

**BOARD OF EDUCATION MEETING  
COMMUNITY HIGH SCHOOL DISTRICT 94  
March 15, 2016 – 7:00 P.M.**

**WEST CHICAGO COMMUNITY HIGH SCHOOL  
LEARNING RESOURCE CENTER  
326 JOLIET STREET  
WEST CHICAGO, IL 60185**

**OPENING ACTIVITIES**

1. Call to Order at 7:01 p.m.
2. Grace Kelley led the Board and meeting attendees in the Pledge of Allegiance.
3. Mr. Campos read the Mission Statement:  
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel, Mr. Saake and Ms. Yackey
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley and Dr. Cheng
6. Additions to the Agenda:  
None

**GOOD NEWS OF THE DISTRICT:** (Att. §B - pp. 1 - 1)

West Chicago Cheerleading Team & Coach Meghan Klein were recognized.

**STUDENT RECOGNITION:** (Att. §B - pp. 3 - 5)

- February PeaceBuilder of the Month – Jesus Martinez
- Athlete of the Winter Season – Tai Bibbs
- Athlete of the Winter Season – Bria Williams

**PUBLIC PARTICIPATION:**

Becky Hall thanked the school board for their continued support of the Sister Cities German Exchange. Teachers from Germany presented the school board with a hand painted picture of their school and a yearbook.

**CONSENT AGENDA (Roll Call)**

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:  
None
2. Consent Agenda Action for All Items Except those Listed in 1. Above.

**RECOMMENDED MOTION:** That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

**MOTION:** Mr. Campos

**SECOND:** Ms. Yackey

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

**CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):**

1. **Approval of Minutes — (Att. §C – pp. 1 – 7)**  
Board of Education Meeting – February 16, 2016  
Closed Session Board of Education Meeting – At Table February 16, 2016  
**RECOMMENDED MOTION:** That the Board of Education approve the minutes of the meetings of January 19, 2016, as listed above.
  
2. **Filing of Minutes - (Att. §C - pp. 8 - 9)**  
Finance Committee Meeting February 23, 2016  
**RECOMMENDED MOTION:** That the Board of Education approve for filing of the above minutes.
  
3. **Approval of Financials — (Att. §A – pp. 1 – 48)**
  - a. Approve Current Expenditures  
**RECOMMENDED MOTION:** That the Board of Education approve the expenditures from February 11, 2016 to March 9, 2016.
  - b. Imprest Fund Statement
  - c. Treasurer's Report
  - d. Statement of Position/Financial Report
  - e. Statement of Revenue/Expenditures YTD Ending February 29, 2016
  - f. 3-Year Budget/Actual Report
  - g. Grant Reports
  - h. Petty Cash Fund Report
  - i. Student Activity Account Fund Balance
  - j. New Vendors Monthly Report
  - k. Quarterly Financial Reports
  
4. **Renewal of Illinois High School Association Membership – (Roll Call)**  
Students from Community High School participate in Illinois High School Association Interscholastic Athletes and Activities that enrich the educational experience. The yearly renewal of membership to the Association is now due. Renewal of membership does not require payment of membership dues or entry fees. Administration is recommending the Board approve the renewal of membership to the Illinois High School Association.

**RECOMMENDED MOTION:** That the Board of Education approve the renewal of Illinois High School Association Membership as presented on Att. §B - pp. 6 - 6.  
**CONSENT AGENDA APPROVAL**

**ADMINISTRATIVE REPORTS AND INFORMATION:**

1. Superintendent's Report
  - Student Report:  
Grace Kelley gave an update on student activities.

Dr. Domeracki updated the Board on the following topics:

  - PARCC testing is in its second week. The most current update on the upcoming science assessment is that students in advanced placement biology would not be required to take the assessment.
  - World Relief will place a projected total of 350 families in DuPage County within the next year.
  - As our population changes, there will be a higher need for translation services.
  - A special board meeting will be held March 29<sup>th</sup> to review PMA figures.
  - Senior Jacob Wiegele will represent WCCHS in the IHSA 3-point shooting contest on March 17<sup>th</sup>.
  - Due to Senate Bill 100, disciplinary policies need to be completely redrawn. PRESS has come forward with recommendations which will be taken to the Discipline Committee for review.
  - The Wildcat Booster Club will host a spaghetti dinner March 16<sup>th</sup>.
  - West Chicago Museum will present a look into West Chicago's High School history April 8, 2016 from 6:00 – 8:00 p.m.
  - An Administrator Academy will be held at the District Administrative Center August 25, 2016.
  - Dr. Domeracki distributed a letter of commendation for Mary Ellen Daneels from Prairie Ridge High School.
  - Two school-wide goals were discussed, the Establishment of Curricular Goals for all Content Areas and the schedule for staff in-service related to the instructional goals.
2. Director of Business Services Report:  
Mr. Cole reported the first preconstruction meeting had been held with L.J. Morse. He stated that some preliminary work for the summer construction project would be done over spring break.
3. Director of Human Resources Report  
Mr. Blatchley said there would be a PERA Joint Committee Meeting March 18 where feedback from last month's survey will be reviewed. He stated there will be voluntary

- PERA training opportunities for staff this summer. He also reported he would attend a bilingual job fair March 29<sup>th</sup>.
4. **Principal's Report**  
Dr. Cheng reported on the following topics:
    - Parent Teacher conferences would be held March 23 & 24.
    - The Chromebook collection process is being finalized. Chromebooks will be collected from seniors and distributed to incoming freshmen in the fall; freshmen through juniors may keep their Chromebooks over the summer.
    - It was noted there had been a spike in truancies; Dr. Cheng said he would investigate the spike.
  
  5. **Adult Education Report:**  
Mr. Don Zabelin gave a PowerPoint presentation on the Adult Education program, which is celebrating its 40<sup>th</sup> year. Mr. Zabelin stated that, due to the lack of state funding, the program has been unable to serve as many people as in the past.
  
  6. **District Goal Discussion:**  
Dr. Domeracki presented 5 possible district goals for the upcoming year. The Board discussed the goals and determined that the goals for Dr. Domeracki should be:
    - Identifying district efficiencies
    - Comprehensive curriculum audit
  
  7. **Committee Reports:**
    - Communications Committee – Dr. Domeracki reported the committee looked at public comments from a Community Conversation and compared them to the current communications plan. He said the graduate study was complete and would be administered at the end of the school year. The committee also adopted a district logo and an internal newsletter had been created called “Cat Chat”.
    - Human Resources Committee – Mr. Blatchley reported the February 16<sup>th</sup> meeting had covered Special Education staffing, but that there were several agenda items that had not been addressed. It was agreed that another meeting would be held to address the outstanding agenda items.
    - Finance Committee – Mr. Cole reported there had been meetings in February and March in which sectioning for 2016-17 was discussed, as well as various building repairs.
    - Education Committee – Dr. Cheng said he will schedule a meeting in the near future.
  
  8. **Future Dates:**
    - a. Special Board of Education Meeting – March 29, 2016

- b. Regular Monthly Board of Education Meeting – April 19, 2016
9. **Open Comment:**  
Ms. Yackey stated the Educational Foundation would host a dueling pianos fundraiser August 6<sup>th</sup> and asked if any board members could provide donations or an item to be raffled off.  
Ms. Yackey and Mr. Campos said they would meet with staff in April for a “Coffee with the Board”; Mr. Kotche and Mr. Saake said they were available to meet with staff in May.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

1. **Personnel Reports – (Roll Call)**

**RECOMMENDED MOTION:**

That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table, consisting of:

- a. Granting of Tenure and renewal of contracts for 14 certified staff
- b. Renewal of contracts for 20 certified staff
- c. Release three part time non-tenured staff, totaling 1.4 FTE, pending sectioning
- d. Approval of two .8 FTE part time assignments
- e. Authorizing a total FTE count of 253.47 for 2016-2014
- f. Approval of 5 coaching/sponsor assignments
- g. Approval of miscellaneous wages for 2016-2017

As detailed on Att. §D – pp. 1 – 4.

**MOTION:** Mr. Kotche

**SECOND:** Ms. Yackey

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

2. **Separation of Employment – (Roll Call)**

**RECOMMENDED MOTION:**

That the Board of Education accept the resignation of Brian Puchalski, Teacher in the Special Education Division, effective March 24, 2016. And that the Board of Education accept the following resignations at the conclusion of the 2015-16 school year:

Sarah Arcan, Teacher in the Science Division, Kelly Hall, .6 FTE Teacher in the Career & Technical Education Division & .4 FTE Teacher in the Support Services Division, and Nick Herrera, Teacher in the Physical Development Division. And that the Board of Education approve the retirement of David Sayner, Social Studies Teacher in the Humanities Division, effective at the conclusion of the 2019-2020 school year.

**MOTION:** Mr. Kotche

**SECOND:** Mr. Campos

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

3. **Student Travel: Spain Exchange– (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Spain Exchange trip qualifies as Student Travel and is requesting a trip to Soria, Spain - Nuestra Señora del Pilar, Escolapios, March 2017 to April 2017

**RECOMMENDED MOTION:** That the Board of Education approve Student Travel for the Spain Exchange trip to Soria, Spain – Nuestra Señora del Pilar, Escolapios as shown on Att. §B - pp. 83 - 83.

**MOTION:** Mr. Kotche

**SECOND:** Ms. Yackey

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

4. **Student Travel: LifeSmarts National Conference – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, LifeSmarts qualifies as Student Travel and is requesting attendance at the National Conference in Denver, CO, which is beyond a 250 mile radius of Community High School.

**RECOMMENDED MOTION:** That the Board of Education approve Student Travel for LifeSmarts to the National Conference in Denver, CO, April 9 - 12, 2016, as shown on Att. §B - pp. 84 - 84.

**MOTION:** Ms. Yackey

**SECOND:** Mr. Gunderson

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

5. **Pool Repair Project 2016 – Roll Call (Att. §B - pp. 85 - 85)**

The project is for upgrades to the 40 year old piping, the chemical control and infusion system and running a new sewer line from the filter room to Joliet Street. Bids were due on March 14, 2016. The low bidder is Expedia Construction.

**RECOMMEND MOTION:** That the Board of Education approve the construction contract with Expedia Construction for the 2016 pool repair project at a cost of \$171,800.

Discussion: Board members discussed the value of repairing the pool.

**MOTION:** Mr. Campos

**SECOND:** Mr. Kotche

**VOTE:** Ayes: Campos, Gunderson, Kotche, Saake

Nays: Doremus, Nagel, Yackey

Abstain: None

Motion Carried: 4 – 3, 0 Abstain

6. **Cafeteria Project – (Roll Call)**

This project consists of a base bid and two (2) alternates. The base consists of replacing the serving area floor, replacing the lights and painting. Alternate 1 covers the area immediately outside the serving area, new flooring, ceiling and lighting. Alternate 2 consists of new ceiling and lighting in the remainder of the commons area. Bids were received on March 8<sup>th</sup> with 6 contractors submitting bids. The low bidder is ATP Enterprise Group, with a base bid of \$139,000 and alternate 1 is \$34,000. Alternate 2 is \$173,000

**RECOMMENDED MOTION:** That the Board of Education approve the award of the cafeteria project to ATP Enterprise Group in the amount of \$139,000, and alternate 1 in the amount of \$34,000 as shown on Att. §B - pp. 86 – 88.

**MOTION:** Mr. Kotche

**SECOND:** Mr. Campos

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

7. **Student Fees – (Roll Call)**

This is the annual fee schedule for students. There are two (2) recommended changes for 2016-2017. The first is a reduction in the general registration fee for sophomores, juniors and seniors reflecting the removal of the purchase of locks. They would have been purchased last year. If they need a replacement they are available in the bookstore. The second is a reduction in the yearbook cost. This reflects the overall reduction in cost of the publication since switching to Herff Jones. All other fees remain the same.

**RECOMMEND MOTION:** That the Board of Education approve the fee schedule for the 2016-2017 school as on Att. §B - pp. 89 - 89.

**MOTION:** Ms. Yackey

**SECOND:** Ms. Doremus

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

8. **Chiller/Condenser Repairs – (Roll Call)**

The building has two (2) chillers, a 600 ton and a 300 ton, both installed as part of the 1998 addition. The 600 ton chiller is the primary unit providing air conditioning to the entire building. The large condenser consists of 423 half inch copper tubes approximately 12 feet long. The district began inspecting these tubes in 2009 to detect scale build-up and corrosion. The initial test identified several tubes with degradation of up to 25%. As the years have gone by, the amount of corrosion reached 40% last year. This year's test was conducted recently and 8 tubes were identified at 50% degradation. None of these tubes were previously identified with any degradation.

The concern is that if one of these tubes begins leaking and the water and the refrigerant mix, it will create serious problems. The chemical reaction of the

refrigerant and water creates an acidic environment and begins eating away at the aluminum components within the system. This could result in \$500,000 to \$600,000 in damage.

The proposal from Trane, the original equipment manufacturer, is for \$65,378 to replace all 423 tubes. Work would be completed within 30 days and the system will be operational for most of April and May. Funding for this will come from capital monies in the Operations and Maintenance Fund.

**RECOMMENDED MOTION:** That the Board of Education approve the proposal/contract with The Trane Company for the replacement of the condenser tubes for a cost of \$64,378 as shown on

Att. §B - pp. 90 - 111.

**MOTION:** Mr. Campos

**SECOND:** Mr. Kotche

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

#### **EXECUTIVE SESSION**

There was no Executive Session.

#### **ADJOURNMENT**

**RECOMMENDED MOTION:**

That the Board of

Education meeting be adjourned at 9:05 p.m.

**MOTION:** Mr. Gunderson

**SECOND:** Ms. Yackey

**VOTE:** Unanimous Approval on Voice Vote 7 – 0

ATTEST:

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Gary R. Saake, President

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Ruben Campos, Secretary