

**BOARD OF EDUCATION MEETING  
COMMUNITY HIGH SCHOOL DISTRICT 94  
August 16, 2016 – 7:00 P.M.**

**COMMUNITY HIGH SCHOOL DISTRICT 94  
157 W. WASHINGTON STREET  
WEST CHICAGO, IL 60185**

**A G E N D A**

**OPENING ACTIVITIES**

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement  
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

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**RECOMMENDED MOTION:** That the Board of Education approve the addition of the topics shown above to this agenda.

**PUBLIC PARTICIPATION:**

**CONSENT AGENDA (Roll Call)**

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: \_\_\_\_\_
2. Consent Agenda Action for All Items Except those Listed in 1. Above.  
**RECOMMENDED MOTION:** That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

**CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):**

1. **Approval of Minutes — (Att. §C – pp. 1 – 6)**  
Board of Education Meeting – July 19, 2016  
**RECOMMENDED MOTION:** That the Board of Education approve the minutes of the meeting of July 19, 2016 as listed above.
2. **Approval of Financials — (Att. §A – pp. 1 – 39)**
  - a. Approve Current Expenditures

**RECOMMENDED MOTION:** That the Board of Education approve the expenditures from July 14, 2016 to August 11, 2016.

- b. Imprest Fund Statement
- c. Treasurer's Report
- d. Statement of Position/Financial Report
- e. Statement of Revenue/Expenditures YTD Ending July 31, 2016
- f. 3-Year Budget/Actual Report
- g. Grant Reports
- h. Petty Cash Fund Report
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Reports

3. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**

The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on July 19, 2016.

**RECOMMENDED MOTION:** That the Board of Education approve the attached report (Att. §B - pp. 1 - 1) on review of closed session minutes, as presented, by Mr. Campos and Mr. Nagel.

4. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**

The Legislature requires that closed session meetings of boards of education be audio taped and those tapes retained for a period of 18 months. Beginning in July, 2005, boards can destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio tapes twice a year in conjunction with the semi-annual review of closed session minutes.

**RECOMMENDED MOTION:** That the Board of Education approve the destruction of audio tapes of closed session Board of Education meetings made prior to December 1, 2014, which meets the state criteria of being at least 18 months old, and for which approved minutes are retained in the official records of the board's business.

**ADMINISTRATIVE REPORTS AND INFORMATION:**

1. Superintendent's Report Doug Domeracki
  - FOIA Request(s) (Att. §B - pp. 2 - 7)
2. Director of Business Services Report Gordon Cole
3. Director of Human Resources Report Dave Blatchley
4. Principal's Report Moses Cheng
5. Committee Reports:
  - a. Communications
  - b. Education

- c. Facilities
  - d. Finance
  - e. Personnel
  - f. Policy
6. Future Dates
- a. Regular Monthly Board of Education Meeting – September 20, 2016
  - b. Regular Monthly Board of Education Meeting – October 18, 2016
7. Open Comment Board Members

**OLD BUSINESS:**

**NEW BUSINESS:**

1. **Personnel Reports – (Roll Call)**  
**RECOMMENDED MOTION:** That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 2).
2. **Separation of Employment – (Roll Call)**  
**RECOMMENDED MOTION:** That the Board of Education accept the following resignations effective at the conclusion of the 2015-16 school year:  
Edward Gernand, Program Assistant in the Special Education Division; and  
Maureen Isphording, Teacher in the Humanities Division; and  
Julie Wyller, Teacher in the Physical Development Division
3. **Quest Food Service – (Roll Call)**  
The Board previously accepted the RFP response from Quest Food Service to be the Districts food service provider contingent upon a formal contract. Attached is the contract which encapsulates the terms and conditions contained in the RFP and the vendor responses. The agreement was reviewed and modified by the District Attorney. The term is for 5 years and may be extended by mutual consent of both parties.  
**RECOMMENDED MOTION:** That the Board of Education approve the agreement with Quest Food Management Services, Inc. for a term beginning upon acceptance through June 30, 2021 as shown on Att. §B - pp. 8 – 14.
4. **Student Travel: SkillsUSA Washington Leadersip Training Institute – (Roll Call)**  
In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the SkillsUSA National Level Washington Leadership Training Institute trip qualifies as Student Travel; the Career and Technical Education Division is requesting a trip to Hilton Washington Dulles Airport September 17 – September 21, 2016.

**RECOMMENDED MOTION:** That the Board of Education approve Student Travel for the SkillsUSA Washington Leadership Training Institute trip to Herndon, Virginia, September 17 – 21, 2016 as shown on Att. §B - pp. 15 – 15.

**EXECUTIVE SESSION –only if needed and with the understanding that possible action could be taken on matters discussed in closed session.**

**RECOMMENDED MOTION TO MOVE TO CLOSED SESSION:**

That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

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| 1.  | The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.  |
| 2.  | Collective negotiating matters.  |
| 3.  | The selection of a person to fill a public office.   |
| 4.  | Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.   |
| 5.  | The purchase or lease of real property.  |
| 6.  | The setting of a price for sale or lease of property.  |
| 7.  | The sale or purchase of securities, investments, or investment contracts.  |
| 8.  | Emergency security procedures.   |
| 9.  | Student discipline.  |
| 10. | The placement of individual students in special education programs.  |
| 11. | Litigation has been filed and is pending before a court or administrative tribunal.  |
| 12. | Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.  |
| 13. | Self-evaluation.   |
| 14. | Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).   |
| 15. | Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. |

**Begin Closed Session Taping**

**RECOMMENDED MOTION TO MOVE TO OPEN SESSION:**

That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

**End Closed Session Taping**

**ACTION AFTER RETURN TO OPEN SESSION**

**ADJOURNMENT**

**RECOMMENDED MOTION:** That the Board of Education meeting be adjourned at [Time].