

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
December 15, 2015 – 7:00 P.M.**

**DISTRICT ADMINISTRATIVE CENTER
BOARD ROOM
157 WEST WASHINGTON STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

STUDENT PARTICIPATION

1. Holiday Performance by the Orchestra Alexandra Wojciechowski

GOOD NEWS OF THE DISTRICT:

Moses Cheng

- Students Place at SkillsUSA Leadership Conference (Att. §B - pp. 1 - 1)
- Statesman Award: Carli Ferruzza, Di’Mone Cathey-Lattimore, Carla Munoz-Cardiel & Naara Rodriguez
 - 1st Place Quiz Bowl: Carla Munoz-Cardiel
 - 3rd Place Early Childhood: Lizeth Romero
 - Scholarship Award: Di’Mone Cathey-Lattimore, Naara Rodriguez & Carla Munoz-Cardiel
 - 1st Place Huddle Award: Theresa Carriveau

STUDENT RECOGNITION:

Kathe Doremus

- November Student of the Month – Krishna Patel (Att. §B - pp. 2 - 2)
- November PeaceBuilder of the Month – Jennifer Orr (Att. §B - pp. 3 - 3)

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 6)**
Board of Education Meeting – November 17, 2015
Closed Session Board of Education Meeting – At Table November 17, 2015
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of November 17, 2015, as listed above.
2. **Approval of Financials — (Att. §A – pp. 1 – 48)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from November 12, 2015 to December 10, 2015.
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position/Financial Report
 - e. Statement of Revenue/Expenditures YTD Ending November 30, 2015
 - f. 3-Year Budget/Actual Report
 - g. Grant Reports
 - h. Petty Cash Fund Report
 - i. Student Activity Account Fund Balance
 - j. New Vendors Monthly Report
 - k. Quarterly Financial Reports
3. **Policy ¶6017 , 6017P & 6017Pex - Copyrighted Materials – (Roll Call)**
Our current copyright policy is out of date. The proposed policy includes statutory requirements and comprehensive procedures. Our current policy came into focus this past summer when Dan Boyle conducted the Administrative Academy on the legal implications of a 1:1 learning environment and referenced current copyright laws. The examination of our policy when developing this academy revealed the need to re-write the policy. The policy has been reviewed by the Policy Committee and received legal review. The policy was approved at 1st reading at the November 17, 2015 Board Meeting.

RECOMMENDED MOTION: That the Board of Education approve policies ¶6017, 6017P & 6017Pex at second reading as shown on Att. §B - pp. 4 - 16 .

4. **Policy ¶7204 Student Field Trips – (Roll Call)**

The current field trip policy has been reviewed and re-written to include additional definitions of student travel. This policy provides for approval and notification for academic, co-curricular, and optional student travel as defined in the policy. This policy has been reviewed by the building administration, the policy committee, and received legal review. The policy was approved at 1st reading at the November 17, 2015 Board Meeting.

RECOMMENDED MOTION: That the Board of Education approve policies ¶7204 at second reading as shown on Att. §B - pp. 17 - 21 .

5. **Policy ¶7205 , ¶7205P & 7205Pex - Educational Tours – (Roll Call)**

Policy 7205, Educational Tours, has been re-written to include additional detail and expectations required prior to the advertisement of the trip on campus. Additionally a specific disclaimer was developed and included in the policy as well as the accompanying procedures and disclaimer form. This policy has been reviewed by the building administration, the policy committee, and received legal review. The policy was approved at 1st reading at the November 17, 2015 Board Meeting.

RECOMMENDED MOTION: That the Board of Education approve policies ¶7205, 7205P & 7205Pex at second reading as shown on Att. §B - pp. 22 - 28 .

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report Doug Domeracki
 - Student Report – Roshan Patel
2. 2016-2017 Calendar Discussion Doug Domeracki
3. Director of Business Services Report Gordon Cole
4. Director of Human Resources Report Dave Blatchley
5. Principal's Report Moses Cheng
 - Student Attendance and Discipline (Att. §B - pp. 29 - 31)
6. Committee Reports:
 - a. Communication
 - b. Education
 - c. Facilities
 - d. Finance
 - e. Personnel
 - f. Policy

7. Future Dates
 - a. Regular Monthly Board of Education Meeting – December 15, 2015
 - b. Regular Monthly Board of Education Meeting – January 19, 2016
8. IASB-IASA-IASBO Annual Conference Recap Board Members
9. Open Comment Board Members

OLD BUSINESS:

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 2).
2. **Separation of Employment – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education accept the resignation of Nasreen Naeemullah, Personal Care Assistant/Special Education, effective November 20, 2015. That the Board of Education approve the request for retirement for Myrna Woodson, Deans' Specialist/Deans' Office, effective June 30, 2018.
3. **Policy ¶7405 – Graduation Requirements – (Roll Call)**
Policy 7405 references the Prairie State Achievement Exam which is no longer used in Illinois. The amended language references the statutory requirements currently used to award a high school diploma.
RECOMMENDED MOTION: That the Board of Education approve policy ¶7405 at first reading as shown on Att. §B - pp. 32 - 34.
4. **Mikva Challenge Iowa Trip – (Roll Call)**
The attached student travel request complies with new policy ¶7204 Student Field Trips. Students are attending the Mikva Challenge in Des Moines, Iowa, which is over 250 miles away, therefore requiring Board approval.
RECOMMENDED MOTION: That the Board of Education approve the student travel request as shown on Att. §B - pp. 35 - 36.

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO

MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education
return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ADJOURNMENT

**RECOMMENDED MOTION: That the Board of Education meeting
be adjourned at [Time].**

**COMMUNITY HIGH SCHOOL
DISTRICT 94**

**December 15, 2015
7:00 p.m.
Board of Education Meeting**

**SECTION A -
Financial Reports**

- a. Bill Listing (including Summary)
- b. Imprest Fund
- c. Treasurer's Report
- d. Statement of Position/Financial Report
- e. Statement of Revenue/Expenditures
- f. 3-Year Budget/Actual Report
- g. Grant Reports
- h. Petty Cash Fund
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Report

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624067	A-1 DOORS FRAMES & HA	12/15/2015	LOCK SURVEYS; 10/27/15	400.00	5,998.89
			LOCK SURVEY; 11/17/15	480.00	
			7 HOURS LOCK SURVEY	560.00	
			TOP MULLION FITTINGS	408.04	
			KEYS AND LOCKS	456.00	
			KEYS AND LOCKS	452.50	
			KEYS AND LOCKS	2,964.60	
			KEYS AND LOCKS SERVICE	277.75	
1624068	Acer Service Corporat	12/15/2015	TECHNOLOGY SUPPLIES	133.99	1,666.49
			TECHNOLOGY SUPPLIES	1,532.50	
1624069	Airgas North Central	12/15/2015	MISC BUILDING HARDWARE SUPPLY	16.72	16.72
1624070	Ajax Scientific LTD	12/15/2015	Physics battery holders	32.00	32.00
1624071	Allstar Custom Awards	12/15/2015	FRIDAY NIGHT LIGHTS; WRESTLING	210.00	210.00
1624072	Vendor Continued Void	12/15/2015			0.00
1624073	Vendor Continued Void	12/15/2015			0.00
1624074	Vendor Continued Void	12/15/2015			0.00
1624075	Vendor Continued Void	12/15/2015			0.00
1624076	Amazon.Com	12/15/2015	SANDISK 64GB CLASS FLASH DRIVE	22.20	14,958.42
			DELL E2414HR 24 INCH	148.74	
			FLUKE NETWORKS CABLE KIT	1,875.76	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			5 TVs, mounts, and Chromeboxes for digital displays	1,141.57	
			5 TVs, mounts, and Chromeboxes for digital displays	584.36	
			5 TVs, mounts, and Chromeboxes for digital displays	584.36	
			5 TVs, mounts, and Chromeboxes for digital displays	584.36	
			5 TVs, mounts, and Chromeboxes for digital displays	584.36	
			5 TVs, mounts, and Chromeboxes for digital displays	584.36	
			Genuine Brother MFC-8950DWT Fuser (Fixing) Unit - 120 Volt	204.49	
			LRC BOOKS; PO #0612015046	16.68	
			Cleaning cloths for TSI class	46.14	
			Portable hard	108.36	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			drives and HDMI cables		
			Portable hard drives and HDMI cables	32.97	
			TV mounts, adaptors, and chromeboxes that were cancelled, had to re-order	625.43	
			TV mounts, adaptors, and chromeboxes that were cancelled, had to re-order	172.83	
			Misc Tech supplies	577.44	
			Mini PC (Chromebox alternative) and label maker tape	238.47	
			Sensory furniture and equipment to assist with de-escalation of special education student in crisis	215.27	
			Portable PA speaker to replace broken PA speaker	-691.00	
			Misc Tech supplies	65.44	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Sensory furniture and equipment to assist with de-escalation of special education student in crisis	49.00	
			Tools for TSI	14.49	
			AUDITORIUM SUPPLIES	58.91	
			AUDITORIUM SUPPLIES	51.56	
			Paperback books for classroom reading	382.99	
			Sensory furniture and equipment to assist with de-escalation of special education student in crisis	174.95	
			Sensory furniture and equipment to assist with de-escalation of special education student in crisis	1,125.40	
			Amazon book order, 24 books	11.91	
			Amazon book order, 24 books	27.60	
			Amazon book order, 24 books	294.80	
			Amazon book	12.58	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			order, 24 books		
			Franklin Planner	29.63	
			Refill		
			Backup HD, Dock,	155.00	
			Cables		
			Portable hard	35.96	
			drives and HDMI		
			cables		
			TVs for Pater and	634.31	
			DelReal -		
			Security Camera		
			TV's		
			TVs for Pater and	634.31	
			DelReal -		
			Security Camera		
			TV's		
			First round of	634.31	
			TV's for digital		
			signange		
			First round of	634.31	
			TV's for digital		
			signange		
			First round of	634.31	
			TV's for digital		
			signange		
			First round of	634.31	
			TV's for digital		
			signange		
			First round of	634.31	
			TV's for digital		
			signange		
			Digital Calipers	193.28	
			LRC BOOKS	11.16	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Supply kits for business ed computer classes	166.44	
1624077	Andy Frain Services I	12/15/2015	OCTOBER 2015 SECURITY	11,135.29	11,135.29
1624078	Aqua Pure Enterprises	12/15/2015	POOL SUPPLIES	928.99	928.99
1624079	Armstrong Medical	12/15/2015	CPR/AED supplies for staff and student training.	243.65	243.65
1624080	At&t	12/15/2015	11/16/15-12/15/15 PHONE SVC	2,029.00	4,037.53
			11/16/15-12/15/15 FIRE PANEL	99.84	
			11/16/15-12/15/15 PHONE SVC	687.89	
			11/16/15-12/15/15 INTERNET SVCS	1,220.80	
1624081	AT&T INTERNET SERVICE	12/15/2015	11/10/15-12/9/15 INTERNET SVC	1,664.25	1,664.25
1624082	At&t Long Distance	12/15/2015	OCTOBER 2015 LONG DISTANCE	99.19	99.19
1624083	Baker & Taylor	12/15/2015	WORLD ALMANAC/BOOK OF FACTS 2016	19.66	19.66
1624084	BANNERVILLE USA INC	12/15/2015	BANNER REMOVAL	200.00	200.00
1624085	Baxter, Allison	12/15/2015	39th Day of Reading Workshop and Conference	190.00	190.00
1624086	BEGOVICH, MARK	12/15/2015	PROPS/COSTUME REIMBURSEMENT	464.90	464.90
1624087	Behavioral Health Ser	12/15/2015	9/23/15-10/26/15 TUTORING; 1 STUDENT	1,065.00	2,517.50

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			10/20/15-11/4/15 TUTORING; 1 STUDENT	507.50	
			10/5/15-11/23/15 TUTORING; 1 STUDENT	945.00	
1624088	Blick Art Materials	12/15/2015	INSTRUCTIONAL SUPPLY; ART	6.68	6.68
1624089	Blue Whale Sewer & Dr	12/15/2015	PLUMBING SERVICES	525.00	525.00
1624090	BSN SPORTS	12/15/2015	Girls basketball uniforms	3,242.28	3,583.48
			GYM MAT TAPE	317.24	
			TOURNAMENT	23.96	
			SCOREBOOKS		
1624091	Butler Chemical Co	12/15/2015	NOVEMBER 2015 MAINTENANCE AGREEMENT	680.00	680.00
1624092	Canon Financial Servi	12/15/2015	DECEMBER 2015 UNIFLOW CHGS	6,090.31	6,706.93
			DECEMBER 2015 UNIFLOW CHARGES	616.62	
1624093	Carquest Auto Parts	12/15/2015	WIPER BLADES	21.98	31.97
			FOG LIGHT BULBS	9.99	
1624094	Cdwg	12/15/2015	Headset for Read 180 classrooms	420.00	1,023.93
			Projector mounts for third floor	603.93	
1624095	The Center/alrc	12/15/2015	Registration for Helen Cortez 12/8/15	130.00	130.00
1624096	Chisholm, John	12/15/2015	reimbursement for national conference	689.20	689.20

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624097	Christensen/reimburse	12/15/2015	expenses PSUG 2015 MEETING MILEAGE	30.51	30.51
1624098	CINTAS F75/F94	12/15/2015	FIRE ALARM REPAIR	332.67	332.67
1624099	City Of West Chicago	12/15/2015	SEPT 2015 FUEL USAGE; O&M SEPTEMBER 2015 FUEL USAGE; DRIVERS ED OCTOBER 2015 FUEL; O&M OCTOBER 2015 FUEL USAGE; DRIVERS ED 8/21/15-10/23/15 POLICE SECURITY	824.16 123.81 691.16 208.76 8,431.11	10,279.00
1624100	City Of West Chicago	12/15/2015	11/4/13-3/4/14 WATER; SOUTH END 11/4/13-3/4/14 WATER; NORTH END 11/4/13-3/4/14 WATER; GEORGE ST	6,840.36 6,731.46 103.12	13,674.94
1624101	Clare Woods Academy	12/15/2015	DECEMBER 2015 TUITION; 2 STUDENTS	7,329.56	7,329.56
1624102	Clifford, Patricia	12/15/2015	Reimbursement for National Restaurant Association 2016 Conference	90.00	90.00
1624103	College Of Dupage	12/15/2015	2016 GRADUATION CEREMONY DEPOSIT; 6/3/16	7,500.00	7,500.00
1624104	COLLEGE BOARD	12/15/2015	AP Workshops	185.00	400.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624105	COLLEGE BOARD MEMBERS	12/15/2015	AP Workshops MEMBERSHIP FEE; 2015/16	215.00 325.00	325.00
1624106	Comed	12/15/2015	10/15/15-11/12/15 ELECTRIC; DISTRICT OFFICE 10/14/15-11/11/15 ELECTRIC; KERR-MCGEE	427.14 17.53	444.67
1624107	Communication Revolvi	12/15/2015	OCTOBER 2015 INTERNET SVCS	2,500.00	2,500.00
1624108	Constellation Newener	12/15/2015	NOVEMBER 2015 NATURAL GAS	1,859.67	1,859.67
1624109	CORE ACADEMY	12/15/2015	OCTOBER 2015 LIFESKILLS; 1 STUDENT NOVEMBER 2015 LIFESKILLS TUITION; 1 STUDENT NOVEMBER 2015 TUITION; 1 STUDENT SEPTEMBER 2015 TUITION CREDIT	4,429.95 3,586.15 2,079.84 -83.13	10,012.81
1624110	CPC Inc	12/15/2015	DECEMBER 2015 FACILITY TREE SW	150.00	150.00
1624111	Dell Marketing Lp	12/15/2015	Dell laptops Dell laptops Dell laptops	824.95 662.74 18,900.27	20,387.96
1624112	DEMOULIN BROS & CO	12/15/2015	TUXEDOS; BAND	340.50	340.50
1624113	DLA Architects, Ltd.	12/15/2015	NOVEMBER 2015 SCIENCE	74,925.00	96,815.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			REMODELING NOVEMBER 2015 MECHANICAL SYSTEM REPLACEMENT	18,590.00	
			NOVEMBER 2015 POOL FILTRATION SYSTEM	3,300.00	
1624114	Downers Grove North H	12/15/2015	SPEECH COMPETITION ENTRY FEE	150.00	150.00
1624115	Downers Grove South H	12/15/2015	SPEECH TOURNAMENT ENTRY FEE	150.00	150.00
1624116	Dragosh, Anne	12/15/2015	Conference Reimbursement - Stepping Stone Transition 10/29 - 10/30	53.05	53.05
1624117	Dragonetti, William	12/15/2015	REIMBURSEMENT FOR WRESTLING COMPETITION LODGING; 12/18/15 (TO BE CHARGED TO STAFF MEMBER'S CC)	257.48	257.48
1624118	Dynegy Energy Service	12/15/2015	NOVEMBER 2015 ELECTRIC SVC	40,862.60	40,862.60
1624119	Ellman's Music Center	12/15/2015	CYMBAL STRAPS MELLOPHONE REPAIR SOUSAPHONE REPAIR MALLETS AND DRUMSTICKS CONTRA ALTO/BASS CLARINET	24.00 148.00 238.00 97.70 158.00	925.65

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			YAMAHA SAXOPHONE	5.00	
			SCREWS		
			BASS CLARINET	88.00	
			REPAIR		
			EUPHONIUM REPAIR	133.00	
			MEDIUM CORD WOUND	33.95	
1624120	Felfle, Roberta F	12/15/2015	Reimbursement for national conference expenses-	670.20	670.20
1624121	Ferreiro, Brianne	12/15/2015	SCIENCE INSTRUCTIONAL SUPPLY	109.37	109.37
1624122	First Educational Res	12/15/2015	Registration for Mary Howard for Better Learning Workshop: Grading Smarter, Not Harder	175.00	175.00
1624123	Follett Library Resou	12/15/2015	Honors Advanced Algebra with Trigonometry Textbooks	156.20	937.20
			Honors Advanced Algebra with Trigonometry Textbooks	781.00	
1624124	Ford Credit	12/15/2015	DECEMBER 2015 LEASE PYMT; ACCT #51897178	252.87	252.87
1624125	Giant Steps	12/15/2015	DECEMBER 2015 TUITION; 1 STUDENT	4,350.22	4,350.22

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624126	GIBSON, AMY	12/15/2015	OCT 2015-DEC 2015 RETIREE HLTH REIMBURSEMENT	302.14	302.14
1624127	Gimpert, Sean	12/15/2015	Conference Reimbursement 10/13 & 10/17 (Autism)	185.00	185.00
1624128	Glenoaks Hospital The	12/15/2015	NOVEMBER 2015 TUITION; 3 STUDENTS	7,949.33	28,589.96
			NOVEMBER 2015 TUITION; SOUTH CAMPUS; 1 STUDENT	2,777.97	
			OCTOBER 2015 TUITION; WEST CAMPUS; 2 STUDENTS	7,290.78	
			NOVEMBER 2015 TUITION; WEST CAMPUS; 2 STUDENTS	5,902.06	
			OCTOBER 2015 TUITION; NORTH CAMPUS	2,580.69	
			NOVEMBER 2015 TUITION; SOUTH CAMPUS; 1 STUDENT	2,089.13	
1624129	GROUND EFFECTS MAINTN	12/15/2015	SNOW REMOVAL AND SALTING; PYMT 3 OF 4	3,680.00	7,360.00
			SNOWPLOWING AND SALTING; PYMT 4 OF 4	3,680.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624130	Harris Bank	12/15/2015	CONFERENCE & TRAVEL; PUBLICATIONS, SURVEYMONKEY GOOGLE SVCS, PUBLICATIONS, O&M FUEL, GRANT INCENTIVES FLAGS AND BANNERS LIGHT BULBS	2,571.26 604.76 2,020.00 655.96	5,851.98
1624131	Hauser Izzo LLC	12/15/2015	OCTOBER 2015 LEGAL SVCS OCTOBER 2015 LEGAL SVCS	3,948.00 3,948.00	7,896.00
1624132	Hodge Products Inc	12/15/2015	Locks for PE locker room and hall lockers. 100 locks for this year due to shortage. 1200 locks for next year, 2016-17. 600 blue for PE locker room. 600 black for hall lockers.	3,248.00	3,248.00
1624133	Holstein Garage	12/15/2015	SAFETY LANE	30.00	30.00
1624134	Hope School	12/15/2015	NOVEMBER 2015 TUITION & TRANSPORTATION	5,936.40	5,936.40
1624135	Hoving Pit Stop	12/15/2015	10/30/15-11/6/15 PORT-O-LET SVC; FOOTBALL STADIUM	78.21	78.21

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624136	Hunter, Beth	12/15/2015	2015 PSUG MEETING MILEAGE	18.08	18.08
1624137	IL OFFICE OF STATE FI	12/15/2015	AIR TANK AND STORAGE TANK CERTIFICATE FEES	490.00	490.00
1624138	Illinois State Police	12/15/2015	OCTOBER 2015 BACKGROUND CHECKS; COST CENTER #03388	178.50	178.50
1624139	Illinois Asbo	12/15/2015	PREMIUM PLUS MEMBERSHIP 2016; CUST #35907	1,135.00	1,135.00
1624140	ILLINOIS CENTRAL SCHO	12/15/2015	AVID, AURORA UNIVERSITY; 10/08/15 STEPPERS; OCTOBER 2015 FIELD TRIPS DLP CLUB; SONNY ACRES; 10/30/15	365.12 304.10 116.57	785.79
1624141	INSTITUTE FOR EDUCATI	12/15/2015	Institute for Educational Development: Cutting-Edge Technology Tools to Increase Student Motivation and Learning Conference	239.00	239.00
1624142	Integrated Systems Co	12/15/2015	NOVEMBER 2015 SKYWARD SUBSCRIPTION	525.00	525.00
1624143	IPMG Employee Benefi	12/15/2015	DECEMBER 2015	350.00	700.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			FLEXIBLE SPENDING ACCOUNT NOVEMBER 2015	350.00	
1624144	Isdlaf Plus - Collect	12/15/2015	SCHOOL BOARD	2,247.00	2,247.00
1624145	Islma	12/15/2015	LEGAL-IEP MATTER ISLMA Membership, Jenny Brady	65.00	65.00
1624146	ITCCCA	12/15/2015	Clinic Registration for SIX COACHES-PAUL MCLELAND, MIKE MITTMAN, TYLER BELDING, KATIE MCLELAND, KELSEY SAYNER AND TONYA STARKEY	420.00	420.00
1624147	Jensen, Chris	12/15/2015	COSTUMES, PROPS AND SUPPLIES	103.97	103.97
1624148	Jw Pepper	12/15/2015	Music for Pops Concert and Tour	321.99	321.99
1624149	Khong, Ha	12/15/2015	SPEECH JUDGING; ELK GROVE; 12/5/15	75.00	75.00
1624150	Kirhofer's Sports	12/15/2015	replacement softball uniform pants	150.00	150.00
1624151	Krage's Tire Centers	12/15/2015	TIRES; 2011 CHEVY TRUCK	162.00	162.00
1624152	Lech, Bill	12/15/2015	2015 IAHPERD Convention	205.00	205.00
1624153	Little Friends Inc	12/15/2015	DECEMBER 2015	2,455.18	2,455.18

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			TUITION; 1 STUDENT		
1624154	LOCKER ROOM	12/15/2015	TSI COURSE SHIRTS	380.00	380.00
1624155	Mark's Plumbing Parts	12/15/2015	PLUMBING SUPPLIES	373.21	373.21
1624156	Maxson, Bob	12/15/2015	COACHES CLINIC; WHEATON NORTH; STAFF REMIBURSEMENT FOR 5 COACHES AT \$40.00 EACH	200.00	200.00
1624157	Menards	12/15/2015	INSTRUCTIONAL SUPPLY; ART MISC BUILDING HARDWARE SUPPLY REFRIGERATOR; ROOM 115M MISC BUILDING HARDWARE REPAIR SET SUPPLIES AND EQUIPMENT FOR FALL PLAYS INSTRUCTIONAL SUPPLY; ART MISC BUILDING HARDWARE SUPPLY MISC BUILDING HARDWARE SUPPLIES MISC BUILDING HARDWARE SUPPLY MISC BUILDING HARDWARE SUPPLY	31.81 48.88 795.00 148.23 12.93 42.10 122.89 16.50 161.91 75.40	1,455.65
1624158	Metro Professional Pr	12/15/2015	LOTION SOAP; CUSTODIAL	727.35	727.35

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624159	MMC	12/15/2015	SUPPLIES Registration for MMC Conference	165.00	165.00
1624160	Monken, Ted	12/15/2015	2015 IAHPERD CONVENTION FEE REIMBURSEMENT	205.00	205.00
1624161	Monograms Of Distinct	12/15/2015	BABY CONGRATS; PHYS ED	50.45	50.45
1624162	Murphy Ace Hardware 2	12/15/2015	MISC BUILDING HARDWARE SUPPLY HANDTRUCK TIRE MISC BUILDING HARDWARE SUPPLY MISC BUILDING HARDWARE SUPPLY PAINTING SUPPLIES MISC BUILDING HARDWARE SUPPLY SOIL PIPE CUTTER RENTAL MISC BUILDING HARDWARE SUPPLY KEYS KEY RETURN CREDIT MISC BUILDING HARDWARE SUPPLY HOUSEHOLD RESPIRATOR MISC BUILDING HARDWARE SUPPLY MISC BUILDING HARDWARE SUPPLY MISC BUILDING	33.48 20.94 44.42 18.59 12.35 26.49 44.00 14.75 3.71 -3.71 1.30 30.71 36.68 18.61 77.67	379.99

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624163	National Professional	12/15/2015	HARDWARE SUPPLY Classroom instruction	620.24	620.24
1624164	Neuco Inc	12/15/2015	HEAT PUMPS SUPPLY MISC BUILDING	179.89 122.16	302.05
1624165	Nicor Gas Bill Paymen	12/15/2015	HARDWARE SUPPLIES 10/9/15-11/10/15 NATURAL GAS; DISTRICT OFFICE 9/17/15-10/19/15 NATURAL GAS ADJUSTMENT; GARAGE 9/17/15-11/17/15 NATURAL GAS; GARAGE	166.69 64.31	168.83
1624166	Northern Illinois Uni	12/15/2015	REGISTRATION REQUEST, Event #14471 "New Ideas in English: To Teach or Not to Teach?" Wednesday, October 28, 2015 - NIU, Holmes Student Center, Capitol Room, DeKalb, Illinois	375.00	375.00
1624167	NSPRA	12/15/2015	MEMBERSHIP RENEWAL 3/1/16-2/28/17; KOLTZ	275.00	275.00
1624168	Oechsel, Christopher	12/15/2015	SPEECH JUDGE; ELK	75.00	75.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			GROVE; 12/5/15		
1624169	Vendor Continued Void	12/15/2015			0.00
1624170	Office Depot	12/15/2015	CONNECTOR CORD; PO #0722016001	4.27	1,320.71
			PLANNER; PO #0722016001	22.99	
			Classroom supplies	90.82	
			Classroom supplies	7.99	
			Office Supplies	196.30	
			Office Supplies	8.59	
			Backpack for Student	89.99	
			Office Supplies	187.12	
			Office Supplies	14.64	
			Health office- office supplies	70.64	
			Health office- office supplies	26.14	
			Health office- office supplies	31.87	
			MISC OFFICE SUPPLIES	242.08	
			MISC OFFICE SUPPLIES	120.88	
			MISC OFFICE SUPPLIES	13.50	
			Supplies for Transition Center	41.64	
			Supplies for Transition Center	3.32	
			Supplies for	19.56	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Transition Center Supplies for	11.03	
			Transition Center Health office- office supplies	23.98	
			Study Skills supplies	48.53	
			Study Skills supplies	44.83	
1624171	Olsson Roofing Compan	12/15/2015	LEAK INVESTIGATION; ROOF REPAIR	564.00	564.00
1624172	Ombudsman Ed Services	12/15/2015	2015/16 TUITION; 3RD BILLING	17,373.00	17,373.00
1624173	Otis Elevator Co	12/15/2015	12/1/15-2/29/16 CONTRACT SVC	884.88	884.88
1624174	Paddock Publications	12/15/2015	ANNUAL FINANCIAL STATEMENT AD	971.80	971.80
1624175	PAHCS II/Northwestern	12/15/2015	OCTOBER 2015 BACKGROUND CHECKS	752.35	752.35
1624176	PARKLAND PREPARATORY	12/15/2015	NOVEMBER 2015 TUITION; 2 STUDENTS	5,922.90	5,922.90
1624177	Pentegra Systems	12/15/2015	Barracuda e-mail message archive 350 - Server replacement - This will replace our 7 year old server.	3,749.00	3,749.00
1624178	Pitney Bowes Supplies	12/15/2015	pb Smart Postage Printable Postage 12/16/15-3/15/16	44.80 48.00	92.80

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624179	PITNEY BOWES INC	12/15/2015	PBSMART POSTAGE; DISTRICT OFFICE SEPT 2015-OCT 2015 POSTAGE METER	1,100.40	1,100.40
1624180	Porter Pipe And Suppl	12/15/2015	PLUMBING SUPPLIES	97.85	370.41
1624181	Poulterer, Mark	12/15/2015	PLUMBING SUPPLY	272.56	
			AVID CONFERENCE	304.70	609.40
			AIRFARE REIMBURSEMENT Airfare for AVID conference - paperwork in interschool mail	304.70	
1624182	PSUG Events	12/15/2015	PowerSchool Midwest User Group Conference	349.00	1,047.00
			PowerSchool Midwest User Group Conference	349.00	
			PowerSchool Midwest User Group Conference	349.00	
1624183	Purple Communications	12/15/2015	INTERPRETATION SERVICES	765.00	765.00
1624184	Quest Management Serv	12/15/2015	11/18/15 AMERICAN EDUCATION WEEK AMERICAN EDUCATION WEEK PRESIDENTS COUNCIL BREAKFAST CHAMBER OF COMMERCE	550.00 61.90 60.00 620.00	1,413.90

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624185	RAU, WARD	12/15/2015	BREAKFAST SPEECH TOURNAMENT HOSPITALITY 11/1/15-11/15/15 MILEAGE; HMBD TUTORS OCTOBER 2015-NOV 2015 RETIREE HLTH REIMBURSEMENT	122.00 60.45 201.42	261.87
1624186	Revtrak Inc	12/15/2015	NOVEMBER 2015 MERCHANT PROCESSING	266.52	266.52
1624187	Riverside Medical Cen	12/15/2015	OCTOBER 2015 TUTORING; 1 STUDENT; ACCT #005766719 11-2-15 THROUGH 11-6-15 TUTORING; 1 STUDENT	920.00 230.00	1,150.00
1624188	Roark, Lauren T	12/15/2015	COSTUMES, PROPS AND SUPPLIES	495.99	495.99
1624189	Safelite Glass Corp	12/15/2015	GLASS REPLACEMENT; MINIBUS	260.89	260.89
1624190	Sased	12/15/2015	AUGUST - SEPTEMBER 2015 TRANSPORTATION	2,756.28	4,393.28
1624191	Schultz, Amy	12/15/2015	POWER IEP SYSTEM SPEECH JUDGING; ELK GROVE; 12/5/15	1,637.00 75.00	75.00
1624192	Seal Of Illinois	12/15/2015	NOVEMBER 2015 TUITION; 4	14,729.04	14,729.04

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624193	Shiffler Equipment Sa	12/15/2015	STUDENTS MISC BUILDING HARDWARE SUPPLY	418.36	1,733.29
			MISC BUILDING HARDWARE SUPPLY	95.27	
			MISC BUILDING HARDWARE SUPPLY	1,219.66	
1624194	SPECIALIZED TRANSPORT	12/15/2015	8/19/15-8/26/15 TRANSPORTATION; 1 STUDENT & 11/18/15-11/30/15 TRANSPORTATION; 1 STUDENT	692.00	692.00
1624195	STATE INDUSTRIAL PROD	12/15/2015	CLEANING SUPPLIES	189.19	189.19
1624196	Stefancic, Janelle	12/15/2015	Writing Pathways Book Classroom supplies for newcomers from Sudan	41.13 16.57	117.93
			AVID ADELANTE AFTERSCHOOL Incentive Snack for students being tutored in academic subjects. AVID ADELANTE Program funding approved by FY16 LIPLEPS Grant.	60.23	
1624197	Steiner Electric Comp	12/15/2015	HEAT PUMPS SUPPLY	12.31	12.31
1624198	STREICHER, CASS	12/15/2015	Dual Credit	1,680.00	1,680.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624199	Suburban Life Media	12/15/2015	Facilitation Hours 2015/16 SUBSCRIPTION; KOLTZ	38.00	38.00
1624200	TELESOLUTIONS CONSULT	12/15/2015	DECEMBER 2015 RETAINER FEE	275.00	275.00
1624201	Triarch	12/15/2015	Biology/Anatomy slides	230.40	230.40
1624202	Turner, Susan	12/15/2015	OCT 2015-DEC 2015 RETIREE HLTH REIMBURSEMENT	302.14	302.14
1624203	Varitronics LLC	12/15/2015	Supplies for the Perfecta 2400 Poster Maker	593.54	593.54
1624204	Vendor Continued Void	12/15/2015			0.00
1624205	Varsity Athletic Appa	12/15/2015	2015-2016 Athletic Awards Order (Letters and Pins)	693.50	5,423.55
			2015-2016 Athletic Awards Order (Letters and Pins)	762.75	
			2015-2016 Athletic Awards Order (Letters and Pins)	329.00	
			2015-2016 Athletic Awards Order (Letters and Pins)	99.75	
			2015-2016 Athletic Awards Order (Letters and Pins)	92.25	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Athletic Awards Order (Letters and Pins) 2015-2016	147.60	
			Athletic Awards Order (Letters and Pins) 2015-2016	92.25	
			Athletic Awards Order (Letters and Pins) 2015-2016	114.00	
			Athletic Awards Order (Letters and Pins) 2015-2016	327.00	
			Athletic Awards Order (Letters and Pins) 2015-2016	634.25	
			Athletic Awards Order (Letters and Pins) 3 year supply of awards for music department end of year awards	673.50	
			3 year supply of awards for music department end of year awards.	598.50	
			3 year supply of awards for music	598.50	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			department end of year awards.		
			3 year supply of awards for music department end of year awards.	169.50	
			3 year supply of awards for music department end of year awards.	45.60	
			3 year supply of awards for music department end of year awards.	45.60	
1624206	VISUAL IMAGE PHOTOGRA	12/15/2015	IHSA DRAMA POSTER AND FRAME	100.00	100.00
1624207	Voris Mechanical Inc	12/15/2015	BOILER # 3 REPAIR	1,673.25	1,673.25
1624208	Walnut Hollow Farm Wo	12/15/2015	Basswood boxes and plaques for wood burning and wood carving for the 3D Design classes	702.63	702.63
1624209	Waste Management West	12/15/2015	NOVEMBER 2015 ROLLOFF	679.36	994.72
			DECEMBER 2015 RECYCLING	241.84	
			DECEMBER 2015 REFUSE SVC; DISTRICT OFFICE	73.52	
1624210	We Grow Dreams Inc	12/15/2015	DECEMBER 2015 JOB TRAINING; 5 STUDENTS	875.00	875.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1624211	Welch, Danielle	12/15/2015	PROJECT SEARCH OPEN HOUSE MEETING INCENTIVES Reimbursement for Special Ed Students in the Center Program - Incentives - Matinee tickets	180.00 30.00	210.00
1624212	West Chicago Park Dis	12/15/2015	Facility payment agreement for Boys frosh Thx giv. trn	255.00	255.00
1624213	Willuweit, Lisa	12/15/2015	reimbursement for part of national conference expenses-Part 1	35.00	35.00
1624214	WINZER CORPORATION	12/15/2015	CLEANING SUPPLIES HORNET/WASP TRAPS AND REFILLS	140.08 481.23	621.31
	148 Computer		Check(s) For a Total of		429,957.97

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	148	Computer	Checks For a Total of	429,957.97
Total For	148	Manual, Wire Tran, ACH & Computer Checks		429,957.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	429,957.97

COMMUNITY HIGH SCHOOL DISTRICT NO. 94
 BOARD OF EDUCATION - BILL LISTING SUMMARY
 November 2015 Bill List and December 15, 2015 Bill List

	(Taxes)Certificates Of Deposit Purchased For The Month Of November-15	Net Payroll For The Month Of November-15	Operating Checks* Drawn During The Month Of November-15	Bill List Vouchers Paid In The Month Of November-15	Total	Bill List Vouchers Paid In The Month Of December-15
#10 EDUCATIONAL FUND	\$ 336,294.56	925,142.67	671,620.24	\$426,393.72	\$2,359,451.19	\$297,438.63
#20 OPERATIONS & MAINTENANCE FUND	57,495.60	61,647.47	48,620.01	94,831.84	\$262,594.92	85,602.00
#30 DEBT SERVICES FUND	52,931.60				\$52,931.60	
#40 TRANSPORTATION FUND	15,857.67			25,916.38	\$41,774.05	1,320.10
#50 ILLINOIS MUNICIPAL RETIREMENT FUND	7,667.13		41,490.50		\$49,157.63	
#51 SOCIAL SECURITY AND MEDICARE FUND	7,197.89		40,205.26		\$47,403.15	
#61 CAPITAL IMPROVEMENTS - HILAKE FUND				212,684.40	\$212,684.40	96,815.00
#70 WORKING CASH FUND	4,798.87				\$0.00	
#80 TORT FUND					\$4,798.87	2,247.00
TOTAL	\$ 482,243.32	\$986,790.14	\$801,936.01	\$759,826.34	\$3,030,795.81	\$483,422.73

* Payroll taxes, annuities, wage garnishments, insurance premiums, college savings plans
 TRS & IMRF pension contributions, charitable contributions, Imprest Fund & Petty Cash Fund
 reimbursement, lost & stale check replacement reviewed by Treasurer

The investments and payroll disbursements for the month of November 12, 2015 to December 10, 2015 to be paid November-15 and the regular accounts payable for the period December 15, 2015 Totaling: \$2,754,392.20

I hereby certify that the expenditures listed as a part of this statement are legally payable from the budget category to which they are charged and are coded in conformance with the Illinois Office of Education Accounting Manual.

December 10, 2015
 Date

 Director of Business Services

TO THE TREASURER, COMMUNITY HIGH SCHOOL DISTRICT NO. 94, WEST CHICAGO. ILLINOIS

The Board of Education has approved the payment of the above listed invoices on this date and you are hereby authorized and directed to make payments thereof:

 Date

 President, Board of Education

 Secretary, Board of Education

COMMUNITY HIGH SCHOOL IMPREST FUND November 2015

This listing represents payments from the High School Imprest Fund for the month of November 2015. Reimbursement for the following is hereby requested from the Board of Education, Community High School District 94, West Chicago, Illinois at its regular board meeting on December 15, 2015.

Gordon H. Cole - Director of Business

Date

ACCOUNT	BATCH	CHECK	CHECK INVOICE	AMOUNT
NUMBER	NUMBER VENDOR	DATE	NUMBER DESCRIPTION	
10E022 1220 4050 00 000000	110415 WCCHS SPECIAL EDUCATION CASH F	11/04/2015	1313339 READY FIELD TRIP EXPENSES	-150.00
10E032 1421 4050 00 000000	110415 Klein, Meghan	11/04/2015	1313481 NATIONAL RESTAURANT SHOW TRANSPORTATION	-29.25
10E009 1130 6450 00 000000	110415 Torres, Michele	11/04/2015	1313535 SUMMER CONFERENCE: 6-12 CLASSROOM APPLICATION FOR NEW IL LEARNING STANDARDS	-40.00
10E013 1130 6450 00 000000	111115 Illinois Consumer Education As	11/11/2015	1313728 CONFERENCE REGISTRATION	-25.00
10E100 1500 1504 00 000000	IP1104 Cheehy, Tom	11/04/2015	1313876 FB SCOREBOARD; WWS; 10/16/15	40.00
10E100 1500 1504 00 000000	IP1104 Cheehy, Tom	11/04/2015	1313876 FB SCOREBOARD; SOUTH ELGIN; 10/23/15	40.00
10E100 1500 6410 00 000000	IP1104 GOLYSHKO, NEAL	11/04/2015	1313877 BOYS GOLF VARSITY INVITE; EVENT COORDINATOR; 9/14/15	80.00
10E100 1500 6410 00 000000	IP1104 GOLYSHKO, NEAL	11/04/2015	1313877 GIRLS GOLF VARSITY INVITE; EVENT COORDINATOR; 9/15/15	80.00
10E100 1500 6410 00 000000	IP1104 GOLYSHKO, NEAL	11/04/2015	1313877 BOYS GOLF JV INVITE; EVENT COORDINATOR; 9/21/15	80.00
10E100 1500 1504 00 000000	IP1104 Hughes, Barbara	11/04/2015	1313878 FB STATISTICIAN; GLENBARD EAST; 9/25/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes, Barbara	11/04/2015	1313878 FB STATISTICIAN; WEST AURORA; 10/2/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes, Barbara	11/04/2015	1313878 FB STATISTICIAN; SOUTH ELGIN; 10/23/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes, Barbara	11/04/2015	1313878 FB STATISTICIAN; WWS; 10/16/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes/game Worker, Dennis	11/04/2015	1313879 FB STATISTICIAN; GLENBARD EAST; 9/25/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes/game Worker, Dennis	11/04/2015	1313879 FB STATISTICIAN; WEST AURORA; 10/02/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes/game Worker, Dennis	11/04/2015	1313879 FB STATISTICIAN; WWS; 10/16/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes/game Worker, Dennis	11/04/2015	1313879 FB STATISTICIAN; SOUTH ELGIN; 10/23/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes/game Worker, Ren	11/04/2015	1313880 FB STATISTICIAN; GLENBARD EAST; 9/25/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes/game Worker, Ren	11/04/2015	1313880 FB STATISTICIAN; WWS; 10/16/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes/game Worker, Ren	11/04/2015	1313880 FB STATISTICIAN; SOUTH ELGIN; 10/23/15	40.00
10E100 1500 1504 00 000000	IP1104 Hughes/game Worker, Ren	11/04/2015	1313880 FB STATISTICIAN; WEST AURORA;	40.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					10/2/15	
10E032 1421 4050 00 000000	IP1104	Klein, Meghan	11/04/2015	1313881	REPLACEMENT FOR CK #1313481; NATIONAL RESTAURANT SHOW TRANSPORTATION	29.25
10E009 1130 6450 00 000000	IP1104	Torres, Michele	11/04/2015	1313882	REPLACEMENT FOR CK #1313535; SUMMER CONFERENCE: CLASSROOM APPLICATION FOR NEW IL LEARNING STANDARDS	40.00
10E100 1500 6430 00 000000	ip1116	BATAVIA HIGH SCHOOL	11/16/2015	1313883	Dance competition 11/22/15	125.00
10E100 1500 6430 00 000000	ip1116	CARMEL CATHOLIC HIGH SCHOOL	11/16/2015	1313884	Varsity Wrestling trn 11/20/15	310.00
10E006 1130 4050 00 000000	ip1116	MAINE WEST HIGH SCHOOL	11/16/2015	1313885	Metro English Department Chair Meeting	30.00
10E006 1130 4050 00 000000	ip1116	MAINE WEST HIGH SCHOOL	11/16/2015	1313885	Metro English Department Chair Meeting	31.95
10E100 1500 6420 00 000000	ip1116	New Trier High School	11/16/2015	1313886	State swim tickets	300.00
10E001 1130 4053 00 000000	IP1116	Office Depot	11/16/2015	1313887	BALANCE OF PAYMENT DUE (PYMT INADVERTENTLY SHORTED BY \$62.73)	62.73
10E070 2410 3410 00 000000	IP1116	WEST CHICAGO POST OFFICE	11/16/2015	1313888	PROGRESS 3 GRADE MAILERS	1,022.63
10E100 1500 3190 00 000000	IP1118	AGILE SPORTS TECHNOLOGIES	11/18/2015	1313889	WRESTLING ONLINE VIDEO EDIT/ANALYSIS THROUGH 11/12/16	400.00
10E100 1500 6430 00 000000	ip1118	DeKalb High School	11/18/2015	1313890	Boys Var bb trn fee Chuck Dayton Holiday trn.	400.00
10E100 1500 6430 00 000000	ip1118	EAST AURORA HIGH SCHOOL	11/18/2015	1313891	Girls BB frosh Thx trn	200.00
10R000 1720 0000 00 030000	IP1118	GAURINO, E	11/18/2015	1313892	BTW REFUND; ID #38585	167.80
10E100 1500 6430 00 000000	ip1118	Geneva High School	11/18/2015	1313893	FR/Soph wrestling invite	300.00
10E100 1500 6430 00 000000	ip1118	Hinsdale South High School	11/18/2015	1313894	Boys V wrestling invite	300.00
10E006 1504 4050 00 000000	ip1118	Northern Il School Press Assoc	11/18/2015	1313895	One year membership to NISPA.	90.00
10E100 1500 6430 00 000000	ip1118	Oswego East High School	11/18/2015	1313896	Girls BB Var Holiday trn	350.00
10E100 1500 6430 00 000000	ip1118	Simeon High School	11/18/2015	1313897	Frosh/Soph wrestling invite	200.00
10E100 1500 6430 00 000000	ip1118	Streamwood High School	11/18/2015	1313898	JV wrestling invite	250.00
20E000 2540 3401 00 000000	IP1118	VERIZON WIRELESS	11/18/2015	1313899	11/8/15-12/7/15 CELL PHONE; SUPT	96.08
10E100 1500 6430 00 000000	ip1118	Waubonsie Valley High School	11/18/2015	1313900	Girls bb var, soph Thx trn	525.00
10E100 1500 6430 00 000000	ip1118	West Allis Center High School	11/18/2015	1313901	Var Wrest invite	260.00
10E100 1500 6430 00 000000	ip1118	Westmont High School	11/18/2015	1313902	Boys Soph BB Christmas trn	180.00
10E100 1500 6410 00 000000	IP1124	Blair, Peter	11/24/2015	1313903	BOYS BASKETBALL; THANKSGIVING	60.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					TOURNAMENT; 11/23/15	
10E100 1500 6410 00 000000	IP1124	Carroll, Bernie	11/24/2015	1313904	BOYS BASKETBALL; THANKSGIVING	60.00
					TOURNAMENT; 11/23/15	
10E100 1500 3191 00 000000	IP1124	Dollins, Robert	11/24/2015	1313905	WRESTLING; SCRIMMAGE;	65.00
					11/21/15	
10E100 1500 3191 00 000000	IP1124	Ducato, Paul	11/24/2015	1313906	WRESTLING; SCRIMMAGE;	65.00
					11/21/15	
10E100 1500 6410 00 000000	IP1124	Garrison, Steve	11/24/2015	1313907	BOYS BASKETBALL; THANKSGIVING	89.00
					TOURNAMENT; 11/24/15	
10E100 1500 6410 00 000000	IP1124	Grant, Tim	11/24/2015	1313908	BOYS BASKETBALL; THANKSGIVING	89.00
					TOURNAMENT; 11/24/15	
10E100 1500 6410 00 000000	IP1124	Hayes, Larry	11/24/2015	1313909	BOYS BASKETBALL; THANKSGIVING	60.00
					TOURNAMENT; 11/23/15	
10E100 1500 6410 00 000000	IP1124	Herrera jr, Octavio	11/24/2015	1313910	BOYS BASKETBALL; THANKSGIVING	60.00
					TOURNAMENT; 11/24/15	
10E100 1500 6410 00 000000	IP1124	Hodel, John	11/24/2015	1313911	BOYS BASKETBALL; THANKSGIVING	60.00
					TOURNAMENT; 11/23/15	
10E104 1505 1502 00 000000	IP1124	Khong, Ha	11/24/2015	1313912	SPEECH JUDGING; WCCHS;	75.00
					11/21/15	
10E100 1500 6410 00 000000	IP1124	Laning, Dave	11/24/2015	1313913	BOYS BASKETBALL; THANKSGIVING	60.00
					TOURNAMENT; 11/23/15	
10E100 1500 6410 00 000000	IP1124	Makosh, Jeff	11/24/2015	1313914	BOYS BASKETBALL; THANKSGIVING	60.00
					TOURNAMENT; 11/23/15	
10E100 1500 6410 00 000000	IP1124	Mandley, Eric	11/24/2015	1313915	BOYS BASKETBALL; THANKSGIVING	60.00
					TOURNAMENT; 11/24/15	
10E100 1500 6410 00 000000	IP1124	Marcuson/official, Gary	11/24/2015	1313916	BOYS BASKETBALL; THANKSGIVING	89.00
					TOURNAMENT; 11/24/15	
10E100 1500 6410 00 000000	IP1124	Marcuson/official, Gary	11/24/2015	1313916	BOYS BASKETBALL; THANKSGIVING	89.00
					TOURNAMENT; 11/23/15	
10E100 1500 6410 00 000000	IP1124	Mikonis/official, Ken	11/24/2015	1313917	BASKETBALL; THANKSGIVING	89.00
					TOURNAMENT; 11/23/15	
10E054 2210 3320 00 000000	IP1124	Omni Hotels	11/24/2015	1313918	AVID CONFERENCE LODGING; M	634.38
					POULTERER	
10E100 1500 6430 00 000000	IP1124	Plainfield East High School	11/24/2015	1313919	Fr/Soph wrestling invite	250.00
					12/19/15	
10E104 1505 1502 00 000000	IP1124	Richelle, Melissa	11/24/2015	1313920	SPEECH JUDGING; WCCHS;	75.00
					11/21/15	
10E100 1500 6410 00 000000	IP1124	Ryder, Bill	11/24/2015	1313921	BOYS BASKETBALL; THANKSGIVING	60.00
					TOURNAMENT; 11/23/15	

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10E104 1505 1502 00 000000	IP1124	Schultz, Amy	11/24/2015	1313922	SPEECH JUDGING; WCCHS; 11/21/15	75.00
10E100 1500 3191 00 000000	IP1124	Schweisthal, Alan	11/24/2015	1313923	BOYS BASKETBALL; SCRIMMAGE; 11/20/15	60.00
10E104 1505 1502 00 000000	IP1124	Sipla, Peter	11/24/2015	1313924	SPEECH JUDGING; WCCHS; 11/21/15	75.00
10E100 1500 6410 00 000000	IP1124	SMOK, PETE	11/24/2015	1313925	BOYS BASKETBALL; THANKSGIVING TOURNAMENT; 11/24/15	60.00
10E104 1505 1502 00 000000	IP1124	Stamper, DANIEL	11/24/2015	1313926	SPEECH JUDGING; DOWNERS GROVE SOUTH; 11/14/15	75.00
10E100 1500 6410 00 000000	IP1124	VanZandt, Lester	11/24/2015	1313927	BOYS BASKETBALL; THANKSGIVING TOURNAMENT; 11/24/15	89.00
10L000 4040 0000 00 000000	ip1124	WCCHS BOOSTER CLUB	11/24/2015	1313928	Forward Sep & Oct 15 Revenue Balance to Boosters for Donations, Spirit Wear, Yard signs	30.00
10L000 4038 0000 00 000000	ip1124	WCCHS BOOSTER CLUB	11/24/2015	1313928	Forward Sep & Oct 15 Revenue Balance to Boosters for Donations, Spirit Wear, Yard signs	838.00
10L000 4037 0000 00 000000	ip1124	WCCHS BOOSTER CLUB	11/24/2015	1313928	Forward Sep & Oct 15 Revenue Balance to Boosters for Donations, Spirit Wear, Yard signs	50.00
10E100 1500 3191 00 000000	IP1124	Weathersby, Keeyon	11/24/2015	1313929	BOYS BASKETBALL; SCRIMMAGE; 11/20/15	60.00
10E100 1500 6410 00 000000	IP1124	Wess, William	11/24/2015	1313930	BOYS BASKETBALL; THANKSGIVING TOURNAMENT; 11/23/15	60.00
10E100 1500 6410 00 000000	IP1124	Wojcikiewicz, Jim	11/24/2015	1313931	BOYS BASKETBALL; THANKSGIVING TOURNAMENT; 11/23/15	60.00
10E100 1500 3191 00 000000	IP1124	Ybarra, Robert	11/24/2015	1313932	BOYS BASKETBALL; SCRIMMAGE; 11/20/15	60.00
10E100 1500 4000 00 000000	IP1130	AGILE SPORTS TECHNOLOGIES	11/30/2015	1313933	FOOTBALL ONLINE VIDEO EDITING/ANALYSIS	999.00
10E100 1500 4000 00 000000	IP1130	AGILE SPORTS TECHNOLOGIES	11/30/2015	1313933	GIRLS/BOYS BASKETBALL ONLINE VIDEO EDITING/ANALYSIS	400.00
10E100 1500 6410 00 000000	IP1130	Carroll, Bernie	11/30/2015	1313934	THANKSGIVING TOURNAMENT BALANCE; 11/23/15	3.00
10E100 1500 6430 00 000000	IP1130	EISENHOWER HIGH SCHOOL	11/30/2015	1313935	Dance competition 12/5/15	125.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10E100 1500 6410 00 000000	IP1130	Hayes, Larry	11/30/2015	1313936	THANKSGIVING TOURNAMENT BALANCE; 11/23/15	3.00
10E100 1500 6410 00 000000	IP1130	Herrera jr, Octavio	11/30/2015	1313937	THANKSGIVING TOURNAMENT BALANCE; 11/24/15	3.00
10E100 1500 6410 00 000000	IP1130	Hodel, John	11/30/2015	1313938	THANKSGIVING TOURNAMENT BALANCE; 11/23/15	3.00
10E100 1500 6410 00 000000	IP1130	Laning, Dave	11/30/2015	1313939	THANKSGIVING TOURNAMENT BALANCE; 11/23/15	3.00
10E100 1500 6410 00 000000	IP1130	Makosh, Jeff	11/30/2015	1313940	THANKSGIVING TOURNAMENT BALANCE; 11/23/15	3.00
10E100 1500 6410 00 000000	IP1130	Mandley, Eric	11/30/2015	1313941	THANKSGIVING TOURNAMENT BALANCE; 11/24/15	3.00
10E100 1500 6410 00 000000	IP1130	Ryder, Bill	11/30/2015	1313942	THANKSGIVING TOURNAMENT BALANCE; 11/23/15	3.00
10E100 1500 6410 00 000000	IP1130	SMOK, PETE	11/30/2015	1313943	THANKSGIVING TOURNAMENT BALANCE; 11/24/15	3.00
10E100 1500 6410 00 000000	IP1130	Wess, William	11/30/2015	1313944	THANKSGIVING TOURNAMENT BALANCE; 11/23/15	3.00
10E100 1500 6410 00 000000	IP1130	Wojcikiewicz, Jim	11/30/2015	1313945	THANKSGIVING TOURNAMENT BALANCE; 11/23/15	3.00
Totals for checks						11,524.57

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	ED FUND	918.00	167.80	10,342.69	11,428.49
20	OPER & MAINT	0.00	0.00	96.08	96.08
***	Fund Summary Totals ***	918.00	167.80	10,438.77	11,524.57

***** End of report *****

**COMMUNITY HIGH SCHOOL
DISTRICT 94
West Chicago, Illinois**

**TREASURER'S REPORT
FOR MONTH ENDING NOVEMBER 2015**

FUND	CASH BALANCE Thru 10/31/2015	RECEIPTS November 30, 2015	DISBURSEMENTS November 30, 2015	CASH BALANCE Thru 11/30/2015	INVESTMENTS AT COST Thru 11/30/2015
EDUCATIONAL	\$ 801,050.50	\$ 2,540,591.60	\$ 2,359,423.39	\$ 982,218.71	\$ 10,621,865.01
OPERATIONS & MAINTENANCE	\$ (44,277.65)	\$ 117,298.94	\$ 262,594.92	\$ (189,573.63)	\$ 2,458,403.66
DEBT SERVICES	\$ 858,764.04	\$ 417,631.57	\$ 52,931.60	\$ 1,223,464.01	\$ 190,299.00
TRANSPORTATION	\$ 98,359.11	\$ 32,063.34	\$ 41,774.05	\$ 88,648.40	\$ 976,174.68
I.M.R.F.	\$ (26,389.99)	\$ 23,547.33	\$ 49,157.63	\$ (52,000.29)	\$ 257,109.30
SOCIAL SECURITY/MEDICARE	\$ (22,678.17)	\$ 14,395.78	\$ 47,403.15	\$ (55,685.54)	\$ 231,419.78
CAP IMPROVEMENTS HILAKE	\$ (2,766,839.05)	\$ -	\$ 212,684.40	\$ (2,979,523.45)	\$ 7,671,759.30
WORKING CASH	\$ 1,175,238.08	\$ -	\$ -	\$ 1,175,238.08	\$ 894,767.99
TORT	\$ (25,304.60)	\$ 9,597.74	\$ 4,798.87	\$ (20,505.73)	\$ 209,325.71
TOTAL	\$ 47,922.27	\$ 3,155,126.30	\$ 3,030,768.01	\$ 172,280.56	\$23,511,124.43
Monthly Invest. Int., Adj. & Fees/YTD Interest thru 11/30/15 <i>(included in revenue and investment totals)</i>	\$ 178,481.69	1,363.18	-		\$ 179,844.87
PLUS INVESTMENTS				\$23,511,124.43	
TOTAL YEAR-TO-DATE CASH AND INVESTMENTS AS OF NOVEMBER 30, 2015				\$ 23,683,404.99	

Kevin Kotche, Treasurer

Date

**COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF POSITION
FINANCIAL REPORT
FOR PERIOD ENDING NOVEMBER 30, 2015**

Percent of Fiscal Year Complete: 41.67

ASSETS	IMPREST, PETTY CASH & SCHLSHP	CASH BALANCES	INVESTMENT BALANCES	ACCOUNTS RECEIVABLE	AUDIT ENTRY	TOTAL ASSETS
EDUCATIONAL	16,937	982,219	10,621,865			11,621,021
OPERATIONS & MAINTENANCE		(189,574)	2,458,404			2,268,830
DEBT SERVICES		1,223,464	190,299			1,413,764
TRANSPORTATION		88,648	976,175			1,064,824
MUNICIPAL RETIREMENT		(52,000)	257,109			205,110
SOCIAL SECURITY/MEDICARE		(55,686)	231,420			175,735
CI - HIGHLAKE		(2,979,523)	7,671,759	4,599		4,696,835
WORKING CASH		1,175,238	894,768			2,070,006
TORT		(20,506)	209,326			188,820
TOTAL	16,937	172,281	23,511,124	4,599	-	23,704,941

LIABILITIES AND FUND EQUITY	TAX WARRENTS	ACCOUNTS PAYABLE	ENCUMBERED PAYABLES	OTHER PAYABLES	FUND EQUITY	TOTAL LIABILITY AND FUND EQUITY
EDUCATIONAL		(26,022)	297,439		11,349,604	11,621,021
OPERATIONS & MAINTENANCE		9,761	85,602		2,173,467	2,268,830
DEBT SERVICES					1,413,764	1,413,764
TRANSPORTATION			1,320		1,063,504	1,064,824
MUNICIPAL RETIREMENT					205,110	205,110
SOCIAL SECURITY/MEDICARE					175,735	175,735
CI - HIGHLAKE			96,815		4,600,020	4,696,835
WORKING CASH					2,070,006	2,070,006
TORT			2,247		186,573	188,820
TOTAL	-	(16,261)	483,423	-	23,237,782	23,704,941

RECEIPTS	BUDGET 2015 - 2016	CURRENT REVENUES	Y.T.D. REVENUES	OTHER RECEIPTS	UNREALIZED BALANCE	PERCENT REALIZED
EDUCATIONAL	23,417,653	630,648	10,886,258	11,428	12,531,395	46.49%
OPERATIONS & MAINTENANCE	3,064,300	58,434	1,521,090	96	1,543,210	49.64%
DEBT SERVICES	2,780,500	52,932	1,371,692		1,408,808	49.33%
TRANSPORTATION	1,442,350	15,871	562,638		879,712	39.01%
MUNICIPAL RETIREMENT	496,900	7,667	225,935		270,965	45.47%
SOCIAL SECURITY/MEDICARE	463,100	7,198	219,241		243,859	47.34%
CI - HIGHLAKE	117,500	679	106,702		10,798	90.81%
WORKING CASH	1,500	97	558		942	37.20%
TORT	307,150	4,799	141,403		165,747	46.04%
TOTAL	32,090,953	778,325	15,035,517	11,525	17,055,436	46.85%

DISBURSEMENTS	BUDGET 2015 - 2016	CURRENT EXPENDITURES	Y.T.D. EXPENDITURES	CURRENT ENCUMBERED	UNENCUMBERED BALANCE	PERCENT ENCUMBERED
EDUCATIONAL	23,412,878	2,025,843	9,855,735	297,439	13,259,704	42.10%
OPERATIONS & MAINTENANCE	3,058,977	204,451	1,245,278	85,602	1,728,097	40.71%
DEBT SERVICES	3,048,905	-	2,929,480		119,425	96.08%
TRANSPORTATION	1,441,205	25,568	109,436	1,320	1,330,449	7.59%
MUNICIPAL RETIREMENT	481,828	41,491	209,010		272,818	43.38%
SOCIAL SECURITY/MEDICARE	462,190	40,205	201,703		260,487	43.64%
CI - HIGHLAKE	3,705,500	212,684	2,148,212	96,815	1,460,473	57.97%
WORKING CASH	-	-	-		-	0.00%
TORT	306,150	-	252,572	2,247	51,331	82.50%
TOTAL	35,917,633	2,550,242	16,951,426	483,423	18,482,783	47.20%

* FY15 Audit Entry Revised Beginning Fund Balance - Lease

FUND BALANCE	JULY 1 EQUITY	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE EXPENDITURES	CURRENT ENCUMBERED	INTERFUND TRANSFERS	CURRENT EQUITY
EDUCATIONAL *	10,605,091	10,897,687	9,855,735	297,439		11,349,604
OPERATIONS & MAINTENANCE	1,983,160	1,521,186	1,245,278	85,602		2,173,467
DEBT SERVICES *	2,971,551	1,371,692	2,929,480	-		1,413,764
TRANSPORTATION	611,622	562,638	109,436	1,320		1,063,503
MUNICIPAL RETIREMENT	188,185	225,935	209,010	-		205,110
SOCIAL SECURITY/MEDICARE	158,196	219,241	201,703	-		175,735
CI - HIGHLAKE	6,738,346	106,702	2,148,212	96,815		4,600,020
WORKING CASH	2,069,448	558	-	-		2,070,006
TORT	299,989	141,403	252,572	2,247		186,573
TOTAL	25,625,588	15,047,042	16,951,426	483,423		23,237,782

**COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF REVENUE AND EXPENDITURES
YTD ENDING NOVEMBER 30, 2015**

DISTRICT 94 REVENUE & EXPENDITURE RPT

* FY15 AUDIT ENTRY - REVISED BEGINNING FUND BALANCE - LEASE

November 2015
FUND

	EDUCATION*	O & M	DEBT SVC*	TRANSP	IMRF	SSM	CI HIGHLAKE	WRK CASH	TORT	TOTAL ALL
BEGINNING FUND BALANCE	\$ 10,605,091	\$ 1,983,160	\$ 2,971,551	\$ 611,622	\$ 188,185	\$ 158,196	\$ 6,738,346	\$ 2,069,448	\$ 299,989	\$ 25,625,588
REVENUE BUDGET	\$ 23,417,653	\$ 3,064,300	\$ 2,780,500	\$ 1,442,350	\$ 496,900	\$ 463,100	\$ 117,500	\$ 1,500	\$ 307,150	\$ 32,090,953
RECEIPTS										
1. CORPORATE P. P. REPLACEMENT TAX	\$ 180,508	\$ 17,314	\$ -	\$ 12,002	\$ 27,296	\$ 32,746	\$ 102,222		\$ 17,060	389,149
2. SUMMER PROGRAM FEES	35,244									35,244
3. EARNINGS ON TAXES/ INVESTMENTS	4,833	56	110	74	9	12	2,599	558	19	8,270
4. PUPIL & COMMUNITY SERVICES	590,702									590,702
5. FACILITY RENTALS		13,259								13,259
6. IMPACT FEES/P.U.D/LAND CASH DONATE							1,880			1,880
7. STATE AID	637,407									637,407
8. STATE/ CATEGORICAL AID /GRANTS FY15	332,691			139,439						472,130
9. ARRA AID/ARRA FEDERAL FUNDING	-									-
10. FEDERAL AID/GRANTS FY15 LATE PMTS	384,290									384,290
11. PROPERTY TAXES - ED. FUND-TORT	8,601,160	1,489,533	1,371,582	410,822	198,630	186,484			124,324	12,382,535
12. PROPERTY TAXES - SPEC'L ED/SOC SEC	111,236									111,236
13. PROPERTY TAXES - OTHER FUNDS										-
14. TRANSFER OF LOAN REPMT/ INTEREST										-
15. CURRENT YEAR LEVY-ADVANCED TAXES										-
16. FLOW-THRU/VENDOR REVENUE/MISC REV	19,615	1,025		300						20,940
TOTAL REVENUE REALIZED	\$ 10,897,687	\$ 1,521,186	\$ 1,371,692	\$ 562,638	\$ 225,935	\$ 219,241	\$ 106,702	\$ 558	\$ 141,403	\$ 15,047,042
PERCENT REVENUE REALIZED	<i>46.54%</i>	<i>49.64%</i>	<i>49.33%</i>	<i>39.01%</i>	<i>45.47%</i>	<i>47.34%</i>	<i>0.00%</i>	<i>37.20%</i>	<i>46.04%</i>	<i>46.89%</i>
EXPENDITURE BUDGET	\$ 23,412,878	\$ 3,058,977	\$ 3,048,905	\$ 1,441,205	\$ 481,828	\$ 462,190	\$ 3,705,500	\$ -	\$ 306,150	\$ 35,917,633
DISBURSEMENTS										
1. SALARIES	\$ 6,338,183	\$ 500,776								6,838,958.94
2. BENEFITS	1,390,810	99,172								1,489,982
3. EMPLOYER IMRF					209,010					209,010
4. EMPLOYER FICA						106,652				106,652
5. EMPLOYER MEDICARE						95,051				95,051
6. PURCHASED SERVICES/CONTRACTS REG	944,833	167,246	312,155	50,626						1,474,860
7. PURCHASED SERVICES/MINI BUSES										-
8. PURCHASED SERVICES/SPECIAL ED				53,321						53,321
9. PURCHASED SERVICES/TCD				5,694						5,694
10. FUEL ADJ/EARLY DISMISSAL/FIELD TRIP				(205)						(205)
12 UNEMPLOYMENT INSURANCE										-
13.SCHOOL BOND FINANCIAL SERVICES										-
14. TREASURER BOND									6,650	6,650
15. WORKERS COMPENSATION									89,545	89,545
16. GENERAL LIABILITY INSURANCE									155,147	155,147
17. STUDENT ACCIDENT INSURANCE									1,230	1,230
18. UTILITIES		309,067								309,067
19. SUPPLIES & MATERIALS	258,270	112,599								370,868
20. TAX PAYMENTS										-
21. CAPITAL/NON-CAPITAL EQUIPMENT/FURN	176,504	56,418								232,922
22. CAPITAL CONTRACTS/ IMPROVEMENTS							2,148,212			2,148,212
23 CAPITAL LEASE EXPENSE										-
24 BOND INTEREST EXPENSE			167,325							167,325
25. DUES, FEES AND INVESTMENT COSTS	47,945									47,945
26. REDEMPTION OF PRINCIPAL			2,450,000							2,450,000
27. FLOW-THRU TO OTH DIST/TRANSFERS										-
28 TUITION & SPEC ED COST	698,691									698,691
29 RETIREMENT BENEFITS/OTHER	500									500
TOTAL EXPENDITURES DISBURSED	\$ 9,855,735	\$ 1,245,278	\$ 2,929,480	\$ 109,436	\$ 209,010	\$ 201,703	\$ 2,148,212	\$ -	\$ 252,572	\$ 16,951,426
OUTSTANDING OBLIGATIONS/ENCUMBRANCES	\$ 297,439	\$ 85,602	\$ -	\$ 1,320			\$ 96,815		\$ 2,247	\$ 483,423
PERCENT DISBURSED PLUS ENCUMBERED	<i>42.10%</i>	<i>43.51%</i>	<i>96.08%</i>	<i>7.68%</i>	<i>43.38%</i>	<i>43.64%</i>	<i>60.59%</i>	<i>0.00%</i>	<i>83.23%</i>	<i>48.54%</i>
EXCESS OF REVENUE/(EXPENDITURES)	\$ 1,041,952	\$ 275,909	\$(1,557,787)	\$ 453,202	\$ 16,924	17,539	\$(2,041,511)	\$ 558	\$ (111,169)	\$ (1,904,385)
ENDING FUND BALANCE	\$ 11,349,604	\$ 2,173,467	\$ 1,413,764	\$ 1,063,503	\$ 205,110	\$ 175,735	\$ 4,600,020	\$ 2,070,006	\$ 186,573	\$ 23,237,782
FUND	EDUCATION	O & M	DEBT SVC	TRANSP	IMRF	SSM	CI HIGHLAKE	WRK CSH	TORT	TOTAL ALL

3 YEAR BUDGET/ACTUAL TOTAL
SUMMARY OF AMENDED CURRENT YEAR BUDGET

DEPARTMENT/SUMMARY	FUND	#	DEPT	13 ACTUAL	14 ACTUAL	15 BUDGET	15 ACTUAL	% CHANGE	16 BUDGET	% CHANGE	16 ACTUAL	YTD %
GENERAL H.S.	10	1	TTL	176,829	131,621	306,500	163,899	-57.06%	423,812	-158.58%	35,063	8.27%
HMBD TUTORS	10	2	TTL	32,974	61,356	50,400	53,926	21.74%	57,700	-7.00%	2,873	4.98%
ART	10	3	TTL	242,711	242,326	237,722	238,287	1.94%	246,392	-3.40%	75,476	30.63%
SCIENCE	10	4	TTL	1,171,911	1,197,627	1,108,269	1,132,241	8.06%	1,255,088	-10.85%	415,001	33.07%
DRIVER'S ED	10	5	TTL	120,537	127,897	29,800	225,170	329.18%	262,039	-16.37%	44,975	17.16%
ENGLISH	10	6	TTL	1,420,396	1,456,258	1,519,814	1,504,422	-4.18%	1,551,917	-3.16%	527,065	33.96%
FOREIGN LANG	10	7	TTL	586,667	626,355	624,418	622,480	0.31%	668,843	-7.45%	209,829	31.37%
HEALTH ED	10	8	TTL	1,557	1,632	500	1,938	226.34%	1,000	48.40%	0	0.00%
MATHEMATICS	10	9	TTL	1,255,515	1,291,765	1,565,814	1,516,614	-17.50%	1,501,268	1.01%	500,108	33.31%
MUSIC	10	10	TTL	203,333	256,121	222,273	239,396	15.23%	229,360	4.19%	73,212	31.92%
PHYSICAL DEV	10	11	TTL	1,177,891	1,201,603	1,306,490	1,123,465	-8.03%	1,129,108	-0.50%	387,871	34.35%
SOC STUDIES	10	13	TTL	1,328,298	1,308,577	1,302,310	1,294,648	0.48%	1,405,499	-8.56%	496,174	35.30%
TECHNOLOGY	10	14	TTL	555,012	698,433	753,748	724,375	-7.34%	801,900	-10.70%	303,873	37.89%
DEV LEARNING	10	22	TTL	2,968,587	3,206,497	3,677,264	3,481,469	-12.80%	3,564,108	-2.37%	1,029,511	28.89%
ADULT ED - LOCAL	10	28	TTL	7,275	10,176	10,500	7,618	-3.09%	10,750	-41.12%	0	0.00%
SUMR ADLT ED	10	29	TTL	2,948	562	2,200	2,109	-74.47%	4,150	-96.75%	5,177	124.75%
BUSINESS ED	10	30	TTL	544,383	550,106	553,295	547,649	-0.58%	539,767	1.44%	183,912	34.07%
FACS	10	32	TTL	229,520	241,012	255,725	254,816	-5.75%	249,459	2.10%	93,117	37.33%
IND ARTS-TECH ED	10	34	TTL	133,269	141,650	152,043	150,372	-6.84%	129,559	13.84%	44,818	34.59%
B T I	10	35	TTL	774	485	500	345	-3.04%	400	-15.83%	0	0.00%
PHOTOGRAPHY	10	36	TTL	11,540	13,806	13,850	14,926	-0.32%	-	100.00%	0	0.00%
SUMMER SCH/R	10	40	TTL	98,184	110,764	60,175	63,990	84.07%	56,605	11.54%	52,257	92.32%
SUMMER SPORTS CA	10	41	TTL	38,348	37,184	45,000	44,444	-17.37%	45,000	-1.25%	42,146	93.66%
BILINGUAL	10	45	TTL	520,119	557,051	502,023	518,222	10.96%	530,329	-2.34%	195,759	36.91%
SOCIAL WORKE	10	50	TTL	309,255	324,194	345,134	341,209	-6.07%	176,385	48.31%	79,359	44.99%
GUIDANCE DEP	10	51	TTL	651,380	702,941	653,000	653,440	7.65%	615,798	5.76%	217,218	35.27%
SCHOOL NURSE	10	52	TTL	154,638	188,019	183,851	176,998	2.27%	159,768	9.73%	57,772	36.16%
PSYC SERVICE	10	53	TTL	131,783	144,414	165,675	151,563	-12.83%	162,969	-7.53%	44,183	27.11%
AVID PROGRAM	10	54	TTL	76,104	100,926	153,990	133,626	-34.46%	176,492	-32.08%	51,767	29.33%
SPEECH PATH/AUDIC	10	55	TTL	56,163	57,784	-	59,907	0.00%	62,663	-4.60%	20,277	-3.04%
LEARNING RES	10	61	TTL	307,639	323,322	288,959	287,778	11.89%	289,038	-0.44%	115,794	40.06%
STAFF & CURR DEV	10	62	TTL	34,712	192,265	267,884	217,781	-28.23%	272,737	-25.23%	60,123	22.04%
UTTERBACK DONATI	10	64	TTL	26,338	31,665	48,000	16,255	-34.03%	17,388	-6.97%	18,016	103.61%
ASST PRINCIPAL	10	69	TTL	965,906	1,043,872	854,214	1,063,106	22.20%	1,035,924	2.56%	403,574	38.96%
PRINCIPAL	10	70	TTL	832,537	753,937	913,612	769,880	-17.48%	769,222	0.09%	256,994	33.41%
SUPT OFFICE	10	71	TTL	302,678	318,084	322,548	298,514	-1.38%	314,823	-5.46%	101,887	32.36%
DIR OF PRSNL	10	72	TTL	316,224	261,922	264,029	248,118	-8.00%	241,142	2.81%	84,044	34.85%
COMM RELATIONS	10	73	TTL	-	16,428	19,685	36,939	-16.55%	62,364	-68.83%	19,767	31.70%
ED FOUNDATIO	10	74	TTL	10,025	5,628	-	2,125	0.00%	-	100.00%	1,100	0.00%
BOARD OF ED	10	75	TTL	122,853	128,399	145,850	148,375	-11.97%	162,600	-9.59%	84,114	51.73%
DIR OF BUSIN	10	80	TTL	140,678	159,093	160,765	160,500	-1.04%	163,375	-1.79%	46,233	0.87%
CAFETERIA	10	82	TTL	14,452	23,572	43,500	17,167	-45.81%	60,000	-249.51%	1,414	2.36%
EMP BENEFITS	10	83	TTL	120,423	69,009	43,000	49,170	60.49%	45,800	6.85%	15,292	33.39%
FISCAL SVCS	10	85	TTL	255,369	261,595	295,681	287,453	-11.53%	320,298	-11.43%	103,672	32.37%
DATA PROCESS	10	90	TTL	317,165	339,079	372,298	343,126	-8.92%	332,542	3.08%	103,670	31.18%
PMT OTH DIST	10	97	TTL	912,609	906,968	727,500	1,089,255	24.67%	874,600	19.71%	589,718	67.43%

3 YEAR BUDGET/ACTUAL TOTAL
SUMMARY OF AMENDED CURRENT YEAR BUDGET

October 31, 2015

DEPARTMENT/SUMMARY	FUND	#	DEPT	13 ACTUAL	14 ACTUAL	15 BUDGET	15 ACTUAL	% CHANGE	16 BUDGET	% CHANGE	16 ACTUAL	YTD %
ATH/INTERSCH	10	100	TTL	779,851	788,360	856,938	867,834	-8.00%	836,584	3.60%	272,546	32.58%
AQUATICS	10	102	TTL	460	-	-	-	-	-	0.00%	0	0.00%
INTERSCHOLAS	10	104	TTL	204,664	214,326	243,600	215,199	-12.02%	261,700	-21.61%	65,569	25.06%
ADULT ED - STATE	10	902	TTL	75,858	76,524	84,683	84,683	-9.63%	87,834	-3.72%	800	0.91%
CTEIG	10	903	TTL	49,084	43,291	45,969	45,873	-5.82%	45,969	-0.21%	42,933	93.40%
BILING TBE	10	904	TTL	91,742	82,531	95,534	91,056	-13.61%	95,534	-4.92%	11,863	12.42%
A E & L	10	905	TTL	37,001	25,985	25,129	25,129	3.41%	25,129	0.00%	3,367	13.40%
C PERKINS	10	906	TTL	33,535	31,446	34,179	34,507	-8.00%	34,179	0.95%	18,834	55.10%
TITLE 1-LOW	10	908	TTL	299,809	278,911	279,464	244,986	-0.20%	329,703	-34.58%	81,786	24.81%
ISLG GRANT	10	925	TTL	1,721	1,614	1,568	1,568	2.98%	1,568	0.00%	1,476	94.16%
MEDICAID DIRECT D	10	929	TTL	149,578	161,379	165,175	124,915	-2.30%	165,175	-32.23%	8,449	5.12%
IDEA 94-142 FLOW-TH	10	930	TTL	371,531	380,646	377,054	356,095	0.95%	377,054	-5.89%	100,808	26.74%
ADM OUTREACH	10	931	TTL	14,792	30,708	31,615	12,561	-2.87%	31,615	-151.68%	18,590	58.80%
TEACHER QUALITY	10	932	TTL	44,633	42,895	41,412	41,370	3.58%	41,412	-0.10%	3,319	8.02%
FED ADULT ED	10	944	TTL	72,792	68,843	75,317	75,317	-8.60%	75,317	0.00%	0	0.00%
LEARN SERVE	10	945	TTL	6,914	42	-	-	-	-	-	0	0.00%
EL/CIVICS	10	946	TTL	-	-	-	-	-	-	-	0	0.00%
LIPLEPS	10	950	TTL	26,607	28,843	21,608	18,780	33.48%	21,608	-15.06%	3,112	14.40%
BILINGUAL - IEP	10	951	TTL	-	-	2,516	2,336.00	-100.00%	2,516	-7.71%	2,235	0.00%
O&M FUND	20	0	TTL	2,769,832	2,846,275	3,112,016	2,542,962	-8.54%	3,058,977	-20.29%	1,040,827	34.03%
DEBT SVC FND	30	0	TTL	3,047,357	2,791,580	3,021,830	3,050,202	-7.62%	3,048,905	0.04%	2,929,480	96.08%
TRANSPORTATION	40	0	TTL	1,090,700	1,166,286	1,412,000	1,311,851	-17.40%	1,361,000	-3.75%	82,530	6.06%
SCIENCE	40	4	TTL	128	57	-	(1,372)	-	-	100.00%	0	0.00%
ENGLISH	40	6	TTL	(36)	-	-	-	-	-	0.00%	0	0.00%
FOREIGN EXCH	40	7	TTL	935	311	-	686	-	-	100.00%	135	0.00%
MUSIC	40	10	TTL	844	117	-	-	-	-	0.00%	0	0.00%
PHYSICAL DEV	40	11	TTL	-	30	-	-	-	-	0.00%	0	0.00%
SOCIAL STUDIES	40	13	TTL	91	395	-	227	-	205	9.53%	-72	0.00%
SPECIAL ED	40	22	TTL	45,797	-	-	-	-	-	0.00%	0	0.00%
BUSINESS ED	40	30	TTL	-	-	-	-	-	-	0.00%	0	0.00%
FACS	40	32	TTL	-	-	-	-	-	-	0.00%	0	0.00%
PHOTOGRAPHY	40	36	TTL	758	-	-	-	-	-	0.00%	0	0.00%
ATH/INTERSCH	40	100	TTL	94,015	75,661	-	69,012	0.00%	70,000	-1.43%	1,114	1.59%
PEP BUS	40	104	TTL	2,137	5,410	-	5,903	0.00%	10,000	-69.42%	160	0.00%
IMRF	50	0	TTL	439,464	434,665	459,004	472,385	-5.30%	481,828	-2.00%	167,520	34.77%
SOC SEC & MEDCAR	51	0	TTL	426,116	426,171	436,995	454,114	-2.48%	462,190	-1.78%	161,498	34.94%
CAPITAL PROJECTS	65	0	TTL	306,288	723,098	3,052,000	3,345,450	-76.31%	3,705,500	-10.76%	1,935,528	52.23%
W/C	70	0	TTL	-	-	-	-	-	-	-	0	0.00%
TORT FUND	80	0	TTL	274,764	282,098	302,850	212,927	-6.85%	306,150	-43.78%	252,572	82.50%
TOTALS				\$ 29,647,269	\$ 30,832,477	\$ 34,748,264	\$ 34,185,663	-9.06%	\$ 35,917,633	3.28%	\$ 14,401,184	40.10%

**COMMUNITY HIGH SCHOOL
DISTRICT 94**
REVENUE AND EXPENDITURE REPORT
LOCAL, STATE, AND FEDERAL GRANTS
Ending November 30, 2015

Percentage of Fiscal Year:
41.67%

NAME	SOURCE	CODE	DEPT	AMENDED BUDGET	PRIOR YEAR REVENUE	FY 16 REVENUE	EXPENDITURES	ENCUMBERED	BALANCE	% UNREALIZED REVENUE
Adult Ed Summer School & Computer La	Local	132300	29	\$ 2,000	\$ -	\$ 6,895	\$ 6,895	\$ -	\$ 0	-245%
Education Foundation/Leadership Mini G	Local	199990	74/918	\$ -	\$ -	\$ 840	\$ 840	\$ 260	\$ (260)	100%
Adult Ed Citizenship	Local	199998	28	\$ 10,500	\$ -	\$ -	\$ -	\$ -	\$ -	100%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 45,969	\$ -	\$ 42,933	\$ 43,660	\$ 645	\$ (1,372)	7%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 95,534	\$ 26,512	\$ -	\$ 13,131	\$ -	\$ (13,131)	100%
Adult Ed State Basic 3-1	State	340000	902	\$ 84,683	\$ 7,057	\$ -	\$ 800	\$ 607	\$ (1,407)	100%
Adult Ed Performance	State	340100	905	\$ 25,129	\$ 2,094	\$ -	\$ 3,367	\$ -	\$ (3,367)	100%
State Library Grant	State	380000	925	\$ 1,568	\$ -	\$ -	\$ 1,476	\$ -	\$ (1,476)	100%
Title 1 Low Income NCLB	Federal	430000	908	\$ 279,464	\$ 141,506	\$ -	\$ 86,822	\$ 697	\$ (87,519)	100%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 544,050	\$ 68,179	\$ 89,705	\$ 105,821	\$ 24,350	\$ (40,465)	84%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 34,179	\$ -	\$ 15,320	\$ 19,723	\$ 414	\$ (4,817)	55%
Tech Prep Perkins Mini Grant	Federal	477000	939	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Adult Ed Federal Basic	Federal	480000	944	\$ 75,317	\$ -	\$ -	\$ -	\$ -	\$ -	100%
Learn & Serve Grant	Federal	491000	945	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Adult Ed EI Civics	Federal	480500	946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 165,175	\$ 36,149	\$ 11,864	\$ 11,858	\$ -	\$ 6	93%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 31,615	\$ -	\$ 7,091	\$ 19,545	\$ 99	\$ (12,553)	78%
Bilingual - IEP	Federal	490500	951	\$ 3,805	\$ -	\$ -	\$ 2,235	\$ -	\$ (2,235)	100%
Title III LIPLEPS	Federal	490900	950	\$ 28,408	\$ 6,321	\$ 1,995	\$ 5,271	\$ 2,355	\$ (5,631)	93%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 41,412	\$ 6,160	\$ -	\$ 2,977	\$ -	\$ (2,977)	100%
TOTAL				\$ 1,468,808	\$ 293,978	\$ 176,643	\$ 324,420	\$ 29,426	\$ (177,203)	88.0%

** Special Ed Grants

COMMUNITY HIGH SCHOOL

DISTRICT 94

LOCAL, STATE, FEDERAL GRANTS

Ending November 30, 2015

Percent of Fiscal Year
41.67%

**NOVEMBER 2015
GRANT REVENUE**

NAME	SOURCE	CODE	DEPT	DIST. BUDGET	AMENDED*	PRYR LATE REVENUE	FY16 REVENUE	\$ UNREALIZED	% UNREALIZED	% REALIZED
Adult Ed Summer School & Comput	Local	132300	29	\$ 2,200	\$ 2,000	\$ -	\$ 6,895	\$ (4,895)	-245%	345%
Education Foundation/Leadership M	Local	199990	74/918	\$ -	\$ -	\$ -	\$ 840	\$ (840)	0%	0%
Adult Ed Citizenship	Local	199998	28	\$ 10,500	\$ 10,500	\$ -	\$ -	\$ 10,500	100%	0%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 45,969	\$ 45,969	\$ -	\$ 42,933	\$ 3,036	7%	93%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 95,534	\$ 95,534	\$ 26,512	\$ -	\$ 95,534	100%	0%
Adult Ed State Basic 3-1	State	340000	902	\$ 84,683	\$ 84,683	\$ 7,057	\$ -	\$ 84,683	100%	0%
Adult Ed Performance	State	340100	905	\$ 25,129	\$ 25,129	\$ 2,094	\$ -	\$ 25,129	100%	0%
State Library Grant	State	380000	925	\$ 1,568	\$ 1,568	\$ -	\$ -	\$ 1,568	100%	0%
Title 1 Low Income NCLB	Federal	430000	908	\$ 279,464	\$ 279,464	\$ 141,506	\$ -	\$ 279,464	100%	0%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 377,054	\$ 544,050	\$ 68,179	\$ 89,705	\$ 454,345	84%	16%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 34,179	\$ 34,179	\$ -	\$ 15,320	\$ 18,859	55%	45%
Tech Prep Mini Perkins Grant	Federal	477000	939	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Adult Ed Federal Basic	Federal	480000	944	\$ 75,317	\$ 75,317	\$ -	\$ -	\$ 75,317	100%	0%
Learn and Serve Grant	Federal	491000	945	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Adult Ed El Civics	Federal	480500	946	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 165,175	\$ 165,175	\$ 36,149	\$ 11,864	\$ 153,311	93%	7%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 31,615	\$ 31,615	\$ -	\$ 7,091	\$ 24,524	78%	22%
Bilingual IEP	Federal	490500	951	\$ 2,516	\$ 3,805	\$ -	\$ -	\$ -	0%	0%
Title III LIPLEPS	Federal	490900	950	\$ 21,608	\$ 28,408	\$ 6,321	\$ 1,995	\$ 26,413	93%	7%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 41,412	\$ 41,412	\$ 6,160	\$ -	\$ 41,412	100%	0%
TOTAL				\$ 1,293,923	\$ 1,468,808	\$ 293,978	\$ 176,643	\$ 1,292,165	88.0%	12.0%

* Amended Revenue activity may occur throughout FY15/16 impacting expenditure activity

GRANT EXPENDITURES

NAME	SOURCE	CODE	DEPT	DIST. BUDGET	AMENDED BUDG	EXPENDITURE	ENCUMBERED	BUDGET BALANCE	% UNENCUMBERED	% ENCUMBERED
Adult Ed Summer School & Comput	Local	132300	29	\$ 2,200	\$ 2,000	6,895	\$ -	\$ (4,895)	0%	0%
Education Foundation/Leadership M	Local	199990	74/918	\$ -	\$ -	840	\$ 260	\$ (1,100)	0%	0%
Adult Ed Citizenship	Local	199998	28	\$ 10,500	\$ 10,500	-	\$ -	\$ 10,500	100%	0%
C.T.E.I.G. Vocational Programs	State	322000	903	\$ 45,969	\$ 45,969	43,660	\$ 645	\$ 1,664	4%	96%
Bilingual T.B.E./T.P.I.	State	330500	924/904	\$ 95,534	\$ 95,534	13,131	\$ -	\$ 82,403	86%	14%
Adult Ed State Basic 3-1	State	340000	902	\$ 84,683	\$ 84,683	800	\$ 607	\$ 83,276	98%	2%
Adult Ed Performance	State	340100	905	\$ 25,129	\$ 25,129	3,367	\$ -	\$ 21,762	87%	13%
State Library Grant	State	380000	925	\$ 1,568	\$ 1,568	1,476	\$ -	\$ 92	6%	94%
Title 1 Low Income NCLB	Federal	430000	908	\$ 279,464	\$ 279,464	86,822	\$ 697	\$ 191,945	69%	31%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	\$ 377,054	\$ 544,050	105,821	\$ 24,350	\$ 413,880	76%	24%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	\$ 34,179	\$ 34,179	19,723	\$ 414	\$ -	0%	59%
Tech Prep Mini Perkins Grant	Federal	477000	939	\$ -	\$ -	-	\$ -	\$ -	0%	0%
Adult Ed Federal Basic	Federal	480000	944	\$ 75,317	\$ 75,317	-	\$ -	\$ 75,317	100%	0%
Learn and Serve Grant	Federal	491000	945	\$ -	\$ -	-	\$ -	\$ -	0%	0%
Adult Ed El Civics	Federal	480500	946	\$ -	\$ -	-	\$ -	\$ -	0%	0%
Medicaid Direct Service Costs **	Federal	490000	929	\$ 165,175	\$ 165,175	11,858	\$ -	\$ 153,317	93%	7%
Medicaid Administrative Outreach **	Federal	490000	931	\$ 31,615	\$ 31,615	19,545	\$ 99	\$ 11,971	38%	62%
Bilingual IEP	Federal	490500	951	\$ 2,516	\$ 3,805	2,235	\$ -	\$ 1,570	41%	59%
Title III LIPLEPS	Federal	490900	950	\$ 21,608	\$ 28,408	5,271	\$ 2,355	\$ 20,782	73%	27%
Title II A Teacher Quality NCLB	Federal	493200	932	\$ 41,412	\$ 41,412	2,977	\$ -	\$ 38,435	93%	7%
TOTAL				\$ 1,293,923	\$ 1,468,808	\$ 324,420	\$ 29,426	\$ 1,100,919	75%	24%

** Special Ed Grants

**COMMUNITY HIGH SCHOOL
DISTRICT 94
PETTY CASH FUND
NOVEMBER 30, 2015**

This listing represents payments from the High School Cash Fund for November 30, 2015. Reimbursement for the following paid from this fund is hereby requested from the Board of Education of Community High School District 94, West Chicago, Illinois at its regular meeting on December 15, 2015.

<u>DATE PAID</u>	<u>PAID TO</u>	<u>FOR</u>	<u>AMOUNT</u>
Nov 02, 2015	Baltazar Padilla	Postage	\$52.85
Nov 10, 2015	Cheryl Glunt	Check Replaced with Cash	9.72
Nov 10, 2015	Diane Masschelin	Check Replaced with Cash	18.08
Nov 20, 2015	Baltazar Padilla	Postage	87.77
		Total	<u>\$ 168.42</u>

Director of Business Services

December 10, 2015
Date

LOC	LOC	November 2015-16 Beginning Balance	November 2015-16 Debits	November 2015-16 Credits	November 2015-16 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
505	CHESS	2,201.42CR	240.40	1,571.00	-1,330.60	3,532.02CR
506	SPED RECYC/SHRD	1,571.68CR				1,571.68CR
507	BEST BUDDIES	5,877.20CR				5,877.20CR
508	CRTE ENT	516.24CR				516.24CR
511	ART COLLECTION	245.62CR				245.62CR
513	INTL CLUB	2,693.83CR	205.20	136.00	69.20	2,624.63CR
514	CHRONICLE	1,096.20CR				1,096.20CR
515	CHEERLEADING	9,810.90CR	2,500.00		2,500.00	7,310.90CR
516	DANCE PROD	4,184.72CR				4,184.72CR
517	SPEECH	2,480.41CR				2,480.41CR
518	FBLA	1,452.21CR	1,078.00	1,567.00	-489.00	1,941.21CR
520	GERMAN CLUB	228.85CR				228.85CR
521	FICA-SKILLS	927.18CR	1,181.00	240.00	941.00	13.82
523	MATH TEAM	274.33CR				274.33CR
524	HORTICULTURE	3,786.21CR	260.55		260.55	3,525.66CR
526	PEP CLUB	1,262.86CR				1,262.86CR
527	POMS	3,352.67CR	1,809.20		1,809.20	1,543.47CR
528	SNOWBALL	3,115.47CR		125.00	-125.00	3,240.47CR
529	SADD	1,662.78CR				1,662.78CR
530	EXCHANGE	3,790.73CR		301.52	-301.52	4,092.25CR
531	SPANISH CLUB	3,775.04CR				3,775.04CR
533	STUDENT COUNCIL	20,021.74CR	6,864.82	1,725.00	5,139.82	14,881.92CR
534	SUNDRY	1,651.40CR				1,651.40CR
535	THESPIANS	9,212.36CR	7,782.09	5,803.99	1,978.10	7,234.26CR
536	VOCATIONAL SIGN	1,836.54CR				1,836.54CR
537	YEARBOOK	6,237.98CR		55.00	-55.00	6,292.98CR
538	BAND-JAZZ	4,098.50CR	1,501.49		1,501.49	2,597.01CR
539	CHORAL-CHOIR	11,069.83CR	2,291.60	9,603.00	-7,311.40	18,381.23CR
540	ORCHESTRA	7,614.49CR	739.12	4,862.00	-4,122.88	11,737.37CR
541	INTERACT CLUB	6,581.77CR				6,581.77CR
542	ANL	2,013.73CR				2,013.73CR
543	WEGO CARES	939.97CR				939.97CR
544	SCHOLASTIC BOWL	546.48CR				546.48CR
545	PHOTGRAPHY	58.01CR				58.01CR
547	NHS	888.74CR				888.74CR
548	GSA	129.82CR				129.82CR
549	CREATIVE WRITNG	1,076.86CR	459.20		459.20	617.66CR
551	TRANSITION CTR	3,291.69CR				3,291.69CR

LOC	LOC	November 2015-16 Beginning Balance	November 2015-16 Debits	November 2015-16 Credits	November 2015-16 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
552	TRI M	27.66CR				27.66CR
553	HAGGERTY FORD	9,488.44CR		1,000.00	-1,000.00	10,488.44CR
554	OLA'AS	567.86CR		228.30	-228.30	796.16CR
560	WEGO 2 AFR	32.52CR				32.52CR
561	SLC9 2 AFRICA	3,159.01CR	14,955.80	14,046.50	909.30	2,249.71CR
562	PRESCHOOL	609.69CR		600.00	-600.00	1,209.69CR
563	Teen Mom	119.87CR				119.87CR
564	HUMANITIES/SSS	3,950.00CR				3,950.00CR
566	ROAR	816.64CR				816.64CR
570	ADAMS EXPRESS	46.92CR				46.92CR
572	SPORTSFEST	1,544.96CR				1,544.96CR
573	TARGET	1,315.93CR				1,315.93CR
576	OUT/BD AT RISK	0.57CR				0.57CR
580	LOUIS RANSOM AR	410.00CR				410.00CR
582	STEP PROJECT	570.19CR				570.19CR
583	STEPPERS	1,806.95CR		60.00	-60.00	1,866.95CR
584	GREEN CLUB	449.35CR				449.35CR
585	FRENCH CLUB	400.55CR				400.55CR
586	LRC BOOK CLUB	566.10CR	50.00		50.00	516.10CR
587	LIFESMARTS	182.23CR				182.23CR
589	CONSUMER ED	67.84CR				67.84CR
591	TECHNOLOGY	5.50CR				5.50CR
592	HABITAT FOR HUM	25.92CR				25.92CR
600	ATHLETIC TRAINR	1,661.84CR				1,661.84CR
601	BADMINTON	792.99CR				792.99CR
602	BASEBALL	7,443.30CR				7,443.30CR
603	BOY'S BB	7,872.04CR				7,872.04CR
604	BOY'S CROSS CTY	405.30CR	98.37		98.37	306.93CR
605	BOY'S SOCCER	194.78CR				194.78CR
606	BOY'S TENNIS	25.33CR				25.33CR
607	BOY'S TRACK	1,660.96CR				1,660.96CR
608	GIRL'S FDR BB	509.07CR				509.07CR
609	FOOTBALL	8,171.03CR		1,160.00	-1,160.00	9,331.03CR
610	GIRL'S BASKETBL	1,785.21CR				1,785.21CR
611	GIRL'S CROSS CT	3,410.77CR	1,267.20		1,267.20	2,143.57CR
612	GIRL'S SOCCER	5,326.60CR				5,326.60CR
613	GIRL'S TENNIS	1,543.56CR		145.00	-145.00	1,688.56CR
614	GIRL'S TRACK	934.95CR				934.95CR

LOC	LOC	November 2015-16 Beginning Balance	November 2015-16 Debits	November 2015-16 Credits	November 2015-16 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
615	BOYS GOLF	1,342.76CR				1,342.76CR
616	MUSIC	5,813.21CR				5,813.21CR
617	SOFTBALL	3,184.79CR				3,184.79CR
618	BOYS SWIM TEAM	2,204.65CR				2,204.65CR
619	VOLLEYBALL	4,106.36CR	2,090.00	20.00	2,070.00	2,036.36CR
620	GIRL'S FDR VB	2,220.40CR				2,220.40CR
621	WRESTLING	4,493.75CR				4,493.75CR
622	ATHLETIC DIR	66.85CR				66.85CR
623	GIRLS SWIM TEAM	1,519.41CR		1,779.47	-1,779.47	3,298.88CR
624	GIRLS GOLF	183.38CR	394.80	696.09	-301.29	484.67CR
---	*STUDENT ACTIVI	224,614.45CR	45,768.84	45,724.87	43.97	224,570.48CR
Grand Equity To		224,614.45CR	45,768.84	45,724.87	43.97	224,570.48CR

Number of Accounts: 86

***** End of report *****

Community High School District 94

Vendor List Update

November 30, 2015

Ajax Scientific Company


First Educational Resources

Fourth Cliff Adventure

Locker Room Company

MMC

Varsity Athletic Apparel



Gordon Cole, Director of Business Services

12/10/15

Date

**COMMUNITY HIGH SCHOOL
DISTRICT 94**

**December 15, 2015
7:00 p.m.
Board of Education Meeting**

**SECTION B -
Board Meeting Attachments**

Community High School District 94

326 Joliet Street – West Chicago, IL 60185

Good News of the District

12/15/2015

SkillsUSA Students Score Big at Leadership Conference

Every West Chicago Community High School student who attended the 2015 Illinois SkillsUSA Leadership Conference on November 7, 2015 brought home an award. The conference drew over 300 participants.

The students and their awards are:

- **Theresa Carriveau** – 1st place Huddle Award for best portrayal of leadership skills
- **Di'Mone Cathey-Lattimore** – Statesman Award and Scholarship Award
- **Carli Ferruzza** – Statesman Award (testing information about SkillsUSA, and defining career goals and explaining how they will attain them)
- **Carla Munoz-Cardiel** – Statesman Award, Scholarship Award, and 1st place in the Quiz Bowl (testing academic knowledge, professional development, and current events)
- **Naara Rodriguez** – Statesman Award and Scholarship Award
- **Lizeth Romero** – 3rd place in Early Childhood for knowledge of developmentally appropriate practice and activities for 3-5 year olds

The WCCHS SkillsUSA sponsor is Mrs. Patti Kozlowski.

Krishna Patel Named Student of the Month for November

The faculty and administration of West Chicago Community High School congratulates Krishna Patel of West Chicago for being selected Student of the Month for November. Currently a senior, Krishna was chosen for her numerous volunteer activities at Wego and in the community and for being an outstanding student.

Krishna has been on Honor Roll or High Honor Roll every semester of her high school career at WCCHS and currently has a 4.6 unweighted GPA. Krishna is a member of National Honor Society and the Foreign Language Honor Society.

A very involved student, Krishna has been a member of Wego Buddies, Yearbook Club, Wego Global, and Interact Club, the past two years as president. She has also as also served as a Student Ambassador and a member of the superintendent's President's Council.

Volunteer work is quite important for Krishna, and she has volunteered for many events through Interact Club including Relay for Life. She has also volunteered at Feed My Starving Children food pantry, Ronald McDonald House, and continues to volunteer at Central DuPage Hospital.

When asked about her favorite high school memory, Krishna recalls, "Definitely all the pep assemblies. It's such a great feeling to have the entire school in the gymnasium and see all the spirit Wego has to offer."

Krishna's advice for future students is, "Join as many clubs as you can. You won't believe how many new people you will meet and all of the new experiences you will get to experience."

Krishna plans to attend Loyola University in Chicago to become a neo-natal intensive care unit nurse with a minor in Spanish.

Community High School District 94 congratulates Krishna on all of her accomplishments and wishes her the best of luck in future endeavors.

Jennifer Orr Named PeaceBuilder for November

Jennifer Orr of West Chicago has been named West Chicago Community High School PeaceBuilder for the month of November, 2015. A junior, Jennifer excels academically and also takes time to help those around her. She is always the first to volunteer to help others and her commitment to improving the sense of community at Wego is to be commended.

To Jennifer, peace means the benevolent coexistence between many different people or groups of people. Jennifer says she has learned the most about peace through the school's ROAR program, seeing so many people from different social groups come together to be friends. Her model of peace is fellow student Jenna Palka because, "...she always strives to do the little things that make people's day." Jennifer feels that when a kind act is done for her she should pass the torch and pay it forward.

Favorite songs of Jennifer's that promote peace include "Imagine" by John Lennon and "Shoulders" by For King and Country. She feels the movie "Pay It Forward" demonstrates the way to really achieve peace; start a chain reaction of positive acts and watch it grow.

When asked for a favorite quote about peace, Jennifer quotes Martin Luther King, Jr., "Darkness cannot drive out darkness; only light can do that. Hate cannot drive out hate; only love can do that."

In addition to a commitment to academics, Jennifer is involved in ROAR, Snowball, National Honor Society, and Scholastic Bowl. She plays school and club volleyball, and still finds time to hold a part-time job.

After high school, Jennifer plans to attend college to major in psychology, education, or counseling.

West Chicago Community High School congratulates Jennifer on her accomplishments and wishes her the best of luck in future endeavors.

6017 ~~Reproduction of Copyrighted Materials~~

~~_____ It shall be the duty and responsibility of each employee to comply with all applicable statutes regarding the reproduction of copyrighted materials when performing any of the functions of his/her position as an employee of Community High School District 94.~~

~~_____ Guidelines, based on current statutes regarding the reproduction of copyrighted materials, shall be provided to staff members annually.~~

~~_____ Adopted: _____ December 19, 2000~~

~~_____ Revised: _____ March 19, 2013~~

~~_____ Replaces: _____ GA(a) – Reproduction of Copyrighted Materials~~

~~—Reference:
Copyright 1~~

Works Made for Hire

The Superintendent or designee shall manage the development of instructional materials and computer programs by employees who perform such work within the scope of their employment in accordance with State and federal laws and School Board policies. Whenever an employee is assigned to develop instructional materials and/or computer programs, or otherwise performs such work within the scope of his or her employment, shall be considered a work for hire and the District shall be the owner of the copyright.

Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

Copyright Infringement; Designation of District Digital Millennium Copyright Act <DMCA> Agent 2

The employee listed below receives complaints about copyright infringement within the use of the District's online services. The Superintendent or designee will register this information with the federal Copyright Office as required by federal law.

The footnotes are not intended to be part of the adopted policy: they should be removed before the policy is adopted.

1. State or federal law controls this policy's content. Creators of original materials, including materials posted on the Internet, are granted exclusive rights, known as *copyrights* (17 U.S.C. §101 et seq.). These exclusive rights include reproducing and publicly performing the work. Congress granted some exceptions to exclusive rights for schools, including §107 on fair use, §108 on library reproduction and archiving, §109 on first sale, and §110 on classroom performance and display. If not covered by an exception, the copyright owner's permission must be sought before a work can be copied or performed. The fine for failing to comply with copyright law is steep making the cost of consulting with the board attorney a bargain.

2. Optional. Before using this text, consult the board attorney to first identify whether the District is an *online service provider* (OSP) under the DMCA. The DMCA is an amendment to 17 U.S.C. §101 et seq. The amendment provides limitations on OSP liability for storage, at the direction of a user, of copyrighted material residing on a system or network controlled or operated by or for the OSP. This liability limitation is called the *Safe Harbor Provision* (SHP). If a district is an OSP, the SHP provision will not apply if the district does not designate, publicize, and register a DMCA Agent with the federal Copyright Office (at publication time, registration was \$105).

Districts that may benefit from the SHP are those which operate or contract to operate the following types of websites: file and information sharing sites; blogs that allow guests to post content; social media sites; and other sites that accept, publish or host content created and submitted by other parties. For further steps to designate a DMCA agent, see 5:170-AP4, *Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process*.

District DMCA Agent:

Name

Address

Email

Telephone

LEGAL REF.: Federal Copyright Law of 1976, 17 U.S.C. §101 et —
105 ILCS 5/10-23.10.

CROSS REF.: 6:235 (Access to Electronic Networks)

6017P Copyright Compliance

These guidelines help staff members determine if they may use non-original work freely or whether permission is needed to use or copy it. Whenever a staff member is uncertain, has questions, or needs permission from a copyright-owner to use or copy a work, he or she should contact the Superintendent or designated copyright compliance officer. Appendix 1 is a *Fair Use Assessment Factors Checklist*. Appendix 2 contains use resources available online.

1. Is the work copyright protected? *A “no” means you may use the work freely; a “yes” or uncertain answer means you should proceed with the second query.*
 - a. No, if it is in the public domain.
 - b. No, if it is a U.S. Government publication.
 - c. No, if it is an idea or method described in copyrighted work.
 - d. The presence of a copyright notice is not determinative.
 - e. Yes, almost all other works.
2. Do you want to exercise one of the copyright owner’s exclusive rights? *A “yes” or uncertain answer means you should proceed with the third query.*
 - a. Yes, if you plan to copy the work.
 - b. Yes, if you plan to use the work as the basis for a new work.
 - c. Yes, if you plan to electronically distribute or publish copies.
 - d. Yes, if you plan to perform music or drama, recite prose or poetry, or if you plan to play a video and/or audio digital or tape recording or a CD-ROM or DVD.
 - e. Yes, if the plan is to publicly display the work.
3. Does your planned use of the work require the copyright owner’s permission? *A “no” means you may use the work, provided that any copies contain the copyright notice as it appears in the original work; a “yes” or uncertain answer means you should contact the Superintendent or designated copyright compliance officer.*
 - a. No, if your planned use of printed work is within the *fair use* exception as defined in 17 U.S.C. §107. See Appendix 1.
 - b. No, if your planned use of the work is within the *library’s special rules* exception as defined in 17 U.S.C. §108.
 - A library may make a single copy containing the copyright notice for the purpose of archiving lost, stolen, damaged, or deteriorating works.
 - A library may make a single copy containing the copyright notice for a student or staff member at no more than the actual cost of photocopying, provided that the library finds that the copyrighted work cannot be obtained elsewhere at a fair price.
 - c. No, if your planned use of the work is within the *educational performances and displays* exception as defined in 17 U.S.C. §110.

Performances by teachers or students are permitted as part of a teaching activity in a classroom or instructional setting. All other performances require permission from the copyright owner.
 - d. No, if you plan to use it in an overhead or opaque projector for instructional purposes.
 - e. No, if you plan to copy and use music for academic purposes, other than performance.
 - f. Yes, notwithstanding the above, if you plan to create anthologies, compilations, or collective works.

- g. Yes, notwithstanding the above, if copies will be *consumed* during the course. *Consumable* works include: workbooks, exercises, standardized tests, test booklets, and answer sheets.
- h. Yes, notwithstanding the above, if you plan to substitute copies for the purchase of the work; likewise, if you yearly copy the same item.
- i. You must receive permission from the Superintendent or designated copyright compliance officer before showing the off-air recording of television programs, video rentals, or videos purchased for home use. You must follow any applicable license agreements.
- j. You must receive permission from the Superintendent or designated copyright compliance officer before using any non-District owned software and/or CD-ROM or DVD products in District owned equipment. No one may install or download any program on District owned equipment without the Superintendent or designee's permission.
- k. You must follow licensing agreements applicable to District owned software and CD-ROM or DVD products.
 - Licensing agreements with the manufacturer and vendor shall be followed.
 - Staff members shall take reasonable precautions to prevent copying or the use of unauthorized copies on school equipment, to avoid the installation of privately purchased software on school equipment, and to avoid the use of single copy software or CD-ROM products across a network with multiple users unless the applicable license agreement permits.
 - A back-up copy shall be purchased for use as a replacement when a program is lost or damaged. If the vendor is not able to supply such, the District shall make a back-up program in accordance with the terms of the applicable licensing agreement or 17 U.S.C. §117.

Appendix 1: Copyright Fair Use Assessment Factors Checklist

Purpose and Character of Use of Copyrighted Work

Use this checklist to analyze whether material falls under the *fair use doctrine*. Factors favoring fair use will generally indicate that material may be used without seeking permission from the copyright owner. Factors opposing fair use require permission to reprint or adapt the material from the copyright owner. If a copyright owner is known, always request permission before using any material.

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> Teaching	<input type="checkbox"/> Commercial activity - gain of financial rewards form use; e.g., sale of goods, services; advertising; fundraising, etc.
<input type="checkbox"/> Research/Scholarship/Academics	<input type="checkbox"/> Profiting from use
<input type="checkbox"/> Nonprofit educational institution	<input type="checkbox"/> Bad-faith behavior; e.g., misrepresentation of intended use
<input type="checkbox"/> Criticism	<input type="checkbox"/> Denying credit to original author or artist
<input type="checkbox"/> Comment	<input type="checkbox"/> Entertainment
<input type="checkbox"/> News reporting	

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> Used to create something new	
<input type="checkbox"/> Restricted access given	
<input type="checkbox"/> Parody	

Nature of Copyrighted Work Used

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> Published work	<input type="checkbox"/> Unpublished work
<input type="checkbox"/> Factual or nonfiction based	<input type="checkbox"/> Highly creative work (art, music, novel)
<input type="checkbox"/> Out of print work	<input type="checkbox"/> Fiction

Amount and Substantiality of Copyrighted Work Used

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> Small amount used	<input type="checkbox"/> Large portion or whole work used
<input type="checkbox"/> Portion used not central or significant to entire work	<input type="checkbox"/> Portion used is the heart of the work

Impact on Market of Copyrighted Work

Favoring Fair Use	Opposing Fair Use
<input type="checkbox"/> User owns lawfully acquired/purchased copy	<input type="checkbox"/> Could replace sale of copyrighted work
<input type="checkbox"/> One or few copies made	<input type="checkbox"/> Significantly impairs market/potential market of copyrighted work or derivative work
<input type="checkbox"/> No significant effect on market/potential market for copyrighted work	<input type="checkbox"/> Reasonable available licensing mechanisms
<input type="checkbox"/> No similar product marketed by copyright holder	<input type="checkbox"/> Affordable permission to use copyrighted work available
<input type="checkbox"/> No ready licensing or permission mechanism	<input type="checkbox"/> Numerous copies made
	<input type="checkbox"/> Made accessible on the internet or elsewhere
	<input type="checkbox"/> Repeated or long-term use

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Appendix 2: Copyright Resource List

U.S. Copyright Office

www.copyright.gov

Copyright Act, as amended, Title 17 of the United States Code

www.copyright.gov/title17/92chap1.html

Copyright Term and the Public Domain in the United States; updated every Jan. 1.

www.copyright.cornell.edu/resources/publicdomain.cfm

Cornell University Copyright Information Center

Circular 21: Reproductions of Copyrighted Works by Educators and Librarians
www.copyright.gov/circs/circ21.pdf
U.S. Copyright Office

Agreement on Guidelines for Classroom Copying in Not-For-Profit Educational Institutions with Respect to Books and Periodicals (see Circular 21: Reproductions of Copyrighted Works by Educators and Librarians, page 6) www.copyright.gov/circs/circ21.pdf

TEACH Act (Technology, Education and Copyright Harmonization Act of 2002)
www.copyright.gov/title17/92appviii.html

The TEACH Act and some Frequently Asked Questions
www.ala.org/ala/issuesadvocacy/copyright/teachact/faq.cfm

TEACH ACT - Amended Section 110(2) Comparison Chart, Sections 110(1)-(2)
www.unc.edu/~uncclng/TEACH.htm
The University of North Carolina at Chapel Hill

WIPO (World Intellectual Property Organization)
www.wipo.org

MPAA (Motion Picture Association of America)
www.mpa.org

iCopyright.com (Automated copyright licensing system for digital content)
www.icopyright.com

Permissions Group (Negotiation of rights and fees for the use of copyrighted material in and for all media)
www.permissionsgroup.com

SIIA (Software & Information Industry Association)
www.spa.org

CCC Copyright Clearance Center (Copyright permission for publications worldwide)
www.copyright.com

ASCAP (American Society of Composers, Authors and Publishers)
www.ascap.com

BMI (Broadcast Music Inc.)
www.bmi.com

SESAC, Inc. (A performing rights organization)
www.sesac.com

The Harry Fox Agency, Inc. (Licensing agency for U.S. music publishers)
www.harryfox.com

The Authors Registry (Maintains an extensive directory of authors)
www.authorsregistry.org

Copyright & Fair Use (Stanford University Libraries)
fairuse.stanford.edu/

Copyright Society of the USA
www.csusa.org

The Copyright (Copyright Registration and Information Resource)
www.benedict.com

Crash Course in Copyright
University of Texas
copyright.lib.utexas.edu/

Kohn on Music Licensing
www.kohnmusic.com

National Writers Union
www.nwu.org

Poets & Writers, Inc.
www.pw.org

Project Gutenberg (Internet's oldest producer of FREE electronic books (eBooks or eTexts))
www.promo.net/pg

WATCH: Writers and Their Copyright Holders
tyler.hrc.utexas.edu/

World Intellectual Property Organization
www.wipo.int/portal/index.html.en

Seeking Permission to Copy or Use Copyrighted Works

The following resources are a partial list of where to begin searching for permission to copy or use copyrighted work. Whenever it is unclear who the owner is, or if the owner is a legal entity of some kind (a business or organization), be sure that the person granting permission is authorized to do so. Once it is known whom to ask, initiate contact by writing a letter, calling, or emailing. Seek written permission that clearly describes its scope. Document the receipt of an oral permission and send the owner a confirming letter. A copyright protects materials regardless of whether the owner cares about protection or not. Thus, if required permission cannot be obtained, the work may not be used.

1. For information regarding how to find copyright owners, contact the Writers Artists and Their Copyright Holders (WATCH) program through the University of Texas, Austin's Harry Ransom Humanities Research Center at research.hrc.utexas.edu/watch/. Phone: 512/471-8944, Fax: 512/471-9646, Email: www.hrc.utexas.edu/contact/.
2. For a part of a book or a journal article, contact: Copyright Clearance Center, "CCC" Copyright Clearance Center, Inc., 222 Rosewood Drive, Danvers, MA 01923, Phone: 978/750-8400, Fax: 978/646-8600 Email: info@copyright.com, www.copyright.com.
3. For images, contact: The Film Foundation, 7920 Sunset Boulevard, 6th Floor, Los Angeles, CA 90046, Phone: 303/436-5060, Fax: 323/436-5061, Email: www.film-foundation.org; American Society of Media Photographers, 150 North Second Street, Philadelphia, PA 19106, Phone: 215/451-2767, Fax: 215/451-0880, Email: www.asmp.org.
4. If the author owns the copyright in a contribution to a periodical, magazine, or newspaper, permission may be obtained through The National Writers Union, PO Box 2424, Chicago, IL 60690, Phone: 312/924-1835, www.nwu.org; and the Society of Children's Book Writers and Illustrators, 8271 Beverly Blvd., Los Angeles, CA 90048, Phone: 323/782-1010, Fax: 323/782-1892, Email: scbwi@scbwi.org, www.scbwi.org.
5. For a musical work, contact: American Society of Composers, Authors and Publishers, (ASCAP) One Lincoln Plaza, New York, NY 10023, Phone: 212/621-6000, Email: www.ascap.com; Broadcast Music Incorporated, (BMI), 320 West 57th Street, New York, NY 10019-3790, Phone:

212/586-2000, Email: www.bmi.com/home/licensing; or SESAC, 55 Music Square East, Nashville, TN 37203, Phone: 615/320-0055, Fax: 615/329-9627, Email: www.sesac.com.

6. To record and distribute a musical composition recorded by someone else, or synchronize music with visual images, contact: The Harry Fox Agency, Inc., National Music Publishers Association, 711 Third Avenue, 8th Floor, New York, NY 10017, Phone: 212/370-5330, Fax: 646/ 487-6779, Email: www.harryfox.com, www.nmpa.org.

7. Play Rights

Samuel French, Inc.
45 West 25th Street
New York, NY 10010-2751
Phone: 212/206-8990
Fax: 212/206-1429
www.samuel french.com

Anchorage Press (Plays for young people)
c/o Dramatic Publishing
311 Washington St.
Woodstock, IL 60098-3308
Phone/Fax: 800/448-7469
customerservice@dpcplays.com
www.applays.com

Baker's Plays
c/o Samuel French, Inc.
45 W. 25th Street
New York, NY 10010
Phone: 323/876-0579
Fax: 323/876-5482
www.bakersplays.com

Dramatists Play Service, Inc.
440 Park Avenue South
New York, NY 10016
Phone: 212/683-8960
Fax: 212/213-1539
postmaster@www.dramatists.com
www.dramatists.com

8. For news archives, check the Web. Many of the largest news organizations have placed archives of their back issues online.

9. Movies

The Motion Picture Licensing Corporation, 5455 Centinela Avenue, Los Angeles, CA 90066, Phone: 800/462-8855, Fax: 310/822-4440, Email: mplc.org/index/contactform, info@mplc.com, www.mplc.com, grants public performance rights. If the author and the publisher are known, contact them directly. If the publisher is unknown contact: The Literary Marketplace, www.literarymarketplace.com (for books) or Ulrich's International Periodicals, www.ulrichsweb.com (for journals), both published by the R. R. Bowker Company, www.bowker.com.

10. Changed Owner

The apparent copyright owner may not be the real copyright owner. The U.S. Copyright Office of Internet Resources, www.loc.gov/copyright, provides online searching of its registration records and performs professional searches for a fee.

11. Software

Contact the software's manufacturer at the address given on the licensing agreement.

Instructional Materials and Computer Programs Developed Within the Scope of Employment

Definitions ¹

The definitions used in this procedure are in accordance with State and federal law. In the event of a change, these procedures shall be deemed to be modified to the extent required by the change.

Works made for hire - Instructional materials and computer programs (including written, electronic, digital, audio, visual materials and tapes, films, and works of art) when an employee creates them:

1. Within the employee's scope of employment,
2. In whole or in part during hours of District employment (not including lunch periods or other similar free periods),
3. Under the District's supervision or control,
4. As a direct result of the employee's duties with the District, and/or
5. Using District resources or facilities.

Proceeds - Profits derived from the sale of instructional materials after deducting the expenses of developing and marketing these materials.

Computer program - A series of coded instructions or statements in a form acceptable to a computer, which causes the computer to process data in order to achieve a certain result.

Computer - An internally programmed, general purpose digital device capable of automatically accepting and processing data and supplying the results of the operation.

Instructional Material Prepared Within the Scope of Employment

All instructional materials developed by an employee within the scope of District employment are works made for hire and belong to the District. The District is entitled to all proceeds from the sale of works made for hire other than computer programs.

An employee must provide the Superintendent or designee with prior written notification of his or her intention to publish any computer programs developed within the scope of employment. The District has the exclusive right to register the copyrights for them. Unless the employee specifically states in writing to the contrary, the employee warrants that any programs developed and submitted to the District for publication are original.

Computer Programs Prepared Within the Scope of Employment

All computer programs developed by an employee within the scope of District employment are works made for hire and belong to the District.

An employee who develops a computer program is entitled to a share of the proceeds from its sale as agreed to by the District. Neither the employee nor the District may receive more than 90% of the proceeds. An employee's representative may conduct the negotiation; the School Board must approve all agreements. ²

The employee must provide the Superintendent or designee with prior written notification of his or her intention to publish any computer programs developed within the scope of District employment. The District has the exclusive right to register the copyrights for them. Unless the employee specifically states in writing to the contrary, the employee warrants that any programs developed and submitted to the District for publication are original.

Comment [DD1]: This was referenced as a question. The entire Procedure, 5:170 – AP3, is lifted from 105 ILCS 5-10-23.10(a) and is a required provision of this policy

Additionally computer programs/software is covered by specific school code provisions and the definitions are noted in the section above.

Comment [DD2]: Again this is a required provision of the school code

¹ The definitions are derived from 105 ILCS 5/10-23.10(b) and 17 U.S.C. §101.

² The provisions contained in this paragraph are required by 105 ILCS 5/10-23.10(a).

The District shall compute proceeds. The proceeds of a computer program developed by more than one employee shall be equitably distributed among such employees, in proportion to their participation in the program's development.

Comment [DD3]: Same rationale as above, required language word-for-word from the school code.

LEGAL REF.: 17 U.S.C. §101.
105 ILCS 5/10-23.10.

Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process

Before using this exhibit, consult the Board Attorney to first identify whether the District is an online service provider (OSP) under the DMCA. The DMCA is an amendment to 17 U.S.C. §101 *et seq.* It provides certain limitations on the liability of OSPs for copyright infringement under the DMCA's *Safe Harbor Provision* (SHP). OSPs are operators of websites that allow users to generate content of their own and upload that content to the OSP's website.

If the District is an OSP, the SHP shields the District from being sued when or if infringing copyrighted content is uploaded to its website(s), and it provides limitations on liability for storage, at the direction of a user, of copyrighted material residing on a system or network controlled or operated by or for an OSP. The SHP is only available if an OSP designates an agent to receive notifications of claimed infringement, provides the agent's contact information to the U.S. Copyright Office, and posts that information on the its website in a location accessible to the public (www.copyright.gov/onlinesp/).

If the District is an OSP, the Superintendent or designee will follow these steps to identify and register a DMCA agent to receive notifications of claimed infringement:

1. Identify an agent to receive notification of claims of infringement. This may be the Superintendent, an Assistant Superintendent, or another administrator.
2. Fill out the *Interim Designation Form* (www.copyright.gov/onlinesp/agent.pdf) to designate a DMCA agent (*designation of agent*), or, if changing agents, use the *Amended Designation Form* (www.copyright.gov/onlinesp/agenta.pdf) to amend a previously designated agent. **Note:** The *Amended Designation Form* replaces a previously filed *Interim Designation Form*.
3. Determine the fee (listed on the forms discussed in #2). **Note:** Consult the Board Attorney about filing alternative names when registering and whether additional fees may apply. The fee for filing allows for the listing of only one name for OSP. It is the OSP's legal name. If the District uses other names or additional URLs, it should include them in the same filing to avoid additional fees to register.
4. Draft a check payable to the Register of Copyrights and mail it and the form to: Copyright RRP, P.O. Box 71537, Washington, DC 20024.
5. Post the District's DMCA agent's contact information in a publicly accessible location on the website. See policy 5:170, *Copyright*. **Note:** Consult the Board Attorney about further steps necessary for registering and posting DMCA agent information. For example, some websites make users verify that they are not infringing copyright when they upload content, along with a Terms of Service and Copyright Policy. Other steps may include training from the Board Attorney about procedures to terminate repeat infringers, responding to takedown notices, etc.

LEGAL REF.: Federal Copyright Law of 1976, 17 U.S.C. §101 et seq.

6017Pex Request to Reprint or Adapt Material

On District letterhead

Date _____

To: _____

On behalf of the School District, I am requesting permission to **reprint** [*to use without change*] or **adapt** [*to use and modify*] the following material:

No reprinted or adapted material will be used in a sales promotion or advertising campaign. If permission to reprint or adapt this material is granted, the material will be used for the following purpose(s): _____

The following credit line will appear on each reprint or adaption:

Reprinted/Adapted, with permission from (publication) _____
Copyright year of publication _____ Copyright owner _____
All rights reserved.

If you agree to grant permission for the School District to reprint or adapt the above listed material, please sign the **Permission to Reprint or Adapt Material** and return it to the requestor.

Please contact me at _____ if you have any questions. Thank you for your consideration.

School District Requestor (*please print*)

Email/Fax

Signature

Date

Permission to Reprint or Adapt Material

I hereby grant permission to the School District requestor to reprint or adapt material as requested on the terms and conditions stated herein.

Copyright owner (*please print*)

Signature

Date

7204 ~~Student Field Trips~~

~~Field trips are off-campus experiences that provide learning opportunities that cannot otherwise be produced through classroom instruction. The Board of Education encourages field trips when the experiences are an integral part of the school curriculum and contribute to the District's desired educational goals.~~

~~Field trips involving travel shall be authorized by the Superintendent, or a designee. Each trip authorization shall be based on the written rationale of the educational value of the field trip, as well as the safety and welfare of the students involved.~~

~~Guidelines for Field Trips:~~

~~1. All field trips shall be adequately supervised by District employees and other adults and, in general, minimize loss of student attendance days. If possible, field trips should be planned on non-student attendance days.~~

~~2. Whenever entrance fees, food, lodging or other costs are involved, these costs shall be assumed by the student unless otherwise stipulated by the Board of Education, provided that no student shall be excluded from any field trip because of a lack of funds. On all field trips, a bus fee to be set by the Superintendent, or his/her designee, may be charged to help defray the cost of transportation.~~

~~3. Parental/guardian permission must be obtained in writing when a field trip is planned.~~

~~4. Participation in national and state competitions shall only be through recognized organizations such as the IHSA and NASSP or other as approved by the Principal or Superintendent.~~

~~5. Requests for field trips shall be made by the teacher in writing on a form provided by the District to the Superintendent or his/her designee at least thirty (30) days prior to the date of the proposed trip and shall include completion of all items included on the form.~~

~~The teacher shall arrange for the supervision and appropriate alternative learning experiences for non-participating students, when appropriate.~~

~~Long Distance Trips (including out-of-state trips)~~

~~All long distance trips within the United States shall receive the advance approval of the Principal and the Superintendent. Applications for all proposed long distance trips must follow the five (5) guidelines specified above in this policy and must be submitted to the Superintendent for approval not less than forty-five (45) days before the trip is scheduled to begin. International trips shall be approved by the Board of Education no less than ninety (90) days prior to the trip.~~

~~In the event that school funds are being requested to supplement the cost of the trip, requests for the budgeted amounts must be made through the regular annual budget process during the school year preceding the school year in which the trip is planned.~~

~~Emergency Treatment Release for Minors~~

~~When an overnight field trip is planned, an "Emergency Treatment Release for Minors" form provided by the District must be completed and signed by the parent/guardian of a minor student. This form will be submitted to the staff sponsor of the field trip at least five (5) days before the date of the field trip. These completed forms will be available throughout the field trip to be used in the event of a medical emergency. Students that do not turn in a completed form shall not participate in the overnight trip.~~

~~—Adopted: March 19, 2002~~

~~—Revised: May 7, 2013~~

~~—Replaces: IICA—Field Trips~~

~~—Reference: See Also: Emergency Treatment Release for Minors Form~~

Field Trips, Student Travel and Optional Student Travel

This policy applies to Field Trips, Student Travel, and Optional Student Travel. As used in this Policy:

- “Field Trips” refers to trips that are a required part of a District class; examples of Field Trips include, but are not limited to, annually scheduled trips to museums, concerts, places of business or industry, or field trips related to instruction provided as part of the District’s curriculum. Field trips are permissible when the experiences are an integral part of the school curriculum and contribute to the District’s educational goals.
- “Student Travel” refers to travel undertaken by students as a customary part of a District-approved program or extracurricular activity; examples of Student Travel include, but are not limited to, student exchange programs previously approved by the Board of Education, or interscholastic activities of District-sponsored teams or clubs sanctioned by organizations such as the Illinois High School Association or NASSP.
- “Optional Student Travel” refers to optional travel undertaken by a school club or group of students outside of school; examples of Optional Student Travel include, but are not limited to, a trip to Spain by the Spanish club, trips to a Shakespeare festival by the Drama Department, trips by WeGo Global, or District-sponsored senior class trips.

Any other trip or tour, including but not limited to privately arranged trips or tours, and privately arranged trips or tours led or supervised (in whole or in part) by District staff members, shall not be represented as or construed to be sponsored by the Board of Education, the District, West Chicago Community High School, or its employees, agents, or representatives (collectively, the “District”). The District does not provide liability protection for such trips or tours and is not responsible for any damages arising from them. Please refer to Board Policy 7205 and Board Procedure 7205P.

All Field Trips, Student Travel, and Optional Student Travel must have the Superintendent or designee’s prior approval, except that Field Trips, Student Travel, or Optional Student Travel beyond a 250-mile radius of Community High School must have the prior approval of the Board of Education. All requests for trips covered by this Policy must be made in writing to the Superintendent or his/her designee on the appropriate form provided by the District, and shall include a rationale for the trip and completion of all items included on the form. Requests for Field Trips (regardless of the location or duration of the trip) must be submitted for approval at least fourteen (14) days prior to the date of the proposed trip. Requests for Optional Student Travel within a 250-mile radius of Community High School must be submitted for approval not

less than forty-five (45) days before the trip is scheduled to begin. Requests for Student Travel and Optional Student Travel beyond a 250-mile radius of Community High School must be submitted for approval not less than ninety (90) days before the trip is scheduled to begin. In the event travel out-of-state or beyond 250 miles is a result of a culminating competition, the Superintendent is granted authority to preclude required notice. Each requested trip covered by this Policy that is properly submitted for approval shall be reviewed using the following factors: educational value, student safety, cost, parent concerns, heightened security alerts, and liability concerns. No registration, reservations, fundraising, or other related activity shall be conducted prior to approval by the appropriate authority.

All trips covered by this Policy shall be adequately supervised as determined by the Activity Director and/or Building Principal, by District employees and other adults and, in general, minimize loss of student attendance days. If possible, all trips covered by this Policy should be planned on non-student attendance days.

On all Field Trips and Student Travel, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs. Parents/guardians of students (1) shall give their written consent to their child's participation in any Field Trip or Student Travel, and (2) are responsible for all entrance fees, food, lodging, or other costs, ~~except that~~ The District will pay such costs for students who qualify for IHSA events and for field trip expenses for those students who are eligible for a waiver and/or reduction of student fees. Any Field Trip or Student Travel may be cancelled without notice due to an unforeseen event or condition. All eligible students that do not participate in an approved Field Trip shall be provided an appropriate alternative learning experience; the teacher shall arrange for such alternative learning experience as well as the supervision of the non-participating students, when appropriate.

Comment [DD1]: Provides for clarification on what travel expenses the district will pay for. This sentence identifies that field trip expenses are paid for eligible students and not field trips and student travel.

Parents/guardians of students (1) shall give their written consent to their child's participation in any Optional Student Travel, and (2) are responsible for all fees, substitute costs, transportation costs, food, lodging, or other costs related to the Optional Student Travel. The District will not pay or be responsible for any costs related to Optional Student Travel. Any Optional Student Travel may be cancelled without notice due to an unforeseen event or condition.

On all trips covered by this Policy, an "Emergency Treatment Release for Minors" form provided by the District must be completed and signed by the parent/guardian of a minor student. This form will be submitted to the staff sponsor of the field trip at least five (5) days before the date of the trip. These completed forms will be available throughout the trip to be used in the event of a medical emergency. Students that do not turn in a completed form shall not participate in the trip.

To the fullest extent permitted by law, the District cannot and does not assume responsibility for the safety and welfare of students while engaged in any trip covered by this Policy. The District cannot prevent injuries during these trips. Staff and other chaperones cannot control each and every student at all times, cannot control the conditions present, and cannot be physically present at all times during these trips. By permitting their student to participate in a trip covered by this Policy, the parent(s)/guardian(s) understand(s) and agree(s) that their child must abide by all District rules and regulations, and all staff and chaperone instructions while on the trip. The

parent(s)/guardian(s) must discuss with their student the District rules and regulations that will apply to them during the trip, and that their student must follow the instructions of District staff and chaperones while on the trip. Parent(s)/guardian(s) who permit their student(s) to go on any trip covered by this Policy must (1) accept full and complete responsibility and liability for the participation of their student on the trip, including responsibility and liability for any injury to their student or caused by their student; and (2) agree to indemnify and hold harmless the District from and against any and all claims, damages, causes of action or injury, including reasonable attorneys' fees and costs expended in defense thereof, which are incurred, arise out of, or result in any way from their student's participation in the trip, including any transportation provided for the trip.

Adopted: _____, 2015

Revised:

Replaces: 7204 – Student Field Trips; 7206 – Disclaimer of Liability – Field Trips

Reference: *See Also* ¶8401 – Fundraising/Solicitation by Students

See Also ¶8401P – Fundraising/Solicitations by Students Procedures

7205 **Educational Tours**

~~_____The Board of Education believes that conducting or sponsoring educational tours or organizing travel arrangements for students or employees is not a proper function for a public School District. Therefore, Community High School District 94 shall not organize, conduct or sponsor any form of tour or travel arrangements for students or employees except those involved in student exchange programs approved by the Board of Education, interscholastic activities sanctioned by the Illinois High School Association, and field trips.~~

~~_____The Superintendent may permit legitimate educational tours to be advertised to students and employees at school provided such advertisement is not done during class time, no endorsement or approval by Community High School District 94 is given or implied, and such advertising includes a disclaimer of liability and/or responsibility on the part of Community High School District 94.~~

~~_____Students may not be solicited during the school day to participate in such tours. Informational meetings regarding such tours may be held on school premises; however, such meetings may not be held during the school day.~~

~~_____A set of rules and regulations regarding the advertisement of educational tours to students and/or employees shall be developed and shall accompany this policy.~~

~~—Adopted: March 19, 2002~~

~~—Revised:~~

~~—Replaces: IFGBA—Educational Tours~~

~~—Reference: **Private Trips**~~

The Board of Education believes that conducting or sponsoring trips, tours, or other organized travel arrangements for students or employees that are not Field Trips, Student Travel, or Optional Student Travel (as those terms are used and defined in Board Policy 7204) is not a proper function for a public school district. Therefore, the District shall not organize, conduct or sponsor any form of tour, trip or travel arrangements for students or employees that does not meet the requirements of Board Policy 7204, including but not limited to privately arranged trips or tours, and privately arranged trips or tours led or supervised (in whole or in part) by District

staff members. Such tours, trips, or travel arrangements are referred to in this policy as “Private Trips.”

The Superintendent may permit Private Trips that he/she in their sole discretion determine are legitimate to be advertised to students and employees at school provided such advertisement is not done during class time, no endorsement or approval by the Board of Education, the District, West Chicago Community High School, or its employees, agents, or representatives (collectively, the “District”) is given or implied, and such advertising includes a disclaimer of liability and/or responsibility on the part the District.

Students may not be solicited during the school day to participate in Private Trips. Informational meetings regarding Private Trips may be held on school premises; however, such meetings may not be held during the school day.

In the event that a Board of Education member or District employee is in any way involved with the Private Trip, that board member or employee shall make a full disclosure to the Superintendent of any financial interest s/he may have in the Private trip and/or any consideration s/he will receive as a result of his/her involvement with the Private Trip.

To the fullest extent permitted by law, the District cannot and does not assume responsibility for the safety and welfare of students while engaged in any Private Trip. The District cannot prevent injuries during these trips. The District has no ability or authority to direct or control the actions of any staff or chaperones associated with a Private Trip. Parent(s)/guardian(s) who permit their student(s) to go on any Private Trip must (1) accept full and complete responsibility and liability for the participation of their student on the trip, including responsibility and liability for any injury to their student or caused by their student; and (2) agree not to bring any claims against, and to otherwise indemnify and hold harmless the District from and against any and all claims, damages, causes of action or injury, including reasonable attorneys' fees and costs expended in defense thereof, which are incurred, arise out of, or result in any way from their student's participation in the Private Trip, including any transportation provided by the trip.

A procedure regarding the advertisement of Private Trips to students and/or employees shall be developed and shall accompany this policy.

Adopted: _____, 2015

Revised:

Replaces: 7205 – Educational Tours; 7206 – Disclaimer of Liability – Field Trips

Reference: *See Also:* ¶8401 – Fundraising/Solicitation by Students

See Also: ¶8401P – Fundraising/Solicitation by Students Procedures

7205P ~~Educational Tours~~

~~_____ The Superintendent may permit a legitimate educational tour to be advertised to District 94 students and/or employees, subject to the following conditions:~~

~~_____ 1. The agent sponsoring such tour shall submit a letter to the Superintendent clearly relieving Community High School District 94 and its employees of any liability that might arise out of the advertisement, organization, or conduct of the tour.~~

~~_____ 2. In the event that a District 94 employee is in any way involved with such tour, that employee shall make a full disclosure to the Superintendent of any financial interest s/he may have in the tour and/or any consideration s/he will receive as a result of his/her involvement with the tour.~~

~~_____ 3. The following information regarding the tour shall be submitted in writing to the Superintendent by the sponsoring agency:~~

~~_____ A. the full cost to a participant~~

~~_____ B. the educational emphasis of the tour~~

~~_____ C. evidence of adequate liability coverage for participants~~

~~_____ D. tour itinerary, including specific dates and times~~

~~_____ E. evidence of reliability and financial soundness of the sponsoring agency~~

~~_____ 4. All literature regarding such tour shall be submitted to the Superintendent for approval prior to distribution on school premises to any student or employee. Such literature shall include a disclaimer stating that Community High School District 94 neither approves nor endorses the tour and that Community High School District 94 is not liable for any aspect of the tour.~~

~~_____ 5. Prior to the commencement of such tour, the sponsoring agency shall require a parent or guardian of each Community High School District 94 student participating in the tour to~~

~~sign and return to the Superintendent a specific “note of disclaimer” relieving Community High School District 94 of any responsibility or liability for any aspect of the tour and acknowledging that District 94 is neither endorsing nor sponsoring the tour.~~

~~6. Class time may not be used for distributing literature regarding such tour or for discussing such tour.~~

~~7. Neither students nor employees may be solicited at school to participate in such tour by means other than approved advertising.~~

~~8. Informational meetings regarding such tours may be held in District 94 facilities, providing approval is obtained in advance from the Superintendent.~~

~~9. The student and/or staff bulletin may be used to inform students and/or employees of the availability of information regarding such tour or to provide notice of any information meeting regarding such tour; however, such announcements shall be approved in advance by the Superintendent.~~

~~10. The Superintendent shall make final determination regarding whether or not a specific educational tour may be advertised to students and/or employees on school premises or through school-related channels of communication.~~

~~—Adopted: March 19, 2002~~

~~—Revised:~~

~~—Replaces: IFGBA R—Rules & Regulations to Accompany Policy IFGBA:
Educational Tours~~

~~—Reference: **Private Trips**~~

The Superintendent may permit a legitimate Private Trip (as that term is used and defined in Board Policy 7205) to be advertised to West Chicago Community High School students and/or employees, subject to the following conditions:

1. The agent sponsoring the Private Trip shall submit a letter to the Superintendent clearly relieving the Board of Education, the District, Community High School, and its employees, agents, or representatives (collectively, the “District”) of any liability that might arise out of the advertisement, organization, or conduct of the Private Trip.

2. The following information regarding the Private Trip shall be submitted in writing to the Superintendent by the sponsoring agency:

- A. the full cost to a participant
- B. the educational emphasis of the tour, if any
- C. evidence of adequate liability coverage for participants
- D. tour itinerary, including specific dates and times
- E. evidence of reliability and financial soundness of the sponsoring agency

3. All literature regarding the Private Trip shall be submitted to the Superintendent for approval prior to distribution on school premises to any student or employee. Such literature shall include a disclaimer stating that the District neither approves nor endorses the trip and that the District shall not be liable for any aspect of the trip. Such disclaimer should be substantially as follows:

The Board of Education of Community High School District 94 does not approve or endorse this trip and the district shall not be liable for any aspect of this trip. The Board of Education does not assume responsibility for the safety and welfare of students while engaged in any student travel regardless of whether the trip is sponsored or operated by the District or if it is a private trip. The Board of Education of Community High School District 94 cannot prevent injuries during student travel experiences. Chaperones cannot control each and every student at all times, cannot control the conditions present, and cannot be physically present at all times during the trip.

4. Prior to the commencement of the Private Trip, the sponsoring agency shall require a parent or guardian of each District student participating in the trip to sign and return to the Superintendent a specific disclaimer relieving and otherwise releasing the District from any responsibility or liability for any aspect of the Private Trip, and acknowledging that the District is neither endorsing nor sponsoring the trip.

5. Class time may not be used for distributing literature regarding Private Trips, or for discussing such trips.

6. Neither students nor employees may be solicited at school to participate in Private Trips by means other than approved advertising.

7. Informational meetings regarding Private Trips may be held in District facilities, providing approval is obtained in advance from the Superintendent.

8. A student and/or staff bulletin may be used to inform students and/or employees of the availability of information regarding Private Trips or to provide notice of any information meeting regarding such trips; however, such announcements shall be approved in advance by the Superintendent.

9. The Superintendent shall make all final determinations regarding whether or not a specific Private Trip may be advertised to students and/or employees on school premises or through school-related channels of communication.

Adopted: _____, 2015

Revised:

Replaces: 7205P – Educational Tours

Reference: *See Also:* ¶8401 – Fundraising/Solicitation by Students

See Also: ¶8401P – Fundraising/Solicitation by Students Procedures

PRIVATE TRIP IDENTIFICATION

Trip Name: _____
Trip Destination: _____
Trip Dates: _____
Person/Entity Organizing, Conducting, or Sponsoring Trip: _____

DISCLAIMER

Community High School District 94, its Board of Education, individual Board members, employees, agents, and representatives (collectively, the “District”) does not organize, conduct or sponsor any form of tour, trip or travel arrangements for students or employees that does not meet the requirements of Board Policy 7204, including but not limited to privately arranged trips or tours, and privately arranged trips or tours led or supervised (in whole or in part) by District staff members. These trips are not considered part of the District’s educational programs or activities, and are not sponsored or operated by the District. Tours, trips, or travel arrangements that are not organized, conducted, or sponsored by the District are referred to as “Private Trips.” Private Trips include trips that are sponsored and operated by parties that are completely independent of the District; some of these trips will use District teachers or employees, hired separately by the party that is sponsoring and operating the trip, as chaperons or supervisors.

THE PRIVATE TRIP IDENTIFIED AT THE BEGINNING OF THIS FORM IS NOT A DISTRICT-SPONSORED TRIP; THE DISTRICT HAS NEITHER APPROVED NOR ENDORSED THIS TRIP AND SHALL NOT BE LIABLE FOR ANY ASPECT OF THE TRIP. The District cannot and does not assume responsibility for the safety and welfare of students while engaged in this trip. The District cannot prevent injuries during this trip. Chaperons used during this trip are not acting as employees or representatives of the District, and cannot control each and every student on the trip at all times, cannot control the conditions present, and cannot be physically present at all times during this trip.

By permitting your child to participate in the Private Trip identified at the beginning of this form, you understand and agree that (1) your child is not participating in a District-sponsored trip, (2) accept full and complete responsibility and liability for the participation of their child in the trip, including responsibility and liability for any injury to their child or caused by their child, and (3) agree to indemnify and hold harmless the Board of Education of Community High School District 94, DuPage County, Illinois, its board members, employees, agents, and representatives, either jointly or severally, from and against any and all claims, damages, causes of action or injuries, including reasonable attorneys’ fees and costs expended in defense thereof, which are incurred, arise out of, or result in any way from their child’s participation in the trip, including the transportation provided for the trip.

I HAVE READ AND UNDERSTAND THIS DISCLAIMER OF LIABILITY.

Parent/Guardian Signature

Date

Parent/Guardian Name (Please Print)

Names of Child/Children Participating in Private Trip

**COMMUNITY HIGH SCHOOL
DISTRICT 94**

December 1, 2015

MEMORANDUM

TO: Dr. Domeracki

FROM: M. Cheng

RE: **STUDENT ATTENDANCE – NOVEMBER 2015**

<u>NOVEMBER</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>
Average Daily Enrollment:	2113.82	2093.06	1990.80	1966.57	2008.06
Average Daily Attendance:	1972.88	1933.34	1880.77	1870.57	1908.47
Percent Attendance:	93.33	92.37	94.47	95.12	95.04

Students Added	11
Students Dropped	7

Percent Attendance for Previous Months:

May/June, 2015 -	95.73
Aug/Sept, 2015 -	96.21
October, 2015 -	95.59

MC/hn

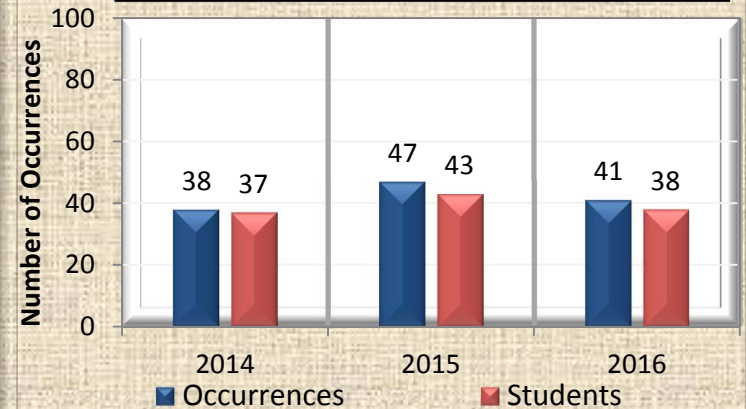
Monthly Discipline Report for November

Monthly Discipline Report for November

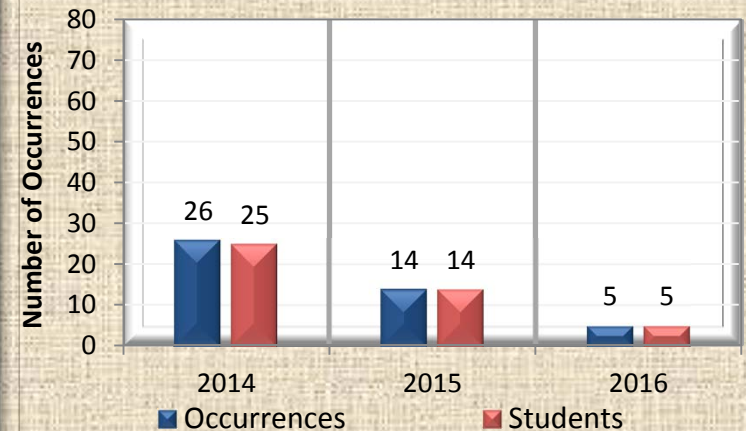
REASON FOR SUSPENSION	Monthly Discipline Numbers - November					
	2014 OCC	2015 OCC	2016 OCC	2014 STD	2015 STD	2016 STD
IN SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-ISS	3	4	6	3	4	6
DISOBEDIENCE/TARDY-ISS	12	19	27	12	19	24
DISOBEDIENCE/TRUANCY-ISS	21	11	7	20	10	7
ELECTRONIC DEVICE - ISS	0	4	1	0	4	1
SATURDAY SCHOOL-ISS	2	5	0	2	4	0
OTHER	0	4	0	0	2	0
YTD TOTAL ISS SUSPENSIONS	38	47	41	37	43	38

OUT OF SCHOOL SUSPENSION	2014	2015	2016	2014	2015	2016
	OCC	OCC	OCC	STD	STD	STD
DISOBEDIENCE/DISRESPECT-OSS	1	5	1	1	5	1
DISOBEDIENCE/TARDY-OSS	0	0	0	0	0	0
DISOBEDIENCE/TRUANCY-OSS	4	0	2	3	0	2
ELECTRONIC DEVICE - OSS	1	0	0	1	0	0
FIGHTING-OSS	4	1	0	4	1	0
GANG REPRESENTATION/WEAPONS-OSS	0	1	0	0	1	0
ILLEGAL ACT/U.I. ALCOHOL-OSS	0	0	0	0	0	0
ILLEGAL ACT/U.I. MARIJUANA-OSS	2	1	0	2	1	0
SATURDAY SCHOOL-OSS	13	3	2	13	3	2
THEFT-OSS	1	3	0	1	3	0
OTHER	0	0	0	0	0	0
YTD TOTAL OSS SUSPENSIONS	26	14	5	25	14	5

Monthly Discipline Numbers –November
ISS – Three Year Comparison



Monthly Discipline Numbers –November
OSS – Three Year Comparison

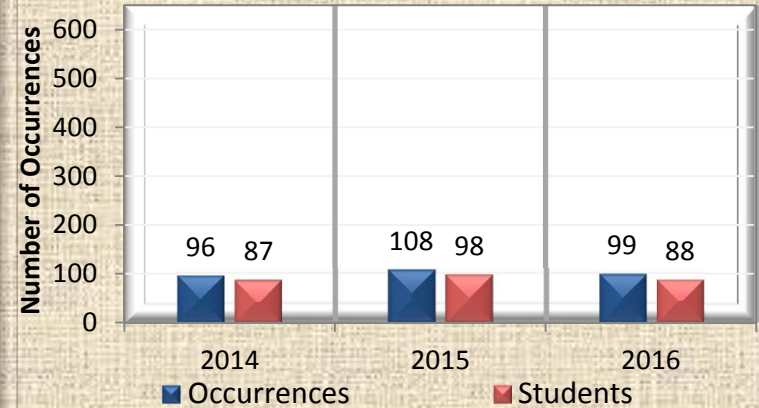


Yearly Discipline Report – August & November

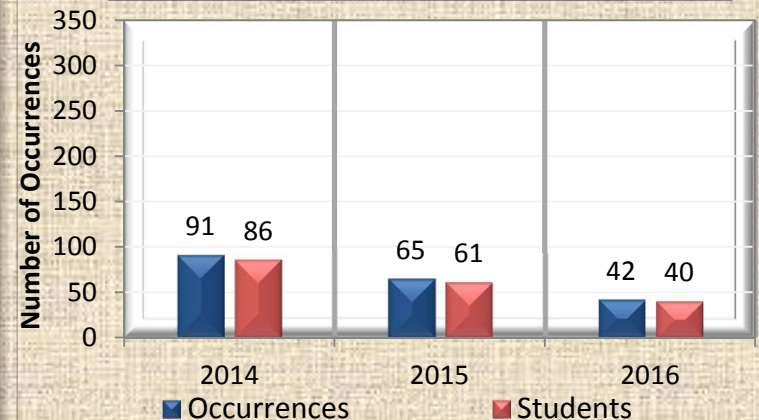
Yearly Discipline Report - August thru November

REASON FOR SUSPENSION	Yearly Discipline Numbers - August thru November					
	2014 OCC	2015 OCC	2016 OCC	2014 STD	2015 STD	2016 STD
IN SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-ISS	16	17	11	15	16	11
DISOBEDIENCE/TARDY-ISS	32	34	42	27	31	38
DISOBEDIENCE/TRUANCY-ISS	41	36	44	39	33	37
ELECTRONIC DEVICE - ISS	0	4	2	0	4	2
SATURDAY SCHOOL-ISS	6	10	0	5	9	0
OTHER	1	7	0	1	5	0
YTD TOTAL ISS SUSPENSIONS	96	108	99	87	98	88
OUT OF SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-OSS	10	16	6	8	15	5
DISOBEDIENCE/TARDY-OSS	1	1	1	1	1	1
DISOBEDIENCE/TRUANCY-OSS	7	0	2	6	0	2
ELECTRONIC DEVICE - OSS	2	0	0	2	0	0
FIGHTING-OSS	17	8	0	16	8	0
GANG REPRESENTATION/WEAPONS	4	6	1	4	6	1
ILLEGAL ACT/U.I. ALCOHOL-OSS	5	4	6	5	4	6
ILLEGAL ACT/U.I. MARIJUANA-OSS	7	4	1	7	4	1
SATURDAY SCHOOL-OSS	33	22	24	32	19	23
THEFT-OSS	5	4	1	5	4	1
OTHER	0	0	0	0	0	0
YTD TOTAL OSS SUSPENSIONS	91	65	42	86	61	40

Yearly Discipline Numbers – Aug thru Nov
ISS – Three Year Comparison



Yearly Discipline Numbers – Aug thru Nov
OSS – Three Year Comparison



7405 Graduation Requirements

It shall be the policy of the Board of Education to acknowledge each student's completion of an instructional program appropriate to the student's interests and needs that meets the minimum graduation requirements set forth in State law by being eligible to receive the award of a diploma. ~~at graduation ceremonies~~

All ~~students graduating from~~ Community High School District 94 **students** must complete the required number of credits in grades 9-12 as shown below in order to graduate:

Subject Area	Units of Credit
	Class of 201216 and Beyond
English	4.0
Social Studies	2.5
Government	.5
Mathematics	3.0
Science	2.0
Consumer Education	.5
Physical Education/Drivers Education and Health	4.0
Any combination of Music, Art, Foreign Language, or Vocational Education	1.0
Electives	4.5
Total	22.0

The above credits must include successful completion of the following courses to graduate:

Subject Area	Required Courses
English	English I, II, III
Social Studies	American History and Government
Mathematics	1 Year Algebra 1 Year Geometry
Consumer Education	May be met with 1 Semester of Consumer Education or: 1 Semester Economics 1 Year CWT 1 Year BTI Passing the Consumer Education Proficiency Exam
Physical Education	6 Semesters Physical Education 1 Semester Health 1 Semester Physical Education/Safety Education

Students are also required to complete an assessment administered by the ISBE that includes a college and career ready determination. (105 ILCS 5/2-3.64a-5, P.A. 98-0972, effective August 15, 2014). Students who are not assessed for college and career ready determinations may not receive a regular high school diploma unless the student is exempted from taking State assessments for one or more of the following reasons:

1. The student's IEP identifies the State assessment as inappropriate;
2. The student is enrolled in a program of adult and continuing education;
3. The District is not required to assess the individual student for purposes of accountability under the No Child Left Behind Act;
4. The student has been determined to be an English language learner and has been enrolled in U.S. schools for less than 12 (Calendar) months; or,
5. The student is otherwise identified by ISBE rules as being exempt from the assessment.

Students are also required to complete any other courses, assessments or examinations required by the Illinois School Code or ISBE rules.

A student must meet above assessment requirements, attend Community High School District 94 one full semester and earn a minimum of two full credits to be eligible for a diploma from Community High School District 94.

Students not satisfactorily completing the above requirements will not graduate or be permitted to participate in the graduation ceremony unless they qualify under Policy ¶7406. Attendance and/or participation in any graduation ceremony at Community High School is a privilege, not a right. The Board of Education or the Administration may, at their discretion, prohibit a student from attending and/or participating in a graduation ceremony.

~~Students are also required to take the Prairie State Achievement Exam (PSAE) as a condition of graduation (105 ILCS 5/2-3.64, as amended by Public Act 93.857). School-based attendance reports or individual student scores will be used as proof of a student's participation in taking the PSAE. Students may be exempted from this requirement because:~~

- ~~1. the student's individualized educational program developed under Article 14 of the School Code identifies PSAE as inappropriate for the student; or~~
- ~~2. the student is enrolled in a program of Adult and Continuing Education as defined in the Adult Education Act; or~~
- ~~3. the student is otherwise exempted from taking the PSAE by the Illinois State Board of Education or similar authority.~~

~~Students enrolled in Grade 11 or higher who have not taken the PSAE, and transfer after the PSAE has been administered, can meet the PSAE graduation requirement by:~~

- ~~1. taking the ACT on a national testing date.~~

- ~~2. taking the PSAE on an official make-up day.~~
- ~~3. taking the PSAE on the Illinois State testing day.~~

~~For students who transfer after they have completed the PSAE, Community High School District 94 will accept verification of PSAE participation sufficient to satisfy the requirements of this Policy, as provided by the sending school or the ISBE.~~

Adopted: November 19, 2008

Revised: December 2, 2008; May 7, 2013

Replaces: IHF – Graduation Requirements: ¶7405 Graduation Requirements (March 19, 2002)

Reference: 105 ILCS 5/2-3.64a-5; 105 ILCS 5/22-1 et seq.; 23 Ill. Admin. Code Sec. 1.440

West Chicago Community High School

Memorandum

To: Doug Domeracki
From: Lisa Willuweit
Re: Participation in a presidential campaign trip
Date: December 3, 2015

Per our conversation, information about the student trip to Iowa over Martin Luther King weekend is below.

West Chicago Community High school students have been invited to participate in a presidential campaign experience in Iowa this primary season. The trip is organized and sponsored by the Mikva Challenge, a civic organization from Chicago whose primary aim is to actively involve students in politics and political dialogue. We have worked with them for several years in multiple avenues such as past campaign trips, curriculum materials, civic education events, etc. We participated in a similar campaign trip to Milwaukee, WI with Mikva a few years ago. It is a unique experience for students to see firsthand how a campaign operates, what civic action can look like from a candidate point of view, and interact with other students and campaign workers.

For this experience, Mikva Challenge has received funding from the McCormick Foundation in Chicago to bring 150 high school students together to Des Moines, Iowa to work on various presidential primary campaigns and participate in a political youth summit. Students will be assigned to work on random campaigns, both Democratic and Republican, over the weekend. Students will be staying overnight at a hotel, the cost of which is covered by the Mikva Challenge. Travel and food costs will also be able to be subsidized through a grant from the McCormick Foundation. Students will be chaperoned by two WCCHS teachers, Mary Ellen Daneels and Bobbi Felfle, and will leave WCCHS on Friday, January 15, 2016 and return on Sunday, January 17th. We will transport the students in a school van in order to be able to include more students (it allows us to bring up to 8 students instead of 3-4) and also leave later on Friday than if we went on the busses provided by Mikva Challenge. The stipend that we will be given by Mikva will be used to cover gas expenses on the trip.

Due to the new board policy on field trips and student travel, I respectfully request the school board to approve this opportunity for our students. On the next page, I have included the exact information from Mikva Challenge about the trip for your consideration.

Thank you.

Mikva Challenge Iowa Trip: Call for Chaperones!

This January, Mikva Challenge will take 150 students to Des Moines, IA to campaign for presidential candidates in advance of the Iowa Caucus. We are still determining exactly how many chaperones we will need, but in the meantime we wondered: if we need you, would YOU like to come?

* Required

Details/Chaperone Expectations:

- We would leave Chicago at 6:30am on Friday, January 15th on coach buses.
- Once in Des Moines, we would rent vans, and you + an additional chaperone would have 5 students assigned to your van.
- Your van would be assigned to one candidate in particular. You and your van group would do several hours of campaigning (phonebanking, doorknocking, visibility, etc.) for this candidate over the course of the trip.
- You would also accompany your van group of students to Mikva-organized events (such as a youth issues summit, a university tour, bowling, etc.)
- You would also be assigned shifts for hotel supervision such as wakeup calls and bed-checks. (But no overnight shifts.)
- We would return to Chicago on Sunday, January 17th by 8:00pm.
- Major expenses of the trip (meals, hotel, transportation) will be covered by Mikva Challenge.
- Stipends MAY be available – TBD.

Mikva Challenge 2016 Iowa Campaign Trip Application

Apply to go on Mikva Challenge's trip to Des Moines, IA to campaign for presidential candidates January 15th – 17th, 2016 (MLK weekend.) Join 150 Mikva Challenge students from Chicago, LA and DC. Participating students will be assigned a presidential candidate to campaign for AND attend a youth issues summit with students from across the country.

- Suburban students must be able to meet the Mikva Challenge charter bus at 6:30 am on Michigan Ave in Chicago on Friday, Jan 15th or at a west suburban location by 7:15 am on Jan 15th. Bus will return at around 6 pm on Sunday, Jan 17th.