

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
November 17, 2015 – 7:00 P.M.**

**DISTRICT ADMINISTRATIVE CENTER
BOARD ROOM
157 WEST WASHINGTON STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

GOOD NEWS OF THE DISTRICT: Moses Cheng
Jenny Manspeaker and Justin Pantaleon selected for Illinois Music Education Association District 9 Honor Band and Chorus. (Att. §B - pp. 1 - 1)

STUDENT RECOGNITION: Kathe Doremus

- October Student of the Month – Robert Bradley (Att. §B - pp. 2 - 3)
- October PeaceBuilder of the Month – Myriam Lopez (Att. §B - pp. 4 - 4)
- Athletes of the Season: (Att. §B - pp. 5 - 7)
 - Joshua Guercio
 - Veronica Katarzynski
 - Daniel McComb

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 5)**
Board of Education Meeting – October 20, 2015
Closed Session Board of Education Meeting – At Table October 20, 2015
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of October 20, 2015, as listed above.
2. **Filing of Minutes - (Att. §C - pp. 6 – 10)**
Communications Committee Meeting - October 20, 2015
Education Committee Meeting - October 29, 2015
Finance Committee Meeting - November 11, 2015
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.
3. **Approval of Financials — (Att. §A – pp. 1 – 49)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from October 16, 2015 to November 11, 2015.
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position/Financial Report
 - e. Statement of Revenue/Expenditures YTD Ending October 31, 2015
 - f. 3-Year Budget/Actual Report
 - g. Grant Reports
 - h. Petty Cash Fund Report
 - i. Student Activity Account Fund Balance
 - j. New Vendors Monthly Report
 - k. Quarterly Financial Reports

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent’s Report Doug Domeracki
 - Student Report – Roshan Patel
 - FOIA Request(s) (Att. §B - pp. 8 - 12)
2. Director of Business Services Report Gordon Cole
3. Director of Human Resources Report Dave Blatchley
4. Principal’s Report Moses Cheng

- Student Attendance and Discipline (Att. §B - pp. 13 - 15)
- 5. The Cube Dave Jennings
- 6. Committee Reports:
 - a. Communication (Att. §B - pp. 16 - 28)
 - b. Education (Att. §B - pp. 29 - 32)
 - c. Facilities
 - d. Finance (Att. §B - pp. 33 - 63)
 - e. Personnel
 - f. Policy
- 7. Future Dates
 - a. Regular Monthly Board of Education Meeting – December 15, 2015
 - b. Regular Monthly Board of Education Meeting – January 19, 2016
- 8. Open Comment Board Members

OLD BUSINESS:

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 5).
2. **Separation of Employment – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education accept the following resignations:
Kajanda Love, Program Assistant/Special Education, effective November 6, 2015; and
Anna Co, Transition Specialist, effective June 2, 2016.
3. **Policy ¶6017 , 6017P & 6017Pex - Copyrighted Materials – (Roll Call)**
Our current copyright policy is out of date. The proposed policy includes statutory requirements and comprehensive procedures. Our current policy came into focus this past summer when Dan Boyle conducted the Administrative Academy on the legal implications of a 1:1 learning environment and referenced current copyright laws. The examination of our policy when developing this academy revealed the need to re-write the policy. The policy has been reviewed by the Policy Committee and received legal review.
RECOMMENDED MOTION: That the Board of Education approve policies ¶6017, 6017P & 6017Pex at first reading as shown on Att. §B - pp. 64 - 76 .

4. **Policy ¶7204 Student Field Trips – (Roll Call)**
The current field trip policy has been reviewed and re-written to include additional definitions of student travel. This policy provides for approval and notification for academic, co-curricular, and optional student travel as defined in the policy. This policy has been reviewed by the building administration, the policy committee, and received legal review.
RECOMMENDED MOTION: That the Board of Education approve policies ¶7204 at first reading as shown on Att. §B - pp. 77 - 81.
5. **Policy ¶7205 , ¶7205P & 7205Pex - Educational Tours – (Roll Call)**
Policy 7205, Educational Tours, has been re-written to include additional detail and expectations required prior to the advertisement of the trip on campus. Additionally a specific disclaimer was developed and included in the policy as well as the accompanying procedures and disclaimer form. This policy has been reviewed by the building administration, the policy committee, and received legal review.
RECOMMENDED MOTION: That the Board of Education approve policies ¶7205, 7205P & 7205Pex at first reading as shown on Att. §B - pp. 82 - 88.
6. **Proposed 2015 Property Tax Levy – (Roll Call)**
The District receives approximately 82% of its revenues from local property tax. The Levy for 2015, collected in 2016, by Statute, must be filed by the third Tuesday of December. The levy as submitted utilizes the .8% CPI factor and includes a one percent balloon. This is an increase of 2.32% over the 2014 extension level. This levy generates approximately \$300,000 in increased revenues across all funds.
RECOMMENDED MOTION: That the Board of Education approve the Resolution establishing the 2015 Tax Levy for taxes collected in 2016, the Resolution to levy certain taxes, to waive their full reading, to authorize the Board President and Secretary to execute the requisite documents and all of said documents as shown on Att. §B - pp. 89 - 92 to be made a part hereof.
7. **Adult Education – (Roll Call)**
Don Zabelin (Director of the Adult Education Program) has requested District 94 contribute \$8000 to the Adult Education Program. This request would allow the program to run until early February per Don at which time he is hopeful the State will have released funding for the support of this program. As a result of the budgetary stalemate in Springfield all funding (Federal and State) that supports the Adult Education Program has not been allocated to the program. The Finance Committee has reviewed the request and discussed the issues with Dan Boyle. The Finance Committee is not in support of approving the request due to potential liability concerns, the current status of budgetary needs in the district, and the concern that other organizations will come forward asking for school support of their programs.

RECOMMENDED MOTION: That the Board of Education deny the request as shown on Att. §B - pp. 93 - 93.

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-judicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].