

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
November 17, 2015 – 7:00 P.M.**

**DISTRICT ADMINISTRATIVE CENTER
BOARD ROOM
157 WEST WASHINGTON STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

GOOD NEWS OF THE DISTRICT:

Moses Cheng

Jenny Manspeaker and Justin Pantaleon selected for Illinois Music Education Association District 9 Honor Band and Chorus. (Att. §B - pp. 1 - 1)

STUDENT RECOGNITION:

Kathe Doremus

- October Student of the Month – Robert Bradley (Att. §B - pp. 2 - 3)
- October PeaceBuilder of the Month – Myriam Lopez (Att. §B - pp. 4 - 4)
- Athletes of the Season: (Att. §B - pp. 5 - 7)
 - Joshua Guercio
 - Veronica Katarzynski
 - Daniel McComb

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 5)**
Board of Education Meeting – October 20, 2015
Closed Session Board of Education Meeting – At Table October 20, 2015
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of October 20, 2015, as listed above.
2. **Filing of Minutes - (Att. §C - pp. 6 – 10)**
Communications Committee Meeting - October 20, 2015
Education Committee Meeting - October 29, 2015
Finance Committee Meeting - November 11, 2015
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.
3. **Approval of Financials — (Att. §A – pp. 1 – 49)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from October 16, 2015 to November 11, 2015.
 - b. Imprest Fund Statement
 - c. Treasurer's Report
 - d. Statement of Position/Financial Report
 - e. Statement of Revenue/Expenditures YTD Ending October 31, 2015
 - f. 3-Year Budget/Actual Report
 - g. Grant Reports
 - h. Petty Cash Fund Report
 - i. Student Activity Account Fund Balance
 - j. New Vendors Monthly Report
 - k. Quarterly Financial Reports

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report Doug Domeracki
 - Student Report – Roshan Patel
 - FOIA Request(s) (Att. §B - pp. 8 - 12)
2. Director of Business Services Report Gordon Cole
3. Director of Human Resources Report Dave Blatchley
4. Principal's Report Moses Cheng

- Student Attendance and Discipline (Att. §B - pp. 13 - 15)
- 5. The Cube Dave Jennings
- 6. Committee Reports:
 - a. Communication (Att. §B - pp. 16 - 28)
 - b. Education (Att. §B - pp. 29 - 32)
 - c. Facilities
 - d. Finance (Att. §B - pp. 33 - 63)
 - e. Personnel
 - f. Policy
- 7. Future Dates
 - a. Regular Monthly Board of Education Meeting – December 15, 2015
 - b. Regular Monthly Board of Education Meeting – January 19, 2016
- 8. Open Comment Board Members

OLD BUSINESS:

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 5).
2. **Separation of Employment – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education accept the following resignations:
Kajanda Love, Program Assistant/Special Education, effective November 6, 2015; and
Anna Co, Transition Specialist, effective June 2, 2016.
3. **Policy ¶6017 , 6017P & 6017Pex - Copyrighted Materials – (Roll Call)**
Our current copyright policy is out of date. The proposed policy includes statutory requirements and comprehensive procedures. Our current policy came into focus this past summer when Dan Boyle conducted the Administrative Academy on the legal implications of a 1:1 learning environment and referenced current copyright laws. The examination of our policy when developing this academy revealed the need to re-write the policy. The policy has been reviewed by the Policy Committee and received legal review.
RECOMMENDED MOTION: That the Board of Education approve policies ¶6017, 6017P & 6017Pex at first reading as shown on Att. §B - pp. 64 - 76.

4. **Policy ¶7204 Student Field Trips – (Roll Call)**

The current field trip policy has been reviewed and re-written to include additional definitions of student travel. This policy provides for approval and notification for academic, co-curricular, and optional student travel as defined in the policy. This policy has been reviewed by the building administration, the policy committee, and received legal review.

RECOMMENDED MOTION: That the Board of Education approve policies ¶7204 at first reading as shown on Att. §B - pp. 77 - 81.

5. **Policy ¶7205 , ¶7205P & 7205Pex - Educational Tours – (Roll Call)**

Policy 7205, Educational Tours, has been re-written to include additional detail and expectations required prior to the advertisement of the trip on campus. Additionally a specific disclaimer was developed and included in the policy as well as the accompanying procedures and disclaimer form. This policy has been reviewed by the building administration, the policy committee, and received legal review.

RECOMMENDED MOTION: That the Board of Education approve policies ¶7205, 7205P & 7205Pex at first reading as shown on Att. §B - pp. 82 - 88.

6. **Proposed 2015 Property Tax Levy – (Roll Call)**

The District receives approximately 82% of its revenues from local property tax. The Levy for 2015, collected in 2016, by Statute, must be filed by the third Tuesday of December. The levy as submitted utilizes the .8% CPI factor and includes a one percent balloon. This is an increase of 2.32% over the 2014 extension level. This levy generates approximately \$300,000 in increased revenues across all funds.

RECOMMENDED MOTION: That the Board of Education approve the Resolution establishing the 2015 Tax Levy for taxes collected in 2016, the Resolution to levy certain taxes, to waive their full reading, to authorize the Board President and Secretary to execute the requisite documents and all of said documents as shown on Att. §B - pp. 89 - 92 to be made a part hereof.

7. **Adult Education – (Roll Call)**

Don Zabelin (Director of the Adult Education Program) has requested District 94 contribute \$8000 to the Adult Education Program. This request would allow the program to run until early February per Don at which time he is hopeful the State will have released funding for the support of this program. As a result of the budgetary stalemate in Springfield all funding (Federal and State) that supports the Adult Education Program has not been allocated to the program. The Finance Committee has reviewed the request and discussed the issues with Dan Boyle. The Finance Committee is not in support of approving the request due to potential liability concerns, the current status of budgetary needs in the district, and the concern that other organizations will come forward asking for school support of their programs.

RECOMMENDED MOTION: That the Board of Education deny the request as shown on Att. §B - pp. 93 - 93.

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

- | | |
|-----|--|
| 1. | The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. |
| 2. | Collective negotiating matters. |
| 3. | The selection of a person to fill a public office. |
| 4. | Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-judicative body. |
| 5. | The purchase or lease of real property. |
| 6. | The setting of a price for sale or lease of property. |
| 7. | The sale or purchase of securities, investments, or investment contracts. |
| 8. | Emergency security procedures. |
| 9. | Student discipline. |
| 10. | The placement of individual students in special education programs. |
| 11. | Litigation has been filed and is pending before a court or administrative tribunal. |
| 12. | Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act. |
| 13. | Self-evaluation. |
| 14. | Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95). |
| 15. | Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. |

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].

**COMMUNITY HIGH SCHOOL
DISTRICT 94**

**November 17, 2015
7:00 p.m.
Board of Education Meeting**

**SECTION A -
Financial Reports**

- a. Bill Listing (including Summary)
- b. Imprest Fund
- c. Treasurer's Report
- d. Statement of Position/Financial Report
- e. Statement of Revenue/Expenditures
- f. 3-Year Budget/Actual Report
- g. Grant Reports
- h. Petty Cash Fund
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Report

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623865	8 to 18 Media Inc	11/17/2015	2015/16 SUBSCRIPTION FEE; ADVERTISING ROYALTIES	51.85	51.85
1623866	A To Z Office Furnitu	11/17/2015	EASELS	298.00	298.00
1623867	A-1 DOORS FRAMES & HA	11/17/2015	REKEYING LOCK AND KEY SERVICES LOCK SURVEY LOCK SURVEY LOCKS SURVEY	185.00 1,247.90 640.00 640.00 400.00	3,112.90
1623868	ABC Humane Wildlife C	11/17/2015	ANIMAL REMOVAL SERVICES	995.00	995.00
1623869	Ada Badminton & Tenni	11/17/2015	BADMINTON SUPPLIES AS PER QUOTE DATED 9/28/15	744.00	744.00
1623870	Air Filter Engineers	11/17/2015	AIR FILTERS AIR FILTERS AIR FILTERS	313.81 142.98 288.84	745.63
1623871	All American Sports C	11/17/2015	VARSITY FILL-IN JERSEYS; 98 COMPLETE SETS FOOTBALL JERSEYS FOOTBALL JERSEYS BASEBALL EQUIPMENT REPAIR/MAINTENANCE	771.12 949.58 2,269.79 215.84	4,206.33
1623872	Allstar Custom Awards	11/17/2015	2015/16 END OF SEASON AWARDS ATHLETIC AWARDS	172.00 193.50	365.50
1623873	Vendor Continued Void	11/17/2015			0.00
1623874	Vendor Continued Void	11/17/2015			0.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623875	Amazon.Com	11/17/2015	Tools for TSI	52.50	3,285.28
			Office Supplies	5.16	
			Tools for TSI	59.94	
			Backup HD, Dock, Cables	149.27	
			AUDITORIUM SUPPLIES	15.53	
			Misc cables and microphone	238.18	
			Misc cables and microphone	98.60	
			Camera, case and tripod	349.94	
			Portable PA speaker to replace broken PA speaker	691.00	
			AUDITORIUM SUPPLIES	19.73	
			Tools for TSI	27.73	
			Misc supplies	70.10	
			VIDEO ON DEMAND	9.99	
			VIDEO ON DEMAND	-9.99	
			RETURN		
			Misc supplies	16.28	
			AUDITORIUM SUPPLIES	6.69	
			Chromebook	175.84	
			sleeves for staff-science		
			Next Generations materials for Science	45.42	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Office Supplies	21.70	
			Next Generations	4.48	
			materials for		
			Science		
			Backup HD, Dock,	56.24	
			Cables		
			Misc cables and	19.88	
			microphone		
			Misc cables and	39.15	
			microphone		
			Office Supplies	21.98	
			Office Supplies	56.86	
			Office Supplies	39.99	
			Brother	499.36	
			copier/scanner		
			for student		
			activity center		
			Brother	227.36	
			copier/scanner		
			for student		
			activity center		
			CLIPBOARD - 11 X	26.45	
			17		
			CLIPBOARD - 11 X	27.12	
			17		
			Freakonomics: A	222.80	
			Royal Economist		
			Explores the		
			Hidden Side of		
			Everything		
			(paperback) by		
			Steven D. Levitt		
			and Stephen J.		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623876	ANDERSON PEST SOLUTIO	11/17/2015	Dabner EXTERMINATION SUPPLY NOVEMBER 2015 PREVENTIVE SVC	103.92 84.98	188.90
1623877	Apple Inc	11/17/2015	I Tunes Gift Card	175.00	175.00
1623878	ART-FLO	11/17/2015	PE T-SHIRTS FOR SPRING 2016	1,301.50	1,301.50
1623879	At&t	11/17/2015	10/16/15-11/15/15 PHONE SVC 10/28/15-11/27/15 DUCOMM SVCS 10/16/15-11/15/15 INTERNET SVCS	2,028.78 268.37 1,220.80	3,517.95
1623880	AT&T INTERNET SERVICE	11/17/2015	10/10/15-11/9/15 INTERNET SVC	1,664.25	1,664.25
1623881	At&t Long Distance	11/17/2015	SEPTEMBER 2015 LONG DISTANCE	95.74	95.74
1623882	ATLAS FIRST ACCESS LL	11/17/2015	PALLET JACK KEYS	48.06	48.06
1623883	Baker Tilly Virchow K	11/17/2015	2015 AUDIT FINAL BILL	2,800.00	2,800.00
1623884	Barnes & Noble	11/17/2015	Book Order for SRC students	179.40	179.40
1623885	BEARCOM WIRELESS WORL	11/17/2015	New Repeater with materials to install and Installation Services Rental of Repeater VHF Mototrbo UHF Repeater New Repeater with	2,641.26 450.02 505.00	3,596.28

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623886	Bibbs Backyard BBQ	11/17/2015	materials to install and Installation Services FOOTBALL HOSPITALITY; 10/23/15 FOOTBALL HOSPITALITY	120.00 120.00	240.00
1623887	Blick Art Materials	11/17/2015	Supplies for computer art and digital photography.	93.95	93.95
1623888	Blue Whale Sewer & Dr	11/17/2015	PLUMBING REPAIR SERVICES FLOODGUARDS	481.00 180.00	661.00
1623889	Blume, Nancy A	11/17/2015	1st Quarter Mileage Reimbursement for CWT/BTI Coordinator	52.90	52.90
1623890	BMI SUPPLY	11/17/2015	AUDITORIUM SUPPLY	231.65	231.65
1623891	Brach's Service	11/17/2015	BUS #7 REPAIR	206.05	206.05
1623892	Brechts Database Solu	11/17/2015	FTP INTERFACE AND LDAP INTERFACE; 2015/16 STUDENT MANAGEMENT SYSTEM	800.00	800.00
1623893	Bridges/reimbursement	11/17/2015	food for outside agency open house on 10/8/2015	43.37	43.37
1623894	BSN SPORTS	11/17/2015	Boys Basketball uniforms H/A	3,816.00	3,816.00
1623895	Bureau of Education a	11/17/2015	Working	239.00	239.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623896	Butler Chemical Co	11/17/2015	Successfully with Difficult Students Conference OCTOBER 2015 MAINTENANCE AGREEMENT	680.00	680.00
1623897	CAMBRIDGE EDUCATIONAL	11/17/2015	ACT/PLAN/EXPLORE TESTING (as per quote dated 4/27/15)	31,115.93	31,115.93
1623898	Camelot Therapeutic S	11/17/2015	OCTOBER 2015 TUITION; 2 STUDENTS	6,816.18	6,816.18
1623899	Campos/reimbursement,	11/17/2015	AWARDS SUPPLIES	20.82	20.82
1623900	Canon Financial Servi	11/17/2015	NOVEMBER 2015 UNIFLOW CHARGES NOVEMBER 2015 UNIFLOW CHARGES	5,523.71 616.62	6,140.33
1623901	Cdwg	11/17/2015	TONER CARTRIDGES 370W SWITCH 370W SWITCH RETURN	222.97 1,210.96 -1,225.95	207.98
1623902	The Center/alrc	11/17/2015	Conference Registration for Sandy Pampuch 12/8/15 Registration for 4 days December 8th - 11th at the Illinois State Bilingual Conferences -	130.00 450.00	580.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623903	CENTRAL DUPAGE HOSPIT	11/17/2015	DELL in Oak Brook IL for Janelle Stefancic 9/11/15-10/8/15 TUTORING; 1 STUDENT	577.50	577.50
1623904	Chicago Sun Times NIE	11/17/2015	Chicago Sun Times Newspaper subscription 2015/16	208.80	208.80
1623905	City Of West Chicago	11/17/2015	2015/2016 POLICE LIAISON PYMT #2	100,400.00	100,400.00
1623906	Clare Woods Academy	11/17/2015	NOVEMBER 2015 TUITION; 2 STUDENTS	8,376.64	8,376.64
1623907	Classic Party Rental	11/17/2015	Tables and chair rental; PSAT testing	952.00	952.00
1623908	Clifford, Patricia	11/17/2015	FT TRANSPORTATION; 10/27/15	14.50	14.50
1623909	COLE, GORDON	11/17/2015	MEETING SUPPLIES; DISTRICT OFFICE	291.29	291.29
1623910	COLLEGE BOARD	11/17/2015	AP Workshops AP Workshops AP Workshops	185.00 185.00 185.00	555.00
1623911	Comed	11/17/2015	9/17/15-10/14/15 ELECTRICITY; KM 9/17/15-10/15/15 ELECTRIC; DISTRICT OFFICE	16.14 495.10	511.24
1623912	Communication Revolvi	11/17/2015	ERATE PROGRAM REIMBURSEMENT	-1,997.49	502.51

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			CREDIT		
			SEPTEMBER 2015	2,500.00	
1623913	Community High School	11/17/2015	INTERNET CHGS		
			BOOKS PURCHASED	659.00	659.00
			FROM WCHS		
			BOOKSTORE FOR USE		
			IN SRC		
1623914	Constellation Newener	11/17/2015	OCTOBER 2015	8,413.01	8,413.01
			NATURAL GAS		
1623915	Cortez/reimbursement,	11/17/2015	10/1/15-10/15/15	9.20	15.52
			MILEAGE; HMBD		
			TUTORS		
			10/16/15-10/30/15	6.32	
			MILEAGE; HMBD		
			TUTORS		
1623916	CPC Inc	11/17/2015	OCTOBER 2015	150.00	300.00
			FACILITY TREE SW		
			NOVEMBER 2015	150.00	
			FACILITY TREE SW		
1623917	Culbertson, Jennifer	11/17/2015	AVID CONFERENCE	13.00	13.00
			TRANSPORTATION		
1623918	CYSTIC FIBROSIS FOUND	11/17/2015	Donation made in	50.00	50.00
			Memoriam of Marc		
			Wolfe's brother,		
			Gregory Wolfe,		
			who passed away		
			in October 2015.		
			Message on check		
			advice should		
			read: In Memory		
			of Gregory Wolfe		
			From West Chicago		
			Community High		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			School Dear Cystic Fibrosis Foundation: Please send acknowledgement of this donation to Marc Wolfe, 1711 Briar Dr, Tinley Park, IL 60487 with the above message. Thank you.		
1623919	DAIKIN APPLIED	11/17/2015	HVAC SERVICE CALL	2,564.67	2,564.67
1623920	Daily Herald Nie	11/17/2015	Daily Herald Newspaper subscription 2015/16 10/16/15-10/14/16 SUBSCRIPTION; SUPT	174.00 209.00	383.00
1623921	Dell Marketing Lp	11/17/2015	MIS replacement laptops and docking stations	2,574.54	2,574.54
1623922	Demco Inc	11/17/2015	Tattle Tape for book processing	488.82	488.82
1623923	Dietrich Builders, In	11/17/2015	WHITE AND BULLETIN BOARD INSTALLATIONS	617.50	617.50
1623924	DLA Architects, Ltd.	11/17/2015	OCTOBER 2015 SCIENCE REMODELING PROJECT	99,900.00	99,900.00
1623925	Dreisilker Electric M	11/17/2015	B&G STEEL BEARING	91.69	482.41

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			ASSEMBLY		
			ELECTRIC MOTOR	390.72	
			REPAIR SUPPLY		
1623926	DUPAGE HIGH SCHOOL DI	11/17/2015	JUNE 2015	89.28	89.28
			TRANSPORTATION; 2		
			STUDENTS		
1623927	Dynegy Energy Service	11/17/2015	OCTOBER 2015	40,323.11	40,323.11
			ELECTRIC SERVICE		
1623928	Ecolab Inc	11/17/2015	TEMPERATURE	105.85	105.85
			SENSOR		
1623929	Fesl, Joan	11/17/2015	VOLLEYBALL	526.56	526.56
			OFFICIALS		
			ASSIGNMENTS; 2015		
1623930	Fikis, Candace	11/17/2015	train	14.00	28.00
			reimbursement for		
			Consumer		
			Education		
			conference.		
			Receipt will be		
			sent via		
			interoffice mail.		
			CONFERENCE	14.00	
			TRANSPORTATION		
			REIMBURSEMENT		
1623931	Follett Library Resou	11/17/2015	Follett order, 7	37.31	59.42
			books		
			Follett order, 7	22.11	
			books		
1623932	Ford Credit	11/17/2015	NOVEMBER 2015	252.87	252.87
			LEASE PYMT; ACCT		
			#51897178		
1623933	Forecast 5 Analytics	11/17/2015	5-SIGHT LICENSE	8,500.00	8,500.00
			AGREEMENT;		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623934	Full Compass Systems	11/17/2015	5-MONTH PRORATION 11/10/15-6/30/16 Portable sound system for district (returned previous purchase from Amazon)	2,088.05	2,088.05
1623935	Giant Steps	11/17/2015	NOVEMBER 2015 TUITION; 1 STUDENT	4,954.40	11,487.29
			OCTOBER 2015 TUITION; 1 STUDENT	6,532.89	
1623936	Glenoaks Hospital The	11/17/2015	OCTOBER 2015 TUITION; NORTH CAMPUS; 3 STUDENTS	9,817.29	13,248.90
			OCTOBER 2015 TUITION; SOUTH CAMPUS; 1 STUDENT	3,431.61	
1623937	Great Lakes Clay & Su	11/17/2015	Clay for Ceramic's Classes repair items needed for one kiln	709.71 87.92	797.63
1623938	Grenchik, Jennifer	11/17/2015	AEP CONFERENCE SUPPLIES	42.00	42.00
1623939	Hansen, Greg	11/17/2015	Reimbursemnt for gasoline for driver ed car.	35.20	35.20
1623940	Harris Bank	11/17/2015	CONFERENCE REGISTRATIONS;	3,018.56	3,200.04

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			BREAKFAST		
			MEETINGS		
			WEBSITE	14.51	
			TRANSLATION		
			AWARD LUNCHEON	27.00	
			PARKING; FIKIS		
			MISC BUILDING	139.97	
			HARDWARE SUPPLIES		
1623941	Hart Erectors Inc	11/17/2015	FIELD HOUSE	550.00	550.00
			CURTAIN REPAIR		
1623942	Honeywell Internation	11/17/2015	12/1/15-2/19/16	5,724.26	5,724.26
			MECHANICAL &		
			ELECTRICAL		
1623943	Hope School	11/17/2015	OCTOBER 2015	6,925.80	6,925.80
			TUITION &		
			TRANSPORTATION		
1623944	Hoving Pit Stop	11/17/2015	10/2/15-10/29/15	273.73	273.73
			PORT-O-LET SVC;		
			FOOTBALL STADIUM		
1623945	Iasb Communication De	11/17/2015	POLICY REFERENCE	775.00	775.00
			EDUCATION SERVICE		
1623946	In the Swim	11/17/2015	POOL SUPPLIES	215.64	383.21
			CHLORINE	139.60	
			POOL SUPPLIES	27.97	
1623947	Integrated Systems Co	11/17/2015	OCTOBER 2015	525.00	525.00
			SKYWARD		
			SUBSCRIPTION		
1623948	ISCA	11/17/2015	CONFERENCE	198.00	198.00
			REGISTRATION;		
			BRIDGES AND EGAN		
1623949	Jensen, Chris	11/17/2015	INHERIT THE WIND	17.95	65.83
			PROPS AND		
			SUPPLIES		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			THEATERFEST	47.88	
			WORKSHOP SUPPLIES		
1623950	Jw Pepper	11/17/2015	Holiday Concert	325.99	397.24
			Music		
			Holiday Concert	21.75	
			Music		
			Holiday Concert	49.50	
			Music		
1623951	KEM VENTURE INC	11/17/2015	Accessories for	64.95	64.95
			Ipad		
1623952	Kempski, Nick	11/17/2015	AVID CONFERENCES	22.50	22.50
			TRANSPORTATION		
1623953	Kiel, Marianne	11/17/2015	SEAMSTRESS WORK;	250.00	250.00
			DRAMA		
1623954	Knutson, Tom	11/17/2015	SCIENCE SUPPLIES	17.72	17.72
1623955	Lane, Amanda	11/17/2015	OFFICE SUPPLIES	114.48	114.48
			REIMBURSEMENT		
1623956	Larson Company Inc	11/17/2015	Hon TCPN contract	10,391.43	25,575.69
			R142208 Smart		
			code 0-431 Hon		
			Product as per		
			Specifications		
			Attached		
			Hon TCPN contract	1,272.36	
			R142208 Smart		
			code 0-431 Hon		
			Product as per		
			Specifications		
			Attached		
			Hon TCPN contract	13,911.90	
			R142208		
			Installation of		
			furniture Hon &		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623957	Leahy, Donna	11/17/2015	KI "DARE TO SCARE" PROGRAM SUPPLIES	98.52	98.52
1623958	Lech, Bill	11/17/2015	Reimburse for gasoline for Driver Ed. car	10.00	10.00
1623959	Lech, Michelle	11/17/2015	AVID CONFERENCES TRANSPORTATION	22.50	22.50
1623960	Lemberg-Finn, Terry	11/17/2015	7/15-9/15 RETIREE HLTH REIMBURSEMENT	712.49	712.49
1623961	Lichy/reimb, Paul	11/17/2015	COSTUME DRY CLEANING	49.01	49.01
1623962	Life Fitness	11/17/2015	FITNESS EQUIPMENT REPAIR	155.00	407.56
			FITNESS EQUIPMENT REPAIR	64.38	
			FITNESS EQUIPMENT REPAIR	133.18	
			FITNESS EQUIPMENT REPAIR	55.00	
1623963	Liminex Inc	11/17/2015	GoGaurdian by Liminex - This is the yearly chromebook monitoring, management, and anti-theft software for all student chromebooks	10,395.00	10,395.00
1623964	Lite Construction	11/17/2015	2015 OFFICE REMODELING	87,208.71	87,208.71

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			PROJECT TO 10/31/15; PAY REQ #3		
1623965	Little Friends Inc	11/17/2015	NOVEMBER 2015 TUITION; 1 STUDENT	2,928.86	2,928.86
1623966	Lynch, Abby	11/17/2015	CLASS FIELD TRIP REIMBURSEMENTS	75.00	75.00
1623967	Major Appliance Servi	11/17/2015	KITCHEN REPAIR AND MAINTENANCE	186.00	186.00
1623968	Mark's Plumbing Parts	11/17/2015	PLUMBING SUPPLY PLUMBING SUPPLY	579.48 793.68	1,373.16
1623969	Marten, William E	11/17/2015	BOYS SOCCER ASSIGNMENTS; 2015	375.98	375.98
1623970	McCarthy, Charles	11/17/2015	SWIMMING/DIVING OFFICIALS ASSIGNMENTS	169.95	169.95
1623971	McCarthy, Dan	11/17/2015	CONFERENCE TRANSPORTATION	20.00	20.00
1623972	McDonald, Elizabeth	11/17/2015	TASK/JOB ANALYSIS CONSULTING	2,000.00	2,000.00
1623973	Melvin, Marianne	11/17/2015	10/1/15-10/15/15 MILEAGE; HMBD TUTORS 10/16/15-10/30/15 MILEAGE; HMBD TUTORS	4.60 6.32	10.92
1623974	Vendor Continued Void	11/17/2015			0.00
1623975	Menards	11/17/2015	MISC BUILDING HARDWARE SUPPLY MISC BUILDING HARDWARE SUPPLY MISC BUILDING	127.13 39.31 128.89	1,370.27

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			HARDWARE SUPPLY		
			MISC BUILDING	122.08	
			HARDWARE SUPPLY		
			SET SUPPLIES AND	35.22	
			EQUIPMENT FOR		
			FALL PLAYS		
			MISC HARDWARE	-37.16	
			SUPPLY RETURN		
			TRASH CANS	28.88	
			LIGHTBULBS	30.68	
			MISC HARDWARE	121.77	
			BUILDING SUPPLIES		
			MISC BUILDING	131.36	
			HARDWARE SUPPLY		
			MISC BUILDING	103.96	
			HARDWARE SUPPLY		
			SET SUPPLIES AND	95.23	
			EQUIPMENT FOR		
			FALL PLAYS		
			MISC BUILDING	238.48	
			HARDWARE SUPPLY		
			SET SUPPLIES AND	73.13	
			EQUIPMENT FOR		
			FALL PLAYS		
			TRUCK SUPPLIES	19.38	
			MISC BUILDING	81.67	
			HARDWARE SUPPLY		
			SET SUPPLIES AND	30.26	
			EQUIPMENT FOR		
			FALL PLAYS		
1623976	Mendoza, Banjelina	11/17/2015	DESK CHAIR	59.99	59.99
			REIMBURSEMENT		
1623977	Metro Professional Pr	11/17/2015	SWITCH ASSEMBLYS	14.48	2,165.95

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			GARBAGE BAGS; PO	624.48	
			#4202016005		
			CUSTODIAL	1,179.80	
			SUPPLIES		
			PAPER PRODUCTS	301.75	
			CLEANING SUPPLIES	45.44	
1623978	MONA LISA SOUND	11/17/2015	Literature for	36.90	36.90
			honor ensemble		
1623979	Monograms Of Distinct	11/17/2015	BABY CONGRATS;	50.45	50.45
			SPECIAL EDUCATION		
1623980	MULLANEY, DOUG	11/17/2015	ATHLETIC EVENTS	269.66	269.66
			HOSPITALITY		
1623981	Murnane Paper Company	11/17/2015	Murnane Paper	6,655.00	6,655.00
			2015-2016 Paper		
			Bid - White paper		
1623982	Vendor Continued Void	11/17/2015			0.00
1623983	Murphy Ace Hardware 2	11/17/2015	MISC BUILDING	23.60	435.36
			HARDWARE SUPPLIES		
			MISC BUILDING	43.73	
			HARDWARE SUPPLY		
			MISC BUILDING	47.97	
			HARDWARE SUPPLIES		
			MISC BUILDING	13.96	
			HARDWARE SUPPLIES		
			CABLE TIES	15.00	
			MISC BUILDING	20.43	
			HARDWARE SUPPLY		
			MISC BUILDING	28.75	
			HARDWARE SUPPLIES		
			MISC BUILDING	33.49	
			HARDWARE SUPPLIES		
			MISC BUILDING	60.94	
			HARDWARE SUPPLIES		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			KEYS	18.53	
			MISC BUILDING	4.14	
			HARDWARE SUPPLIES		
			MISC BUILDING	14.89	
			HARDWARE SUPPLIES		
			KEYS	7.41	
			MISC BUILDING	16.74	
			HARDWARE SUPPLIES		
			MISC BUILDING	17.39	
			HARDWARE SUPPLIES		
			MISC BUILDING	26.06	
			HARDWARE SUPPLIES		
			MISC BUILDING	33.54	
			HARDWARE SUPPLIES		
			MISC BUILDING	8.79	
			HARDWARE SUPPLIES		
1623984	MUSE PIANO WORKSHOP	11/17/2015	Fall Concert	100.00	100.00
			Piano Tuning		
1623985	Nelco	11/17/2015	W2 forms and envelopes	353.74	353.74
1623986	Neuco Inc	11/17/2015	MECHANICAL SUPPLY	693.54	3,358.98
			HVAC SUPPLIES	322.06	
			SPECIALIZED MATERIALS	682.05	
			HVAC SUPPLY	92.37	
			HVAC SUPPLY	172.64	
			ELECTRIC MOTOR	467.49	
			REPAIR SUPPLY		
			HVAC SUPPLY	354.29	
			HVAC SUPPLY	112.02	
			HVAC SUPPLY	-112.02	
			RETURN		
			HVAC SUPPLY	309.15	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623987	Nicor Gas Bill Paymen	11/17/2015	HVAC SUPPLY	265.39	
			9/17/15-10/19/15	53.36	1,921.97
			GARAGE GAS		
			OCTOBER 2015	1,868.61	
			TRANSPORTATION		
			CHGS		
1623988	Vendor Continued Void	11/17/2015			0.00
1623989	Office Depot	11/17/2015	OFFICE SUPPLIES;	131.92	1,193.01
			ATHLETICS; PO		
			#1002016016		
			MISC OFFICE	30.97	
			SUPPLIES FOR		
			DUPLICATING		
			OFFICE		
			MISC OFFICE	30.97	
			SUPPLIES FOR		
			DUPLICATING		
			OFFICE		
			MISC OFFICE	31.99	
			SUPPLIES FOR		
			DUPLICATING		
			OFFICE		
			MISC OFFICE	32.97	
			SUPPLIES FOR		
			DUPLICATING		
			OFFICE		
			Supplies	5.51	
			Supplies	8.38	
			Supplies	10.89	
			Supplies	17.28	
			Supplies	26.99	
			Supplies	2.07	
			Rubbermaid Round	35.99	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Brute 32 Gallon Container		
			Frames and File Folders	113.59	
			Office Supplies ordered online	43.27	
			Office Supplies ordered online	41.27	
			Office Supplies ordered online	22.69	
			CONNECTOR CORD RETURN	-4.27	
			PLANNER RETURN	-22.99	
			WALL PLANNER; HR	22.99	
			Office supplies	191.78	
			Office Depot LRC Supply Order	91.98	
			Office Depot LRC Supply Order	62.94	
			Keyboard tray, office supplies	204.99	
			Keyboard tray, office supplies	58.84	
1623990	Paddock Publications	11/17/2015	GED CLASSES AD	99.14	99.14
1623991	Painted Party	11/17/2015	SENSORY PANELS; PO #9302016026	2,100.00	2,100.00
1623992	PARKLAND PREPARATORY	11/17/2015	OCTOBER 2015 TUITION; 2 STUDENTS	4,343.46	4,343.46
1623993	Pearson Education	11/17/2015	REECE & CA S/G CAMPBELL BIOLOGY 09K 0-321-62992-2 ISBN-13=	272.53	272.53

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623994	Pentegra Systems	11/17/2015	9780321629920 Workbooks BATTERY PACKS 1 Year Energize Update for Message Archiver 350	468.64 1,349.00	1,817.64
1623995	Piha, Josh	11/17/2015	Reimbursement for ESL Endorsement subsidy for Coursework to become ESL Certified at National University	300.00	300.00
1623996	Positive Action Inc	11/17/2015	High School Kit I Item 3450 Positive Action Inc.	990.00	990.00
1623997	Purchase Advantage Ca	11/17/2015	OCTOBER 2015 INSTRUCTIONAL SUPPLY	264.81	264.81
1623998	Quest Management Serv	11/17/2015	PARENT/TEACHER CONFERENCE APPRECIATION DISTINGUISHED ALUMNI LUNCH PARENT MEETING REFRESHMENTS; GRANT OCTOBER 2015 MILK EDUCATION COMMITTEE MTG	550.00 111.40 87.50 868.77 15.00	1,632.67

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1623999	R & M Specialties	11/17/2015	SUPPLIES R & M Specialties - Polo shirts for staff	26.00	26.00
1624000	RACE TIME, INC	11/17/2015	RACE TIME BIBBS; 10/9/15 AND 10/24/15	600.00	600.00
1624001	RAU, WARD	11/17/2015	10/15/15-10/30/15 MILEAGE; HMBD TUTORS 10/1/15-10/15/15 MILEAGE; HMBD TUTORS	88.26 52.61	140.87
1624002	Revtrak Inc	11/17/2015	OCTOBER 2015 MERCHANT PROCESSING	314.21	314.21
1624003	Richelle, Melissa	11/17/2015	SPEECH JUDGING; DOWNERS GROVE NORTH; 11/7/15	75.00	75.00
1624004	Riverside Medical Cen	11/17/2015	SEPTEMBER 2015 TUTORING; 1 STUDENT	874.00	874.00
1624005	ROE #17	11/17/2015	SEPTEMBER-OCTOBER 2015 TUITION	1,800.00	1,800.00
1624006	Rotary Club Of West C	11/17/2015	2015 3RD QUARTER FEES; D DOMERACKI 2015 3RD QUARTER FEES; D BLATCHLEY	150.00 150.00	300.00
1624007	Sased	11/17/2015	FY2016 OT/PT PREBILL 2015 SUMMER SCHOOL	30,884.93 11,935.00	42,819.93
1624008	Schoen-Stevens, Katie	11/17/2015	Reimbursement for	22.29	22.29

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624009	Schultz, Amy	11/17/2015	Lesson Plan Books SPEECH JUDGING; DOWNERS GROVE NORTH; 11/7/15	75.00	75.00
1624010	Seal Of Illinois	11/17/2015	OCTOBER 2015 TUITION; 4 STUDENTS	16,365.60	16,365.60
1624011	Secretary Of State	11/17/2015	LICENSE PLATES RENEWAL; DRIVERS ED	50.00	50.00
1624012	Septran Inc	11/17/2015	JULY 2015 SUMMER SCHOOL TRANSPORTATION	25,449.10	25,449.10
1624013	SIGN A RAMA	11/17/2015	SIGN PERMIT FEE	55.00	55.00
1624014	Simplex Grinnell	11/17/2015	FIRE DOOR REPAIR	961.00	961.00
1624015	SIS Resources	11/17/2015	sql Exports site subscription	82.88	82.88
1624016	Specialty Towels Inc	11/17/2015	TOWELS; CLEANING SUPPLIES	219.71	219.71
1624017	St Andrews Golf & Cou	11/17/2015	WILDCAT BOYS GOLF MATCH; AUGUST-SEPTEMBER 2015 AUG-SEPT 2015 GIRLS GOLF MATCH PLAY	408.08 408.08	816.16
1624018	STATE INDUSTRIAL PROD	11/17/2015	CLEANING PRODUCTS	796.76	796.76
1624019	Stefancic, Janelle	11/17/2015	Logitech Keyboard & Mouse for LIPLEPS Program Director	39.81	39.81
1624020	Steiner Electric Comp	11/17/2015	POLE EXTENSION TOOL FOR LIGHT	74.15	1,009.09

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			BULB REMOVAL		
			MISC BUILDING	201.18	
			HARDWARE SUPPLIES		
			MISC BUILDING	449.40	
			HARDWARE SUPPLY		
			MISC BUILDING	284.36	
			HARDWARE SUPPLY		
1624021	STOMPER, DANIEL	11/17/2015	SPEECH JUDGING; DOWNERS GROVE NORTH; 11/7/15	75.00	75.00
1624022	Technology Center Of	11/17/2015	2015/16 TUITION PYMT #2; BLDG RENOVATIONS	80,785.78	80,785.78
1624023	TELESOLUTIONS CONSULT	11/17/2015	NOVEMBER 2015 RETAINER FEE	275.00	275.00
1624024	TonerStore	11/17/2015	Ink for laser printers in business labs	363.00	2,882.15
			Toner/Ink	2,071.15	
			Toner Cartridges	448.00	
1624025	Traffic Control & Pro	11/17/2015	PARKING SIGNS	2,408.00	2,408.00
1624026	United Refrigeration	11/17/2015	HVAC SUPPLY	870.05	870.05
1624027	United States Postal	11/17/2015	NOVEMBER 2015 POSTAGE	2,600.00	2,600.00
1624028	UW-WHITEWATER	11/17/2015	Conference registration for KEMPA for three students and one adviser.	60.00	60.00
1624029	VALDES ENTERPRISES	11/17/2015	CUSTODIAL SUPPLIES; PAPER PRODUCTS	3,249.20	3,249.20
1624030	Varsity Spirit Fashio	11/17/2015	CHEERLEADING	66.45	144.90

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SKIRT		
			CHEERLEADING	78.45	
			SKIRT		
1624031	Waste Management West	11/17/2015	OCT 2015	418.98	2,655.93
			MID-MONTH		
			OCTOBER 2015	1,921.26	
			REFUSE SVC		
			NOVEMBER 2015	242.17	
			RECYCLING		
			NOVEMBER 2015	73.52	
			REFUSE SVC; DIST		
			OFFICE		
1624032	We Grow Dreams Inc	11/17/2015	OCTOBER 2015 JOB	875.00	875.00
			TRAINING; 5		
			STUDENTS		
1624033	West Chicago Fire Pro	11/17/2015	10/16/15 FOOTBALL	549.42	1,129.32
			GAME STANDBY		
			AMBULANCE		
			10/23/15 FB GAME	579.90	
			AMBULANCE		
1624034	Winfield Flower Shopp	11/17/2015	ATHLETIC AWARDS	165.00	165.00
1624035	WINFIELD SCHOOL DISTR	11/17/2015	"FINDING KIND"	100.00	100.00
			DOCUMENTARY		
1624036	WINZER CORPORATION	11/17/2015	CLEANING SUPPLIES	482.34	482.34
1624037	Wirth, Maria	11/17/2015	AVID CONFERENCE	9.50	26.00
			TRANSPORTATION		
			CONFERENCE	16.50	
			TRANSPORTATION		
1624038	Woodburn Press	11/17/2015	Parent Meeting	352.50	352.50
			Supplies -		
			guidebooks,		
			career planning,		
			display package,		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			college prep guide		
1624039	WRITEGUARD BUSINESS S	11/17/2015	Grade Mailers	471.06	471.06
1624040	Zmrhal, Helen	11/17/2015	JULY 2015 RETIREE	100.71	676.22
			HLTH REIMBURSEMENT JAN-JUN 2015	575.51	
			RETIREE HLTH REIMBURSEMENT		
176	Computer		Check(s) For a Total of		759,826.34

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	176	Computer	Checks For a Total of	759,826.34
Total For	176	Manual, Wire Tran, ACH & Computer Checks		759,826.34
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		759,826.34

COMMUNITY HIGH SCHOOL DISTRICT NO. 94
BOARD OF EDUCATION - BILL LISTING SUMMARY
October 2015 Bill List and November 17, 2015 Bill List

	(Taxes)Certificates Of Deposit Purchased For The Month Of October-15	Net Payroll For The Month Of October-15	Operating Checks* Drawn During The Month Of October-15	Bill List Vouchers Paid In The Month Of October-15	Total	Bill List Vouchers Paid In The Month Of November-15
#10 EDUCATIONAL FUND	\$ 373,430.99	911,496.70	686,219.94	\$321,470.38	\$2,292,618.01	\$426,393.72
#20 OPERATIONS & MAINTENANCE FUND	63,842.98	62,492.56	49,943.40	142,856.83	\$319,135.77	94,831.84
#30 DEBT SERVICES FUND	58,815.68			2,617,325.00	\$2,676,140.68	
#40 TRANSPORTATION FUND	17,605.81			39,026.79	\$56,632.60	25,916.38
#50 ILLINOIS MUNICIPAL RETIREMENT FUND	8,507.84		42,243.65		\$50,751.49	
#51 SOCIAL SECURITY AND MEDICARE FUND	7,993.30		40,617.28		\$48,610.58	
#61 CAPITAL IMPROVEMENTS - HILAKE FUND				85,431.10	\$85,431.10	212,684.40
#70 WORKING CASH FUND					\$0.00	
#80 TORT FUND	5,329.82				\$5,329.82	
TOTAL	\$ 535,526.42	\$973,989.26	\$819,024.27	\$3,206,110.10	\$5,534,650.05	\$759,826.34

* Payroll taxes, annuities, wage garnishments, insurance premiums, college savings plans
TRS & IMRF pension contributions, charitable contributions, Imprest Fund & Petty Cash Fund
reimbursement, lost & stale check replacement reviewed by Treasurer

The investments and payroll disbursements for the month of
October 16, 2015 to November 11, 2015 to be paid October-15 and the regular accounts payable for the period
November 17, 2015 Totaling: \$3,088,366.29.

I hereby certify that the expenditures listed as a part of this statement are legally payable from the budget category to which they are charged and are coded in conformance with the Illinois Office of Education Accounting Manual.

November 11, 2015
Date

Director of Business Services

TO THE TREASURER, COMMUNITY HIGH SCHOOL DISTRICT NO. 94, WEST CHICAGO. ILLINOIS

The Board of Education has approved the payment of the above listed invoices on this date and you are hereby authorized and directed to make payments thereof:

Date

President, Board of Education

Secretary, Board of Education

COMMUNITY HIGH SCHOOL IMPREST FUND October 2015

This listing represents payments from the High School Imprest Fund for the month of October 2015. Reimbursement for the following is hereby requested from the Board of Education, Community High School District 94, West Chicago, Illinois at its regular board meeting on November 17, 2015.

Gordon H. Cole - Director of Business

Date

ACCOUNT	BATCH	CHECK	CHECK INVOICE	
NUMBER	NUMBER VENDOR	DATE	NUMBER DESCRIPTION	AMOUNT
10E906 2210 3320 00 906000	ip1005 CABEA	10/05/2015	1313756 Nancy Blume Fall Conference Registration	20.00
10E906 2210 3320 00 906000	ip1005 CABEA	10/05/2015	1313756 Donna Durbin Fall Conference Registration	20.00
10E100 1500 6420 00 000000	ip1005 Highlands of Elgin	10/05/2015	1313757 boys var golf regional fee 10/6/15	264.00
10E022 1220 3193 00 000000	IP1005 SECRETARY OF STATE/SAFE RIDE S	10/05/2015	1313758 BUS DRIVER PERMIT RENEWAL FEE; VAL COOK	4.00
10E100 1500 6430 00 000000	ip1005 Waubonsie Valley High School	10/05/2015	1313759 Boys VAR Soccer invite 10/5/15	225.00
10E100 1500 6430 00 000000	102115 Waubonsie Valley High School	10/21/2015	1313759 Boys VAR Soccer invite 10/5/15	-225.00
10E100 1500 6420 00 000000	ip1005 WHEATON ACADEMY	10/05/2015	1313760 Girl golf regional fee 10/7/15	246.00
10E100 1500 3191 00 000000	IP1006 Bajorek, Krzysztof	10/06/2015	1313761 BOYS SOCCER; STREAMWOOD; 10/3/15	62.00
10E100 1500 3191 00 000000	IP1006 Beatty, Neal	10/06/2015	1313762 GIRLS VOLLEYBALL; BARTLETT; 9/29/15	100.00
10E100 1500 3191 00 000000	IP1006 Browniec, Randy	10/06/2015	1313763 FOOTBALL; ELGIN; 9/28/15	56.00
10E100 1500 1504 00 000000	IP1006 Cheehy, Tom	10/06/2015	1313764 FB SCOREBOARD; GLENBARD EAST; 9/25/15	40.00
10E100 1500 3191 00 000000	IP1006 Domino, Dave	10/06/2015	1313765 FOOTBALL; STREAMWOOD; 10/5/15	56.00
10E100 1500 3191 00 000000	IP1006 Fillipp, Andrew	10/06/2015	1313766 BOYS SOCCER; STREAMWOOD; 10/3/15	51.00
10E100 1500 3191 00 000000	IP1006 Flynn, John	10/06/2015	1313767 BOYS SOCCER; STREAMWOOD; 10/3/15	51.00
10E100 1500 3191 00 000000	IP1006 Gamczewski, Chris	10/06/2015	1313768 FOOTBALL; STREAMWOOD; 10/5/15	56.00
10E100 1500 3191 00 000000	IP1006 Ghani, Elie	10/06/2015	1313769 BOYS SOCCER; GLENBARD EAST; 9/29/15	93.00
10E100 1500 3191 00 000000	IP1006 Heldmann, Jon	10/06/2015	1313770 GIRLS VOLLEYBALL; BARTLETT; 9/29/15	100.00
10E100 1500 3191 00 000000	IP1006 Herrera, JR, Carlos	10/06/2015	1313771 BOYS SOCCER; STREAMWOOD; 10/3/15	62.00
10E100 1500 3191 00 000000	100715 Herrera, JR, Carlos	10/07/2015	1313771 BOYS SOCCER; STREAMWOOD; 10/3/15	-62.00
10E100 1500 3191 00 000000	IP1006 Herrera/official, Victor	10/06/2015	1313772 BOYS SOCCER; GLENBARD EAST; 9/29/15	62.00
10E100 1500 3191 00 000000	IP1006 Holbrook, David	10/06/2015	1313773 BOYS SOCCER; EAST AURORA'; 10/1/15	62.00

ACCOUNT	BATCH	CHECK	CHECK INVOICE	AMOUNT
NUMBER	NUMBER VENDOR	DATE	NUMBER DESCRIPTION	
10E100 1500 1504 00 000000	IP1006 Hughes, Barbara	10/06/2015	1313774 FB STATS; EAST AURORA; 9/18/15	40.00
10E100 1500 1504 00 000000	IP1006 Hughes/game Worker, Dennis	10/06/2015	1313775 FB STATS; EAST AURORA; 9/18/15	40.00
10E100 1500 1504 00 000000	IP1006 Hughes/game Worker, Ren	10/06/2015	1313776 FB STATS; EAST AURORA; 9/18/15	40.00
10E100 1500 1504 00 000000	IP1006 Hummer, Randy	10/06/2015	1313777 TIMER; GIRLS SWIMMING; ST CHARLES EAST; 9/17/15	40.00
10E100 1500 6410 00 000000	IP1006 Hummer, Randy	10/06/2015	1313777 TIMER; GIRLS SWIMMING WILDCAT INVITE; 9/19/15	60.00
10E100 1500 6410 00 000000	IP1006 Hummer, Randy	10/06/2015	1313777 POOL SCOREBOARD; GIRLS SWIMIING WILDCAT CHAMPIONSHIPS; 9/25/15	40.00
10E100 1500 6410 00 000000	IP1006 Hummer, Randy	10/06/2015	1313777 POOL SCOREBOARD; GIRLS SWIMMING WILDCAT CHAMPIONSHIPS; 9/26/15	40.00
10E010 1130 6430 00 000000	IP1006 Imea	10/06/2015	1313778 ILMEA District 9 Audition Fees	232.00
10E100 1500 6410 00 000000	IP1006 Johnson, Dan	10/06/2015	1313779 POOL SCOREBOARD; GIRLS SWIMMING; ST CHARLES EAST; 9/17/15	40.00
10E100 1500 6410 00 000000	IP1006 Johnson, Dan	10/06/2015	1313779 POOL SCOREBOARD; GIRLS SWIMMING WILDCAT INVITE; 9/19/15	60.00
10E100 1500 6410 00 000000	IP1006 Johnson, Dan	10/06/2015	1313779 COMPUTER; GIRLS SWIMMING WILDCAT CHAMPIONSHIPS; 9/25/15	40.00
10E100 1500 3191 00 000000	IP1006 Landeros/official, Chuck	10/06/2015	1313780 FOOTBALL; WEST AURORA; 10/3/15	56.00
10E100 1500 3191 00 000000	IP1006 Malacili, Konstantin	10/06/2015	1313781 BOYS SOCCER; STREAMWOOD; 10/3/15	62.00
10E100 1500 3191 00 000000	IP1006 Miller, Wayne	10/06/2015	1313782 FOOTBALL; ELGIN; 9/28/15	56.00
10E070 2410 4000 00 000000	IP1006 Northern Illinois University	10/06/2015	1313783 GIRLS XCOUNTRY TEAM CAMP	310.00
10E100 1500 3191 00 000000	IP1006 Otterby/official, Jeff	10/06/2015	1313784 FOOTBALL; WEST AURORA; 10/3/15	56.00
10E100 1500 3191 00 000000	IP1006 Pensini, Brianna	10/06/2015	1313785 BOYS SOCCER; GLENBARD EAST; 9/29/15	62.00
10E100 1500 3191 00 000000	IP1006 Powers, Tim	10/06/2015	1313786 BOYS SOCCER; EAST AURORA; 10/1/15	57.00

ACCOUNT	BATCH	CHECK	CHECK INVOICE	AMOUNT
NUMBER	NUMBER VENDOR	DATE	NUMBER DESCRIPTION	
10E100 1500 3191 00 000000	IP1006 Saltz, Sigmund	10/06/2015	1313787 BOYS SOCCER; EAST AURORA; 10/1/15	62.00
10E100 1500 3191 00 000000	IP1006 Sarto, Steve	10/06/2015	1313788 BOYS SOCCER; GLENBARD EAST; 9/29/15	62.00
10E100 1500 3191 00 000000	IP1006 Smith, Gary	10/06/2015	1313789 FOOTBALL; STREAMWOOD; 10/5/15	56.00
10E100 1500 3191 00 000000	IP1006 Solis, Eric	10/06/2015	1313790 FOOTBALL; ELGIN; 9/28/15	56.00
10E100 1500 3191 00 000000	IP1006 Spangler, Jim	10/06/2015	1313791 BOYS SOCCER; EAST AURORA; 10/1/15	62.00
10E100 1500 3191 00 000000	IP1006 Stegner, Jim	10/06/2015	1313792 GIRLS VOLLEYBALL; BARTLETT; 9/29/15	86.00
10E100 1500 3191 00 000000	IP1006 Zurek, Francis	10/06/2015	1313793 FOOTBALL; WEST AURORA; 10/3/15	56.00
10E100 1500 3191 00 000000	IP1008 Herrera Sr/official, Carlos	10/08/2015	1313794 BOYS SOCCER; STREAMWOOD; 10/3/15	62.00
10R000 1720 0000 00 120000	IP1008 Ratcliffe, Michael	10/08/2015	1313795 REFUND FOR DOUBLE PAYMENT OF CHROMEBOOK INSURANCE	30.00
10E022 1220 3193 00 000000	IP1008 SECRETARY OF STATE/SAFE RIDE S	10/08/2015	1313796 BUS DRIVER PERMIT RENEWAL FEE; JOHN ZIMMERMAN	4.00
10E100 1500 6410 00 000000	IP1008 WCCHS BOOSTER CLUB	10/08/2015	1313797 FOOTBALL OFFICIALS FOOD; CORN BOIL AND FIRST GAME	46.50
10E906 2210 3320 00 906000	ip1009 CABEA	10/09/2015	1313798 Kelly Hall Fall CABEA Conference Registration	20.00
10E100 1500 6430 00 000000	ip1009 Carl Sandburg High School	10/09/2015	1313799 Varsity Cheer competition 12/6/15	125.00
10E100 1500 3191 00 000000	IP1009 Heldmann, Jon	10/09/2015	1313800 GIRLS VOLLEYBALL; LARKIN; 10/7/15	87.00
10E100 1500 3191 00 000000	IP1009 Herrera, JR, Carlos	10/09/2015	1313801 BOYS SOCCER; METEA VALLEY; 10/8/15	119.00
10E104 1501 4050 00 000000	ip1009 Ictm Mathematics Contest	10/09/2015	1313802 Registration for 2015-2016 ICTM Math State Series	200.00
10E100 1500 6430 00 000000	ip1009 Lincoln-Way Central High Schoo	10/09/2015	1313803 Var Cheer invite 12/21/15	200.00
10E100 1500 3191 00 000000	IP1009 Liveris/official, Randy	10/09/2015	1313804 GIRLS VOLLEYBALL; LARKIN; 10/7/15	87.00
10E013 1130 6450 00 000000	ip1009 NATIONAL COUNCIL OF THE SOCIAL	10/09/2015	1313805 CONFERENCE REGISTRATIONS; 3 STAFF	0.00
10E074 2210 3190 00 000000	ip1009 NATIONAL COUNCIL OF THE SOCIAL	10/09/2015	1313805 CONFERENCE REGISTRATIONS; 3 STAFF	555.00
10E100 1500 6430 00 000000	ip1009 Oswego East High School	10/09/2015	1313806 Varsity Cheer invite 12/20/15	100.00
10E100 1500 3191 00 000000	IP1009 Sok, Andrew	10/09/2015	1313807 BOYS SOCCER; BENET; 10/8/15	93.00

ACCOUNT	BATCH	CHECK	CHECK INVOICE	AMOUNT
NUMBER	NUMBER VENDOR	DATE	NUMBER DESCRIPTION	
10E100 1500 6430 00 000000	ip1009 South Elgin High School	10/09/2015	1313808 Boys golf trn fee 9/8/15	200.00
10E100 1500 3191 00 000000	IP1009 Sowa, James	10/09/2015	1313809 BOYS SOCCER; BENET; 10/8/15	93.00
10E100 1500 6430 00 000000	ip1009 Wilmington High School	10/09/2015	1313810 Varsity Cheer invite 11/22/15	100.00
10E100 1500 3191 00 000000	IP1009 Wywialowski, Al	10/09/2015	1313811 GIRLS VOLLEYBALL; LARKIN; 10/7/15	50.00
10E100 1500 3191 00 000000	IP1015 Bissman, Michael	10/15/2015	1313812 BOYS SOCCER; WA; 10/14/14	62.00
10E100 1500 1503 00 000000	IP1015 Cheehy, Tom	10/15/2015	1313813 STADIUM ANNOUNCER; BOYS SOCCER; BENET; 10/08/15	40.00
10E100 1500 3191 00 000000	IP1015 DOMINGUEZ, LORENZO	10/15/2015	1313814 BOYS SOCCER; RIVERSIDE-BROOKFIELD; 10/14/15	57.00
10E100 1500 6410 00 000000	IP1015 Effinger/official, Jim	10/15/2015	1313815 BOYS/GIRLS XCOUNTRY; RACE FOR AWARENESS; 10/9/15	100.00
10E100 1500 3191 00 000000	IP1015 Flynn, John	10/15/2015	1313816 BOYS SOCCER; WA; 10/13/15	62.00
10E100 1500 6430 00 000000	IP1015 Glenbard North High School	10/15/2015	1313817 Girls tennis var invite fee 9/26/15	30.00
10E100 1500 6430 00 000000	IP1015 Glenbard East High School	10/15/2015	1313818 Girls Volleyball Varsity invite fee 10/17/15	275.00
10E100 1500 3191 00 000000	IP1015 Gonzalez, Victor	10/15/2015	1313819 BOYS SOCCER; NAPERVILLE NORTH; 10/9/15	57.00
10E100 1500 3191 00 000000	IP1015 Graber, Charles	10/15/2015	1313820 FOOTBALL; BARTLETT; 10/10/15	56.00
10E100 1500 3191 00 000000	IP1015 Herrera, JR, Carlos	10/15/2015	1313821 BOYS SOCCER; WA; 10/13/15	51.00
10E052 2130 3190 00 000000	IP1015 Illinois Association of School	10/15/2015	1313822 IASN Conference Annual Conference	175.00
10E100 1500 3191 00 000000	IP1015 Kuebler, Kurt	10/15/2015	1313823 FOOTBALL; BARTLETT; 10/10/15	56.00
10E100 1500 3191 00 000000	IP1015 Love, Michael	10/15/2015	1313824 BOYS SOCCER; WA; 10/13/15	93.00
10E100 1500 3191 00 000000	IP1015 Richardson, Tim	10/15/2015	1313825 BOYS SOCCER; NAPERVILLE NORTH; 10/9/15	57.00
10E100 1500 6410 00 000000	IP1015 Rocha, Jesse	10/15/2015	1313826 B/G X-COUNTRY; RACE FOR AWARENESS; 10/9/15	100.00
10E100 1500 3191 00 000000	IP1015 Taylor, Michael	10/15/2015	1313827 FOOTBALL; BARTLETT; 10/10/15	56.00
10E070 2410 3410 00 000000	IP1015 WEST CHICAGO POST OFFICE	10/15/2015	1313828 PROGRESS 1 GRADE MAILERS	1,036.35
10E100 1500 3191 00 000000	IP1015 Woodhouse, Ken	10/15/2015	1313829 SOCCER; ST CHARLES EAST; 8/25/15	57.00
10E104 1502 4050 00 000000	IP1016 Amazon.Com	10/16/2015	1313830 AUDITORIUM SUPPLIES	330.79
10E104 1502 4050 00 000000	IP1016 Amazon.Com	10/16/2015	1313830 AUDITORIUM SUPPLIES	66.60
10E104 1502 4050 00 000000	IP1016 Amazon.Com	10/16/2015	1313830 AUDITORIUM SUPPLIES	133.70
10E100 1500 3191 00 000000	IP1016 Gouskong, Nick	10/16/2015	1313831 BOYS SOCCER; SOUTH ELGIN;	57.00

ACCOUNT	BATCH	CHECK	CHECK INVOICE	
NUMBER	NUMBER VENDOR	DATE	NUMBER DESCRIPTION	AMOUNT
			10/15/15	
10E100 1500 3191 00 000000	IP1022 Allan, Bob	10/22/2015	1313832 GIRLS VOLLEYBALL; BATAVIA;	86.00
			10/20/15	
10E100 1500 3191 00 000000	IP1022 Andrews, Doug	10/22/2015	1313833 FOOTBALL; WWS; 10/16/15	71.00
10E100 1500 3191 00 000000	IP1022 Buchner, Thomas	10/22/2015	1313834 FOOTBALL; WWS; 10/17/15	112.00
10E100 1500 6410 00 000000	IP1022 Campos, Tony	10/22/2015	1313835 GIRLS VOLLEYBALL; FROSH A	223.00
			TOURNAMENT; 10/17/15	
10E100 1500 3191 00 000000	IP1022 Cluchey, Joseph	10/22/2015	1313836 FOOTBALL; WWS; 10/16/15	56.00
10E100 1500 3191 00 000000	IP1022 Daniels, Dan	10/22/2015	1313837 FOOTBALL; WWS; 10/16/15	56.00
10E100 1500 3191 00 000000	IP1022 Feiss, Richard	10/22/2015	1313838 FOOTBALL; WWS; 10/17/15	112.00
10E100 1500 6410 00 000000	IP1022 Heitman, Ryan	10/22/2015	1313839 GIRLS VOLLEYBALL; FROSH A	223.00
			TOURNAMENT; 10/17/15	
10E100 1500 3191 00 000000	IP1022 Kettleson, Jim	10/22/2015	1313840 FOOTBALL; WWS; 10/16/15	56.00
10E100 1500 6410 00 000000	IP1022 LAECHELT, WAYNE	10/22/2015	1313841 GIRLS VOLLEYBALL; FROSH A	223.00
			TOURNAMENT; 10/17/15	
10E100 1500 3191 00 000000	IP1022 LAECHELT, WAYNE	10/22/2015	1313841 GIRLS VOLLEYBALL; BATAVIA;	93.00
			10/20/15	
10E100 1500 3191 00 000000	IP1022 LEININGER, GRIFFIN	10/22/2015	1313842 FOOTBALL; WWS; 10/16/15	56.00
10E100 1500 3191 00 000000	IP1022 Marron/official, Neil	10/22/2015	1313843 GIRLS VOLLEYBALL; BATAVIA;	93.00
			10/20/15	
10E100 1500 3191 00 000000	IP1022 McKay, Kevin	10/22/2015	1313844 FOOTBALL; WWS; 10/16/15	71.00
10E100 1500 3191 00 000000	IP1022 Murray, Donald	10/22/2015	1313845 FOOTBALL; WWS; 10/16/15	71.00
10E100 1500 3191 00 000000	IP1022 Pearce, Al	10/22/2015	1313846 FOOTBALL; WWS; 10/16/15	56.00
10E100 1500 3191 00 000000	IP1022 Piper/official, Roger	10/22/2015	1313847 FOOTBALL; WWS; 10/17/15	56.00
10E100 1500 6410 00 000000	IP1022 Sciurba, Tony	10/22/2015	1313848 GIRLS VOLLEYBALL; FROSH A	223.00
			TOURNAMENT; 10/17/15	
10E100 1500 3191 00 000000	IP1022 Skurka, John	10/22/2015	1313849 FOOTBALL; WWS; 10/17/15	56.00
10E100 1500 3191 00 000000	IP1022 Swiderski, Jim	10/22/2015	1313850 FOOTBALL; WWS; 10/17/15	56.00
10E100 1500 6430 00 000000	ip1022 Sycamore High School	10/22/2015	1313851 G volleyball Soph trn fee	225.00
			9/12/15	
10E100 1500 3191 00 000000	IP1022 Tanzillo, Paul	10/22/2015	1313852 FOOTBALL; WWS; 10/16/15	71.00
10E100 1500 3191 00 000000	IP1022 Thomas, Al	10/22/2015	1313853 FOOTBALL; WWS; 10/16/15	71.00
20E000 2540 3401 00 000000	IP1022 VERIZON WIRELESS	10/22/2015	1313854 10/8/15-11/14/15 CELL PHONE;	96.08
			SUPT	
10E100 1500 3191 00 000000	IP1027 Blair, Peter	10/27/2015	1313855 FOOTBALL; SOUTH ELGIN;	71.00
			10/23/15	
10E100 1500 3191 00 000000	IP1027 Chmelovski, Mike	10/27/2015	1313856 FOOTBALL; SOUTH ELGIN;	56.00
			10/22/15	
10E100 1500 6410 00 000000	IP1027 Effinger/official, Jim	10/27/2015	1313857 X-COUNTRY; REGIONALS;	70.00

ACCOUNT	BATCH	CHECK	CHECK	INVOICE	
NUMBER	NUMBER VENDOR	DATE	NUMBER	DESCRIPTION	AMOUNT
				10/24/15	
10E100 1500 3191 00 000000	IP1027 Forrest, Mike	10/27/2015	1313858	FOOTBALL; SOUTH ELGIN;	56.00
				10/22/15	
10E100 1500 3191 00 000000	IP1027 Gibson, Patrick	10/27/2015	1313859	FOOTBALL; SOUTH ELGIN;	56.00
				10/23/15	
10E100 1500 3191 00 000000	IP1027 Lane, Anthony	10/27/2015	1313860	FOOTBALL; SOUTH ELGIN;	56.00
				10/23/15	
10E100 1500 3191 00 000000	IP1027 Mandley, Eric	10/27/2015	1313861	FOOTBALL; SOUTH ELGIN;	71.00
				10/23/15	
10E100 1500 3191 00 000000	IP1027 Nelson, Derek	10/27/2015	1313862	FOOTBALL; SOUTH ELGIN;	56.00
				10/22/15	
10E100 1500 3191 00 000000	IP1027 Orrico, Larry	10/27/2015	1313863	FOOTBALL; SOUTH ELGIN;	71.00
				10/23/15	
10E100 1500 3191 00 000000	IP1027 Otterby/official, Jeff	10/27/2015	1313864	FOOTBALL; SOUTH ELGIN;	71.00
				10/23/15	
10E100 1500 6410 00 000000	IP1027 Reese, Kerri	10/27/2015	1313865	GIRLS VOLLEYBALL QUAD;	118.00
				10/24/15	
10E100 1500 6410 00 000000	IP1027 Rocha, Jesse	10/27/2015	1313866	X-COUNTRY; REGIONALS;	70.00
				10/24/15	
10E100 1500 6410 00 000000	IP1027 Stratton, Gary	10/27/2015	1313867	GIRLS VOLLEYBALL; QUADS;	118.00
				10/24/15	
10E100 1500 3191 00 000000	ip1027 Thompson, Leanne	10/27/2015	1313868	FOOTBALL; SOUTH ELGIN;	56.00
				10/23/15	
10E100 1500 3191 00 000000	IP1027 Vandermoon, Scott	10/27/2015	1313869	FOOTBALL; SOUTH ELGIN;	71.00
				10/23/15	
10E100 1500 3191 00 000000	IP1027 Waller, Gary	10/27/2015	1313870	FOOTBALL; SOUTH ELGIN;	56.00
				10/23/15	
10E100 1500 3191 00 000000	IP1027 Weathersby, Keeyon	10/27/2015	1313871	FOOTBALL; SOUTH ELGIN;	56.00
				10/23/15	
10E100 1500 6430 00 000000	ip1027 Wheaton North High School	10/27/2015	1313872	Wheaton North Dance	120.00
				competition 11/8/15 fee	
20E000 2540 3401 00 000000	IP1028 At&t	10/28/2015	1313873	10/16/15-11/15/15 PHONE SVC	727.82
20E000 2540 3401 00 000000	IP1028 At&t	10/28/2015	1313873	10/16/15-11/15/15 FIRE PANEL	105.38
10E950 2210 3190 00 950000	IP1028 Bureau of Education and Resear	10/28/2015	1313874	CONFERENCE REGISTRATION;	245.00
				ALLISON BAXTER; GRANT	
10E075 2310 6991 00 000000	IP1028 PAHCS II/Northwestern Med Occ	10/28/2015	1313875	JULY 2015 BACKGROUND CHECKS	165.00
Totals for checks					13,348.22

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	ED FUND	0.00	30.00	12,388.94	12,418.94
20	OPER & MAINT	0.00	0.00	929.28	929.28
***	Fund Summary Totals ***	0.00	30.00	13,318.22	13,348.22

***** End of report *****

**COMMUNITY HIGH SCHOOL
DISTRICT 94
West Chicago, Illinois**

**TREASURER'S REPORT
FOR MONTH ENDING OCTOBER 2015**

FUND	CASH BALANCE Thru 9/30/2015	RECEIPTS October 31, 2015	DISBURSEMENTS October 31, 2015	CASH BALANCE Thru 10/31/2015	INVESTMENTS AT COST Thru 10/31/2015
EDUCATIONAL	\$ 533,424.57	\$ 2,559,105.24	\$ 2,291,479.31	\$ 801,050.50	\$ 12,506,231.41
OPERATIONS & MAINTENANCE	\$ 139,401.68	\$ 135,456.44	\$ 319,135.77	\$ (44,277.65)	\$ 2,458,393.93
DEBT SERVICES	\$ 858,764.04	\$ 58,815.68	\$ 58,815.68	\$ 858,764.04	\$ 189,912.37
TRANSPORTATION	\$ 131,633.80	\$ 23,357.91	\$ 56,632.60	\$ 98,359.11	\$ 976,161.71
I.M.R.F.	\$ 3,005.29	\$ 21,312.63	\$ 50,707.91	\$ (26,389.99)	\$ 265,322.37
SOCIAL SECURITY/MEDICARE	\$ 2,218.78	\$ 23,359.05	\$ 48,256.00	\$ (22,678.17)	\$ 231,419.78
CAP IMPROVEMENTS HILAKE	\$ (2,729,425.91)	\$ 48,017.96	\$ 85,431.10	\$ (2,766,839.05)	\$ 7,671,079.97
WORKING CASH	\$ 1,175,238.08	\$ -	\$ -	\$ 1,175,238.08	\$ 894,670.68
TORT	\$ (33,307.59)	\$ 13,332.81	\$ 5,329.82	\$ (25,304.60)	\$ 209,325.71
TOTAL	\$ 80,952.74	\$ 2,882,757.72	\$ 2,915,788.19	\$ 47,922.27	\$25,402,517.93
Monthly Invest. Int., Adj. & Fees/YTD Interest thru 10/31/15 (included in revenue and investment totals)	\$ 176,421.34	2,060.35	-		\$ 178,481.69
PLUS INVESTMENTS				\$25,402,517.93	
TOTAL YEAR-TO-DATE CASH AND INVESTMENTS AS OF OCTOBER 31, 2015				\$ 25,450,440.20	

Kevin Kotche, Treasurer

Date

**COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF POSITION
FINANCIAL REPORT
FOR PERIOD ENDING OCTOBER 31, 2015**

Percent of Fiscal Year Complete: 33.33

	IMPREST, PETTY CASH & SCHLSHP	CASH BALANCES	INVESTMENT BALANCES	ACCOUNTS RECEIVABLE	OTHER RECEIVABLES	TOTAL ASSETS
ASSETS						
EDUCATIONAL	16,937	801,051	12,506,231			13,324,219
OPERATIONS & MAINTENANCE		(44,278)	2,458,394			2,414,116
DEBT SERVICES		858,764	189,912			1,048,677
TRANSPORTATION		98,359	976,162			1,074,521
MUNICIPAL RETIREMENT		(26,390)	265,322			238,933
SOCIAL SECURITY/MEDICARE		(22,678)	231,420			208,742
CI - HIGHLAKE		(2,766,839)	7,671,080	4,599		4,908,840
WORKING CASH		1,175,238	894,671			2,069,909
TORT		(25,305)	209,326			184,021
TOTAL	16,937	47,922	25,402,518	4,599	-	25,471,977

	TAX WARRENTS	ACCOUNTS PAYABLE	ENCUMBERED PAYABLES	OTHER PAYABLES	FUND EQUITY	TOTAL LIABILITY AND FUND EQUITY
LIABILITIES AND FUND EQUITY						
EDUCATIONAL		(18,745)	426,394		12,916,570	13,324,219
OPERATIONS & MAINTENANCE		9,126	94,832		2,310,158	2,414,116
DEBT SERVICES					1,048,677	1,048,677
TRANSPORTATION			25,916		1,048,605	1,074,521
MUNICIPAL RETIREMENT					238,933	238,933
SOCIAL SECURITY/MEDICARE					208,742	208,742
CI - HIGHLAKE			212,684		4,696,156	4,908,840
WORKING CASH					2,069,909	2,069,909
TORT					184,021	184,021
TOTAL	-	(9,619)	759,826	-	24,721,771	25,471,977

	BUDGET 2015 - 2016	CURRENT REVENUES	Y.T.D. REVENUES	OTHER RECEIPTS	UNREALIZED BALANCE	PERCENT REALIZED
RECEIPTS						
EDUCATIONAL	23,417,653	759,089	10,255,610		13,162,043	43.79%
OPERATIONS & MAINTENANCE	3,064,300	72,058	1,462,656		1,601,644	47.73%
DEBT SERVICES	2,780,500	58,871	1,318,761		1,461,739	47.43%
TRANSPORTATION	1,442,350	23,375	546,767		895,583	37.91%
MUNICIPAL RETIREMENT	496,900	21,317	218,267		278,633	43.93%
SOCIAL SECURITY/MEDICARE	463,100	23,365	212,044		251,056	45.79%
CI - HIGHLAKE	117,500	48,718	106,022		11,478	90.23%
WORKING CASH	1,500	126	461		1,039	30.71%
TORT	307,150	13,342	136,604		170,546	44.47%
TOTAL	32,090,953	1,020,262	14,257,193	-	17,833,760	44.43%

	BUDGET 2015 - 2016	CURRENT EXPENDITURES	Y.T.D. EXPENDITURES	CURRENT ENCUMBERED	UNENCUMBERED BALANCE	PERCENT ENCUMBERED
DISBURSEMENTS						
EDUCATIONAL	23,412,878	1,901,029	7,829,892	426,394	15,156,592	33.44%
OPERATIONS & MAINTENANCE	3,058,977	255,277	1,040,827	94,832	1,923,318	34.03%
DEBT SERVICES	3,048,905	2,617,325	2,929,480		119,425	96.08%
TRANSPORTATION	1,441,205	39,027	83,868	25,916	1,331,421	5.82%
MUNICIPAL RETIREMENT	481,828	42,200	167,520		314,308	34.77%
SOCIAL SECURITY/MEDICARE	462,190	40,263	161,498		300,692	34.94%
CI - HIGHLAKE	3,705,500	85,431	1,935,528	212,684	1,557,288	52.23%
WORKING CASH	-	-	-		-	0.00%
TORT	306,150	-	252,572		53,578	82.50%
TOTAL	35,917,633	4,980,551	14,401,184	759,826	20,756,622	40.10%

	JULY 1 EQUITY	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE EXPENDITURES	CURRENT ENCUMBERED	INTERFUND TRANSFERS	CURRENT EQUITY
FUND BALANCE						
EDUCATIONAL	10,917,246	10,255,610	7,829,892	426,394		12,916,570
OPERATIONS & MAINTENANCE	1,983,160	1,462,656	1,040,827	94,832		2,310,158
DEBT SERVICES	2,659,396	1,318,761	2,929,480	-		1,048,677
TRANSPORTATION	611,622	546,767	83,868	25,916		1,048,605
MUNICIPAL RETIREMENT	188,185	218,267	167,520	-		238,933
SOCIAL SECURITY/MEDICARE	158,196	212,044	161,498	-		208,742
CI - HIGHLAKE	6,738,346	106,022	1,935,528	212,684		4,696,156
WORKING CASH	2,069,448	461	-	-		2,069,909
TORT	299,989	136,604	252,572	-		184,021
TOTAL	25,625,588	14,257,193	14,401,184	759,826		24,721,771

COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF REVENUE AND EXPENDITURES
YTD ENDING OCTOBER 31, 2015

PERCENT OF FISCAL YEAR COMPLETED: 33.33

DISTRICT 94 REVENUE & EXPENDITURE RPT

October 2015

FUND

BEGINNING FUND BALANCE

EDUCATION	O & M	DEBT SVC	TRANSP	IMRF	SSM	CI HIGHLAKE	WRK CASH	TORT	TOTAL ALL
\$ 10,917,246	\$ 1,983,160	\$ 2,659,396	\$ 611,622	\$ 188,185	\$ 158,196	\$ 6,738,346	\$ 2,069,448	\$ 299,989	\$ 25,625,588

REVENUE BUDGET

\$ 23,417,653	\$ 3,064,300	\$ 2,780,500	\$ 1,442,350	\$ 496,900	\$ 463,100	\$ 117,500	\$ 1,500	\$ 307,150	\$ 32,090,953
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RECEIPTS

1. CORPORATE P. P. REPLACEMENT TAX
2. SUMMER PROGRAM FEES
3. EARNINGS ON TAXES/ INVESTMENTS
4. PUPIL & COMMUNITY SERVICES
5. FACILITY RENTALS
6. IMPACT FEES/P.U.D/LAND CASH DONATE
7. STATE AID
8. STATE/ CATEGORICAL AID /GRANTS FY15
9. ARRA AID/ARRA FEDERAL FUNDING
10. FEDERAL AID/GRANTS FY15 LATE PMTS
11. PROPERTY TAXES - ED. FUND-TORT
12. PROPERTY TAXES - SPEC'L ED/SOC SEC
13. PROPERTY TAXES - OTHER FUNDS
14. TRANSFER OF LOAN REPMT/ INTEREST
15. CURRENT YEAR LEVY-ADVANCED TAXES
16. FLOW-THRU/VENDOR REVENUE/MISC REV

\$ 180,438	\$ 17,302	\$ -	\$ 11,999	\$ 27,295	\$ 32,744	\$ 102,222	\$ 17,059	389,059
32,204								32,204
4,269	46	110	61	9	12	1,920	461	6,907
542,099								542,099
	13,259							13,259
						1,880		1,880
478,063								478,063
332,691			139,439					472,130
-								-
294,585								294,585
8,269,229	1,432,049	1,318,651	394,968	190,964	179,287		119,526	11,904,674
106,943								106,943
								-
								-
								-
15,089			300					15,389

TOTAL REVENUE REALIZED

PERCENT REVENUE REALIZED

\$ 10,255,610	\$ 1,462,656	\$ 1,318,761	\$ 546,767	\$ 218,267	\$ 212,044	\$ 106,022	\$ 461	\$ 136,604	\$ 14,257,193
43.79%	47.73%	47.43%	37.91%	43.93%	45.79%	0.00%	30.71%	44.47%	44.43%

EXPENDITURE BUDGET

\$ 23,412,878	\$ 3,058,977	\$ 3,048,905	\$ 1,441,205	\$ 481,828	\$ 462,190	\$ 3,705,500	\$ -	\$ 306,150	\$ 35,917,633
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DISBURSEMENTS

1. SALARIES
2. BENEFITS
3. EMPLOYER IMRF
4. EMPLOYER FICA
5. EMPLOYER MEDICARE
6. PURCHASED SERVICES/CONTRACTS REG
7. PURCHASED SERVICES/MINI BUSES
8. PURCHASED SERVICES/SPECIAL ED
9. PURCHASED SERVICES/TCD
10. FUEL ADJ/EARLY DISMISSAL/FIELD TRIP
12. UNEMPLOYMENT INSURANCE
- 13.SCHOOL BOND FINANCIAL SERVICES
14. TREASURER BOND
15. WORKERS COMPENSATION
16. GENERAL LIABILITY INSURANCE
17. STUDENT ACCIDENT INSURANCE
18. UTILITIES
19. SUPPLIES & MATERIALS
20. TAX PAYMENTS
21. CAPITAL/NON-CAPITAL EQUIPMENT/FURN
22. CAPITAL CONTRACTS/ IMPROVEMENTS
23. CAPITAL LEASE EXPENSE
24. BOND INTEREST EXPENSE
25. DUES, FEES AND INVESTMENT COSTS
26. REDEMPTION OF PRINCIPAL
27. FLOW-THRU TO OTH DIST/TRANSFERS
28. TUITION & SPEC ED COST
29. RETIREMENT BENEFITS/OTHER

\$ 5,048,377	\$ 410,421								5,458,798.08
1,088,956	78,625								1,167,580
				167,520					167,520
					85,627				85,627
					75,871				75,871
676,911	143,691	312,155	50,537						1,183,293
									-
			27,494						27,494
			5,694						5,694
			143						143
									-
								6,650	6,650
								89,545	89,545
								155,147	155,147
								1,230	1,230
	257,898								257,898
228,275	92,787								321,062
									-
161,687	57,406								219,093
						1,935,528			1,935,528
									-
		167,325							167,325
39,966									39,966
		2,450,000							2,450,000
									-
585,220									585,220
500									500

TOTAL EXPENDITURES DISBURSED

OUTSTANDING OBLIGATIONS/ENCUMBRANCES

PERCENT DISBURSED PLUS ENCUMBERED

\$ 7,829,892	\$ 1,040,827	\$ 2,929,480	\$ 83,868	\$ 167,520	\$ 161,498	\$ 1,935,528	\$ -	\$ 252,572	\$ 14,401,184
\$ 426,394	\$ 94,832	\$ -	\$ 25,916			\$ 212,684			\$ 759,826
33.44%	37.13%	96.08%	7.62%	34.77%	34.94%	57.97%	0.00%	82.50%	42.21%

EXCESS OF REVENUE/(EXPENDITURES)

\$ 2,425,718	\$ 421,830	\$(1,610,719)	\$ 462,899	\$ 50,748	50,546	\$(1,829,506)	\$ 461	\$ (115,968)	\$ (143,991)
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ENDING FUND BALANCE

FUND

\$ 12,916,570	\$ 2,310,158	\$ 1,048,677	\$ 1,048,605	\$ 238,933	\$ 208,742	\$ 4,696,156	\$ 2,069,909	\$ 184,021	\$ 24,721,771
EDUCATION	O & M	DEBT SVC	TRANSP	IMRF	SSM	CI HIGHLAKE	WRK CSH	TORT	TOTAL ALL

3 YEAR BUDGET/ACTUAL TOTAL
SUMMARY OF AMENDED CURRENT YEAR BUDGET

October 31, 2015

DEPARTMENT/SUMMARY	FUND	#	DEPT	13 ACTUAL	14 ACTUAL	15 BUDGET	15 ACTUAL	% CHANGE	16 BUDGET	% CHANGE	16 ACTUAL	YTD %
GENERAL H.S.	10	1	TTL	176,829	131,621	306,500	163,899	-57.06%	423,812	-158.58%	35,063	8.27%
HMBD TUTORS	10	2	TTL	32,974	61,356	50,400	53,926	21.74%	57,700	-7.00%	2,873	4.98%
ART	10	3	TTL	242,711	242,326	237,722	238,287	1.94%	246,392	-3.40%	75,476	30.63%
SCIENCE	10	4	TTL	1,171,911	1,197,627	1,108,269	1,132,241	8.06%	1,255,088	-10.85%	415,001	33.07%
DRIVER'S ED	10	5	TTL	120,537	127,897	29,800	225,170	329.18%	262,039	-16.37%	44,975	17.16%
ENGLISH	10	6	TTL	1,420,396	1,456,258	1,519,814	1,504,422	-4.18%	1,551,917	-3.16%	527,065	33.96%
FOREIGN LANG	10	7	TTL	586,667	626,355	624,418	622,480	0.31%	668,843	-7.45%	209,829	31.37%
HEALTH ED	10	8	TTL	1,557	1,632	500	1,938	226.34%	1,000	48.40%	0	0.00%
MATHEMATICS	10	9	TTL	1,255,515	1,291,765	1,565,814	1,516,614	-17.50%	1,501,268	1.01%	500,108	33.31%
MUSIC	10	10	TTL	203,333	256,121	222,273	239,396	15.23%	229,360	4.19%	73,212	31.92%
PHYSICAL DEV	10	11	TTL	1,177,891	1,201,603	1,306,490	1,123,465	-8.03%	1,129,108	-0.50%	387,871	34.35%
SOC STUDIES	10	13	TTL	1,328,298	1,308,577	1,302,310	1,294,648	0.48%	1,405,499	-8.56%	496,174	35.30%
TECHNOLOGY	10	14	TTL	555,012	698,433	753,748	724,375	-7.34%	801,900	-10.70%	303,873	37.89%
DEV LEARNING	10	22	TTL	2,968,587	3,206,497	3,677,264	3,481,469	-12.80%	3,564,108	-2.37%	1,029,511	28.89%
ADULT ED - LOCAL	10	28	TTL	7,275	10,176	10,500	7,618	-3.09%	10,750	-41.12%	0	0.00%
SUMR ADLT ED	10	29	TTL	2,948	562	2,200	2,109	-74.47%	4,150	-96.75%	5,177	124.75%
BUSINESS ED	10	30	TTL	544,383	550,106	553,295	547,649	-0.58%	539,767	1.44%	183,912	34.07%
FACS	10	32	TTL	229,520	241,012	255,725	254,816	-5.75%	249,459	2.10%	93,117	37.33%
IND ARTS-TECH ED	10	34	TTL	133,269	141,650	152,043	150,372	-6.84%	129,559	13.84%	44,818	34.59%
B T I	10	35	TTL	774	485	500	345	-3.04%	400	-15.83%	0	0.00%
PHOTOGRAPHY	10	36	TTL	11,540	13,806	13,850	14,926	-0.32%	-	100.00%	0	0.00%
SUMMER SCH/R	10	40	TTL	98,184	110,764	60,175	63,990	84.07%	56,605	11.54%	52,257	92.32%
SUMMER SPORTS CA	10	41	TTL	38,348	37,184	45,000	44,444	-17.37%	45,000	-1.25%	42,146	93.66%
BILINGUAL	10	45	TTL	520,119	557,051	502,023	518,222	10.96%	530,329	-2.34%	195,759	36.91%
SOCIAL WORKE	10	50	TTL	309,255	324,194	345,134	341,209	-6.07%	176,385	48.31%	79,359	44.99%
GUIDANCE DEP	10	51	TTL	651,380	702,941	653,000	653,440	7.65%	615,798	5.76%	217,218	35.27%
SCHOOL NURSE	10	52	TTL	154,638	188,019	183,851	176,998	2.27%	159,768	9.73%	57,772	36.16%
PSYC SERVICE	10	53	TTL	131,783	144,414	165,675	151,563	-12.83%	162,969	-7.53%	44,183	27.11%
AVID PROGRAM	10	54	TTL	76,104	100,926	153,990	133,626	-34.46%	176,492	-32.08%	51,767	29.33%
SPEECH PATH/AUDIC	10	55	TTL	56,163	57,784	-	59,907	0.00%	62,663	-4.60%	20,277	-3.04%
LEARNING RES	10	61	TTL	307,639	323,322	288,959	287,778	11.89%	289,038	-0.44%	115,794	40.06%
STAFF & CURR DEV	10	62	TTL	34,712	192,265	267,884	217,781	-28.23%	272,737	-25.23%	60,123	22.04%
UTTERBACK DONATI	10	64	TTL	26,338	31,665	48,000	16,255	-34.03%	17,388	-6.97%	18,016	103.61%
ASST PRINCIPAL	10	69	TTL	965,906	1,043,872	854,214	1,063,106	22.20%	1,035,924	2.56%	403,574	38.96%
PRINCIPAL	10	70	TTL	832,537	753,937	913,612	769,880	-17.48%	769,222	0.09%	256,994	33.41%
SUPT OFFICE	10	71	TTL	302,678	318,084	322,548	298,514	-1.38%	314,823	-5.46%	101,887	32.36%
DIR OF PRSNL	10	72	TTL	316,224	261,922	264,029	248,118	-0.80%	241,142	2.81%	84,044	34.85%
COMM RELATIONS	10	73	TTL	-	16,428	19,685	36,939	-16.55%	62,364	-68.83%	19,767	31.70%
ED FOUNDATIO	10	74	TTL	10,025	5,628	-	2,125	0.00%	-	100.00%	1,100	0.00%
BOARD OF ED	10	75	TTL	122,853	128,399	145,850	148,375	-11.97%	162,600	-9.59%	84,114	51.73%
DIR OF BUSIN	10	80	TTL	140,678	159,093	160,765	160,500	-1.04%	163,375	-1.79%	46,233	0.87%
CAFETERIA	10	82	TTL	14,452	23,572	43,500	17,167	-45.81%	60,000	-249.51%	1,414	2.36%
EMP BENEFITS	10	83	TTL	120,423	69,009	43,000	49,170	60.49%	45,800	6.85%	15,292	33.39%
FISCAL SVCS	10	85	TTL	255,369	261,595	295,681	287,453	-11.53%	320,298	-11.43%	103,672	32.37%
DATA PROCESS	10	90	TTL	317,165	339,079	372,298	343,126	-8.92%	332,542	3.08%	103,670	31.18%
PMT OTH DIST	10	97	TTL	912,609	906,968	727,500	1,089,255	24.67%	874,600	19.71%	589,718	67.43%

3 YEAR BUDGET/ACTUAL TOTAL
SUMMARY OF AMENDED CURRENT YEAR BUDGET

October 31, 2015

DEPARTMENT/SUMMARY	FUND	#	DEPT	13 ACTUAL	14 ACTUAL	15 BUDGET	15 ACTUAL	% CHANGE	16 BUDGET	% CHANGE	16 ACTUAL	YTD %
ATH/INTERSCH	10	100	TTL	779,851	788,360	856,938	867,834	-8.00%	836,584	3.60%	272,546	32.58%
AQUATICS	10	102	TTL	460	-	-	-	-	-	0.00%	0	0.00%
INTERSCHOLAS	10	104	TTL	204,664	214,326	243,600	215,199	-12.02%	261,700	-21.61%	65,569	25.06%
ADULT ED - STATE	10	902	TTL	75,858	76,524	84,683	84,683	-9.63%	87,834	-3.72%	800	0.91%
CTEIG	10	903	TTL	49,084	43,291	45,969	45,873	-5.82%	45,969	-0.21%	42,933	93.40%
BILING TBE	10	904	TTL	91,742	82,531	95,534	91,056	-13.61%	95,534	-4.92%	11,863	12.42%
A E & L	10	905	TTL	37,001	25,985	25,129	25,129	3.41%	25,129	0.00%	3,367	13.40%
C PERKINS	10	906	TTL	33,535	31,446	34,179	34,507	-8.00%	34,179	0.95%	18,834	55.10%
TITLE 1-LOW	10	908	TTL	299,809	278,911	279,464	244,986	-0.20%	329,703	-34.58%	81,786	24.81%
ISLG GRANT	10	925	TTL	1,721	1,614	1,568	1,568	2.98%	1,568	0.00%	1,476	94.16%
MEDICAID DIRECT D	10	929	TTL	149,578	161,379	165,175	124,915	-2.30%	165,175	-32.23%	8,449	5.12%
IDEA 94-142 FLOW-TH	10	930	TTL	371,531	380,646	377,054	356,095	0.95%	377,054	-5.89%	100,808	26.74%
ADM OUTREACH	10	931	TTL	14,792	30,708	31,615	12,561	-2.87%	31,615	-151.68%	18,590	58.80%
TEACHER QUALITY	10	932	TTL	44,633	42,895	41,412	41,370	3.58%	41,412	-0.10%	3,319	8.02%
FED ADULT ED	10	944	TTL	72,792	68,843	75,317	75,317	-8.60%	75,317	0.00%	0	0.00%
LEARN SERVE	10	945	TTL	6,914	42	-	-	-	-	-	0	0.00%
EL/CIVICS	10	946	TTL	-	-	-	-	-	-	-	0	0.00%
LIPLEPS	10	950	TTL	26,607	28,843	21,608	18,780	33.48%	21,608	-15.06%	3,112	14.40%
BILINGUAL - IEP	10	951	TTL	-	-	2,516	2,336.00	-100.00%	2,516	-7.71%	2,235	0.00%
O&M FUND	20	0	TTL	2,769,832	2,846,275	3,112,016	2,542,962	-8.54%	3,058,977	-20.29%	1,040,827	34.03%
DEBT SVC FND	30	0	TTL	3,047,357	2,791,580	3,021,830	3,050,202	-7.62%	3,048,905	0.04%	2,929,480	96.08%
TRANSPORTATION	40	0	TTL	1,090,700	1,166,286	1,412,000	1,311,851	-17.40%	1,361,000	-3.75%	82,530	6.06%
SCIENCE	40	4	TTL	128	57	-	(1,372)	-	-	100.00%	0	0.00%
ENGLISH	40	6	TTL	(36)	-	-	-	-	-	0.00%	0	0.00%
FOREIGN EXCH	40	7	TTL	935	311	-	686	-	-	100.00%	135	0.00%
MUSIC	40	10	TTL	844	117	-	-	-	-	0.00%	0	0.00%
PHYSICAL DEV	40	11	TTL	-	30	-	-	-	-	0.00%	0	0.00%
SOCIAL STUDIES	40	13	TTL	91	395	-	227	-	205	9.53%	-72	0.00%
SPECIAL ED	40	22	TTL	45,797	-	-	-	-	-	0.00%	0	0.00%
BUSINESS ED	40	30	TTL	-	-	-	-	-	-	0.00%	0	0.00%
FACS	40	32	TTL	-	-	-	-	-	-	0.00%	0	0.00%
PHOTOGRAPHY	40	36	TTL	758	-	-	-	-	-	0.00%	0	0.00%
ATH/INTERSCH	40	100	TTL	94,015	75,661	-	69,012	0.00%	70,000	-1.43%	1,114	1.59%
PEP BUS	40	104	TTL	2,137	5,410	-	5,903	0.00%	10,000	-69.42%	160	0.00%
IMRF	50	0	TTL	439,464	434,665	459,004	472,385	-5.30%	481,828	-2.00%	167,520	34.77%
SOC SEC & MEDCAR	51	0	TTL	426,116	426,171	436,995	454,114	-2.48%	462,190	-1.78%	161,498	34.94%
CAPITAL PROJECTS	65	0	TTL	306,288	723,098	3,052,000	3,345,450	-76.31%	3,705,500	-10.76%	1,935,528	52.23%
W/C	70	0	TTL	-	-	-	-	-	-	-	0	0.00%
TORT FUND	80	0	TTL	274,764	282,098	302,850	212,927	-6.85%	306,150	-43.78%	252,572	82.50%
TOTALS				\$ 29,647,269	\$ 30,832,477	\$ 34,748,264	\$ 34,185,663	-9.06%	\$ 35,917,633	3.28%	\$ 14,401,184	40.10%

**COMMUNITY HIGH SCHOOL
DISTRICT 94**
REVENUE AND EXPENDITURE REPORT
LOCAL, STATE, AND FEDERAL GRANTS
Ending October 31, 2015

Percentage of Fiscal Year:
33.33%

NAME	SOURCE	CODE	DEPT	AMENDED BUDGET	PRIOR YEAR REVENUE	FY 16 REVENUE	EXPENDITURES	ENCUMBERED	BALANCE	% UNREALIZED REVENUE
Adult Ed Summer School & Computer La	Local	132300	29	\$ 2,000	\$ -	\$ 5,185	\$ 1,447	\$ -	\$ 3,739	-159%
Education Foundation/Leadership Mini G	Local	199990	74/918	\$ -	\$ -	\$ 840	\$ -	\$ -	\$ 840	100%
Adult Ed Citizenship	Local	199998	28	\$ 10,500	\$ -	\$ -	\$ -	\$ -	\$ -	100%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 45,969	\$ -	\$ 42,933	\$ 42,933	\$ 1,377	\$ (1,377)	7%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 95,534	\$ 26,512	\$ -	\$ 11,863	\$ -	\$ (11,863)	100%
Adult Ed State Basic 3-1	State	340000	902	\$ 84,683	\$ 7,057	\$ -	\$ 800	\$ 607	\$ (1,407)	100%
Adult Ed Performance	State	340100	905	\$ 25,129	\$ 2,094	\$ -	\$ 3,367	\$ -	\$ (3,367)	100%
State Library Grant	State	380000	925	\$ 1,568	\$ -	\$ -	\$ 1,476	\$ -	\$ (1,476)	100%
Title 1 Low Income NCLB	Federal	430000	908	\$ 279,464	\$ 141,506	\$ -	\$ 81,786	\$ 657	\$ (82,443)	100%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 544,050	\$ 68,179	\$ -	\$ 100,808	\$ 4,433	\$ (105,241)	100%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 34,179	\$ -	\$ 15,320	\$ 18,834	\$ 414	\$ (3,928)	55%
Tech Prep Perkins Mini Grant	Federal	477000	939	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Adult Ed Federal Basic	Federal	480000	944	\$ 75,317	\$ -	\$ -	\$ -	\$ -	\$ -	100%
Learn & Serve Grant	Federal	491000	945	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Adult Ed EI Civics	Federal	480500	946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 165,175	\$ 36,149	\$ 11,864	\$ 8,449	\$ -	\$ 3,415	93%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 31,615	\$ -	\$ 7,091	\$ 18,590	\$ -	\$ (11,500)	78%
Bilingual - IEP	Federal	490500	951	\$ 2,516	\$ -	\$ -	\$ 2,235	\$ -	\$ (2,235)	100%
Title III LIPLEPS	Federal	490900	950	\$ 21,608	\$ 6,321	\$ 1,995	\$ 3,112	\$ 1,305	\$ (2,422)	91%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 41,412	\$ 6,160	\$ -	\$ 3,319	\$ -	\$ (3,319)	100%
TOTAL				\$ 1,460,719	\$ 293,978	\$ 85,228	\$ 299,019	\$ 8,794	\$ (222,585)	94.2%

** Special Ed Grants

COMMUNITY HIGH SCHOOL

DISTRICT 94

LOCAL, STATE, FEDERAL GRANTS

Ending October 31, 2015

Percent of Fiscal Year

33.33%

OCTOBER 2015

GRANT REVENUE

NAME	SOURCE	CODE	DEPT	DIST. BUDGET	AMENDED*	PRYR LATE REVENUE	FY16 REVENUE	\$ UNREALIZED	% UNREALIZED	% REALIZED
Adult Ed Summer School & Computer	Local	132300	29	\$ 2,200	\$ 2,000	\$ -	\$ 5,185	\$ (3,185)	-159%	259%
Education Foundation/Leadership M	Local	199990	74/918	\$ -	\$ -	\$ -	\$ 840	\$ (840)	0%	0%
Adult Ed Citizenship	Local	199998	28	\$ 10,500	\$ 10,500	\$ -	\$ -	\$ 10,500	100%	0%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 45,969	\$ 45,969	\$ -	\$ 42,933	\$ 3,036	7%	93%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 95,534	\$ 95,534	\$ 26,512	\$ -	\$ 95,534	100%	0%
Adult Ed State Basic 3-1	State	340000	902	\$ 84,683	\$ 84,683	\$ 7,057	\$ -	\$ 84,683	100%	0%
Adult Ed Performance	State	340100	905	\$ 25,129	\$ 25,129	\$ 2,094	\$ -	\$ 25,129	100%	0%
State Library Grant	State	380000	925	\$ 1,568	\$ 1,568	\$ -	\$ -	\$ 1,568	100%	0%
Title 1 Low Income NCLB	Federal	430000	908	\$ 279,464	\$ 279,464	\$ 141,506	\$ -	\$ 279,464	100%	0%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 377,054	\$ 544,050	\$ 68,179	\$ -	\$ 544,050	100%	0%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 34,179	\$ 34,179	\$ -	\$ 15,320	\$ 18,859	55%	45%
Tech Prep Mini Perkins Grant	Federal	477000	939	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Adult Ed Federal Basic	Federal	480000	944	\$ 75,317	\$ 75,317	\$ -	\$ -	\$ 75,317	100%	0%
Learn and Serve Grant	Federal	491000	945	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Adult Ed El Civics	Federal	480500	946	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 165,175	\$ 165,175	\$ 36,149	\$ 11,864	\$ 153,311	93%	7%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 31,615	\$ 31,615	\$ -	\$ 7,091	\$ 24,524	78%	22%
Bilingual IEP	Federal	490500	951	\$ 2,516	\$ 2,516	\$ -	\$ -	\$ -	0%	0%
Title III LIPLEPS	Federal	490900	950	\$ 21,608	\$ 21,608	\$ 6,321	\$ 1,995	\$ 19,613	91%	9%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 41,412	\$ 41,412	\$ 6,160	\$ -	\$ 41,412	100%	0%
TOTAL				\$ 1,293,923	\$ 1,460,719	\$ 293,978	\$ 85,228	\$ 1,375,491	94.2%	5.8%

* Amended Revenue activity may occur throughout FY15/16 impacting expenditure activity

GRANT EXPENDITURES

NAME	SOURCE	CODE	DEPT	DIST. BUDGET	AMENDED BUDG	EXPENDITURE	ENCUMBERED	BUDGET BALANCE	% UNENCUMBERED	% ENCUMBERED
Adult Ed Summer School & Computer	Local	132300	29	\$ 2,000	\$ 2,000	1,447	\$ -	\$ 554	0%	0%
Education Foundation/Leadership M	Local	199990	74/918	\$ -	\$ -	-	\$ -	\$ -	0%	0%
Adult Ed Citizenship	Local	199998	28	\$ 10,500	\$ 10,500	-	\$ -	\$ 10,500	100%	0%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 45,969	\$ 45,969	42,933	\$ 1,377	\$ 1,659	4%	96%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 95,534	\$ 95,534	11,863	\$ -	\$ 83,671	88%	12%
Adult Ed State Basic 3-1	State	340000	902	\$ 84,683	\$ 84,683	800	\$ 607	\$ 83,276	98%	2%
Adult Ed Performance	State	340100	905	\$ 25,129	\$ 25,129	3,367	\$ -	\$ 21,762	87%	13%
State Library Grant	State	380000	925	\$ 1,568	\$ 1,568	1,476	\$ -	\$ 92	6%	94%
Title 1 Low Income NCLB	Federal	430000	908	\$ 279,464	\$ 279,464	81,786	\$ 657	\$ 197,021	70%	30%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 377,054	\$ 544,050	100,808	\$ 4,433	\$ 438,809	81%	19%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 34,179	\$ 34,179	18,834	\$ 414	\$ -	0%	56%
Tech Prep Mini Perkins Grant	Federal	477000	939	\$ -	\$ -	-	\$ -	\$ -	0%	0%
Adult Ed Federal Basic	Federal	480000	944	\$ 75,317	\$ 75,317	-	\$ -	\$ 75,317	100%	0%
Learn and Serve Grant	Federal	491000	945	\$ -	\$ -	-	\$ -	\$ -	0%	0%
Adult Ed El Civics	Federal	480500	946	\$ -	\$ -	-	\$ -	\$ -	0%	0%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 165,175	\$ 165,175	8,449	\$ -	\$ 156,726	95%	5%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 31,615	\$ 31,615	18,590	\$ -	\$ 13,025	41%	59%
Bilingual IEP	Federal	490500	951	\$ 2,516	\$ 2,516	2,235	\$ -	\$ 281	11%	89%
Title III LIPLEPS	Federal	490900	950	\$ 21,608	\$ 21,608	3,112	\$ 1,305	\$ 17,191	80%	20%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 41,412	\$ 41,412	3,319	\$ -	\$ 38,093	92%	8%
TOTAL				\$ 1,293,723	\$ 1,460,719	\$ 299,019	\$ 8,794	\$ 1,137,975	78%	21%

** Special Ed Grants

**COMMUNITY HIGH SCHOOL
DISTRICT 94
PETTY CASH FUND
OCTOBER 31, 2015**

This listing represents payments from the High School Cash Fund for October 31, 2015. Reimbursement for the following paid from this fund is hereby requested from the Board of Education of Community High School District 94, West Chicago, Illinois at its regular meeting on November 17, 2015.

<u>DATE PAID</u>	<u>PAID TO</u>	<u>FOR</u>	<u>AMOUNT</u>
Oct 13, 2015	Baltazar Padilla	Postage	\$22.11
Oct 22, 2015	Diane Masschelin	Postage	15.42
Oct 28, 2015	Barbara Brennan	Jury Duty Mileage/Reimb	10.00
		Total	<u>\$ 47.53</u>

Director of Business Services

November 11, 2015
Date

LOC	LOC	October 2015-16 Beginning Balance	October 2015-16 Debits	October 2015-16 Credits	October 2015-16 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
505	CHESSE	2,950.13CR	748.71		748.71	2,201.42CR
506	SPED RECYC/SHRD	1,571.68CR				1,571.68CR
507	BEST BUDDIES	5,474.20CR	126.39	529.39	-403.00	5,877.20CR
508	CRTE ENT	516.24CR				516.24CR
511	ART COLLECTION	278.14CR	32.52		32.52	245.62CR
513	INTL CLUB	2,693.83CR				2,693.83CR
514	CHRONICLE	1,096.20CR				1,096.20CR
515	CHEERLEADING	9,543.05CR	765.00	1,032.85	-267.85	9,810.90CR
516	DANCE PROD	2,450.57CR		1,734.15	-1,734.15	4,184.72CR
517	SPEECH	2,480.41CR				2,480.41CR
518	FBLA	1,557.48CR	320.27	215.00	105.27	1,452.21CR
520	GERMAN CLUB	228.85CR				228.85CR
521	FICA-SKILLS	738.23CR	8.95	197.90	-188.95	927.18CR
523	MATH TEAM	274.33CR				274.33CR
524	HORTICULTURE	4,230.41CR	444.20		444.20	3,786.21CR
526	PEP CLUB	2,828.36CR	1,565.50		1,565.50	1,262.86CR
527	POMS	3,686.86CR	1,420.33	1,086.14	334.19	3,352.67CR
528	SNOWBALL	3,115.47CR				3,115.47CR
529	SADD	1,662.78CR				1,662.78CR
530	EXCHANGE	3,789.73CR		1.00	-1.00	3,790.73CR
531	SPANISH CLUB	3,775.04CR				3,775.04CR
533	STUDENT COUNCIL	21,532.95CR	1,511.21		1,511.21	20,021.74CR
534	SUNDRY	1,651.40CR				1,651.40CR
535	THESPIANS	11,661.84CR	7,576.64	5,127.16	2,449.48	9,212.36CR
536	VOCATIONAL SIGN	1,770.54CR		66.00	-66.00	1,836.54CR
537	YEARBOOK	6,987.98CR	750.00		750.00	6,237.98CR
538	BAND-JAZZ	2,012.74CR	53.24	2,139.00	-2,085.76	4,098.50CR
539	CHORAL-CHOIR	12,790.05CR	13,331.22	11,611.00	1,720.22	11,069.83CR
540	ORCHESTRA	9,789.49CR	2,175.00		2,175.00	7,614.49CR
541	INTERACT CLUB	6,581.77CR				6,581.77CR
542	ANL	2,013.73CR				2,013.73CR
543	WEGO CARES	939.97CR				939.97CR
544	SCHOLASTIC BOWL	546.48CR				546.48CR
545	PHOTGRAPHY	58.01CR				58.01CR
547	NHS	932.66CR	43.92		43.92	888.74CR
548	GSA	129.82CR				129.82CR
549	CREATIVE WRITNG	420.86CR		656.00	-656.00	1,076.86CR
551	TRANSITION CTR	3,291.69CR				3,291.69CR

LOC	LOC	October 2015-16 Beginning Balance	October 2015-16 Debits	October 2015-16 Credits	October 2015-16 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
552	TRI M	27.66CR				27.66CR
553	HAGGERTY FORD	8,488.44CR		1,000.00	-1,000.00	9,488.44CR
554	OLA'AS	868.00CR	440.14	140.00	300.14	567.86CR
560	WEGO 2 AFR	32.52CR				32.52CR
561	SLC9 2 AFRICA	2,029.83CR	2,113.50	3,242.68	-1,129.18	3,159.01CR
562	PRESCHOOL	1,562.43CR	952.74		952.74	609.69CR
563	Teen Mom	119.87CR				119.87CR
564	HUMANITIES/SSS	3,950.00CR				3,950.00CR
566	ROAR	816.64CR				816.64CR
570	ADAMS EXPRESS	46.92CR				46.92CR
572	SPORTSFEST	1,544.96CR				1,544.96CR
573	TARGET	1,329.95CR	14.02		14.02	1,315.93CR
576	OUT/BD AT RISK	0.57CR				0.57CR
580	LOUIS RANSOM AR	410.00CR				410.00CR
582	STEP PROJECT	570.19CR				570.19CR
583	STEPPERS	576.95CR		1,230.00	-1,230.00	1,806.95CR
584	GREEN CLUB	449.35CR				449.35CR
585	FRENCH CLUB	400.55CR				400.55CR
586	LRC BOOK CLUB	690.46CR	124.36		124.36	566.10CR
587	LIFESMARTS	182.23CR				182.23CR
589	CONSUMER ED	67.84CR				67.84CR
591	TECHNOLOGY	5.50CR				5.50CR
592	HABITAT FOR HUM	25.92CR				25.92CR
600	ATHLETIC TRAINR	1,661.84CR				1,661.84CR
601	BADMINTON	792.99CR				792.99CR
602	BASEBALL	7,443.30CR				7,443.30CR
603	BOY'S BB	12,172.04CR	4,300.00		4,300.00	7,872.04CR
604	BOY'S CROSS CTY	594.90CR	209.60	20.00	189.60	405.30CR
605	BOY'S SOCCER	584.08CR	389.30		389.30	194.78CR
606	BOY'S TENNIS	25.33CR				25.33CR
607	BOY'S TRACK	1,660.96CR				1,660.96CR
608	GIRL'S FDR BB	509.07CR				509.07CR
609	FOOTBALL	7,728.43CR		442.60	-442.60	8,171.03CR
610	GIRL'S BASKETBL	2,480.21CR	695.00		695.00	1,785.21CR
611	GIRL'S CROSS CT	4,010.02CR	3,201.50	2,602.25	599.25	3,410.77CR
612	GIRL'S SOCCER	5,326.60CR				5,326.60CR
613	GIRL'S TENNIS	1,196.56CR	1,200.00	1,547.00	-347.00	1,543.56CR
614	GIRL'S TRACK	934.95CR				934.95CR

LOC	LOC	October 2015-16 Beginning Balance	October 2015-16 Debits	October 2015-16 Credits	October 2015-16 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
615	BOYS GOLF	542.76CR	225.00	1,025.00	-800.00	1,342.76CR
616	MUSIC	5,813.21CR				5,813.21CR
617	SOFTBALL	1,563.29CR		1,621.50	-1,621.50	3,184.79CR
618	BOYS SWIM TEAM	1,634.65CR		570.00	-570.00	2,204.65CR
619	VOLLEYBALL	4,812.71CR	3,326.25	2,619.90	706.35	4,106.36CR
620	GIRL'S FDR VB	2,220.40CR				2,220.40CR
621	WRESTLING	4,493.75CR				4,493.75CR
622	ATHLETIC DIR	66.85CR				66.85CR
623	GIRLS SWIM TEAM	4,436.77CR	2,917.36		2,917.36	1,519.41CR
624	GIRLS GOLF	183.38CR				183.38CR
---	*STUDENT ACTIVI	235,139.80CR	50,981.87	40,456.52	10,525.35	224,614.45CR
<hr/>						
	Grand Equity To	235,139.80CR	50,981.87	40,456.52	10,525.35	224,614.45CR

Number of Accounts: 86

***** End of report *****

Community High School District 94

Vendor List Update

October 31, 2015

8 to 18 Media Inc

ABC Humane Wildlife Control

Atlas First Access

Brecht's Database Solutions

Liminex Inc

ROE #17



Gordon Cole, Director of Business Services



Date

Chris Olsen

From: Cheryl Roberson <CRoberson@mbfinancial.com>
Sent: Monday, October 19, 2015 9:12 AM
To: Chris Olsen
Subject: Interest Posting for CD

Hi Chris.

The interest posted today is: \$77.44

Take care and have a good Holiday season. Next interest email is January 19, 2016!!! Can you believe it?

Thanks.
Cheryl



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This email message and any attachments is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, proprietary and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any retention, disclosure, dissemination, or copying of this communication is strictly prohibited. If you have received this communication in error please notify me immediately by replying to the message and deleting it from your computer. While all reasonable efforts have been taken to ensure that this email and its attachments are virus free no liability can be accepted and it is recommended that the recipient scan all messages and attachments for viruses and other malicious data.

Additionally, notwithstanding anything in this communication or any attachment, nothing contained in this communication or any such attachment shall be deemed a waiver of any rights of MB Financial Bank, N.A., or its parents, subsidiaries or affiliates, under any financing agreement or document between MB Financial Bank, N.A., or its parents, subsidiaries or affiliates, and any individual or entity, or a modification to any such any financing agreement or document, nor shall this email constitute an offer or acceptance for purposes of forming a contract or commitment or amending a contract, unless (a) it explicitly states "E-Contract Intended" or "This email is intended to constitute a binding contract or commitment," and (b) it is signed by a duly authorized representative of MB Financial Bank, N.A.

**COMMUNITY HIGH SCHOOL
DISTRICT 94**

**November 17, 2015
7:00 p.m.
Board of Education Meeting**

**SECTION B -
Board Meeting Attachments**

Community High School District 94

326 Joliet Street – West Chicago, IL 60185

Good News of the District

11/17/2015

Students Selected for ILMEA Honor Band & Chorus

Jenny Manspeaker and **Justin Pantaleon**

Congratulations to two WCCHS students who successfully auditioned for the Illinois Music Education Association District 9 Honor Band and Chorus.

Junior **Jenny Manspeaker** (Clarinet) was selected for the District 9 Senior Band and senior **Justin Pantaleon** (Baritone) was selected for the District 9 Choir.

To audition, band students must perform musical scales, a pre-selected piece, and sight read a new piece at the audition. Choir students must perform musical scales, triads, two pre-selected pieces, and sight read a new piece at the audition. Achieving a spot in the District 9 Band or Chorus is the first step in making the All-State music ensembles.

The students performed with other students selected from area schools at Glenbard East High School in Lombard on Saturday, November 7.

Community High School District 94

District Administrative Center

157 W. Washington Street
West Chicago, IL 60185

West Chicago Community High School

326 Joliet Street
West Chicago, IL 60185

Press Release

For Immediate Release

November 12, 2015

Contact: Becky Koltz

(630) 876-6215

bkoltz@d94.org

Robert Bradley Named WCCHS Student of the Month for October

The faculty and administration of West Chicago Community High School congratulates Robert Bradley of West Chicago for being selected Student of the Month for October. Currently a senior, Robert was nominated for being dependable, putting his peers first, and leading by example while maintaining an exemplary academic record.

Robert has been on Honor Roll or High Honor Roll every semester of his high school career at WCCHS and currently has a 4.5 unweighted GPA. He is an Honor Bar member of the International Thespian Society.

Robert has been active in extracurricular activities at WCCHS, including 4 years in Drama Club and Band/Marching Band, 3 years on Speech Team, and participating in Podcast Club, Relay for Life, and serving as a Student Ambassador. Leadership roles he holds this school year include serving as the President of Drama Club and Captain of the Speech Team.

Volunteer work is a priority for Robert. He has directed anti-bullying, acceptance, and pregnancy awareness plays performed the past 3 years at local middle schools. Robert participated in a “Star Wars Day” for kids. He has fundraised thousands of dollars for Broadway Cares, and provided a van and a half full of toys for Toys for Tots.

When asked about his favorite high school memory, Robert recalls, “When the whole cast of ‘Pedro and Me’, the IHSA Group Interpretation for the 2012-13 season, were recognized as All-Sectional” cast members. Both our Contest Play, “Frankenstein”, and the Group Interpretations won first place at the tournament, advancing us to state level.”

Robert’s advice for future students is, “As cheesy and cliché as it sounds, just be yourself and take the time to find something that you love and do more of whatever that is. Don’t hold yourself back by not getting involved.”

Robert hopes to be accepted at the University of Illinois to major in Theatre/Acting and minor in English Language.

Community High School District 94 congratulates Robert on all of his accomplishments and wishes him the best of luck in future endeavors.

###



Robert Bradley

Community High School District 94 provides an outstanding educational experience for approximately 2000 students in grades nine through twelve at West Chicago Community High School. WCCHS serves the communities of Carol Stream, Warrenville, West Chicago, Wheaton and Winfield. For more information, or to be removed from press release distribution, contact Communications Specialist [Becky Koltz](#) at (630) 876-6215.

Community High School District 94

District Administrative Center
157 W. Washington Street
West Chicago, IL 60185

West Chicago Community High School
326 Joliet Street
West Chicago, IL 60185

Press Release

For Immediate Release
November 12, 2015

Contact: Becky Koltz
(630) 876-6215
bkoltz@d94.org

Myriam Lopez named PeaceBuilder for October

Myriam Lopez of West Chicago has been named West Chicago Community High School PeaceBuilder for the month of October, 2015. A senior, Myriam continues to impress with strong commitments to both academics and helping out others. She is always willing to give a hand to help someone in need and is to be recognized for her desire to improve the sense of community at WeGo.

To Myriam, peace means accepting differences and unifying people. Myriam learned about peace from important activists such as Martin Luther King and Ghandi. Another model of peace for Myriam is her mother, who is always helping others in need.

When asked for a favorite quote about peace, Myriam quotes Ralph Waldo Emerson, "Nothing is at last sacred but the integrity of your own mind."

In addition to a commitment to academics, Myriam is a member of the girl's Track team. After high school, Myriam plans to go to college and study psychology to become a therapist.

West Chicago Community High School congratulates Myriam on her accomplishments and wishes her the best of luck in future endeavors.

###



Myriam Lopez

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Community High School District 94

District Administrative Center

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326 Joliet Street
West Chicago, IL 60185

Press Release

For Immediate Release

November 12, 2015

Contact: Becky Koltz

(630) 876-6215

bkoltz@d94.org

WCCHS Announces Athletes of the 2015 Fall Season

Joshua Guercio, Veronica Katarzynski, and Daniel McComb

Now in its second year, the West Chicago Community High School Athlete of the Season is a way to recognize student athletes who have made a great contribution to the school. For the fall 2015 season, three athletes have been chosen for this honor: Joshua Guercio, Veronica Katarzynski, and Daniel McComb. Joshua Guercio will be featured in this release.

Senior Joshua Guercio of Carol Stream has played soccer all four years of his high school career. As Captain of the soccer team, he has earned Upstate Eight All-Conference honors, Academic All-Conference honors for maintaining a 4.5 or better GPA, and an IHSSCA All-Sectional Honorable Mention.

When asked what inspires him as an athlete, Josh credits, "The people around me. Whether it's the other team, my team, or even my coach, I know what my team expects of me when I get on the field. And even off the field, I work to get myself to a place where I outplay the expectation."

Head coach Jose Villa comments, "Josh is the epitome of a student athlete – tough, gritty and hard-working. He is an athlete that leads by example and it was a privilege to have been able to coach him."

Josh has been on the Honor Roll every semester of his high school career. In addition to athletics, Josh has been involved in Future Business Leaders of America and the Student Athlete Leadership Team.

When asked what advice he would pass on to future WCCHS students Josh says, "Make the most of what you do and learn because it's over before you know it. Don't set yourself up for any regrets."

Josh plans to attend college to play soccer and earn a degree in Business Management.

The Board of Education, administration and staff of Community High School District 94 congratulates Josh on all of his accomplishments and wishes him the best of luck in future endeavors.

###

Community High School District 94

District Administrative Center

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West Chicago, IL 60185

West Chicago Community High School

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Press Release

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November 12, 2015

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Joshua Guercio, Veronica Katarzynski, and Daniel McComb

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Senior Veronica (Ronni) Katarzynski of Winfield played soccer freshman year and varsity volleyball all four years of her high school career. She is most proud of winning their first Regional volleyball game this season, and says it was their best match “as a team she wouldn’t trade for anything.”

When asked what inspires her as an athlete, Ronni says it’s her parents. “They are so determined to do the best, which motivates me to always do my best so I can set myself up for a good future. I push myself hard in volleyball just like my parents work hard at their jobs.”

Ronni is a member of National Honor Society and the Foreign Language Honor Society. She has been on the Honor Roll or High Honor Roll every semester. She has been named Academic All-Conference all four years for maintaining a 4.5 or better GPA. Ronni was recognized last fall as the 2014 Athlete of the Season.

In addition to athletics, Ronnie has been very involved in student activities, serving as a Student Ambassador and a ROAR mentor, and is involved in Pep Club, InterAct Club, Student Council, and is part of the Woman’s Leadership Team.

When asked what advice she would pass on to future WCCHS students, Ronni says, “Participating in a sport at some point in your high school career will shape you into a well-rounded student. Whether you join for one year or four there is no doubt you will gain better knowledge and skills from being a student athlete.”

Ronni will attend the University of North Carolina at Greensboro and will play volleyball while majoring in Business Management and minoring in Health and Nutrition or Spanish.

The Board of Education, administration and staff of Community High School District 94 congratulates Ronni on all of her accomplishments and wishes her the best of luck in future endeavors.

###

Community High School District 94

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West Chicago, IL 60185

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Press Release

For Immediate Release

November 12, 2015

Contact: Becky Koltz

(630) 876-6215

bkoltz@d94.org

WCCHS Announces Athletes of the 2015 Fall Season

Joshua Guercio, Veronica Katarzynski, and **Daniel McComb**

Now in its second year, the West Chicago Community High School Athlete of the Season is a way to recognize student athletes who have made a great contribution to the school. For the fall 2015 season, three athletes have been chosen for this honor: Joshua Guercio, Veronica Katarzynski, and Daniel McComb. Daniel McComb will be featured in this release.

Junior Daniel McComb of Carol Stream has participated in cross country, indoor track and outdoor track. He is most proud of qualifying for the Cross Country Sectionals and earning 30th place out of 140 runners, placing just 5 runners shy of qualifying for State competition.

When asked what inspires him as an athlete, Dan references WCCHS alumnus Dan Horyn. "He inspires me as an athlete because his story has taught me the importance of never giving up." (A former state caliber athlete, Dan Horyn succumbed to esophageal cancer in 2013 at age 34.)

Cross Country Head Coach Brian Puchalski says, "Dan is a fine example of a scholar athlete competing in cross country and track year round, while striving to maintain a high 5.0 GPA and a class rank of 44th out of 455 his junior year."

Dan has been on Honor Roll and High Honor Roll and earned Academic All-Conference Awards in both cross country and track. He has been recognized for outstanding performance in Mathematics. Dan is a member of National Honor Society and the Foreign Language Honor Society. He was recognized last fall as the 2014 Athlete of the Season as a sophomore.

In addition to athletics, Dan is a member of InterAct Club and is on the Student Athlete Leadership Team.

When asked what advice he would pass on to future WCCHS students, Dan says, "Accomplish your goals one step at a time. While completing these goals, be humble but stay determined. Never give up. Follow Mr. Horyn's motto, 'No quit'."

Dan's future plans include attending college to pursue an advanced degree while continuing to be involved in sports.

The Board of Education, administration and staff of Community High School District 94 congratulates Dan on all of his accomplishments and wishes him the best of luck in future endeavors.

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Received 11/2/2015
Response Due 11/9/2015



Illinois Education Association-NEA
IEA Naperville Office

1555 Bond Street, Suite 121
Naperville, IL 60563-0138
P: (630) 369-1555 • F: (630) 369-1561

November 2, 2015

By First Class Mail and Email

Community High School District 94
Attn: FOIA Officer
326 Joliet Street
West Chicago, IL 60185
(FOIA@d94.org)

Re: Freedom of Information Act Request

Dear FOIA Officer:

Pursuant to the Illinois Freedom of Information Act, I am writing to request the following information:

- A list of current parent/guardian contact information in an editable electronic spreadsheet-format, including;
 - Names
 - Email addresses
 - Home mailing addresses

Please either make this information available for me to pick up or forward it to me in an electronic format within the five working days allowed by law.

Thank you for your assistance with this request.

Sincerely,

Tom Terranova
UniServ Director, IEA-NEA
1555 Bond Street, Suite 121
Naperville, IL 60563
Email: tom.terranova@ieaneaa.org, Phone: 630-369-1555, Fax: 630-369-1561

Cheryl Glunt

From: David Blatchley
Sent: Friday, November 06, 2015 3:43 PM
To: 'Terranova, Tom'
Cc: Cheryl Glunt; Klenck, Paul
Subject: RE: FOIA

Tom,

The regulation you've quoted below says information that "may" be designated as directory information. District 94 Board policy has not designated parent names, home address and email address as directory information.

David Blatchley
Director of Human Resources
Community High School District 94
157 W. Washington | West Chicago, IL 60185
☎: 630-876-6216 | 📠: 630-876-6217
✉: dblatchley@d94.org

From: Terranova, Tom [mailto:Tom.Terranova@ieanea.org]
Sent: Friday, November 06, 2015 10:59 AM
To: David Blatchley
Cc: Cheryl Glunt; Klenck, Paul
Subject: RE: FOIA

David,
Thanks for your prompt reply to my email.
My November 2, 2015 FOIA request was specifically made to comply with the Illinois Student Records Act, which clearly permits the release of the information I am requesting. I've pasted a copy of the applicable regulation issued by the State Board of Education below with the relevant language highlighted.
I look forward to the District's compliance with this obligation.
Thanks,
Tom

TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE A: EDUCATION
CHAPTER I: STATE BOARD OF EDUCATION
SUBCHAPTER k: SCHOOL RECORDS
PART 375 STUDENT RECORDS
SECTION 375.80 DIRECTORY INFORMATION

Section 375.80 Directory Information

- a) Information that may be designated as directory information shall be limited to:

- 1) Identifying information: student's name, address, gender, grade level, and birth date and place, and parents' names, mailing addresses, electronic mail addresses, and telephone numbers;
 - 2) Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs, except that:
 - A) No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion or fundraising without the prior, specific, dated and written consent of the parent or student, as applicable (see 765 ILCS 1075/30); and
 - B) No image on a school security video recording shall be designated as directory information;
 - 3) Academic awards, degrees, and honors;
 - 4) Information in relation to school-sponsored activities, organizations, and athletics;
 - 5) Major field of study; and
 - 6) Period of attendance in the school.
- b) No student Social Security Number (SSN) or student identification (ID) or unique student identifier can be designated as directory information.
 - c) "Directory Information" may be released to the general public, unless a parent requests that any or all the directory information not be released on his/her child. School districts shall notify

parents annually of the information that is considered to be "directory information" and of the procedures to be used by parents to request that specific information not be released.

(Source: Amended at 36 Ill. Reg. 2220, effective January 24, 2012)

From: David Blatchley [mailto:dblatchley@d94.org]
Sent: Thursday, November 05, 2015 5:34 PM
To: Terranova, Tom <Tom.Terranova@ieanea.org>
Cc: Cheryl Glunt <cglunt@d94.org>
Subject: FOIA

Tom,

Attached is our response to your FOIA received on 11/2/2015. I am unable to provide you with the information you are requesting because of federal and state law as well as District 94 policy.

The first reason I cannot provide you with the information you have requested is that some of this information falls under the definition of "private information". The private information would be home addresses and email addresses. This link from the Illinois General Assembly is where I found the definition (below) of private information (<http://www.ilga.gov/legislation/ilcs/fulltext.asp?DocName=000501400K2>).

(c-5) "Private information" means unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses. Private information also includes home address and personal license plates, except as otherwise provided by law or when compiled without possibility of attribution to any person.

Source:

(5 ILCS 140/2) (from Ch. 116, par. 202)
Sec. 2.

By statute, and Board policy, I am not able to share student records. The names of parents and/or guardians would be an example of student records. The statute I am referring to is FERPA (<http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>).

The Board policy referring to student records is 8501 and 8501P:

8501 Collection, Maintenance, Inspection and Dissemination of School Student Records

The Board of Education recognizes that the collection, maintenance, inspection and dissemination of relevant school student records data is important to the proper operation of the school system and to the community that it serves. The Board of Education acknowledges its obligation to students, parents and former students to keep, maintain and control school student records. The Board of Education hereby states its intention to comply with the Family Education Rights and Privacy Act of 1974 (20 U.S.C. Section 1232 (g)), as amended (hereinafter referred to as FERPA), the Illinois School Student Records Act (105 ILCS 10/1 et seq.) (hereinafter referred to as ISSRA), all regulations issued pursuant to such Acts and the rules of the Illinois State Board of Education. The Board of Education shall also comply with its record keeping responsibilities under the Education for All Handicapped Children Act of 1975 (20 U.S.C. Section 1401 et seq.), the Rehabilitation Act of 1973 (29 U.S.C. Section 1704), the Mental Health and Developmental Disabilities Confidentiality

Act (740 ILCS 110/1 et seq), the Abused and Neglected Child Reporting Act. (325 ILCS 5/1 et seq.) and other applicable law. All school student records shall be collected, maintained, inspected, disseminated and destroyed pursuant to these federal and state Acts. This policy shall be implemented through regulations developed by the Superintendent and staff. Such administrative regulations shall govern the rights of parents and students under this policy.

Adopted: September 17, 2002

Revised: March 16, 2004; August 6, 2013

Replaces: JR - Collection, Maintenance, Inspection and Dissemination of Student Educational Records

In addition, The Illinois School Student Records Act, also provides an answer as to why this request is being denied.

(e) "Student Permanent Record" means the minimum personal information necessary to a school in the education of the student and contained in a school student record. Such information may include the student's name, birth date, address, grades and grade level, parents' names and addresses, attendance records, and such other entries as the State Board may require or authorize.

Regards

David Blatchley
Director of Human Resources
Community High School District 94
157 W. Washington | West Chicago, IL 60185
☎: 630-876-6216 | 📠: 630-876-6217
✉: dblatchley@d94.org

**COMMUNITY HIGH SCHOOL
DISTRICT 94**

November 3, 2015

MEMORANDUM

TO: Dr. Domeracki

FROM: M. Cheng

RE: **STUDENT ATTENDANCE – OCTOBER 2015**

<u>OCTOBER</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>
Average Daily Enrollment:	2116.95	2102.45	1991.86	1974.77	2007.75
Average Daily Attendance:	2010.45	1966.27	1892.91	1878.00	1919.15
Percent Attendance:	94.97	93.52	95.03	95.10	95.59

Students Added	4
Students Dropped	8

Percent Attendance for Previous Months:
April, 2015 - 95.11
May/June, 2015 - 95.73
Aug/Sept, 2015 96.21

MC/hn

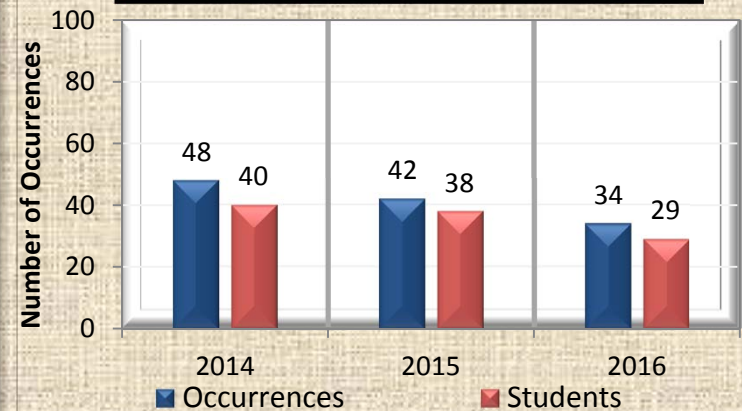
Monthly Discipline Report for October

Monthly Discipline Report for October

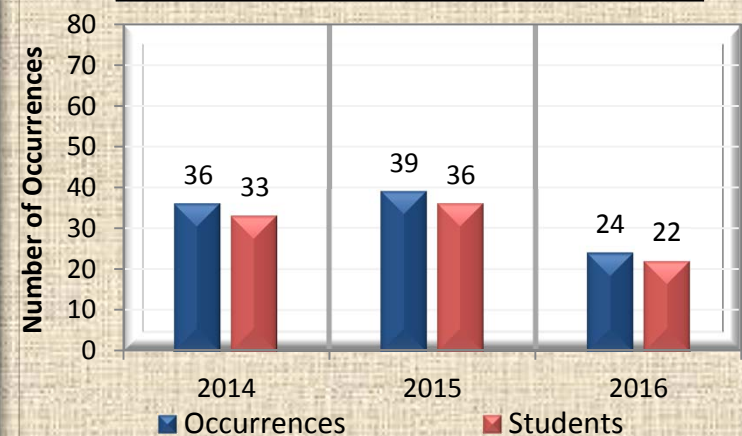
REASON FOR SUSPENSION	Monthly Discipline Numbers - October					
	2014 OCC	2015 OCC	2016 OCC	2014 STD	2015 STD	2016 STD
IN SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-ISS	10	7	3	9	6	3
DISOBEDIENCE/TARDY-ISS	20	15	14	15	12	13
DISOBEDIENCE/TRUANCY-ISS	13	14	16	12	14	12
ELECTRONIC DEVICE - ISS	0	0	1	0	0	1
SATURDAY SCHOOL-ISS	4	4	0	3	4	0
OTHER	1	2	0	1	2	0
YTD TOTAL ISS SUSPENSIONS	48	42	34	40	38	29

REASON FOR SUSPENSION	2014 OCC	2015 OCC	2016 OCC	2014 STD	2015 STD	2016 STD
	2014 OCC	2015 OCC	2016 OCC	2014 STD	2015 STD	2016 STD
OUT OF SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-OSS	7	8	3	5	8	2
DISOBEDIENCE/TARDY-OSS	1	1	1	1	1	1
DISOBEDIENCE/TRUANCY-OSS	1	0	0	1	0	0
ELECTRONIC DEVICE - OSS	0	0	0	0	0	0
FIGHTING-OSS	1	5	0	1	5	0
GANG REPRESENTATION/WEAPONS-OSS	1	3	1	1	3	1
ILLEGAL ACT/U.I. ALCOHOL-OSS	5	1	1	5	1	1
ILLEGAL ACT/U.I. MARIJUANA-OSS	2	1	0	2	1	0
SATURDAY SCHOOL-OSS	15	19	18	14	16	17
THEFT-OSS	3	1	0	3	1	0
OTHER	0	0	0	0	0	0
YTD TOTAL OSS SUSPENSIONS	36	39	24	33	36	22

**Monthly Discipline Numbers – October
ISS – Three Year Comparison**



**Monthly Discipline Numbers – October
OSS – Three Year Comparison**

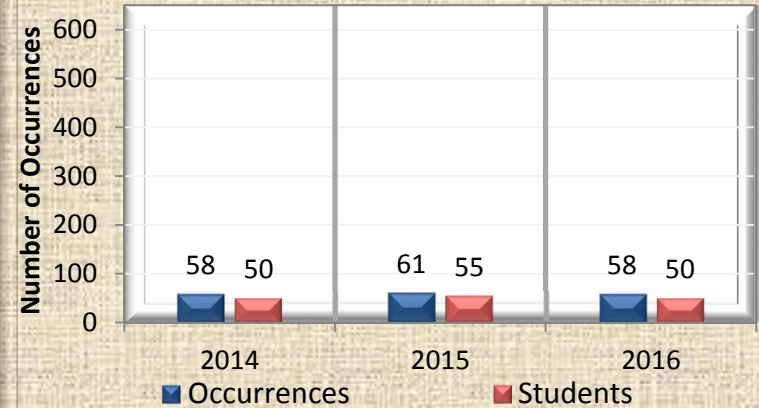


Yearly Discipline Report – August & October

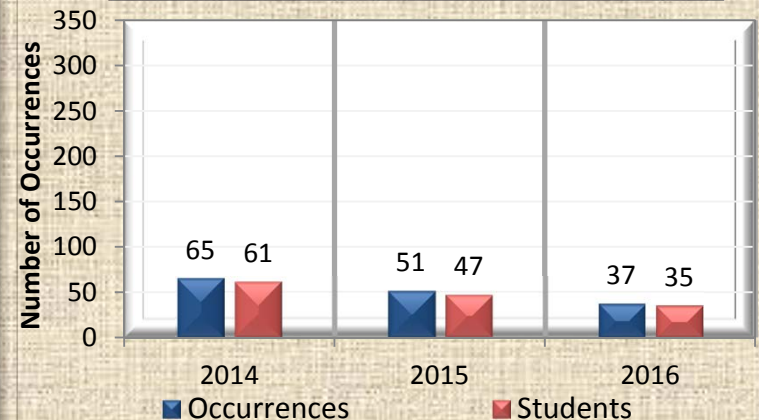
Yearly Discipline Report - August thru October

Yearly Discipline Numbers - August thru October						
REASON FOR SUSPENSION	2014 OCC	2015 OCC	2016 OCC	2014 STD	2015 STD	2016 STD
IN SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-ISS	13	13	5	12	12	5
DISOBEDIENCE/TARDY-ISS	20	15	15	15	12	14
DISOBEDIENCE/TRUANCY-ISS	20	25	37	19	23	30
ELECTRONIC DEVICE - ISS	0	0	1	0	0	1
SATURDAY SCHOOL-ISS	4	5	0	3	5	0
OTHER	1	3	0	1	3	0
	0	0		0	0	
YTD TOTAL ISS SUSPENSIONS	58	61	58	50	55	50
OUT OF SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-OSS	9	11	5	7	10	4
DISOBEDIENCE/TARDY-OSS	1	1	1	1	1	1
DISOBEDIENCE/TRUANCY-OSS	3	0	0	3	0	0
ELECTRONIC DEVICE - OSS	1	0	0	1	0	0
FIGHTING-OSS	13	7	0	12	7	0
GANG REPRESENTATION/WEAPONS	4	5	1	4	5	1
ILLEGAL ACT/U.I. ALCOHOL-OSS	5	4	6	5	4	6
ILLEGAL ACT/U.I. MARIJUANA-OSS	5	3	1	5	3	1
SATURDAY SCHOOL-OSS	20	19	22	19	16	21
THEFT-OSS	4	1	1	4	1	1
OTHER	0	0	0	0	0	0
	0	0		0	0	
YTD TOTAL OSS SUSPENSIONS	65	51	37	61	47	35

Yearly Discipline Numbers – Aug thru Oct
ISS – Three Year Comparison



Yearly Discipline Numbers – Aug thru Oct
OSS – Three Year Comparison



**Community High School District 94
157 W. Washington Street
West Chicago, IL 60185**

**Communications Committee Meeting
October 20, 2015
6:00 p.m.
District Office
Conference Room**

AGENDA

1. Graduate Survey Discussion
2. Paw Print Status
3. Communication Plan Update
4. INSPRA Recognition
5. Adjournment

Community High School District 94

CLASS OF 2014 SURVEY

NAME: _____ ID#: _____

1. Please indicate what your plans are following graduation from high school:

Circle One

- | | |
|----------------------------------|-------------------------|
| A. 4-Year University/College | D. Armed Forces |
| B. 2-Year College | E. Full-Time Employment |
| C. Business or Trade/Tech School | F. Other |

2. If you plan to enter the Armed Forces, please indicate which branch:

- | | | | |
|---------|---------|------------|--------------|
| A. Army | B. Navy | C. Marines | D. Air Force |
|---------|---------|------------|--------------|

If you plan to continue your education, please indicate the college/school that should receive your **FINAL TRANSCRIPT**:

3. (Name of School) _____ 4. (City) _____ 5. (State) _____

(Initials) *By completing the above information and initialing, I authorize WCCHS to release my **FINAL YEAR-END transcript** to the above listed school of my choice. If you do not indicate where to send your final transcript, one **WILL NOT** be forwarded. **There will be a \$5 fee for any transcripts sent after this time.**

6. Which of the following **MOST** influenced you on your course selections?

- | | |
|-------------------------------------|-------------------------------|
| A. One or more high school teachers | E. Extracurricular Activities |
| B. High School Administration | F. Parent, Relative or Friend |
| C. High School Counselor | G. Career Goal |
| D. High School Coaches | H. Other |

Please grade the quality of services provided by Community H.S. If you did not participate in a particular area, mark the last column N/A (Not applicable).

	THIS SCHOOL SHOULD:	Strongly Agree " A "	Agree " B "	Uncertain " C "	Disagree " D "	Strongly Disagree " F "	N/A
7.	Put more emphasis on academics						
8.	Offer more vocational programs						
9.	Offer more technology / elective programs						

Please grade the quality of services provided by Community H.S. If you did not participate in a particular area, mark the last column N/A (Not applicable).

		Excellent " A "	Good " B "	Average " C "	Poor " D "	Failing " F "	N/A
10.	Guidance services for students						
11.	Vocational/Work training programs (Home Ec., Industrial Arts, Business)						
12.	Extracurricular programs						
13.	Athletic programs						

14.	English courses						
15.	Math courses						
16.	Science courses						
17.	Social Studies courses						
18.	Physical Education courses						
19.	Fine Arts courses (Music, Art, Photography, Drama)						
20.	Foreign language courses						

A = Strongly Agree

B = Agree

C = Uncertain

D = Disagree

E = Strongly Disagree

		A	B	C	D	E
21.	GRADES assigned by teachers are based on projects as well as tests.					
22.	Teachers in this school are willing to give extra credit to help students raise their grades.					
23.	This school makes me like to learn.					
24.	Teachers and students here really trust each other.					
25.	At this school, the teachers tell the students what is expected of them.					
26.	I am proud of this school.					
27.	At this school, it is very important to get good grades.					
28.	This school makes me like to study hard for good grades.					
29.	This school gives praise for good work					
30.	Competition among students in this school is very high.					
31.	In this school, we hear about what the students do right, not their mistakes.					
32.	I feel like I belong in this school.					
33.	Teachers at this school treat students with respect.					
34.	In this school, we can try new things.					
35.	This school has many talented teachers.					
36.	This school has many talented students.					
37.	My counselor is patient and courteous.					
38.	My counselor knows me fairly well.					
39.	My counselor is good about getting back to me when I leave a message.					
40.	If I had a problem, I believe my counselor would treat me fairly.					
41.	My counselor is available to see me most of the time.					
42.	I felt comfortable going to my counselor if I need some kind of help.					
43.	I learned for the career unit presented by my English teacher and counselor in sophomore year..					
44.	I used the DISCOVER internet program and found it useful.					
45.	My counselor knows the course offerings in our school curriculum.					
46.	My counselor knows which courses I need for graduation and my post-ed plans.					

47. What can we improve upon?

Senior Graduate Survey

October 2015

Modifications to Existing Senior Survey

1. Update survey completion directions
2. Update terms and titles
3. Administer electronically
4. Change delivery timing

Additional Questions to Consider For Senior Survey

1. Are the needs of Hispanic students being met? (MH)
2. The amount of effort they put forth on academics (MH)
3. How prepared they were for AP tests (MH)
4. What advice they would give teachers or the administration about academics (MH)
5. What advice they would give future students about academics (MH)
6. The best part of being a Wildcat (MH)
7. Their biggest regret (MH)
8. I feel safe at school (SB)
9. If I had a conflict with another student I feel there were people available to assist me in handling that conflict. (SB)
10. Help was available to me academically, outside of class. (SB)
11. The 1:1 learning environment assisted me in achieving academically. (SB)
12. Coaches/sponsors had a positive impact on my high school career? (MW)
13. Are you registered to vote? (LW)
14. (For those who indicated they will attend college) How much has this college/university offered you in scholarship dollars per year? (LE)
15. What is your intended major? (LE)
16. Are there any courses that you wish we offered that we do not offer currently? (MB)
17. What support do you wish we had in place as you entered into high school from middle school? (MB)
18. What support do you wish we had during the time you were in high school that we didn't have? (MB)
19. What was the most useful experience for you in high school? (MB)
20. We plan to complete a one year survey, what is an email or phone # that you plan to maintain so we can contact you a year from now? (MB)

Additional Questions to Consider For 1 Year Post Graduation Survey

1. If there has been an election since your graduation, did you vote? (LW)
2. Have you taken any History, Geography, Political Science, Economics, Psychology, Sociology, Criminal Justice classes in college? (LW)

Get to
know
WeGo!



Community High School District 94

Get to know us!



2014-15 Enrollment	
Freshmen	557
Sophomores	497
Juniors	496
Seniors	484
Wildcats=	2034



Students come to
**West Chicago
 Community High School**
 from the communities of
 Carol Stream,
 Warrenville, West Chicago,
 Wheaton, and Winfield.

Enriching minds.

Our primary purpose...

Teaching and Learning



Interdisciplinary courses include:

Global Studies: Freshman English & World Geography
World Studies: Sophomore English & World History
American Studies: Junior English & American History



Government Simulation



Our Faculty

24% hold bachelor's degrees
 74% hold master's degrees
 2% hold doctoral degrees



Challenge self.



The number of CHS students taking honors courses has doubled the last five years;

Honors & AP Curriculum		
Department	Honors	Advanced Placement
English	Honors English 1	AP English Language
	Honors English 2	AP English Literature
Foreign Language		AP Spanish Literature
		AP Spanish Language
Math	Honors Geometry	AP Calculus AB
	Hnrs Adv Alg/Trig	AP Calculus BC
	Honors Pre-Calc	AP Statistics
Science	Honors Biology	AP Biology
	Honors Chemistry	AP Chemistry
	Honors Physics	AP Physics B
Social Studies		AP US History
		AP Macro Economics
Elective	Honors A Capella	AP Music Theory



In the spring of 2014 the College Board named CHS to the **AP Honor Roll** for expanding opportunity and improving performance for advanced placement students.

Prepare for the future.



77% of WCCHS students graduating in 2015 continued their education beyond high school.

Graduation Requirements

0.5 Credit = 1 semester

English	4.0
Mathematics	3.0
Science	2.0
Social Studies	3.0
Consumer Education	0.5
Physical Education	3.0
Health	0.5
Drivers Education	0.5
Any combination of Art, Foreign Language, Music, Vocational Education	1.0
Electives	4.5
TOTAL CREDITS	22.0



Earn Dual Credit at College of DuPage

Choose from eight courses and earn both high school and college credit. The number of WCCHS students earning dual credit has more than doubled in the last four years.

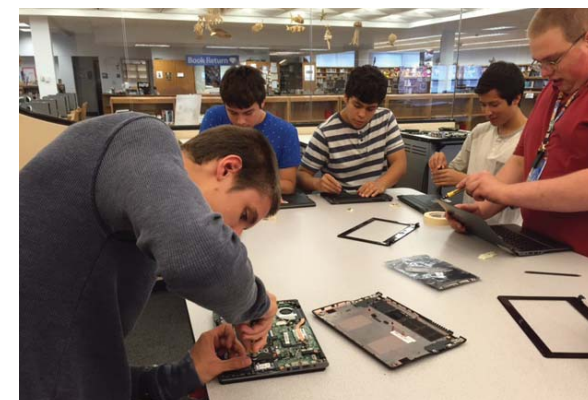


Excellent facilities.

Technology for today.



Auditorium/Sound Booth



Outdoor Courtyard



Memorial Stadium



District owned Chromebooks were assigned to all students in August, 2015.

For a full listing of technologies provided for our students and staff, visit www.d94.org/technology.



College & Career Center



Our students benefit from excellent facilities thanks to the support of the community. We will continue with facility changes through the next year that will contribute greatly to student learning and student life.



Field House



Visit our website at www.d94.org

Get involved.



Don't wait!

Our students say the best way to make the most of your high school experience is to get involved.



Clubs & Activities

- Ambassador Club
- Art Club
- Book Club
- Chess Team
- Club Green
- Creative Writing Club
- Dance Production
- Flag Corps/ Color Guard
- Future Business Leaders
- Gay-Straight Alliance
- Habitat for Humanity
- Horticulture Club
- InterAct Club
- International Club
- Math Team
- National Honor Society
- Newspaper (Chronicle)
- OLA'AS
- Orchestra
- Pep Club
- Photo Club
- Scholastic Bowl
- Skills USA
- Snowball
- Sole Steppers
- Speech Team
- Student Council
- WeGo Buddies
- WeGo Drama
- WeGo Global
- Yearbook



Expand skills.

Athletics - Boys

- Baseball
- Basketball
- Cross County
- Football
- Golf
- Soccer
- Swimming
- Tennis
- Track & Field
- Volleyball
- Wrestling



Athletics - Girls

- Badminton
- Basketball
- Cross Country
- Golf
- Soccer
- Softball
- Swimming
- Tennis
- Track & Field
- Volleyball



- Cheerleading
- Pom Poms



Go Cats!

Make new friends.



Try something new

Make lasting friendships



Make a difference.

Service to Others...

is a hallmark of our school's identity; it is interwoven into the curriculum and is evident throughout extracurricular programs.



Sports Marketing Class

presents a check for \$14,000.00 to the Jimmy V Foundation for Cancer Research.



and SO much more!

Student Council Turkey Costume Caper

Raises funds for charities such as the Leukemia and Lymphoma Society.



Student Clubs

look for opportunities to be of service in the community



WeGo Buddies

Matches students with disabilities with other high school students.



The future
begins here.



Learn more.

Be more.



Community High School District 94
326 Joliet Street
West Chicago, IL 60185
(630) 876-6200

www.d94.org

Placeholder
QR Code



Communication Plan

Status Update 10/19/2015

1. Communication Plan objectives that are in progress or new this school year include:
 - a. **Objective 2.1**
CHS staff members will receive news and information before parents and the public
 - Create an internal electronic newsletter for staff to be delivered once a month – can feature district news but more personal items as well
15-16: Work with HR to develop this communication vehicle
 - b. **Objective 3.1 – Completed and Ongoing**
Identification of communication vehicles to assist in targeting e-messages to parents and community members
 - **13-14:** Both informational and emergency (school closing) messages were sent via email through SchoolReach. These messages were not sent to community members as they had been in the past. SchoolReach allowed the targeting of specific groups so the information was pertinent to the audience.
15-16: School Messenger will replace SchoolReach – Training and implementation in August, 2015.
15-16: Requires text message “opt in” for staff, parents and students – begin opt in messaging Oct. 2015
 - c. **Objective 3.5 – Completed and Ongoing**
Increase opportunities for parents and community members to communicate with the District
 - Find other opportunities for external audiences to communicate with the District
 - Twitter
15-16: Begin using Twitter regularly. Encourage staff to contribute.
 - d. **Objective 4.1 – Completed and Ongoing**
Work with the Technology Department to maintain the district’s website
 - Create a “Who can help me?” page for parents
15-16: Added a “Who can help me?” section to “For Parents”
 - e. **Objective 5.1**
Promote the positives of WCCHS so that parents and students choose to attend WCCHS rather than private schools for both academics and sports
 - Create features on successful current WCCHS students and ask the appropriate feeder district to include them in their newsletters – Call them “Cat Tales”
15-16: Share Student of the Month press releases with appropriate feeders and ask them to include in their publications
 - f. **Objective 6.1**
Determine the role of the communications department as a part of the Crisis Response Manual
 - Review current Crisis Response Manual
15-16: Review D94 Crisis Response Manual
 - Write a Crisis Communication Plan
15-16: Work with Antonio DelReal to develop a Crisis Communication Plan
 - g. **Objective 6.2**
Develop a portable communications workstation in case District Office or the school is unavailable
 - Create “The Book” to be used in case of a technology blackout
15-16: Create the book
 - h. **Objective 7.1**
Increase the use of social media such as Facebook, Twitter, and YouTube to increase understanding of CHS
 - Activate Twitter account
15-16: Begin using Twitter regularly. Encourage staff to contribute. Identify all District accounts.
 - Determine what types of messages should be posted via Twitter
 - Determine frequency of postings
 - Develop a plan to increase followers
 - Determine how to use YouTube to promote CHS
15-16: Explore partnership with the Broadcast Communications class
 - i. **Objective 8.2**
District logos will be used consistently and old, outdated logos removed from use

- Review district logos for current relevance
15-16: Branding Committee formed to develop a consistent brand
- j. **Objective 8.3**
Identify district colors and use consistently
 - Use consistently
15-16: Work with all departments to use correct colors
- k. **Objective 9.1**
Increase parental involvement/engagement to insure student success
 - Consider ways to involve 6th, 7th and 8th grade parents early
15-16: Work with other feeder districts to get their parents to subscribe to eNews
- l. **Objective 10.1**
Create District publications to promote the positives and alter perceptions of CHS
 - Create video and post on website to show what is beyond our doors
15-16: Work with Broadcast Communication class.
 - Reprint of Paw Print Brochure (Get to Know WeGo) must include quotes/testimonials from parents/students
15-16: A "Get to Know WeGo" update is in the works
- m. **Objective 11.1**
Increase community outreach/relationship building with stakeholder groups
 - Investigate and bring forward a graduate follow-up survey
15-16: Committee formed – Graduate survey being revised

Community High School District 94
West Chicago, IL 60185

Education/Programs Committee Meeting

October 29, 2015 - 7:30 a.m.
Conference Room 122
West Chicago Community High School

AGENDA

1. Counseling Department Update – Len Egan
2. Jel Sert
3. Bilingual program
4. Concussion procedures
5. Other

Counseling update

Positives

Opening of College & Career Center

- Grand opening-500+ students and giveaways
- Partner with AVID and CWT classes
- Weekly ISAC representation

Dedication to students and meeting student needs

- Willingness to advocate for students and open to change
- Strong focus on Academics and Careers
- Completing needs assessment

Culture of collaboration within the school

- Counselor seen as a resource
- Partnerships with departments/classes
- Mutual respect and understanding with teachers

Areas of Growth

Addressing the Social-emotional needs of students

- Needs assessment for all grade levels
- Adding tiered interventions (such as classroom activities and targeted groups)
- Parent education regarding social-emotional wellness

Create greater access to post-secondary opportunities

- Expansion of College & Career Center (Community college week, "On the spot" admissions, partner with teachers, lunch & learn activities)
- Host a career event to create exposure to different career pathways for students
- Career Counsel Inc.
- Purposeful messaging and parent education regarding post-secondary education

Departmental Growth

- Build departmental goals that align with district and address student needs
- Proactive model of counseling
- Build counselor capacity to support the changing needs of students

Concussion: To Do

- Establish Concussion Oversight Team which includes
 - Athletic Trainer
 - Nurse
 - Appointed person who is responsible for implementing and complying with the protocols
- Concussion Oversight Team develops
 - Return-to-play protocols
 - Return-to-learn protocols
- For a student returning to elgy
 - Student has been evaluated by a treating physician
 - Student has completed each requirement of the return-to-play protocol o
Student has completed each requirement of the return-to-learn protocol
 - Physician has provided a written statement indicating that it is safe for the student to return to play and learn.
 - The student and the student's parent have acknowledged that the student has completed the requirements of the return-to-play and return-to-learn protocols necessary for the student to return to play
 - The student and the student's parent have signed a consent form indicating that the person signing
 - Has been informed about the return-to-play and return-to-learn protocols
 - Consents to the student participating in return to play in accordance with return-to-play and return-to-learn protocols
 - Consents to the disclosure to appropriate persons the treating physicians statement and any return-to-play and return-to-learn recommendations made by the treating physicians.
 - Understands the risks associated with the student returning to play and returning to learn
 - Will comply with any ongoing requirements in the return-to-play and return-to-learn protocols
- Develop a school-specific emergency action plan for interscholastic athletic activities to address serious injuries and acute medical conditions in which the condition of the student may deteriorate rapidly. This plan must be
 - In writing
 - Reviewed by the Concussion Oversight Team
 - Approved by the District Superintendent or the superintendent's designee
 - Distributed to all appropriate personnel
 - Posted conspicuously at all venues used by the school
 - Reviewed annually by
 - All athletic trainers
 - First responders
 - Coaches
 - School nurses
 - Athletic directors
 - Volunteers
- Training-documentation of attendance needs to be submitted for each
 - The following persons must take a training course from an authorized training provider (IHSA is required to provide this) at least once every 2 years (to be documented)
 - Coach
 - Nurse
 - Game Official
 - An athletic trainer must take a concussion-related continuing education course from an athletic trainer continuing education sponsor approved by the Department {IHSA?}
 - A nurse must take a course concerning the subject matter of concussions that has been approved for continuing education credit by the Department {IHSA?}

From: Janelle G. Stefancic

Sent: Wednesday, October 28, 2015 4:50PM

To: Allison Baxter; Annie Gomez; Antonio DelReal; Eva Komaniecki; Eduardo Montoya; Hector Salgado; Jeffery Anderson; Janelle G. Stefancic; Julie Gawenda; Maria Escobedo; Maria G. Lupe Perez; Mark Poulterer; Mary McCarter; Rudy Mendoza

Cc: Moses Cheng; Len Egan; Maura Bridges; Douglas Domeracki

Subject: World Relief Meeting- Refugee Placement at WCCHS

Hello everyone,

Mark Poulterer, Maria Escobedo and I met with Malita Gardner, the Wheaton World Relief Children and Youth Program Manager today. We thought it beneficial to share the overview information we learned today.

- Eighty six percent of families resettled have ties to someone already in the United States. WR supports them for a year, but only pays for family living expenses for 3 months. Adults must find employment very quickly.
- We may see more WR families registering at WCCHS due to the diminishing availability of housing in Wheaton and Glen Ellyn. They are currently resettling families in Aurora, Hanover Park, South Elgin and West Chicago. Housing availability in West Chicago is in Main Park on Main Street and in the Timberlake Apartments.
- They expect to have resettled around 300 families in the area over the course of a year --anticipating 100 more families- Middle Easterners from Iraq, Iran, Burma and Sudan-Darfur/Chad.
- WR can have from 3 months to as little as 10 days advance notice of arrivals. It is realistic to expect no more than 6-10 high schoolers. They will send us an email as soon as they anticipate a placement here.
- Malita gave us some very general backgrounds on each of the cultures. All these cultures are patriarchal and have to adjust to gender equality here in the US.
- Burmese often highly educated, easy going and are very anxious to please, attend school and anxious to learn English quickly.
- The Iraqis and Iranians are more demanding and focused on getting ahead and tend to be very proactive in finding and expecting services to help them acclimate here. Many fathers were professionals in their home country and families are very motivated to transition and learn English quickly, which has been our experience here at WCCHS.
- This newest group to be resettled is Sudanese, coming from the worst, most desolate refugee camps in the world. They have been in survival mode all their lives and quite possibly experienced emotional trauma. They sometimes have some informal education, but nothing like our organized western systems. They speak several dialects, our new students speak Masalit, a tribal language.
- WR will talk to them about food restrictions, their Muslim practices, and personal hygiene.
- The Sudanese girls to be registered here are Darfur refugees having lived in a Chad refugee camp for several years. They do not speak any English at all and will be at the ESL 1 level and in sheltered content classes. The older sister speaks some Arabic. They will be auditing classes for the remaining weeks of first semester.
- They will need a separate location to dress for PE. Female practicing Muslims have some strict rules about skin exposure, touching, contact with boys. (In the past, we had a Muslim student whose religious rules did not allow her to participate in swimming and we offered alternative assignments that can be completed during the swimming rotation.)

Two websites that are good sources are <http://www.brycs.org/>
<http://www.culturalorientation.net/learning/populations/darfuris>

**Community High School District 94
157 West Washington Street,
West Chicago, IL 60185**

FINANCE COMMITTEE

November 11, 2015 5:30 P.M.

District Office

CONFERENCE ROOM

AGENDA

- 1. FY 16 Review**
- 2. Adult Education**
- 3. Task Analysis**
- 4. 2015/16 Property Tax levy**
- 5. Long Term Capital**



ADULT EDUCATION PROGRAM

Offering GED Classes
ESL Classes

Donald K. Zabelin
Director
Email: dzabelin@d94.org

326 Joliet Street
West Chicago, IL
60185-3142
Phone: (630) 876-6578
(630) 876-6200
Fax: (630) 876-6581
www.d94.org



October 7, 2015

Dear Dr. Domeracki:

I appreciated the opportunity to discuss adult education finances with you today. It is very challenging to not know when the program will receive its funding.

The Adult Education Program is currently operating without our usual state and federal funds. We are meeting our expenses by drastically reducing our payroll and engaging in fundraising. I personally donated \$2000 in September to ensure that the program would get off to a good start. We have also raised \$2885, and will continue to raise money.

I am proposing that District 94 allow the adult education spending account to incur debt up to \$8000. This is strictly a measure to ensure that we have adequate cash flow. Upon receiving our funding, any debt incurred would be fully reimbursed to the district. In addition, our program will continue to make our customary rent payments in FY-16.

According to Jennifer Foster, Senior Director of Adult Education at ICCB, the adult education allocation will be received. The federal allocation could come sooner than the state funds with an act from the legislature. She also has heard no news to indicate that the state money is at risk, but only temporarily delayed. I am making this request for an \$8000 cushion because I am confident District 94 will not lose any funds.

We are currently offering four ESL classes, two GED classes, and one Citizenship Preparation class. Thank you for your consideration to help allow these classes to continue.

Sincerely,

A handwritten signature in black ink that reads "Donald K. Zabelin".

Donald K. Zabelin

LEVY INPUT PAGE - ASSUMPTIONS

Tax Levy Year: Enter Year of Levy

District Name: Enter District Name

District Number: Enter District Number

County 1:

County 2:

County 3:

County 4:

Fill out County names as needed - leave other boxes blank

PTELL - Tax Capped: Choose Yes or No

Original Tax Levy Certificate:

Amended Tax Levy Certificate:

Enter "x" in one box only

Consumer Price Index: Enter CPI for Year ending 2014, for the 2015 Levy.

Actual Total EAV for 2014: Enter Actual rate setting EAV for 2014

Estimated % change from 2014 EAV: Enter reassessment percentage before New Construction

Estimated New Construction for 2015: Enter Estimated New Construction

Estimated Total EAV for 2015: Includes New Construction

Total change from prior year: Includes New Construction

No. of Tax Levied Bond Issues Outstanding:

	Input Maximum Tax Rate:	Total 2014 Extension for all Counties:	Input 2014 DuPage County Extension:
Educational	3.50%	\$17,328,348.53	17,328,348.53
Operations & Maintenance	0.55%	\$3,000,893.70	3,000,893.70
Transportation		\$827,670.40	827,670.40
Working Cash		\$0.00	
Municipal Retirement		\$400,181.93	400,181.93
Social Security		\$375,700.22	375,700.22
Fire Prevention & Safety *		\$0.00	
Tort Immunity		\$250,466.81	250,466.81
Special Education	0.40%	\$224,101.88	224,101.88
Leasing		\$0.00	
Input Fund Name:		\$0.00	

Total Capped Extension for 2014:

SEDOL IMRF (Lake County Only)

Bond and Interest Extension for 2014:

Total 2014 Extension:

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

2015 LEVY CALCULATION PAGE

Limiting Rate:
$$\frac{(\text{Prior Year Extension} \times (1 + \text{Lesser of 5\% or CPI}))}{(\text{Total EAV} - \text{New Construction})}$$

Limiting Rate: **2.2845%**
Estimated Capped Extension: **\$22,700,847.98**

Consumer Price Index:	0.80%
Actual Total EAV for 2014:	\$941,604,550
Estimated % change from 2014 EAV:	5.00%
Estimated New Construction for 2015:	\$5,000,000
Estimated Total EAV for 2015:	\$993,684,778
Total change from prior year:	5.53%

	Prior Year Extension:	Maximum Tax Rate:	Individual Fund Estimated Maximum Extension:	Prorated Extension based on prior year extension:	Manual Override:	Balloon % input:	Levy Amount:	Truth in Taxation
Educational	\$17,328,348.53	3.50%	\$34,778,967.21	\$17,555,309.72		1.00%	\$17,730,863.00	
Operations & Maintenance	\$3,000,893.70	0.55%	\$5,465,266.28	\$3,040,198.45		1.00%	\$3,070,600.00	
Transportation	\$827,670.40	0.00%	\$0.00	\$838,510.96		1.00%	\$846,896.00	
Working Cash	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Municipal Retirement	\$400,181.93			\$405,423.39		1.00%	\$409,478.00	
Social Security	\$375,700.22			\$380,621.02		1.00%	\$384,427.00	
Fire Prevention & Safety *	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Tort Immunity	\$250,466.81			\$253,747.34		1.00%	\$256,285.00	
Special Education	\$224,101.88	0.40%	\$3,974,739.11	\$227,037.10		1.00%	\$229,307.00	
Leasing	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
	\$0.00	0.00%	\$0.00	\$0.00			\$0.00	
Capped Extension/Levy	\$22,407,363.47		\$44,218,972.60	\$22,700,847.98	\$0.00	Capped Levy	\$22,927,856.00	2.32%
						Levy in excess of estimated extension:	\$227,008.02	
SEDOL IMRF	\$0.00			SEDOL IMRF			\$0.00	
Bond and Interest:	\$2,762,667.75			Bond and Interest:	\$2,800,000.00		\$2,800,000.00	1.35%
Total Extension/Levy	\$25,170,031.22					Total Levy	\$25,727,856.00	2.22%

NO

ILLINOIS STATE BOARD OF EDUCATION

School Business and Support Services Division
217/785-8779

Original:

Amended:

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	District Number	County
CHS 94	19-022-0940-16	DuPage

Amount of Levy

Educational	\$ 17,730,863	Fire Prevention & Safety *	\$ 0
Operations & Maintenance	\$ 3,070,600	Tort Immunity	\$ 256,285
Transportation	\$ 846,896	Special Education	\$ 229,307
Working Cash	\$ 0	Leasing	\$ 0
Municipal Retirement	\$ 409,478		\$ 0
Social Security	\$ 384,427	Other	\$ 0
		Total Levy	\$ 22,927,856

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 17,730,863

dollars to be levied as a special tax for educational purposes; and

the sum of 3,070,600

dollars to be levied as a special tax for operations and maintenance purposes; and

the sum of 846,896

dollars to be levied as a special tax for transportation purposes; and

the sum of 0

dollars to be levied as a special tax for a working cash fund; and

the sum of 409,478

dollars to be levied as a special tax for municipal retirement purposes; and

the sum of 384,427

dollars to be levied as a special tax for social security purposes; and

the sum of 0

dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and

the sum of 256,285

dollars to be levied as a special tax for tort immunity purposes; and

the sum of 229,307

dollars to be levied as a special tax for special education purposes; and

the sum of 0

dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and

the sum of 0

dollars to be levied as a special tax for _____; and

the sum of 0

dollars to be levied as a special tax for _____

on the taxable property of our school district for the year 2015

Signed this _____ day of _____ 2015 .

(President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 1 .

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 19-022-0940-16, DuPage County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2015 was filed in the office of the County Clerk of this County on _____, 2015 .

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2015, is \$ _____.

(Signature of County Clerk)

(Date)

(County)

Long Term Capital Improvements

Primary Projects

Project	Estimated Cost	FY Year Needed	Annual Cost
2015 Renovation	2,500,000	2015	
Washroom upgrades	75,000	2015	
Parking Lot - Student West Lot, bus lane...	200,000	2015	2,775,000
Add MDF & IDFs to generator	175,000	2016	
Replacement Lighting	55,000	2016	
Fieldhouse HVAC	500,000	2016	
Science Room renovation	4,000,000	2016	
Pool renovation	250,000	2016	
Cafeteria & Served	200,000	2016	5,180,000
Stadium Track	25,000	2017	
Tennis Courts Fencing	30,000	2017	
Tennis Courts rebuild	125,000	2017	
Roof Replacement 1997	400,000	2017	580,000
Refurbish football field turf	400,000	2018	
Roof Replacement 1998	350,000	2018	750,000
Roof Replacement 1999	800,000	2019	
Elevator rehab	50,000	2019	850,000
Replacement Bleachers both gyms	600,000	2020	600,000
			<hr/> 10,735,000
flooring & ceilings 2nd & 3rd floor 1928 building			
Flooring 1999 addition			
Auditorium sound & lights			
Chiller overhaul			
Boiler overhaul			
HVAC units			
washroom / lockerroom upgrades			
Window replacement 1928 & 1955			
locker replacement - PE lockerrooms			
LRC renovation			
Fieldhouse floor			
Mechanical - pumps/valves			
Hot water system upgrades			

District 94 Job Analysis

Summary presented to the HR Committee by
Dr. Elizabeth McDonald on October 13, 2015



GOALS OF THE JOB ANALYSIS

- Review the overall organizational system.
- Create balance.
- Clarify roles.
- Enhance the flow between the roles.



Separate the roles of ELL/Bilingual Director and Division Head of World Languages

- **Create a new title: Director of ELL/ Bilingual Services**
- **Must be a 12 month position**
- **Oversees all ELL Compliance and related legal issues**
- **Must have all required ELL certification**
- **Oversees all related Testing, Grants, Student Academics Intervention, Parent Programs, Articulation with Feeder Districts**
- **Oversees interpretation and translation**



Rationale

- These 2 jobs are much too complex and comprehensive to be joined together. They need to be separated.
- Create a full-time Director of ELL/Bilingual Services. The demographics of the district show the importance/weight of this role which must meet extensive federal guidelines along with all the other important requirements.
- It must be a 12 month position to give the director more time to focus on the district's ELL/bilingual student needs.



Hire a Full-Time Division Head for World Languages

- **This role will be separate from that of the Director of ELL/Bilingual Services**
- **The person in the new, separate role of Division Head for World Languages must meet all responsibilities/certification required of all other Division Heads.**



Rationale

- In order to better meet the needs of the students in the district, World Languages needs to have a full-time Division Head.
- The Division Head can share a few responsibilities with the Director of ELL/Bilingual Services which will help both groups work well together and balance responsibilities more smoothly.



Director of Student Services

- **Must be a 12 month position**
- **Is responsible for:**
 - **Rti interventions**
 - **Student Intervention Teams**
 - **Monitors student grades where there are performance issues**
 - **Tier 2 programs and Tier 3 processes**
 - **Homeless liaison**
 - **Free/reduced lunch applications**
 - **Fee waivers and payment process**
 - **Summer Bridge 8.5 program**
 - **Oversees Homebound/Hospitalization services**
 - **TCD placement and coordination**
 - **Collaborates with counseling and special ed departments**
 - **Registration**



Rationale

- This must be a 12 month position to give the director more time to focus on student services that are designed to help the significant portion of the student population who need these services related to their all-important special needs.
- The 12 month position will also provide more time necessary for social/emotional support.



Review Responsibilities of the Division Head of Counseling

- **No case load for the Division Head**
- **Hire 1 additional counselor**
- **Expand responsibilities of the Division Head of Counseling to include time to work on:**
 - a. **Social emotional development**
 - b. **Identification of students with issues, and group development**
 - c. **Therapeutic /hospitalization reentry**
 - d. **Crises: urgent matters**



Rationale

- Based on district demographics, counseling is especially essential. The Division Head needs more time to be proactive (especially in items a -- d listed on the previous slide).
- Hiring an additional counselor will help absorb the 50% case load of the current director's position so that the case load of counselors will not increase as their case loads are already higher than is recommended to meet student needs.



Review the Role of the Principal

- Oversees monthly faculty meetings
- Conducts weekly meetings with Division Heads
- Oversees all teacher evaluation
- Oversees any necessary faculty termination
- Evaluates Division Heads
- Plans all scheduling
- Oversight of the Special Education Program
- *Remove oversight of grants*



Rationale

- The principal will continue to be the evaluator for all building level administrators, which includes the Director of Special Education.
- Special Education Coordinators are not evaluated by the principal.
- In order to maintain a complete view of the building, the principal will be responsible for planning all scheduling.
- These changes will support the principal's need to oversee the climate of the whole school.



Review responsibilities of the Assistant Principal: Administrative Services

Expanding current responsibilities to include:

- **Summer School**
- **School Crisis Team**
- **Staff Mentoring Program**
- **Scheduling Parent Conferences**



Rationale

- This recommendation is related to one of the overall goals of this project: clarify roles. Adding the responsibilities identified on the previous slide will help the Assistant Principal for Administrative Services focus on issues where there may be students who need additional attention/support.
- These responsibilities will also give this Assistant Principal the opportunity to work with parents who want additional help. Likewise, this Assistant Principal can also take the time to mentor teachers to help them deal with student-related issues.



Review responsibilities for the Assistant Principal for Curriculum and Instruction

Expanding current responsibilities to include:

- **Oversees all curriculum including addition or removal of courses/programs**
- **Evaluates counselors every other year**
- **Assumes responsibility for the oversight of the Curriculum Committee and curricular proposals**



Rationale

- This recommendation is also related to one of the overall goals of this project: clarify roles. Adding the responsibilities identified above will help the Assistant Principal for Curriculum and Instruction focus on additional items related to curriculum and instruction oversight.
- In addition, evaluating counselors and social workers will give this assistant principal access to information and topics relevant to student needs that could drive the need for changes or adaptations of curriculum (leading to improved instruction).



Expand Responsibilities of the Division Head of Special Education

Expanding current responsibilities to include:

- **Oversees all facets of 504**
- **Oversees the school nurse**



Rationale

- This recommendation is also related to one of the overall goals of this project: review the overall organizational system and enhance the flow between the roles. It will help with the coordination of special education and ELL/Bilingual Services.
- This change will also clarify the roles of the 2 leaders of these roles as 504 clearly relates to special education. Oversight of the school nurse will also enhance meaningful conversations regarding immediate student needs and possible interventions.



Integrate all Technology

- **Create a Director of Technology and Instructional Services who reports to Director of Business Services**
- **Blend Director of Technology (all duties) with all MIS (all duties & personnel). These will still require separate personnel as they are now.**
- **Review # of MIS Personnel: 3 are necessary (no more)**



Rationale

- This change relates to one of the overall goals of this project: review the overall organizational system and enhance the flow between the roles. These 2 groups must work together.

FY 16 BUDGET
SUMMARY BY FUND
10/31/2015

	2014-15 Activity	2015-16 Original Budget	2015-16 Revised Budget	2015-16 FYTD Activity	Percent Expended
EDUCATION - 10					
Fund Balance, Beg		10,917,246	10,917,246	10,917,246	
REVENUES	22,471,281	23,417,653	23,584,649	10,254,481	43.48%
EXPENSES	22,721,816	23,412,878	23,579,874	7,834,892	33.23%
NET	(250,534)	4,775	4,775	2,419,588	
Fund Balance, End		10,922,021	10,922,021	13,336,834	
FB % of Exp.		46.6%	46.3%	170.2%	
O & M - 20					
Fund Balance, Beg		1,983,160	1,983,160	1,983,160	
REVENUES	3,078,671	3,064,300	3,064,300	1,462,644	47.73%
EXPENSES	2,542,962	3,058,977	3,058,977	1,040,827	34.03%
NET	535,708	5,323	5,323	421,817	
Fund Balance, End		1,988,483	1,988,483	2,404,977	
FB % of Exp.		65.0%	65.0%	231.1%	
TRANSPORTATION - 40					
Fund Balance, Beg		611,622	611,622	611,622	
REVENUES	1,286,590	1,442,350	1,442,350	546,750	37.91%
EXPENSES	1,386,307	1,441,205	1,441,205	83,868	5.82%
NET	(99,717)	1,145	1,145	462,883	
Fund Balance, End		612,767	612,767	1,074,505	
FB % of Exp.		42.5%	42.5%	1281.2%	
IMRF - 50					
Fund Balance, Beg		188,185	188,185	188,185	
REVENUES	467,674	496,900	496,900	218,263	43.92%
EXPENSES	472,385	481,828	481,828	167,520	34.77%
NET	(4,711)	15,072	15,072	50,743	
Fund Balance, End		203,257	203,257	238,928	
FB % of Exp.		42.2%	42.2%	142.6%	
FICA / MEDICARE - 51					
Fund Balance, Beg		158,196	158,196	158,196	
REVENUES	451,834	463,100	463,100	212,038	45.79%
EXPENSES	454,114	462,190	462,190	161,498	34.94%
NET	(2,280)	910	910	50,540	
Fund Balance, End		159,106	159,106	208,736	
FB % of Exp.		34.4%	34.4%	129.3%	
TORT - 80					
Fund Balance, Beg		299,989	299,989	299,989	
REVENUES	299,738	307,150	307,150	136,595	44.47%
EXPENSES	212,927	306,150	306,150	252,572	82.50%
NET	86,811	1,000	1,000	(115,977)	
Fund Balance, End		300,989	300,989	184,012	
FB % of Exp.		98.3%	98.3%	72.9%	
WORKING CASH - 70					
Fund Balance, Beg		2,069,448	2,069,448	2,069,448	
REVENUES	1,041	1,500	1,500	335	22.33%
EXPENSES	-	-	-	-	
NET	1,041	1,500	1,500	335	
Fund Balance, End		2,070,948	2,070,948	2,069,783	
FB % of Exp.					
OPERATING FUNDS TOTALS					
Fund Balance, Beg		16,227,846	16,227,846	16,227,846	
REVENUES	28,056,830	29,192,953	29,359,949	12,831,105	43.70%
EXPENSES	27,790,511	29,163,228	29,330,224	9,541,176	32.53%
NET	266,319	29,725	29,725	3,289,929	
Fund Balance, End		16,257,571	16,257,571	19,517,775	
FB % of Exp.		55.7%	55.4%	204.6%	

SUMMARY BY FUND

CAPITAL PROJECTS - 60

Fund Balance, Beg		6,738,346	6,738,346	6,738,346	
REVENUES	312,435	117,500	117,500	105,322	89.64%
EXPENSES	3,345,450	3,705,500	3,705,500	1,935,528	52.23%
NET	(3,033,015)	(3,588,000)	(3,588,000)	(1,830,206)	
Fund Balance, End		3,150,346	3,150,346	4,908,140	
FB % of Exp.		85.0%	85.0%	253.6%	

DEBT SERVICE - 30

Fund Balance, Beg		2,659,396	2,659,396	2,659,396	
REVENUES	2,764,367	2,780,500	2,780,500	1,318,706	47.43%
EXPENSES	3,050,202	3,048,905	3,048,905	2,929,480	96.08%
NET	(285,834)	(268,405)	(268,405)	(1,610,774)	
Fund Balance, End		2,390,991	2,390,991	1,048,622	
FB % of Exp.		78.4%	78.4%	35.8%	

NON-OPERATING FUND TOTALS

Fund Balance, Beg		9,397,742	9,397,742	9,397,742	
REVENUES	3,076,802	2,898,000	2,898,000	1,424,027	49.14%
EXPENSES	6,395,652	6,754,405	6,754,405	4,865,008	72.03%
NET	(3,318,850)	(3,856,405)	(3,856,405)	(3,440,980)	
Fund Balance, End		5,541,337	5,541,337	5,956,762	
FB % of Exp.		82.0%	82.0%	122.4%	

TOTALS

Fund Balance, Beg		25,625,588	25,625,588	25,625,588	
REVENUES	31,133,632	32,090,953	32,257,949	14,255,132	44.19%
EXPENSES	34,186,163	35,917,633	36,084,629	14,406,184	39.92%
NET	(3,052,531)	(3,826,680)	(3,826,680)	(151,052)	
Fund Balance, End		21,798,908	21,798,908	25,474,536	
FB % of Exp.		60.7%	60.4%	176.8%	

FY 16 BUDGET

EXPENDITURE OBJECT by FUND

10/31/2015

Description	2014-15 Activity	2015-16 Original Budget	2015-16 Revised Budget	2015-16 FYTD Activity	Budget Remaining	Percent Expended
EDUCATION FUND						
1000 SALARIES	14,765,506	15,020,009	15,009,034	5,048,377	9,971,632	33.61%
2000 BENEFITS	3,446,819	3,793,437	3,839,623	1,088,956	2,704,481	28.71%
3000 PURCHASED SERVICES	2,355,020	2,490,824	2,567,824	676,911	1,813,913	27.18%
4000 SUPPLIES & MATERIALS	550,788	691,574	712,859	228,275	463,299	33.01%
5000 CAPITAL OUTLAY	329,001	326,370	316,370	131,344	195,026	40.24%
6000 OTHER	1,220,371	1,001,136	1,001,136	625,186	375,950	62.45%
7000 EQUIPMENT/ TRANSFERS	45,373	84,528	128,028	35,343	49,185	41.81%
8000 TERMINATION BENEFITS	8,938	5,000	5,000	500	4,500	10.00%
TOTALS	22,721,816	23,412,878	23,579,874	7,834,892	15,577,986	33.46%

OPERATIONS & MAINTENANCE FUND

1000 SALARIES	1,122,785	1,187,647	1,187,647	410,421	777,226	34.56%
2000 BENEFITS	201,168	235,777	235,777	78,625	157,153	33.35%
3000 PURCHASED SERVICES	346,741	375,753	375,753	143,691	232,062	38.24%
4000 SUPPLIES & MATERIALS	695,359	929,300	929,300	350,685	578,615	37.74%
5000 CAPITAL OUTLAY	165,191	305,000	305,000	52,729	252,271	17.29%
6000 OTHER	518	500	500	-	500	0.00%
7000 SMALL EQUIPMENT/TRANSFERS	11,200	25,000	25,000	4,677	20,323	18.71%
8000 TERMINATION BENEFITS	-	-	-	-	-	-
TOTALS	2,542,962	3,058,977	3,058,977	1,040,827	2,018,150	34.03%

TRANSPORTATION

1000 SALARIES	-	-	-	-	-	-
2000 BENEFITS	-	-	-	-	-	-
3000 PURCHASED SERVICES	1,259,274	1,406,205	1,406,205	83,868	1,322,337	5.96%
4000 SUPPLIES & MATERIALS	-	-	-	-	-	-
5000 CAPITAL OUTLAY	127,033	35,000	35,000	-	35,000	0.00%
6000 OTHER	-	-	-	-	-	-
7000 SMALL EQUIPMENT/TRANSFERS	-	-	-	-	-	-
8000 TERMINATION BENEFITS	-	-	-	-	-	-
TOTALS	1,386,307	1,441,205	1,441,205	83,868	1,357,337	5.82%

IMRF

1000 SALARIES	-	-	-	-	-	-
2000 BENEFITS	472,385	481,828	481,828	167,520	314,308	34.77%
3000 PURCHASED SERVICES	-	-	-	-	-	-
4000 SUPPLIES & MATERIALS	-	-	-	-	-	-
5000 CAPITAL OUTLAY	-	-	-	-	-	-
6000 OTHER	-	-	-	-	-	-
7000 SMALL EQUIPMENT/TRANSFERS	-	-	-	-	-	-
8000 TERMINATION BENEFITS	-	-	-	-	-	-
TOTALS	472,385	481,828	481,828	167,520	314,308	34.77%

FICA / MEDICARE

1000 SALARIES	-	-	-	-	-	-
2000 BENEFITS	454,114	462,190	462,190	161,498	300,692	34.94%
3000 PURCHASED SERVICES	-	-	-	-	-	-
4000 SUPPLIES & MATERIALS	-	-	-	-	-	-
5000 CAPITAL OUTLAY	-	-	-	-	-	-
6000 OTHER	-	-	-	-	-	-
7000 SMALL EQUIPMENT/TRANSFERS	-	-	-	-	-	-
8000 TERMINATION BENEFITS	-	-	-	-	-	-
TOTALS	454,114	462,190	462,190	161,498	300,692	34.94%

10/31/2015

	2014-15	2015-16	2015-16	2015-16	Budget	Percent
Description	Activity	Original Budget	Revised Budget	FYTD Activity	Remaining	Expended
TORT						
1000 SALARIES	-	-	-	-	-	
2000 BENEFITS	-	-	-	-	-	
3000 PURCHASED SERVICES	104,683	146,650	146,650	96,195	50,455	65.59%
4000 SUPPLIES & MATERIALS	-	-	-	-	-	
5000 CAPITAL OUTLAY	-	-	-	-	-	
6000 OTHER	-	-	-	-	-	
7000 SMALL EQUIPMENT/TRANSFERS	-	-	-	-	-	
8000 TERMINATION BENEFITS	-	-	-	-	-	
TOTALS	104,683	146,650	146,650	96,195	50,455	65.59%
WORKING CASH						
1000 SALARIES	-	-	-	-	-	
2000 BENEFITS	-	-	-	-	-	
3000 PURCHASED SERVICES	-	-	-	-	-	
4000 SUPPLIES & MATERIALS	-	-	-	-	-	
5000 CAPITAL OUTLAY	-	-	-	-	-	
6000 OTHER	-	-	-	-	-	
7000 SMALL EQUIPMENT/TRANSFERS	-	-	-	-	-	
8000 TERMINATION BENEFITS	-	-	-	-	-	
TOTALS	-	-	-	-	-	
CAPITAL PROJECTS						
1000 SALARIES	-	-	-	-	-	
2000 BENEFITS	-	-	-	-	-	
3000 PURCHASED SERVICES	-	-	-	-	-	
4000 SUPPLIES & MATERIALS	-	-	-	-	-	
5000 CAPITAL OUTLAY	3,345,450	3,705,500	3,705,500	1,935,528	1,769,972	52.23%
6000 OTHER	-	-	-	-	-	
7000 SMALL EQUIPMENT/TRANSFERS	-	-	-	-	-	
8000 TERMINATION BENEFITS	-	-	-	-	-	
TOTALS	3,345,450	3,705,500	3,705,500	1,935,528	1,769,972	52.23%
DEBT SERVICE						
1000 SALARIES	-	-	-	-	-	
2000 BENEFITS	-	-	-	-	-	
3000 PURCHASED SERVICES	312,155	312,155	312,155	312,155	0	100.00%
4000 SUPPLIES & MATERIALS	-	-	-	-	-	
5000 CAPITAL OUTLAY	-	-	-	-	-	
6000 OTHER	2,738,047	2,736,750	2,736,750	2,617,325	119,425	95.64%
7000 SMALL EQUIPMENT/TRANSFERS	-	-	-	-	-	
8000 TERMINATION BENEFITS	-	-	-	-	-	
TOTALS	3,050,202	3,048,905	3,048,905	2,929,480	119,425	96.08%
TOTALS						
1000 SALARIES	15,888,291	16,207,656	16,196,681	5,458,798	10,748,858	33.68%
2000 BENEFITS	4,574,487	4,973,232	5,019,418	1,496,598	3,476,634	30.09%
3000 PURCHASED SERVICES	4,377,873	4,731,587	4,808,587	1,312,819	3,418,768	27.75%
4000 SUPPLIES & MATERIALS	1,246,147	1,620,874	1,642,159	578,960	1,041,914	35.72%
5000 CAPITAL OUTLAY	3,966,675	4,371,870	4,361,870	2,119,601	2,252,269	48.48%
6000 OTHER	3,958,936	3,738,386	3,738,386	3,242,511	495,875	86.74%
7000 SMALL EQUIPMENT	56,573	109,528	153,028	40,020	69,508	36.54%
8000 TERMINATION BENEFITS	8,938	5,000	5,000	500	4,500	
TOTALS	34,077,919	35,758,133	35,925,129	14,249,807	21,508,326	39.85%

Finance Committee

November 11, 2015

157 West Washington

Call to order 5:30 PM

Adjourn 7:27 PM

Attendance: Gary Saake, Kevin Kotche, Ruben Campos
Doug Domeracki, Gordon Cole, Dave Blatchley, Don Zablin

Topic	Summary	Discussion	Direction
Adult Education fund request	Dr. Domeracki provided a review of the funding issues with the Adult Ed program. The program which utilizes D 94 facilities is a program of the Illinois Community College Board. As part of the State budget fiasco, there has been no appropriation. The request is for funding to sustain the program until such time as there is an appropriation.	The committee conducted a lengthy discussion including input from Don Zablin, the program's director and legal counsel. Several issues were discussed most notably the use of tax dollars supporting a program that is not directly a D94 program and one that does not have a direct impact on D94 students.	The Committee recommended against providing funding.
2015 Tax Levy	2015 property tax levy to be collected in 2016	Levy is based on the State provided CPI of .8%. This will generate approximately \$300,000 in increased property tax revenue. A 1% balloon was added so in addition to new growth factor the total request is a 2.32% increase. Additional information from the assessors may alter the proposal slightly. If changes are necessary an updated version will be provided prior to the Board meeting.	Committee recommends to Full Board
Capital Plan	long term capital plans.	A brief review of future needs was held. Cole explained that staff will be expanding upon the list over the next couple of months utilizing the 2008 Wight study as the foundation.	Committee recommended that as the list is created major maintenance items be included and identified as such.
Task analysis review	Blatchley reviewed the consultants report regarding staffing issues resulting for pending retirements.	lengthy discussion ensued reviewing the multitude of tasks and needs.	Committee recommended the posting of the ELL position

6017 ~~Reproduction of Copyrighted Materials~~

~~_____ It shall be the duty and responsibility of each employee to comply with all applicable statutes regarding the reproduction of copyrighted materials when performing any of the functions of his/her position as an employee of Community High School District 94.~~

~~_____ Guidelines, based on current statutes regarding the reproduction of copyrighted materials, shall be provided to staff members annually.~~

~~_____ Adopted: _____ December 19, 2000~~

~~_____ Revised: _____ March 19, 2013~~

~~_____ Replaces: _____ GA(a) – Reproduction of Copyrighted Materials~~

~~_____ Reference:
Copyright 1~~

Works Made for Hire

The Superintendent or designee shall manage the development of instructional materials and computer programs by employees who perform such work within the scope of their employment in accordance with State and federal laws and School Board policies. Whenever an employee is assigned to develop instructional materials and/or computer programs, or otherwise performs such work within the scope of his or her employment, shall be considered a work for hire and the District shall be the owner of the copyright.

Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

Copyright Infringement; Designation of District Digital Millennium Copyright Act <DMCA> Agent 2

The employee listed below receives complaints about copyright infringement within the use of the District's online services. The Superintendent or designee will register this information with the federal Copyright Office as required by federal law.

The footnotes are not intended to be part of the adopted policy: they should be removed before the policy is adopted.

1. State or federal law controls this policy's content. Creators of original materials, including materials posted on the Internet, are granted exclusive rights, known as *copyrights* (17 U.S.C. §101-106). These exclusive rights include reproducing and publicly performing the work. Congress granted some exceptions to exclusive rights for schools, including §107 on fair use, §108 on library reproduction and archiving, §109 on first sale, and §110 on classroom performance and display. If not covered by an exception, the copyright owner's permission must be sought before a work can be copied or performed. The fine for failing to comply with copyright law is steep making the cost of consulting with the board attorney a bargain.

2. Optional. Before using this text, consult the board attorney to first identify whether the District is an *online service provider* (OSP) under the DMCA. The DMCA is an amendment to 17 U.S.C. §101 et seq. The amendment provides limitations on OSP liability for storage, at the direction of a user, of copyrighted material residing on a system or network controlled or operated by or for the OSP. This liability limitation is called the *Safe Harbor Provision* (SHP). If a district is an OSP, the SHP provision will not apply if the district does not designate, publicize, and register a DMCA Agent with the federal Copyright Office (at publication time, registration was \$105).

Districts that may benefit from the SHP are those which operate or contract to operate the following types of websites: file and information sharing sites; blogs that allow guests to post content; social media sites; and other sites that accept, publish or host content created and submitted by other parties. For further steps to designate a DMCA agent, see 5:170-AP4, *Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process*.

District DMCA Agent:

Name

Address

Email

Telephone

LEGAL REF.: Federal Copyright Law of 1976, 17 U.S.C. §101 et —
105 ILCS 5/10-23.10.

CROSS REF.: 6:235 (Access to Electronic Networks)

6017P Copyright Compliance

These guidelines help staff members determine if they may use non-original work freely or whether permission is needed to use or copy it. Whenever a staff member is uncertain, has questions, or needs permission from a copyright-owner to use or copy a work, he or she should contact the Superintendent or designated copyright compliance officer. Appendix 1 is a *Fair Use Assessment Factors Checklist*. Appendix 2 contains use resources available online.

1. Is the work copyright protected? *A “no” means you may use the work freely; a “yes” or uncertain answer means you should proceed with the second query.*
 - a. No, if it is in the public domain.
 - b. No, if it is a U.S. Government publication.
 - c. No, if it is an idea or method described in copyrighted work.
 - d. The presence of a copyright notice is not determinative.
 - e. Yes, almost all other works.
2. Do you want to exercise one of the copyright owner’s exclusive rights? *A “yes” or uncertain answer means you should proceed with the third query.*
 - a. Yes, if you plan to copy the work.
 - b. Yes, if you plan to use the work as the basis for a new work.
 - c. Yes, if you plan to electronically distribute or publish copies.
 - d. Yes, if you plan to perform music or drama, recite prose or poetry, or if you plan to play a video and/or audio digital or tape recording or a CD-ROM or DVD.
 - e. Yes, if the plan is to publicly display the work.
3. Does your planned use of the work require the copyright owner’s permission? *A “no” means you may use the work, provided that any copies contain the copyright notice as it appears in the original work; a “yes” or uncertain answer means you should contact the Superintendent or designated copyright compliance officer.*
 - a. No, if your planned use of printed work is within the *fair use* exception as defined in 17 U.S.C. §107. See Appendix 1.
 - b. No, if your planned use of the work is within the *library’s special rules* exception as defined in 17 U.S.C. §108.
 - A library may make a single copy containing the copyright notice for the purpose of archiving lost, stolen, damaged, or deteriorating works.
 - A library may make a single copy containing the copyright notice for a student or staff member at no more than the actual cost of photocopying, provided that the library finds that the copyrighted work cannot be obtained elsewhere at a fair price.
 - c. No, if your planned use of the work is within the *educational performances and displays* exception as defined in 17 U.S.C. §110.

Performances by teachers or students are permitted as part of a teaching activity in a classroom or instructional setting. All other performances require permission from the copyright owner.
 - d. No, if you plan to use it in an overhead or opaque projector for instructional purposes.
 - e. No, if you plan to copy and use music for academic purposes, other than performance.
 - f. Yes, notwithstanding the above, if you plan to create anthologies, compilations, or collective works.

- g. Yes, notwithstanding the above, if copies will be *consumed* during the course. *Consumable* works include: workbooks, exercises, standardized tests, test booklets, and answer sheets.
- h. Yes, notwithstanding the above, if you plan to substitute copies for the purchase of the work; likewise, if you yearly copy the same item.
- i. You must receive permission from the Superintendent or designated copyright compliance officer before showing the off-air recording of television programs, video rentals, or videos purchased for home use. You must follow any applicable license agreements.
- j. You must receive permission from the Superintendent or designated copyright compliance officer before using any non-District owned software and/or CD-ROM or DVD products in District owned equipment. No one may install or download any program on District owned equipment without the Superintendent or designee's permission.
- k. You must follow licensing agreements applicable to District owned software and CD-ROM or DVD products.
 - Licensing agreements with the manufacturer and vendor shall be followed.
 - Staff members shall take reasonable precautions to prevent copying or the use of unauthorized copies on school equipment, to avoid the installation of privately purchased software on school equipment, and to avoid the use of single copy software or CD-ROM products across a network with multiple users unless the applicable license agreement permits.
 - A back-up copy shall be purchased for use as a replacement when a program is lost or damaged. If the vendor is not able to supply such, the District shall make a back-up program in accordance with the terms of the applicable licensing agreement or 17 U.S.C. §117.

Appendix 1: Copyright Fair Use Assessment Factors Checklist

Purpose and Character of Use of Copyrighted Work

Use this checklist to analyze whether material falls under the *fair use doctrine*. Factors favoring fair use will generally indicate that material may be used without seeking permission from the copyright owner. Factors opposing fair use require permission to reprint or adapt the material from the copyright owner. If a copyright owner is known, always request permission before using any material.

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> Teaching	<input type="checkbox"/> Commercial activity - gain of financial rewards from use; e.g., sale of goods, services; advertising; fundraising, etc.
<input type="checkbox"/> Research/Scholarship/Academics	<input type="checkbox"/> Profiting from use
<input type="checkbox"/> Nonprofit educational institution	<input type="checkbox"/> Bad-faith behavior; e.g., misrepresentation of intended use
<input type="checkbox"/> Criticism	<input type="checkbox"/> Denying credit to original author or artist
<input type="checkbox"/> Comment	<input type="checkbox"/> Entertainment
<input type="checkbox"/> News reporting	

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> Used to create something new	
<input type="checkbox"/> Restricted access given	
<input type="checkbox"/> Parody	

Nature of Copyrighted Work Used

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> Published work	<input type="checkbox"/> Unpublished work
<input type="checkbox"/> Factual or nonfiction based	<input type="checkbox"/> Highly creative work (art, music, novel)
<input type="checkbox"/> Out of print work	<input type="checkbox"/> Fiction

Amount and Substantiality of Copyrighted Work Used

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> Small amount used	<input type="checkbox"/> Large portion or whole work used
<input type="checkbox"/> Portion used not central or significant to entire work	<input type="checkbox"/> Portion used is the heart of the work

Impact on Market of Copyrighted Work

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> User owns lawfully acquired/purchased copy	<input type="checkbox"/> Could replace sale of copyrighted work
<input type="checkbox"/> One or few copies made	<input type="checkbox"/> Significantly impairs market/potential market of copyrighted work or derivative work
<input type="checkbox"/> No significant effect on market/potential market for copyrighted work	<input type="checkbox"/> Reasonable available licensing mechanisms
<input type="checkbox"/> No similar product marketed by copyright holder	<input type="checkbox"/> Affordable permission to use copyrighted work available
<input type="checkbox"/> No ready licensing or permission mechanism	<input type="checkbox"/> Numerous copies made
	<input type="checkbox"/> Made accessible on the internet or elsewhere
	<input type="checkbox"/> Repeated or long-term use

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Appendix 2: Copyright Resource List

U.S. Copyright Office

www.copyright.gov

Copyright Act, as amended, Title 17 of the United States Code

www.copyright.gov/title17/92chap1.html

Copyright Term and the Public Domain in the United States; updated every Jan. 1.

www.copyright.cornell.edu/resources/publicdomain.cfm

Cornell University Copyright Information Center

Circular 21: Reproductions of Copyrighted Works by Educators and Librarians

www.copyright.gov/circs/circ21.pdf

U.S. Copyright Office

Agreement on Guidelines for Classroom Copying in Not-For-Profit Educational Institutions with Respect to Books and Periodicals (see Circular 21: Reproductions of Copyrighted Works by Educators and Librarians, page 6) www.copyright.gov/circs/circ21.pdf

TEACH Act (Technology, Education and Copyright Harmonization Act of 2002)

www.copyright.gov/title17/92appviii.html

The TEACH Act and some Frequently Asked Questions

www.ala.org/ala/issuesadvocacy/copyright/teachact/faq.cfm

TEACH ACT - Amended Section 110(2) Comparison Chart, Sections 110(1)-(2)

www.unc.edu/~uncclng/TEACH.htm

The University of North Carolina at Chapel Hill

WIPO (World Intellectual Property Organization)

www.wipo.org

MPAA (Motion Picture Association of America)

www.mpa.org

iCopyright.com (Automated copyright licensing system for digital content)

www.icopyright.com

Permissions Group (Negotiation of rights and fees for the use of copyrighted material in and for all media)

www.permissionsgroup.com

SIIA (Software & Information Industry Association)

www.spa.org

CCC Copyright Clearance Center (Copyright permission for publications worldwide)

www.copyright.com

ASCAP (American Society of Composers, Authors and Publishers)

www.ascap.com

BMI (Broadcast Music Inc.)

www.bmi.com

SESAC, Inc. (A performing rights organization)

www.sesac.com

The Harry Fox Agency, Inc. (Licensing agency for U.S. music publishers)

www.harryfox.com

The Authors Registry (Maintains an extensive directory of authors)

www.authorsregistry.org

Copyright & Fair Use (Stanford University Libraries)

fairuse.stanford.edu/

Copyright Society of the USA

www.csusa.org

The Copyright (Copyright Registration and Information Resource)

www.benedict.com

Crash Course in Copyright
University of Texas
copyright.lib.utexas.edu/

Kohn on Music Licensing
www.kohnmusic.com

National Writers Union
www.nwu.org

Poets & Writers, Inc.
www.pw.org

Project Gutenberg (Internet's oldest producer of FREE electronic books (eBooks or eTexts))
www.promo.net/pg

WATCH: Writers and Their Copyright Holders
tyler.hrc.utexas.edu/

World Intellectual Property Organization
www.wipo.int/portal/index.html.en

Seeking Permission to Copy or Use Copyrighted Works

The following resources are a partial list of where to begin searching for permission to copy or use copyrighted work. Whenever it is unclear who the owner is, or if the owner is a legal entity of some kind (a business or organization), be sure that the person granting permission is authorized to do so. Once it is known whom to ask, initiate contact by writing a letter, calling, or emailing. Seek written permission that clearly describes its scope. Document the receipt of an oral permission and send the owner a confirming letter. A copyright protects materials regardless of whether the owner cares about protection or not. Thus, if required permission cannot be obtained, the work may not be used.

1. For information regarding how to find copyright owners, contact the Writers Artists and Their Copyright Holders (WATCH) program through the University of Texas, Austin's Harry Ransom Humanities Research Center at research.hrc.utexas.edu/watch/. Phone: 512/471-8944, Fax: 512/471-9646, Email: www.hrc.utexas.edu/contact/.
2. For a part of a book or a journal article, contact: Copyright Clearance Center, "CCC" Copyright Clearance Center, Inc., 222 Rosewood Drive, Danvers, MA 01923, Phone: 978/750-8400, Fax: 978/646-8600 Email: info@copyright.com, www.copyright.com.
3. For images, contact: The Film Foundation, 7920 Sunset Boulevard, 6th Floor, Los Angeles, CA 90046, Phone: 303/436-5060, Fax: 323/436-5061, Email: www.film-foundation.org; American Society of Media Photographers, 150 North Second Street, Philadelphia, PA 19106, Phone: 215/451-2767, Fax: 215/451-0880, Email: www.asmp.org.
4. If the author owns the copyright in a contribution to a periodical, magazine, or newspaper, permission may be obtained through The National Writers Union, PO Box 2424, Chicago, IL 60690, Phone: 312/924-1835, www.nwu.org; and the Society of Children's Book Writers and Illustrators, 8271 Beverly Blvd., Los Angeles, CA 90048, Phone: 323/782-1010, Fax: 323/782-1892, Email: scbwi@scbwi.org, www.scbwi.org.
5. For a musical work, contact: American Society of Composers, Authors and Publishers, (ASCAP) One Lincoln Plaza, New York, NY 10023, Phone: 212/621-6000, Email: www.ascap.com; Broadcast Music Incorporated, (BMI), 320 West 57th Street, New York, NY 10019-3790, Phone:

212/586-2000, Email: www.bmi.com/home/licensing; or SESAC, 55 Music Square East, Nashville, TN 37203, Phone: 615/320-0055, Fax: 615/329-9627, Email: www.sesac.com.

6. To record and distribute a musical composition recorded by someone else, or synchronize music with visual images, contact: The Harry Fox Agency, Inc., National Music Publishers Association, 711 Third Avenue, 8th Floor, New York, NY 10017, Phone: 212/370-5330, Fax: 646/ 487-6779, Email: www.harryfox.com, www.nmpa.org.

7. Play Rights

Samuel French, Inc.
45 West 25th Street
New York, NY 10010-2751
Phone: 212/206-8990
Fax: 212/206-1429
www.samuel french.com

Anchorage Press (Plays for young people)
c/o Dramatic Publishing
311 Washington St.
Woodstock, IL 60098-3308
Phone/Fax: 800/448-7469
customerservice@dpcplays.com
www.applays.com

Baker's Plays
c/o Samuel French, Inc.
45 W. 25th Street
New York, NY 10010
Phone: 323/876-0579
Fax: 323/876-5482
www.bakersplays.com

Dramatists Play Service, Inc.
440 Park Avenue South
New York, NY 10016
Phone: 212/683-8960
Fax: 212/213-1539
postmaster@www.dramatists.com
www.dramatists.com

8. For news archives, check the Web. Many of the largest news organizations have placed archives of their back issues online.

9. Movies

The Motion Picture Licensing Corporation, 5455 Centinela Avenue, Los Angeles, CA 90066, Phone: 800/462-8855, Fax: 310/822-4440, Email: mplc.org/index/contactform, info@mplc.com, www.mplc.com, grants public performance rights. If the author and the publisher are known, contact them directly. If the publisher is unknown contact: The Literary Marketplace, www.literarymarketplace.com (for books) or Ulrich's International Periodicals, www.ulrichsweb.com (for journals), both published by the R. R. Bowker Company, www.bowker.com.

10. Changed Owner

The apparent copyright owner may not be the real copyright owner. The U.S. Copyright Office of Internet Resources, www.loc.gov/copyright, provides online searching of its registration records and performs professional searches for a fee.

11. Software

Contact the software's manufacturer at the address given on the licensing agreement.

Instructional Materials and Computer Programs Developed Within the Scope of Employment

Definitions ¹

The definitions used in this procedure are in accordance with State and federal law. In the event of a change, these procedures shall be deemed to be modified to the extent required by the change.

Works made for hire - Instructional materials and computer programs (including written, electronic, digital, audio, visual materials and tapes, films, and works of art) when an employee creates them:

1. Within the employee's scope of employment,
2. In whole or in part during hours of District employment (not including lunch periods or other similar free periods),
3. Under the District's supervision or control,
4. As a direct result of the employee's duties with the District, and/or
5. Using District resources or facilities.

Proceeds - Profits derived from the sale of instructional materials after deducting the expenses of developing and marketing these materials.

Computer program - A series of coded instructions or statements in a form acceptable to a computer, which causes the computer to process data in order to achieve a certain result.

Computer - An internally programmed, general purpose digital device capable of automatically accepting and processing data and supplying the results of the operation.

Instructional Material Prepared Within the Scope of Employment

All instructional materials developed by an employee within the scope of District employment are works made for hire and belong to the District. The District is entitled to all proceeds from the sale of works made for hire other than computer programs.

An employee must provide the Superintendent or designee with prior written notification of his or her intention to publish any computer programs developed within the scope of employment. The District has the exclusive right to register the copyrights for them. Unless the employee specifically states in writing to the contrary, the employee warrants that any programs developed and submitted to the District for publication are original.

Comment [DD1]: This was referenced as a question. The entire Procedure, 5-170 – AP3, is lifted from 105 ILCS 5-10-23.10(a) and is a required provision of this policy

Additionally computer programs/software is covered by specific school code provisions and the definitions are noted in the section above.

Computer Programs Prepared Within the Scope of Employment

All computer programs developed by an employee within the scope of District employment are works made for hire and belong to the District.

An employee who develops a computer program is entitled to a share of the proceeds from its sale as agreed to by the District. Neither the employee nor the District may receive more than 90% of the proceeds. An employee's representative may conduct the negotiation; the School Board must approve all agreements. ²

Comment [DD2]: Again this is a required provision of the school code

The employee must provide the Superintendent or designee with prior written notification of his or her intention to publish any computer programs developed within the scope of District employment. The District has the exclusive right to register the copyrights for them. Unless the employee specifically states in writing to the contrary, the employee warrants that any programs developed and submitted to the District for publication are original.

¹ The definitions are derived from 105 ILCS 5/10-23.10(b) and 17 U.S.C. §101.

² The provisions contained in this paragraph are required by 105 ILCS 5/10-23.10(a).

The District shall compute proceeds. The proceeds of a computer program developed by more than one employee shall be equitably distributed among such employees, in proportion to their participation in the program's development.

Comment [DD3]: Same rationale as above, required language word-for-word from the school code.

LEGAL REF.: 17 U.S.C. §101.
105 ILCS 5/10-23.10.

Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process

Before using this exhibit, consult the Board Attorney to first identify whether the District is an online service provider (OSP) under the DMCA. The DMCA is an amendment to 17 U.S.C. §101 *et seq.* It provides certain limitations on the liability of OSPs for copyright infringement under the DMCA's *Safe Harbor Provision* (SHP). OSPs are operators of websites that allow users to generate content of their own and upload that content to the OSP's website.

If the District is an OSP, the SHP shields the District from being sued when or if infringing copyrighted content is uploaded to its website(s), and it provides limitations on liability for storage, at the direction of a user, of copyrighted material residing on a system or network controlled or operated by or for an OSP. The SHP is only available if an OSP designates an agent to receive notifications of claimed infringement, provides the agent's contact information to the U.S. Copyright Office, and posts that information on the its website in a location accessible to the public (www.copyright.gov/onlinesp/).

If the District is an OSP, the Superintendent or designee will follow these steps to identify and register a DMCA agent to receive notifications of claimed infringement:

1. Identify an agent to receive notification of claims of infringement. This may be the Superintendent, an Assistant Superintendent, or another administrator.
2. Fill out the *Interim Designation Form* (www.copyright.gov/onlinesp/agent.pdf) to designate a DMCA agent (*designation of agent*), or, if changing agents, use the *Amended Designation Form* (www.copyright.gov/onlinesp/agenta.pdf) to amend a previously designated agent. **Note:** The *Amended Designation Form* replaces a previously filed *Interim Designation Form*.
3. Determine the fee (listed on the forms discussed in #2). **Note:** Consult the Board Attorney about filing alternative names when registering and whether additional fees may apply. The fee for filing allows for the listing of only one name for OSP. It is the OSP's legal name. If the District uses other names or additional URLs, it should include them in the same filing to avoid additional fees to register.
4. Draft a check payable to the Register of Copyrights and mail it and the form to: Copyright RRP, P.O. Box 71537, Washington, DC 20024.
5. Post the District's DMCA agent's contact information in a publicly accessible location on the website. See policy 5:170, *Copyright*. **Note:** Consult the Board Attorney about further steps necessary for registering and posting DMCA agent information. For example, some websites make users verify that they are not infringing copyright when they upload content, along with a Terms of Service and Copyright Policy. Other steps may include training from the Board Attorney about procedures to terminate repeat infringers, responding to takedown notices, etc.

LEGAL REF.: Federal Copyright Law of 1976, 17 U.S.C. §101 et seq.

6017Pex Request to Reprint or Adapt Material

On District letterhead

Date _____

To: _____

On behalf of the School District, I am requesting permission to **reprint** [*to use without change*] or **adapt** [*to use and modify*] the following material:

No reprinted or adapted material will be used in a sales promotion or advertising campaign. If permission to reprint or adapt this material is granted, the material will be used for the following purpose(s): _____

The following credit line will appear on each reprint or adaption:

Reprinted/Adapted, with permission from (publication) _____
Copyright year of publication _____ Copyright owner _____
All rights reserved.

If you agree to grant permission for the School District to reprint or adapt the above listed material, please sign the **Permission to Reprint or Adapt Material** and return it to the requestor.

Please contact me at _____ if you have any questions. Thank you for your consideration.

School District Requestor (*please print*)

Email/Fax

Signature

Date

Permission to Reprint or Adapt Material

I hereby grant permission to the School District requestor to reprint or adapt material as requested on the terms and conditions stated herein.

Copyright owner (*please print*)

Signature

Date

7204 ~~Student Field Trips~~

~~Field trips are off-campus experiences that provide learning opportunities that cannot otherwise be produced through classroom instruction. The Board of Education encourages field trips when the experiences are an integral part of the school curriculum and contribute to the District's desired educational goals.~~

~~Field trips involving travel shall be authorized by the Superintendent, or a designee. Each trip authorization shall be based on the written rationale of the educational value of the field trip, as well as the safety and welfare of the students involved.~~

~~Guidelines for Field Trips:~~

~~1. All field trips shall be adequately supervised by District employees and other adults and, in general, minimize loss of student attendance days. If possible, field trips should be planned on non-student attendance days.~~

~~2. Whenever entrance fees, food, lodging or other costs are involved, these costs shall be assumed by the student unless otherwise stipulated by the Board of Education, provided that no student shall be excluded from any field trip because of a lack of funds. On all field trips, a bus fee to be set by the Superintendent, or his/her designee, may be charged to help defray the cost of transportation.~~

~~3. Parental/guardian permission must be obtained in writing when a field trip is planned.~~

~~4. Participation in national and state competitions shall only be through recognized organizations such as the IHSA and NASSP or other as approved by the Principal or Superintendent.~~

~~5. Requests for field trips shall be made by the teacher in writing on a form provided by the District to the Superintendent or his/her designee at least thirty (30) days prior to the date of the proposed trip and shall include completion of all items included on the form.~~

~~The teacher shall arrange for the supervision and appropriate alternative learning experiences for non-participating students, when appropriate.~~

~~Long Distance Trips (including out-of-state trips)~~

~~All long distance trips within the United States shall receive the advance approval of the Principal and the Superintendent. Applications for all proposed long distance trips must follow the five (5) guidelines specified above in this policy and must be submitted to the Superintendent for approval not less than forty-five (45) days before the trip is scheduled to begin. International trips shall be approved by the Board of Education no less than ninety (90) days prior to the trip.~~

~~In the event that school funds are being requested to supplement the cost of the trip, requests for the budgeted amounts must be made through the regular annual budget process during the school year preceding the school year in which the trip is planned.~~

~~Emergency Treatment Release for Minors~~

~~When an overnight field trip is planned, an "Emergency Treatment Release for Minors" form provided by the District must be completed and signed by the parent/guardian of a minor student. This form will be submitted to the staff sponsor of the field trip at least five (5) days before the date of the field trip. These completed forms will be available throughout the field trip to be used in the event of a medical emergency. Students that do not turn in a completed form shall not participate in the overnight trip.~~

~~—Adopted: March 19, 2002~~

~~—Revised: May 7, 2013~~

~~—Replaces: IICA – Field Trips~~

~~—Reference: See Also: Emergency Treatment Release for Minors Form~~

Field Trips, Student Travel and Optional Student Travel

This policy applies to Field Trips, Student Travel, and Optional Student Travel. As used in this Policy:

- “Field Trips” refers to trips that are a required part of a District class; examples of Field Trips include, but are not limited to, annually scheduled trips to museums, concerts, places of business or industry, or field trips related to instruction provided as part of the District’s curriculum. Field trips are permissible when the experiences are an integral part of the school curriculum and contribute to the District’s educational goals.
- “Student Travel” refers to travel undertaken by students as a customary part of a District-approved program or extracurricular activity; examples of Student Travel include, but are not limited to, student exchange programs previously approved by the Board of Education, or interscholastic activities of District-sponsored teams or clubs sanctioned by organizations such as the Illinois High School Association or NASSP.
- “Optional Student Travel” refers to optional travel undertaken by a school club or group of students outside of school; examples of Optional Student Travel include, but are not limited to, a trip to Spain by the Spanish club, trips to a Shakespeare festival by the Drama Department, trips by WeGo Global, or District-sponsored senior class trips.

Any other trip or tour, including but not limited to privately arranged trips or tours, and privately arranged trips or tours led or supervised (in whole or in part) by District staff members, shall not be represented as or construed to be sponsored by the Board of Education, the District, West Chicago Community High School, or its employees, agents, or representatives (collectively, the “District”). The District does not provide liability protection for such trips or tours and is not responsible for any damages arising from them. Please refer to Board Policy 7205 and Board Procedure 7205P.

All Field Trips, Student Travel, and Optional Student Travel must have the Superintendent or designee’s prior approval, except that Field Trips, Student Travel, or Optional Student Travel beyond a 250-mile radius of Community High School must have the prior approval of the Board of Education. All requests for trips covered by this Policy must be made in writing to the Superintendent or his/her designee on the appropriate form provided by the District, and shall include a rationale for the trip and completion of all items included on the form. Requests for Field Trips (regardless of the location or duration of the trip) must be submitted for approval at least fourteen (14) days prior to the date of the proposed trip. Requests for Optional Student Travel within a 250-mile radius of Community High School must be submitted for approval not

less than forty-five (45) days before the trip is scheduled to begin. Requests for Student Travel and Optional Student Travel beyond a 250-mile radius of Community High School must be submitted for approval not less than ninety (90) days before the trip is scheduled to begin. In the event travel out-of-state or beyond 250 miles is a result of a culminating competition, the Superintendent is granted authority to preclude required notice. Each requested trip covered by this Policy that is properly submitted for approval shall be reviewed using the following factors: educational value, student safety, cost, parent concerns, heightened security alerts, and liability concerns. No registration, reservations, fundraising, or other related activity shall be conducted prior to approval by the appropriate authority.

All trips covered by this Policy shall be adequately supervised as determined by the Activity Director and/or Building Principal, by District employees and other adults and, in general, minimize loss of student attendance days. If possible, all trips covered by this Policy should be planned on non-student attendance days.

On all Field Trips and Student Travel, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs. Parents/guardians of students (1) shall give their written consent to their child's participation in any Field Trip or Student Travel, and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for IHSA events and for students who are eligible for a waiver and/or reduction of student fees. Any Field Trip or Student Travel may be cancelled without notice due to an unforeseen event or condition. All eligible students that do not participate in an approved Field Trip shall be provided an appropriate alternative learning experience; the teacher shall arrange for such alternative learning experience as well as the supervision of the non-participating students, when appropriate.

Parents/guardians of students (1) shall give their written consent to their child's participation in any Optional Student Travel, and (2) are responsible for all fees, substitute costs, transportation costs, food, lodging, or other costs related to the Optional Student Travel. The District will not pay or be responsible for any costs related to Optional Student Travel. Any Optional Student Travel may be cancelled without notice due to an unforeseen event or condition.

On all trips covered by this Policy, an "Emergency Treatment Release for Minors" form provided by the District must be completed and signed by the parent/guardian of a minor student. This form will be submitted to the staff sponsor of the field trip at least five (5) days before the date of the trip. These completed forms will be available throughout the trip to be used in the event of a medical emergency. Students that do not turn in a completed form shall not participate in the trip.

To the fullest extent permitted by law, the District cannot and does not assume responsibility for the safety and welfare of students while engaged in any trip covered by this Policy. The District cannot prevent injuries during these trips. Staff and other chaperones cannot control each and every student at all times, cannot control the conditions present, and cannot be physically present at all times during these trips. By permitting their student to participate in a trip covered by this Policy, the parent(s)/guardian(s) understand(s) and agree(s) that their child must abide by all District rules and regulations, and all staff and chaperone instructions while on the trip. The

parent(s)/guardian(s) must discuss with their student the District rules and regulations that will apply to them during the trip, and that their student must follow the instructions of District staff and chaperones while on the trip. Parent(s)/guardian(s) who permit their student(s) to go on any trip covered by this Policy must (1) accept full and complete responsibility and liability for the participation of their student on the trip, including responsibility and liability for any injury to their student or caused by their student; and (2) agree to indemnify and hold harmless the District from and against any and all claims, damages, causes of action or injury, including reasonable attorneys' fees and costs expended in defense thereof, which are incurred, arise out of, or result in any way from their student's participation in the trip, including any transportation provided for the trip.

Adopted: _____, 2015

Revised:

Replaces: 7204 – Student Field Trips; 7206 – Disclaimer of Liability – Field Trips

Reference: *See Also* ¶8401 – Fundraising/Solicitation by Students

See Also ¶8401P – Fundraising/Solicitations by Students Procedures

7205 **Educational Tours**

~~_____The Board of Education believes that conducting or sponsoring educational tours or organizing travel arrangements for students or employees is not a proper function for a public School District. Therefore, Community High School District 94 shall not organize, conduct or sponsor any form of tour or travel arrangements for students or employees except those involved in student exchange programs approved by the Board of Education, interscholastic activities sanctioned by the Illinois High School Association, and field trips.~~

~~_____The Superintendent may permit legitimate educational tours to be advertised to students and employees at school provided such advertisement is not done during class time, no endorsement or approval by Community High School District 94 is given or implied, and such advertising includes a disclaimer of liability and/or responsibility on the part of Community High School District 94.~~

~~_____Students may not be solicited during the school day to participate in such tours. Informational meetings regarding such tours may be held on school premises; however, such meetings may not be held during the school day.~~

~~_____A set of rules and regulations regarding the advertisement of educational tours to students and/or employees shall be developed and shall accompany this policy.~~

~~—Adopted: March 19, 2002~~

~~—Revised:~~

~~—Replaces: IFCBA—Educational Tours~~

~~—Reference: —~~**Private Trips**

The Board of Education believes that conducting or sponsoring trips, tours, or other organized travel arrangements for students or employees that are not Field Trips, Student Travel, or Optional Student Travel (as those terms are used and defined in Board Policy 7204) is not a proper function for a public school district. Therefore, the District shall not organize, conduct or sponsor any form of tour, trip or travel arrangements for students or employees that does not meet the requirements of Board Policy 7204, including but not limited to privately arranged trips or tours, and privately arranged trips or tours led or supervised (in whole or in part) by District

staff members. Such tours, trips, or travel arrangements are referred to in this policy as “Private Trips.”

The Superintendent may permit Private Trips that he/she in their sole discretion determine are legitimate to be advertised to students and employees at school provided such advertisement is not done during class time, no endorsement or approval by the Board of Education, the District, West Chicago Community High School, or its employees, agents, or representatives (collectively, the “District”) is given or implied, and such advertising includes a disclaimer of liability and/or responsibility on the part the District.

Students may not be solicited during the school day to participate in Private Trips. Informational meetings regarding Private Trips may be held on school premises; however, such meetings may not be held during the school day.

In the event that a Board of Education member or District employee is in any way involved with the Private Trip, that board member or employee shall make a full disclosure to the Superintendent of any financial interest s/he may have in the Private trip and/or any consideration s/he will receive as a result of his/her involvement with the Private Trip.

To the fullest extent permitted by law, the District cannot and does not assume responsibility for the safety and welfare of students while engaged in any Private Trip. The District cannot prevent injuries during these trips. The District has no ability or authority to direct or control the actions of any staff or chaperones associated with a Private Trip. Parent(s)/guardian(s) who permit their student(s) to go on any Private Trip must (1) accept full and complete responsibility and liability for the participation of their student on the trip, including responsibility and liability for any injury to their student or caused by their student; and (2) agree not to bring any claims against, and to otherwise indemnify and hold harmless the District from and against any and all claims, damages, causes of action or injury, including reasonable attorneys' fees and costs expended in defense thereof, which are incurred, arise out of, or result in any way from their student's participation in the Private Trip, including any transportation provided by the trip.

A procedure regarding the advertisement of Private Trips to students and/or employees shall be developed and shall accompany this policy.

Adopted: _____, 2015

Revised:

Replaces: 7205 – Educational Tours; 7206 – Disclaimer of Liability – Field Trips

Reference: *See Also:* ¶8401 – Fundraising/Solicitation by Students

See Also: ¶8401P – Fundraising/Solicitation by Students Procedures

7205P ~~Educational Tours~~

~~_____ The Superintendent may permit a legitimate educational tour to be advertised to District 94 students and/or employees, subject to the following conditions:~~

~~_____ 1. The agent sponsoring such tour shall submit a letter to the Superintendent clearly relieving Community High School District 94 and its employees of any liability that might arise out of the advertisement, organization, or conduct of the tour.~~

~~_____ 2. In the event that a District 94 employee is in any way involved with such tour, that employee shall make a full disclosure to the Superintendent of any financial interest s/he may have in the tour and/or any consideration s/he will receive as a result of his/her involvement with the tour.~~

~~_____ 3. The following information regarding the tour shall be submitted in writing to the Superintendent by the sponsoring agency:~~

~~_____ A. _____ the full cost to a participant~~

~~_____ B. _____ the educational emphasis of the tour~~

~~_____ C. _____ evidence of adequate liability coverage for participants~~

~~_____ D. _____ tour itinerary, including specific dates and times~~

~~_____ E. _____ evidence of reliability and financial soundness of the sponsoring agency~~

~~_____ 4. All literature regarding such tour shall be submitted to the Superintendent for approval prior to distribution on school premises to any student or employee. Such literature shall include a disclaimer stating that Community High School District 94 neither approves nor endorses the tour and that Community High School District 94 is not liable for any aspect of the tour.~~

~~_____ 5. Prior to the commencement of such tour, the sponsoring agency shall require a parent or guardian of each Community High School District 94 student participating in the tour to~~

~~sign and return to the Superintendent a specific “note of disclaimer” relieving Community High School District 94 of any responsibility or liability for any aspect of the tour and acknowledging that District 94 is neither endorsing nor sponsoring the tour.~~

~~_____6. Class time may not be used for distributing literature regarding such tour or for discussing such tour.~~

~~_____7. Neither students nor employees may be solicited at school to participate in such tour by means other than approved advertising.~~

~~_____8. Informational meetings regarding such tours may be held in District 94 facilities, providing approval is obtained in advance from the Superintendent.~~

~~_____9. The student and/or staff bulletin may be used to inform students and/or employees of the availability of information regarding such tour or to provide notice of any information meeting regarding such tour; however, such announcements shall be approved in advance by the Superintendent.~~

~~_____10. The Superintendent shall make final determination regarding whether or not a specific educational tour may be advertised to students and/or employees on school premises or through school-related channels of communication.~~

~~—Adopted: March 19, 2002~~

~~—Revised:~~

~~—Replaces: IFGBA R—Rules & Regulations to Accompany Policy IFGBA:
Educational Tours~~

~~_____Referencee: **Private Trips**~~

The Superintendent may permit a legitimate Private Trip (as that term is used and defined in Board Policy 7205) to be advertised to West Chicago Community High School students and/or employees, subject to the following conditions:

1. The agent sponsoring the Private Trip shall submit a letter to the Superintendent clearly relieving the Board of Education, the District, Community High School, and its employees, agents, or representatives (collectively, the “District”) of any liability that might arise out of the advertisement, organization, or conduct of the Private Trip.

2. The following information regarding the Private Trip shall be submitted in writing to the Superintendent by the sponsoring agency:

- A. the full cost to a participant
- B. the educational emphasis of the tour, if any
- C. evidence of adequate liability coverage for participants
- D. tour itinerary, including specific dates and times
- E. evidence of reliability and financial soundness of the sponsoring agency

3. All literature regarding the Private Trip shall be submitted to the Superintendent for approval prior to distribution on school premises to any student or employee. Such literature shall include a disclaimer stating that the District neither approves nor endorses the trip and that the District shall not be liable for any aspect of the trip. Such disclaimer should be substantially as follows:

The Board of Education of Community High School District 94 does not approve or endorse this trip and the district shall not be liable for any aspect of this trip. The Board of Education does not assume responsibility for the safety and welfare of students while engaged in any student travel regardless of whether the trip is sponsored or operated by the District or if it is a private trip. The Board of Education of Community High School District 94 cannot prevent injuries during student travel experiences. Chaperones cannot control each and every student at all times, cannot control the conditions present, and cannot be physically present at all times during the trip.

4. Prior to the commencement of the Private Trip, the sponsoring agency shall require a parent or guardian of each District student participating in the trip to sign and return to the Superintendent a specific disclaimer relieving and otherwise releasing the District from any responsibility or liability for any aspect of the Private Trip, and acknowledging that the District is neither endorsing nor sponsoring the trip.

5. Class time may not be used for distributing literature regarding Private Trips, or for discussing such trips.

6. Neither students nor employees may be solicited at school to participate in Private Trips by means other than approved advertising.

7. Informational meetings regarding Private Trips may be held in District facilities, providing approval is obtained in advance from the Superintendent.

8. A student and/or staff bulletin may be used to inform students and/or employees of the availability of information regarding Private Trips or to provide notice of any information meeting regarding such trips; however, such announcements shall be approved in advance by the Superintendent.

9. The Superintendent shall make all final determinations regarding whether or not a specific Private Trip may be advertised to students and/or employees on school premises or through school-related channels of communication.

Adopted: _____, 2015

Revised:

Replaces: 7205P – Educational Tours

Reference: *See Also:* ¶8401 – Fundraising/Solicitation by Students

See Also: ¶8401P – Fundraising/Solicitation by Students Procedures

PRIVATE TRIP IDENTIFICATION

Trip Name: _____

Trip Destination: _____

Trip Dates: _____

Person/Entity Organizing, Conducting, or Sponsoring Trip: _____

DISCLAIMER

Community High School District 94, its Board of Education, individual Board members, employees, agents, and representatives (collectively, the “District”) does not organize, conduct or sponsor any form of tour, trip or travel arrangements for students or employees that does not meet the requirements of Board Policy 7204, including but not limited to privately arranged trips or tours, and privately arranged trips or tours led or supervised (in whole or in part) by District staff members. These trips are not considered part of the District’s educational programs or activities, and are not sponsored or operated by the District. Tours, trips, or travel arrangements that are not organized, conducted, or sponsored by the District are referred to as “Private Trips.” Private Trips include trips that are sponsored and operated by parties that are completely independent of the District; some of these trips will use District teachers or employees, hired separately by the party that is sponsoring and operating the trip, as chaperons or supervisors.

THE PRIVATE TRIP IDENTIFIED AT THE BEGINNING OF THIS FORM IS NOT A DISTRICT-SPONSORED TRIP; THE DISTRICT HAS NEITHER APPROVED NOR ENDORSED THIS TRIP AND SHALL NOT BE LIABLE FOR ANY ASPECT OF THE TRIP. The District cannot and does not assume responsibility for the safety and welfare of students while engaged in this trip. The District cannot prevent injuries during this trip. Chaperons used during this trip are not acting as employees or representatives of the District, and cannot control each and every student on the trip at all times, cannot control the conditions present, and cannot be physically present at all times during this trip.

By permitting your child to participate in the Private Trip identified at the beginning of this form, you understand and agree that (1) your child is not participating in a District-sponsored trip, (2) accept full and complete responsibility and liability for the participation of their child in the trip, including responsibility and liability for any injury to their child or caused by their child, and (3) agree to indemnify and hold harmless the Board of Education of Community High School District 94, DuPage County, Illinois, its board members, employees, agents, and representatives, either jointly or severally, from and against any and all claims, damages, causes of action or injuries, including reasonable attorneys’ fees and costs expended in defense thereof, which are incurred, arise out of, or result in any way from their child’s participation in the trip, including the transportation provided for the trip.

I HAVE READ AND UNDERSTAND THIS DISCLAIMER OF LIABILITY.

Parent/Guardian Signature

Date

Parent/Guardian Name (Please Print)

Names of Child/Children Participating in Private Trip

COMMUNITY HIGH SCHOOL District 94

MEMO

TO: Board of Education

FROM: Gordon Cole

RE: Tax Levy

DATE: 11-12-15

Attached is the calculation worksheet for the 2015 levy collected in 2016.

The CPI factor as provided by the State is .8% for 2014 for use in the 2015 levy collected in 2016.. Assuming that there is no major unforeseen changes in assessed valuation, applying the full CPI factor would generate approximately \$300,000 in new revenues. Final assessed valuation are usually not completed until February.

On the attached worksheet are the basic assumptions. Also included a 1% balloon. We are anticipating information from the two township assessors which may slightly affect the final proposal. If the updated information necessitates any changes, a new version will be forwarded prior to the Board meeting.

LEVY INPUT PAGE - ASSUMPTIONS

Tax Levy Year: Enter Year of Levy

District Name: Enter District Name

District Number: Enter District Number

County 1:

County 2:

County 3:

County 4:

Fill out County names as needed - leave other boxes blank

PTELL - Tax Capped: Choose Yes or No

Original Tax Levy Certificate:

Amended Tax Levy Certificate:

Enter "x" in one box only

Consumer Price Index: Enter CPI for Year ending 2014, for the 2015 Levy.

Actual Total EAV for 2014: Enter Actual rate setting EAV for 2014

Estimated % change from 2014 EAV: Enter reassessment percentage before New Construction

Estimated New Construction for 2015: Enter Estimated New Construction

Estimated Total EAV for 2015: Includes New Construction

Total change from prior year: Includes New Construction

No. of Tax Levied Bond Issues Outstanding:

	Input Maximum Tax Rate:	Total 2014 Extension for all Counties:	Input 2014 DuPage County Extension:
Educational	3.50%	\$17,328,348.53	17,328,348.53
Operations & Maintenance	0.55%	\$3,000,893.70	3,000,893.70
Transportation		\$827,670.40	827,670.40
Working Cash		\$0.00	
Municipal Retirement		\$400,181.93	400,181.93
Social Security		\$375,700.22	375,700.22
Fire Prevention & Safety *		\$0.00	
Tort Immunity		\$250,466.81	250,466.81
Special Education	0.40%	\$224,101.88	224,101.88
Leasing		\$0.00	
Input Fund Name:		\$0.00	

Total Capped Extension for 2014:

SEDOL IMRF (Lake County Only)

Bond and Interest Extension for 2014:

Total 2014 Extension:

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

2015 LEVY CALCULATION PAGE

Limiting Rate: $\frac{(\text{Prior Year Extension} \times (1 + \text{Lesser of 5\% or CPI}))}{(\text{Total EAV} - \text{New Construction})}$

Limiting Rate: **2.2845%**
Estimated Capped Extension: **\$22,700,847.98**

Consumer Price Index:	0.80%
Actual Total EAV for 2014:	\$941,604,550
Estimated % change from 2014 EAV:	5.00%
Estimated New Construction for 2015:	\$5,000,000
Estimated Total EAV for 2015:	\$993,684,778
Total change from prior year:	5.53%

	Prior Year Extension:	Maximum Tax Rate:	Individual Fund Estimated Maximum Extension:	Prorated Extension based on prior year extension:	Manual Override:	Balloon % input:	Levy Amount:	Truth in Taxation	
Educational	\$17,328,348.53	3.50%	\$34,778,967.21	\$17,555,309.72		1.00%	\$17,730,863.00		
Operations & Maintenance	\$3,000,893.70	0.55%	\$5,465,266.28	\$3,040,198.45		1.00%	\$3,070,600.00		
Transportation	\$827,670.40	0.00%	\$0.00	\$838,510.96		1.00%	\$846,896.00		
Working Cash	\$0.00	0.00%	\$0.00	\$0.00			\$0.00		
Municipal Retirement	\$400,181.93			\$405,423.39		1.00%	\$409,478.00		
Social Security	\$375,700.22			\$380,621.02		1.00%	\$384,427.00		
Fire Prevention & Safety *	\$0.00	0.00%	\$0.00	\$0.00			\$0.00		
Tort Immunity	\$250,466.81			\$253,747.34		1.00%	\$256,285.00		
Special Education	\$224,101.88	0.40%	\$3,974,739.11	\$227,037.10		1.00%	\$229,307.00		
Leasing	\$0.00	0.00%	\$0.00	\$0.00			\$0.00		
	\$0.00	0.00%	\$0.00	\$0.00			\$0.00		
Capped Extension/Levy	\$22,407,363.47		\$44,218,972.60	\$22,700,847.98	\$0.00	Capped Levy	\$22,927,856.00	2.32%	NO
						Levy in excess of estimated extension:	\$227,008.02		
SEDOL IMRF	\$0.00			SEDOL IMRF			\$0.00		
Bond and Interest:	\$2,762,667.75			Bond and Interest:	\$2,800,000.00		\$2,800,000.00	1.35%	
Total Extension/Levy	\$25,170,031.22					Total Levy	\$25,727,856.00	2.22%	

ILLINOIS STATE BOARD OF EDUCATION

School Business and Support Services Division
217/785-8779

Original:

Amended:

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	District Number	County
CHS 94	19-022-0940-16	DuPage

Amount of Levy

Educational	\$ 17,730,863	Fire Prevention & Safety *	\$ 0
Operations & Maintenance	\$ 3,070,600	Tort Immunity	\$ 256,285
Transportation	\$ 846,896	Special Education	\$ 229,307
Working Cash	\$ 0	Leasing	\$ 0
Municipal Retirement	\$ 409,478		\$ 0
Social Security	\$ 384,427	Other	\$ 0
		Total Levy	\$ 22,927,856

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 17,730,863

dollars to be levied as a special tax for educational purposes; and

the sum of 3,070,600

dollars to be levied as a special tax for operations and maintenance purposes; and

the sum of 846,896

dollars to be levied as a special tax for transportation purposes; and

the sum of 0

dollars to be levied as a special tax for a working cash fund; and

the sum of 409,478

dollars to be levied as a special tax for municipal retirement purposes; and

the sum of 384,427

dollars to be levied as a special tax for social security purposes; and

the sum of 0

dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and

the sum of 256,285

dollars to be levied as a special tax for tort immunity purposes; and

the sum of 229,307

dollars to be levied as a special tax for special education purposes; and

the sum of 0

dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and

the sum of 0

dollars to be levied as a special tax for _____; and

the sum of 0

dollars to be levied as a special tax for _____

on the taxable property of our school district for the year 2015

Signed this _____ day of _____ 2015 .

(President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 1 .

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 19-022-0940-16, DuPage County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2015 was filed in the office of the County Clerk of this County on _____, 2015 .

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2015, is \$ _____.

(Signature of County Clerk)

(Date)

(County)



ADULT EDUCATION PROGRAM

Offering GED Classes
ESL Classes

Donald K. Zabelin
Director
Email: dzabelin@d94.org

326 Joliet Street
West Chicago, IL
60185-3142
Phone: (630) 876-6578
(630) 876-6200
Fax: (630) 876-6581
www.d94.org



October 7, 2015

Dear Dr. Domeracki:

I appreciated the opportunity to discuss adult education finances with you today. It is very challenging to not know when the program will receive its funding.

The Adult Education Program is currently operating without our usual state and federal funds. We are meeting our expenses by drastically reducing our payroll and engaging in fundraising. I personally donated \$2000 in September to ensure that the program would get off to a good start. We have also raised \$2885, and will continue to raise money.

I am proposing that District 94 allow the adult education spending account to incur debt up to \$8000. This is strictly a measure to ensure that we have adequate cash flow. Upon receiving our funding, any debt incurred would be fully reimbursed to the district. In addition, our program will continue to make our customary rent payments in FY-16.

According to Jennifer Foster, Senior Director of Adult Education at ICCB, the adult education allocation will be received. The federal allocation could come sooner than the state funds with an act from the legislature. She also has heard no news to indicate that the state money is at risk, but only temporarily delayed. I am making this request for an \$8000 cushion because I am confident District 94 will not lose any funds.

We are currently offering four ESL classes, two GED classes, and one Citizenship Preparation class. Thank you for your consideration to help allow these classes to continue.

Sincerely,

A handwritten signature in black ink that reads "Donald K. Zabelin".

Donald K. Zabelin

**COMMUNITY HIGH SCHOOL
DISTRICT 94**

**November 17, 2015
7:00 p.m.
Board of Education Meeting**

**SECTION C -
DRAFT MINUTES**

- | | |
|---|-------------------|
| 1. Regular Board of Education Meeting | October 20, 2015 |
| 2. Closed Session Board of Education Meeting – At Table | October 20, 2015 |
| 3. Communications Committee Meeting | October 20, 2015 |
| 4. Education Committee Meeting | October 29, 2015 |
| 5. Finance Committee Meeting | November 11, 2015 |

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
October 20, 2015 – 7:00 P.M.**

**DISTRICT ADMINISTRATIVE CENTER
CONFERENCE ROOM
157 WEST WASHINGTON STREET
WEST CHICAGO, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Dirk Gunderson led the Board and meeting attendees in the Pledge of Allegiance.
3. Mr. Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Campos, Mr. Gunderson, Mr. Kotche, Mr. Saake, and Ms. Yackey.
Absent: Ms. Doremus, Mr. Nagel.
5. Also in attendance: Dr. Domeracki, Mr. Cole, and Mr. Blatchly
6. Additions to the Agenda:
None

Mr. Nagel entered the room at 7:01 p.m.

GOOD NEWS OF THE DISTRICT: (Att. §B - pp. 1 – 1)

1. Ethan Cuka and Shelley Parat were recognized for being named Commended Students in the 2016 National Merit Scholarship Program.

STUDENT RECOGNITION:

1. September Student of the Month: Aracely Cholula
2. September PeaceBuilder: Parker Jagusch

PUBLIC PARTICIPATION:

Mr. Dave Hempe thanked staff members and coaches for their help with WeGo Special Olympics. Mr. Hempe distributed a tournament schedule and stated there would be a fundraiser tournament on January 30th.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:
Minutes of the Board of Education Meeting of September 15, 2015.
2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Filing of Minutes - (Att. §C – pp. 7 - 11)**

Finance Committee Meeting	September 10, 2015
Education Committee Meeting	September 24, 2015
Facilities and Finance Joint Committee Meeting	October 8, 2015
Human Resources Committee Meeting	October 13, 2015

2. **Approval of Financials — (Att. §A – pp. 1 – 59)**

a. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from September 11, 2015 to October 15, 2015.

b. Imprest Fund Statement

c. Treasurer's Report

d. Statement of Position/Financial Report

e. Statement of Revenue/Expenditures YTD Ending September 30, 2015

f. 3-Year Budget/Actual Report

g. Grant Reports

h. Petty Cash Fund Report

i. Student Activity Account Fund Balance

j. New Vendors Monthly Report

k. Quarterly Financial Reports

CONSENT AGENDA APPROVAL

1. **Approval of Minutes — (Att. §C – pp. 1 – 5)**

Board of Education Meeting –	September 15, 2015
------------------------------	--------------------

Closed Session Board of Education Meeting – At Table	September 15, 2015
--	--------------------

MOTION: Mr. Gunderson

SECOND: Mr. Campos

VOTE: Ayes: Campos, Gunderson, Nagel, Saake, Yackey

Nays: None

Abstain: Kotche

Motion Carried: 5 – 0, 1 Abstain

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report

Student Report:

Roshan Patel gave an update on student activities.

Dr. Domeracki updated the Board on the following topics:

- Students are using the new College and Career Center.
 - October 19 - 23 is Principal Appreciation Week.
 - School Resource Officer Mike Levato began working at the school October 19th.
 - Began a partnership with District 33 on the development of Career Council, Inc., an organization which assists the Hispanic population in obtaining a college education.
 - Two policies will be reviewed by the Policy Committee: copyrighted materials and field trips.
 - CHSD94 will host the next Joint Board meeting on January 25, 2016.
 - The National Honor Society Induction Ceremony will be held October 21, 2015.
 - Coffee with the Board meetings will resume.
 - WCCHS is featured in the 2016 Skyward calendar.
 - There were three FOIA requests.
2. Director of Business Services Report:
Michael Cipolla of Baker Tilly gave an overview of the 2015 audit.
 3. Director of Human Resources Report:
Mr. Blatchley reported on the following topics:
 - CHSD94 is currently in the 3rd and final year of the Wellness Initiative which offers incentives to encourage staff to participate in wellness screenings.
 - On average, 6 students utilize the Internet Café per evening.
 - Dr. Cheng recommends changing the name of the Information & Technology Division to Career and Technical Education Division.
 4. Principal's Report:
Dr. Cheng was not in attendance.
 5. Joint Conference Resolutions:
Mr. Nagel reviewed some of the resolutions suggested by the Illinois Association of School Boards.
 6. Committee Reports:
Dr. Domeracki reported a Communications Committee meeting had been held prior to the Board meeting and that the minutes from that meeting would be included in the November board packet.
 7. Future Dates:
 - a. Regular Monthly Board of Education Meeting – November 17, 2015
 - b. Regular Monthly Board of Education Meeting – December 15, 2015
 8. Open Comment:
Mr. Saake told Board members that this year's annual National School Board Association Conference would take place in Boston April 9 – 11, 2016. He asked that members who are interested in attending this conference contact Dr. Domeracki.

EXECUTIVE SESSION:

RECOMMENDED MOTION:

That the Board of Education hold a Closed Session at 7:33 p.m. for the purpose of discussing collective negotiating matters.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

RETURN TO OPEN SESSION:

The Board returned to Open Session at 7:48 p.m.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION:

That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet. (Att. §D – pp. 1 – 4).

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

2. **Separation of Employment – (Roll Call)**

RECOMMENDED MOTION:

That the Board of Education accept the following resignations:
Patty Cosgrove, LRC Clerk, effective October 16, 2015; and
Mary-Megan Kalvig, Program Assistant/Special Education, effective October 23, 2015.

MOTION: Mr. Kotche

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 6 – 0

3. **New/Modified Courses for School Year 2016-2017 – (Roll Call)**

The Curriculum Committee is recommending an addition of two (2) courses for school year 2016-2017. The new courses are AP Micro Economics and Transition to College Mathematics. The committee is also recommending modifying and changing the names of six (6) classes: World Geography B to Essentials of Geography; Topics in Modern History B to Essentials of Topics in Modern History; American History B to Essentials of American History; Algebra 2 to Essentials of Algebra 2; Advanced Algebra to Algebra 2; and Honors Advanced Algebra with Trigonometry to Honors Algebra 2. Administration supports the addition of the two new courses, and modifying and changing the names of six courses.

RECOMMENDED MOTION:

That the Board of Education approve the addition of two courses and modifying and changing the names of six courses for school year 2016-2017 as shown on Att. §B - pp. 46 - 57.

MOTION: Ms. Yackey

- SECOND:** Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 6 – 0
4. **Amended 2015-2016 School Calendar – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Amended 2015-2016 School Calendar as shown on Att. §B - pp. 58 - 58. The purpose of the amendment is to move two (2) Half Day School Improvement days to better accommodate students' schedules.
MOTION: Mr. Kotche
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 6 – 0
5. **Support Staff Contract Approval (Roll Call)**
The Board of Education and the West Chicago High School Support Staff Association have reached tentative agreement on a new contract.
RECOMMENDED MOTION: That the Board of Education grant authority to the Board President to approve and sign the contractual agreement with the West Chicago High School Support Staff Association for the period July 1, 2015 to June 30, 2018 upon signature of representatives of the WCHSSSA.
MOTION: Mr. Gunderson
SECOND: Mr. Kotche
VOTE: Ayes: Gunderson, Kotche, Nagel, Saake, Yackey
Nays: None
Abstain: Campos
Motion Carried: 5 – 0, 1 Abstain

ADJOURNMENT

- RECOMMENDED MOTION:** That the Board of Education meeting be adjourned at 9:00 p.m.
MOTION: Mr. Campos
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Voice Vote 6 – 0

ATTEST:

Gary R. Saake, President

Ruben Campos, Secretary

**Communication, Outreach and Engagement Committee Meeting
October 20, 2015**

6:00 p.m.

District Administrative Center Conference Room

Minutes

In attendance: Dirk Gunderson, Kevin Kotche, Renee Yackey, Dr. Doug Domeracki, and Becky Koltz

1. Graduate Survey Discussion

The current survey in use has not changed in the past 20 years and was administered as a paper survey during graduation practice. This document was created for the Guidance Department, and the data drives the School Profile. Our plan for this year is to give an updated electronic survey to current seniors, and ask for their email and cell phone numbers so we can survey them again a year after graduation.

After review of the current document and the proposed changes from administrators, committee members discussed. They revisited the purpose of the survey – what are we trying to accomplish? Overall: Did students feel they were well prepared? And then later, were they prepared? The committee would like to make sure the survey is administered electronically and time given during the school day for students to complete it.

When asked for other suggestions, the committee felt we should look at the survey as buckets of data:

- Were our school resources adequate?
- Were you safe?
- Was the facility adequate?
- What was the quality of our staff?
- What department/classes did you find most fulfilling? (Rank them)
- What are your future plans?

Other suggestions included:

- What should we offer more of? If we did, would you have taken that class?
- Consider end of year survey for every grade level – easy to administer now that every student has an electronic device.
- The 1 year survey should have 10 questions maximum.

2. Paw Print Status

A mockup of the updated paw print brochure was given to committee members for review. Photos and statistics have been updated. Add AP Microeconomics to the AP class listing. A recommendation was made to change the statement on the “Excellent facilities” page to read: “Our students benefit from excellent facilities thanks to the support of the community. The Board of Education has committed to several years of facility improvements making a conscious effort to reinvest in the school.”

3. Communication Plan

A synopsis of goals and activities for the 2015-16 school year was handed out to committee members. After review, the committee proposed the following additions:

Objective 5.1 - Principal outreach meetings at the feeder schools were not well attended at the 8th grade level. Move these meetings to lower grade levels. Consider attending the Middle School Open Houses to connect with 5th grade parents.

Objective 7.1 – Broadcast sporting events – CUBE? (Superintendent will research)

4. INSPRA Recognition

Committee members were made aware of recent awards given to District 94 by the Illinois Chapter of the National School Public Relations Association:

- **Realtor Engagement Initiative** – Award of Excellence (highest level)
- **Community eNews** (Electronic Publication category) – Award of Excellence
- **10 Great Reasons Card** (Marketing Materials category) – Award of Merit

5. Adjournment

Meeting adjourned at 6:50 p.m.

Community High School District 94
West Chicago, IL 60185
Education/Programs Committee Meeting

October 29, 2015 7:30a.m.
West Chicago Community High School, Conference Room 122

Minutes

In Attendance: Renee Yackey, Dirk Gunderson, Kathe Doremus, Doug Domeracki, Allister Scott, Len Egan, Moses Cheng

1. Counseling Department Update-Len Egan

Len Egan, Division Head of Counseling, provided an overview of his current assessment of the strengths and areas of growth for the department. Broad positive areas include opening of the College & Career Center, dedication to students and meeting student needs, and Culture of collaboration within the school. Areas for growth include addressing the social-emotional needs of students; creating greater access to post-secondary opportunities; and building a proactive counseling model. Following Len's update, there was a discussion about the needs of students and the timing of adding back another counselor this year versus next year. Discussion also included the benefits of adding back a program similar to Advisory that is built into the schedule for all students. An Advisory-like program could contribute to creating opportunities for Counselors and others to address social emotional needs as well as facilitate other tasks such as completing state testing forms. Filling out state testing forms currently occurs in classrooms-taking away from instructional time.

2. Jel Sert

Jel Sert has been eager to partner with WCCHS to increase interest in manufacturing among our students. A meeting was held this past Monday, the 26th, to discuss ways that this partnership could take shape. At the most basic level, this could take the form of field trips, guest speakers, and site visits. At a higher level, this could become a pathway that offers dual credit and certificates in advanced manufacturing. Topics covered could include research and development, finance, marketing, and manufacturing. There will be further discussions with Jel Sert to pursue these possibilities.

3. Bilingual program

An email from Janelle Stefancic was shared with the Committee. The email was regarding students coming to the high school from World Relief. Currently, we have received students from Burma and Sudan/Darfur. Students coming to the school from Sudan have been living in refugee camps. Education, hygiene, general living skills, and more have generally been non-existent. These students, who don't speak English at all, will need to be placed in Sheltered classes. However, our current enrollment in Sheltered classes is at the maximum of what is allowable under state guidelines. Therefore, in order to accommodate these students from World Relief, higher skilled Sheltered students will need to be shifted into supported general education classes to create room in Sheltered classes. The number of students that WCCHS will see from World Relief will increase in the future and will also require intensive support services.

4. Concussion procedures

The state has recently passed legislation requiring schools to create extensive procedures and protocols for students returning to the classroom and returning to athletics. A checklist of things to do from the legislation was distributed to the Committee. Many of the items on the checklist are already in place. However, the Concussion Oversight Team is currently reviewing procedures and protocols in more

specific detail to make sure that all the requirements have been met. The new requirements take place with the start of the 16-17 school year.

5. Other

Doug communicated that the state school report card will be released on Friday, October 30.¹

The schoolreport card contains general information, such as graduation rates, and will not include any school specific test data since the state does not have that data yet.

Finance Committee

November 11, 2015

157 West Washington

Call to order 5:30 PM

Adjourn 7:27 PM

Attendance: Gary Saake, Kevin Kotche, Ruben Campos
Doug Domeracki, Gordon Cole, Dave Blatchley, Don Zablin

Topic	Summary	Discussion	Direction
Adult Education fund request	Dr. Domeracki provided a review of the funding issues with the Adult Ed program. The program which utilizes D 94 facilities is a program of the Illinois Community College Board. As part of the State budget fiasco, there has been no appropriation. The request is for funding to sustain the program until such time as there is an appropriation.	The committee conducted a lengthy discussion including input from Don Zablin, the program's director and legal counsel. Several issues were discussed most notably the use of tax dollars supporting a program that is not directly a D94 program and one that does not have a direct impact on D94 students.	The Committee recommended against providing funding.
2015 Tax Levy	2015 property tax levy to be collected in 2016	Levy is based on the State provided CPI of .8%. This will generate approximately \$300,000 in increased property tax revenue. A 1% balloon was added so in addition to new growth factor the total request is a 2.32% increase. Additional information from the assessors may alter the proposal slightly. If changes are necessary an updated version will be provided prior to the Board meeting.	Committee recommends to Full Board
Capital Plan	long term capital plans.	A brief review of future needs was held. Cole explained that staff will be expanding upon the list over the next couple of months utilizing the 2008 Wight study as the foundation.	Committee recommended that as the list is created major maintenance items be included and identified as such.
Task analysis review	Blatchley reviewed the consultants report regarding staffing issues resulting for pending retirements.	lengthy discussion ensued reviewing the multitude of tasks and needs.	Committee recommended the posting of the ELL position

**COMMUNITY HIGH SCHOOL
DISTRICT 94**

**November 17, 2015
7:00 p.m.
Board of Education Meeting**

**SECTION D -
Confidential Meeting Documents**

Office of Human Resources - Personnel Report

11/17/2015 – Regular Board of Education Meeting

At-Table

A. Approve the following personnel recommendations:

Acceptance of Separation of Employment

NAME	Jason Avelar	Anna Co	Kajanda Love
Action	Resignation	Resignation	Resignation
Classification	Certified Coach	Certified	Non-Certified
Role/ Area	Assistant Coach, Boys Volleyball	Transition Specialist	Program Assistant – Special Education
Part/Full-Time	Seasonal	Grant Funded	Full-Time
Effective	November 4, 2015	June 2, 2016	November 6, 2015

Employment

NAME	Rebecca Engebretsen	Megan Mistretta
Classification	Non-Certified	Non-Certified
Role/ Area	Program Assistant – Special Education	Program Assistant – Special Education
Experience	4 years as a teacher at World Relief DuPage	2 years as classroom assistant at Dominican U
Certification Type	PEL PARA	PEL PARA
Part/Full-Time	Full-Time	Full-Time
Salary/Schedule	\$12.62 per hour	\$12.12 per hour
Replaces	Mary-Megan Kalvig	Kajanda Love
Effective	November 30, 2015	November 9, 2015

Leave of Absence

NAME	Candace Barry	Laurie Majchrowski
Action	Leave of Absence, FMLA	Leave of Absence, FMLA
Classification	Non-Certified	Certified
Role/ Area	Clerk – LRC	Personal Care Assistant/Job Coach
Part/Full-Time	Full-Time	Full-Time
Effective	November 3 – December 15, 2015	November 6 – December 11, 2015

Office of Human Resources - Personnel Report

11/17/2015 – Regular Board of Education Meeting

- B. Approve a category transfer of Banjelina Mendoza from Category C, Clerk – Health Office to Category A – Administrative Assistant- Health Office effective November 18, 2015. (see memo)
- C. Approve the task analysis recommendations. (see memo)
- D. Approve the Athletic Coach recommendations for the 2015-2016 school year as follows:

Name	<u><i>Steve Hlavac</i></u>	<u><i>Gaby Lopez</i></u>	<u><i>Thomas Warkins</i></u>
Sport & Gender	Football	Girls Soccer	Girls Basketball
Action	Employment	Employment	Employment
Status	New	New	New
Position:	Assistant Coach	Assistant Coach	Assistant Coach
Int/Ext Employee	External	External	External
Certification	ASEP	IEIN # 965345	IEIN # 957327
HS Play Exp	4	3	4
College Play Exp	4	0	0
Coaching Exp - In	0	0	0
Coaching Exp - Out	1yrs – Metea Valley 3yrs – Beyond Measure	0	0
# Yrs Coaching	3	0	0
Current Appendix B Step	4	1	1
Replaces	Bang Nguyen	New Position	Nick Kempinski
Beginning of season	09/17/2015	02/29/2016	11/02/2015
End of season	11/28/2015	06/04/2016	03/19/2016