

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
July 19, 2016 – 7:00 P.M.**

**WEST CHICAGO COMMUNITY HIGH SCHOOL
DISTRICT ADMINISTRATIVE OFFICE
157 W. WASHINGTON STREET
WEST CHICAGO, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Dirk Gunderson led the Board and meeting attendees in the Pledge of Allegiance.
3. Mr. Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel and Ms. Yackey.
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley and Dr. Cheng
6. Guest: Mr. Martino
7. Additions to the Agenda:
None

PUBLIC PARTICIPATION:

There was no public participation

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:
Minutes of the June 21, 2016 Board of Education Meeting
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Mr. Kotche
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Filing of Minutes - (Att. §C - pp. 6 - 28)**
Finance Committee Meeting
Education Committee Meeting

March 10, 2016
April 7, 2016

2. **Approval of Financials — (Att. §A – pp. 1 – 43)**

a. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from June 17, 2016 to June 30, 2016, and from July 1, 2016 to July 13, 2016.

b. Imprest Fund Statement

c. Treasurer's Report

d. Statement of Position/Financial Report

e. Statement of Revenue/Expenditures YTD Ending June 30, 2016

f. 3-Year Budget/Actual Report

g. Grant Reports

h. Petty Cash Fund Report

i. Student Activity Account Fund Balance

j. New Vendors Monthly Report

k. Quarterly Financial Reports

3. **Compliance Officer for Section 504, etc.**

Board policy provides for the appointment of a Compliance Officer for discrimination complaints regarding Section 504 and the Americans with Disabilities Act. Such complaints may require/involve program modifications to help the student function more capably in the high school setting. Administration is recommending the Director of Student Services, currently Mr. David Pater, to serve in this capacity

RECOMMENDED MOTION: That the Board of Education appoint the Director of Student Services, currently Mr. David Pater, to serve as Compliance Office for discrimination complaints regarding Section 504 and the Americans with Disabilities Act and other related matters.

4. **Compliance Office for Title IX**

Board policy stipulates that a Compliance Officer be appointed each year for discrimination complaints consistent with Title VII, Title IX, Sexual Harassment/Intimidation and other related matters. Administration is recommending the Director of Human Resources, currently Mr. David Blatchley, serve as a Compliance Office for adult/adult and adult/student student/student discrimination complaints regarding Title VII, Title IX; Student Sex Equity; Sex Discrimination; Sexual Harassment/Intimidation; and related matters.

RECOMMENDED MOTION: That the Board of Education appoint the Director of Human Resources, currently Mr. David Blatchley, to serve as Compliance Officer for discrimination complaints consistent with Title VII, Title IX, Sexual Harassment/Intimidation and other related matters.

5. **Suspension Hearing Officer**

Annually, the Board appoints hearing officers to hear disciplinary cases involving students in District 33 and 94. Each District provides a hearing officer for the other when one is needed. This may happen once or twice a year.

RECOMMENDED MOTION: That the Board of Education appoint the Principal of Lemay Middle School at District 33, currently Mr. Marc Campbell,

to serve as student discipline hearing officer for the 2016-2017 school year; authorize the Assistant Principal for Administrative Services at District 94, currently Mr. Peter Martino, to perform the same function for District 33; and authorize the use of designated legal counsel or substitute hearing office in the event Mr. Campbell is unavailable.

CONSENT AGENDA APPROVAL

ITEMS REMOVED FROM CONSENT AGENDA:

1. **Approval of Minutes — (Att. §C – pp. 1 – 5)**

Board of Education Meeting –

June 21, 2016

RECOMMENDED MOTION:

That the Board of Education

approve the minutes of the meetings of June, 2016 as listed above.

MOTION: Mr. Gunderson

SECOND: Ms. Yackey

VOTE: Ayes: Doremus, Gunderson, Kotche, Nagel, Saake, Yackey

Nays: None

Abstain: Campos

Motion Passed: 6 – 0, 1 Abstain

ADMINISTRATIVE REPORTS AND INFORMATION:

1. **Superintendent's Report**

Dr. Domeracki updated the Board on the following topics:

- There had been 1 FOIA request.
- A list of donations received in 2015-2016 was included in the Board packet.
- The JSC Young People's Music Initiative Grant award letter has been received and will be used to support the purchases of musical instruments, music stands and sound equipment
- A tour of possible Ombudsman Plus sites would be conducted Thursday, June 21st in conjunction with District 200. Two sites in our district have been identified as possible locations.
- The D94 Educational Foundation fundraiser, Dueling Pianos, is scheduled for August 6th.
- The PARCC assessment has been cancelled at the high school level. The SAT will now be the state assessment and will be administered April 15, 2017
- Dr. Domeracki will be attending National Night Out at Reed Keppler Park August 2nd.

2. **Director of Business Services Report:**

Mr. Cole reported that all 3 phases of the summer construction project were well underway, and that approximately 75% of cabinetry was in place. He stated Chemistry lab stations are being set and plumbed in. Most of the flooring on the 2nd floor is in, and installation of floors in the Math area will begin next week. Filling the pool will begin Friday, July 22nd. Installation of the kitchen flooring had begun. Grant funds should be available for lighting soon and will be reported on at the September 20th Board meeting.

3. **Director of Human Resources Report:**
Mr. Blatchley reported that PERA training sessions will continue through August. He stated that Human Resources is actively recruiting new employees for open positions. The EIS report will be presented at the September Board meeting.
4. **Principal's Report:**
Dr. Cheng reported he is holding a series of Chromebook meetings this summer for parents who are new to the school. He also stated he would meet with Juan Chavez from Jel Sert to further discuss plans for a Manufacturing Pathway collaboration between the high school and JelSert.
5. **Committee Reports:**
It was reported that:
 - The Communications Committee met June 21, 2016.
 - The Finance Committee met June 30, 2016
 - The Education Committee met July 7, 2016
 - The Personnel Committee had reviewed the material in the Personnel report
6. **Future Dates:**
 - a. Special Board of Education Meeting – August 16, 2016
 - b. Regular Monthly Board of Education Meeting – September 20, 2016
7. **Open Comment:**
It was noted that the ceiling tiles outside of the auditorium need to be replaced. Mr. Gunderson thanked the band, cheerleaders and Special Olympics for their participation in Railroad Days.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table on Att. §D – pp. 1 – 31.
MOTION: Mr. Kotche
SECOND: Mr. Campos
VOTE: Unanimous Approval on Roll Call Vote 7 - 0
2. **Separation of Employment – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education accept the following resignations:
Paul Reinke, Teacher in the Physical Development Division, effective at the conclusion of the 2015-16 school year; Joseph Hichborn, Maintenance Mechanic, effective July 27, 2016; and Josh Beatty, Technology Technician, effective July 28, 2016.
MOTION: Mr. Campos
SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

3. **Student Discipline Policies ¶8102, ¶8200, ¶8201, ¶8203 – (Roll Call)**

Changes to student discipline policies are necessary due to Senate Bill 100. These changes reflect PRESS Policy and all have been reviewed by the Discipline Committee.

RECOMMENDED MOTION: That the Board of Education approve amendment to policies ¶8102, ¶8200, ¶8201 & ¶8203 at second reading as shown on Att. §B - pp. 3 - 27.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

4. **Food Service Provider – (Roll Call)**

The food service provider service agreement was recently placed out to bid. Responses were received from Quest and Aramark. Both companies were deemed capable with Quest providing the most favorable financial return to the District. The Finance Committee reviewed the financial proposals and are recommending Quest. The proposal is for a five year term with a 4% of gross sales return to the District with an annual minimum guarantee. The sum of the annual guarantee for the five years is \$195,800. In addition, Quest shall donate \$2,500 per year towards servery enhancements. The formal contract is under review, so the proposal is to accept their bid and bring the contract to the Board in August.

RECOMMENDED MOTION: That the Board of Education accept the bid from Quest Food Management Services for food service management for a five year term, pending final approval of the final contract by the Board.

MOTION: Mr. Kotche

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

5. **Honeywell Maintenance Agreement – (Roll Call)**

The District has had a maintenance service agreement with Honeywell since 2010 for building HVAC controls. This continues for a three year period. The first year cost is \$22,516 with an annual escalator of .7%. The agreement covers software management and programing, equipment maintenance and upgrades and computer hardware and software upgrades.

RECOMMENDED MOTION: That the Board of Education approve the three year agreement with Honeywell for building HVAC control systems as shown on Att. §B - pp. 30 - 39 and at table.

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

RECOMMENDED MOTION:

That the Board of

Education meeting be adjourned at 7:51 p.m.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Voice Vote 7 – 0

ATTEST:

Gary R. Saake, President

Ruben Campos, Secretary