

**BOARD OF EDUCATION MEETING  
COMMUNITY HIGH SCHOOL DISTRICT 94  
November 17, 2015 – 7:00 P.M.**

**DISTRICT ADMINISTRATIVE CENTER  
CONFERENCE ROOM  
157 WEST WASHINGTON STREET  
WEST CHICAGO, IL 60185**

**OPENING ACTIVITIES**

1. Call to Order at 7:00 p.m.
2. Gordon Cole led the Board and meeting attendees in the Pledge of Allegiance.
3. Mr. Campos read the Mission Statement:  
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel, and Mr. Saake.  
Absent: Ms. Yackey.
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley, and Dr. Cheng
6. Additions to the Agenda:  
Status of the Greenhouse  
Closed Session for the purpose of discussing Collective Bargaining

**GOOD NEWS OF THE DISTRICT:** (Att. §B - pp. 1 – 1)

1. Jenny Manspeaker and Justin Pantaleon were recognized for being selected for Illinois Music Education Association District 9 Honor Band and Chorus.

**STUDENT RECOGNITION:**

The following students were named Athletes of the Season

- Joshua Guercio
- Veronica Katarzynski
- Daniel McComb

**PUBLIC PARTICIPATION:**

On behalf of the Teachers’ Association, Brad Larson thanked Board members for their contributions and volunteerism.

**CONSENT AGENDA (Roll Call)**

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:  
Minutes of the Board of Education Meeting of October 20, 2015.
2. Consent Agenda Action for All Items Except those Listed in 1. Above.

**RECOMMENDED MOTION:** That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

**MOTION:** Mr. Gunderson

**SECOND:** Mr. Kotche

**VOTE:** Unanimous Approval on Roll Call Vote 6 - 0

**CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):**

1. **Filing of Minutes - (Att. §C – pp. 6 - 10)**

Communications Committee Meeting	October 10, 2015
Education Committee Meeting	October 29, 2015
Finance Committee Meeting	November 11, 2015

2. **Approval of Financials — (Att. §A – pp. 1 – 59)**

- a. Approve Current Expenditures  
**RECOMMENDED MOTION:** That the Board of Education approve the expenditures from October 16, 2015 to November 11, 2015.
- b. Imprest Fund Statement
- c. Treasurer's Report
- d. Statement of Position/Financial Report
- e. Statement of Revenue/Expenditures YTD Ending October 31, 2015
- f. 3-Year Budget/Actual Report
- g. Grant Reports
- h. Petty Cash Fund Report
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Reports

**CONSENT AGENDA APPROVAL**

1. **Approval of Minutes — (Att. §C – pp. 1 – 5)**

Board of Education Meeting –	October 20, 2015
Closed Session Board of Education Meeting – At Table	October 20, 2015

**MOTION:** Mr. Kotche

**SECOND:** Mr. Gunderson

**VOTE:** Ayes: Campos, Gunderson, Kotche, Nagel, Saake

Nays: None

Abstain: Doremus

Motion Carried: 5 – 0, 1 Abstain

**ADMINISTRATIVE REPORTS AND INFORMATION:**

- 1. The Cube:  
Dave Jennings gave a presentation on The Cube, which live-streams multimedia events, and is being produced by West Chicago Community High School's Broadcast Production students.

2. Superintendent's Report  
Student Report:  
Roshan Patel gave an update on student activities.  
Dr. Domeracki updated the Board on the following topics:
  - There had been one FOIA request.
  - WeGo Drama would perform "*Inherit the Wind*" the following weekend.
  - LEND Action Network cards were distributed.
  - Packets for the IASB-IASA-IASBO conference were distributed.
  - Due to construction in the school and the need for an extended summer in 2016, Dr. Domeracki stated he would speak to staff regarding possible attendance on some commemorative holidays, county wide Institute Day, and eliminating the Spring parent/teacher conferences next year.
  - Dr. Moses Cheng had been named the 2015-16 Illinois Principals Association DuPage Region High School Principal of the Year.
3. Director of Business Services Report:  
Mr. Cole reported the Science project is now in the design phase and will be going out to bid December 10, 2015, with bids due by January 8, 2016.
4. Director of Human Resources Report:  
Mr. Blatchley reported there had been an Insurance Committee meeting and that the Wellness Initiative had been discussed.
5. Principal's Report:  
Dr. Cheng reported on the following items:
  - ISBE is requiring requests for proposal on testing; SAT has come in with the lowest bid. If awarded the contract, the SAT exam will have to be administered in the Spring, along with PARCC.
  - Discussion had been held regarding disposition of seniors' Chromebooks upon graduation.
  - Currently planned foreign exchange trips are being discussed; students' safety is of the utmost concern.
6. Status of the Greenhouse:  
The use of the Greenhouse by all students was discussed.
7. Committee Reports:
  - Dr. Domeracki reported there had been a Communications Committee meeting October 20<sup>th</sup>. Topics which were covered were a graduate survey discussion, the status of the new Paw Print brochure, the Communication Plan and INSPRA Recognition.
  - Mr. Blatchley stated there had been a Finance Committee Meeting November 11<sup>th</sup> at which time the recommendations made by Dr. McDonald through the task analysis were presented. Furthermore, the feedback from the Human Resources Committee was shared. Board members reviewed the recommendations and

determined that positions 1 (Director of ELL), 2 (Director of Student Services), & 4 (Counselor) be voted on at the November 17, 2015, Board meeting.

- Mr. Cole reported the topics of discussion at the Finance Committee Meeting held on November 17, 2015 were Adult Education, the Task Analysis results, and the Property Tax Levy.
  - Dr. Cheng reported the topics of discussion at the Education Committee Meeting held on October 29, 2015 were a partnership with Jel Sert to increase interest in manufacturing among our students, and the educational and cultural needs of students being sent to the school from World Relief.
  - Mr. Nagel reported the Policy Committee had been meeting via email.
8. Future Dates:
- a. Regular Monthly Board of Education Meeting – December 15, 2015
  - b. Regular Monthly Board of Education Meeting – January 19, 2015
9. Open Comment:
- There was no open comment by Board members.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

1. **Personnel Reports – (Roll Call)**

**RECOMMENDED MOTION:**

That the Board of Education approve the Personnel and Supplemental Contract reports as presented at table with the modification that Item B represents positions 1, 2 & 4 only.

**MOTION:** Ms. Doremus

**SECOND:** Mr. Campos

**VOTE:** Unanimous Approval on Roll Call Vote 6 - 0

2. **Separation of Employment – (Roll Call)**

**RECOMMENDED MOTION:**

That the Board of Education accept the following resignations:

Kajanda Love, Program Assistant/Special Education effective November 6, 2015; and Anna Co, Transition Specialist, effective June 2, 2016.

**MOTION:** Mr. Campos

**SECOND:** Mr. Kotche

**VOTE:** Unanimous Approval on Roll Call Vote 6 – 0

3. **Policy ¶6017 , 6017P & 6017Pex - Copyrighted Materials – (Roll Call)**

Our current copyright policy is out of date. The proposed policy includes statutory requirements and comprehensive procedures. Our current policy came into focus this past summer when Dan Boyle conducted the Administrative Academy on the legal implications of a 1:1 learning environment and referenced current copyright laws. The examination of our policy when developing this academy revealed the need to re-

write the policy. The policy has been reviewed by the Policy Committee and received legal review.

**RECOMMENDED MOTION:** That the Board of Education approve policies ¶6017, 6017P & 6017Pex at first reading as shown on Att. §B - pp. 64 - 76.

**MOTION:** Mr. Kotche

**SECOND:** Mr. Campos

**VOTE:** Unanimous Approval on Roll Call Vote 6 – 0

4. **Policy ¶7204 Student Field Trips – (Roll Call)**

The current field trip policy has been reviewed and re-written to include additional definitions of student travel. This policy provides for approval and notification for academic, co-curricular, and optional student travel as defined in the policy. This policy has been reviewed by the building administration, the policy committee, and received legal review.

**RECOMMENDED MOTION:** That the Board of Education approve policies ¶7204 at first reading as shown on Att. §B - pp. 77 - 81.

**MOTION:** Mr. Campos

**SECOND:** Mr. Kotche

**VOTE:** Unanimous Approval on Roll Call Vote 6 – 0

5. **Policy ¶7205 , ¶7205P & 7205Pex - Educational Tours – (Roll Call)**

Policy 7205, Educational Tours, has been re-written to include additional detail and expectations required prior to the advertisement of the trip on campus. Additionally a specific disclaimer was developed and included in the policy as well as the accompanying procedures and disclaimer form. This policy has been reviewed by the building administration, the policy committee, and received legal review.

**RECOMMENDED MOTION:** That the Board of Education approve policies ¶7205, 7205P & 7205Pex at first reading as shown on Att. §B - pp. 82 - 88.

**MOTION:** Mr. Kotche

**SECOND:** Ms. Doremus

**VOTE:** Unanimous Approval on Roll Call Vote 6 – 0

6. **Proposed 2015 Property Tax Levy – (Roll Call)**

The District receives approximately 82% of its revenues from local property tax. The Levy for 2015, collected in 2016, by Statute, must be filed by the third Tuesday of December. The levy as submitted utilizes the .8% CPI factor and includes a one percent balloon. This is an increase of 2.32% over the 2014 extension level. This levy generates approximately \$300,000 in increased revenues across all funds.

**RECOMMENDED MOTION:** That the Board of Education approve the Resolution establishing the 2015 Tax Levy for taxes collected in 2016, the Resolution to levy certain taxes, to waive their full reading, to authorize the Board President and Secretary to execute the requisite documents and all of said documents as shown on Att. §B - pp. 89 - 92 to be made a part hereof.

**MOTION:** Mr. Campos  
**SECOND:** Mr. Kotche  
**VOTE:** Unanimous Approval on Roll Call Vote 6 – 0

7. **Adult Education – (Roll Call)**

Don Zabelin (Director of the Adult Education Program) has requested District 94 contribute \$8000 to the Adult Education Program. This request would allow the program to run until early February per Don at which time he is hopeful the State will have released funding for the support of this program. As a result of the budgetary stalemate in Springfield all funding (Federal and State) that supports the Adult Education Program has not been allocated to the program. The Finance Committee has reviewed the request and discussed the issues with Dan Boyle. The Finance Committee is not in support of approving the request due to potential liability concerns, the current status of budgetary needs in the district, and the concern that other organizations will come forward asking for school support of their programs.

**RECOMMENDED MOTION:** That the Board of Education deny the request as shown on Att. §B - pp. 93 - 93.

**There was no need for action on this item.**

**EXECUTIVE SESSION:**

**RECOMMENDED MOTION:** That the Board of Education hold a Closed Session at 9:13 p.m. for the purpose of discussing collective negotiating matters.

**MOTION:** Mr. Campos  
**SECOND:** Mr. Kotche  
**VOTE:** Unanimous Approval on Roll Call Vote 6 - 0

**RETURN TO OPEN SESSION:**

The Board returned to Open Session at 9:32 p.m.

**ADJOURNMENT**

**RECOMMENDED MOTION:** That the Board of Education meeting be adjourned at 9:32 p.m.

**MOTION:** Mr. Campos  
**SECOND:** Mr. Gunderson  
**VOTE:** Unanimous Approval on Voice Vote 6 – 0

ATTEST:

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Gary R. Saake, President

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Ruben Campos, Secretary