

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
May 17, 2016 – 7:00 P.M.**

**DISTRICT ADMINISTRATIVE CENTER
157 W. WASHINGTON STREET
WEST CHICAGO, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Rick Geiser led the Board and meeting attendees in the Pledge of Allegiance.
3. Mr. Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel and Mr. Saake
Absent were: Ms. Yackey
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley and Dr. Cheng
6. Additions to the Agenda:
None

GOOD NEWS OF THE DISTRICT: (Att. §B - pp. 1 - 1)
WeGo Drama was recognized for earning IHSA State Honors.

STUDENT RECOGNITION: (Att. §B - pp. 2 - 3)
April Student of the Month: Lily Michaels
April PeaceBuilder: Alycia Cerda

PUBLIC PARTICIPATION:

Mr. Dave Hempe reported that WCCHS Special Olympics student athletes Tony Martin and Dave White had advanced to state competition in power lifting.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:
Minutes of the April 19, 2016 Board of Education Meeting
MB Financial Banking Resolution
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Mr. Kotche

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Financials — (Att. §A – pp. 1 – 46)**

- a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from April 14, 2016 to May 11, 2016.
- b. Imprest Fund Statement
- c. Treasurer's Report
- d. Statement of Position/Financial Report
- e. Statement of Revenue/Expenditures YTD Ending April 30, 2016
- f. 3-Year Budget/Actual Report
- g. Grant Reports
- h. Petty Cash Fund Report
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Reports

2. **Interfund Transfer**

Pursuant to discussions of the FY16 Budget, it was the desire of the Board to transfer the interest earnings from the Working Cash Fund to the Education Fund. The investment income generated in the Working Cash Fund will be approximately \$5,000.00 for FY16; Interfund transfers require Board approval.

RECOMMENDED MOTION: That the Board of Education approve the Resolution approving the transfer of the FY16 investment income from the Working Cash Fund to the Education Fund and that Administration is hereby directed to enter said transfer prior to the end of the fiscal year 2016 as shown on Att. §B - pp. 4 – 4.

3. **Award Paper Bid**

Again this year, Districts 25, 33, 34, 94 and SASSED collaborated in a process which generated one paper bid. The bid opening was held at District 33. The low bids were provided by Veritive for a total of \$3045.00, Murnane for a total of \$32.20 and Midland for \$32.50.

RECOMMENDED MOTION: That the Board of Education accepts the bids of Veritive at a cost of \$3045.00, Murnane at a cost of \$32.20 and Midland at a cost of \$32.50 as shown on Att. §B - pp. 5 - 5.

4. **Election of Treasurer**

RECOMMENDED MOTION: That the Board of Education elect Kevin Kotche to the position of Treasurer, without annual compensation for the period of July 1, 2016 to June 30, 2017.

5. **Treasurer's Bond**

The District is required to provide notice of its Treasurer and Treasurer's Bond to the Regional Office of Education for filing prior to June 13, 2016.

RECOMMENDED MOTION: That the Board of Education approve the "Notice of School Treasurer and Treasurer's Bond" form as shown on Att. §B - pp. 6 - 6, and authorize its President and Secretary to sign the same.

6. **Resolution Designating Interest Earnings**

This is an annual Resolution the Board must make to signify the Board's intent as to interest income.

RECOMMENDED MOTION: That the Board of Education approve the Resolution Designating Interest Earnings for Fiscal Year 2016-17, as presented in the packet (Att. §B - pp. 7 - 7) and authorize the Secretary to certify such Resolution (Att. §B - pp. 8 - 8).

CONSENT AGENDA APPROVAL

1. **Approval of Minutes — (Att. §C – pp. 1 – 6)**

Board of Education Meeting –

April 19, 2016

Closed Session Special Board of Education Meeting – At Table

April 19, 2016

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings of April 19, 2016 as listed above.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Ayes: Campos, Gunderson, Kotche, Nagel, Saake

Nays: None

Abstain: Doremus

Motion Passed: 5 – 0, 1 Abstain

2. **MB Financial Banking Resolution**

For many years, the District has had a small CD investment account at MB Financial Bank. We are looking to take it out of a CD and place in a money market type account which carries a higher yield. It would still be FDIC insured. The bank needs a Board authorized resolution to change the account status.

RECOMMENDED MOTION: That the BOE authorize the change of account and to authorize the required officers to sign the document as shown on Att. §B - pp. 9 - 11.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Ayes: Campos, Gunderson, Kotche, Nagel, Saake

Nays: None

Abstain: Doremus

Motion Passed: 5 – 0, 1 Abstain

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report
Student Report:
Grace Kelley gave an update on student activities.
Dr. Domeracki updated the Board on the following topics:
 - There had been 5 FOIA requests.
 - Commencement tickets were in each Board member's folder.
 - Dr. Domeracki is exploring the "Equal Opportunity For Schools" program with the aspiration of WCCHS being selected to participate in the program beginning with the 2017-18 school year.
 - District 25 will be seeking a \$6.5 million debt service extension in April.
 - The number of e-Books checked out has risen from 39 last year to over 1,000 this school year.
 - Discussions are being held in-house regarding using the SAT assessment as the school's college admission test in 2017.
 - The last day for Seniors is Friday.
 - Relay for Life event will be held Saturday from 3 – 10 p.m. at the stadium.
 - Spring concerts will be held May 17, 18 & 19, 2016.
 - The last Coffee with the Board will be held May 18th.

2. Director of Business Services Report:
Mr. Cole reported that preparations for the upcoming summer construction project were well underway. He also reported that budget meetings with 10 month administrators were being conducted; budget meetings with 12 month administrators would be held in June.

3. Director of Human Resources Report
Mr. Blatchley reported Human Resources is currently interviewing for open positions for the 2016-17 school year. He also reported insurance open enrollment ends May 23, 2016. Mr. Blatchley stated PERA training would continue this summer with a boot camp for new teachers. He will continue to monitor changes to the Fair Labor Act concerning overtime and the impact it may have on the district.

4. Principal's Report
Dr. Cheng reported on the following topics:
 - Student Attendance and Discipline: this month's data is tracking consistently with the past.
 - The Discipline Committee met regarding necessary changes to the student discipline policy due to Senate Bill 100. Mr. Martino updated the current policy based on the committee's recommendations and PRESS policy. It is being presented to the Board for 1st reading.
 - Collection of Chromebooks from Senior students would begin May 19th. Summer storage of Chromebooks will be offered to all other students.
 - More Chromebook repairs are expected next year.
 - Next year's email server will be Gmail instead of Outlook.

- Course audit work has begun.
 - West Chicago Community High School has been selected as a recipient of two Promising Practices Awards from the Character Education Partnership. Both the ROAR program and Women's Leadership Quarterly Summit were chosen as representative practices of exemplary school climate programs in action. Amanda Cordes will be accepting these awards on behalf of WCCHS in Washington, D.C. in the fall.
5. Committee Reports
There were no committee reports.
 6. Future Dates:
 - a. Regular Monthly Board of Education Meeting – June 21, 2016
 - b. Regular Monthly Board of Education Meeting – July 19, 2016
 8. Open Comment by Board Members
Mr. Campos thanked everyone for their support, cards and flowers.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 7).
MOTION: Mr. Kotche
SECOND: Mr. Campos
VOTE: Unanimous Approval on Roll Call Vote 6 - 0
2. **Separation of Employment – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education accept the following retirement: Richard Flowers, Mechanic/Maintenance Department, effective April 25, 2016; and that the Board accept the following resignations effective at the conclusion of the 2015-16 school year: William Bicker, Teacher/Language Arts Division; Abby Lynch, Teacher/Special Education Division; Eleni Sianis, Teacher/Humanities Division; and Meghan Klein, Teacher/Career & Technical Education Division.
MOTION: Mr. Kotche
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 6 - 0
3. **SASED Board of Control Appointment Resolution – (Roll Call)**
As of July 1, 2016, SASED will become an independent legal entity and will no longer require the services of a fiscal agent. Based on upcoming changes to SASED's governance structure, SASED has been advised to reseat the entire Board of Control

for the 2016-2017 school year. The attached resolution identifies District 94's Representative and Alternate to the SASSED Board of Control for 2016-2017.

RECOMMENDED MOTION: That the Board of Education adopt the SASSED Board of Control Resolution as shown on Att. §B - pp. 23 - 23 and appoint Katherine Doremus as Representative and Dirk Gunderson as Alternate.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

4. **SASSED Governing Board Appointment Resolution – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education adopt the SASSED Governing Board Appointment Resolution as shown on Att. §B - pp. 24 - 24 and appoint Katherine Doremus as Representative and Dirk Gunderson as Alternate.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

5. **Ratification – Teacher Contract Extension – (Roll Call)**

The Board of Education and the West Chicago High School Teacher's Association have reached a tentative agreement on a one year extension to the 2013-2016 Collective Bargaining Agreement providing each member of the bargaining unit with an increase equal to 2% of the bargaining unit member's 2015-2016 salary. The Teacher's Association presented the one year extension and increase to the Association membership on Tuesday, April 26, 2016, and it was approved. The Board Bargaining Team is recommending the following motion be adopted.

RECOMMENDED MOTION: That the Board of Education approve the one year extension reached with the West Chicago High School Teacher's Association as shown on Att. §B - pp. 25 - 25 .

MOTION: Mr. Nagel

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

6. **Student Discipline Policies ¶8102, ¶8200, ¶8201, ¶8203 – (Roll Call)**

Changes to student discipline policies are necessary due to Senate Bill 100. These changes reflect PRESS Policy and all have been reviewed by the Discipline Committee.

RECOMMENDED MOTION: That the Board of Education approve amendment to policies ¶8102, ¶8200, ¶8201 & ¶8203 at first reading as shown on Att. §B - pp. 26 - 50 .

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

7. **Student Travel: German Exchange– (Roll Call)**
In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the German Exchange trip qualifies as Student Travel; the World Languages Division is requesting a trip to Gunzenhausen, Germany, June 15 – July 2, 2017.
RECOMMENDED MOTION: That the Board of Education approve Student Travel for the German Exchange trip to Gunzenhausen, Germany as shown on Att. §B - pp. 51 - 51.
MOTION: Mr. Kotche
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 6 - 0

8. **Student Travel: Walt Disney World; Orlando Florida – (Roll Call)**
In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Honors A Cappella Chamber Choir WDW Candlelight Professional Tour qualifies as Student Travel; the Humanities Division is requesting a trip to Walt Disney World, Orlando, Florida December 7 – 11, 2016.
RECOMMENDED MOTION: That the Board of Education approve Student Travel for the Honors A Cappella Chamber Choir tour to Walt Disney World, Orlando, Florida as shown on Att. §B - pp. 52 - 53.
MOTION: Mr. Kotche
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 6 - 0

9. **Board Policy ¶5013P – Leasing and Renting – Rules and Regulations – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve changes to Policy ¶5013P – Leasing and Renting – Rules and Regulations at first reading as shown on (Att. §B - pp. 54 - 58).
MOTION: Mr. Kotche
SECOND: Ms. Doremus
VOTE: Ayes: Campos, Doremus, Gunderson, Kotche, Saake
Nays: None
Abstain: Nagel
Motion Passed: 5 – 0, 1 Abstain

EXECUTIVE SESSION

The Board moved to Executive Session at 7:47 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

RETURN TO OPEN SESSION:

The Board of Education returned to open session at 8:24 p.m.

ADJOURNMENT

RECOMMENDED MOTION:

That the Board of

Education meeting be adjourned at 8:25 p.m.

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Voice Vote 6 – 0

ATTEST:

Gary R. Saake, President

Ruben Campos, Secretary