computer Applications 1 & 2 textbook, *Microsoft Office 2010 , Introductory*, a Computer Applications 2 & 3 textbook, *Microsoft Office 2010, Advanced*, an AP Calculus AB and BC textbook, *Calculus*, an AP Environmental Science textbook & eBook, *Living in the Environment*, and an ESL 4 & 5 textbook and eBook, *Edge 2014*. The books have been on display for more than 21 days and there have been no comments recorded during that time.
RECOMMENDED MOTION: That the Board of Education adopt *The Cultural Landscape, Ways of the World, Geography Alive!, Microsoft Office 2010 Introductory, Microsoft Office 2010, Advanced, Calculus, Living in the Environment, and Edge 2014*.

CONSENT AGENDA APPROVAL

ACTION ITEMS

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 1).
MOTION: Mr. Gunderson
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

2. **Student Fees – (Roll Call)**
The recommended fees schedule for the 2015-16 school year is attached.
RECOMMENDED MOTION: That the Board of Education approve and adopt the 2015-16 fee schedule as presented at table.
MOTION: Mr. Campos
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

3. **Series 1000 – School Board Governance – (Roll Call)**
The Policy Committee and Dan Boyle have reviewed the recommended edits and changes and are recommending adoption of amended Series 1000 Board Policies.
RECOMMENDED MOTION: That the Board of Education approve on 1st reading the Series 1000 Board Policies as amended as shown on §B - pp. 10 - 76 .
MOTION: Mr. Gunderson
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

4. **Amended 2014-2015 School Calendar – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Amended 2014-2015 School Calendar as shown on Att. §B - pp. 77 - 77 , and made

a part hereof, extending the school year by one (1) day because of the use of an Emergency Day on February 2, 2015 due to inclement weather.

MOTION: Mr. Gunderson
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

OLD BUSINESS – None

EXECUTIVE SESSION
RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 8:17 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

MOTION: Mr. Campos
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ACTION AFTER RETURN TO OPEN SESSION:

5. **Approval of Superintendent's 2014-2015 Goals – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education recognize that Dr. Domeracki has met the goals previously established by the Board of Education for the 2014-2015 school year.

MOTION: Mr. Kotche
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ADJOURNMENT
RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 9:17 p.m.

MOTION: Mr. Kotche
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Voice Vote 7 - 0

ATTEST: Gary R. Saake, President

Ruben Campos, Secretary

COMMUNITY HIGH SCHOOL
DISTRICT 94
West Chicago, Illinois

Minutes of the FINANCE COMMITTEE meeting held on February 12, 2015, at 326 Joliet Street, West Chicago, Illinois, from 4:35 p.m. to. 6:42 p.m.

CALL TO ORDER – The meeting was called to order at 4:35 p.m.

ROLL CALL - In attendance at the meeting were: Kevin Kotche, Gary Saake, Ruben Campos
Others Present: Doug Domeracki, Gordon Cole, David Blatchley

1. FY 15 Budget. A brief review of financials was held. No surprises, revenues and expenses are tracking as expected.

2. Student Fees. There is a request for changes in the general registration fee. An addition of $25 for the rental of the student chrome book and a $12 increase for the purchase by each student of padlocks for hallway and PE lockers. This would be charged to each student for the 2015-16 school year and only to incoming freshman in subsequent years. In addition a $1 increase in the cost of PE t-shirts is proposed.

   The committee then discussed chromebook insurance and agreed upon a $25 rate with a $50 deductible. Formal language will be forthcoming.

   Dr. Domeracki explained an upcoming survey of students to determine the level of internet access at their homes and ways to provide more opportunity for our students to get access.

3. Miscellaneous wages. Staff is proposing increasing the base wage for student workers. It is currently $8.25 an hour which is the State's minimum wage. The proposal is to increase to $9 per hour. The committee agreed. This will be brought to Board at the March Meeting.

4. Quest Proposal. Nick Saccaro, President and Mike McTaggert CEO/owner of Quest reviewed a proposal for enhancements to the food server area. This would enhance service as well as providing for more food options. Quest would be willing to participate financially in these enhancements. The committee went to the kitchen area to get an overview of the proposal. The committee would like additional information regarding the terms of the current contract as compared to other similar contracts in the area.

5. Policy series 3000. A brief discussion was held based on the mark up of the policy by Mr. Kotche.

6. Development Tax incentives. A discussion was help about the Airport Technology Park and providing some form of tax incentives to foster development and increased assessed valuation.

7. Committee adjourned at 6:42pm

Community High School District 94
157 W Washington
West Chicago, IL 60185

HR COMMITTEE
February 26, 2015

MINUTES

Maintenance (Electrical) Position

Reviewed job description
Discussed Holmgren and cost of outside contractors
Need to include plumbing in the job description
Committee agreed to move forward

Instructional Coach

Cut instructional coach to 1
The purpose of the instructional coach was to integrate CRISS and now we need to move to 1:1
We need to switch the position to Technology Integration Specialist
The position will work with teachers to integrate Google and Chrome
Replace Instructional Coach with support staff
We might need to reduce certified staff in math
Committee agreed and supported the change from instructional coach to TIS

ELL

Update on the discussion between D94 and D33

COMMUNITY HIGH SCHOOL DISTRICT 94

March 17, 2015
7:00 p.m.
Board of Education Meeting

SECTION D -
CONFIDENTIAL MEETING ATTACHMENTS

Office of Human Resources - Personnel Report

03/17/2015 – Board of Education Meeting

A. Approve the renewal of the contracts and the granting of tenured status to the following full-time certified staff members for the 2015-2016 School Year:

	Name	Position
1	Grenchik, Jennifer	Speech/Language Pathologist
2	Hollinger, Susan	Science
3	Osborne, Nicole	English
4	Villagomez, Susana	Psychologist
5	Wessels, Nora	Foreign Language

B. Approve the renewal of the contracts of the following non-tenured certified staff members for the 2015-2016 School Year:

	Name	Position
1	Arcan, Sarah	Science
2	Beal, Robert	Science
3	Belding, Tyler	Special Education
4	Bicker, William	English / Social Science
5	Brady, Jennifer	Library Information Specialist
6	Brown, Steven	Special Education
7	Bustamante, Jorge	Art
8	Camerano, Christopher	Science
9	Cleveland, Nicole	PE/Health Education
10	Clifford, Patrick	English
11	Dockstader, Annika	Special Education
12	Dragosh, Anne	Special Education
13	Etheridge, Kyle	English Language Arts
14	Felfle, Roberta	Social Studies
15	Fulmer, Anna	Science
16	Gimpert, Sean	Special Education
17	Gomez, Anne	Counselor
18	Heavey, Laura	Special Education
19	Herrera, Nicholas	PE/Health Education
20	Hill, Zachary	Special Education
21	Isphording, Maureen	Social Studies
22	Klein, Meghan	FACS
23	Monken, Ted	PE
24	Piha, Joshua	Special Education
25	Plumb, Drew	Science
26	Puchalski, Brian	Special Education
27	Salazar, Anne	Foreign Language
28	Schoen Stevens, Kathryn	Foreign Language
29	Szot, Karen	Psychologist
30	Vokes, Charles	Math
31	Walters, Michelle	Student Resource Center
32	Wojciechowski, Alexandra	Music

Office of Human Resources - Personnel Report

03/17/2015 – Board of Education Meeting

C. Release the following non-tenured teachers at the conclusion of the 2014-2015 school year:

	Name	Position
1	Debs, Brigitte	Special Education
2	Lindahl, Britt	Math
3	Wojnar, Mark	Foreign Language

D. Approve the following requests for part-time assignments for the 2015-2016 school year:

Name	Position	14/15	15/16
Isacson, Kristen	Math & Science	60%	60%
Mathews, Barbi	Math & Science	60%	60%

E. Approve the following Staff FTEs for 2015-2016 School Year. Please see Additional Positions Memorandum for additional information.

FTEs	
2014-2015	**2015-2016**
246.47	**248.07**

F. Approve the following personnel recommendations

Leave of Absence

NAME	Blanca Ruiz	
Action	Leave of Absence (Paid/Unpaid)	
Classification	Non-Certified	
Initially Proposed	03/17/2015	
Role/Area	Program Assistant	
Part/Full-Time	Full-Time	
Effective	On or about 04/06/2015 – 06/8/2015	

Resignations

NAME	Rona Sinnamond	Roberto Torres
Action	Acceptance of Resignation	Acceptance of Resignation
Classification	Certified	Certified
Initially Proposed	03/17/2015	03/17/2015
Role/Area	Special Education Teacher	Special Education Teacher and Head Wrestling Coach (Boys)
Part/Full-Time	Full-Time	Full-Time
Effective	End of the 2014-15 school year	End of the 2014-15 school year

G. Approve Activity Sponsor recommendation of the new Assistant Director – Spring Musical, Lauren Roark for the 2014-2015 school year, Lauren replaces Lucinda Sanders who resigned

Office of Human Resources - Personnel Report

03/17/2015 – Board of Education Meeting

H. Approve the following coaching positions for the 2014-2015 school year:

Name	*Drew Dresden*	
Sport & Gender	Boys Tennis	
Action	Employment	
Status	New	
Position:	Assist. JV Coach	
Date Proposed	Tue., Feb. 17, 2015	
Int/Ext Employee	External	
Certification	IEIN #: 1124335	
HS Play Exp	2 years	
College Play Exp	1 year	
Coaching Exp - In	0	
Coaching Exp - Out	0	
# Yrs Coaching	0	
Current Appendix	1	
Replaces	Fred Toms	
Beginning of	03/02/2015	
End of season	05/30/2015	

Office of Human Resources - Personnel Report

03/17/2015 – Board of Education Meeting

I. Approve Miscellaneous Salaries.

Community High School District 94

Miscellaneous Wages

Wages not covered by the Collective Bargaining Agreement or other Board action.

Rates shall remain in effect until revised by Board action.

Substitute for Permanent Staff (as of 7/1/15)	Pay	
Certified Teacher Substitute (Instructional)	$ 120.00	per day, based on working more than 3 and less than 6 class periods
	$ 60.00	per day, based on working 1/2 up to 2.5 class periods
	$ 24.00	per hour when working more than 6 class periods
Certified Teacher Substitute (Non-Instructional) *Dean, counselor, LRC, School Nurse*	$ 144.00	per day, based on working more than 3.5 and less than 7 class periods
	$ 72.00	per day, based on working 1/2 up to 3 class periods
	$ 24.00	per hour when working more than 7 class periods
Non-certified substitutes *Clerical, Program Assistant, Study hall, In School Suspension*	$ 11.50	per hour
Program Support (as of 6/1/15)	**Pay**	
Main Office	$ 9.00	
LRC-Tech	$ 9.00	
Registration	$ 9.00	
Student Worker	$ 9.00	
Returning Student Worker *eligibility based on completion of previous work assignment*	$ 0.25	added to student worker rate
Student Work Team Leader	$ 0.25	added to student worker rate
Accompanist	$ 23.25	
Event Workers (as of 7/1/15)	**Pay**	
Less than 5 hours	Greater of $40.00 or Minimum Wage	
5 hours or more	Greater of 60.00 or Minimum Wage	
Tournament Half Day	Greater of 40.00 or Minimum Wage	
Tournament Full Day	Greater of 80.00 or Minimum Wage	

Community High School District 94
West Chicago, Illinois
Office of the Director of Human Resources

Memorandum

To: Doug Domeracki, Superintendent

From: Dave Blatchley, Director of Human Resources

Date: March 17, 2015

Re: Additional Positions for 2015-2016

Documentation for the positions detailed below was created and presented to the Finance Committee and HR Committee. I am recommending three new positions to support the 1:1 initiative and mechanical infrastructure of CHS: Tech Support Internship (certified teacher), Technology Integration Specialist (non-certified), and Maintenance Mechanic - Electrician (non-certified).

.6 FTE Tech Support Internship (Certified)
In order support the District's ongoing effort to provide our students with courses which provide *growth experiences in learning, leadership, and living*, this new position will make it possible to expand our selections to include a Technology Support Internship course.

This course is designed to complement Google Docs, the application which is being used by both teachers and students as part of the District's 1:1 initiative. During this course, students will gain basic IT skills while building complementary talents in PC installation, computer help desks, and other entry-level positions. At the conclusion of the course, students can test to earn a certificate which will assist them in higher education and make them more employable in their future endeavors.

1.0 FTE Technology Integration Specialist (Non certified)
This is a new position; however, the FTE is absorbed through the reduction of a 1.0 Math Teacher FTE. The primary responsibility of the Technology Integration Specialist is to provide teachers and support staff with technology related professional development that facilitates the development of a 1:1 learning environment. This includes doing research on relevant websites, apps, software products, etc. that would assist teachers in teaching and assessing students with technology more effectively; presenting such information to faculty/staff in various settings; and providing individualized assistance to faculty/staff. The Technology Integration Specialist will also provide support to the development and operation of the Tech Support Internship class and provide support to the Technology department with network administration, maintenance, update, troubleshooting and repair tasks.

1.0 FTE Maintenance Mechanic – Electrician (Non-certified)
This position creates a cost savings to the district through the employment of talent which is otherwise contracted with vendors. Tasks and responsibilities associated with this assignment include but are not limited to: Install/maintain voltage and data cabling system, Install/maintain audio-visual infrastructure, Install/maintain electrical circuitry and outlets, Perform preventative maintenance, Perform major corrective maintenance involving building systems, Fabricate and install pipe and tubing, Work collaboratively with other mechanics and with supervisor to accomplish building tasks, and Assist supervisor in inspecting and completing preventative maintenance tasks.

Community High School District 94
West Chicago, Illinois
Office of the Director of Human Resources

Memorandum

AT TABLE

To: Doug Domeracki, Superintendent

From: Dave Blatchley, Director of Human Resources

Date: March 17, 2015

Re: Request for Approval of Additional Positions for 2015-2016

For the 2015-2016 school year, the following additional sections are being requested to address high class sizes in specific areas, growth in programs, and to respond to programmatic requirements.

1. 0.2 FTE: AP Spanish Literature
The Spanish program has continued grow over recent years, therefore, in order to maintain course sequence, my recommendation to the Board is to approve .2 FTE; with approval, we will be able to offer one section of AP Spanish Literature for the 2015-2016 school year.

2. 0.2 FTE: Journalism
With over 20 students expressing interest in Journalism, the recommendation to the Board is to approve .2 FTE in order to offer one section of Journalism for the 2015-2016 school year.

With approval of the above FTE's, an update to Item E of the Office of Human Resources – Personnel Report will increase the total number of FTEs being requested for all staff for the 2015-2016 school year is 248.47.

FTEs	
2014-2015	**2015-2016**
246.47	**248.47**