

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
March 15, 2016 – 7:00 P.M.**

**THE MEETING WILL BE HELD AT THE
WEST CHICAGO COMMUNITY HIGH SCHOOL
LEARNING RESOURCE CENTER
326 JOLIET STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

GOOD NEWS OF THE DISTRICT:

Moses Cheng

West Chicago Cheerleaders (Att. §B - pp. 1 - 1)

STUDENT RECOGNITION:

Kathe Doremus

- February Student of the Month – Jeana Brown (Att. §B - pp. 2 - 2)
- February PeaceBuilder of the Month – Jesus Martinez (Att. §B - pp. 3 - 3)
- Athlete of the Winter Season – Tai Bibbs (Att. §B - pp. 4 - 4)
- Athlete of the Winter Season – Bria Williams (Att. §BC - pp. 5 - 5)

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 7)**

Board of Education Meeting – February 16, 2016
Closed Session Board of Education Meeting – At Table February 16, 2016

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of February 16, 2016 as listed above.

2. **Filing of Minutes - (Att. §C - pp. 8 - 9)**

Finance Committee Meeting February 23, 2016

RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.

3. **Approval of Financials — (Att. §A –pp. 1 – 48)**

a. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from February 11, 2016 to March 9, 2016.

b. Imprest Fund Statement

c. Treasurer's Report

d. Statement of Position/Financial Report

e. Statement of Revenue/Expenditures YTD Ending February 29, 2016

f. 3-Year Budget/Actual Report

g. Grant Reports

h. Petty Cash Fund Report

i. Student Activity Account Fund Balance

j. New Vendors Monthly Report

k. Quarterly Financial Reports

4. **Renewal of Illinois High School Association Membership – (Roll Call)**

Students from Community High School participate in Illinois High School Association Interscholastic Athletics and Activities that enrich the educational experience. The yearly renewal of membership to the Association is now due. Renewal of membership does not require payment of membership dues or entry fees. Administration is recommending the Board approve the renewal of membership to the Illinois High School Association.

RECOMMENDED MOTION: That the Board of Education approve the renewal of Illinois High School Association Membership as presented on Att. §B - pp. 6 - 6.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report

Doug Domeracki

• Student Report – Roshan Patel

• Student Performance Goals Update (Att. §B - pp. 7 – 16)

2. Director of Business Services Report Gordon Cole
3. Director of Human Resources Report Dave Blatchley
4. Principal's Report Moses Cheng
 - Student Attendance and Discipline (Att. §B - pp. 17 - 19)
5. Adult Education Report Don Zabelin
6. District Goal Discussion Doug Domeracki
7. Committee Reports:
 - a. Communication (Att. §B - pp. 20 - 58)
 - b. Education
 - c. Facilities
 - d. Finance
 - e. Personnel (Att. §B - pp. 59 - 82)
 - f. Policy
8. Future Dates
 - a. Regular Monthly Board of Education Meeting – April 19, 2016
 - b. Regular Monthly Board of Education Meeting – May 17, 2016
9. Open Comment Board Members

OLD BUSINESS:

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 4).
2. **Separation of Employment – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education accept the resignation of Brian Puchalski, Teacher in the Special Education Division, effective March 24, 2016. And that the Board of Education accept the following resignations at the conclusion of the 2015-16 school year: Sarah Arcan, Teacher in the Science Division, Kelly Hall, .6 FTE Teacher in the Career & Technical Education Division & .4 FTE Teacher in the Support Services Division, and Nick Herrera, Teacher in the Physical Development Division. And that the Board of Education approve the retirement of David Sayner, Social Studies Teacher in the Humanities Division, effective at the conclusion of the 2019-2020 school year.

3. **Student Travel: Spain Exchange– (Roll Call)**
In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Spain Exchange trip qualifies as Student Travel and is requesting a trip to Soria, Spain - Nuestro Senora del Pilar, Escolapios, March 2017 to April 2017
RECOMMENDED MOTION: That the Board of Education approve Student Travel for the Spain Exchange trip to Soria, Spain – Nuestro Senora del Pilar, Escolapios as shown on Att. §B - pp. 83 - 83.
4. **Student Travel: LifeSmarts National Conference – (Roll Call)**
In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, LifeSmarts qualifies as Student Travel and is requesting attendance at the National Conference in Denver, CO, which is beyond a 250 mile radius of Community High School.
RECOMMENDED MOTION: That the Board of Education approve Student Travel for LifeSmarts to the National Conference in Denver, CO, April 9 - 12, 2016, as shown on Att. §B - pp. 84 - 84.
5. **Pool Repair Project 2016 – Roll Call (Att. §B - pp. 85 - 85)**
The project is for upgrades to the 40 year old piping, the chemical control and infusion system and running a new sewer line from the filter room to Joliet Street. Bids were due on March 14, 2016. The low bidder is _____.
RECOMMEND MOTION: That the Board of Education approve the construction contract with _____ for the 2016 pool repair project at a cost of _____.
6. **Cafeteria Project – (Roll Call)**
This project consists of a base bid and two (2) alternates. The base consists of replacing the serving area floor, replacing the lights and painting. Alternate 1 covers the area immediately outside the serving area, new flooring, ceiling and lighting. Alternate 2 consists of new ceiling and lighting in the remainder of the commons area. Bids were received on March 8th with 6 contractors submitting bids. The low bidder is ATP Enterprise Group, with a base bid of \$139,000 and alternate 1 is \$34,000. Alternate 2 is \$173,000
RECOMMENDED MOTION: That the Board of Education approve the award of the cafeteria project to ATP Enterprise Group in the amount of \$139,000, and alternate 1 in the amount of \$34,000 as shown on Att. §B - pp. 86 – 88.
7. **Student Fees – (Roll Call)**
This is the annual fee schedule for students. There are two (2) recommended changes for 2016-2017. The first is a reduction in the general registration fee for sophomores, juniors and seniors reflecting the removal of the purchase of locks. They would have been purchased last year. If they need a replacement they are available in the bookstore. The second is a reduction in the yearbook

cost. This reflects the overall reduction in cost of the publication since switching to Herff Jones. All other fees remain the same.

RECOMMEND MOTION: That the Board of Education approve the fee schedule for the 2016-2017 school as on Att. §B - pp. 89 - 89.

8. **Chiller/Condenser Repairs – (Roll Call)**

The building has two (2) chillers, a 600 ton and a 300 ton, both installed as part of the 1998 addition. The 600 ton chiller is the primary unit providing air conditioning to the entire building. The large condenser consists of 423 half inch copper tubes approximately 12 feet long. The district began inspecting these tubes in 2009 to detect scale build-up and corrosion. The initial test identified several tubes with degradation of up to 25%. As the years have gone by, the amount of corrosion reached 40% last year. This year's test was conducted recently and 8 tubes were identified at 50% degradation. None of these tubes were previously identified with any degradation.

The concern is that if one of these tubes begins leaking and the water and the refrigerant mix, it will create serious problems. The chemical reaction of the refrigerant and water creates an acidic environment and begins eating away at the aluminum components within the system. This could result in \$500,000 to \$600,000 in damage.

The proposal from Trane, the original equipment manufacturer, is for \$65,378 to replace all 423 tubes. Work would be completed within 30 days and the system will be operational for most of April and May. Funding for this will come from capital monies in the Operations and Maintenance Fund.

RECOMMENDED MOTION: That the Board of Education approve the proposal/contract with The Trane Company for the replacement of the condenser tubes for a cost of \$64,378 as shown on Att. §B - pp. 90 - 111.

EXECUTIVE SESSION – WILL BE HELD IN THE COUNSELING CONFERENCE ROOM only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO

MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

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| 1. | The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. |
| 2. | Collective negotiating matters. |
| 3. | The selection of a person to fill a public office. |
| 4. | Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body. |
| 5. | The purchase or lease of real property. |
| 6. | The setting of a price for sale or lease of property. |
| 7. | The sale or purchase of securities, investments, or investment contracts. |
| 8. | Emergency security procedures. |
| 9. | Student discipline. |

10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education
return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ACTION AFTER RETURN TO OPEN SESSION

ADJOURNMENT

**RECOMMENDED MOTION: That the Board of Education meeting
be adjourned at [Time].**