

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
August 18, 2015 – 7:00 P.M.**

**DISTRICT OFFICE CONFERENCE ROOM
157 WEST WASHINGTON STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 7)**
Board of Education Meeting – July 21, 2015
Closed Session Board of Education Meeting – At Table July 21, 2015
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of July 21, 2015, as listed above.

2. **Filing of Minutes - (Att. §C - pp. 8 – 9)**
Education Committee Meeting - July 22, 2015
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.

3. **Approval of Financials — (Att. §A – pp. 1 – 37)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from July 17, 2015 to August 13, 2015.
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position/Financial Report
 - e. Statement of Revenue/Expenditures YTD Ending July 31, 2015
 - f. 3-Year Budget/Actual Report
 - g. Grant Reports
 - h. Petty Cash Fund Report
 - i. Student Activity Account Fund Balance
 - j. New Vendors Monthly Report
 - k. Quarterly Financial Reports

4. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**

The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on July 21, 2015.

RECOMMENDED MOTION: That the Board of Education approve the report on the review of closed session minutes, as presented (Att. §B - pp. 1 - 1), by Mr. Campos and Mr. Nagel.

5. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**

The Legislature requires that closed session minutes of Boards of Education be audio recorded and those recordings retained for a period of 18 months. Boards may destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board’s business. It is suggested that the Board purge these audio tapes twice a year in conjunction with the semi-annual review of closed session minutes.

RECOMMENDED MOTION: That the Board of Education approve the destruction of audio recordings of closed session Board of Education meetings made prior to January 1, 2014.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent’s Report Doug Domeracki
 - FOIA Request(s) (Att. §B - pp. 2 - 5)

2. Director of Business Services Report Gordon Cole
3. Director of Human Resources Report Dave Blatchley
4. Principal's Report Moses Cheng
5. Committee Reports:
 - a. Communication
 - b. Education
 - c. Facilities
 - d. Finance
 - e. Personnel
 - f. Policy
6. Future Dates
 - a. Regular Monthly Board of Education Meeting – September 15, 2015
 - b. Regular Monthly Board of Education Meeting – October 20, 2015
7. Open Comment Board Members

OLD BUSINESS:

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 10).
2. **Separation of Employment – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education accept the following resignations at the conclusion of the 2014-2015 school year:
Shaina Sullivan, Program Assistant, Special Education Division
Susana Villagomez, Psychologist, Support Services; and
3. **Postage Machine Lease – (Roll Call)**
The current lease for postage equipment (Pitney Bowes DM 525) expires at the end of August. The current lease rate is \$389 per month. Quotes were obtained and the recommendation is to lease a Pitney Bowes DM475 which is nearly identical to the current equipment. The new lease rate will be \$367 per month including maintenance agreement. This unit will be housed in the new workroom in the new student services area. In addition, for the District office the proposal is to utilize Pitney Bowes printable stamp program. This is \$16 per month. These will be for a 5 year lease.

RECOMMENDED MOTION: That the Board of education authorize Administration to enter into a 5 year lease with Pitney Bowes for the DM 475 machine and the printable stamp program for \$383 per month as shown on Att. §B - pp. 6 - 7.

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].