BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
February 21, 2017 – 7:00 P.M.

COMMUNITY HIGH SCHOOL DISTRICT 94
157 W. WASHINGTON STREET
WEST CHICAGO, IL 60185

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
   "Community High School strives to promote and provide growth experiences in Learning, Leadership and Living."
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

   _____

   _____

   RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

STUDENT RECOGNITION:

1. Good News of the District (§B - pp. 1 - 2) — Moses Cheng
   - Mary Ellen Daneels – Illinois Nominee for the NEA Foundation Awards for Teaching Excellence
   - Mark Poulterer – Building Positive School Climate

2. Student Recognition — Kathe Doremus
   - January Student of the Month – Joshua Bowen (Att. §B - pp. 3 - 3)
   - January PeaceBuilder of the Month – Zurisadai Rodriguez (Att. §B - pp. 4 - 4)

3. Voice of Democracy Awards (Att. §B - pp. 5 – 5) — Mary Ellen Daneels, VFW Post 6791 Representatives

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action:
_____

2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 8)**
Board of Education Meeting – January 17, 2017
Executive Session Board of Education Meeting - At Table January 17, 2017
Special Joint Boards of Education Meeting January 23, 2017
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting(s) as listed above.

2. **Filing of Minutes - (Att. §C - pp. 9 - 76)**
Communications Committee Meeting September 27, 2016
Education Committee Meeting October 6, 2016
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting(s) as listed above.

3. **Approval of Financials — (Att. §A – pp. 1 – 50)**
   a. Approve Current Expenditures
   RECOMMENDED MOTION: That the Board of Education approve the expenditures from January 13, 2017 to February 15, 2017
   b. Imprest Fund Statement
   c. Treasurer's Report
   d. Statement of Position/Financial Report
   e. Statement of Revenue/Expenditures YTD Ending January 31, 2017
   f. 3-Year Budget/Actual Report
   g. Grant Reports
   h. Petty Cash Fund Report
   i. Student Activity Account Fund Balance
   j. New Vendors Monthly Report
   k. Quarterly Financial Reports

4. **Adoption of Textbooks – (Roll Call)**
Administration is recommending the adoption of the following textbooks for the 2017-18 school year:
   - In the CTE Division:
   Technical Drawing with Engineering Graphics, 15th edition – textbook format;
   Industrial Mechanics – textbook format;
   Child Development, Early Stages Through Age 12 – textbook & online formats
   - In the Humanities Division:

Krugman's Economics for AP, 2nd edition – textbook & online
Street Law, 9th edition – textbook format
Criminal Justice in America, 5th edition – textbook format

- In the Math Division:
  The Practice of Statistics, 5th edition – textbook & online formats
- In the Science Division:
  Forensic Science: An Introduction, 3rd edition, MyCrimeLab – textbook & online formats
  Environmental Science: Your World, Your Turn – textbook & online formats

RECOMMENDED MOTION: That the Board of Education adopt *Technical Drawing with Engineering Graphics, 15 edition*; *Industrial Mechanics*; *Child Development, Early Stages Through Age 12*; *Krugman's Economics for AP, 2nd edition*; *Street Law, 9th edition*; *Criminal Justice in America, 5th edition*; *The Practice of Statistics, 5th edition*; *Forensic Science: An Introduction, 3rd edition, MyCrimeLab*; and *Environmental Science: Your World, Your Turn,* as shown on Att. §B - pp. 6 - 31 .

5. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**
The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on January 19, 2016.
RECOMMENDED MOTION: That the Board of Education approve the attached report (Att. §B - pp. 32 - 32) on review of closed session minutes, as presented, by Mr. Campos and Mr. Nagel.

6. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**
The Legislature requires that closed session meetings of boards of education be audio taped and those tapes retained for a period of 18 months. Beginning in July, 2005, boards can destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio tapes twice a year in conjunction with the semi-annual review of closed session minutes.
RECOMMENDED MOTION: That the Board of Education approve the destruction of audio tapes of closed session Board of Education meetings made prior to June 1, 2015, which meets the state criteria of being at least 18 months old, and for which approved minutes are retained in the official records of the board's business.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report Doug Domeracki
   - Student Report – Pauline Sulit
   - FOIA Request(s) (Att. §B - pp. 33 - 33)

2. Director of Business Services Report — Gordon Cole

3. Director of Human Resources Report — Dave Blatchley

4. Principal's Report — Moses Cheng
   - Student Attendance & Discipline (Att. §B - pp. 34 - 36)

5. Committee Reports:
   a. Communications – February 13, 2017 Draft Minutes (Att. §C - pp. 77 - 111)
   b. Education – January 19, 2017 Draft Minutes (Att. §C - pp. 112 - 127)
   c. Finance
   d. Personnel – December 13, 2016 Draft Minutes (Att. §C - pp. 128 - 141)
   e. Policy

6. Future Dates
   a. Regular Monthly Board of Education Meeting – March 21, 2017
   b. Regular Monthly Board of Education Meeting – April 18, 2017

7. Open Comment — Board Members

OLD BUSINESS:

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**
   RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 2).

2. **Separation of Employment – (Roll Call)**
   RECOMMENDED MOTION: That the Board of Education accept the following resignations:
   Taylor Salazar, Administrative Assistant Human Resources/Business, effective February 2, 2017; and
   Steve Govertsen, Music Teacher/Band Director/Humanities Division, effective at the conclusion of the 2016-17 school year.

3. **Student Travel: Costa Rica Foreign Exchange – (Roll Call)**
   In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the WeGo Global trip qualifies as Student Travel and is requesting a trip to PuertoPlata, Dominican Republic, which is beyond a 250 mile radius of Community High School. Specific dates will be available fall 2017.
   RECOMMENDED MOTION: That the Board of Education approve Student Travel for WeGo Global to Puerto Plata, Dominican Republic July 2018, as shown on Att. §B - pp. 37 - 53 .

EXECUTIVE SESSION –only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION: That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ACTION AFTER RETURN TO OPEN SESSION

1. **Approval of Superintendent's 2016-2017 Goals – (Roll Call)**
   RECOMMENDED MOTION: That the Board of Education recognize that Dr. Domeracki has met the goals previously established by the Board of Education for the 2016-2017 school year.

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].

COMMUNITY HIGH SCHOOL DISTRICT 94

February 21, 2017
7:00 p.m.
Board of Education Meeting

SECTION A -
Financial Reports

a. Bill Listing (including Summary)
b. Imprest Fund
c. Treasurer's Report
d. Statement of Position/Financial Report
e. Statement of Revenue/Expenditures
f. 3-Year Budget/Actual Report
g. Grant Reports
h. Petty Cash Fund
i. Student Activity Account Fund Balance
j. New Vendors Monthly Report
k. Quarterly Financial Report

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1626720	A To Z Office Furnitu	02/21/2017	BLACK MESH BACK CHAIR; SUPT	369.00	369.00
1626721	A-1 DOORS FRAMES & HA	02/21/2017	DOORS SUPPLY	239.75	8,178.75
			DOORS SUPPLY	640.00	
			DOOR SUPPLY	1,257.50	
			DOORS SUPPLY	4,240.00	
			DOORS SUPPLY	54.00	
			DOORS SUPPLY	1,090.00	
			DOORS SUPPLY	657.50	
1626722	Acer Service Corporat	02/21/2017	TECHNOLOGY SUPPLIES	3,516.60	3,516.60
1626723	Albright, Scott	02/21/2017	SCIENCE SUPPLIES	11.84	11.84
1626724	Allstar Custom Awards	02/21/2017	2017 WILDCAT JV WRESTLING AWARDS	338.25	452.00
			BOYS SWIMMING AND WRESTLING AWARDS	113.75	
1626725	Amazon.Com	02/21/2017	replacement novels for American Studies; florescent light covers to meet firecode	25.42	177.67
			INSTRUCTIONAL SUPPLIES; BUSINESS EDUCATION	51.93	
			DUST COLLECTOR KIT AND ACCESSORIES	100.32	
1626726	ANDERSON PEST SOLUTIO	02/21/2017	FEBUARY 2017 PREVENTIVE SERVICES	84.98	84.98
1626727	Andy Frain Services I	02/21/2017	DECEMBER 2016	8,747.79	8,747.79

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SECURITY		
1626728	Aqua Pure Enterprises	02/21/2017	POOL SUPPLIES	1,913.68	1,913.68
1626729	Ascd Membership Proce	02/21/2017	ASCD SELECT MEMBERSHIP RENEWAL; MEMBER #1093115; PRIORITY CODE #A53-NXA3-ZAAD	89.00	89.00
1626730	At&t	02/21/2017	1/16/17-2/15/17 PHONE SVCS	2,360.43	4,313.17
			1/28/17-2/27/17 DUCOMM SERVICES	408.52	
			12/28/16-1/27/17 DUCOMM SVCS	321.66	
			1/16/17-2/15/17 INTERNET SVCS	1,222.56	
1626731	AT&T INTERNET SERVICE	02/21/2017	1/10/17-2/9/17 INTERNET CHGS	1,664.25	1,664.25
1626732	Ati Physical Therapy	02/21/2017	WINTER 2016 ATHLETIC TRAINER	14,333.34	14,333.34
1626733	B&H EDUCATIONAL SALES	02/21/2017	Podiums and podiums with built in amps and microphones to replace broken ones. This if for all of the various setups we do that do not have a speaker system.	1,739.70	1,739.70
1626734	Bach, John	02/21/2017	DRINKING FOUNTAIN	686.80	825.80
			BATHROOM FIXTURES	139.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1626735	Baker & Taylor	02/21/2017	WORLD ALMANAC 2017	20.62	20.62
1626736	Barnes & Noble	02/21/2017	20 Copies of A Lesson Before Dying (Class Set) for English 3 Lab; 60 copies of Their Eyes Were Watching God (Two Class Sets) for English 3	943.40	943.40
1626737	Baxter, Allison	02/21/2017	11/11/16 READING CONFERENCE MILEAGE	40.18	40.18
1626738	Beaver Creek Golf Car	02/21/2017	GOLF CART PARTS	106.01	106.01
1626739	Behavioral Health Ser	02/21/2017	1/5/17-1/25/17 TUTORING; 1 STUDENT	560.00	1,085.00
			1/4/17-1/25/17 TUTORING; 1 STUDENT	525.00	
1626740	Blue Whale Sewer & Dr	02/21/2017	PLUMBING REPAIR SERVICES	1,192.66	1,487.66
			PLUMBING REPAIR SERVICES	295.00	
1626741	BSN SPORTS	02/21/2017	badminton floor tape	78.00	78.00
1626742	Buck Services	02/21/2017	DECEMBER 2016 CUSTODIAL SERVICES; TEMPORARY ASSIGNMENTS	6,840.00	6,840.00
1626743	Burchacki, Suzanne	02/21/2017	SCIENCE SUPPLIES	113.92	113.92

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1626744	Butler Chemical Co	02/21/2017	BOILER CHEMICALS	680.00	680.00
1626745	Canon Financial Servi	02/21/2017	FEB 2017 CONTRACT CHGS	5,523.71	6,995.69
			Canon imageRUNNER ADVANCE 6555i photocopier	855.36	
			MARCH 2017 UNIFLOW CHARGES	616.62	
1626746	Carolina Biological S	02/21/2017	AP Bio Fruit Fly; hatch to happen between 2/2/17 and 2/9/17	177.69	177.69
1626747	Carquest Auto Parts	02/21/2017	VAN/TRACTOR REPAIR SUPPLY	-3.00	10.99
			VAN/TRACTOR REPAIR SUPPLY	13.99	
1626748	Cdwg	02/21/2017	Chromebook test machines for review for 2017 purchase	212.34	4,035.90
			High Availability fail over for wireless controller	3,600.00	
			Chromebook test machines for review for 2017 purchase	223.56	
1626749	CINTAS FIRE 636525	02/21/2017	FIRE ALARM INSPECTION	414.99	1,023.19
			FIRE ALARM SERVICE	608.20	
1626750	Cisek, Susan	02/21/2017	1/16/17-1/31/17	69.55	69.55

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			MILEAGE; HMBD TUTORS		
1626751	Citizens Taxi Dispatc	02/21/2017	DECEMBER 2016 TRANSPORTATION; 4 STUDENTS	4,370.00	19,313.00
			DECEMBER 2016 TRANSPORTATION; 1 STUDENT	3,424.00	
			JANUARH 2017 TRANSPORTATION; 6 STUDENTS	6,775.00	
			JANUARY 2017 TRANSPORTATION; 1 STUDENT	4,744.00	
1626752	City Of West Chicago	02/21/2017	NOVEMBER 2016 FUEL; DRIVERS ED	154.73	1,349.91
			NOVEMBER 2016 FUEL; O&M	415.50	
			DECEMBER 2016 FUEL; DRIVERS ED	148.36	
			DEC 2016 FUEL; O&M	631.32	
1626753	Clare Woods Academy	02/21/2017	FEBRUARY 2017 TUITION; 1 STUDENT	6,171.96	6,171.96
1626754	COLE, GORDON	02/21/2017	SUPPLIES	311.96	311.96
1626755	Comed	02/21/2017	12/13/17-1/17/17 ELECTRIC; KERR-MCGEE	21.73	470.14
			12/13/16-1/17/17 ELECTRIC; DISTRICT OFFICE	448.41	
1626756	Communications Revolv	02/21/2017	DECEMBER 2016	2,500.00	2,500.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			INTERNET SVCS		
1626757	Community Unit School	02/21/2017	AUG 2016-DEC 2016	1,748.00	2,805.50
			SHARED TRANSPORTATION; 1 STUDENT		
			AUG 2016-DEC 2016	1,014.00	
			SHARED TRANSPORTATION; 1 STUDENT		
			JUN 2016 SHARED	29.00	
			TRANSPORTATION; 1 DAY; 1 STUDENT		
			JUNE 2016 SHARED	14.50	
			TRANSPORTATION; 1 STUDENT; 1 DAY		
1626758	Community High School	02/21/2017	1/9/17-1/31/17	1,845.00	1,845.00
			TUITION; 1 STUDENT		
1626759	Connections Day Schoo	02/21/2017	JANUARY 2017	3,980.16	3,980.16
			TUITION; 1 STUDENT		
1626760	Conserv Fs	02/21/2017	ATHLETIC WHITE PAINT	912.00	912.00
1626761	Constellation Newener	02/21/2017	JANUARY 2017	16,693.50	16,693.50
			NATURAL GAS		
1626762	Constellation Energy	02/21/2017	12/14/16-1/18/17	38,820.14	38,820.14
			ELECTRICITY		
1626763	Constitutional Rights	02/21/2017	Criminal Justice book	34.55	34.55
1626764	CORE ACADEMY	02/21/2017	DECEMBER 2016	4,117.44	22,465.89
			GENERAL TUITION; 2 STUDENTS		
			JANUARY 2017	5,146.80	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			GENERAL TUITION; 2 STUDENTS DECEMBER 2016	7,124.70	
			LIFESKILLS TUITION JANUARY 2017	6,076.95	
			LIFESKILLS TUITION; 2 STUDENTS		
1626765	CPC Inc	02/21/2017	JANUARY 2017 FACILITY TREE SW	150.00	300.00
			FEBRUARY 2017 FACILITY TREE SW	150.00	
1626766	Crescent Electric Sup	02/21/2017	ELECTRICAL SUPPLY	93.99	93.99
1626767	DAILY HERALD	02/21/2017	7 Day GED Ad in Daily Herald.	694.00	694.00
1626768	DLA Architects, Ltd.	02/21/2017	JANUARY 2017 PRE-REFERENDUM SERVICES	3,314.47	3,314.47
1626769	Dulkinys, Megan	02/21/2017	2nd Semester Ceramics art supplies	39.54	39.54
1626770	EDPuzzle Inc	02/21/2017	EdPuzzle - Video testing software used daily and heavily on e-learning days	1,720.00	1,720.00
1626771	Ehlers And Associates	02/21/2017	2017 DISCLOSURE REPORTING	2,800.00	2,800.00
1626772	ELGIN HIGH SCHOOL	02/21/2017	UPSTATE 8 CONFERENCE JV WRESTLING	166.64	166.64
1626773	Elk Grove High School	02/21/2017	ELK GROVE SPEECH	225.00	225.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1626774	Fantozzi, Brandon	02/21/2017	INVITE ILMEA CONFERENCE	1,565.43	1,777.43
			FOOD, FUEL AND LODGING		
			Reimbursement for membership and registration for All State Music Festival	212.00	
1626775	FIRST SECURITY SYSTEM	02/21/2017	ANNOUNCEMENTS/BELLS SYSTEM REPAIR	523.00	523.00
1626776	Flinn Scientific	02/21/2017	Materials for AP Bio-fruit fly	58.05	58.05
1626777	Follett Library Resou	02/21/2017	February Book Order, 4 books	76.16	76.16
1626778	Follett Educational S	02/21/2017	6 Additional Computer Applications Textbooks needed due to an increase in class size	552.00	552.00
1626779	Fox Tech Transition P	02/21/2017	JANUARY 2017 TUITION; 2 STUDENTS	3,385.12	3,385.12
1626780	Giant Steps	02/21/2017	FEBRUARY 2017 TUITION; 2 STUDENTS	12,060.82	12,060.82
1626781	Glenbard West High Sc	02/21/2017	GLENBARD WEST SPEECH TOPPER INVITATIONAL	200.00	200.00
1626782	Glenoaks Hospital The	02/21/2017	DECEMBER 2016 TUITION; 3	6,756.12	26,200.53

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			STUDENTS; NORTH CAMPUS		
			JANUARY 2017	9,736.74	
			TUITION; 3 STUDENTS; NORTH CAMPUS		
			DEC 2016 TUITION;	2,373.84	
			1 STUDENT; WEST CAMPUS		
			JANUARY 2017	3,421.90	
			TUITION; 1 STUDENT; WEST CAMPUS		
			DEC 2016 TUITION;	1,475.18	
			SOUTH CAMPUS; 1 STUDENT		
			JANUARY 2017	2,436.75	
			TUITION; 1 STUDENT; TRANSITION		
1626783	Gregory S Sapp Violin	02/21/2017	Cello weather crack repairs	225.00	450.00
			Cello weather crack repairs	225.00	
1626784	GROUND EFFECTS MAINTE	02/21/2017	LOT SALTING; 1/12/17, 1/13/17 AND 1/16/17	2,800.00	6,300.00
			LOT SALTING; 1/18/17	1,400.00	
			LOT SALTING; 1/26, 1/27 AND 1/31/17	2,100.00	
1626785	Haiges Machinery Inc	02/21/2017	WASHER & DRYER	140.47	255.91

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			GASKETS		
			CUSTODIAL SUPPLIES	115.44	
1626786	Harris Bank	02/21/2017	CONFERENCE TRAVEL, WORKING BREAKFAST/LUNCHES	514.03	2,917.23
			TECHNOLOGY SUPPLIES; TRUCK/VAN REPAIR SUPPLIES, IPASS REPLENISHMENT; STAFF DEVELOPMENT, LRC DOMAIN NAME, TECHNOLOGY PURCHASED SERVICES	845.50	
			CONFERENCE REGISTRATION	580.00	
			SIGNS AND ELECTRICAL SUPPLIES	977.70	
1626787	Hauser Izzo LLC	02/21/2017	DECEMBER 2016 LEGAL SVCS	2,016.00	11,676.00
			DEC 2016 LEGAL SVCS, PROPERTY TAXES	273.00	
			JANUARY 2017 LEGAL SVCS	9,345.00	
			JANUARY 2017 LEGAL SVCS; PROPERTY TAXES	42.00	
1626788	Holstein Garage	02/21/2017	SAFETY LANE; #8,	90.00	90.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			#10 AND GRAY GOOSE		
1626789	Hope School	02/21/2017	DECEMBER 2016 TUITION AND TRANSPORTATION	5,653.65	13,215.85
			JANUARY 2017 TUITION & TRANSPORTATION; 1 STUDENT	7,562.20	
1626790	HUNTLEY HIGH SCHOOL D	02/21/2017	HUNTLEY HIGH SCHOOL SPEECH INVITATIONAL	150.00	150.00
1626791	Illinois Computing Ed	02/21/2017	ICE Conference Registration for County Wide Institute Day (Wolfe, Wirth, Durbin, Blume, Walsh)	665.00	665.00
1626792	Illinois State Police	02/21/2017	DECEMBER 2016 BACKGROUND CHECKS	81.00	135.00
			NOVEMBER 2016 BACKGROUND CHECKS	54.00	
1626793	ILLINOIS CENTRAL SCHO	02/21/2017	DECEMBER 2016 BOYS BASKETBALL TRANSPORTATION	1,548.74	67,245.18
			DECEMBER 2016 BOYS SWIMMING TRANSPORTATION	876.13	
			DECEMBER 2016 CHEERLEADING TRANSPORTATION	564.14	
			DECEMBER 2016	343.36	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			DANCE TRANSPORTATION DECEMBER 2016	154.31	
			GIRLS BASKETBALL DECEMBER 2016	2,256.82	
			WRESTLING TRANSPORTATION JANUARY 2017	59,790.70	
			STUDENT BUSSING INTERIOR DESIGN	47.74	
			FIELD TRIP; EMERGENCY CANCELLATION JANUARY 2017	1,663.24	
			SPEECH FIELD TRIPS		
1626794	In the Swim	02/21/2017	POOL SUPPLIES	283.87	283.87
1626795	Integrated Systems Co	02/21/2017	JANUARY 2017	525.00	1,050.00
			SKYWARD SUBSCRIPTION FEBRUARY 2017	525.00	
			SKYWARD SUBSCRIPTION		
1626796	IPMG Employee Benefi	02/21/2017	FEBRUARY 2017	350.00	350.00
			FLEXIBLE SPENDING		
1626797	Jensen, Chris	02/21/2017	PROPS/SUPPLIES; DRAMA	37.85	37.85
1626798	Jw Pepper	02/21/2017	Marching band music order	50.00	667.28
			ILMEA All State Music	4.10	
			March Concert Music	419.69	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			March Concert Music	19.50	
			Band Music and Shipping Costs	173.99	
1626799	Kirhofer's Sports	02/21/2017	Baseball uniforms	5,175.00	5,175.00
1626800	Krage's Tire Centers	02/21/2017	TRUCK REPAIR	986.04	986.04
1626801	Language Line Service	02/21/2017	JANUARY 2017 TRANSLATION SERVICES	99.00	99.00
1626802	Larkin High School	02/21/2017	UEC V WRESTLING TOURNAMENT	59.35	59.35
1626803	Leahy, Donna	02/21/2017	Dupage County Librarians Institute Day on 3/3/17	25.00	25.00
1626804	Lichy/reimb, Paul	02/21/2017	SPEECH TOURNAMENT SUPPLIES	172.44	229.57
			SPEECH SUPPLIES	57.13	
1626805	Life Guard Store	02/21/2017	Replacement head restraint for aquatics backboard	71.50	71.50
1626806	Linden Oaks Hospital	02/21/2017	JAN 2017 TUTORING; 1 STUDENT	175.50	175.50
1626807	Lipke Kentex Corp	02/21/2017	LAUNDRY DETERGENT	722.22	1,035.71
			CUSTODIAL SUPPLIES	313.49	
1626808	Luck's Music Library	02/21/2017	Additional song for Pops concert and next years ILMEA music.	175.50	175.50
1626809	Major Appliance Servi	02/21/2017	KITCHEN REPAIR	795.77	795.77

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SERVICES		
1626810	Mark's Plumbing Parts	02/21/2017	PLUMBING SUPPLIES	568.67	1,358.73
			PLUMBING SUPPLIES	118.90	
			PLUMBING SUPPLIES	501.53	
			PLUMBING SUPPLIES	169.63	
1626811	Marklund at Mill Cree	02/21/2017	JANUARY 2017	6,161.04	6,161.04
			TUITION; 1		
			STUDENT		
1626812	McCarthy, Dan	02/21/2017	OCT 2016-DEC 2016	748.12	997.49
			RETIREE HLTH		
			REIMBURSEMENT		
			JANUARY 2017	249.37	
			RETIREE HLTH		
			REIMBURSEMENT		
1626813	MCGRAW-HILL ORDER SVC	02/21/2017	Borres/Pensando	195.84	1,020.84
			en Ingles		
			AP Scoreboard AP	825.00	
			CHEMISTRY SCIENCE		
			SCOREBOARD V2,		
			SINGLE USER		
			(SCHOOL PURCHASE)		
			1 YEAR SUBSC		
			AP		
			ENVIRONMENTAL		
			SCIENCEONBOARD		
			V2 1 YEAR		
			(SCHOOL PURCHASE)		
1626814	McMaster Carr Supply	02/21/2017	MISC BUILDING	156.85	156.85
			HARDWARE SUPPLIES		
1626815	Melvin, Marianne	02/21/2017	1/16/17-1/31/17	7.22	7.22
			MILEAGE; HMBD		
			TUTORS		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
1626816	Vendor Continued Void	02/21/2017			0.00
1626817	Menards	02/21/2017	MISC BUILDING HARDWARE SUPPLIES	97.65	2,184.84
			ART INSTRUCTIONAL SUPPLY	33.84	
			SET AND PROP SUPPLIES FOR DRAMA SHOWS	117.96	
			MISC BUILDING HARDWARE SUPPLIES	138.52	
			MISC HARDWARE BUILDING SUPPLIES	104.39	
			DISPLAY CASES SUPPLIES	177.32	
			MISC BUILDING HARDWARE SUPPLIES	104.96	
			SET AND PROP SUPPLIES FOR DRAMA SHOWS	56.87	
			DOORS SUPPLY	57.20	
			MISC BUILDING HARDWARE SUPPLIES	470.92	
			SET AND PROP SUPPLIES FOR DRAMA SHOWS	179.01	
			SET AND PROP SUPPLIES FOR DRAMA SHOWS	26.92	
			MISC BUILDING HARDWARE SUPPLIES	277.86	
			SET AND PROP SUPPLIES FOR DRAMA SHOWS	81.69	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SET AND PROP SUPPLIES FOR DRAMA SHOWS	58.61	
			MISC BUILDING HARDWARE SUPPLIES	201.12	
1626818	Metea Valley High Sch	02/21/2017	METEA VALLEY SPEECH INVITATIONAL	150.00	150.00
1626819	Meyers, Ronald	02/21/2017	TRUCK MIRROR AND REPLACEMENT	684.98	684.98
1626820	Modern Energy Systems	02/21/2017	HEAT CHILLER SERVICES	568.00	568.00
1626821	Monograms Of Distinct	02/21/2017	BABY CONGRATULATIONS; PRINCIPAL	50.45	50.45
1626822	Murphy, Hank	02/21/2017	INSTRUCTIONAL MATERIALS; SCIENCE	30.22	30.22
1626823	Vendor Continued Void	02/21/2017			0.00
1626824	Murphy Ace Hardware 2	02/21/2017	MISC BUILDING HARDWARE SUPPLIES	2.94	318.99
			MISC BUILDING HARDWARE SUPPLIES	32.89	
			MISC BUILDING HARDWARE SUPPLIES	-12.72	
			MISC BUILDING HARDWARE SUPPLIES	13.95	
			MISC BUILDING HARDWARE SUPPLIES	15.42	
			MISC BUILDING HARDWARE SUPPLIES	4.02	
			MISC BUILDING HARDWARE SUPPLIES	44.05	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			MISC BUILDING HARDWARE SUPPLIES	25.98	
			MISC BUILDING HARDWARE SUPPLIES	12.75	
			MISC BUILDING HARDWARE SUPPLIES	31.62	
			MISC BUILDING HARDWARE SUPPLIES	33.48	
			MISC BUILDING HARDWARE SUPPLIES	66.21	
			MISC BUILDING HARDWARE SUPPLIES	42.35	
			NUTS, BOLTS AND SCREWS	6.05	
1626825	MUSIC & ARTS	02/21/2017	Eastman Cellos (3)	1,357.00	3,585.00
			Eastman Cellos (3)	2,228.00	
1626826	Naperville Central Hi	02/21/2017	NAPERVILLE CENTRAL SPEECH INVITATIONAL	200.00	200.00
1626827	Neuco Inc	02/21/2017	HEAT PUMPS SUPPLY	382.99	1,413.27
			MISC BUILDING HARDWARE SUPPLIES	1,030.28	
1626828	Nicor Gas Bill Paymen	02/21/2017	JANUARY 2017 TRANSPORTATION	4,171.71	4,986.62
			1/5/17-2/3/17 NATURAL GAS; DISTRICT OFFICE	479.93	
			1/5/17-2/3/17 NATURAL GAS; GARAGE	334.98	
1626829	North Shore Uniform	02/21/2017	UNIFORMS FOR	1,408.52	1,408.52

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			CUSTODIAL STAFF		
1626830	Vendor Continued Void	02/21/2017			0.00
1626831	Office Depot	02/21/2017	Office Supplies	219.82	2,164.94
			Office Supplies	4.50	
			MISC	281.13	
			OFFICE/CLASSROOM		
			SUPPLIES		
			Corel(R)	99.99	
			WordPerfect(R)		
			Office X8 Home		
			And Student		
			Edition,		
			Traditional Disc		
			Item # 992000		
			Office Depot	56.07	
			supplies		
			Supplies for room	59.80	
			204/205 Study		
			Skills		
			Health Office	103.23	
			supplies		
			Health Office	12.69	
			supplies		
			LRC Office	70.63	
			Supplies		
			LRC Office	124.58	
			Supplies		
			LRC Office	15.27	
			Supplies		
			FACS and Business	383.64	
			Ed Departments		
			supplies		
			FACS and Business	12.37	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Ed Departments supplies		
			Office Supplies	298.45	
			Office Depot	62.18	
			Semester Archive folders		
			Supplies	26.32	
			Supplies	19.90	
			Supplies	10.55	
			Supplies for transition students in SpEd program for vocational activities	95.52	
			Supplies for transition students in SpEd program for vocational activities	17.94	
			Supplies for transition students in SpEd program for vocational activities	190.36	
1626832	Officeteam	02/21/2017	RECEPTION TEMP; 1/6/17	117.21	117.21
1626833	Ombudsman Ed Services	02/21/2017	2016/2017 TUITION; 4TH BILLING	14,767.50	14,767.50
1626834	Otis Elevator Co	02/21/2017	KEY SWITCHES AND	1,435.02	1,435.02

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			KEYS		
1626835	PAHCS II/Northwestern	02/21/2017	DECEMBER 2016	312.10	556.95
			BOARD REQUIRED PHYSICALS		
			JANUARY 2017	244.85	
			BOARD REQUIRED PHYSICALS		
1626836	PARKLAND PREPARATORY	02/21/2017	JANUARY 2017	1,390.24	1,390.24
			TUITION; 2 STUDENTS		
1626837	PITNEY BOWES INC	02/21/2017	11/10/16-2/9/17	543.00	1,643.40
			POSTAGE METER; DISTRICT OFFICE		
			11/28/16-2/27/17	1,100.40	
			POSTAGE METERS; ACCT #17454590		
1626838	Prepd LLC	02/21/2017	2017-2018 TEAM MEMBERSHIP	175.00	175.00
1626839	Purchase Advantage Ca	02/21/2017	INSTRUCTIONAL SUPPLIES	196.24	196.24
1626840	Quest Management Serv	02/21/2017	PRESIDENT'S COUNCIL MEETING SUPPLIES	90.00	1,568.26
			8TH GRADE OPEN HOUSE	450.00	
			EDUCATION COMMITTEE MEETING SUPPLIES	25.00	
			JANUARY 2017 MILK	903.26	
			PRESIDENTS COUNCIL BREAKFAST MEETING	100.00	
1626841	Revtrak Inc	02/21/2017	JANUARY 2017	411.83	411.83

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			MERCHANT FEES		
1626842	Ricmar Industries	02/21/2017	CUSTODIAL SUPPLIES	438.33	438.33
1626843	Robert Brooke & Assoc	02/21/2017	LOCKER REPAIR SUPPLIES	110.94	110.94
1626844	ROSETTA STONE	02/21/2017	Rosetta Stone Foundation for K - 12 (Silver) Licenses.	558.75	558.75
1626845	Sased	02/21/2017	DECEMBER 2016 TRANSPORTATION	40,650.67	274,308.22
			FY2017 1:1 AID PREBILLING	55,860.00	
			2016/2017 ITINERANT PREBILLING	15,464.72	
			FY2017 VI TUITION PREBILLING	9,333.25	
			POWER IEP BILLING FOR Y/E 6/30/17	1,451.13	
			DEC 2016 TRANSPORTATION	2,506.10	
			FY2017 1:1 MEDICAL AIDE PREBILL	51,461.00	
			FY2017 1:1 INTERPRETER PREBILL	48,420.00	
			FY2017 DIAGNOSTIC PREBILL	1,200.00	
			NOVEMBER 2016 TRANSPORTATION	47,961.35	
1626846	Schaus, Jon	02/21/2017	2016-2017	147.00	147.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			WRESTLING OFFICIAL ASSIGNOR FEES		
1626847	Schoen-Stevens, Katie	02/21/2017	Reimbursement for ESL Endorsement certification coursework	500.00	500.00
1626848	School Health Corpora	02/21/2017	Health office medical supplies	409.98	409.98
1626849	School Specialty Inc	02/21/2017	Best Rite Rubber Tak Tackstrip	74.36	74.36
1626850	Schuck, Beth	02/21/2017	ROAR SUPPLIES	575.09	1,078.81
			ROAR SUPPLIES	503.72	
1626851	Seal Of Illinois	02/21/2017	NOVEMBER 2016 TUITION; 3 STUDENTS	9,720.90	22,599.30
			JANUARY 2017 TUITION; 3 STUDENTS	12,878.40	
1626852	Septran Inc	02/21/2017	OCTOBER 2016 TRANSPORTATION	56,561.95	56,561.95
1626853	SHAR PRODUCTS COMPANY	02/21/2017	Replacement Strings	84.38	352.98
			Cello bows from DuPage Foundation Grant	268.60	
1626854	Simplex Grinnell	02/21/2017	FIRE ALARM REPAIR SERVICE	572.00	572.00
1626855	Sladek, Christina	02/21/2017	CLASSROOM SUPPLIES; SCIENCE	44.73	96.64
			SCIENCE SUPPLIES	51.91	
1626856	SPECIALIZED TRANSPORT	02/21/2017	1/3/17-2/13/17 TRANSPORTATION; 3	10,541.00	10,541.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			STUDENTS		
1626857	Splinter, Joseph	02/21/2017	IHSA CHESS CHAMPIONSHIP MEALS	37.52	37.52
1626858	Steiner Electric Comp	02/21/2017	ELECTRICAL BALLASTS	107.74	761.44
			ELECTRICAL SUPPLY	69.90	
			ELECTRICAL LIGHTS	583.80	
1626859	STREAMWOOD BEHAVIORAL	02/21/2017	12/8/16-12/22/16 TUTORING; 1 STUDENT	280.00	280.00
1626860	Sullivan, Katelyn	02/21/2017	SOCIAL THINKING CONFERENCE; 2 DAYS	347.20	347.20
1626861	Technology Center Of	02/21/2017	2016-2017 TUITION; PYMT 3 OF 3	82,513.36	82,513.36
1626862	TELESOLUTIONS CONSULT	02/21/2017	FEBRUARY 2017 RETAINER FEE	275.00	275.00
1626863	TonerStore	02/21/2017	Toner	1,319.70	1,439.70
			Ink for computer labs	120.00	
1626864	Uline	02/21/2017	MISC BUILDING HARDWARE SUPPLIES	262.00	262.00
1626865	Unicom ARC	02/21/2017	CHS SURVEY EXPENSES	1,086.10	1,086.10
1626866	Veritiv Operating Com	02/21/2017	2016-2017 PAPER BID 8.5" X 11" 20 LB 92% BRIGHTNESS WHITE COPY PAPER	2,325.00	2,325.00
1626867	Wards Natural Science	02/21/2017	Anatomy Rabbit order for	71.28	71.28

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			dissection		
1626868	Warehouse Direct	02/21/2017	VACUUM BAGS	14.65	674.56
			PAPER PRODUCTS	163.07	
			CUSTODIAL SUPPLIES	58.39	
			CUSTODIAL SUPPLIES	438.45	
1626869	Waste Management West	02/21/2017	JAN 2017 REFUSE SVC	1,311.90	1,661.17
			FEBRUARY 2017 RECYCLING SVC	248.58	
			JAN 2017 REFUSE SVC; DISTRICT OFFICE	100.69	
1626870	WCCHS FACS DEPT	02/21/2017	TRANSFER TO FACS DEBIT CARD	6,700.00	6,700.00
1626871	Wcchs General Fund	02/21/2017	ADULT EDUCATION POSTAGE	265.90	265.90
1626872	WCCHS STUDENT ACTIVIT	02/21/2017	SBAA - CREDIT CARD PAYMENTS FOR DEPOSIT IN STUDENT ACTIVITY FUND - SEE ATTACHED LEDGER REPORT ACCT 4002	478.96	478.96
1626873	We Grow Dreams Inc	02/21/2017	OCTOBER 2016 JOB TRAINING; 4 STUDENTS	700.00	1,750.00
			NOVEMBER 2016 JOB TRAINING; 4 STUDENTS	700.00	
			DECEMBER 2016 JOB TRAINING; 4	700.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			STUDENTS		
			JOB TRAINING PROGRAM FEE; 2-MONTH CREDIT; 1 STUDENT	-350.00	
1626874	Western DuPage Chambe	02/21/2017	2017 MEMBERSHIP RENEWAL	265.00	265.00
1626875	Wheaton Warrenville S	02/21/2017	WWSHS SPEECH TEAM TIGER INVITATIONAL	175.00	175.00
1626876	WHEATON ACADEMY	02/21/2017	Reimbursement to Wheaton Academy for Teacher Conferences attended by Wheaton Academy teachers from Title II Teacher Quality Grant	1,345.00	1,345.00
1626877	Winfield Flower Shopp	02/21/2017	ATHLETIC HONORS	19.25	88.00
			BOYS SWIMMING AWARDS	24.75	
			BASKETBALL, CHEER AND POMS AWARDS	44.00	
1626878	WINZER CORPORATION	02/21/2017	CUSTODIAL SUPPLIES	175.42	175.42
1626879	WOJCIECHOWSKI, ALEXAN	02/21/2017	Reimbursement for Music All State Conference registration	95.00	95.00
	160	Computer	Check(s) For a Total of		877,435.46

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	160	Computer	Checks For a Total of	877,435.46
Total For	160	Manual, Wire Tran, ACH & Computer Checks		877,435.46
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	877,435.46

COMMUNITY HIGH SCHOOL DISTRICT NO. 94
BOARD OF EDUCATION - BILL LISTING SUMMARY
January 2017 Expenditures and February 21, 2017 Bill List

	(Taxes)Certificates Of Deposit, MM Dep. Purchased For The Month Of January-17	Net Payroll For The Month Of January-17	Operating Checks* Drawn During The Month Of January-17	Bill List Vouchers Paid In The Month Of January-17	Total	Bill List Vouchers Paid In The Month Of February-17
#10 EDUCATIONAL FUND	$ 32.18	881,483.68	693,103.12	$197,482.33	$1,772,101.31	$512,519.31
#20 OPERATIONS & MAINTENANCE FUND	5.59	61,623.30	53,217.97	213,455.56	$328,302.42	113,819.40
#30 DEBT SERVICES FUND	5.02				$5.02	2,800.00
#40 TRANSPORTATION FUND	1.52			130,036.73	$130,038.25	248,296.75
#50 ILLINOIS MUNICIPAL RETIREMENT FUND	0.73		40,548.33		$40,549.06	
#51 SOCIAL SECURITY AND MEDICARE FUND	0.69		42,991.88		$42,992.57	
#61 CAPITAL IMPROVEMENTS - HILAKE FUND	-			515,256.38	$515,256.38	
#70 WORKING CASH FUND	660,000.00				$660,000.00	
#80 TORT FUND	0.37				$0.37	
TOTAL	$ 660,046.10	$943,106.98	$829,861.30	$1,056,231.00	$3,489,245.38	$877,435.46

** Payroll taxes, annuities, wage garnishments, insurance premiums,college savings plans TRS & IMRF pension contributions, charitable contributions, Imprest Fund &Petty Cash Fund reimbursement, lost & stale check replacement reviewed by Treasurer*

The investments and payroll disbursements for the month of January-17 **and the regular accounts payable for the period** January 13, 2017 **to** February 15, 2017 **to be paid** February 21, 2017 **Totaling:** $3,310,449.84 **.**

I hereby certify that the expenditures listed as a part of this statement are legally payable from the budget category to which they are charged and are coded in conformance with the Illinois Office of Education Accounting Manual.

February 15, 2017
Date

Director of Business Services

TO THE TREASURER, COMMUNITY HIGH SCHOOL DISTRICT NO. 94, WEST CHICAGO. ILLINOIS

The Board of Education has approved the payment of the above listed invoices on this date and you are hereby authorized and directed to make payments thereof:

Date

President, Board of Education

Secretary, Board of Education

COMMUNITY HIGH SCHOOL
IMPREST FUND
January 2017

This listing represents payments from the High School Imprest Fund for the month of January 2017. Reimbursement for the following is hereby requested from the Board of Education, Community High School District 94, West Chicago, Illinois at its regular board meeting on February 21, 2017.

_____

Gordon H. Cole - Director of Business

_____

Date

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
20E000 2540 3401 00 000000	IP0104	At&t	01/04/2017	1315085	12/16/16-1/15/17 PHONE SVC	692.90
20E000 2540 3401 00 000000	IP0104	At&t Long Distance	01/04/2017	1315086	NOVEMBER 2016 LONG DISTANCE	85.79
10E100 1500 3191 00 000000	IP0104	Blair, Peter	01/04/2017	1315087	GIRLS BASKETBALL; EA; 1/3/17	63.00
10E100 1500 3191 00 000000	IP0104	Grant, Tim	01/04/2017	1315088	BOYS/GIRLS FROSH A & B; WA/EA; 1/3/17	139.00
10E100 1500 4000 00 000000	IP0104	Great Lakes Clay & Supply Comp	01/04/2017	1315089	VOLLEYBALL CLINIC; 1/18/17	50.00
10E100 1500 4000 00 000000	010517	Great Lakes Clay & Supply Comp	01/05/2017	1315089	VOLLEYBALL CLINIC; 1/18/17	-50.00
10E100 1500 3191 00 000000	IP0104	King, David	01/04/2017	1315090	BOYS BASKETBALL; WHEATON ACADEMY; 1/3/17	63.00
10E100 1500 6410 00 000000	IP0104	Knapp/official, Daniel	01/04/2017	1315091	BASKETBALL; FROSH A TOURNAMENT; 12/17/16	89.00
10E100 1500 3191 00 000000	IP0104	Moore, Kevin	01/04/2017	1315092	BOYS BASKETBALL; WHEATON ACADEMY; 1/3/17	63.00
10E100 1500 3191 00 000000	IP0104	MUSHRUSH, BILL	01/04/2017	1315093	BOYS/GIRLS FROSH A & B; WA/EA; 1/3/17	139.00
10E100 1500 3191 00 000000	IP0104	Ochoa, Craig	01/04/2017	1315094	GIRLS BASKETBALL; EA; 1/3/17	63.00
10E100 1500 3191 00 000000	IP0104	Riley/official, Torrence	01/04/2017	1315095	GIRLS BASKETBALL; EA; 1/3/17	63.00
10E100 1500 3191 00 000000	IP0104	Rodriguez, Jim	01/04/2017	1315096	B/G BASKETBALL; WHEATON ACADEMY/EA; 1/3/17	100.00
10E100 1500 3191 00 000000	IP0104	Thomas, Jacob	01/04/2017	1315097	BOYS BASKETBALL; WHEATON ACADEMY; 1/3/17	63.00
10E100 1500 3191 00 000000	IP0104	Trifone, John	01/04/2017	1315098	BOYS/GIRLS BASKETBALL; WHEATON ACADEMY/EA; 1/3/17	100.00
20E000 2540 3401 00 000000	IP0105	At&t	01/05/2017	1315099	12/16/16-1/15/17 FIRE PANEL	180.13
10E100 1500 1504 00 000000	IP0105	Cheehy, Tom	01/05/2017	1315100	BOYS BASKETBALL; EAST AURORA; 12/16/17	40.00
10E100 1500 1504 00 000000	IP0105	Cheehy, Tom	01/05/2017	1315100	BOYS BASKETBALL; GLENBARD NORTH; 12/20/16	40.00
10E100 1500 4000 00 000000	IP0105	Great Lakes Center	01/05/2017	1315101	VOLLEYBALL CLINIC; 1/18/17	50.00
10E100 1500 1504 00 000000	IP0105	Hummer, Randy	01/05/2017	1315102	BOYS SWIMMING; ST CHARLES NORTH; 12/13/16	40.00
10E100 1500 1504 00 000000	IP0105	Stone, Brian	01/05/2017	1315103	BOYS BASKETBALL; EAST AURORA; 12/16/16	40.00
10E100 1500 1504 00 000000	IP0105	Stone, Brian	01/05/2017	1315103	BOYS BASKETBALL; GLENBARD NORTH; 12/20/16	40.00
10E100 1500 3191 00 000000	IP0106	Bartsch/official, Steve	01/06/2017	1315104	GIRLS BASKETBALL; WA; 1/5/17	50.00
10E100 1500 3191 00 000000	IP0106	Collins, Kent	01/06/2017	1315105	GIRLS BASKETBALL; WA; 1/5/17	63.00
10E100 1500 3191 00 000000	IP0106	Danielson, James	01/06/2017	1315106	GIRLS BASKETBALL; WA; 1/5/17	50.00
10E100 1500 3191 00 000000	IP0106	Fehrenbacher, Mike	01/06/2017	1315107	GIRLS BASKETBALL; WA; 1/5/17	128.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10E003 1130 6450 00 000000	IP0106	Fine Line Creative Arts Center	01/06/2017	1315108	COUNTY-WIDE INSTITUTE DAY; MEGAN DULKINYS; 3/3/17	65.00
10E003 1130 6450 00 000000	IP0106	Fine Line Creative Arts Center	01/06/2017	1315108	Gaby Raudales; County Wide Institute Day; 3/3/17	65.00
10E072 2330 6450 00 000000	IP0106	IASPA	01/06/2017	1315109	IASPA State Conference; HR	265.00
10E100 1500 3191 00 000000	IP0106	Jauch, Tim	01/06/2017	1315110	WRESTLING; EA; 1/5/17	54.00
10E100 1500 3191 00 000000	IP0106	LeBeau, Melissa	01/06/2017	1315111	GIRLS BASKETBALL; WA; 1/5/17	63.00
10E100 1500 3191 00 000000	IP0106	Liveris/official, Randy	01/06/2017	1315112	GIRLS BASKETBALL; WA; 1/5/17	63.00
10E100 1500 3191 00 000000	IP0106	Matthews, Al	01/06/2017	1315113	GIRLS BASKETBALL; WA; 1/5/17	89.00
10E100 1500 3191 00 000000	IP0106	Vine/official, Rich	01/06/2017	1315114	WRESTLING; EA; 1/5/17	65.00
10E100 1500 3191 00 000000	IP0112	Cugier/official, Don	01/12/2017	1315115	BOYS BASKETBALL; WA; 1/7/17	89.00
10E100 1500 6420 00 000000	ip0112	IC CATHOLIC PREP	01/12/2017	1315116	Boys bowling IHSA individual entry fee	60.00
10E100 1500 3191 00 000000	IP0112	James, Tim	01/12/2017	1315117	BOYS BASKETBALL; WA; 1/6/17	63.00
10E100 1500 3191 00 000000	IP0112	Jones, Jeremy	01/12/2017	1315118	BOYS BASKETBALL; WA; 1/6/17	63.00
10E100 1500 3191 00 000000	IP0112	Kelley, Kerry	01/12/2017	1315119	BOYS BASKETBALL; WA; 1/6/17	63.00
10E100 1500 6410 00 000000	ip0112	MULLANEY, DOUG	01/12/2017	1315120	hospitality JV wrestling meet; 1/14/17	250.00
10E100 1500 3191 00 000000	IP0112	Piper/official, Roger	01/12/2017	1315121	BOYS BASKETBALL; WA; 1/7/17	89.00
10E100 1500 3191 00 000000	IP0112	Stebbins, Mike	01/12/2017	1315122	BOYS BASKETBALL; WA; 1/6/16	50.00
10E100 1500 3191 00 000000	IP0112	Talkington, Kevin	01/12/2017	1315123	BOYS BASKETBALL; WA; 1/6/17	50.00
10E100 1500 3191 00 000000	IP0116	ADAMSKI, JAMES	01/16/2017	1315124	GIRLS BASKETBALL; GE; 1/14/17	50.00
10E100 1500 3191 00 000000	IP0116	Belville, Tony	01/16/2017	1315125	GIRLS BASKETBALL; GE; 1/14/17	63.00
10E100 1500 6410 00 000000	IP0116	Brach, SR, Fred	01/16/2017	1315126	WRESTLING; JV TOURNAMENT; 1/14/17	160.00
10E100 1500 3191 00 000000	IP0116	Buoniconti, Ron	01/16/2017	1315127	BOYS BASKETBALL; GE; 1/13/17	50.00
10E100 1500 3191 00 000000	IP0116	Cornwell, Greg	01/16/2017	1315128	GIRLS BASKETBALL; GE; 1/14/17	50.00
10E062 2210 3110 00 000000	ip0116	Directors Of Counseling & Stud	01/16/2017	1315129	Conference registration for 2/17/17 at Maggiano's Oakbrook; 3 staff	40.00
10E062 2210 3110 00 000000	ip0116	Directors Of Counseling & Stud	01/16/2017	1315129	Conference registration for 2/17/17 at Maggiano's Oakbrook; 3 staff	40.00
10E062 2210 3110 00 000000	ip0116	Directors Of Counseling & Stud	01/16/2017	1315129	Conference registration for 2/17/17 at Maggiano's Oakbrook; 3 staff	40.00
10E100 1500 6410 00 000000	IP0116	Doherty, Jason	01/16/2017	1315130	WRESTLING; JV TOURNAMENT; 1/14/17	160.00
10E100 1500 3191 00 000000	IP0116	Fisher/official, Daniel	01/16/2017	1315131	BOYS BASKETBALL; GE; 1/13/17	63.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10E100 1500 3191 00 000000	IP0116	Freidag, James	01/16/2017	1315132	GIRLS BASKETBALL; GE; 1/14/17	63.00
10E100 1500 3191 00 000000	IP0116	Gafrick, Fred	01/16/2017	1315133	BOYS SWIMMING; SE; 1/12/17	90.00
10E100 1500 3191 00 000000	IP0116	Guthrie, Mark	01/16/2017	1315134	BOYS BASKETBALL; GE; 1/13/17	63.00
10E100 1500 3191 00 000000	IP0116	Hammerschmidt, Rob	01/16/2017	1315135	WRESTLING; GE; 1/12/17 AND JV TOURNAMENT 1/14/17	84.00
10E100 1500 6410 00 000000	IP0116	Hammerschmidt, Rob	01/16/2017	1315135	WRESTLING; GE; 1/12/17 AND JV TOURNAMENT 1/14/17	160.00
10E100 1500 3191 00 000000	IP0116	Huster, Tom	01/16/2017	1315136	BOYS BASKETBALL; GE; 1/13/17	63.00
10E100 1500 3191 00 000000	IP0116	Kessen, Nathaniel	01/16/2017	1315137	WRESTLING; GLENBARD EAST; 1/12/17	84.00
10E100 1500 3191 00 000000	IP0116	McGovern, Steve	01/16/2017	1315138	GIRLS BASKETBALL; GE; 1/14/17	63.00
10E100 1500 3191 00 000000	IP0116	McWhorter, Kathy	01/16/2017	1315139	BOYS SWIMMING; SE; 1/12/17	90.00
10E100 1500 3191 00 000000	IP0116	Murphy, Patrick	01/16/2017	1315140	BOYS BASKETBALL; GE; 1/13/17	89.00
10E100 1500 3191 00 000000	IP0116	MUSHRUSH, BILL	01/16/2017	1315141	GIRLS BASEKTBALL; GE; 1/14/17	89.00
10E010 1130 6450 00 000000	ip0116	MUSIC & ARTS	01/16/2017	1315142	County Wide Institute Day Registration for Music Department	42.00
10E010 1130 6450 00 000000	ip0116	MUSIC & ARTS	01/16/2017	1315142	County Wide Institute Day Registration for Music Department	42.00
10E010 1130 6450 00 000000	ip0116	MUSIC & ARTS	01/16/2017	1315142	County Wide Institute Day Registration for Music Department	42.00
10E010 1130 6450 00 000000	ip0116	National Association for Music	01/16/2017	1315143	Membership for Lex Wojciechowski; qualifies her for discounted conference registration for All-State Music conference	117.00
10E100 1500 3191 00 000000	IP0116	Rodriguez/official, Ruben	01/16/2017	1315144	BOYS BASKETBALL; GE; 1/13/17	89.00
10E100 1500 3191 00 000000	IP0116	Salat, John	01/16/2017	1315145	BOYS BASKETBAL; GE; 1/13/17	50.00
10E022 1220 3193 00 000000	IP0116	SECRETARY OF STATE/SAFE RIDE S	01/16/2017	1315146	BUS DRIVER PERMIT RENEWAL; M LABUHN	4.00
10E100 1500 3191 00 000000	IP0116	Sipes/official, Timothy	01/16/2017	1315147	GIRLS BASKETBAL; GE; 1/14/17	89.00
10E100 1500 6410 00 000000	IP0116	Spagnola, Walter	01/16/2017	1315148	WRESTLING; JV TOURNAMENT; 1/14/17	160.00
10E100 1500 6410 00 000000	IP0119	Ayala, Humberto	01/19/2017	1315149	JV WRESTLING INVITE; 1/14/17; COMPUTER	80.00
10E104 1505 1502 00 000000	IP0119	Brody, Kevin	01/19/2017	1315150	SPEECH JUDGING; 1/7/17	75.00
10E100 1500 1504 00 000000	IP0119	Cheehy, Tom	01/19/2017	1315151	GIRLS BASKETBALL; EAST	20.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					AURORA; 1/3/17; BG BOARD	
10E100 1500 1504 00 000000	IP0119	Cheehy, Tom	01/19/2017	1315151	BOYS BASKETBALL; WHEATON ACADEMY; 1/3/17; BG BOARD	20.00
10E100 1500 1504 00 000000	IP0119	Cheehy, Tom	01/19/2017	1315151	GIRLS BASKETBALL; WEST AURORA; 1/5/17; BG BOARD	40.00
10E100 1500 1504 00 000000	IP0119	Cheehy, Tom	01/19/2017	1315151	BOYS BASKETBALL; WEST AURORA; 1/6/17; BG BOARD	40.00
10E100 1500 1504 00 000000	IP0119	Cheehy, Tom	01/19/2017	1315151	BOYS BASKETBALL; GLENBARD EAST; 1/13/17; BG BOARD	40.00
10E100 1500 1504 00 000000	IP0119	Cheehy, Tom	01/19/2017	1315151	GIRLS BASKETBALL; GLENBARD EAST; 1/14/17; BG BOARD	40.00
10E100 1500 6420 00 000000	ip0119	Glenbard East High School	01/19/2017	1315152	Bowling sec. One individual 1/21/17	30.00
10E104 1505 1502 00 000000	IP0119	Hernandez, Gabriela	01/19/2017	1315153	SPEECH JUDING; HUNTLEY; 12/17/16	75.00
10E100 1500 1504 00 000000	IP0119	Hummer, Randy	01/19/2017	1315154	BOYS SWIMMING; SOUTH ELGIN; 1/12/17; COMPUTER	40.00
10E104 1505 1502 00 000000	IP0119	Khong, Ha	01/19/2017	1315155	SPEECH JUDGING; HUNTLEY; 12/17/16	75.00
10E104 1505 1502 00 000000	IP0119	Khong, Ha	01/19/2017	1315155	SPEECH JUDGING; 1/14/17; WHEATON-WARRENVILLE	75.00
10E104 1505 1502 00 000000	IP0119	Munoz, Josue	01/19/2017	1315156	SPEECH JUDGING; 1/7/17	75.00
10E100 1500 1504 00 000000	IP0119	Recchia, Ryne	01/19/2017	1315157	BOYS BASKETBALL; WEST AURORA; 1/6/17; BG ANNOUNCER	40.00
10E104 1505 1502 00 000000	IP0119	Schultz, Amy	01/19/2017	1315158	SPEECH JUDGING; HUNTLEY; 12/17/16	75.00
10E104 1505 1502 00 000000	IP0119	Schultz, Amy	01/19/2017	1315158	SPEECH JUDGING; 1/7/17	75.00
10E104 1505 1502 00 000000	IP0119	Schultz, Amy	01/19/2017	1315158	SPEECH JUDGING; WHEATON-WARRENVILLE; 1/14/17	75.00
10E104 1505 1502 00 000000	IP0119	Snell, Victoria	01/19/2017	1315159	SPEECH JUDGING; HUNTLEY; 12/17/16	75.00
10E104 1505 1502 00 000000	IP0119	Snell, Victoria	01/19/2017	1315159	SPEECH JUDGING; WHEATON-WARRENVILLE; 1/14/17	75.00
10E100 1500 1504 00 000000	IP0119	Stone, Brian	01/19/2017	1315160	GIRLS BASKETBALL; EAST AURORA; 1/3/17; FOUL BOARD	20.00
10E100 1500 1504 00 000000	IP0119	Stone, Brian	01/19/2017	1315160	BOYS BASKETBALL; WHEATON ACADEMY; 1/3/17; FOUL BOARD	20.00
10E100 1500 1504 00 000000	IP0119	Stone, Brian	01/19/2017	1315160	GIRLS BASKETBALL; WEST AURORA; 1/5/17; FOUL BOARD	40.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10E100 1500 1504 00 000000	IP0119	Stone, Brian	01/19/2017	1315160	BOYS BASKETBALL; WEST AURORA; 1/6/17; FOUL BOARD	40.00
10E100 1500 1504 00 000000	IP0119	Stone, Brian	01/19/2017	1315160	BOYS BASKETBALL; GLENBARD EAST; 1/13/17; FOUL BOARD	40.00
10E100 1500 1504 00 000000	IP0119	Stone, Brian	01/19/2017	1315160	GIRLS BASKETBALL; GLENBARD EAST; 1/14/17; FOUL BOARD	40.00
10E100 1500 1504 00 000000	IP0119	Tiberi, Dean	01/19/2017	1315161	BOYS BASKETBALL; WHEATON ACADEMY; 1/3/17; BG ANNOUNCER	20.00
10E100 1500 1504 00 000000	IP0119	Tiberi, Dean	01/19/2017	1315161	BOYS BASKETBALL; GLENBARD EAST; 1/13/17; BG ANNOUNCER	40.00
10E104 1505 1502 00 000000	IP0119	Tubridy, Elena	01/19/2017	1315162	SPEECH JUDGING; 1/7/17	75.00
10E104 1505 1502 00 000000	IP0119	Tubridy, Elena	01/19/2017	1315162	SPEECH JUDGING; WHEATON-WARRENVILLE; 1/14/17	75.00
10E006 1504 4050 00 000000	IP0119	WCCHS STUDENT ACTIVITY FUND	01/19/2017	1315163	REIMBURSEMENT TO WILDCAT CHRONICLE STUDENT ACTIVITY ACCOUNT FOR LAURA KUEHN'S JEA CONFERENCE AIRFARE	355.20
10R000 1811 0000 00 000000	IP0124	Alvarez, Marco Antonio	01/24/2017	1315164	REGISTRATION REFUND; ID #39015	68.00
10R062 1720 0000 00 250000	IP0124	Aniello, Rosemary	01/24/2017	1315165	SAT 1600 CLASS REFUND	285.00
10E100 1500 3191 00 000000	IP0124	Bartsch/official, Steve	01/24/2017	1315166	BOYS BASKETBALL; SE; 1/20/17	50.00
10L000 4001 0000 00 000000	IP0124	College Of Dupage	01/24/2017	1315167	ENGINEERING OLYMPICS STUDENT LUNCHES	77.00
10E104 1505 1502 00 000000	IP0124	Khong, Ha	01/24/2017	1315168	SPEECH JUDGING; UEC; 1/21/17	75.00
10E104 1505 1502 00 000000	IP0124	Lewis, Farrell	01/24/2017	1315169	SPEECH JUDGING; UEC; 1/21/17	75.00
10E100 1500 3191 00 000000	IP0124	Palmer, Eddie	01/24/2017	1315170	BOYS BASKETBALL; SE; 1/20/17	50.00
10E100 1500 3191 00 000000	IP0124	Reardon, Tim	01/24/2017	1315171	GIRLS BASKETBALL; SE; 1/21/17	50.00
10E100 1500 3191 00 000000	IP0124	Sipes/official, Timothy	01/24/2017	1315172	GIRLS BASKETBALL; SE; 1/21/17	50.00
10E104 1505 1502 00 000000	IP0124	Snell, Victoria	01/24/2017	1315173	SPEECH JUDGING; UEC; 1/21/17	75.00
10E100 1500 1504 00 000000	IP0124	Tiberi, Dean	01/24/2017	1315174	GIRLS BASKETBALL; EAST AURORA; 1/3/17; BG ANNOUNCER	20.00
20E000 2540 3401 00 000000	IP0126	At&t	01/26/2017	1315175	1/16/17-2/15/17 FIRE PANEL	179.95
20E000 2540 3401 00 000000	IP0126	At&t	01/26/2017	1315175	1/16/17-2/15/17 PHONE SVC	692.29
20E000 2540 3401 00 000000	IP0126	VERIZON WIRELESS	01/26/2017	1315176	1/8/17-2/7/17 CELL PHONE; SUPT	101.28
20R000 1910 0000 00 030000	IP0126	West Chicago Park District	01/26/2017	1315177	FEBRUARY 2017 SWIMMING LESSONS/POOL RENTAL REFUND	144.00
10R000 1811 0000 00 000000	IP0127	Guevara, Jose	01/27/2017	1315178	REGISTRATION REFUND; ID #40220	100.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
10R000 1811 0000 00 000000	IP0127	Guevara, Jose	01/27/2017	1315178	REGISTRATION REFUND; ID #39195 ($100.00 -$3.60 LRC FINE)	100.00
10R000 1999 0000 00 040000	IP0127	Guevara, Jose	01/27/2017	1315178	REGISTRATION REFUND; ID #39195 ($100.00 -$3.60 LRC FINE)	-3.60
10E100 1500 6410 00 000000	IP0127	HAWTHORNE'S BACKYARD BAR & GRI	01/27/2017	1315179	REGIONAL WRESTLING TOURNAMENT HOSPITALITY; TO BE REIMBURSED BY STATE	515.00
10L000 4001 0000 00 000000	IP0127	Rhine, Sam	01/27/2017	1315180	GENETIC UPDATE CONFERENCE REGISTRATION FEE; 2/14/17; 35 REGISTRANTS	700.00
10E100 1500 3191 00 000000	IP0130	Bachar, Gary	01/30/2017	1315181	GIRLS BASKETBALL; BARTLETT; 1/26/17	50.00
10E100 1500 3191 00 000000	IP0130	Chambers, Ivan	01/30/2017	1315182	BOYS BASKETBALL; BARTLETT; 1/27/17	63.00
10R000 1811 0000 00 000000	IP0130	Clegg, David	01/30/2017	1315183	BOOK FEE REFUND; JANUARY GRAD; ID #37197	98.00
10E100 1500 3191 00 000000	IP0130	Copas, Bob	01/30/2017	1315184	GIRLS BASKETBALL; BARTLETT; 1/26/17	63.00
10E100 1500 3191 00 000000	IP0130	Finstein, Mark	01/30/2017	1315185	GIRLS BASKETBALL; BARTLETT; 1/26/17	50.00
10E100 1500 3191 00 000000	IP0130	Foster, Anthony	01/30/2017	1315186	BOYS BASKETBALL; BARTLETT; 1/27/17	63.00
10E100 1500 3191 00 000000	IP0130	Grant, Tim	01/30/2017	1315187	BOYS BASKETBALL; BARTLETT; 1/27/17	89.00
10E100 1500 3191 00 000000	IP0130	HAWKINS, ROBERT	01/30/2017	1315188	GIRLS BASKETBALL; BARTLETT; 1/24/17	63.00
10E100 1500 3191 00 000000	IP0130	JAKACKI, WESLEY	01/30/2017	1315189	GIRLS BASKETBALL; BARTLETT; 1/24/17	63.00
10E100 1500 3191 00 000000	IP0130	Mitchell, Michael	01/30/2017	1315190	BOYS SWIMMING; BENET; 1/24/17	90.00
10E100 1500 3191 00 000000	IP0130	Pauls/official, Bob	01/30/2017	1315191	BOYS BASKETBALL; BARTLETT; 1/27/17	50.00
10E100 1500 3191 00 000000	IP0130	Payne, Robert	01/30/2017	1315192	BOYS SWIMMING; BENET; 1/24/17	90.00
10E100 1500 3191 00 000000	IP0130	Piper/official, Roger	01/30/2017	1315193	BOYS BASKETBALL; BARTLETT; 1/27/17	89.00
10E100 1500 3191 00 000000	IP0130	Rodgers, Tom	01/30/2017	1315194	GIRLS BASKETBALL; BARTLETT; 1/26/17	50.00
10E100 1500 3191 00 000000	IP0130	Skoog/official, Craig	01/30/2017	1315195	GIRLS BASKETBALL; BARTLETT;	50.00

ACCOUNT NUMBER	BATCH NUMBER	VENDOR	CHECK DATE	CHECK NUMBER	INVOICE DESCRIPTION	AMOUNT
					1/26/17	
10E100 1500 3191 00 000000	IP0130	Spadavecchio, Vito	01/30/2017	1315196	BOYS BASKETBALL; BARTLETT; 1/27/17	63.00
10E100 1500 3191 00 000000	IP0130	Stocki, Hank	01/30/2017	1315197	BOYS BASKETBALL; BARTLETT; 1/27/17	50.00
10E100 1500 6410 00 000000	IP0131	Hennessy, Jim	01/31/2017	1315198	BOYS SWIMMING; WINTER SPLASH; 1/28/17	125.00
10E074 1000 6000 00 000000	ip0131	JOURNALISM EDUCATION ASSOC.	01/31/2017	1315199	Three competition entries for the JEA/NSPA national convention in spring in Seattle.	60.00
10E100 1500 6410 00 000000	IP0131	Kazonovitz, Bruce	01/31/2017	1315200	BOYS SWIMMING; WINTER SPLASH; 1/28/17	125.00
10E074 1000 3000 00 000000	ip0131	NSPA	01/31/2017	1315201	Four registrations for the JEA/NSPA National High School Journalism Convention in April.	360.00
10E100 1500 6410 00 000000	IP0131	Van Oost, Robert	01/31/2017	1315202	BOYS SWIMMING; WINTER SPLASH; 1/28/17	125.00
10L000 4002 0000 00 000000	IP0131	WCCHS STUDENT ACTIVITY FUND	01/31/2017	1315203	Credit Card Payment for Student Activity - Choir/Disney Trip	400.00
10L000 4002 0000 00 000000	IP0131	WCCHS STUDENT ACTIVITY FUND	01/31/2017	1315203	Credit Card Payment for Student Activity - Choir/Disney Trip	120.00
					Totals for checks	13,997.94

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	ED FUND	1,297.00	647.40	9,977.20	11,921.60
20	OPER & MAINT	0.00	144.00	1,932.34	2,076.34
*** Fund Summary Totals ***		1,297.00	791.40	11,909.54	13,997.94

********** **End of report** **********

COMMUNITY HIGH SCHOOL
DISTRICT 94
West Chicago, Illinois

TREASURER'S REPORT
FOR MONTH ENDING JANUARY 2017

FUND	CASH BALANCE Thru 12/31/2016	RECEIPTS January 2017	DISBURSEMENTS January 2017	CASH BALANCE Thru 1/31/2017	INVESTMENTS AT COST Thru 1/31/2017
EDUCATIONAL	$ (1,702,257.35)	$ 1,476,034.87	$ 1,778,691.74	$ (2,004,914.22)	$ 10,942,291.40
OPERATIONS & MAINTENANCE	$ (1,125,378.46)	$ 1,720,606.19	$ 328,302.42	$ 266,925.31	$ 1,958,478.98
DEBT SERVICES	$ 702,922.22	$ 5.02	$ 5.02	$ 702,922.22	$ 1,027,565.34
TRANSPORTATION	$ 476,164.89	$ 141,166.16	$ 130,038.25	$ 487,292.80	$ 331,513.64
I.M.R.F.	$ 100,501.06	$ 11,505.45	$ 34,431.10	$ 77,575.41	$ 77,257.42
SOCIAL SECURITY/MEDICARE	$ 130,588.59	$ 13,806.36	$ 42,520.10	$ 101,874.85	$ 20,966.06
CAP IMPROVEMENTS HILAKE	$ (496,957.51)	$ 64,124.00	$ 515,256.38	$ (948,089.89)	$ 1,176.91
WORKING CASH	$ 1,833,415.65	$ -	$ 660,000.00	$ 1,173,415.65	$ 898,316.64
TORT	$ 179,458.42	$ 7,190.82	$ 0.37	$ 186,648.87	$ 28,398.49
TOTAL	**$ 98,457.51**	**$ 3,434,438.87**	**$ 3,489,245.38**	**$ 43,651.00**	**$15,285,964.88**
Monthly Invest. Int., Adj. & Fees/YTD Interest thru 1/31/17 *(included in revenue and investment totals)*	$ 260,677.88	2,515.45	-		$ 263,193.33

PLUS INVESTMENTS $15,285,964.88

TOTAL YEAR-TO-DATE CASH AND INVESTMENTS AS OF JANUARY 31, 2017 **$ 15,329,615.88**

Kevin Kotche, Treasurer

Date

Percent of Fiscal Year Complete: 58.33

COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF POSITION
FINANCIAL REPORT
FOR PERIOD ENDING JANUARY 31, 2017

* FY16 Audit Entry Revise Cash Balances - FY16 Lease **ASSETS**	IMPREST, PETTY CASH & SCHLSHP	*CASH BALANCES	INVESTMENT BALANCES	ACCOUNTS RECEIVABLE	AUDIT ENTRY	TOTAL ASSETS
EDUCATIONAL *	16,688	(2,004,914)	10,942,291			8,954,065
OPERATIONS & MAINTENANCE		266,925	1,958,479			2,225,404
DEBT SERVICES *		702,922	1,027,565			1,730,487
TRANSPORTATION		487,293	331,514			818,806
MUNICIPAL RETIREMENT		77,575	77,257			154,833
SOCIAL SECURITY/MEDICARE		101,875	20,966			122,841
CI - HIGHLAKE		(948,090)	1,176	4,599		(942,313)
WORKING CASH		1,173,416	898,317			2,071,732
TORT		186,649	28,398			215,048
TOTAL	**16,688**	**43,651**	**15,285,964**	**4,599**	-	**15,350,902**

LIABILITIES AND FUND EQUITY	TAX WARRENTS	ACCOUNTS PAYABLE	ENCUMBERED PAYABLES	OTHER PAYABLES	FUND EQUITY	TOTAL LIABILITY AND FUND EQUITY
EDUCATIONAL		(12,774)	512,519		8,454,319	8,954,065
OPERATIONS & MAINTENANCE		(15,168)	113,819		2,126,753	2,225,404
DEBT SERVICES			2,800		1,727,687	1,730,487
TRANSPORTATION			248,297		570,510	818,806
MUNICIPAL RETIREMENT					154,834	154,833
SOCIAL SECURITY/MEDICARE		(254)			123,095	122,841
CI - HIGHLAKE					(942,313)	(942,313)
WORKING CASH					2,071,732	2,071,732
TORT					215,048	215,048
TOTAL	**-**	**(28,197)**	**877,435**	**-**	**14,501,669**	**15,350,902**

RECEIPTS	BUDGET 2016 - 2017	CURRENT REVENUES	Y.T.D. REVENUES	OTHER RECEIPTS	UNREALIZED BALANCE	PERCENT REALIZED
EDUCATIONAL	23,429,766	582,521	12,047,821		11,381,945	51.42%
OPERATIONS & MAINTENANCE	3,123,466	11,934	1,601,387		1,522,079	51.27%
DEBT SERVICES	2,783,424	60	1,391,098		1,392,326	49.98%
TRANSPORTATION	1,418,981	139,802	574,489		844,492	40.49%
MUNICIPAL RETIREMENT	482,479	11,510	244,203		238,276	50.61%
SOCIAL SECURITY/MEDICARE	458,200	13,812	239,684		218,516	52.31%
CI - HIGHLAKE	878,000	64,125	179,488		698,512	20.44%
WORKING CASH	2,500	417	2,284		216	91.37%
TORT	255,183	7,201	127,988		127,195	50.16%
TOTAL	**32,831,999**	**831,382**	**16,408,442**	**-**	**16,423,557**	49.98%

DISBURSEMENTS	BUDGET 2016 - 2017	CURRENT EXPENDITURES	Y.T.D. EXPENDITURES	CURRENT ENCUMBERED	UNENCUMBERED BALANCE	PERCENT ENCUMBERED
EDUCATIONAL	23,431,695	1,762,875	13,573,648	512,519	9,345,528	57.93%
OPERATIONS & MAINTENANCE	3,723,866	315,261	1,691,924	113,819	1,918,123	45.43%
DEBT SERVICES	2,737,500	-	2,673,325	2,800	61,375	97.66%
TRANSPORTATION	1,418,000	128,098	429,073	248,297	740,631	30.26%
MUNICIPAL RETIREMENT	478,677	34,430	289,744		188,933	60.53%
SOCIAL SECURITY/MEDICARE	457,965	42,519	277,294		180,670	60.55%
CI - HIGHLAKE	4,930,000	515,256	5,176,830		(246,830)	105.01%
WORKING CASH	2,500	-	-		2,500	0.00%
TORT	267,975	-	229,720		38,255	85.72%
TOTAL	**37,448,178**	**2,798,440**	**24,341,558**	**877,435**	**12,229,185**	65.00%

* FY16 Audit Entry Revise Fund Balances - FY16 Lease **FUND BALANCE**	JULY 1 EQUITY	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE EXPENDITURES	CURRENT ENCUMBERED	INTERFUND TRANSFERS	*CURRENT EQUITY
EDUCATIONAL *	10,492,665	12,047,821	13,573,648	512,519		8,454,319
OPERATIONS & MAINTENANCE	2,331,109	1,601,387	1,691,924	113,819		2,126,753
DEBT SERVICES *	3,012,715	1,391,098	2,673,325	2,800		1,727,687
TRANSPORTATION	673,391	574,489	429,073	248,297		570,510
MUNICIPAL RETIREMENT	200,375	244,203	289,744			154,834
SOCIAL SECURITY/MEDICARE	160,706	239,684	277,294			123,095
CI - HIGHLAKE	4,055,028	179,488	5,176,830			(942,313)
WORKING CASH	2,069,448	2,284	-			2,071,732
TORT	316,781	127,988	229,720			215,048
TOTAL	**23,312,216**	**16,408,442**	**24,341,558**	**877,435**		**14,501,669**

COMMUNITY HIGH SCHOOL DISTRICT 94
STATEMENT OF REVENUE AND EXPENDITURES
YTD ENDING
JANUARY 31, 2017

DISTRICT 94 REVENUE & EXPENDITURE REPORT

FY16 Fund Balance Audit Adjustment

JANUARY 31, 2017

FUND	EDUCATION	O & M	DEBT SVC	TRANSP	IMRF	SSM	CI HIGHLAKE	WRK CASH	TORT	TOTAL ALL
BEGINNING FUND BALANCE	**$ 10,804,820**	**$2,331,109**	**$2,700,560**	**$ 673,391**	**$ 200,375**	**$160,706**	**$ 4,055,028**	**$2,069,448**	**$ 316,781**	**$ 23,312,216**
REVENUE BUDGET	**$ 23,429,766**	**$3,123,466**	**$2,783,424**	**$ 1,418,981**	**$ 482,479**	**$458,200**	**$ 878,000**	**$ 2,500**	**$ 255,183**	**$ 32,831,999**
RECEIPTS										
1. CORPORATE P. P. REPLACEMENT TAX	$ 267,666	$ 25,633	$ 280	$ 17,809	$ 40,554	$ 48,655	$ 151,925		$ 25,342	577,864
2. SUMMER PROGRAM FEES	25,944									25,944
3. EARNINGS ON TAXES/ INVESTMENTS	10,537	8,138	621	936	51	66	3,385	2,284	119	26,136
4. PUPIL & COMMUNITY SERVICES	680,605									680,605
5. FACILITY RENTALS		18,040								18,040
6. IMPACT FEES/P.U.D/LAND CASH DONATE							24,178			24,178
7. STATE AID	1,034,718									1,034,718
8. STATE/ CATEGORICAL AID /GRANTS FY16	456,652			133,892						590,544
9. ARRA AID/ARRA FEDERAL FUNDING	-									-
10. FEDERAL AID/GRANTS FY16 LATE PMTS	626,065									626,065
11. PROPERTY TAXES - ED. FUND-TORT	8,804,258	1,549,577	1,390,197	420,801	203,598	190,964			102,528	12,661,921
12. PROPERTY TAXES - SPEC'L EDUCATION	114,190									114,190
13. PROPERTY TAXES - OTHER FUNDS										-
14. PERMANENT TRANSFER OF INTEREST										-
15. CURRENT YEAR LEVY-ADVANCED TAXES										-
16. FLOW-THRU/VENDOR REVENUE/MISC REV	27,186			1,050						28,236
TOTAL REVENUE REALIZED	$ 12,047,821	$ 1,601,387	$ 1,391,098	$ 574,489	$ 244,203	$ 239,684	$ 179,488	$ 2,284	$ 127,988	$ 16,408,442
PERCENT REVENUE REALIZED (Actual/Budget)	*51.42%*	*51.27%*	*49.98%*	*40.49%*	*50.61%*	*52.31%*	*20.44%*	*91.36%*	*50.16%*	*49.98%*
EXPENDITURE BUDGET	**$ 23,431,695**	**$3,723,866**	**$2,737,500**	**$1,418,000**	**$ 478,677**	**$457,965**	**$ 4,930,000**	**$ 2,500**	**$ 267,975**	**$ 37,448,178**
DISBURSEMENTS										
1. SALARIES	$ 8,827,510	$ 619,265								9,446,775.14
2. BENEFITS	2,162,456	124,851								2,287,308
3. EMPLOYER IMRF					289,744					289,744
4. EMPLOYER FICA						147,309				147,309
5. EMPLOYER MEDICARE						129,985				129,985
6. PURCHASED SERVICES/CONTRACTS REG	1,308,276	236,512		190,802						1,735,590
7. PURCHASED SERVICES/MINI BUSSES										-
8. PURCHASED SERVICES/SPECIAL ED				186,778						186,778
9. PURCHASED SERVICES/TCD				28,221						28,221
10. FUEL ADJ/EARLY DISMISSAL/FIELD TRIP				23,272						23,272
12 UNEMPLOYMENT INSURANCE									2,730	2,730
13.SCHOOL BOND FINANCIAL SERVICES										-
14. TREASURER BOND									6,650	6,650
15. WORKERS COMPENSATION									83,393	83,393
16. GENERAL LIABILITY INSURANCE									135,625	135,625
17. STUDENT ACCIDENT INSURANCE									1,322	1,322
18. UTILITIES		372,323								372,323
19. SUPPLIES & MATERIALS	285,337	116,648								401,986
20. TAX PAYMENTS										-
21. CAPITAL/NON-CAPITAL EQUIPMENT/FURN	178,283	116,035								294,318
22. CAPITAL CONTRACTS/ IMPROVEMENTS		106,290					5,176,830			5,283,119
23 CAPITAL LEASE EXPENSE										-
24 BOND INTEREST EXPENSE										-
25. DUES, FEES AND INVESTMENT COSTS	65,309		118,325							183,634
26. REDEMPTION OF PRINCIPAL			2,555,000							2,555,000
27. PERMANENT TRANSFER OF INTEREST										-
28 TUITION & SPEC ED COST/(TUITION RFND)	740,176									740,176
29 RETIREMENT BENEFITS/OTHER	6,300									6,300
TOTAL EXPENDITURES DISBURSED	$ 13,573,648	$ 1,691,924	$ 2,673,325	$ 429,073	$ 289,744	$ 277,294	$ 5,176,830	$ -	$ 229,720	$ 24,341,558
Encumbered Expenditures	$ 512,519	$ 113,819	$ 2,800	$ 248,297						$ 877,435
PERCENT DISBURSED PLUS ENCUMBERED(Total/Budget)	*57.93%*	*48.49%*	*97.76%*	*47.77%*	*60.53%*	*60.55%*	*105.01%*	*0.00%*	*85.72%*	*67.34%*
**FY16 Audit Adj. Capital Lease Ed. Fund/Debt. Service Fund*	(312,155)		312,155							
EXCESS OF REVENUE/(EXPENDITURES)	**$ (1,837,982)**	**$ (90,537)**	**$(1,282,227)**	**$ 145,416**	**$ (45,541)**	**(37,611)**	**$(4,997,341)**	**$ 2,284**	**$ (101,732)**	**$ (7,933,116)**
ENDING FUND BALANCE *	**$ 8,454,319**	**$2,126,753**	**$1,727,687**	**$ 570,510**	**$ 154,834**	**$123,095**	**$ (942,313)**	**$2,071,732**	**$ 215,048**	**$ 14,501,669**
FUND	**EDUCATION**	**O & M**	**DEBT SVC**	**TRANSP**	**IMRF**	**SSM**	**CI HIGHLAKE**	**WRK CSH**	**TORT**	**TOTAL ALL**

3 YEAR BUDGET/ACTUAL TOTAL

SUMMARY OF AMENDED CURRENT YEAR BUDGET

January 31, 2017

DEPARTMENT/SUMMARY	FUND	#	DEPT	13 BUDGET	14 ACTUAL	15 ACTUAL	16 BUDGET	16 ACTUAL	% CHANGE	17 BUDGET	% CHANGE	17 ACTUAL	YTD %
GENERAL H.S.	10	1	TTL	282,620	131,621	163,899	423,812	147,432	-61.33%	314,270	-113.16%	68,129	21.68%
HMBD TUTORS	10	2	TTL	47,100	61,356	53,926	57,700	36,002	-6.54%	46,200	-28.32%	16,090	34.83%
ART	10	3	TTL	240,660	242,326	238,287	246,392	233,574	-3.29%	260,997	-11.74%	146,671	56.20%
SCIENCE	10	4	TTL	1,191,359	1,197,627	1,132,241	1,255,088	1,261,501	-9.79%	1,238,641	1.81%	737,302	59.53%
DRIVER'S ED	10	5	TTL	119,306	127,897	225,170	262,039	146,878	-14.07%	146,695	0.12%	83,884	57.18%
ENGLISH	10	6	TTL	1,400,277	1,456,258	1,504,422	1,551,917	1,569,209	-3.06%	1,551,737	1.11%	908,102	58.52%
FOREIGN LANG	10	7	TTL	562,792	626,355	622,480	668,843	657,811	-6.93%	623,639	5.19%	362,559	58.14%
HEALTH ED	10	8	TTL	500	1,632	1,938	1,000	962	93.78%	2,625	-172.88%	1,618	61.63%
MATHEMATICS	10	9	TTL	1,253,117	1,291,765	1,516,614	1,501,268	1,492,933	1.02%	1,550,346	-3.85%	898,410	57.95%
MUSIC	10	10	TTL	216,481	256,121	239,396	229,360	234,840	4.38%	220,018	6.31%	135,787	61.72%
MUSIC INITIATIVE	10	10	TTL	-	-	-	-	-	-	25,000	100.00%	14,908	59.63%
PHYSICAL DEV	10	11	TTL	1,144,808	1,201,603	1,123,465	1,129,108	1,212,245	-0.50%	1,211,286	0.08%	711,367	58.73%
SOC STUDIES	10	13	TTL	1,293,404	1,308,577	1,294,648	1,405,499	1,417,983	-7.89%	1,462,375	-3.13%	857,209	58.62%
TECHNOLOGY	10	14	TTL	685,620	698,433	724,375	801,900	814,149	-9.67%	835,676	-2.64%	519,285	62.14%
DEV LEARNING	10	22	TTL	2,788,766	3,206,497	3,481,469	3,564,108	4,023,729	-2.32%	3,983,053	1.01%	2,360,931	59.27%
ADULT ED - LOCAL	10	28	TTL	8,425	10,176	7,618	10,750	-	-29.14%	10,000	0.00%	-	0.00%
SUMR ADLT ED	10	29	TTL	1,000	562	2,109	4,150	3,960	-49.18%	5,012	-26.57%	2,073	41.37%
BUSINESS ED	10	30	TTL	631,086	550,106	547,649	539,767	543,543	1.46%	458,469	15.65%	281,695	61.44%
FACS	10	32	TTL	225,457	241,012	254,816	249,459	268,654	2.15%	255,307	4.97%	149,093	58.40%
IND ARTS-TECH ED	10	34	TTL	131,849	141,650	150,372	129,559	134,984	16.06%	117,833	12.71%	75,546	64.11%
B T I	10	35	TTL	250	485	345	400	153	-13.67%	150	1.93%	-	0.00%
PHOTOGRAPHY	10	36	TTL	16,000	13,806	14,926	-	-	-	-	-	-	0.00%
SUMMER SCH/R	10	40	TTL	141,900	110,764	63,990	56,605	106,534	13.05%	87,610	17.76%	28,948	33.04%
SUMMER SPORTS CA	10	41	TTL	46,886	37,184	44,444	45,000	44,600	-1.24%	45,000	-0.90%	37,584	83.52%
BILINGUAL	10	45	TTL	509,277	557,051	518,222	530,329	541,136	-2.28%	502,755	7.09%	301,656	60.00%
SOCIAL WORKE	10	50	TTL	308,925	324,194	341,209	176,385	210,863	93.45%	198,102	6.05%	117,766	59.45%
GUIDANCE DEP	10	51	TTL	641,786	702,941	653,440	615,798	634,252	6.11%	677,346	-6.79%	386,187	57.01%
SCHOOL NURSE	10	52	TTL	162,384	188,019	176,998	159,768	173,991	10.78%	172,362	0.94%	101,990	59.17%
PSYC SERVICE	10	53	TTL	128,054	144,414	151,563	162,969	161,158	-7.00%	177,893	-10.38%	76,028	42.74%
AVID PROGRAM	10	54	TTL	73,130	100,926	133,626	176,492	156,091	-24.29%	208,597	-33.64%	110,505	52.98%
SPEECH PATH/AUDIO	10	55	TTL	56,125	57,784	59,907	62,663	62,717	0.00%	64,443	-2.75%	37,263	-3.04%
LEARNING RES	10	61	TTL	290,013	323,322	287,778	289,038	272,085	-0.44%	256,074	5.88%	154,631	60.39%
STAFF & CURR DEV	10	62	TTL	133,578	192,265	217,781	272,737	239,438	-20.15%	251,988	-5.24%	126,117	50.05%
UTTERBACK DONATIO	10	64	TTL	-	31,665	16,255	17,388	21,489	-6.52%	3,498	83.72%	2,735	78.19%
ASST PRINCIPAL	10	69	TTL	741,889	1,043,872	1,063,106	1,035,924	1,083,594	2.62%	1,184,354	-9.30%	701,768	59.25%
PRINCIPAL	10	70	TTL	1,095,741	753,937	769,880	769,222	752,324	0.09%	748,227	0.54%	432,640	57.82%
SUPT OFFICE	10	71	TTL	291,883	318,084	298,514	314,823	303,749	-5.18%	326,900	-7.62%	196,220	60.02%
DIR OF PRSNL	10	72	TTL	298,130	261,922	248,118	241,142	257,225	2.89%	263,382	-2.39%	133,531	50.70%
COMM RELATIONS	10	73	TTL	-	16,428	36,939	62,364	57,398	-40.77%	57,033	0.64%	34,779	60.98%
ED FOUNDATIO	10	74	TTL	5,000	5,628	2,125	-	2,382	0.00%	2,500	-4.94%	972	0.00%
BOARD OF ED	10	75	TTL	120,900	128,399	148,375	162,600	158,611	-8.75%	171,625	-8.21%	102,805	59.90%
DIR OF BUSIN	10	80	TTL	133,945	159,093	160,500	163,375	162,550	-1.76%	163,405	-0.53%	84,189	3.14%
CAFETERIA	10	82	TTL	59,000	23,572	17,167	60,000	8,153	-71.39%	60,500	-642.09%	5,133	8.48%
EMP BENEFITS	10	83	TTL	232,500	69,009	49,170	45,800	19,903	7.36%	46,200	-132.12%	24,045	52.05%
FISCAL SVCS	10	85	TTL	246,219	261,595	287,453	320,298	311,793	-10.25%	315,176	-1.09%	174,439	55.35%
MIS	10	90	TTL	327,161	339,079	343,126	332,542	326,143	3.18%	313,917	3.75%	168,651	53.72%
PMT OTH DIST	10	97	TTL	1,293,300	906,968	1,089,255	874,600	423,660	24.54%	454,500	-7.28%	319,564	70.31%

3 YEAR BUDGET/ACTUAL TOTAL

SUMMARY OF AMENDED CURRENT YEAR BUDGET

January 31, 2017

DEPARTMENT/SUMMARY	FUND	#	DEPT	13 BUDGET	14 ACTUAL	15 ACTUAL	16 BUDGET	16 ACTUAL	% CHANGE	17 BUDGET	% CHANGE	17 ACTUAL	YTD %
ATH/INTERSCH	10	100	TTL	788,129	788,360	867,834	836,584	839,814	3.74%	827,667	1.45%	482,467	58.29%
AQUATICS	10	102	TTL	2,500	-	-	-	-	-	-	0.00%	-	0.00%
INTERSCHOLAS	10	104	TTL	246,860	214,326	215,199	261,700	252,749	-17.77%	254,325	-0.62%	138,179	54.33%
ADULT ED - STATE	10	902	TTL	93,400	76,524	84,683	87,834	800	-3.59%	92,461	-11457.91%	77,363	83.67%
CTEIG	10	903	TTL	48,250	43,291	45,873	45,969	45,731	-0.21%	46,226	-1.08%	44,630	96.55%
BILING TBE	10	904	TTL	91,250	82,531	91,056	95,534	97,819	-4.69%	137,207	-40.27%	40,832	29.76%
A E & L	10	905	TTL	48,000	25,985	25,129	25,129	3,367	0.00%	30,215	-797.49%	29,394	97.28%
C PERKINS	10	906	TTL	35,600	31,446	34,507	34,179	31,319	0.96%	40,622	-29.71%	30,933	76.15%
TITLE 1-LOW	10	908	TTL	165,000	278,911	244,986	329,703	340,496	-25.69%	345,409	-1.44%	203,768	58.99%
ISLG GRANT	10	925	TTL	2,900	1,614	1,568	1,568	1,476	0.00%	1,177	20.26%	1,177	99.96%
MEDICAID DIRECT DV	10	929	TTL	150,000	161,379	124,915	165,175	42,480	-24.37%	57,625	-35.65%	36,258	62.92%
IDEA 94-142 FLOW-TH	10	930	TTL	391,700	380,646	356,095	544,050	395,255	-34.55%	379,696	3.94%	260,181	68.52%
ADM OUTREACH	10	931	TTL	50,000	30,708	12,561	31,615	27,778	-60.27%	3,700	86.68%	9,886	267.19%
TEACHER QUALITY	10	932	TTL	55,000	42,895	41,370	41,412	10,608	-0.10%	40,225	-279.19%	15,220	37.84%
FED ADULT ED	10	944	TTL	90,850	68,843	75,317	75,317	72,539	0.00%	72,539	0.00%	6,434	8.87%
LEARN SERVE	10	945	TTL	22,259	42	-	-	-	-	-	-	-	0.00%
EL/CIVICS	10	946	TTL	8,700	-	-	-	-	-	-	-	-	0.00%
LIPLEPS	10	950	TTL	18,150	28,843	18,780	21,608	19,971	-13.09%	24,274	-21.54%	3,145	12.96%
BILINGUAL - IEP	10	951	TTL		-	2,336	2,516	3,015.10	-7.15%	5,611	-86.10%	2,980	53.11%
O&M FUND	20	0	TTL	3,105,719	2,846,275	2,542,962	3,058,977	2,805,202	-16.87%	3,723,866	-32.75%	1,691,924	45.43%
DEBT SVC FND	30	0	TTL	3,055,240	2,791,580	3,050,202	3,048,905	3,050,130	0.04%	2,737,500	10.25%	2,673,325	97.66%
TRANSPORTATION	40	0	TTL	1,117,250	1,166,286	1,311,851	1,361,000	1,271,828	-3.61%	1,338,000	-5.20%	403,539	30.16%
SCIENCE	40	4	TTL	-	57	(1,372)	-	(9)	-	-	100.00%	-	0.00%
ENGLISH	40	6	TTL	-	-	-	-	-	-	-	0.00%	-	0.00%
FOREIGN EXCH	40	7	TTL	-	311	686	-	135	-	-	100.00%	(231)	0.00%
MUSIC	40	10	TTL	-	117	-	-	308	-	-	0.00%	-	0.00%
PHYSICAL DEV	40	11	TTL	-	30	-	-	-	-	-	0.00%	-	0.00%
SOCIAL STUDIES	40	13	TTL	-	395	227	205	(1)	-	-	100.00%	(257)	0.00%
SPECIAL ED	40	22	TTL	-	-	-	-	-	-	-	0.00%	-	0.00%
BUSINESS ED	40	30	TTL	-	-	-	-	(105)	-	-	0.00%	-	0.00%
FACS	40	32	TTL	-	-	-	-	181	-	-	0.00%	-	0.00%
PHOTOGRAPHY	40	36	TTL	-	-	-	-	-	-	-	0.00%	-	0.00%
ATH/INTERSCH	40	100	TTL	98,000	75,661	69,012	70,000	73,381	0.00%	80,000	-9.02%	23,168	28.96%
PEP BUS	40	104	TTL	2,500	5,410	5,903	10,000	2,555	0.00%	-	100.00%	2,853	100.00%
IMRF	50	0	TTL	503,291	434,665	472,385	481,828	463,758	-1.96%	478,677	-3.22%	293,066	61.22%
SOC SEC & MEDCARE	51	0	TTL	420,161	426,171	454,114	462,190	462,637	-1.75%	457,965	1.01%	273,972	59.82%
CAPITAL PROJECTS	65	0	TTL	57,000	723,098	3,345,450	3,705,500	2,966,525	-9.72%	4,930,000	-66.19%	5,176,830	105.01%
W/C	70	0	TTL	8,000	-	-	-	2,322	-	2,500	-	-	0.00%
TORT FUND	80	0	TTL	302,450	282,098	212,927	306,150	256,821	-30.45%	267,975	-4.34%	229,720	85.72%
		TOTALS		**$ 30,556,763**	**$ 30,832,477**	**$ 34,185,663**	**$ 36,084,629**	**$ 34,233,265**	**-9.06%**	**$ 37,448,178**	**3.28%**	**$ 24,341,558**	**65.00%**

GRANT REVENUE & EXPENDITURE SUMMARY
January 2017

COMMUNITY HIGH SCHOOL
DISTRICT 94

REVENUE AND EXPENDITURE REPORT
LOCAL, STATE, AND FEDERAL GRANTS
Ending January 31, 2017

Percentage of Fiscal Year:
58.33%

NAME	SOURCE	CODE	DEPT	CURRENT BUDGET	PRIOR YEAR REVENUE	FY 17 REVENUE	EXPENDITURES	ENCUMBERED	BALANCE	% UNREALIZED REVENUE
Adult Ed Summer School & Computer L	Local	132300	29	$ 5,012	$ -	$ -	$ 2,073		$ (2,073)	100%
DuPage Foundation - Music Initiative	Local	199900	10	$ 25,000	$ -	$ 25,000	$ 14,908		$ 10,092	100%
Education Foundation/Leadership Mini	Local	199990	74/918	$ 2,500	$ -	$ 420	$ 972		$ (552)	100%
C.T.E.I.G. Vocational Programs	State	322000	903	$ 46,226	$ -	$ 44,630	$ 44,630		$ 0	3%
Bilingual T.B.E./T.P.I.	State	330500	924/904	$ 137,207	$ 17,782	$ -	$ 40,832		$ (40,832)	100%
Adult Ed State Basic 3-1	State	340000	902	$ 92,461	$ -	$ 92,461	$ 77,363	$ 15,202	$ (104)	0%
Adult Ed Performance	State	340100	905	$ 30,215	$ -	$ 30,215	$ 29,394	$ 601	$ 219	0%
State Library Grant	State	380000	925	$ 1,177	$ -	$ -	$ 1,177		$ (1,177)	100%
Title 1 Low Income NCLB	Federal	430000	908	$ 345,409	$ 171,942	$ 134,148	$ 203,768		$ (69,620)	61%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	$ 379,696	$ 60,916	$ 113,754	$ 260,181	$ 2,208	$ (148,634)	70%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	$ 40,622	$ -	$ 29,323	$ 30,933		$ (1,610)	28%
Adult Ed Federal Basic	Federal	480000	944	$ 72,539	$ 21,859	$ 12,000	$ 6,434	$ 176	$ 5,390	83%
Medicaid Direct Service Costs **	Federal	490000	929	$ 57,625	$ 8,784	$ 20,489	$ 36,258		$ (15,769)	64%
Medicaid Administrative Outreach **	Federal	490000	931	$ 3,700	$ 8,313	$ -	$ 9,886		$ (9,886)	100%
Bilingual - IEP	Federal	490500	951	$ 5,611	$ -	$ 2,980	$ 2,980	$ 559	$ (559)	47%
Title III LIPLEPS	Federal	490900	950	$ 24,274	$ 5,645	$ 2,645	$ 3,145		$ (500)	89%
Title II A Teacher Quality NCLB	Federal	493200	932	$ 40,225	$ 5,005	$ 14,667	$ 15,220		$ (553)	64%
TOTAL				**$ 1,309,499**	**$ 300,246**	**$ 522,732**	**$ 780,154**	**$ 18,746**	**$ (276,168)**	**60.1%**

** Special Ed Grants

COMMUNITY HIGH SCHOOL
DISTRICT 94

LOCAL, STATE, FEDERAL GRANTS
Ending January 31, 2017

January 2017

Percent of Fiscal Year
58.33%

GRANT REVENUE

NAME	SOURCE	CODE	DEPT	GRANT BUDGET	PRIOR YR REVENUE	FY17 REVENUE	$ UNREALIZED	% UNREALIZED	% REALIZED
Adult Ed Summer School & Compute	Local	132300	29	$ 5,012	$ -	$ -	**$ 5,012**	100%	0%
DuPage Foundation - Music Initiative	Local	199900	10	$ 25,000	$ -	$ 25,000	**$ -**	0%	100%
Education Foundation/Leadership Mi	Local	199990	74/918	$ 2,500	$ -	$ 420	**$ 2,080**	83%	17%
C.T.E.I.G. Vocational Programs	State	322000	903	$ 46,226	$ -	$ 44,630	**$ 1,596**	3%	97%
Bilingual T.B.E./T.P.I.	State	330500	924/904	$ 137,207	$ 17,782	$ -	**$ 137,207**	100%	0%
Adult Ed State Basic 3-1	State	340000	902	$ 92,461	$ -	$ 92,461	**$ -**	0%	100%
Adult Ed Performance	State	340100	905	$ 30,215	$ -	$ 30,215	**$ -**	0%	100%
State Library Grant	State	380000	925	$ 1,177	$ -	$ -	**$ 1,177**	100%	0%
Title 1 Low Income NCLB	Federal	430000	908	$ 345,409	$ 171,942	$ 134,148	**$ 211,261**	61%	39%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	$ 379,696	$ 60,916	$ 113,754	**$ 265,942**	70%	30%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	$ 40,622	$ -	$ 29,323	**$ 11,299**	28%	72%
Adult Ed Federal Basic	Federal	480000	944	$ 72,539	$ 21,859	$ 12,000	**$ 60,539**	83%	17%
Medicaid Direct Service Costs **	Federal	490000	929	$ 57,625	$ 8,784	$ 20,489	**$ 37,136**	64%	36%
Medicaid Administrative Outreach **	Federal	490000	931	$ 3,700	$ 8,313	$ -	**$ 3,700**	100%	0%
Bilingual IEP	Federal	490500	951	$ 5,611	$ -	$ 2,980	**$ -**	0%	53%
Title III LIPLEPS	Federal	490900	950	$ 24,274	$ 5,645	$ 2,645	**$ 21,629**	89%	11%
Title II A Teacher Quality NCLB	Federal	493200	932	$ 40,225	$ 5,005	$ 14,667	**$ 25,558**	64%	36%
TOTAL				**$ 1,309,499**	**$ 300,246**	**$ 522,732**	**$ 786,767**	**60.1%**	**39.9%**

* Amended Revenue activity may occur throughout FY16/17 impacting expenditure activity

GRANT EXPENDITURES

NAME	SOURCE	CODE	DEPT	GRANT BUDGET	EXPENDITURE	ENCUMBERED	BUDGET BALANCE	% UNENCUMBERED	% ENCUMBERED
Adult Ed Summer School & Compute	Local	132300	29	$ 5,012	2,073		$ 2,939	59%	41%
DuPage Foundation - Music Initiative	Local	199900	10	$ 25,000	14,908		$ -	0%	60%
Education Foundation/Leadership Mi	Local	199990	74/918	$ 2,500	972		$ 1,528	61%	39%
C.T.E.I.G. Vocational Programs	State	322000	903	$ 46,226	44,630		$ 1,596	3%	97%
Bilingual T.B.E./T.P.I.	State	330500	924/904	$ 137,207	40,832		$ 96,375	70%	30%
Adult Ed State Basic 3-1	State	340000	902	$ 92,461	77,363	$ 15,202	$ (104)	0%	100%
Adult Ed Performance	State	340100	905	$ 30,215	29,394	$ 601	$ 219	1%	99%
State Library Grant	State	380000	925	$ 1,177	1,177		$ -	0%	100%
Title 1 Low Income NCLB	Federal	430000	908	$ 345,409	203,768		$ 141,641	41%	59%
I.D.E.A. Flow Thru Sub-Grant **	Federal	462000	930	$ 379,696	260,181	$ 2,208	$ 117,308	31%	69%
Title IIC Carl Perkins - Voc Ed	Federal	474500	906	$ 40,622	30,933		$ -	0%	76%
Adult Ed Federal Basic	Federal	480000	944	$ 72,539	6,434	$ 176	$ 65,929	91%	9%
Medicaid Direct Service Costs **	Federal	490000	929	$ 57,625	36,258		$ 21,367	37%	63%
Medicaid Administrative Outreach **	Federal	490000	931	$ 3,700	9,886		$ (6,186)	-167%	267%
Bilingual IEP	Federal	490500	951	$ 5,611	2,980	$ 559	$ 2,072	37%	63%
Title III LIPLEPS	Federal	490900	950	$ 24,274	3,145		$ 21,129	87%	13%
Title II A Teacher Quality NCLB	Federal	493200	932	$ 40,225	15,220		$ 25,005	62%	38%
TOTAL				**$ 1,309,499**	**$ 780,154**	**$ 18,746**	**$ 490,818**	**37%**	**61%**

** Special Ed Grants

COMMUNITY HIGH SCHOOL
DISTRICT 94
PETTY CASH FUND
JANUARY 31, 2017

This listing represents payments from the High School Cash Fund for January 31, 2017. Reimbursement for the following paid from this fund is hereby requested from the Board of Education of Community High School District 94, West Chicago, Illinois at its regular meeting on February 21, 2017.

DATE PAID	PAID TO	FOR	AMOUNT
Jan 24, 2017	Diane Masschelin	Postage	$5.29
		Total	$ 5.29

Director of Business Services

February 15, 2017
Date

LOC	LOC	January 2016-17 Beginning Balance	January 2016-17 Debits	January 2016-17 Credits	January 2016-17 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
505	CHESS	1,558.32CR	24.90	32.00	-7.10	1,565.42CR
506	SPED RECYC/SHRD	1,571.68CR				1,571.68CR
507	BEST BUDDIES	7,177.33CR		270.00	-270.00	7,447.33CR
508	CRTE ENT	541.24CR				541.24CR
511	ART COLLECTION	130.97CR				130.97CR
513	INTL CLUB	2,151.86CR	138.61	646.75	-508.14	2,660.00CR
514	CHRONICLE	17.19CR		355.20	-355.20	372.39CR
515	CHEERLEADING	5,203.37CR	3,000.00		3,000.00	2,203.37CR
516	DANCE PROD	2,711.97CR		977.00	-977.00	3,688.97CR
517	SPEECH	2,948.54CR		1,500.00	-1,500.00	4,448.54CR
518	FBLA	1,344.50CR	658.00	820.00	-162.00	1,506.50CR
520	GERMAN CLUB	410.56CR				410.56CR
521	FICA-SKILLS	1,576.57CR	281.00		281.00	1,295.57CR
523	MATH TEAM	511.24CR				511.24CR
524	HORTICULTURE	3,780.92CR				3,780.92CR
526	PEP CLUB	948.87CR				948.87CR
527	POMS	1,051.69CR				1,051.69CR
528	SNOWBALL	6,708.83CR	1,454.08	2,128.00	-673.92	7,382.75CR
529	SADD	1,662.78CR				1,662.78CR
530	EXCHANGE	3,982.67CR	44.07		44.07	3,938.60CR
531	SPANISH CLUB	3,409.04CR		1,560.00	-1,560.00	4,969.04CR
533	STUDENT COUNCIL	19,063.85CR		799.00	-799.00	19,862.85CR
534	SUNDRY	1,651.40CR				1,651.40CR
535	THESPIANS	4,976.41CR	896.50	526.45	370.05	4,606.36CR
536	VOCATIONAL SIGN	1,836.54CR				1,836.54CR
537	YEARBOOK	5,666.34CR	50.30		50.30	5,616.04CR
538	BAND-JAZZ	528.12CR				528.12CR
539	CHORAL-CHOIR	7,665.41CR				7,665.41CR
540	ORCHESTRA	5,270.92CR				5,270.92CR
541	INTERACT CLUB	8,078.12CR	6,400.00		6,400.00	1,678.12CR
542	ANL	2,013.73CR				2,013.73CR
543	WEGO CARES	939.97CR				939.97CR
544	SCHOLASTIC BOWL	762.50CR				762.50CR
545	PHOTGRAPHY	58.01CR				58.01CR
547	NHS	1,239.12CR		1,452.00	-1,452.00	2,691.12CR
548	GSA	403.19CR				403.19CR
549	CREATIVE WRITNG	779.79CR				779.79CR
551	TRANSITION CTR	3,435.72CR	244.66		244.66	3,191.06CR

LOC	LOC	January 2016-17 Beginning Balance	January 2016-17 Debits	January 2016-17 Credits	January 2016-17 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
552	TRI M	434.91CR				434.91CR
553	HAGGERTY FORD	12,982.65CR	449.85		449.85	12,532.80CR
554	OLA'AS	889.24CR				889.24CR
555	COMPASS	49.95CR				49.95CR
560	WEGO 2 AFR	32.52CR				32.52CR
561	SLC9 2 AFRICA	2,697.97CR				2,697.97CR
562	PRESCHOOL	501.55CR	98.60		98.60	402.95CR
563	Teen Mom	119.87CR				119.87CR
564	HUMANITIES/SSS	8,200.00CR				8,200.00CR
566	ROAR	1,407.67CR				1,407.67CR
570	ADAMS EXPRESS	56.07CR				56.07CR
572	SPORTSFEST	1,790.45CR				1,790.45CR
573	TARGET	2,467.62CR	727.04		727.04	1,740.58CR
576	OUT/BD AT RISK	0.57CR				0.57CR
580	LOUIS RANSOM AR	869.00CR				869.00CR
582	STEP PROJECT	507.82CR				507.82CR
583	STEPPERS	2,172.07CR				2,172.07CR
584	GREEN CLUB	560.84CR				560.84CR
585	FRENCH CLUB	488.16CR				488.16CR
586	LRC BOOK CLUB	364.80CR	71.63		71.63	293.17CR
587	LIFESMARTS	1,055.72CR				1,055.72CR
589	CONSUMER ED	67.84CR				67.84CR
591	TECHNOLOGY	5.50CR				5.50CR
592	HABITAT FOR HUM	25.92CR				25.92CR
600	ATHLETIC TRAINR	1,661.84CR				1,661.84CR
601	BADMINTON	786.88CR				786.88CR
602	BASEBALL	7,418.27CR				7,418.27CR
603	BOY'S BB	6,814.82CR				6,814.82CR
604	BOY'S CROSS CTY	135.55CR				135.55CR
605	BOY'S SOCCER	375.85CR	279.50	100.00	179.50	196.35CR
606	BOY'S TENNIS	25.33CR				25.33CR
607	BOY'S TRACK	1,614.51CR	683.25		683.25	931.26CR
608	GIRL'S FDR BB	509.07CR				509.07CR
609	FOOTBALL	5,433.84CR	145.00		145.00	5,288.84CR
610	GIRL'S BASKETBL	978.74CR				978.74CR
611	GIRL'S CROSS CT	974.78CR				974.78CR
612	GIRL'S SOCCER	7,249.23CR				7,249.23CR
613	GIRL'S TENNIS	2,676.32CR				2,676.32CR

LOC	LOC	January 2016-17 Beginning Balance	January 2016-17 Debits	January 2016-17 Credits	January 2016-17 Monthly Activity	Ending Balance
99	STUDENT ACTIVITY					
614	GIRL'S TRACK	1,476.69CR	683.25		683.25	793.44CR
615	BOYS GOLF	1,955.98CR				1,955.98CR
616	MUSIC	4,234.03CR		1,038.23	-1,038.23	5,272.26CR
617	SOFTBALL	4,015.86CR	354.94	8.50	346.44	3,669.42CR
618	BOYS SWIM TEAM	917.55CR		1,475.00	-1,475.00	2,392.55CR
619	VOLLEYBALL	2,969.36CR				2,969.36CR
620	GIRL'S FDR VB	554.15CR				554.15CR
621	WRESTLING	2,858.28CR				2,858.28CR
622	ATHLETIC DIR	66.85CR				66.85CR
623	GIRLS SWIM TEAM	42.12CR				42.12CR
624	GIRLS GOLF	190.15CR				190.15CR
---	*STUDENT ACTIVI	207,454.04CR	16,685.18	13,688.13	2,997.05	204,456.99CR
	Grand Equity To	207,454.04CR	16,685.18	13,688.13	2,997.05	204,456.99CR

Number of Accounts: 87

********** End of report **********

Community High School District 94

Vendor List Update

January 31, 2017

Beaver Creek Golf Carts

EdPuzzle LLC

Luck's Music Library

PrePD LLC

Gordon Cole, Director of Business Services

2/15/17

Date

Chris Olsen <colsen@d94.org>

Happy New Year!

1 message

Cheryl Roberson <CRoberson@mbfinancial.com> Thu, Jan 19, 2017 at 8:48 AM
To: "colsen@d94.org" <colsen@d94.org>

Hi Chris!

Hope you had a great holiday celebration!

Interest posted today is: $77.41

1-19-17 20 INTEREST ADDED 77.41 INT PAID 205265.70

.15 rate

Enjoy the ending of Winter, and I will email you again in April - Springtime!

Thanks.

Cheryl

Cheryl Csiszar Roberson
Senior Commercial Banking Associate

MB Financial Bank, N.A.
6111 North River Road, 8th Floor
Rosemont, IL 60018

t: 847-653-2217 Work
f: 847-653-0469
CRoberson@mbfinancial.com

Cheryl Csiszar Roberson.vcf
3K

COMMUNITY HIGH SCHOOL DISTRICT 94

February 21, 2017
7:00 p.m.
Board of Education Meeting

SECTION B -
Board Meeting Attachments

Community High School District 94

326 Joliet Street – West Chicago, IL 60185

Good News of the District

February 21, 2017

Mary Ellen Daneels – Illinois Nominee for NEA Foundation Awards for Teaching Excellence

It goes without saying that Ms. Daneels is an exemplary educator whose reputation is well known at the local, state, and national levels. Her expertise in curriculum and instruction is often sought after to provide consultation to the development of standards, to provide professional development on creating meaningful learning activities, and to teach other educators how to develop civic leadership among students. Because of her outstanding work as a teacher, Ms. Daneels was selected as this year's Illinois nominee for the NEA Foundation Awards for Teaching Excellence. Mary Ellen will be recognized in March by the IEA and her name will be moved on to be considered for the national NEA Foundation Awards for Teaching Excellence.

Community High School District 94

326 Joliet Street – West Chicago, IL 60185

Good News of the District

February 21, 2017

Mark Poulterer – Building a Positive School Climate

On Thursday, February 16th, approximately 145 students and 15 adults from West Chicago Community High School decided to make a global impact by packing food at Feed My Starving Children. This event was coordinated by Mark Poulterer through Ola'as and involved the following groups and clubs from Wego: Ola'as, International Club, Compass, ROAR, Snowball, WeGo Global, Skills USA/FCCLA, HOSA, Women's Leadership Summit, Girls' Softball Team, and Equip Danzo. This year, the school has been focused on intentionally building a positive school climate that "demonstrates compassion, acceptance, forgiveness, encouragement, and resilience by developing ethically responsible students." Mr. Poulterer's efforts in engaging over 140 students to make a difference have contributed significantly towards that goal and towards developing students who actively learn, live, and lead.

Joshua Bowen named January Student of the Month

West Chicago Community High School announces Joshua Bowen of West Chicago has been chosen as Student of the Month for January, 2017. A senior, Josh was selected for his commitment to his studies and extracurricular activities, as well as his positive attitude, both exemplifying what it means to be a Wildcat.

Josh has been on honor roll or high honor roll every semester of his high school career. He is a member of National Honor Society and the Foreign Language Honor Society. Josh is currently enrolled in AP Physics 2, AP English Literature, and AP Statistics as part of his full schedule.

Josh is currently on the NHS Leadership Team, has been a member of Scholastic Bowl for 3 years, Math Team for 3 years, and is currently Math Team captain. He has been in Band, Marching Band, and Jazz Band all 4 years, currently 1st chair trumpet. Josh has played baseball for the past 3 years. He has also served as a Student Ambassador.

Outside of school, Josh volunteers on a peer jury with the local police department, handling small cases to help get students back on track. During the summer months, he works at a local country club.

When asked about a favorite high school memory, Josh recalls being a part of two musicals, “Evita” and “The Drowsy Chaperone”.

Josh has this advice for future WCCHS students, “Get involved! High school is much more fun when you are a part of many things.”

After graduation, Josh plans to attend college to become a mechanical or chemical engineer.

Community High School District 94 congratulates Josh on all of his accomplishments and wishes him the best of luck in future endeavors.

Zurisadai Rodriguez Named PeaceBuilder for January

Junior Zurisadai (Zuri) Rodriguez of West Chicago has been named West Chicago Community High School PeaceBuilder for the month of January, 2017. Zuri is an outstanding student who excels academically and also takes the time to assist others.

To Zuri, peace is practicing tolerance towards others, despite differences, for the pursuit of justice. She learned about peace from her family. “Growing up with an older sister isn’t always easy, but from every disagreement on whose turn it was helped me realize that fighting was not worthwhile and one of us had to be the bigger person and let it go.”

When asked about a model of peace, Zuri cites Daniel Watts because, “He goes out of his was to understand and listen to others who don’t hold his own beliefs and loves them as it is.”

Zuri is inspired by this quote by author James N. Watkins, “A river cuts through rock, not because of its power, but because of its persistence.”

Zuri has been on honor roll all semesters of her high school career. In school, she is active in WeGo Global and SkillsUSA. Outside of school, she volunteers her time with several local organizations, including L.E.A.D., B.R.I.D.G.E., Reality Illinois, Teen Advisory Panel, and Volunteens.

After high school, Zuri plans to attend a four year university, donate her time to charities and not for profit organizations, and expand cultural awareness.

Community High School District 94 congratulates Zuri on all of her accomplishments and wishes her the best of luck in future endeavors.

Voice of Democracy Participants 2016-2017

First Name	Last Name
Angelina	Ayala
Joshua	Babor
Justin	Babor
Daniela	Ballines
Tai	Bibbs
Joshua	Bowen
Kamil	Brzozowski
Erik	Carlson
Aimee	Cejna
Hector	Cervantes
Drew	Clancy
Maggie	Clancy
Israel	Cruz
Sebastian	Cuka
Alecxis	Garcia
Lizbeth	Garcia
Jack	Gaughan
Erin	Gauss
John	Gillespie
Jason	Gosbeth
Megan	Graal
Adrian	Guerrero
Isabella	Guizzetti
Johnathan	Hernandez
Garrett	Hosticka
Sarah	Krysinski
Joseph	Larson
Lenai	Lisching
Patrick	McCormack

First Name	Last Name
Kayleigh	Miessler
Mauricio	Mora
Eric	Morden
Shane	O'Connor
Guillermo	Orizaba
Jennifer	Orr
Jenna	Palka
Jasmine	Pena
Anna	Reitz
Diana	Reyes
Ahdrian	Rojas
Emily	Roldan
Lesly	Romero
Arturo	Rubio
Jesica	Ruiz
Alexander	Salinas
Michael	Sawicki
Marya	Shamas
Alexis	Shapiama
Maxwell	Smith
Richard	Soria
Sean	Sweeney
Christopher	Teske
Ryleigh	Trimble
Sarah	Turek
Juan	Valencia
Dylan	Walker

Community High School District 94
West Chicago, Illinois
Office of the Principal

Memorandum

To: Doug Domeracki, Superintendent

From: Moses Cheng, Principal

Date: January 6, 2017

Re: Textbook and Software adoption for 2017-2018

****

Below is a list of requested textbooks from Division Heads for the 2017-2018 school year. As we are in Year 2 of the 1:1 learning environment, Division Heads have included a review of any available electronic/online textbooks as part of their proposal process. While there continues to be great variation in how vendors provide and package their online books, most continue to provide the most "bang for your buck" by combining the textbook and electronic/online version at a rate in between the cost of a textbook and electronic version separately. However, teachers often use textbooks beyond the average term of current electronic licenses thus making textbooks a more economical, albeit less progressive, proposal. Detailed information regarding pricing and rationale for the purchase proposals are found after this memo. I am recommending the adoption of these textbooks for the 2017-2018 school year. If you have any questions regarding this please do not hesitate to ask.

**Quantities are estimates. Actual number of books ordered is based upon sectioning numbers after the course selection process.

Division	Textbook	Course	Book format	Price/Quantity**	Total
CTE	Technical Drawing with Engineering Graphics, 15th ed	Drafting 1, Drafting 2, Technical Drawing	Textbook	$113.28/30	$3,398.40
	Industrial Mechanics	Technical Mechanics	Textbook	$60.00/25	$1,500.00
	Child Development, Early Stages through Age 12	Child Dev 1, Child Dev 2	Textbook	$110.94/15 (Textbook)	$1,664.10
Humanities	Krugman's Economics for AP, 2nd edition	AP Macroeconomics, AP Microeconomics, Economics	Textbook and Online (6 yr license)	$175.09/100	$17,509.00
	Street Law, 9th edition	Criminal Justice	Textbook	$82.79/45	$3,725.55
	Criminal Justice in America, 5th edition	Criminal Justice	Textbook	$24.95/100	$2,495.00
Math	The Practice of Statistics, 5th edition	AP Statistics	Textbook and Online (6 yr license)	$127.50/50 (textbook) $30.00/50 (online)	$6,375.00 $1,500.00
Science	Forensic Science: An Introduction 3e MyCrimeLab	Forensic Science	Textbook and Online (6 yr license)	$130.47/60 (combined rate)	$7,828.20
	Environmental Science: Your World, Your Turn	Environmental Science	Textbook and Online (6 yr license)	$93.97/60 (combined rate)	$5,638.20

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. A. Technical Drawing with Engineering Graphics (15th Edition)

B. Frederick E Giesecke, Alva Mitchell, Henry C Spencer, Ivan L Hill, John T Dygdon, James E. Novak, R. O. Loving, Shawna Lockhart, Cindy Johnson

C. Jul 8, 2016

D. Peachpit Press

E. ISBN-13: 978-0134306414
ISBN-10: 0134306414

F. What version is the proposed textbook? 15
Print version _____X_____ Electronic version _____ Both _____
If electronic version, please list the length of the license and any additional features included.

G. $113.28

2. What course(s) will this textbook be used for?
Drafting I, Drafting II, & Technical Drawing

3. Will this textbook replace an older textbook? X YES _____NO
If "YES," what textbook will this new one replace?

1. Title Basic Technical Drawing
2. Author Spencer, Dygdon, Novak
3. Copyright Date 2004
4. Publisher Glencoe/McGraw-Hill

4. Please explain the rationale for new textbook proposal.
Updating of Technical Drawing course to be more defined within drafting guidelines and also updating/improvement for other drafting classes to allow for student understanding of hand drafting/software relevance.

5. Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks.

The examples and illustrations provided give students an updated visual reference compared to the current textbook. Updated information on how technology is changing the dynamics of drafting and industry allows students to see the correlation between the two elements and how they are developing. The previous textbook's examples were not beneficial to more modern elements within drafting, engineering, and manufacturing. This especially is true with the software portion that is utilized for class and dual credit.

6. List the topics addressed in this textbook which are integral to the current course curriculum.
Layouts and Lettering
Visualization and Sketching
Geometry for Modeling and Design
Modeling and Design
Orthographic Projection

Section Views
Modeling for Manufacture and Assembly
Dimensioning
Threads, Fasteners, and Springs
Gears and Cams
Electronic Diagrams
Piping Drawings
Welding Representation
Perspective Drawings

7. If an online textbook is available, please explain why you will or will not be recommending its purchase.

Online textbook was not available.

8. Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased? _____x__YES _____NO
If "YES," please provide the following information.

A. Description of the materials
Engineering Design Graphics with Autodesk Inventor 2017

B. Cost of the materials
$90.61
C. Quantity of materials needed

1

Summary of proposal:

Textbook	Technical Drawing with Engineering Graphics	
	Price:	$113.28
	Quantity:	30
	Total for textbooks	$3398.40

Online Textbook		
	Price:	
	Quantity:	
	Total for online textbooks	

Ancillary Materials	Engineering Design Graphics with Autodesk Inventor 2017	
	Price:	$90.61
	Quantity:	1
	Total for materials	$90.61

Grand Total	**$3489.01**

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. A. Title—Industrial Mechanics

   B. Author—Albert W. Kemp

   C. Copyright Date--2012

   D. Publisher—American Technical Publications

   E. ISBN—9780826936905

   F. What version is the proposed textbook?
   Print version _yes_____ Electronic version ___no_____ Both _____
   If electronic version, please list the length of the license and any additional features included.

   G. Price--$60.00

2. What course(s) will this textbook be used for?
   Technical Mechanics (new course in 17-18)

3. Will this textbook replace an older textbook? _____YES X_____NO
   If "YES," what textbook will this new one replace?

   1. Title_____
   2. Author_____
   3. Copyright Date_____
   4. Publisher_____

4. Please explain the rationale for new textbook proposal.
   This is the textbook at the College of DuPage, which offers the same course and what our course is modeled after. To receive dual credit, we need to use the same textbook as the College of DuPage uses.

5. Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks.
   This broadly based volume is designed for readers with little or no previous exposure to general mechanical technology. The book addresses a full range of technologies in mechanical maintenance. With this easy-to-understand introduction readers will become familiar with technician work relative to manufacturing and service industry equipment outside of the automotive area.

6. List the topics addressed in this textbook which are integral to the current course curriculum.

   - Calculations
   - Rigging
   - Lifting
   - Ladders and Scaffolds
   - Hydraulic Principles
   - Practical Hydraulics
   - Pneumatic Principles

- Practical Pneumatics
- Lubrication
- Bearings
- Flexible Belt Drives
- Mechanical Drives
- Vibration
- Alignment
- Electricity

7. If an online textbook is available, please explain why you will or will not be recommending its purchase.
   Not available

8. Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased? _____YES X_____NO
   If "YES," please provide the following information.

   A. Description of the materials

   B. Cost of the materials

   C. Quantity of materials needed

Summary of proposal:

Textbook		
Mechanical Systems for Industrial Maintenance	Price: $60	
	Quantity: 25	
	Total for textbooks	$1500.00

Online Textbook		
	Price:	
	Quantity:	
	Total for online textbooks	

Ancillary Materials		
	Price:	
	Quantity:	
	Total for materials	

Grand Total	**$1500.00**

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. A. Title—Child Development, Early Stages Through Age 12

   B. Author—Celia Anita Decker

   C. Copyright Date—2016

   D. Publisher—Goodheart-Willcox Company, Inc.

   E. ISBN—978-1-62126-043-8 (textbook); 978-1-63126-042-1 (online)

   F. What version is the proposed textbook?
   Print version _____X_____ Electronic version _____ Both _____
   If electronic version, please list the length of the license and any additional features included.
   6 years; access to digital student text, student workbook, and companion website.

   G. Price—147.92 (textbook), 110.40 (electronic license)

2. What course(s) will this textbook be used for?
   Child Development 1 and Child Development 2

3. Will this textbook replace an older textbook? X_____YES _____NO
   If "YES," what textbook will this new one replace?

   1. Title Children; The Early Years
   2. Author Celia Anita Decker
   3. Copyright Date 2000
   4. Publisher Goodheart-Wilcox Company Inc.

4. Please explain the rationale for new textbook proposal.
   We have not updated a textbook for this course in 16 years. There have been many changes in healthcare standards, educational theory, and societal trends that have changed the study of child development since that time. We are proposing to purchase a classroom set of textbooks to be used in class, as well as the online version for students to use on their Chromebooks enabling students to have access to a variety of classroom materials at school and at home.

5. Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks.
   This textbook aligns well with our current curriculum, is published by the same company as our last textbook, and meets all state and federal learning standards in Family & Consumer Science. This textbook is considered a primary source in the Child Development field and has enough depth to be used for multiple levels of the course.

6. List the topics addressed in this textbook which are integral to the current course curriculum.
   - Children and Families in Today's World
   - Pregnancy and Childbirth
   - Infancy
   - Toddler years
   - Preschool development
   - Elementary School development
   - Guiding and caring for children
   - Preparing for a career in education/child care

- Meeting special needs of children

7. If an online textbook is available, please explain why you will or will not be recommending its purchase.
While an online electronic textbook is available, we will only be purchasing the textbook for economic reasons. The purchase of an online electronic textbook would necessitate approximately 100 licenses (one for each student) versus the purchase of a classroom textbook set. Additionally, licenses are on a 6 year term. We anticipate potentially using the textbooks for more than 6 years.

8. Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased? _____X__YES _____NO
If "YES," please provide the following information.

   A. Description of the materials
   Instructional resources including lesson plans, PowerPoint presentations, testing software, answer keys, and test templates

   B. Cost of the materials
   Free of charge with the purchase of textbooks

   C. Quantity of materials needed
   1

Summary of proposal:

Textbook		
Child Development, Early Stages Through Age 12	Price: 147.92 (+25% discount)	
978-1-63126-043-8	Quantity: 30	
	Total for textbooks	$3,328.20

Online Textbook		

Ancillary Materials		
	Price:	
	Quantity:	
	Total for materials	

Grand Total	**$3,328.20**

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. **A. Title:** Krugman's Economics for AP, 2e

   B. Author: Margaret Ray and David Anderson

   C. Copyright Date: 2015

   D. Publisher: Bedford, Freeman, and Worth

   E. ISBN: 978-1-4641-2218-7

   F. What version is the proposed textbook?
   Print version _____ Electronic version _____ Both ____x_____
   If electronic version, please list the length of the license and any additional features included.

   G. Price: $154.69 hardcover text plus 1 year access
   $175.09 hardcover text plus 6 year access

2. **What course(s) will this textbook be used for?** AP Macroeconomics, AP Microeconomics, Economics

3. **Will this textbook replace an older textbook?** X (2)____YES _____NO
   If "YES," what textbook will this new one replace?

1. Title	Krugman's Economics for AP	Principles of Economics
2. Author	Margaret Ray and David Anderson	N. Gregory Mankiw
3. Copyright Date	2010	2003
4. Publisher	Bedford, Freeman, and Worth	South Western College Publishers

4. **Please explain the rationale for new textbook proposal.**
   The current Economics book was purchased in 2003 and does not have an online version or any material about the Great Recession. Data used is from the 1990s. The current AP textbook does not have an available eBook anymore, is now out of date with the last five years of economic data and events, and doesn't reflect updates to the AP Macro and AP Micro tests. This new edition has all of those updates, a current eBook with online features compatible with the Chromebook, and is the most highly recommended and most widely used book for AP Economics by both AP teachers and AP Conference Leaders. This book can be used in all 3 Economics courses.

5. **Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks.**
   The book provides practice AP tests, ExamView Test Generator with AP Micro and AP Macro test banks, material geared to prepare students for the exam, accompanying student resource books, and Launchpad, which is the eBook with enrichment material. The book includes both macro and micro economic content, so it can be used by students in multiple courses.

6. **List the topics addressed in this textbook which are integral to the current course curriculum.**
   The entire AP Micro and AP Macro material is all in one book including essential topics such as economics as a science, supply and demand, theory of the firm from perfect competition, monopolistic competition, oligopolies, monopolies, factor and labor markets, public finance, taxes, Inflation, gross domestic product, banking, Federal Reserve, fiscal policies, money supply, investment and money markets, international trade.

7. **If an online textbook is available, please explain why you will or will not be recommending its purchase.**
The online textbook also has practice tests; exercises; interactive charts, graphs, and charts; and video clips.

8. **Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased?** ___x__YES _____NO
If "YES," please provide the following information.

A. **Description of the materials**: Teacher's edition, Teachers' resources, ExamView Test Generator

B. **Cost of the materials**: gratis per sales rep

C. **Quantity of materials needed:** 2

Summary of proposal:

Textbook		
Hardcover plus 6 year access	Price: 175.09	17,509.00
	Quantity: 60-100 depending on enrollment	
	Total for textbooks	15,469 plus shipping

Online Textbook		
	Price:	
	Quantity:	
	Total for online textbooks	Included with hardcover price

Ancillary Materials		
	Price: gratis	0
	Quantity: 2	
	Total for materials	0

Grand Total	15,469 plus shipping

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. A. **Title**: Street Law, 9th Edition

   B. **Author**: Scott and Arbetman

   C. **Copyright Date**: 2016

   D. **Publisher**: McGraw Hill

   E. **ISBN** 978-0-021429-25-7

   F. **What version is the proposed textbook?**
   Print version _____ Electronic version _____x_____ Both _____x_____
   If electronic version, please list the length of the license and any additional features included.

   G. **Price** Hardcover only: $82.79
   eBook with 7-year subscription plus hard copy: $91.29
   Individual chapter purchase-TBD

2. **What course(s) will this textbook be used for?** Criminal Justice

3. **Will this textbook replace an older textbook?** YES
   If "YES," what textbook will this new one replace?

   1. **Title**: Introduction to Criminal Justice
   2. **Author**: Siegel and Senna
   3. **Copyright Date**: 2005
   4. **Publisher**: Thompson Wadsworth

4. **Please explain the rationale for new textbook proposal**: The current book is in its twelfth year of use, making it out of date with crime statistics from the 1990s and no current crime trends. It does not have any digital content available and there isn't an eBook version. Also, the current book is at a college reading level that many students struggle with, while this book is designed for high school students, making it more accessible for students' reading levels. Since this class began as a seminar, the demographics of the students who take it have changed, making the change in reading level a necessity.

5. **Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks:** The new book contains recent law changes and trends in crime, as well as offers an eBook plus digital content for students such as online activities, assessments, video clips, etc. It has multiple activities and simulations that can be incorporated into the Criminal Justice curriculum as well as up-to date examples and the book is at a reading level that is accessible for all students. The text also has a unit that addresses solutions to Criminal Justice issues, which is especially topical in today's criminal justice environment

6. **List the topics addressed in this textbook which are integral to the current course curriculum:** Types of crimes, law enforcement, the court system, the corrections system, and juvenile justice topics.

7. **If an online textbook is available, please explain why you will or will not be recommending its purchase.**
   We will not be recommending the online electronic textbook since no significant advantages over the textbook are found and since the electronic textbook has a 7 year subscription limit. The current textbook for this course is in its 12th year of use and we anticipate that the new textbook will be used beyond the 7 year electronic subscription term.

8. **Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased?** ____YES _____

8. **Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased?** YES
If "YES," please provide the following information.

A. **Description of the materials:** Online Teacher Center, 6-year subscription. Teacher Manual.

B. **Cost of the materials**

C. **Quantity of materials needed:** 1 of each (Teacher manual provided gratis by publisher)

Summary of proposal: We would be purchasing one of the options listed below.

Textbook		
Street Law: hardcover book	Price: 82.79	
	Quantity: 45	
	Total for textbooks	3725.55

Online Textbook		
	Total for online textbooks	

Ancillary Materials		
	Price: gratis	
	Quantity: 1	
	Total for materials	0

Grand Total	**$3725.55**

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. A. **Title**: Criminal Justice in America, 5th Edition

   B. **Author**: Marshall Croddy and Bill Hayes

   C. **Copyright Date**: 2012

   D. **Publisher**: Constitutional Rights Foundation

   E. **ISBN**: 978-1-886253-46-9

   F. **What version is the proposed textbook?**
   Print version ____X_____ Electronic version _____ Both _____

   G. **Price** $24.95

2. **What course(s) will this textbook be used for?** Criminal Justice

3. **Will this textbook replace an older textbook?** YES
   If "YES," what textbook will this new one replace?

   1. **Title**: Introduction to Criminal Justice
   2. **Author**: Siegel and Senna
   3. **Copyright Date**: 2005
   4. **Publisher**: Thompson Wadsworth

4. **Please explain the rationale for new textbook proposal**: The current book is in its twelfth year of use, making it out of date with crime statistics from the 1990s and no current crime trends. It does not have any digital features available nor an option to access it digitally via the Chromebook. It is also at a college reading level that many students struggle with while the proposed book is designed for high school students, making it more accessible for students' reading levels. Since this class began, the demographics of the students who take it have changed, making the change in reading level a necessity.

5. **Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks:** This textbook has multiple activities and simulations that can be incorporated into the Criminal Justice curriculum and examples are up to date. The reading level is accessible for all students, as the course now has a range of students from honors level to struggling readers. The text also has a unit that addresses solutions to Criminal Justice issues, which is especially topical in today's criminal justice environment. This textbook has been reviewed by our teachers at conferences and workshops and the features available within the book fit the organization and structure of our class.

6. **List the topics addressed in this textbook which are integral to the current course curriculum:** Types of crimes, law enforcement, the court system, the corrections system, and juvenile justice topics.

7. **If an online textbook is available, please explain why you will or will not be recommending its purchase.** Because this is a book not published by a major textbook company, an eBook is not available

8. **Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased?** YES
   If "YES," please provide the following information.

   A. **Description of the materials**: detailed descriptions of teaching strategies, suggested answers to every question in the text, activity masters, tests (for each chapter and unit and a final test), background readings, and extra

resources to supplement the text.
ISBN: 978-1-886253-47-6

B. **Cost of the materials:** $12.95

C. **Quantity of materials needed:** 1

Summary of proposal:

Textbook		
Criminal Justice in America, 5th Edition	Price: $24.95	
*downloadable pdf or hardcopy is same price	Quantity: 100	
	Total for textbooks	$2495

Online Textbook		
	Price:	
	Quantity:	
	Total for online textbooks	

Ancillary Materials		
	Price: $12.95	
	Quantity: 1	$12.95
	Total for materials	

Grand Total	**$2507.95**

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. A. The Practice of Statistics (5th edition)

   B. Starnes, Tabor, Yates, Moore

   C. 2015

   D. BFW Freeman

   E. 978-1-4641-0873-0

   F. What version is the proposed textbook?
   Print version _____ Electronic version _____ Both _____X_____
   If electronic version, please list the length of the license and any additional features included.

   G. Price

2. What course(s) will this textbook be used for?
   AP Statistics and a possible resource for Stats with Trig (would not be given to students)

3. Will this textbook replace an older textbook? X_____YES _____NO
   If "YES," what textbook will this new one replace?

   1. Title The Practice of Statistics 3rd edition
   2. Author Yates, Moore, Starnes
   3. Copyright Date 2008
   4. Publisher W.H. Freeman and Co.

4. Please explain the rationale for new textbook proposal.
   The current textbook is the third edition, which is 8 years old, and the online supports are no longer available. The new book is aligned to the AP Statistics curriculum and has been reordered to create better cohesion in the teaching of some topics. The readability and student access to the textbook is much improved. The new edition contains online support for teachers and students, and improved teacher resources (PowerPoint lessons, AP Review, projects with rubrics, multiple versions of quizzes and tests).

5. Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks.
   The textbook is written specifically for the Advanced Placement test and covers every item on the College Board's "Topic Outline." Being that the textbook is written for the AP test, it is written with a high school readability level. The textbook has a multitude of real world data sets in both graphical and numeric formats. The textbook is color coded to differentiate between lesson material, examples, utilization of technology, and student practice. Questions in text are labeled with page numbers for similar completed examples. The textbook includes step-by-step calculator instructions, including screenshots of the actual calculator.

6. List the topics addressed in this textbook which are integral to the current course curriculum.
   See attached document with AP Topic Outline and corresponding Textbook sections.

7. If an online textbook is available, please explain why you will or will not be recommending its purchase.
We are recommending both the hard copy books as well as the Launch Pad e-book 6 year license. The package of both the hard copy and e-book is only $20 more compared to the e-book alone only and $30 more compared to the hard copy alone. The e-book gives us 300 licenses (6 years x 50 licenses) to use at our discretion. The e-book includes extra resources for students and teachers.

8. Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased? _____X__YES _____NO
If "YES," please provide the following information.

A. Description of the materials
Annotated Teacher's Edition, Examview Test Generator, Teacher Resource Flash Drive, Teacher Solutions Manual

B. Cost of the materials
$0

C. Quantity of materials needed
2 of each

Summary of proposal:

Textbook		
The Practice of Statistics	Price: $127.50	
	Quantity: 50	
	Total for textbooks	$6375.00

Online Textbook		
Launch Pad ebook 6 year license	Price: $30	
	Quantity: 50	
	Total for online textbooks	$1500.00

Ancillary Materials		
	Price:	gratis
	Quantity:	
	Total for materials	$0

Grand Total	**w/o shipping $7875.00**

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. A. Title: *Forensic Science: An Introduction 3e MyCrimeLab*

   B. Author *Richard Saferstein, PhD*

   C. Copyright Date *Copyright 2016 by Pearson, Inc.*

   D. Publisher *Pearson, Inc. 501 Boylston St., Suite 900, Boston , Ma 02116*
   A Pearson Education Company

   E. ISBN *978-1-269-92520-4*

   F. What version is the proposed textbook?
   Print version _____ Electronic version _____ Both ____X_____
   If electronic version, please list the length of the license and any additional features included.
   The electronic version includes 6 Year license. It is bundled with the hardcover text. The online portal is titled, MyCrimeLab® with Pearson eText. Teacher access includes teacher resources including the Annotated Teacher's Edition, videos, PowerPoints®, and a comprehensive test bank.

   G. Price
   Bundled hardcover and MyCrimeLab online student edition- $130.47
   Teacher version is entirely digital. It is free access with provided teacher code.

2. What course(s) will this textbook be used for? *Forensic Science*

3. Will this textbook replace an older textbook? _____YES XX_____NO
   If "YES," what textbook will this new one replace?

   1. Title_____
   2. Author_____
   3. Copyright Date_____
   4. Publisher_____

4. Please explain the rationale for new textbook proposal.

   The text will support a new science course which serves as an introduction to a growing career field, Forensic Science. The course will incorporate concepts that students have learned in biology, chemistry, and physics to practice forensic investigations into crime scenes. This text is a compilation of three earlier editions of high school forensic science textbooks: ***Forensic Science: An Introduction, 2nd ed. , Forensic Science: From the Crime Scene to the Crime Lab, 3rd ed.***, *and* ***Criminalistics: An Introduction to Forensic Science, 11th ed.*** *All were written by the suggested text's author, Richard Saferstein, Ph.D. He is a retired Chief Forensic Scientist of the New Jersey State Police Laboratory and is a member of the American Chemical Society along with multiple national and international forensic science associations. The suggested text inherently incorporates the new Illinois State Science Standards' Crosscutting Concepts and Science and Engineering Practices.*

5. Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks.

   Written by a nationally renowned forensic science expert and author, Forensic Science provides the perfect balance between concepts and applications—making learning forensic science exciting! In-Text Quick Labs are short, hands-on,

easy-to-implement activites that enable students to learn by doing. Short, easy-to-digest chapters, more colorful images and graphics, and a greater variety of end-of-chapter questions make the program accessible to even more types of learners. The reading Lexile score falls in the lower end of the "stretch" band for 11th grade and up.
Key highlights include:

- *Accessible text utilizing a 4 color presentation*
- *Chapter openers that include a real-life case study including visuals and learning objectives*
- *Dimensional illustrations that will help students better understand key concepts*
- *Key terms highlighted in text and in margins*
- *Engaging case files that provide students with quick and pertinent facts about real cases*
- *Quick labs that are located in-text to provide inquiry, hands-on activities*
- *Applications and critical thinking activities*
- *Chapter review and assessments provided by point by point summary of key concepts and explanations*
- *End of the chapter laboratory experiments that support Next Generation Science Standards.*

6. List the topics addressed in this textbook which are integral to the current course curriculum.
Unlike the other science courses offered, this course is designed to be a culminating, integration of many concepts and skills learned previously in biology, chemistry, and physics. Students will revisit such topics as DNA, pH, chromatography, trajectory, energy transfer, etc. In addition, students will be immersed in the Next Generations Science Standards' 7 Crosscutting Concepts and 8 Science and Engineering Practices consistently through the course.

Crosscutting Concepts

- *Patterns.*
- *Cause and Effect.*
- *Scale, Proportion, and Quantity.*
- *Systems and System Models.*
- *Energy and Matter: Flows, Cycles, and Conservation.*
- *Structure and Function.*
- *Stability and Change of Systems.*

Science and Engineering Practices

- *Asking questions (for science) and defining problems (for engineering)*
- *Developing and using models*
- *Planning and carrying out investigations*
- *Analyzing and interpreting data*
- *Using mathematics and computational thinking*
- *Constructing explanations (for science) and designing solutions (for engineering)*
- *Engaging in argument from evidence*
- *Obtaining, evaluating, and communicating information*

7. If an online textbook is available, please explain why you will or will not be recommending its purchase.
The proposed text bundle is the hardcover and the MyCrimeLab® with Pearson eText that offers book-specific learning objectives, chapter summaries, flashcards, WebExtras, practice tests and more to aid student learning and comprehension. Teacher access includes teacher resources including the Annotated Teacher's Edition, videos, PowerPoints®, and a comprehensive test bank. This will facilitate the students being able to use the Student Workbook and/or the text as the primary source while using the online resource as a support simultaneously.

8. Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased? ____X__YES _____NO
If "YES," please provide the following information.

A. Description of the materials
Lab Manual, Student Edition –This resource is necessary as items like finger prints to be used for analysis are embedded into the workbook. Students need to be able to write and draw directly onto the resource to perform investigations.

B. Cost of the materials
$19.97—Student Purchased

C. Quantity of materials needed—estimated 60**

Summary of proposal:

Textbook		
Student Edition with 6-year license -	Price: $130.47	
	Quantity: **60****	
	Total for textbooks	$7828.20

Online Textbook		
Included in text cost above	Price:	
	Quantity:	
	Total for online textbooks	$0

Ancillary Materials		
Teacher Edition and all Teacher Resources	Price: No charge, available online at MyCrimeLab.com	
	Quantity: 2	
	Total for materials	0

Grand Total	$7828.20

Grand Total Student Purchase of workbook	$1198.20

West Chicago Community High School
New Textbook Proposal

Please answer the following questions as completely as possible.

1. A. Title: *Environmental Science: Your World, Your Turn*
   B. Author *Jay Withgott*

   C. Copyright Date *Copyright 2011 by Pearson Education, Inc.*

   D. Publisher *Pearson, Inc. 501 Boylston St., Suite 900, Boston , Ma 02116*
   A Pearson Education Company

   E. ISBN Student's *978-0-13-372475-2*

   F. What version is the proposed textbook?
   Print version _____ Electronic version _____ Both ____X_____
   If electronic version, please list the length of the license and any additional features included.
   The request is for the bundled purchase of the hardcover text and a 6 yr licensed e-version titled MyEnvironmentalScience.com which provides most of the lab work, real world data, current mapping and graphing, and tutorials for students.
   G. Price *$93.97 for hardcover and online text (6 yr license) bundle*

2. What course(s) will this textbook be used for? *Environmental Science* (semester, non-AP)

3. Will this textbook replace an older textbook? _____YES XX_____NO
   If "YES," what textbook will this new one replace?

   1. Title_____
   2. Author_____
   3. Copyright Date_____
   4. Publisher_____

4. Please explain the rationale for new textbook proposal.

   The text will support a new science course which serves as an introduction to a growing career field, environmental (green) science. It will show students how they can use science to change the physical world they live in. Using real-world case studies, current data, and a wide range of inquiry activities, Environmental Science: Your World, Your Turn puts the world in context by empowering students to take an active role in their learning and the world they live in. This course will be a semester alternative to the year-long AP Environmental Science. It provides an accessible introduction for all students.

5. Please explain the specific characteristics of this textbook (i.e., readability level, charts, graphics, etc.) which led to its selection over other textbooks.

   The text is designed to integrate fully customizable digital assets to support learning in any classroom allowing the course to be a fluid study of current events and issues. The science writing is done by Jay Withgott who has published multiple research papers, has served as a reporter and editor of a daily newspaper's science division, has taught multiple life science university courses, and has authored two additional environmental science texts for Advance Placement courses. This text is written at a 9th-10th grade Lexile band according to publisher. In addition, Grant Wiggins, co-author of Understanding by Design, served as the program consultant providing the pedagogical experience of investigating a "Big Question" at the start of a unit of instruction to build "Enduring Understandings" instead of rote facts or concepts. The programs components include:

- *The web portal: MyEnvironmentalScience.com*
    - *Online text edition*
    - *Teacher's Guide to Fieldwork*
    - *Central Case Activities*
    - *Real Data and Mapping Activities*
    - *Graph it application*
    - *21st Century Skills Activities*
    - *Bell Ringer Videos*
    - *3D Geo Tours*
    - *Chapter Self-Tests for Students*
    - *Lessons and Chapter Assessments for Teachers*
    - *Editable Material such as lab manual, Study Workbook, Lesson Plans and Assessments, Chapter Overview PowerPoints, and Classroom Resources*
- *Print Material*
    - *Student and Teacher Editions*
    - *Teacher Digital Resource Guide*
    - *Study Workbooks for Students and Teachers*

6. List the topics addressed in this textbook which are integral to the current course curriculum.
    1. *Unit : A Watery Balancing Act*
        a. *An Introduction to Environmental Science*
        b. *Economics and Environmental Policy*
        c. *Earth's Environmental Systems*
    2. *Unit: Ecology*
        a. *Population Ecology*
        b. *Evolution and Community Ecology*
        c. *Biomes and Aquatic Ecosystems*
        d. *Biodiversity and Conservation*
    3. *Unit: Humans and the Environment*
        a. *Human Population*
        b. *Environmental Health*
        c. *Urbanization*
    4. *Earth's Resources*
        a. *Forestry and Resource Management*
        b. *Soil Agriculture*
        c. *Mineral Resources and Mining*
        d. *Water Resources*
        e. *The Atmosphere*
    5. *Unit: Toward a Sustainable Future*
        a. *Global Climate Change*
        b. *Nonrenewable Energy*
        c. *Renewable Energy Alternatives*
        d. *Waste Management*

In addition, the course will cover Disciplinary Core Ideas, Crosscutting Concepts, and Science & Engineering Practices found in the Next Generation Science Standards adopted as the Illinois State Science Standards

<u>Disciplinary Core Ideas</u>

- *Physical Sciences*
    - *PS 3: Energy*
- *Life Sciences*
    - *LS 2: Ecosystems: Interactions, energy, and dynamics*
    - *LS 3: Heredity: Inheritance and variation of traits*

- *LS 4: Biological Evolution: Unity and diversity*

- *Earth and Space Sciences*
  - *ESS 2: Earth's systems*
  - *ESS 3: Earth and human activity*

- *Engineering, Technology, and the Applications of Science*
  - *ETS 1: Engineering design*
  - *ETS 2: Links among engineering, technology, science, and society*

Crosscutting Concepts

- *Patterns.*
- *Cause and Effect.*
- *Scale, Proportion, and Quantity.*
- *Systems and System Models.*
- *Energy and Matter: Flows, Cycles, and Conservation.*
- *Structure and Function.*
- *Stability and Change of Systems.*

Science and Engineering Practices

- *Asking questions (for science) and defining problems (for engineering)*
- *Developing and using models*
- *Planning and carrying out investigations*
- *Analyzing and interpreting data*
- *Using mathematics and computational thinking*
- *Constructing explanations (for science) and designing solutions (for engineering)*
- *Engaging in argument from evidence*
- *Obtaining, evaluating, and communicating information*

7. If an online textbook is available, please explain why you will or will not be recommending its purchase.
   The proposed text bundle is the hardcover and online copy together. The online copy is available on for IPAD, is only $34 dollars cheaper over the 6 yr period, and does not allow for students to be using the text as the primary source while using the online resource as a support simultaneously.

8. Will additional resources or ancillary materials (i.e. Teacher Editions) be purchased? ____x__YES _____NO
   If "YES," please provide the following information.

   A. Description of the materials
      - *Teacher's Edition-$116.97*
      - *Study Workbook Teachers Edition-$29.97*
      - *ExamView cd-rom- $151.97*
      - *Teachers Digital Resource Guide with Classroom Resourc DVD-$232.97*
      - *Oil Spill Case Study Reader-$4.97*
      - *Tsunami Case Study Reader-$4.47*
      - *Tsunami Case Study Reader Answer Key-$1.97*

   B. Cost of the materials—*Total from above -$543.29*

   C. Quantity of materials needed—*1 of each needed.*

Summary of proposal:

Textbook		
Student Edition and MyEnvironmentalScience.com 6-yr Student License	Price: $93.97	
	Quantity: 60	
	Total for textbooks	$5638.20

Online Textbook		
Included in package above	Price:	
	Quantity:	
	Total for online textbooks	Included in amount above

Ancillary Materials		
From #8 above	Price: $543.29	
	Quantity: 1	
	Total for materials	$543.29

Grand Total	**$6181.49**

Community High School
District 94
West Chicago, Illinois

To: Members of the Board of Education

From: Ruben Campos, Rich Nagel

Subject: Semi-Annual Review of Closed Session Minutes

Date: February 21, 2017

We recommend that the Board of Education approve the proposed disposition of the following Closed Session minutes of the Board of Education. Recordings can be destroyed for those meeting minutes prior to June 1, 2015 that have approved written Minutes.

Disposition of Closed Session Minutes by Date(s)/Time(s) of Board Meeting(s) and Selection(s):

Date	**Time**	**Disposition**
June 21, 2016	No Executive Session	N/A
July 19, 2016	No Executive Session	N/A
August 16, 2016	No Executive Session	N/A
September 27, 2016	8:01 – 8:27 p.m.	Release
October 18, 2016	No Executive Session	N/A
November 15, 2016	8:30 – 8:45 p.m.	Hold
December 13, 2016	No Executive Session	N/A

Received 2/9/2017
Response Due 2/16/2017

2/9/17

David Blatchley
Community High School District 94
!57 W. Washington St.
West Chicago, I.L. 60185

RE: Freedom of Information Act Request

Dear David Blatchley,

Pursuant to the Illinois's Freedom of Information Act 5 ILCS 140/1, I am formally requesting copies of the following information:

1.) All current contracts with Durham School Services a.k.a. Durham, Septran or National Express or assigned contracts to any of these companies for transportation.
2.) Actual dollar amounts paid to any above mentioned companies during the school years and summers of 2014-15, 2015-16 and current to date for pupil transportation, summer school transportation, athletic event transportation and field trips from any school within the district grades K-12 as well as any pre-school or after school programs. This can be in the form of year-end cumulative accounting and/or budgetary report.
3.) A complete list and description of any and all budgetary account codes used when distributing funds to any of the above companies for any transportation services.
4.) Copies of lists of all certified employees from any of the above companies used for student transportation within the district.
5.) Copies of any and all contract violations involving any of the above companies.
6.) Copies of any and all safety violations involving any of the above companies.
7.) Copies of any and all accident reports involving any of the above companies.
8.) Most recent RFT documents issued for school bus transportation in your district, including any related documents made available to the public or to prospective bidders, and any attachments, addenda, revisions, guidelines, instructions, "questions and answers" or similar documents.

I prefer electronic copies of all documents if possible, but will accept hard copies at the below address

I am aware that I may be charged a reasonable fee for the cost of these copies. Should this fee exceed $50.00 please contact me so that I may review and select the records I need copied. I can be reached at:

Bob Hollenbach
801 East Algonquin Road
Arlington Heights, IL 60005
Email: roberthollenbach@protonmail.com

Respectfully,

Bob Hollenbach

WEST CHICAGO COMMUNITY HIGH SCHOOL DISTRICT 94 February 3, 2017

MEMORANDUM

TO: Dr. Domeracki

FROM: M. Cheng

RE: **STUDENT ATTENDANCE – JANUARY 2017**

DECEMBER	2012/13	2013/14	2014/15	2015/16	2016/17
Average Daily Enrollment:	2077.76	1977.43	1943.81	1987.50	2062.35
Average Daily Attendance:	1913.24	1904.86	1844.91	1866.67	1942.18
Percent Attendance:	92.08	96.33	94.91	93.92	94.17

Students Added	7
Students Dropped	33

Percent Attendance for Previous Months:

October, 2016	95.01
November, 2016	94.22
December, 2016	92.75

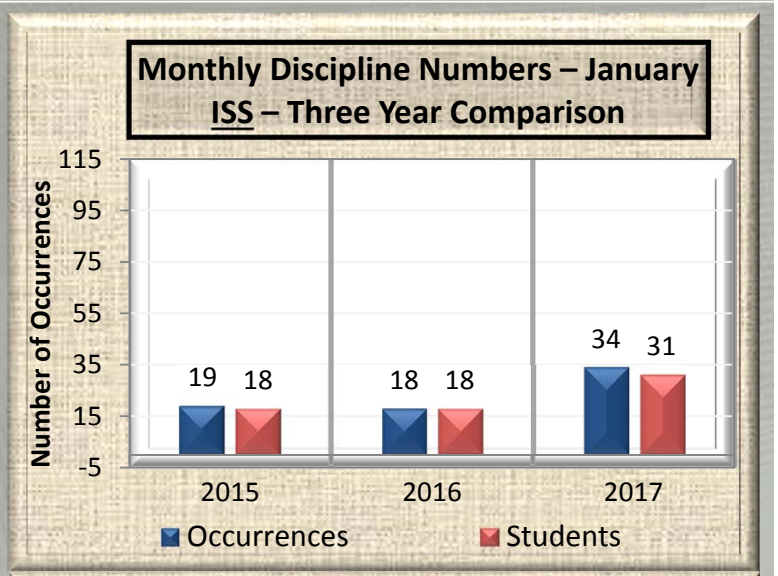
MC/hn

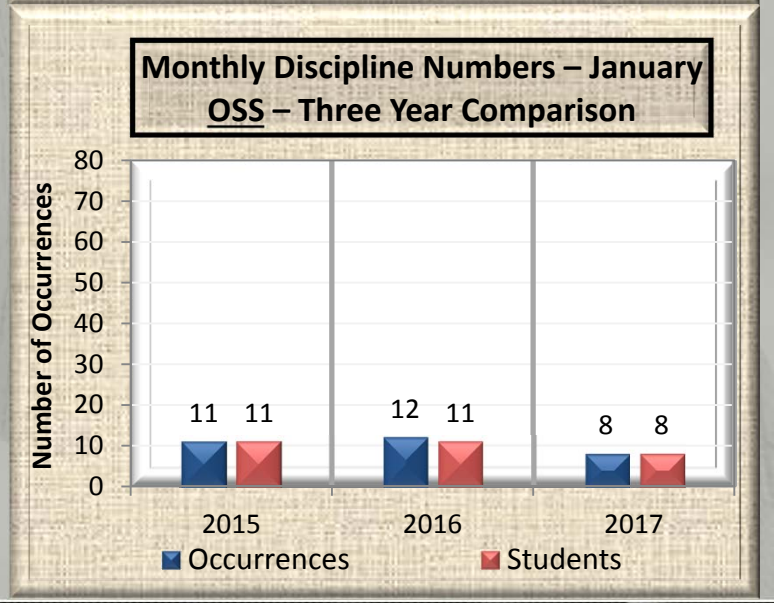
Monthly Discipline Report – January 2017

Monthly Discipline Report for January

REASON FOR SUSPENSION	Monthly Discipline Numbers - January					
	2015 OCC	2016 OCC	2017 OCC	2015 STD	2016 STD	2017 STD
IN SCHOOL SUSPENSION						
DISOBEDIENCE/DISRESPECT-ISS	5	4	8	4	4	6
DISOBEDIENCE/TARDY-ISS	3	0	7	3	0	7
DISOBEDIENCE/TRUANCY-ISS	10	13	16	10	13	15
ELECTRONIC DEVICE - ISS	1	1	0	1	1	0
SATURDAY SCHOOL-ISS	0	0	2	0	0	2
OTHER	0	0	1	0	0	1
YTD TOTAL ISS SUSPENSIONS	**19**	**18**	**34**	**18**	**18**	**31**

OUT OF SCHOOL SUSPENSION	2015 OCC	2016 OCC	2017 OCC	2015 STD	2016 STD	2017 STD
DISOBEDIENCE/DISRESPECT-OSS	3	3	1	3	2	1
DISOBEDIENCE/TARDY-OSS	0	0	0	0	0	0
DISOBEDIENCE/TRUANCY-OSS	1	1	0	1	1	0
ELECTRONIC DEVICE - OSS	0	0	0	0	0	0
FIGHTING-OSS	0	6	4	0	6	4
GANG REPRESENTATION/WEAPONS-OSS	1	0	1	1	0	1
ILLEGAL ACT/U.I. ALCOHOL-OSS	0	0	0	0	0	0
ILLEGAL ACT/U.I. MARIJUANA-OSS	2	1	0	2	1	0
SATURDAY SCHOOL-OSS	0	0	0	0	0	0
THEFT-OSS	3	0	0	3	0	0
OTHER	1	1	2	1	1	2
YTD TOTAL OSS SUSPENSIONS	**11**	**12**	**8**	**11**	**11**	**8**



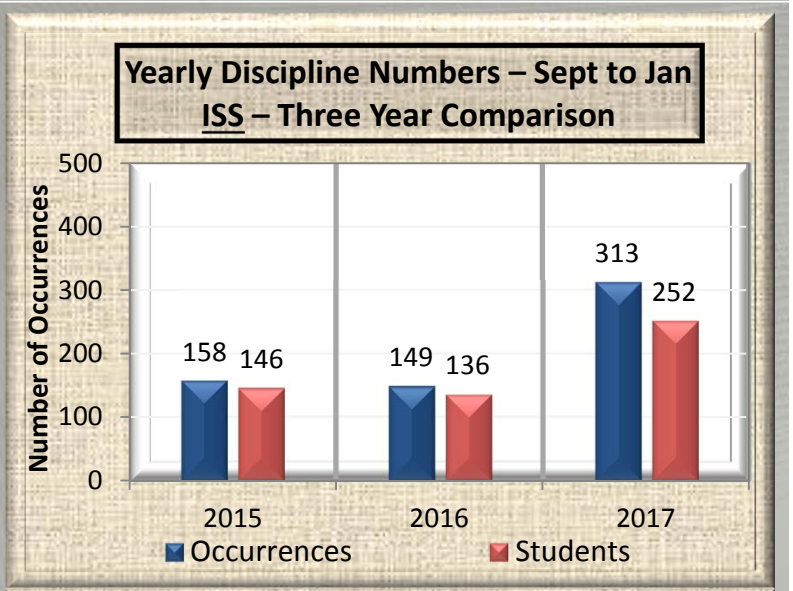


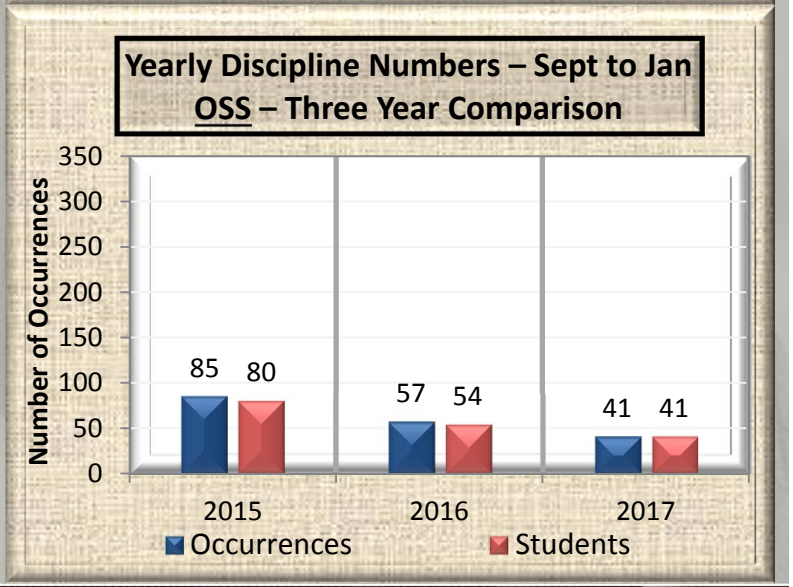
Yearly Discipline Report – Sept to Jan

Yearly Discipline Report - September to January

REASON FOR SUSPENSION	Yearly Discipline Numbers - Sept to Jan					
	2015	2016	2017	2015	2016	2017
IN SCHOOL SUSPENSION	OCC	OCC	OCC	STD	STD	STD
DISOBEDIENCE/DISRESPECT-ISS	28	20	40	26	20	32
DISOBEDIENCE/TARDY-ISS	57	62	80	53	56	59
DISOBEDIENCE/TRUANCY-ISS	49	64	123	46	57	100
ELECTRONIC DEVICE - ISS	5	3	0	5	3	0
SATURDAY SCHOOL-ISS	12	0	69	11	0	60
OTHER	7	0	1	5	0	1
YTD TOTAL ISS SUSPENSIONS	**158**	**149**	**313**	**146**	**136**	**252**

	2015	2016	2017	2015	2016	2017
OUT OF SCHOOL SUSPENSION	OCC	OCC	OCC	STD	STD	STD
DISOBEDIENCE/DISRESPECT-OSS	23	10	7	21	8	7
DISOBEDIENCE/TARDY-OSS	1	1	0	1	1	0
DISOBEDIENCE/TRUANCY-OSS	1	3	0	1	3	0
ELECTRONIC DEVICE - OSS	0	0	0	0	0	0
FIGHTING-OSS	9	6	16	9	6	16
GANG REPRESENTATION/WEAPONS-OSS	8	1	1	8	1	1
ILLEGAL ACT/U.I. ALCOHOL-OSS	4	6	3	4	6	3
ILLEGAL ACT/U.I. MARIJUANA-OSS	7	2	12	7	2	12
SATURDAY SCHOOL-OSS	23	26	0	20	25	0
THEFT-OSS	8	1	0	8	1	0
OTHER	1	1	2	1	1	2
YTD TOTAL OSS SUSPENSIONS	**85**	**57**	**41**	**80**	**54**	**41**





Field Trips, Student Travel and Optional Student Travel Prior Approval Form

Trip Name: WeGo Global to Dominican Republic

Trip Destination: Puerto Plata, Dominican Republic

Trip Dates: July 2018 (specific dates available fall 2017)

Person/Entity Organizing, Conducting, or Sponsoring Trip: Maggie Haas, sponsor WeGoGlobal. Trip conducted by Global Leadership Adventures.

Distance Between School and Destination: 1819 miles

Rationale for Trip: Please see attached sheet.

All Field Trips, Student Travel, and Optional Student Travel must have the Superintendent or designee's prior approval, except that Field Trips, Student Travel, or Optional Student Travel beyond a 250-mile radius of Community High School must have the prior approval of the Board of Education.

Requests for Field Trips (regardless of the location or duration of the trip) must be submitted for approval at least fourteen (14) days prior to the date of the proposed trip.

Requests for Optional Student Travel within a 250-mile radius of Community High School must be submitted for approval not less than forty-five (45) days before the trip is scheduled to begin.

Requests for Student Travel and Optional Student Travel beyond a 250-mile radius of Community High School must be submitted for approval not less than ninety (90) days before the trip is scheduled to begin.

MHaas	1/23/17	Marc Lafle	2/3/17
Teacher Signature	Date	Division Head Signature	Date
[signature]	2/7/17		
Principal Signature	Date	Superintendent Signature	Date

Rationale for WeGo Global to Dominican Republic

Immediately after we returned from Costa Rica in July 2016, students were asking when we were going to take another trip. Our experiences in Costa Rica were meaningful, from making new relationships with other participants, working with local communities, and learning Costa Rican culture. The buzz was out within the school community, with students asking about when the club would be sponsoring another trip. After researching other trips of a similar length offered by Global Leadership Adventures, we settled on the Dominican Republic Beachside Service Adventure, which is detailed in the trip proposal packet. We have chosen to go to a different location as there are students that are eligible to attend in 2018 that went on our 2016 trip and we wanted to be able to experience a different culture and program.

This trip correlates with the mission of WeGo Global in that our club works to identify and learn about needs that exist within the global community and seek ways to affect change for those in crisis. Whether it was working on improving school facilities or building a literal bridge so that children could cross flooded waterways to attend schools, my students learned about rural Costa Rican life by BEING in Costa Rica. Dominican Republic presents a different set of needs, including housing, clean water, and the blend of Haitian and Dominican cultures within their communities. Leadership is an important aspect of WeGo Global, and I can say without reservation that I've seen a positive change in participants in last summer's program. Formerly quiet students have no hesitation to lead groups at club meetings, and regularly lead discussions at executive board meetings as well. They gathered these skills from the daily leadership and reflection portion of our time in Costa Rica, and the format is the same in the Dominican Republic program. We look forward to immersing ourselves into a different culture and working with both community members, as well as students from other schools.

I have zero hesitation in traveling with Global Leadership Adventures for a second trip to a new destination as the organization does not cut corners with safety while in the country. Students are constantly monitored by program staff for any medical problems that may arise, and safety is always first at the work sites. Students always had clean water, food, shelter and in no way was their personal safety an issue.

The reason I am bringing this proposal to the Board seventeen months in advance of our trip is because I want to have two blocks of enrollment, where current students (freshmen through juniors) will be able to reserve a spot on the trip and begin the fundraising process. I will open enrollment a second time in the fall so that incoming freshmen will have the opportunity to join us, as well as any other students who waited to join in.

Thank you.

WeGo Global to Dominican Republic 2018

	Global Leadership Adventures
Cost	$2299 (10 days) Airfare $700—estimate (fly into Puerto Plata, Dominican Republic) Passport needed (obtain on your own) $80 if under 16 yrs old/$110 if over 16 yrs old Spending money for souvenirs/emergency expenses in DR (est.$300)
Volunteer Hours	20
Lodging/Food	Home Base...3 meals a day included
Focus	Past projects have included home construction, school improvement, and water filtration system installation (all with the guidance of community members and GLA program staff)
Activities/Excursions	Zip Lining Hike Mt. Brison Snorkeling Beach Cultural immersion *Included in cost
Dates	July 2018 (dates TBA)
Parent info	Plenty on website (see packet for some specifics) Can provide a HUGE spreadsheet of references on request
Additional info	*BIG focus on leadership skills *Fundraising help through volunteerforever.com and fundraisers run by our traveling group (average money fundraised per traveler in 2016 was $500)
Website	www.experiencegla.com (trip is the Dominican Republic Beachside Adventure)

There will be two staff members on the trip, Maggie Haas and Sandy Wilson. Both chaperoned the 2016 trip to Costa Rica and highly vouch for the experience.

CONTACT INFORMATION—MRS. HAAS (mhaas@d94.org 630-876-6459)

Parent information:

Sample blog from summer 2016 trips (http://theyoungleader.experiencegla.com/gla-program-blogs/dominican-republic-beachside-service-adventure/?_ga=1.59818030.28614156.1484083394). Parents can check this blog while their children on are on the trip to see what they are up to.

- **5 Point Safety System**

Safe and Secure Lodging

Each program has a GLA Home Base, a place for GLA students only. It's their home away from home – to relax, enjoy meals with GLA staff and other volunteers, and reflect. Students room together in gender-segregated group lodging.

Caring Supervision

GLA policy is for no student to ever be by themselves at any point in time. Students should be either with staff members, in groups, or assigned to a buddy. Our average student-staff ratio is 6:1.

Healthy Meals and Pure Water

Meals are prepared fresh daily, with a healthy mix of fruits, vegetables, meat, dairy, and bread. Students may sample local cuisine, but Western-style and vegetarian options are also available. Students also have access to unlimited safe drinking water.

Expert Local Knowledge

Our in-country staff members have intimate knowledge of the host community. They have established relationships with medical professionals in the area, as well as local organizations where students do community service.

Safe and Comfortable Transportation

Students are transported in GLA-approved vehicles by experienced, licensed drivers. At time of arrival, GLA staff will be at the airport to meet and greet students. If the plane is delayed, they will wait until students arrive. At airport drop-off, GLA staff will help students check in and make sure students know how to find their flight.

Mission Statement:

Global Leadership Adventures sums it up the best, so I will use their words.

Hands-on Learning

The world is our classroom—the biggest, most effective classroom available to students today. Ironically, our students are also our best teachers! Based on this philosophy, we embrace the opportunity to learn as a community, through cultural immersion and exchange. Getting out of our own comfort zones and becoming familiar with other cultures' arts and histories leads to new perspectives that the most well-written textbook can't even begin to match.

Through hands-on learning experiences, GLA students learn about themselves and their roles in the world, discovering new passions and honing their leadership skills. GLA students emerge with a deeper understanding of increasingly global challenges—a new perspective on healthcare, economic and political issues, children's rights, animal protection, the environment, indigenous and women's rights and poverty, among many others. These issues become real when students come face-to-face with them in a new culture.

Community Service

Service is at the heart of each of our programs and makes the GLA experience more than just another high school pre college program. Side by side with our local partners, GLA high school volunteers reach out and actually get to see the impact of their service. Issues that seem remote from their own homes become real-life faces, names and settings they can walk through; that kind of experience transcends ordinary tourism and ordinary academia.

Through leadership programs and service projects, GLA students develop deep and lasting bonds with our local partners. They leave behind real, positive change—and they take change with them when they leave.

Adventure

Adventure is the indispensable "A" in G-L-A, and no program would be complete without it! Each host community boasts its own historical and cultural treasures, which are exceptional opportunities for you to learn, grow and challenge yourself in ways that you might never expect. Imagine exploring the ruins of Machu Picchu in Peru, zip-lining through the pristine rainforests of Costa Rica, photographing lions and zebras on a safari in Tanzania, or just trying a new food and making a new friend a world away. It's up to you to choose the adventure that's right for you.

Whether your passion leads you to working with the wildlife in the Galapagos Islands or studying Spanish in Guatemala, you're sure to be surprised by unexpected adventures along the way.

Insurance/Health Information

Do the program fees include insurance? What does the insurance cover?

Yes, program's fees include insurance coverage. The insurance policy covers each student from the moment he/she joins the group at the GLA destination airport or arrives on our campus, whichever comes first, and continues until the end of the program. The insurance policy includes medical, travel, and accident insurance. Full policy details will be sent to GLA students as part of their acceptance packet. If you would like more information about the insurance policy before applying, please email us.

Are students at risk for any diseases, while on the program? Should they get vaccinations before they go?

GLA team members have implemented all necessary precautions to avoid diseases, including providing clean running water and hygienic surroundings. Although our home bases are located in regions that are relatively safe from diseases, we do recommend getting the latest region specific vaccines. In fact, some destinations require certain vaccinations to enter the country. For further information about health risks and in order to make well-informed decisions about immunizations, we recommend visiting the U.S. Center for Disease Control and Prevention website or speak with your local travel doctor. US Citizens may call the CDC hotline for international travelers at (+1)-877-FYI-TRIP (1-877-394-8747) or view CDC's internet home pagehttp://www.cdc.gov/travel/destinat.htm.

What if a student has a medical problem during the program?

Our staff will immediately arrange a doctor's visit, take the student to the nearest hospital, help fill his/her prescription, assist him/her in accessing qualified medical care, and do whatever is necessary to ensure that the student gets the medical attention he/she needs. The student will have to pay the medical expenses up front. The insurance provider will then reimburse any medical expenses, above the prescribed deductible amount, upon the student's return home. We will supply each family with detailed information about our insurance policy and claim procedure. Families are encouraged to carefully review these materials and purchase additional insurance for the student, if they deem necessary.

What if a student takes medication regularly or has a pre-existing medical condition requiring special care?

Students are asked to bring an adequate supply of any prescription medication with them to the GLA destination. They are also asked to bring a copy of the original prescription and must include their physician's contact information on the GLA medical form. A medical form is included in each student's confirmation packet, and it is important that these forms are filled out accurately so that the staff is best prepared to deal with any medical issues that arise during the program.

If a medical issue arises during the trip, will the GLA staff keep parents informed?

Yes. Parents will be notified immediately of any medical issues that arise during the trip. If a serious medical problem prevents a student from completing the program, GLA will work with the student's parents to determine the best course of action in sending the student home.

Do staff members know First Aid and CPR?

All GLA programs have an adequate number of staff certified in First Aid and CPR.

Full Service Parent Support

At GLA, we are your tireless mission control. In other words, we're with you every step of the way. We understand it can be challenging to leave your teen to the care of others, so we take equal care in providing superior support for every parent, before, during, and post-program:

Full Pre-Departure Support

Once you've registered for one of our programs, the GLA Team is at your disposal to provide full support for all your preparations:

- Where and how to book a flight
- Flight recommendations and suggested group itineraries so that students can travel with other students
- Understanding the passport and visa application process, step-by-step
- Full access to the online GLA Travel Portal – network with other parents and students on your program and have all pre-departure info at your fingertips

In-Country Support and Updates

During the program, we are your direct link, 24 hours a day:

- Offering a 24-hour Emergency Hotline
- Requiring all students to call home upon arrival in the country
- Making you aware of any emergencies, changes, or updates
- Relaying urgent parental messages to students and student messages to parents, via in-country staff
- Providing evacuation and secondary medical insurance for all students
- Participants blog during their trip so parents can follow along on their adventures from the States (sample blog from 2014 trip can be found here: http://theyoungleader.experiencegla.com/costa-rica-beachside-service-adventure-july-8-july-17-2014-2/)

Post-Program Follow-Up

After the program, our staff follows up with every parent to:

- Get your feedback on the program
- Get your feedback on the level of parent support
- Ensure we've provided the best possible service to you and your family

Trip Insurance

Optional Travel Guard Insurance (this is different than the medical and evacuation insurance that is included in your tuition):

We recommend that our families purchase travel insurance to protect their investment. See the attached pages for the various levels of travel insurance that can be purchased through Travel Guard International. Travel Guard's Gold plan is their most popular, comprehensive policy and provides a myriad of coverage including medical insurance, trip cancellation insurance. You can purchase the Gold plan policy anytime between now and up until 48 hours before departure. If this policy is purchased WITHIN TWO WEEKS of making your initial deposit, it also covers cancellation due to pre-existing medical conditions. While this is not the only policy available, it is the best value and the most common policy purchased by GLA families. There is also an option called "Cancel for Any Reason" which will reimburse you for the non-reimbursable portion of your GLA Program Tuition if you should need to cancel for a reason that falls outside of the standard coverage. The "Cancel for Any Reason" policy needs to be purchased within TWO WEEKS of making your initial deposit.

View Travel Guard's website for more information or view the attached brochure. Travel Guard has a strict TWO WEEK deadline after the deposit (not when the application is complete) to purchase their "Cancel for Any Reason" policy. Your TWO WEEKS began the date that you placed your deposit with GLA.

RESIDENT OF
ILLINOIS, UNITED STATES OF AMERICA
Change

Packages

PLATINUM **GET QUOTE** **MORE INFO**

Our Platinum Plan is for travelers who want a comprehensive package of travel insurance coverage and assistance services. The Platinum Plan also covers for pre-existing medical conditions, carrier financial default, even trip cancellation due to job loss and other covered work reasons. You can also upgrade your Platinum Plan to include optional coverages like Cancel for Any Reason and Medical Evacuation home or to the hospital of your choice!

GOLD **GET QUOTE** **MORE INFO**

Our Gold Plan is our most popular package of travel insurance & assistance services. Offering comprehensive coverage for individual travelers and families, this plan includes children 17 and under covered at no additional cost! If you purchase within 15 days of initial trip deposit, this plan provides additional coverage for pre-existing medical conditions and carrier financial default. Optional coverage upgrades include Cancel for Any Reason and Medical Evacuation home or to the hospital of choice.

SILVER **GET QUOTE** **MORE INFO**

Our Silver Plan is for travelers and families who want basic comprehensive coverage and access to our 24-hour emergency travel assistance services. This plan provides even more coverage when purchased within 15 days of initial trip payment, including coverage for pre-existing medical conditions and carrier financial default. Each child 17 and under is covered at no additional cost for each adult that purchases this plan.

MY TRAVEL GUARD **GET QUOTE** **MORE INFO**

A "build your own" travel insurance plan. Includes basic and 24-hour emergency travel services. Customize "My Travel Guard" with coverages and limits to meet your specific travel needs. Optional Coverage Upgrades include Cancel for Any Reason, increased medical, emergency evacuation and baggage coverages, Adventure Sports Coverage, Additional Unforeseen Events Upgrade and more!

BASIC **GET QUOTE** **MORE INFO**

Our Basic Plan includes essential travel insurance coverages and 24-hour emergency travel assistance. Trip cancellation coverage is not provided for carrier financial default or pre-existing medical conditions.

Medical

MEDEVAC PER TRIP **GET QUOTE** **MORE INFO**

Planning an extended stay overseas? The Travel Guard MedEvac plan can provide worldwide travel medical and evacuation coverage for trips up to 365 days in length. MedEvac can cover the cost to transport you to the hospital of your choice or home if medically necessary, and can cover any qualified accompanying medical expenses you may incur. MedEvac also includes Security Evacuation coverage, including natural disasters (not available in all states) and optional baggage coverage. MedEvac is our recommended plan for travelers applying for a Schengen Visa.

TRAVEL RITE ANNUAL PLAN **GET QUOTE** **MORE INFO**

An annual insurance plan that provides multi-trip travel insurance coverage. Ideal for personal or business travelers looking to cover a year's worth of travel. Includes coverage options for trip cancellations, trip interruption, medical expense, emergency evacuation, and more. Also includes Travel Guard's 24/7 assistance services.

BUSINESS TRAVELER GET QUOTE MORE INFO

Ideal annual coverage for the small business traveler. Our comprehensive Business Traveler Plan offers coverage for medical evacuation and medical expenses; trip interruption and travel delay; baggage; and security evacuation for employees traveling anywhere around the globe. Also includes our suite of 24/7 travel services, including access to a business assistant no matter where you travel.

Specialized

FLIGHT GUARD® GET QUOTE MORE INFO

Purchase Flight Guard if you're interested in accident insurance while flying on commercial airlines. Select from five levels of coverage and receive coverage against unexpected accidents that may occur while on, boarding or leaving an aircraft.

CAR RENTAL COLLISION COVERAGE GET QUOTE MORE INFO

Car Rental Collision Coverage is an affordable alternative to the insurance rental car companies offer. Includes $35,000 in primary coverage for collision damage to a rental car for which the car rental contract holds you responsible, subject to a $250 deductible. $2,000 Accidental Death & Dismemberment coverage is also included.

QUESTIONS?

Call us at 1.800.826.4919

This plan provides insurance coverage that only applies during the covered trip. You may have coverage from other sources that provides you with similar benefits but may be subject to different restrictions depending upon your other coverages. You may wish to compare the terms of this policy with your existing life, health, home, and automobile insurance policies. If you have any questions about your current coverage, call your insurer or insurance agent or broker. Coverage is offered by Travel Guard Group, Inc (Travel Guard). California lic. no.0B93606, 3300 Business Park Drive, Stevens Point, WI 54482, www.travelguard.com. CA DOI toll free number: 800-927-HELP. This is only a brief description of the coverage(s) available. The Policy will contain reductions, limitations, exclusions and termination provisions. Insurance underwritten by National Union Fire Insurance Company of Pittsburgh, Pa., a Pennsylvania insurance company, with its principal place of business at 175 Water Street, 18th Floor, New York, NY 10038. It is currently authorized to transact business in all states and the District of Columbia. NAIC No. 19445. Coverage may not be available in all states. Your travel retailer may not be licensed to sell insurance, and cannot answer technical questions about the benefits, exclusions, and conditions of this insurance and cannot evaluate the adequacy of your existing insurance. The purchase of travel insurance is not required in order to purchase any other product or service from the Travel Retailer.

Payment Schedule:

TBA. I will collect funds for airline tickets and families will pay GLA directly. Payment schedule for airline tickets will be on a monthly payment plan between September 2017 and May 2018, minus initial deposit for the program.

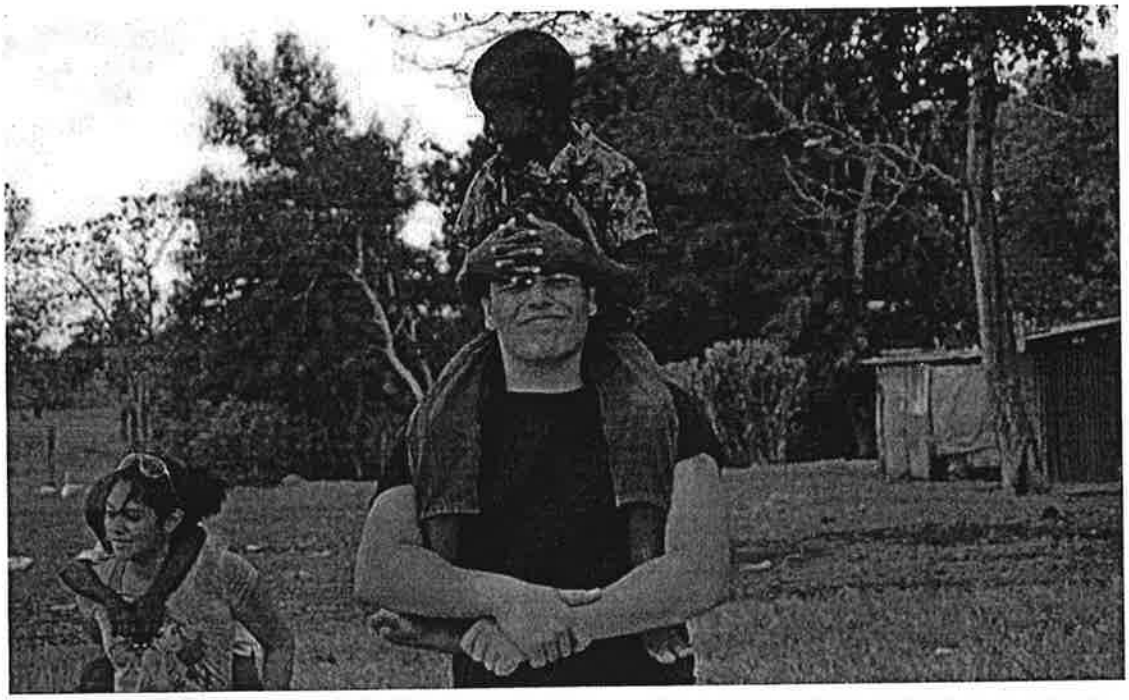
Checks need to be made out to Community High School.

Global Leadership Adventures

GROUPTRAVEL

Dominican Republic: Beachside Service Adventure

Appreciate the beauty of the island and its people; be a part of sustainable solutions to end poverty.



Highlights

Play a key role in ecologically sustainable development projects
Learn about complicated challenges for education in Haitian migrant communities
Zip line and free-fall into a freshwater lagoon with underwater caverns
Snorkel among multi-colored fish
Soar over crystal blue waters by boat
Have a bonfire underneath the stars with new friends
Witness up-close the role of dance and music in this society

Program Details

Duration: 10 days

Tuition: $2,299

12 students=1 free chaperone

Max. Group: 12 students

Service Hours: 30

Airport: Puerto Plata (POP) or Santiago (STI)

Global Leadership Adventures

GROUPTRAVEL

Dominican Republic: Beachside Service Adventure

To most visitors, the Dominican Republic is a travel destination famous for its enchanting resorts and beaches, as well as its friendly and vibrant people. But this Spanish-speaking country on the Caribbean island of Hispaniola is also a destination ripe for change.

You'll spend ten days working directly with rural communities on sustainable projects, such as building schools from recycled materials, developing vegetable gardens in a Haitian community or constructing clean burning stoves that conserve natural resources. The unmatched natural beauty of this region and authentic human interactions with locals will allow you to share in the spirit and strength of the Dominican people.

Spotlight on Community Service

Sustainable development has become a necessity for all of humanity. We must learn to live in harmony with our environment. Through the service work and seminars on this program, you will learn for yourself how to envision and think about the home and life of your family. While living sustainably, we will work to empower each other to become more sustainable in our practices.

Students will volunteer in rural and urban communities working on sustainable projects such as reforestation, construction of clean-burning cooking devices, constructing vertical gardens to combat malnutrition, and building schools from recycled materials. Students will also interact with local children at Haitian resettlement villages, sharing in the English language. Most importantly, you will be a friend and role model to young children who have limited exposure to the rest of the world.

Sample Schedule

IMPORTANT NOTE: Actual schedule of activities will vary by program session.
The information detailed here is typical for what you can expect to experience. Please note, however, that service work and activities vary depending upon the needs of our local community partners, various celebrations and customs, as well as the weather and specific needs of the student group. This information is designed to give you an example of a typical program and provide a clear idea of the experience. Some activities may be changed during the summer as the staff sees fit, and along the way circumstances and opportunities may arise that change our course.

Days 1-2: Getting Oriented
GLA staff will meet you at the airport and take you to the GLA Home Base. A welcome fiesta will give you a taste of Dominican culture. Orientation to the program, staff, and country will build a foundation for your work here in the Dominican Republic. Our group will discuss the goals of the week and dive into the topics of sustainability and human security. We will also hike the famous mountain of Brison and visit a wonderful remote mountain community to get a glimpse into daily life in the countryside. We will have lunch in the community and learn about the local cuisine.

Take time to reflect with your fellow GLA students and mentors. Start to consider your motivations for participating in this program; the first step in becoming a leader is to start with yourself. Why are you called to do the work that you are doing?

Global Leadership Adventures

GROUPTRAVEL

Days 3-5: Service & Adventure
We'll spend the bulk of two days doing service work in surrounding communities that will be both Haitian and Dominican, allowing you to observe the cultural differences and commonalities of each. Take time to gain deeper understanding of the issues through documentaries and group discussions. We'll continue to process our experiences and consider our shared values. How are we connected to each other? How can we work together based on shared purpose and vision?

Additionally, we'll explore a freshwater lagoon, which is one of the most beautiful and clear natural pools in the country! Dudu Lagoon looks like a crater, and is reminiscent of the famous cenotes of the Yucatan peninsula in Mexico. You can jump in the pool, swim, and even zip line and free fall into the sparkling blue lagoon from a height!

Days 6-8: Service & Adventure
Over the next few days you'll roll up your sleeves and be involved in a variety of community service projects that benefit the community and revolve around the concept of sustainable development. The projects may include building clean-burning wood stoves to reduce deforestation, building vertical gardens for families, or helping to build a school out of discarded plastic bottles. Each project will provide a hands-on learning experience that will impact you and the local people.

We'll also enjoy a boat ride in the ocean to a spot where we'll anchor and go snorkeling. We'll learn about the damage to the coral reefs from unchecked development, and we'll go snorkeling to see how that has affected the fish population.

In the evenings we'll continue our discussions about sustainability and focus on connecting what we're learning in the Dominican Republic to our own lives back home. Consider how these experiences these past three weeks have changed you. How will you take them with you? What action will you take when you return home?

Day 9: Service & Celebration
We'll work all day in the community and also say our goodbyes. For dinner, we will have a farewell barbeque. Here, we'll reflect on our experiences and present group and individual projects. We'll also have farewells on the beach with a bonfire to celebrate our accomplishments.

Day 10: Departure
After breakfast and final goodbyes, we'll travel to the airport to board our flights home. At the airport, the GLA team will help you check in and see you off on your return flight.

Global Leadership Adventures

GROUPTRAVEL

Lodging

This program is based at an exclusive, dedicated Home Base on the north coast of the Dominican Republic, about 45 minutes from the town of Puerto Plata.

Our Home Base is a cluster of beautiful, rustic, thatched-roof chalets around a swimming pool, just steps away from the ocean. This unique ecolodge was constructed using sustainable building techniques, and the design reflects that of the indigenous Taíno community from the region. Accommodations are comfortable and safe. Students will stay in gender-segregated rooms with roommates.

Our students are the only ones staying here, so there is a true sense of community and family. Meals are eaten in our thatched-roof dining area. Each room has a fan and private bathroom with cold-water showers. In the afternoons, you will be able to cool down after a day of hard work in our swimming pool or on the beach. Laundry will not be done on this program.

Internet
Internet is not available on personal devices at the Home Base and should not be counted upon. Students will have access to the internet during free time in the evenings using the computers at the Home Base. We encourage all students to minimize their time online so as to fully take advantage of their time in the Dominican Republic!

Food
We encourage all students to try local cuisine, both as part of the adventure and as a way to further connect with the community. Dominican cuisine centers around the staples of chicken, rice, beans, and plantains. Our GLA cook will provide you with a variety of dishes to sample. You will eat food that is hearty, healthy, and locally grown, consisting of meats, beans, rice, vegetables, and fruit.

Leadership and Transformation

Leadership is at the core of every GLA program. We empower students to discover what they are passionate about and teach them how to begin affecting change within themselves, their communities, and the world. Through group discussion, meaningful service, workshops, speakers and excursions, GLA students work with skillful mentors and local partners to tackle tough questions: Where do we fit in? How do we connect our knowledge and talents to those in need? How do we create and motivate change, both at home and abroad? These conversations happen throughout your time in the Dominican Republic, both formally and informally. Gather after a day of hard work, after listening to an inspiring speaker, or after learning about an important issue to reflect with your team. At the end of the program, celebrate your accomplishments with a final barbeque and bonfire on the beach.

Global Leadership Adventures

GROUPTRAVEL

About Global Leadership Adventures

Global Leadership Adventures ("GLA") presents a fresh, new approach to service-learning abroad for intellectually-curious and socially-oriented teenagers. Programs are offered in Africa, Asia, and Latin America. Participants explore historic and natural sites in different countries while they learn the local language and history, and serve the community through meaningful volunteer efforts. GLA's goal is to provide life-changing experiences that will cultivate a global perspective and open-mindedness in students, and that will ultimately inspire them to become great leaders and global thinkers, seeking positive change in their own communities.

GLA is a division of Terra Education ("Terra"), a leader in the field of international service-learning. Terra also operates **Discover Corps**, one to two week volunteer vacations for adults and families, in collaboration with the **National Peace Corps Association.** For more information, please visit www.discovercorps.com.

GLA has been featured in:

The New York Times

NEWS

seventeen

The Boston Globe

BALTIMORE TIMES ONLINE

COMMUNITY HIGH SCHOOL DISTRICT 94

February 21, 2017
7:00 p.m.
Board of Education Meeting

SECTION C
MINUTES

1. Regular Board of Education Meeting	January 17, 2017
2. Closed Session Board of Education Meeting – At Table	January 17, 2017
3. Communications Committee Meeting	September 27, 2016
4. Education Committee Meeting	October 6, 2016
5. Communications Committee Meeting	February 13, 2017
6. Education Committee Meeting	January 19, 2017
7. Personnel Committee Meeting	December 13, 2016

BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
January 17, 2017 – 7:00 P.M.

WEST CHICAGO COMMUNITY HIGH SCHOOL
DISTRICT ADMINISTRATIVE OFFICE
157 W. WASHINGTON STREET
WEST CHICAGO, IL 60185

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Dirk Gunderson led the Board and meeting attendees in the Pledge of Allegiance.
3. Mr. Campos read the Mission Statement:
   "Community High School strives to promote and provide growth experiences in Learning, Leadership and Living."
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Nagel and Ms. Yackey
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley and Dr. Cheng
6. Additions to the Agenda:
   None

STUDENT RECOGNITION: (Att. §B - pp. 1 – 1)
Jesica Ruiz was recognized as December Student of the Month

PUBLIC PARTICIPATION:
There was no public participation

CONSENT AGENDA (Roll Call)
Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action:
   Minutes of the Regular Board of Education Meeting of December 13, 2016
   Minutes of the Special Board of Education Meeting of January 10, 2017

2. Consent Agenda Action for All Items Except those Listed in 1. Above.
   RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
   MOTION: Mr. Campos
   SECOND: Ms. Yackey
   VOTE: Unanimous Approval on Roll Call Vote 7 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Filing of Minutes (Att. §C - pp. 8 - 72)**

Finance Committee Meeting	September 19, 2016
Finance & Facility Joint Committee Meeting	September 19, 2016
Facility Committee Meeting	October 18, 2016
Finance Committee Meeting	November 3, 2016
Finance & Facility Joint Committee Meeting	November 3, 2016

2. **Approval of Financials — (Att. §A – pp. 1 – 44)**
   a. Approve Current Expenditures
   RECOMMENDED MOTION: That the Board of Education approve the expenditures from December 8, 2016 to January 12, 2017
   b. Imprest Fund Statement
   c. Treasurer's Report
   d. Statement of Position/Financial Report
   e. Statement of Revenue/Expenditures YTD Ending December 31, 2016
   f. 3-Year Budget/Actual Report
   g. Grant Reports
   h. Petty Cash Fund Report
   i. Student Activity Account Fund Balance
   j. New Vendors Monthly Report
   k. Quarterly Financial Reports

CONSENT AGENDA APPROVAL

ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE ACTION:

1. **Approval of Minutes - (Att. §C - pp. 1 - 5)**
   Board of Education Meeting December 13, 2016
   MOTION: Ms. Yackey
   SECOND: Mr. Kotche
   VOTE: Ayes: Campos, Doremus, Kotche, Nagel, Saake, Yackey
   Nays: None
   Abstain: Gunderson
   Motion Passed: 6 – 0, 1 Abstain

2. **Approval of Minutes - (Att. §C - pp. 6 - 7)**
   Special Board of Education Meeting January 10, 2017
   MOTION: Mr. Kotche
   SECOND: Ms. Yackey
   VOTE: Ayes: Campos, Kotche, Nagel, Saake, Yackey
   Nays: None
   Abstain: Doremus, Gunderson
   Motion Passed: 5 – 0, 2 Abstain

ADMINISTRATIVE REPORTS AND INFORMATION:

1. **Superintendent's Report (Att. §B - pp. 7 – 8):**
   Student Report:
   - Pauline Sulit gave an update on student activities.

   Dr. Domeracki updated the Board on the following topics:
   - There were many positive comments regarding the E-Learning Day that was utilized on December 19, 2016. A comprehensive report has been submitted to the ISBE.
   - The Kwasman Klassic, the Special Olympics Club fundraiser, will be held in the Bishop Gym on January 21, 2017 at 6:30 p.m.
   - The WeGo Wildcats Special Olympics Basketball Team earned a gold medal and will be going to state.
   - Two Community Forums had been held, one on January 10, and another on January 14th. The purpose of the forums was to educate taxpayers on the infrastructure needs of the high school and the proposed April 4, 2017 referendum.
   - First semester will end on January 20, 2017.
   - WeGo Drama will hold the New Directors Showcase, student directed one act performances, on January 27 & 28, 2017.
   - Dance Production will perform Thursday, January 19, 2017 in the Auditorium.
   - The City of West Chicago will use the parking lot at the District Administrative Center on May 20, 2017 for Blooming Fest.
   - West Chicago Community High School will be a host site for IHSA Regional Wrestling & Boys' Basketball this year.
   - The durability of Chromebooks has improved and replacement Chromebooks are expected to last all 4 years of a high school student's career.
   - The Superintendent evaluation tool will be mailed to Board members January 18th. Evaluations should be completed and returned to Mr. Saake.
   - There had been one FOIA request.

2. **Director of Business Services Report:**
   Mr. Cole reported that negotiations with the WCHSTA, Inc. are continuing, and that work on the budget for next year has begun

3. **Director of Human Resources Report:**
   Mr. Blatchley reported the following:
   - There will be a quarterly insurance meeting on January 19, 2017. A representative from Gallagher will attend the meeting.
   - There will be a Lunch 'N Learn meeting for staff on January 20th to inform them of upcoming changes to insurance plans.
   - Mr. Blatchley will attend an IASPA Conference January 26th.
   - Interviews are continuing for several open positions for the 2016-17 school year.

4. **Principal's Report:**
   Dr. Cheng reported the following:
   - There will be an Education Committee meeting January 19th.

- ACCESS testing was administered online this year. There were problems with the website, which crashed.
- Dr. Cheng will go to Elgin Community College on January 20th to present at a summit with College of DuPage. The topic is the dual credit program that was started last year.
- As part of the school climate goal, Dr. Cheng addressed all students and challenged them to become ethically responsible students.

5. **Student Performance Data:**
   Allister Scott gave an overview of standardized assessments and our student's performance at West Chicago Community High School.

6. **Committee Reports:**
   There were no committee reports

7. **Future Dates:**
   - Joint Boards of Education Meeting – January 23, 2017 – at Winfield Middle School
   - Regular Monthly Board of Education Meeting – February 21, 2017 – at West Chicago Community High School
   - Regular Monthly Board of Education Meeting – March 21, 2017 – at the District Administrative Center

8. **Open Comment by Board Members:**
   Mr. Nagel asked that the Superintendent's evaluation tool be emailed to Board members for review. Mr. Gunderson thanked everyone for their condolences.

OLD BUSINESS:
There was no old business.

NEW BUSINESS:
1. **Personnel Reports – (Roll Call)**
   RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table.
   Discussion: Board members asked that letters of resignation be included in the board packets and that the Superintendent's weekly update should include upcoming personnel changes.
   MOTION: Mr. Kotche
   SECOND: Mr. Gunderson
   VOTE: Unanimous Approval on Roll Call Vote 7 – 0

2. **Separation of Employment – (Roll Call)**
   RECOMMENDED MOTION: That the Board of Education accept the following resignations:
   Patrick Clifford, Teacher in the Language Arts Division, effective January 17, 2017; and
   Kristina Mallon, Teacher in the Mathematics Division, effective January 20, 2017; and
   Kerri Reese, Personal Care Assistant in the Special Education Division, effective January 11, 2017

MOTION: Mr. Campos
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

3. **Textbook Display for the 2017-2018 School Year – (Roll Call)**
Each year the Board receives a comprehensive report on textbooks needed for purchase for the coming school year. Attached is that proposal from Principal Cheng. It includes a listing of new textbooks, a spreadsheet on textbooks, and a rationale for new textbooks.
The proposed textbooks will be available at the meeting and must be placed on display for public viewing for 21 days before they can be formally adopted by the Board. This is according to Policy ¶7207.
RECOMMENDED MOTION: That the Board of Education authorize the Administration to advise the public via website that textbooks recommended for adoption will be on display for 21 das as shown on Att. §B - pp. 7 – 32 .
MOTION: Mr. Kotche
SECOND: Ms. Doremus
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

4. **2017-2018 School Calendar – (Roll Call)**
Administration is recommending the adoption of the 2017-2018 School Calendar. It has been reviewed by members of the Teachers' Association and Support Staff and representatives of the three elementary feeder districts.
RECOMMENDED MOTION: That the Board of Education approve the proposed 2017-2018 School Calendar as shown at table.
MOTION: Mr. Campos
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

5. **April 4, 2017 Referendum – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Resolution (Att. §B - pp. 34 - 43) providing for and requiring the submission of the proposition of issuing $37,500,000 School Building Bonds to the District's voters at the consolidated election to be held on the 4th day of April, 2017.
MOTION: Mr. Campos
SECOND: Ms. Doremus
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

EXECUTIVE SESSION:
The Board of Education moved to Executive Session at 8:08 p.m. for the purpose of discussing collective negotiating matters.
MOTION: Ms. Yackey
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RETURN TO OPEN SESSION:
The Board of Education returned to Open Session at 8:21 p.m.

ADJOURNMENT
RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 8:22 p.m.
MOTION: Mr. Campos
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Voice Vote 7 – 0

ATTEST: Gary R. Saake, President

Ruben Campos, Secretary

Joint Boards of Education Meeting of
School Districts 25, 33, 34 and 94
Winfield School District 34, Central School
0S150 Park Street Winfield, IL 60190
Monday, January 23, 2017
6:00 p.m.

MEETING MINUTES

1. **Welcome** **Bob Brown, President, Winfield Board of Education**
   President Brown called the meeting to order at 6:05 p.m. He welcomed all the attendees and thanked the parents for bringing their children to perform in the jazz band. He acknowledged Dr. Kell in her upcoming retirement and thanked her for all she has done. He introduced Dr. Matt Rich as the new superintendent of District 34.

2. **Entertainment by District 34 Band Students**
   The Winfield School student Jazz Band performed, under the direction of Mr. Siemienkowicz.

3. **Introduction of Board Members and Superintendents Dr. Gwynne Kell, Supt.**
   Dr. Kell thanked everyone for their time in this very unique and rare collaborative effort by all four boards and superintendents. The attendees introduced themselves.

4. **Dinner**
   Dr. Kell reviewed the agenda and directed Board Members and Superintendents to dinner. The Winfield School Jazz Band performed during dinner.

5. **Review of past Joint District Collaborations** **Dr. Kell, Dr. Domeracki, Dr. Johns, Dr. Ehrhardt**
   The four tables participated in individual discussions regarding the list of collaboration efforts they had participated in over the past years.

6. **Timeline (MOVED UP FROM #7)** **Dr. Kell, Dr. Domeracki, Dr. Johns, Dr. Ehrhardt**
   Dr. Kell explained the procedure for the table top activities and asked that each table have a recorder and reporter for each of the activities. They will be asked to share their results after a 30 minute discussion period. She requested that everyone fill out a plus/delta evaluation form (plus for what went well and delta for what could be done differently) which could be found at each table.

7. **Table Top Activities (see attached results)**
   A. **Activity #1: Individual Districts**
      1) Who we collaborate with
      2) Why we collaborate
      3) How we collaborate

B. Activity #2: Joint Districts

1) What initiatives should we as boards collaborate on
2) Why should we collaborate
3) How can we proactively collaborate, as boards, to help set the state's agenda

A representative from each table presented their group's findings regarding the above table top work and reviewed the discussion they had.

All participants agreed on the great benefit of this collaboration effort and feel strongly that it should be a priority to continue.

8. <u>Next Steps Activity (see attached list of 5 Action Steps)</u>

Dr. Ehrhardt asked the group to look at all the lists and pick the top two that they would like to take to the next level. After discussing all the options, participants agreed on five items that were important and that they want to pursue. (The list is attached here.). This list will then be presented at the Board President's meeting on April 20th where they will discuss how to put these items into action.
Participants were reminded to complete the plus/delta evaluation forms and results will be shared at the upcoming Joint Superintendents' meeting.

9. <u>Next Meeting: January 22, 2018 (District 25)</u>

A special acknowledgment to Dawn Eaton for providing the tropical theme decorations made by her art students.

<u>Adjournment-</u>

The meeting adjourned at 8:25 p.m.

Approved:

_____ _____

, President
Board of Education

, Secretary
Board of Education

Musical Stylings- District 34 Students under the Direction of Bob Siemienkowicz
Table Decorations- District 34 Student artists under the Instruction of Dawn Eaton

Community High School District 94
157 W. Washington Street
West Chicago, IL 60185

Communications Committee Meeting
September 27, 2016
6:00 p.m.
District Administrative Center
Conference Room

AGENDA

1. Approval of June 21, 2016 meeting minutes

2. Graduate Survey Trends and Anomalies
    a. Raw Percentages/Trends and Anomalies
    b. One Year Follow-up Survey Discussion

3. Joint WC Public Relations Committee
    a. What should we be promoting?

4. Board Outreach

5. Community Open House October 7

6. Rumor Control

7. Adjournment

Community High School District 94
157 W. Washington Street
West Chicago, IL 60185

Communication, Outreach and Engagement Committee Meeting
June 21, 2016
6:00 p.m.
District Administrative Center
Conference Room

Minutes

In attendance: Board members Dirk Gunderson, Kevin Kotche, and Renee Yackey; Dr. Doug Domeracki, and Becky Koltz

1. Approval of February 16, 2016 meeting minutes
Motion to approve the February 16, 2016 minutes was made by Renee Yackey; seconded by Dirk Gunderson. Motion carried.

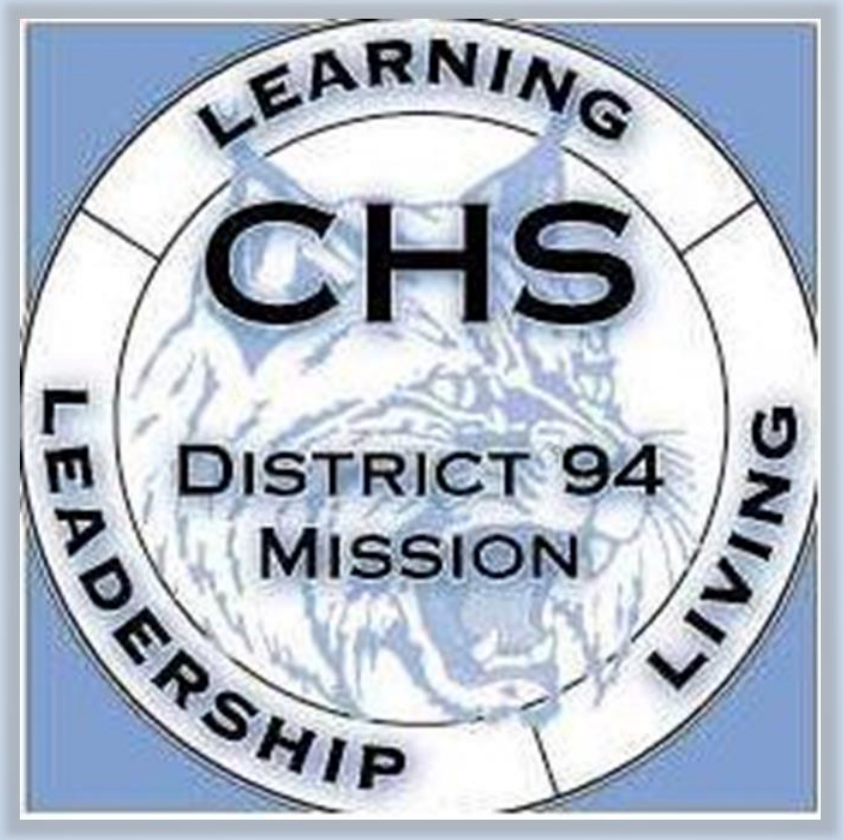
2. Communication Plan Review
The 2015-16 Communication Plan was handed out and reviewed with committee members. Updates to the plan since the last meeting in February were indicated in red text. Committee members were asked to consider communication goals and strategies for the upcoming school year. A discussion ensued regarding the perception that exists about West Chicago Community High School. Suggestions were made to address rumors head on, to learn what key points local private schools are using to recruit students, to survey feeder parents and community members to discover their perceptions of our schools, and to consider a district-wide mailing to help the community better understand the district.

3. Graduate Survey Results
As a result of a 96+% participation rate, sixty-nine pages of information was returned from the survey given electronically to the Class of 2016. Committee members were asked to hone in on what information they would like to see from this data. It was determined that at the next meeting, committee members would like to see the raw percentages from the questions asked, and any themes that may have emerged from the comments. Committee members were asked to think about what questions should be asked in the 1-year follow-up survey that will be given to the Class of 2016 in the spring of 2017.

4. Where Are We Heading Review (February 16, 2016)
The committee reviewed the "Where Are We Heading" document that was created in February, going over the particular action items related to communications. Committee members agreed these action items were appropriate with the addition of the surveys mentioned earlier as well as targeted communications.

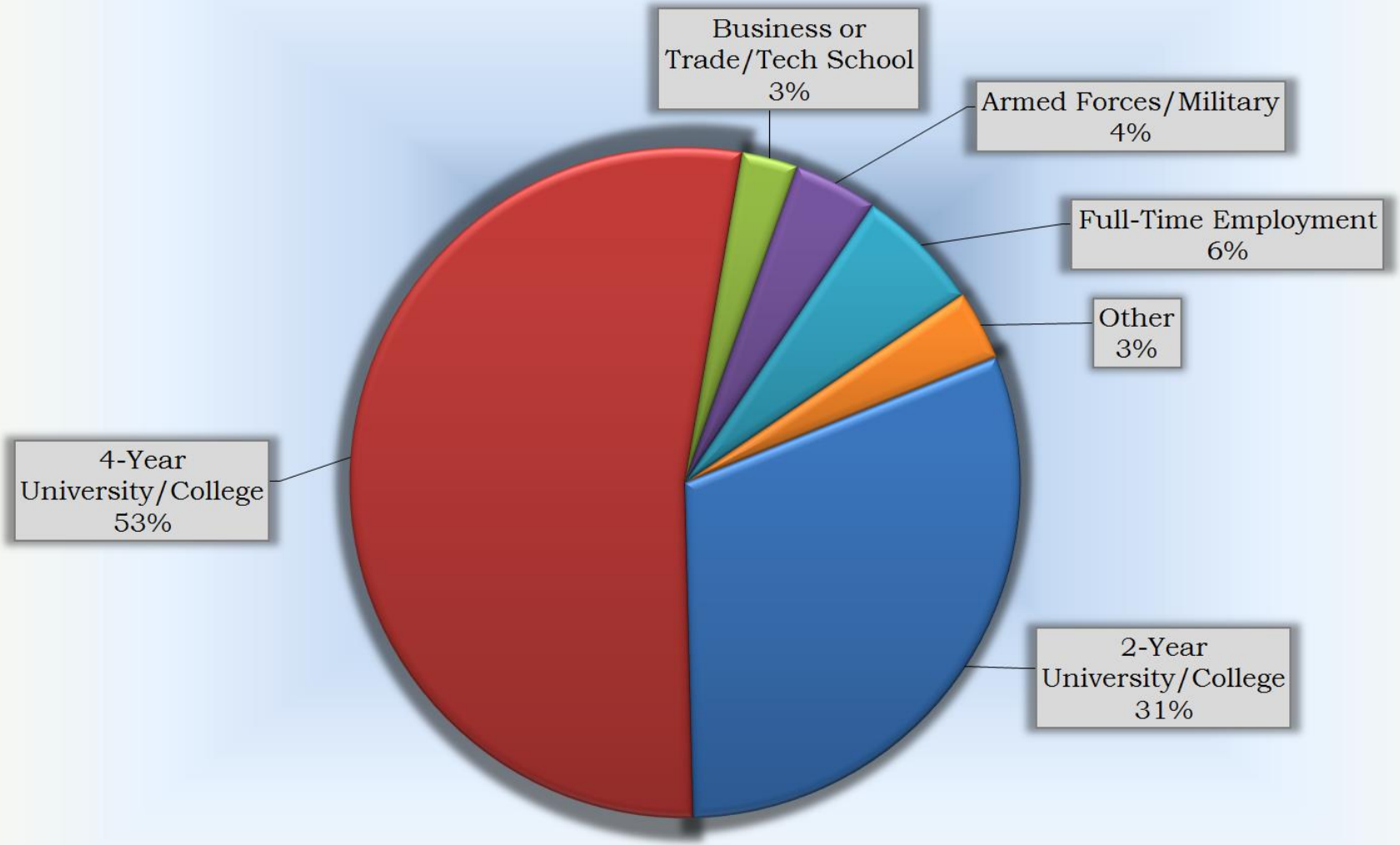
6. Adjournment
Meeting adjourned at 6:45p.m.

EXIT SURVEY
CLASS OF 2016



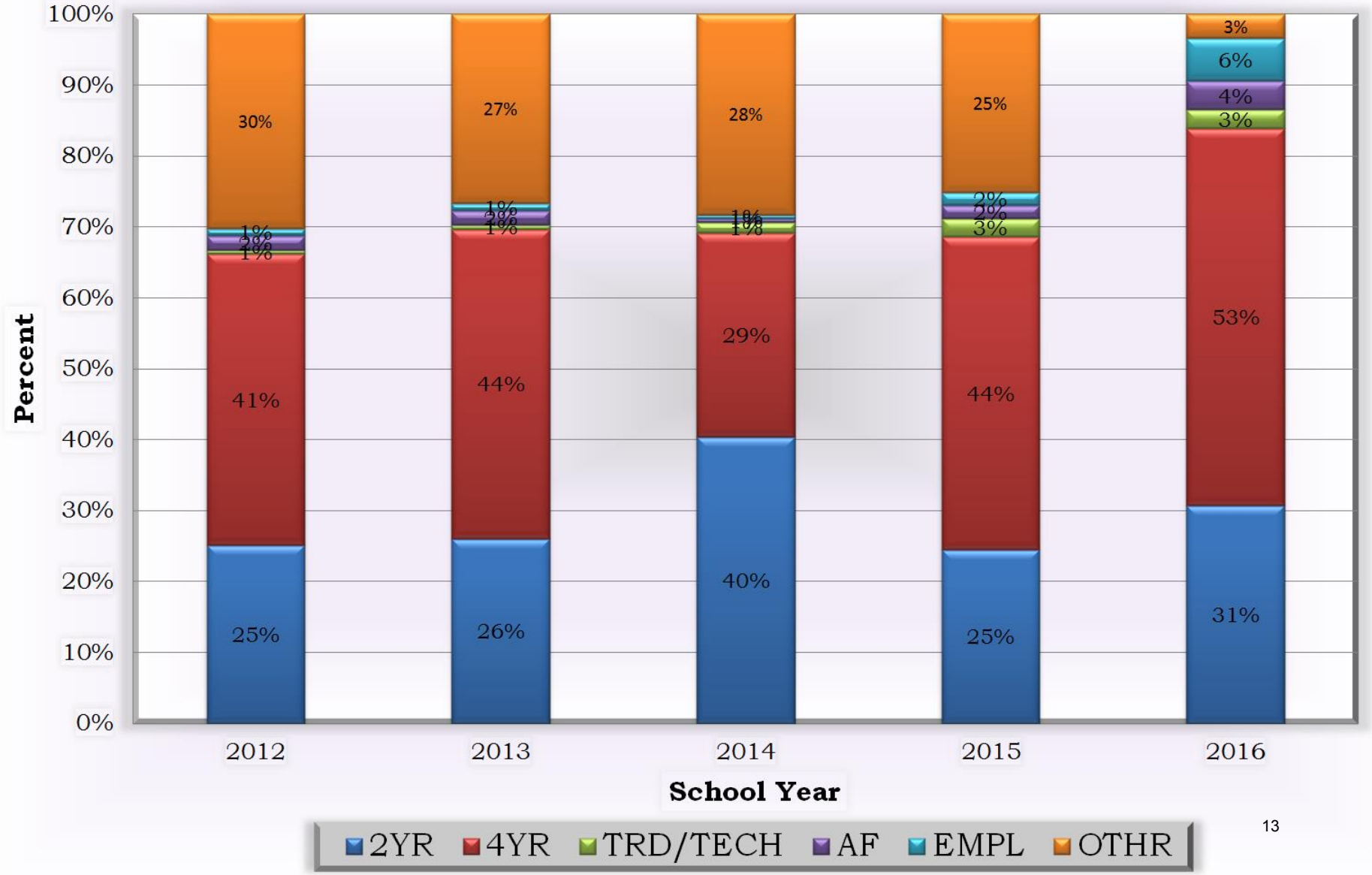
Exit Survey 2015-2016

Plans Following Graduation

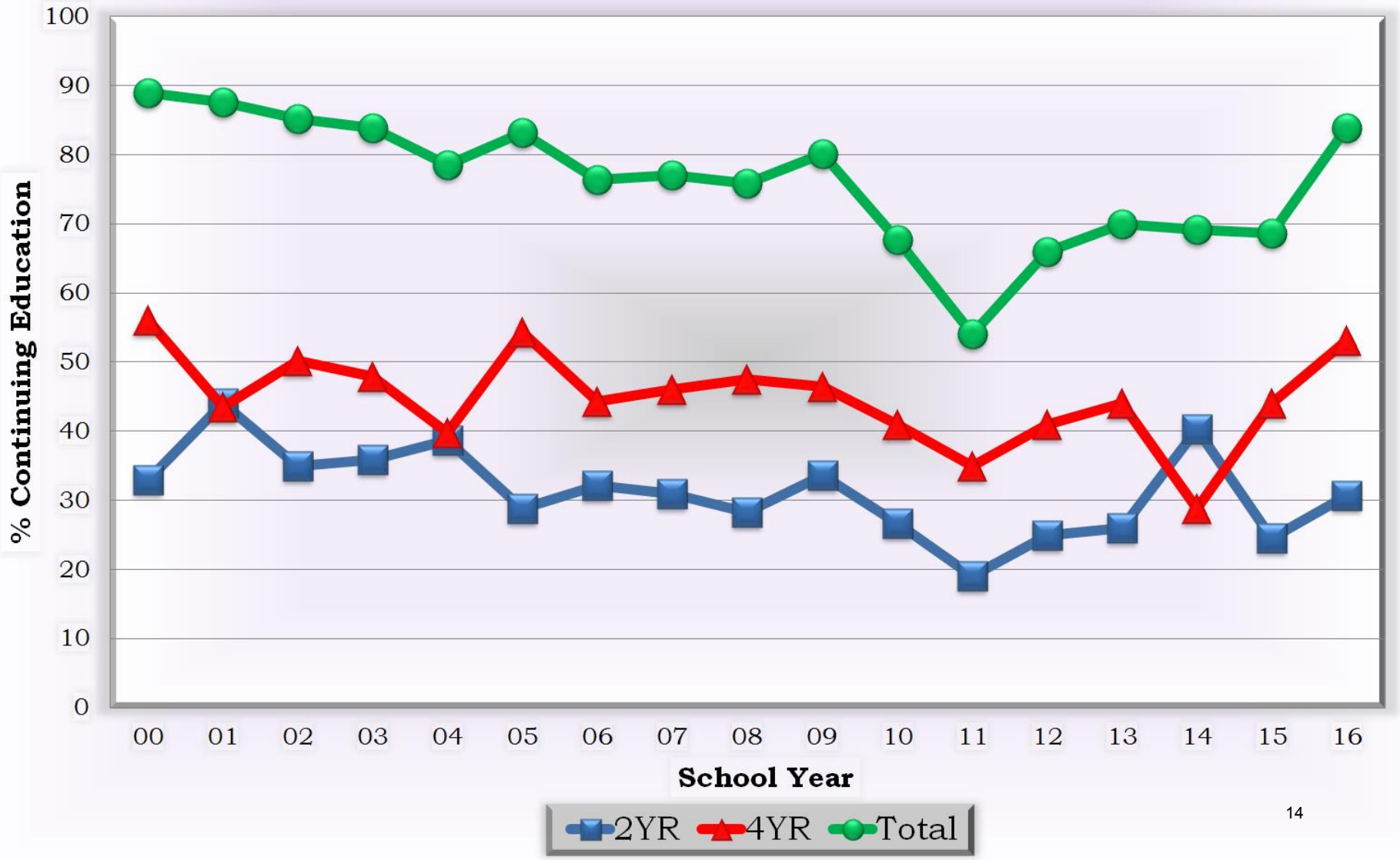


Exit Survey 2012-2016

Plans Following Graduation

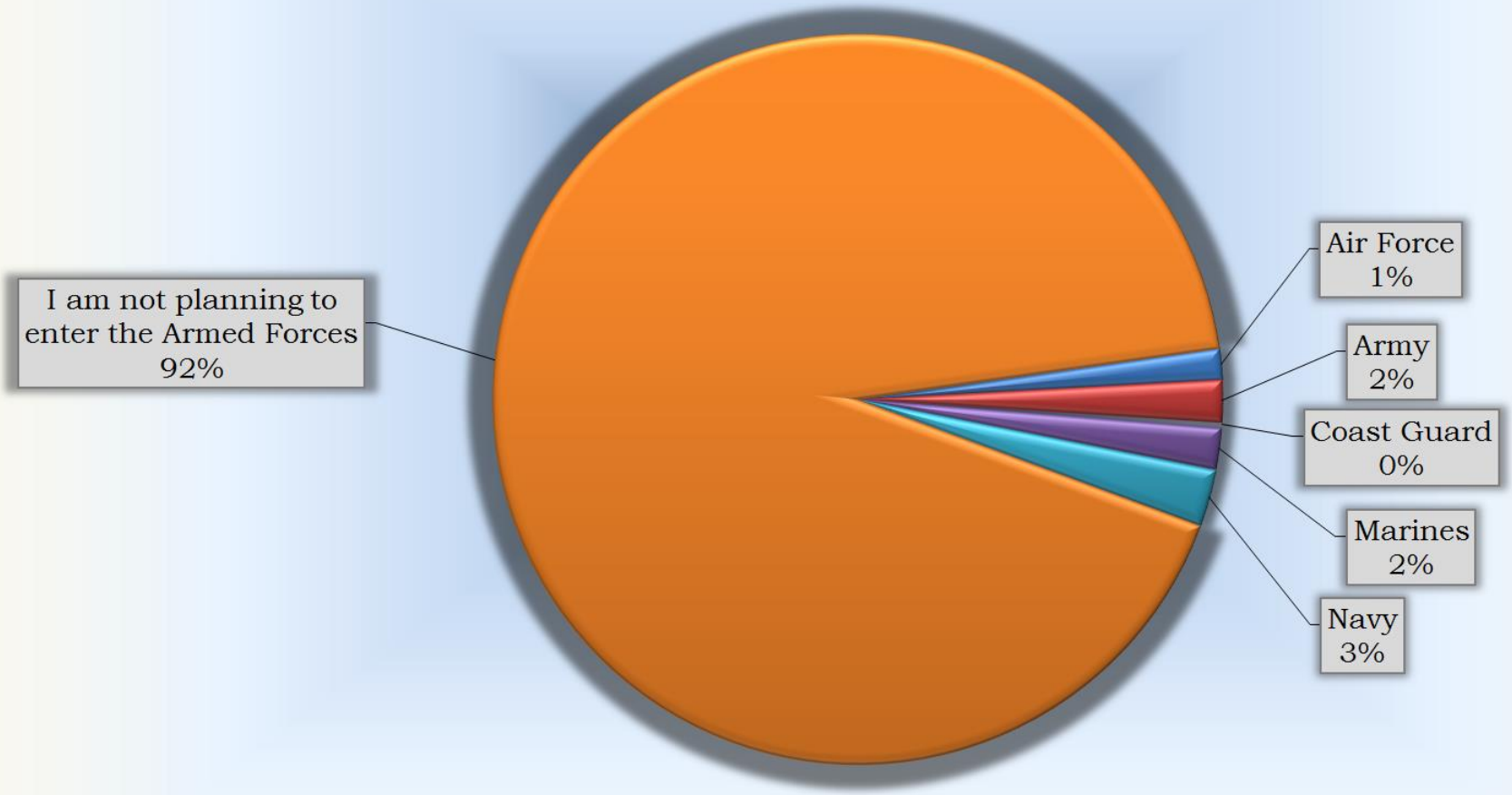


Exit Survey 2000-2016
% of Graduates Continuing Education



Exit Survey 2015-2016

Armed Forces/Military, please indicate which branch:



If you plan to continue your education, please indicate the college/school that should receive your FINAL TRANSCRIPT:

*PLEASE SEE THE NEXT SLIDE

College to be Attended	Frequency	Percent
American International College	1	.2
Arkansas State University	1	.2
Art Institute of Chicago	1	.2
Augustana College	2	.5
Aurora University	27	6.2
Baker College of Muskegon	1	.2
Ball State University	1	.2
Beloit College	1	.2
Bow ling Green State University	1	.2
Bradley University	3	.7
California State University Northridge	1	.2
Carroll University	2	.5
Carthage College	1	.2
City Colleges of Chicago - Richard J. Daley	1	.2
College of DuPage	208	47.4
Colorado State University	1	.2
Columbia College Chicago	3	.7
Community College of Illinois	1	.2
Creighton University	1	.2
DePaul University	1	.2
DeVry University	2	.4
Dominican University	3	.7
Elgin Community College	3	.7
Elmhurst College	3	.7
Georgia Tech	1	
Gordon College	1	.2
Harding University	1	.2
Harper College	1	.2
his and hers barbershop school	1	.2
Houghton College	1	.2
IBEW- NECA technical institute	1	.2
Illinois State University	11	2.6
Indiana University South Bend	1	.2
ITT tech	1	.2
Kalamazoo College	1	
Kendall College	1	.2
Knox College	1	.2
Lake Forest College	1	.2
Lew is University	4	1.0
Lincoln College	1	.2
Lindenw ood University - Belleville	1	.2
Loyola University	2	.5
Malcolm X	1	.2
Marquette University	5	1.2
Meredith Manor International Equestrian Center	1	.2
Michigan State University	2	.5
Mizzou	1	.2

College to be Attended	Frequency	Percent
Moody Bible Institute in Chicago.	1	.2
North Central College	4	1.0
Northern Arizona University	1	.2
Northern Illinois University	5	1.2
Olivet Nazarene University	1	.2
Pennfoster online college.	1	.2
Pikes Peak Community College	1	.2
Point Loma Nazarene University	2	.5
Pomona College	1	.2
Purdue Calumet	1	.2
Purdue university	1	.2
Saint Ambrose University	1	.2
San Diego State University	1	.2
School of the Art Institute of Chicago	1	.2
Southern Illinois University	1	.2
St Ambrose University	2	.5
St. Ambrose University	1	.2
Texas State University: San Marcos	1	.2
The Illinois Institute of Art	1	.2
The Ohio State University	2	.5
Triton	1	.2
Universal Technical Institute	1	.2
University of Central Florida	4	1.0
University of Colorado Colorado Springs	1	.2
University of Dallas	1	.2
University Of Devry	1	.2
University of Illinois	16	3.8
University of Iowa	7	1.4
University of Kentucky	1	.2
University of Maine at Orono	1	.2
University of Minnesota, Twin Cities	1	.2
University of Nevada, Las Vegas, NV	2	.2
University of North Caronlia Greensboro	1	.2
University of Northern Iowa	2	.5
University of Northwestern Ohio	1	.2
University of Wisconsin - La Crosse	1	.2
University of Wisconsin- Whitewater	2	.4
University of Wisconsin-Stevens Point	1	.2
UTI	1	.2
Valparaiso University	1	.2
Waubonsee community college	1	.2
Western Illinois University	17 3	.5
Wheaton College	4	1.0
Not Indicated	38	9.0%

What is your intended major in college? Enter both majors if you intend to double major:

*PLEASE SEE NEXT SLIDE

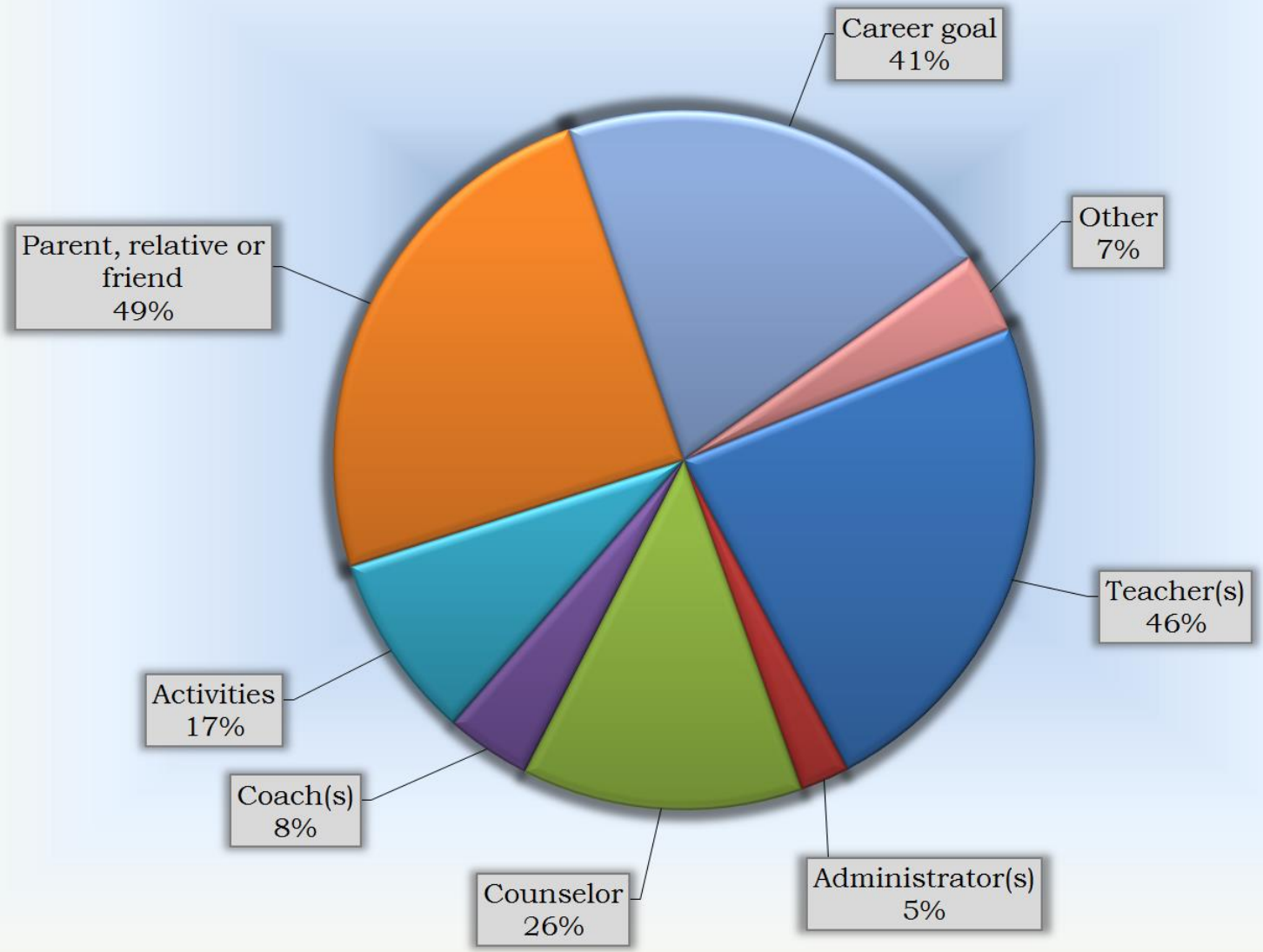
Intended Major	Frequency	
Accounting	2	0.48%
Aerospace Engineering	2	0.48%
Animal Science	1	0.24%
Archaeology/ Africana Studies	1	0.24%
Archaeology/Anthropology	1	0.24%
Architectural Engineering	1	0.24%
Architecture and Landscape Architecture	1	0.24%
Architecture, Languages	1	0.24%
Art Education	1	0.24%
Associates Degree	6	1.43%
Associates/Bachelors in Early Childhood Education	1	0.24%
Astronomy	2	0.48%
Athletic Training	2	0.48%
Audio Production	1	0.24%
Auto Body and Refinishing	1	0.24%
Automotive	9	2.14%
Aviation	2	0.48%
BA	6	1.43%
Biochemistry	3	0.71%
Bioengineering	1	0.24%
Biology	11	2.61%
Bio-medical Engineering	2	0.48%
Biophysics	1	0.24%
Botany	1	0.24%
Both majors	1	0.24%
Broadcasting & Radio	1	0.24%
Business	33	7.84%
Cellular and Molecular Biology with Premed	1	0.24%
Chemistry	3	0.71%
Child development	1	0.24%
Cinematography	1	0.24%
Civil Engineering	4	0.95%
CNA	1	0.24%
Computer Engineering	3	0.71%
Computer graphics designer	1	0.24%
Computer science	11	2.61%
Cosmetology/ Veternarian	1	0.24%
Cosmotology,Teaching	2	0.48%
Creative writing, acting, minor in French	1	0.24%
Criminal justice	13	3.09%
Criminal Psychology	1	0.24%
Culinary Arts	5	1.19%
Cyber Security, and Network Analysis	1	0.24%
Dental Assistant	1	0.24%

Intended Major	Frequency	
Dental Hygenist	1	0.24%
Diesel technician/ Mechanic	1	0.24%
Dog Trainer	1	0.24%
Economics, possibly English	1	0.24%
Economy/Finance	1	0.24%
Education	28	6.65%
Electrical Engineering	2	0.48%
Electronic Technician Engineer	1	0.24%
EMT/Paramedic and History teaching	1	0.24%
EMT/Paramedic certification	1	0.24%
Engineering	11	2.61%
Engineering , Criminal justice	1	0.24%
Engineering Architectural	1	0.24%
Environmental Engineering	1	0.24%
Environmental science	1	0.24%
Environmental Science and International Relations	1	0.24%
Ess Choloss	1	0.24%
Exercise Science	2	0.48%
Fashion Business and Dance	1	0.24%
Film	1	0.24%
Finance (concentration in Business Administration)	1	0.24%
Finance and Quantitative Methods	1	0.24%
Finance/ Business management	1	0.24%
Fine Arts Major w/ emphasis in Art Education	1	0.24%
Fire science	1	0.24%
Food Science	1	0.24%
Gaming	2	0.48%
General Mathematics	1	0.24%
General Natural Resources	1	0.24%
General Studies	1	0.24%
Graphic Design	3	0.71%
Graphic Design & Psychology	1	0.24%
Health and Medical Administrative Services	1	0.24%
Healthcare interpreting	1	0.24%
History	1	0.24%
Human Resource	3	0.71%
Industrial Design	1	0.24%
Information Technology	1	0.24%
Intended Major	14	3.33%
Interior Design	2	0.48%
International Business	1	0.24%
Investigation, Writing, and English	1	0.24%
Kinesiology	3	0.71%
Law Enforcement	1	0.24%
Landscape Design or Interior Design	1	0.24%
Language ?	1	0.24%
Major in History, minor in philosophy with a teachin	1	0.24%

Intended Major	Frequency	
Marine Biology	1	0.24%
Marketing	3	0.71%
Masters Degree	1	0.24%
Mathematics	2	0.48%
Mechanical Engineering	2	0.48%
Medical	7	1.66%
Medicine and English	1	0.24%
Mental Theraphist, Psychologist	1	0.24%
Molecular and Cellular Biology	1	0.24%
Music	4	0.95%
Music and Medicine	1	0.24%
Music and/or Journalism	1	0.24%
Music Composition	1	0.24%
Music Theory & Composition, Jazz Studies	1	0.24%
Neuroscience	1	0.24%
Nuclear, Plasma, and Radiological Engineering	1	0.24%
Nursing	31	7.36%
Phlebotomy	1	0.24%
Photojournalism	1	0.24%
Physical Science	1	0.24%
Physical Therapy	3	0.71%
Physics	2	0.48%
Political Science	1	0.24%
Political Science and English	1	0.24%
Pre-Physical Therapy	1	0.24%
Pre-Veterinary Medicine	1	0.24%
Probation Officer	1	0.24%
Psychology	12	2.85%
Radiation Therapy	1	0.24%
Radiography	1	0.24%
Radiology	2	0.48%
Science	1	0.24%
Social work	1	0.24%
Sociology/ Criminal Justice	1	0.24%
Software Engineering or Computer information syste	1	0.24%
Software Programming	2	0.48%
Speech Pathologist	1	0.24%
Speech Pathologist	1	0.24%
Sports Management	1	0.24%
Theatre, English	1	0.24%
Theology, Music/Writing	1	0.24%
Unsure	76	18.05%
Veterinary Technician	2	0.48%
Welding	2	0.48%
Writing	1	0.24%

Exit Survey 2015-2016

Which of the following MOST influenced you on your course selections:



Exit Survey 2012-2016

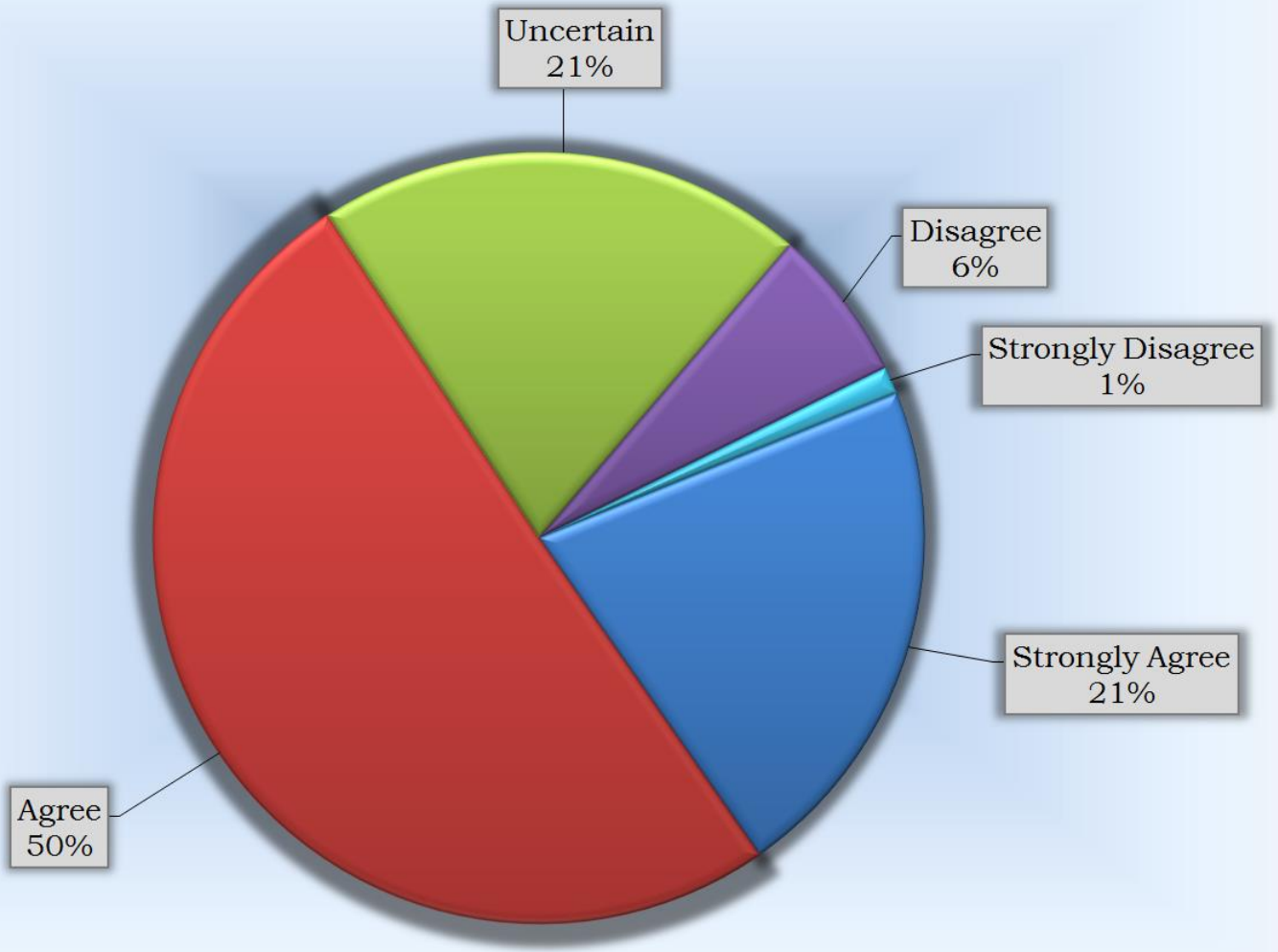
Which of the following MOST influenced you on your course selections:

Please give us your opinion on the following statements:

*PLEASE SEE THE NEXT 2 SLIDES

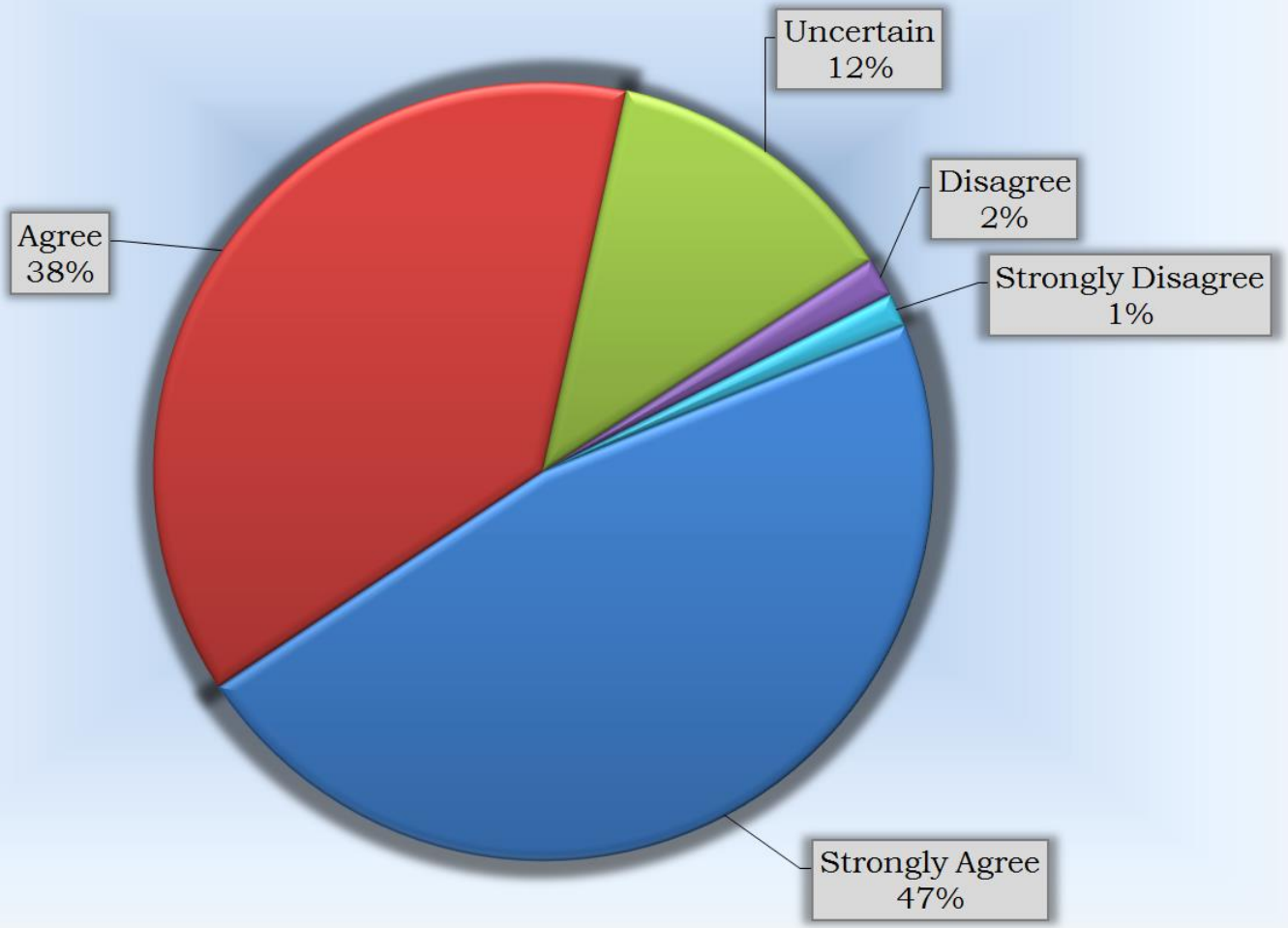
Exit Survey 2015-2016

WCCHS should put more emphasis on academics:



Exit Survey 2015-2016

WCCHS should offer more career training programs:



Are there any courses you wish we offered?

*PLEASE SEE THE NEXT SLIDE

Courses CHS Should Offer	Count	PCT
AP Human Anatomy and Physiology	2	0.5%
AP psychology class	1	0.2%
Accounting 2	2	0.5%
Advance Business	1	0.2%
Advanced Psychology	3	0.7%
Advanced Psychology	1	0.2%
After school study hall-like so we can do our homework, boxing club	1	0.2%
Animal care	1	0.2%
Anything instead of PE	1	0.2%
AP Computer Science	1	0.2%
AP French	1	0.2%
AP Government	5	1.2%
AP Psychology	8	1.9%
armed services classes	1	0.2%
Art Classes	1	0.2%
Astronomy	7	1.7%
Athletic Training	1	0.2%
Auto Tech of some sorts, that doesn't need to be at TCD	10	2.4%
Aviation	1	0.2%
Biochemistry, Cellular biology	1	0.2%
Bio-mechanics and full length philosophy, psychology, sociology, and all arts class	1	0.2%
Black Studies	1	0.2%
Boxing	1	0.2%
Boys Badminton Team	1	0.2%
Career training programs in the medical field.	3	0.7%
Children's Theater	1	0.2%
Chinese	2	0.5%
Coaching	1	0.2%
Computer science courses and programming courses	10	2.4%
contemporary life	2	0.5%
Cosmetology	2	0.5%
Darkroom Photography	20	4.8%
Dental programs	1	0.2%
Electric engineering	1	0.2%
Electronics	1	0.2%
Engineering	3	0.7%
Film Class	1	0.2%
Fitness based courses	1	0.2%
For sport couches	1	0.2%
Forensic science	2	0.5%
Futsal, indoor soccer	1	0.2%
Game Design	1	0.2%
glass blowing	1	0.2%
Graphic Design	1	0.2%
Greek	1	0.2%
Honors language classes	1	0.2%

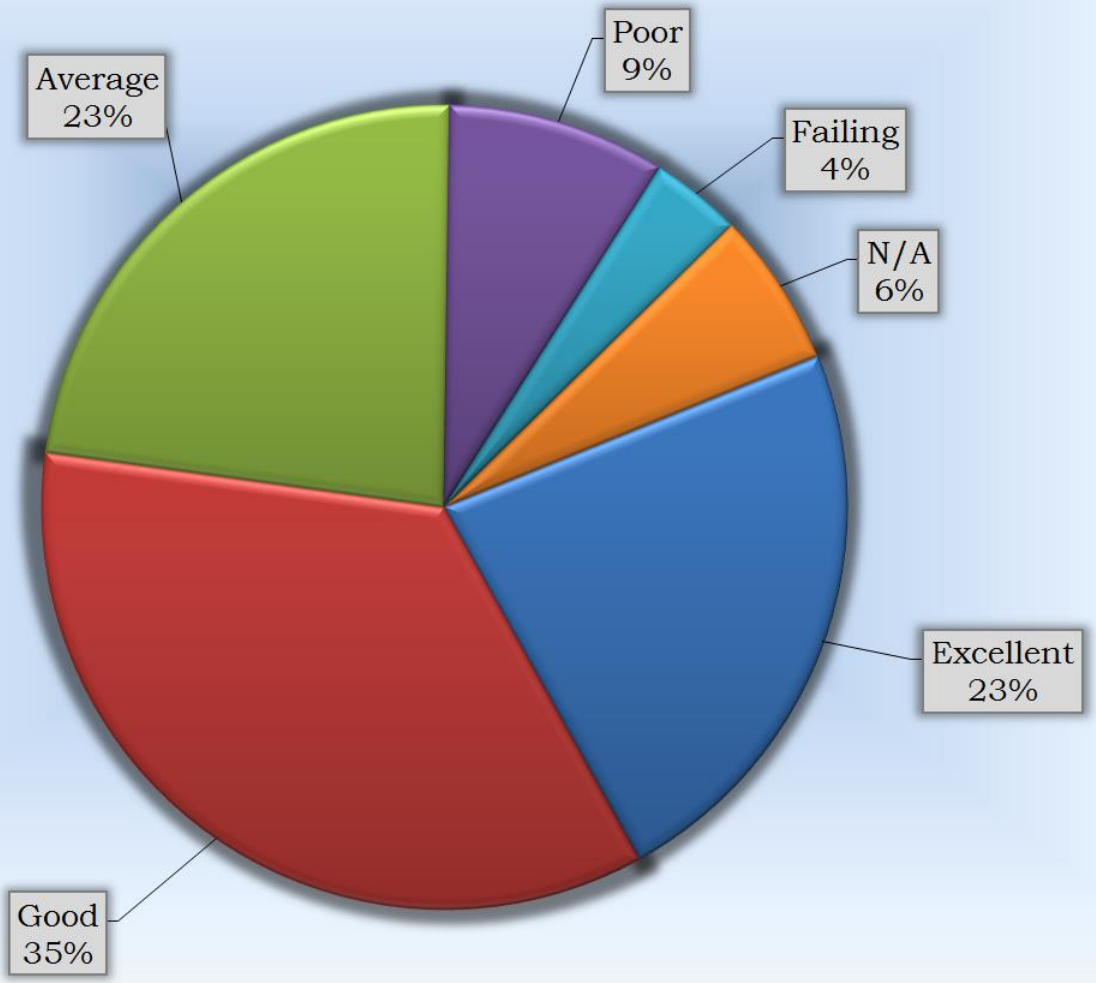
Courses CHS Should Offer	Count	PCT
Individual sports	1	0.2%
intro to engineering	1	0.2%
Investigative Courses & a class studying more about Social Media & a	1	0.2%
Japanese language class	1	0.2%
Latin	4	1.0%
major related classes or classes where people could try different things	1	0.2%
Make TCD more available	1	0.2%
Mandarin	1	0.2%
Mechanic engineering	2	0.5%
Medical class	3	0.7%
Modeling	1	0.2%
More AP opportunities?	1	0.2%
More Brodacasting	1	0.2%
more business	1	0.2%
More classes focusing on the importance of the environment, a class to	1	0.2%
more foreign languages	1	0.2%
more government type of classes	1	0.2%
More language courses	1	0.2%
more tcd spots	1	0.2%
motivational classes	1	0.2%
Music History	1	0.2%
Music Tech 2 / Adv Music Tech	2	0.5%
Music Theory	2	0.5%
Mythology	1	0.2%
Narrative writing class	1	0.2%
None	110	26.1%
nursery	2	0.5%
Nursing	6	1.4%
philosophy	1	0.2%
Physics C, basics of engineering	1	0.2%
Portuguese Class	1	0.2%
Radio	1	0.2%
Rap	1	0.2%
Robotics, different languages, more technology based classes.	1	0.2%
Russian	1	0.2%
Secondary Education Prep Classes for those who wish to become middle	1	0.2%
self defense program	1	0.2%
Shop Class / Hands on classes / Woodworking	25	5.9%
Sign Language	1	0.2%
Social Work related	1	0.2%
Something to help you find your major	1	0.2%
Swimming	1	0.2%
Teacher/Education	1	0.2%
Technical Theatre	1	0.2%
Veterinarian	1	0.2%
Video Game Courses of some kind.	2	0.5%
We need more dance classes; it is hard to get into Dance Tech.	1	0.2%
welding	1	0.2%
Yes, making gym class an elective and not a requirement to graduate.	1	0.2%
Yoga class	1	0.2%

Please rate the following areas:

*PLEASE SEE THE NEXT 11 SLIDES

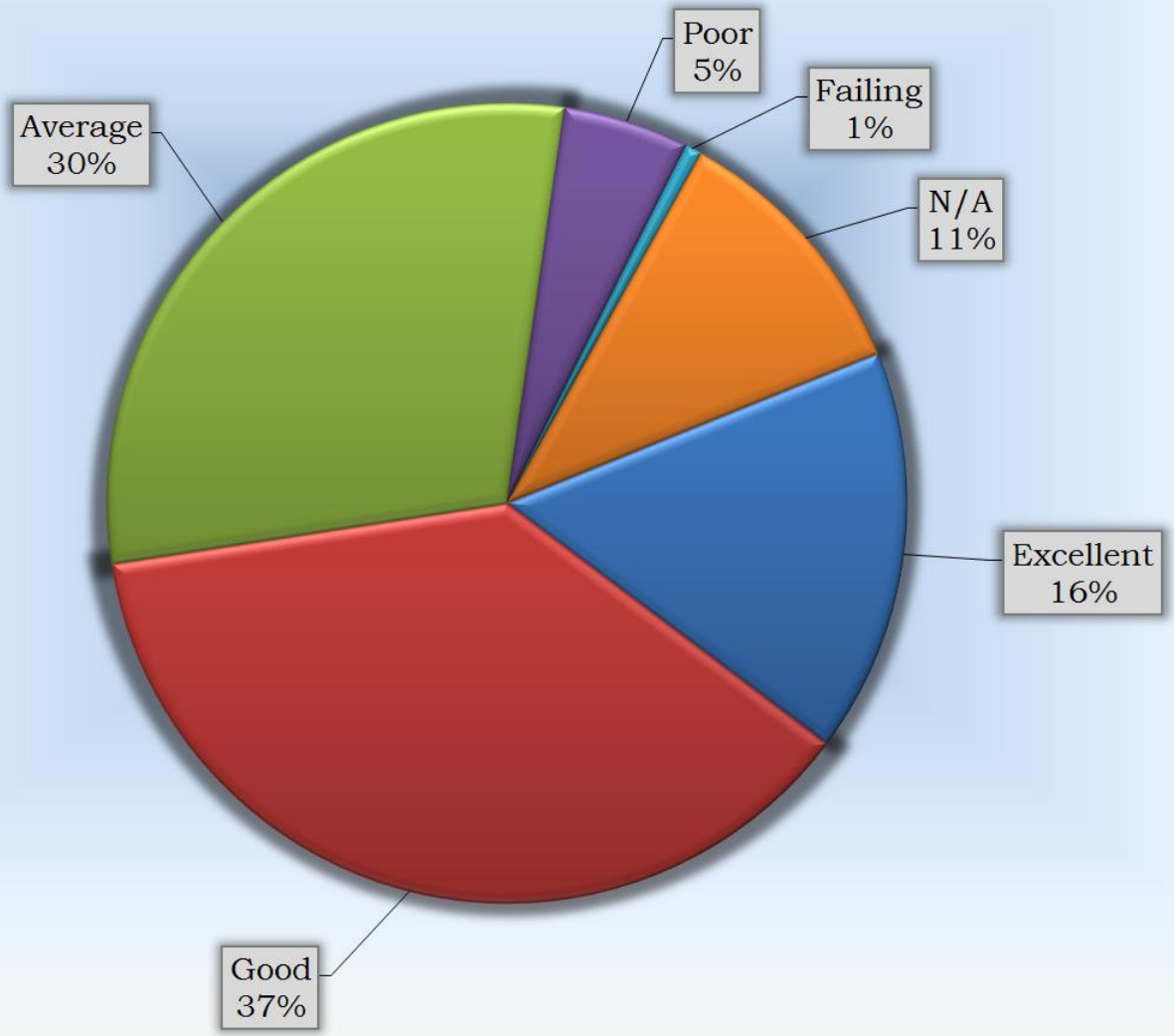
Exit Survey 2015-2016

School counseling services for students:



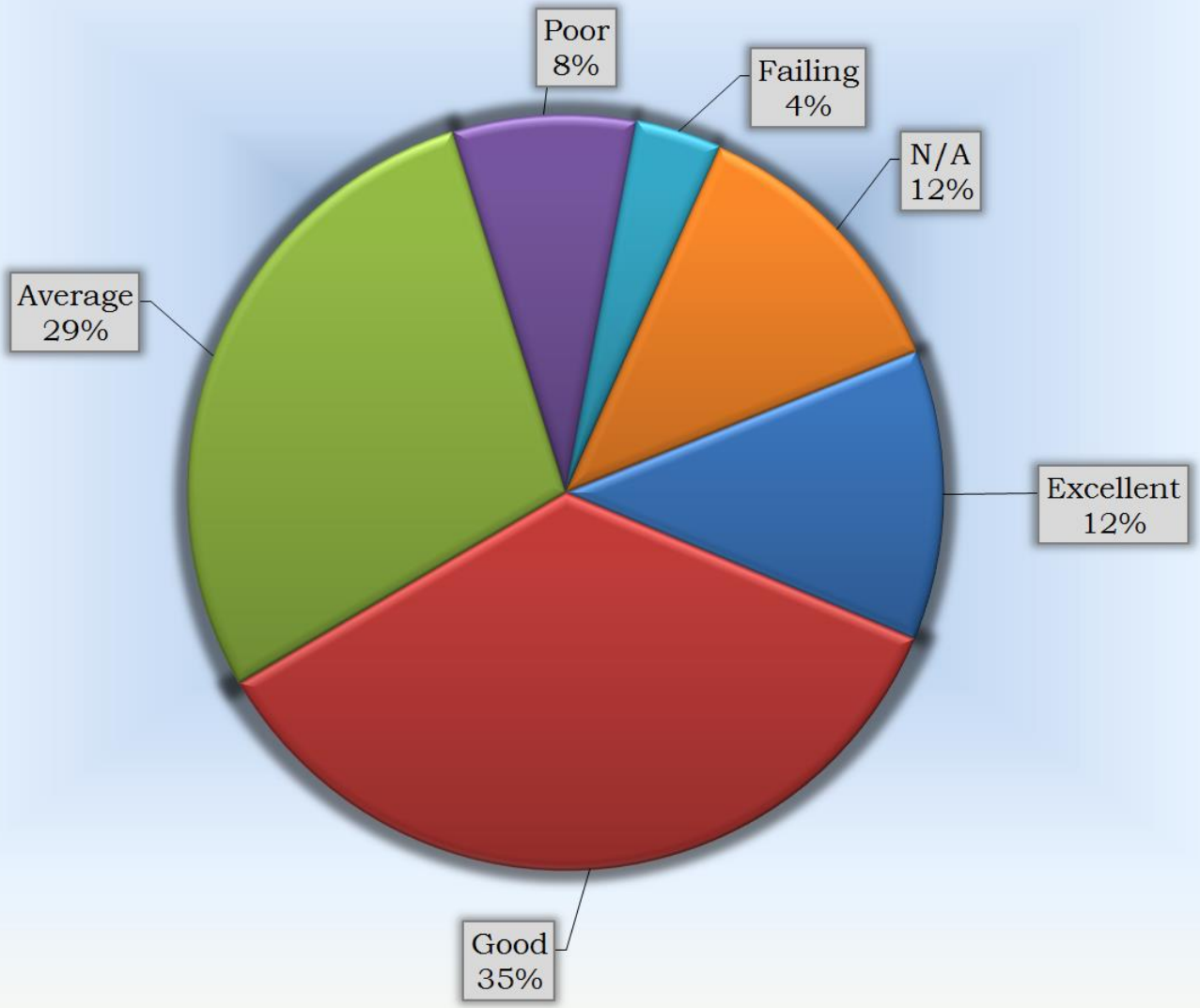
Exit Survey 2015-2016

Career and technical education programs (Business, Family & Consumer Science, Industrial Arts):



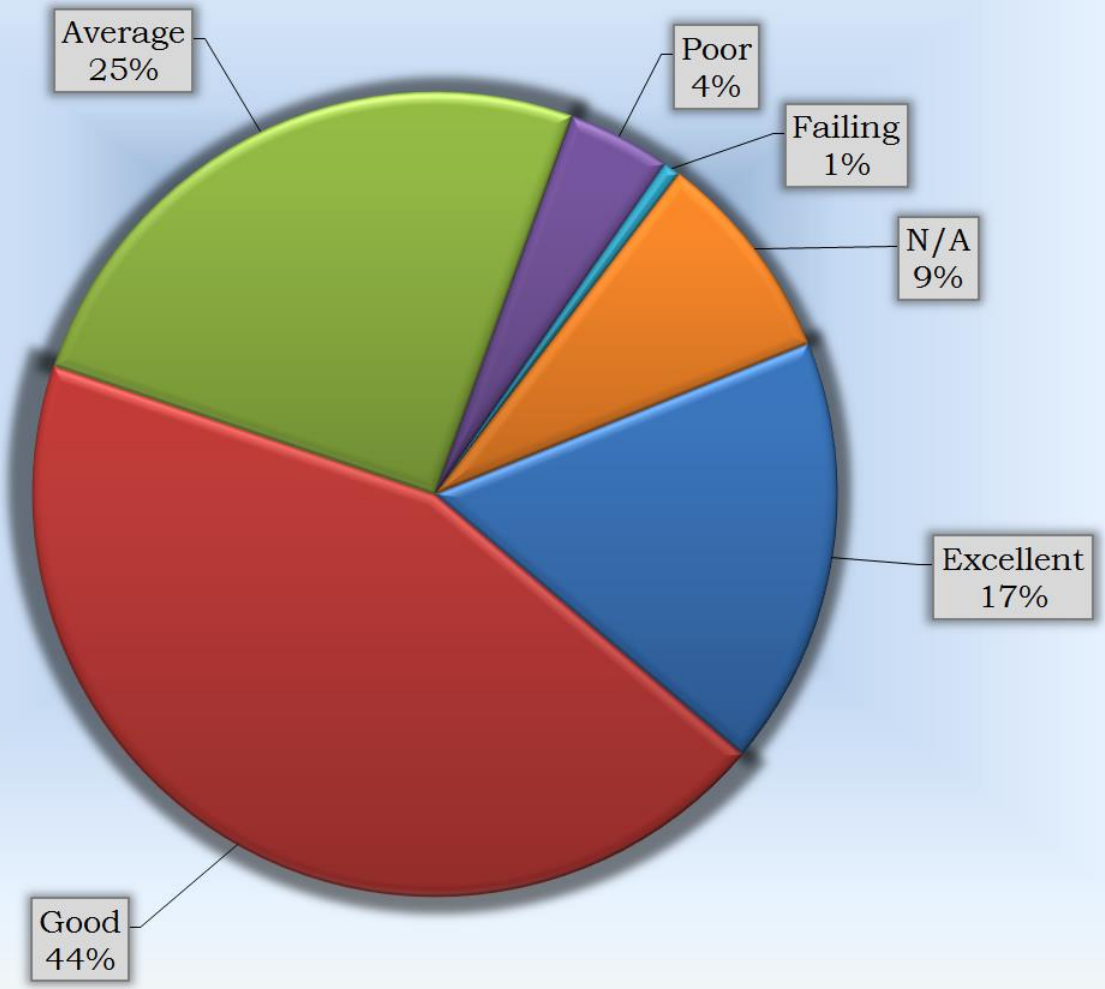
Exit Survey 2015-2016

Athletic programs:



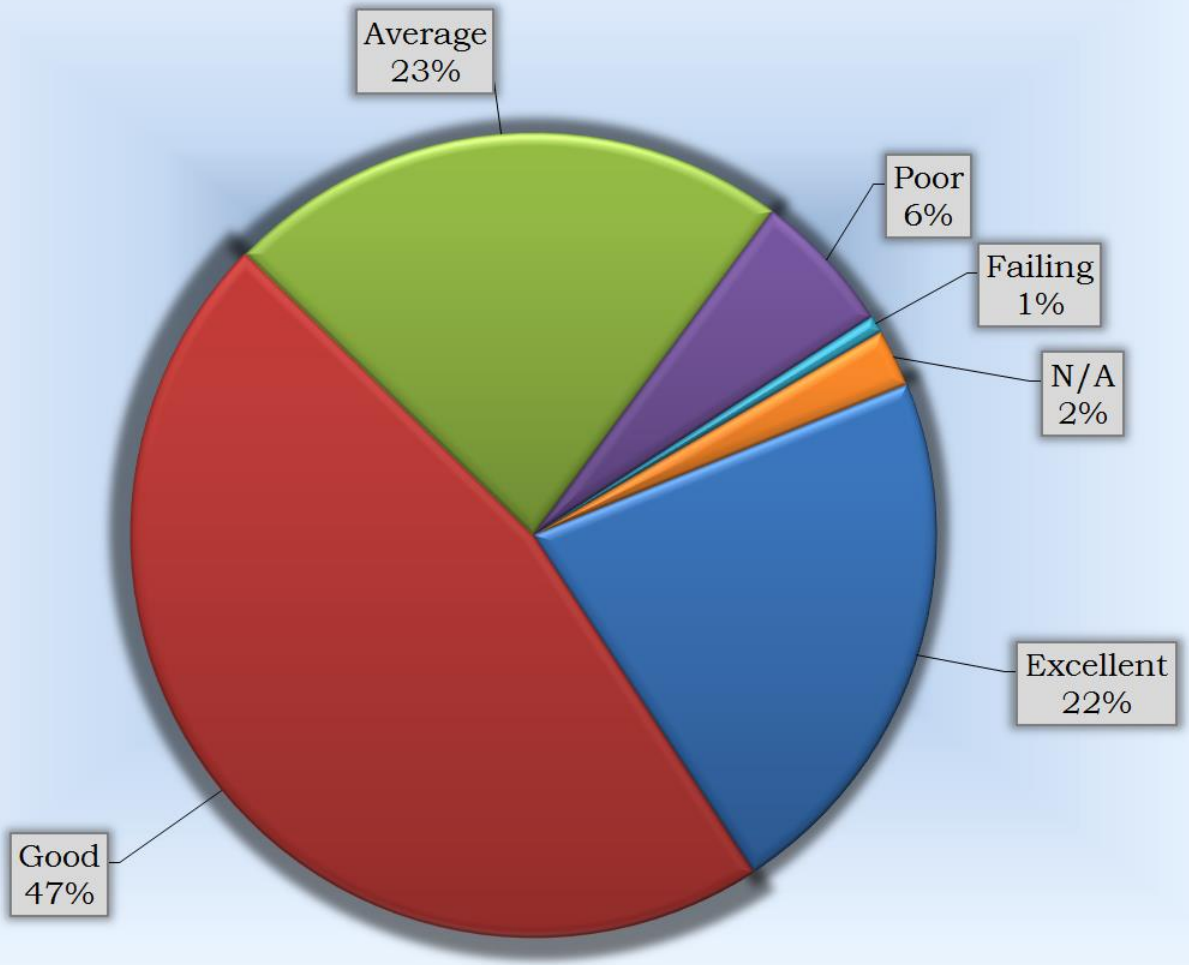
Exit Survey 2015-2016

Activity programs:



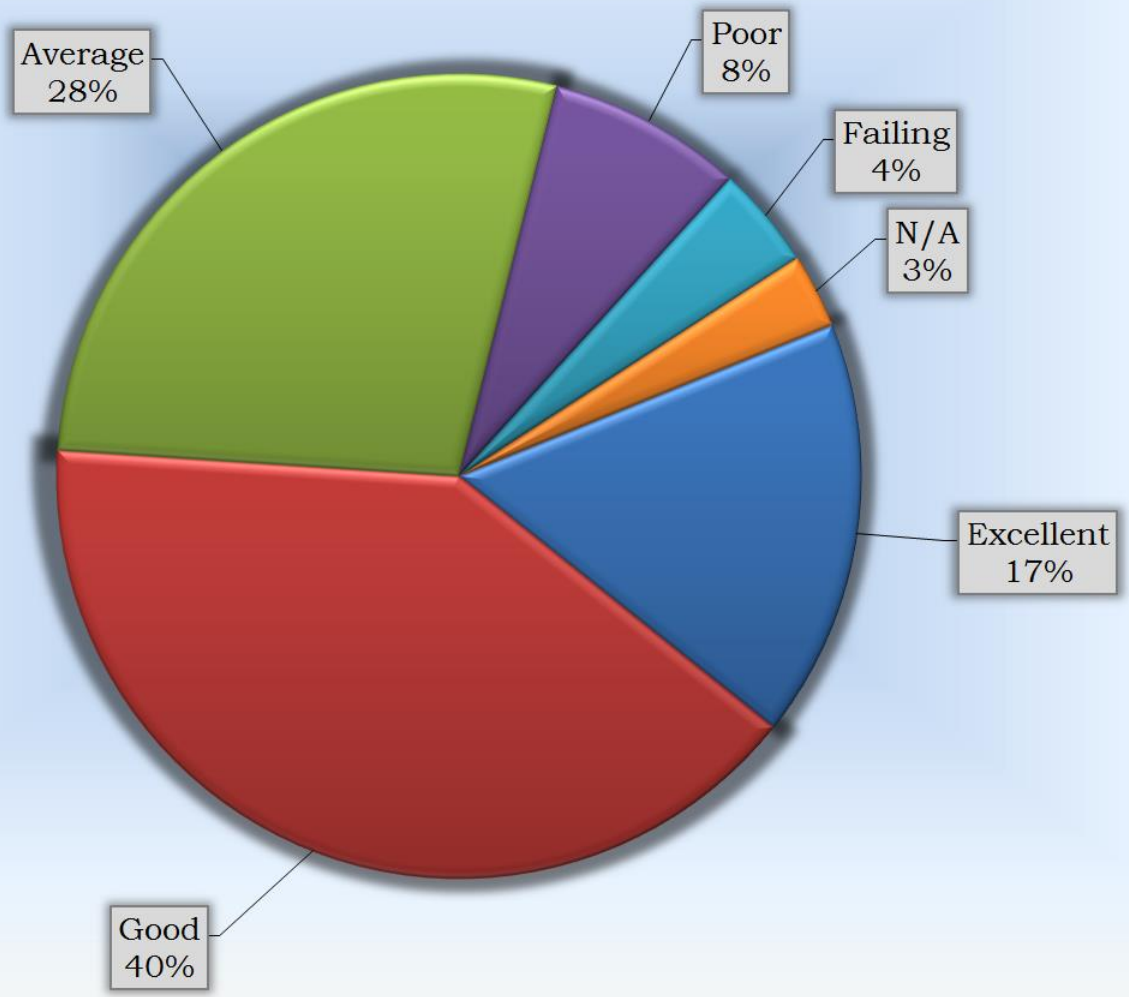
Exit Survey 2015-2016

English courses:



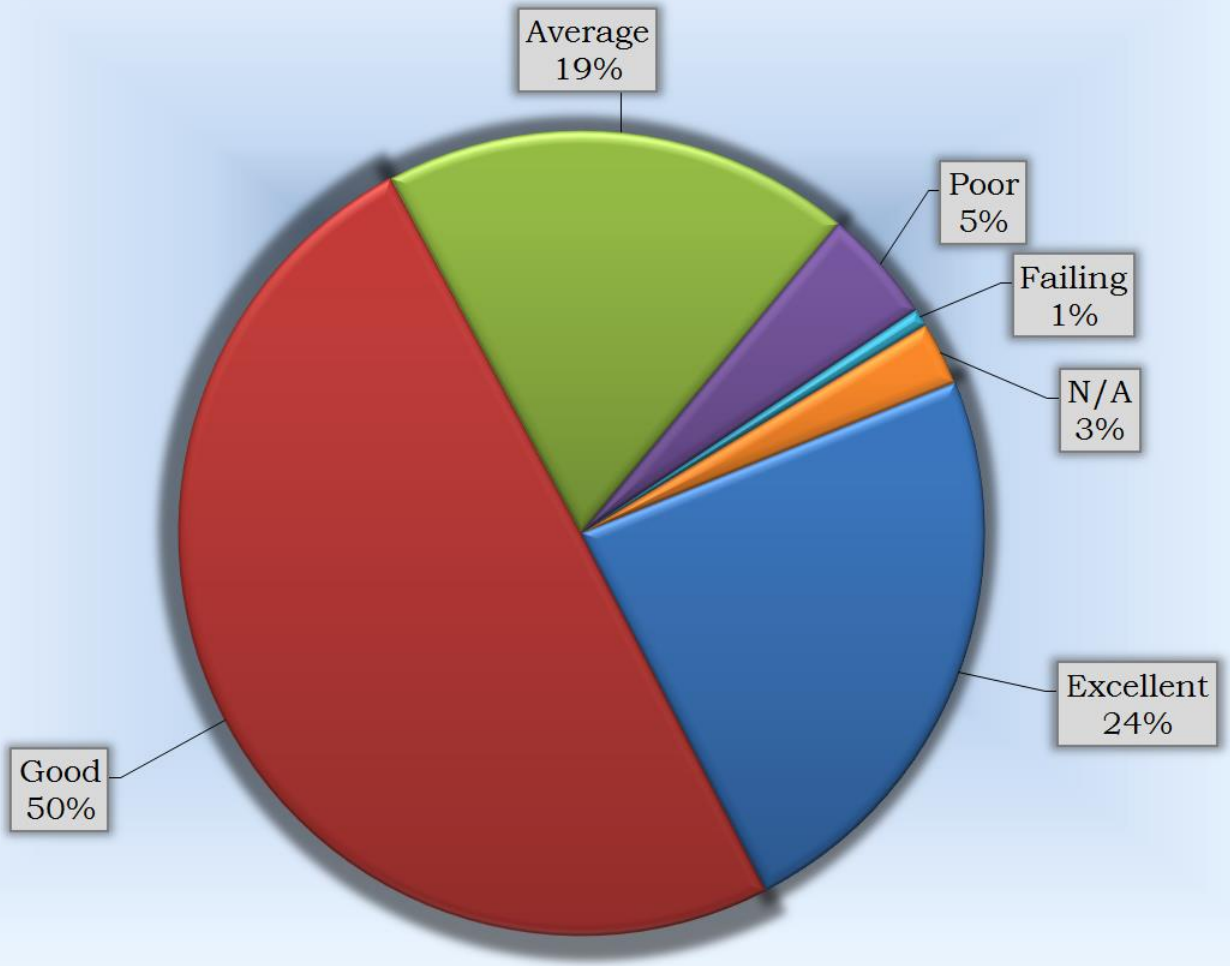
Exit Survey 2015-2016

Math courses:



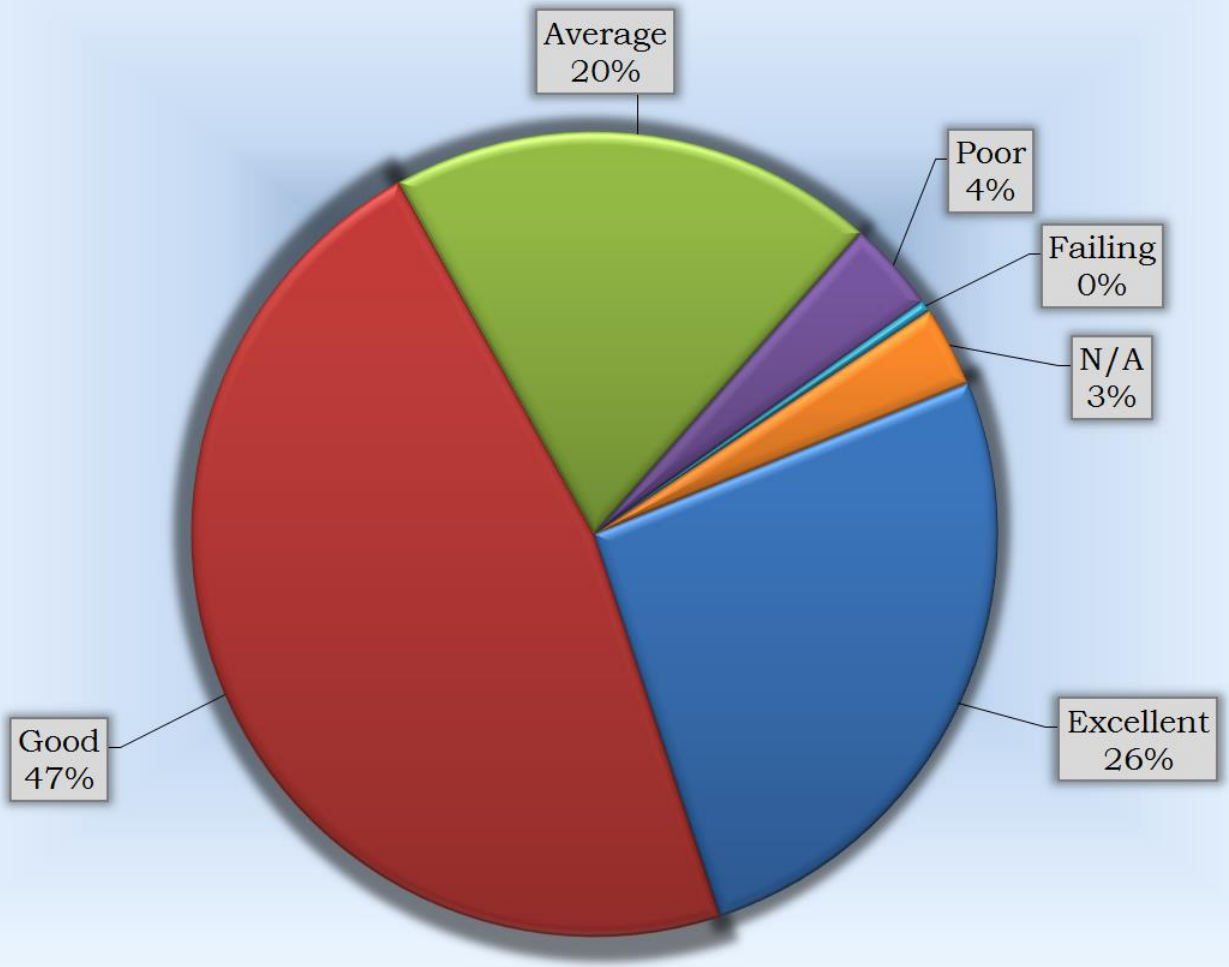
Exit Survey 2015-2016

Science courses:



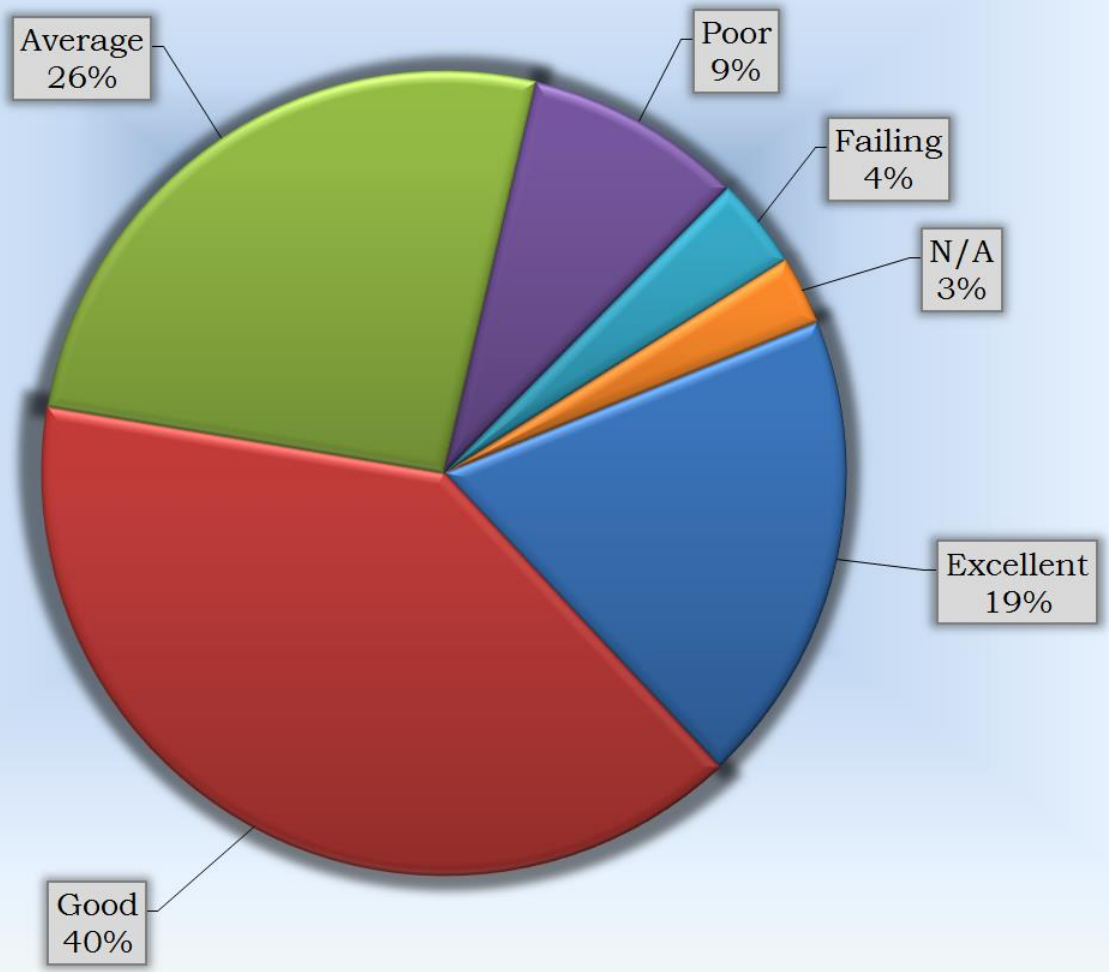
Exit Survey 2015-2016

Social Studies courses:



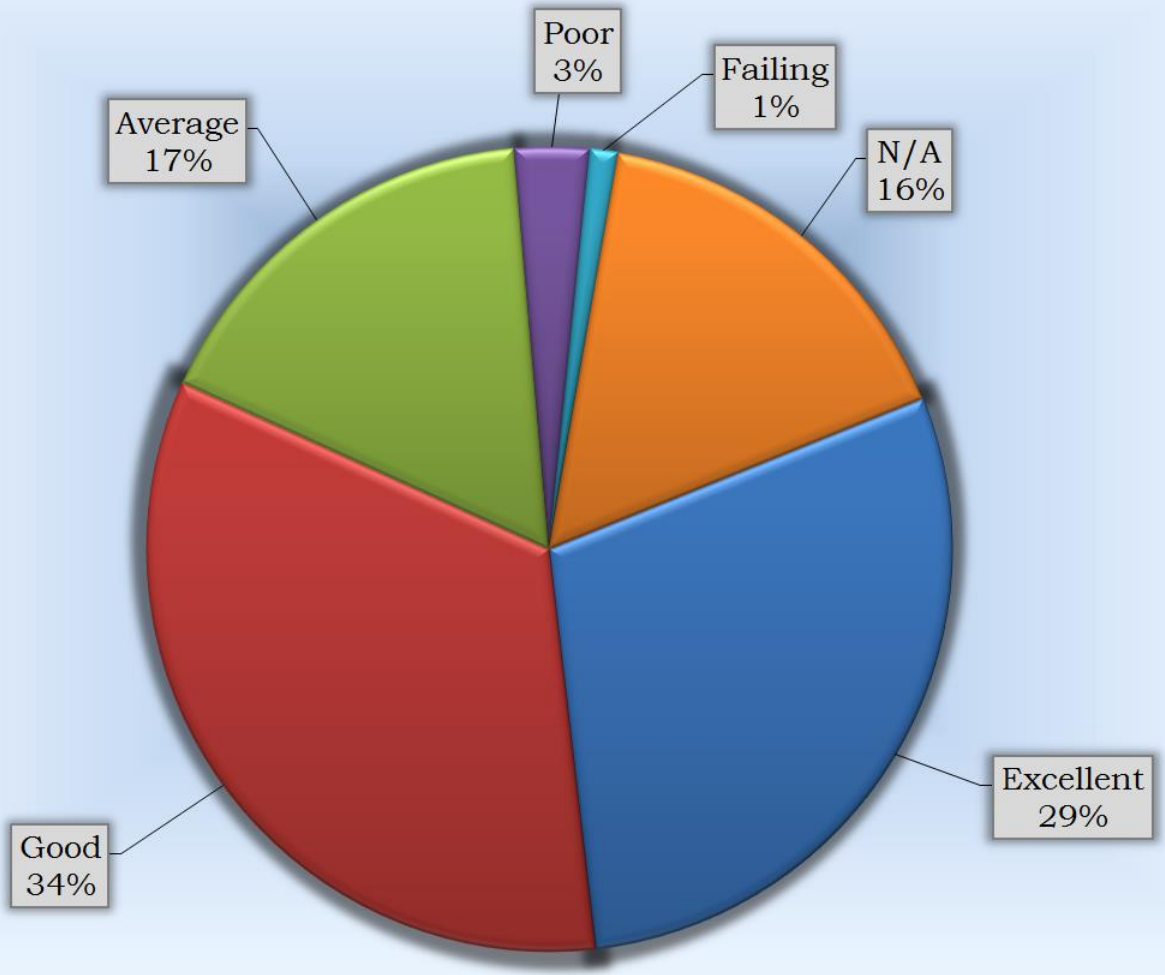
Exit Survey 2015-2016

Physical Education courses:



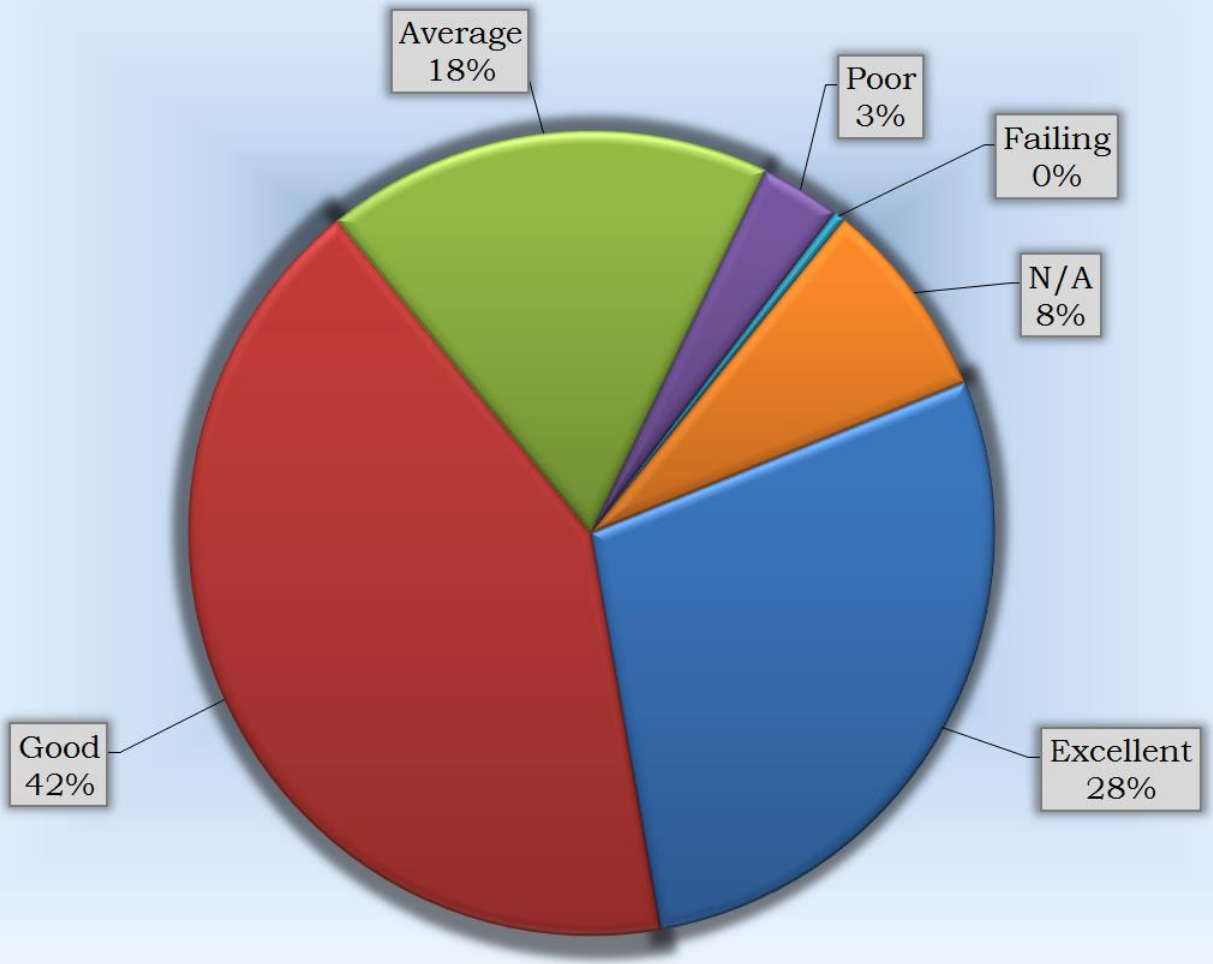
Exit Survey 2015-2016

Fine Arts courses (Music, Art, Drama):



Exit Survey 2015-2016

Foreign Language courses:

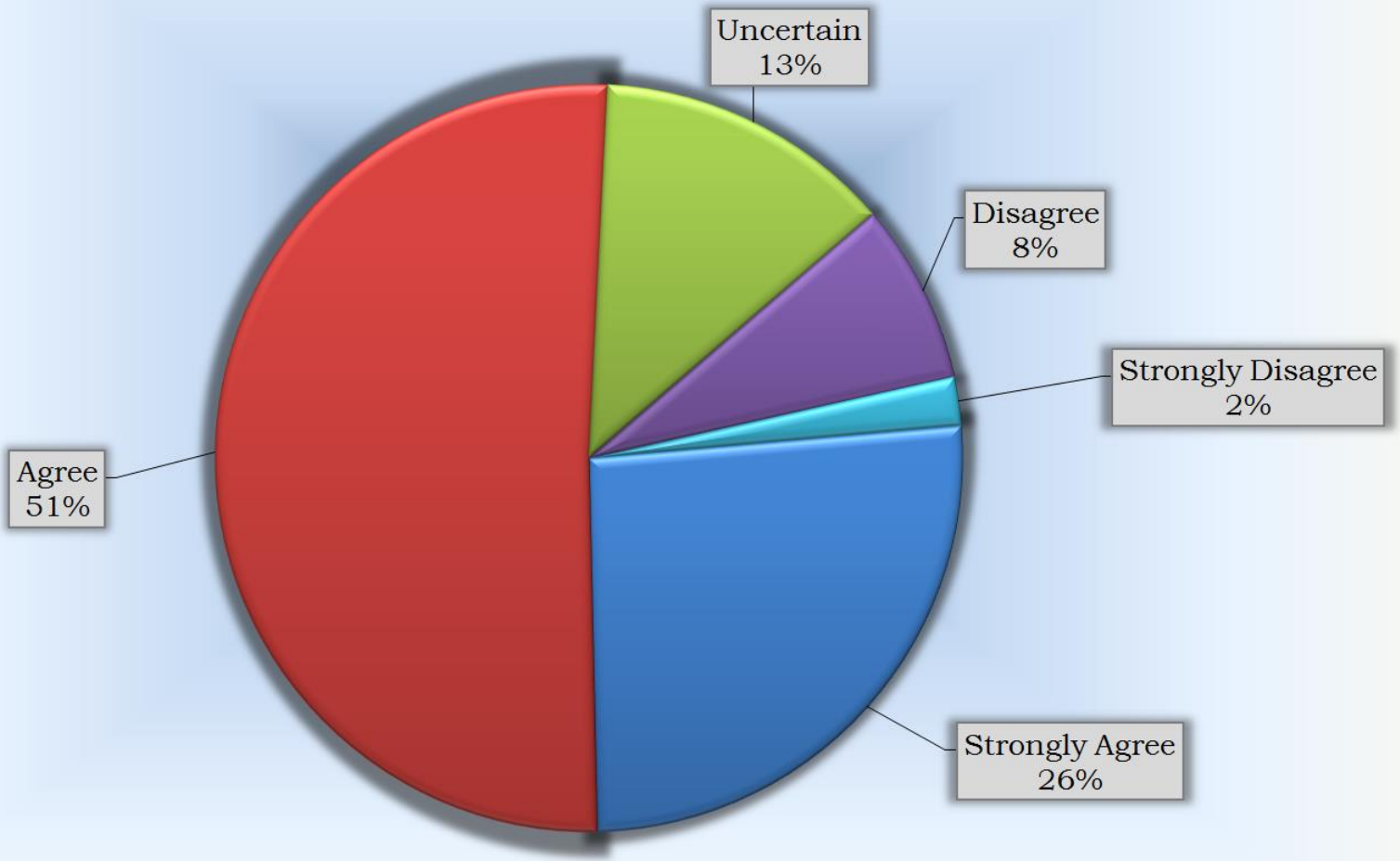


Please rate the following related to your overall school experience:

*PLEASE SEE THE NEXT 18 SLIDES

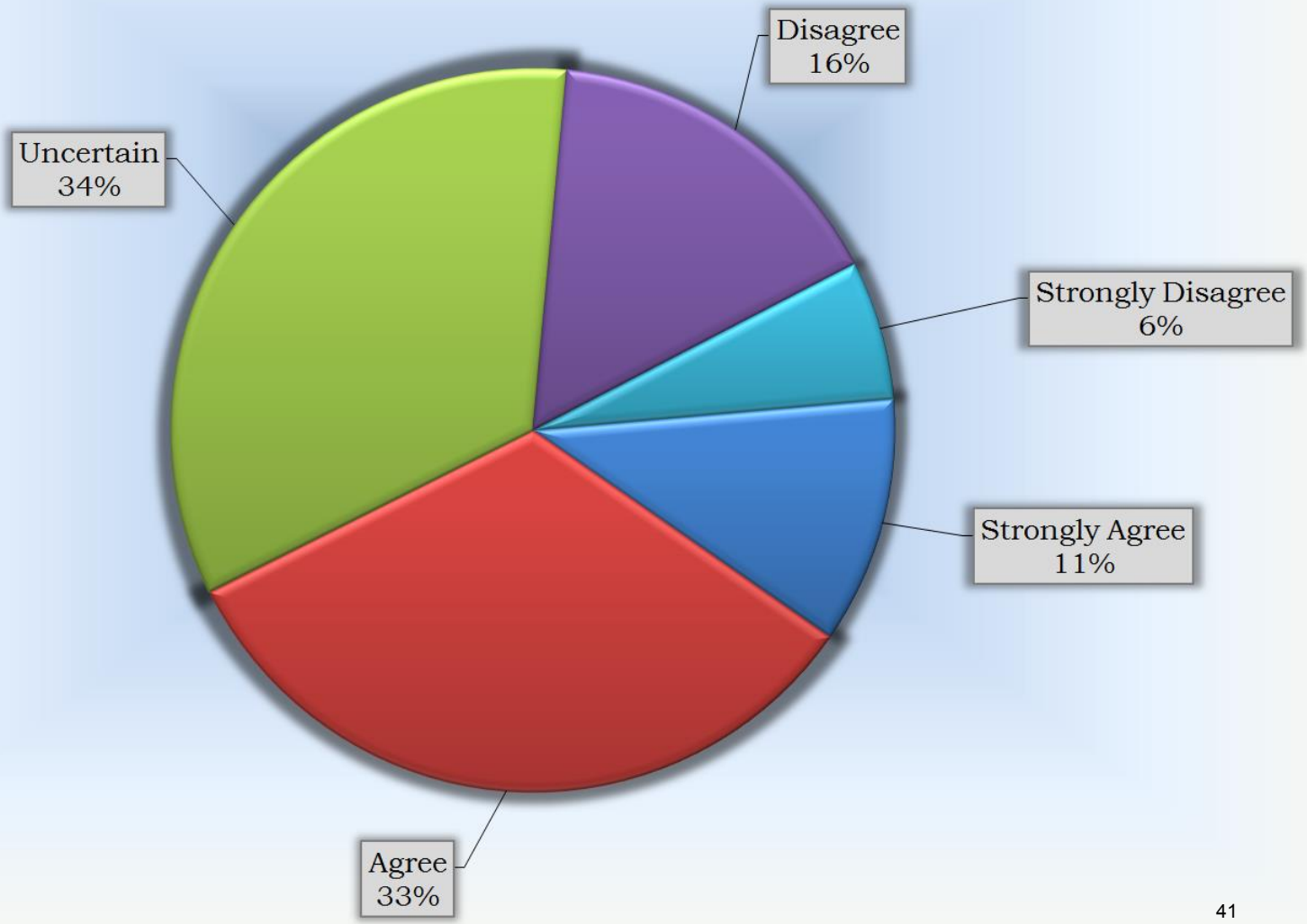
Exit Survey 2015-2016

GRADES assigned by teachers are based on projects as well as tests:



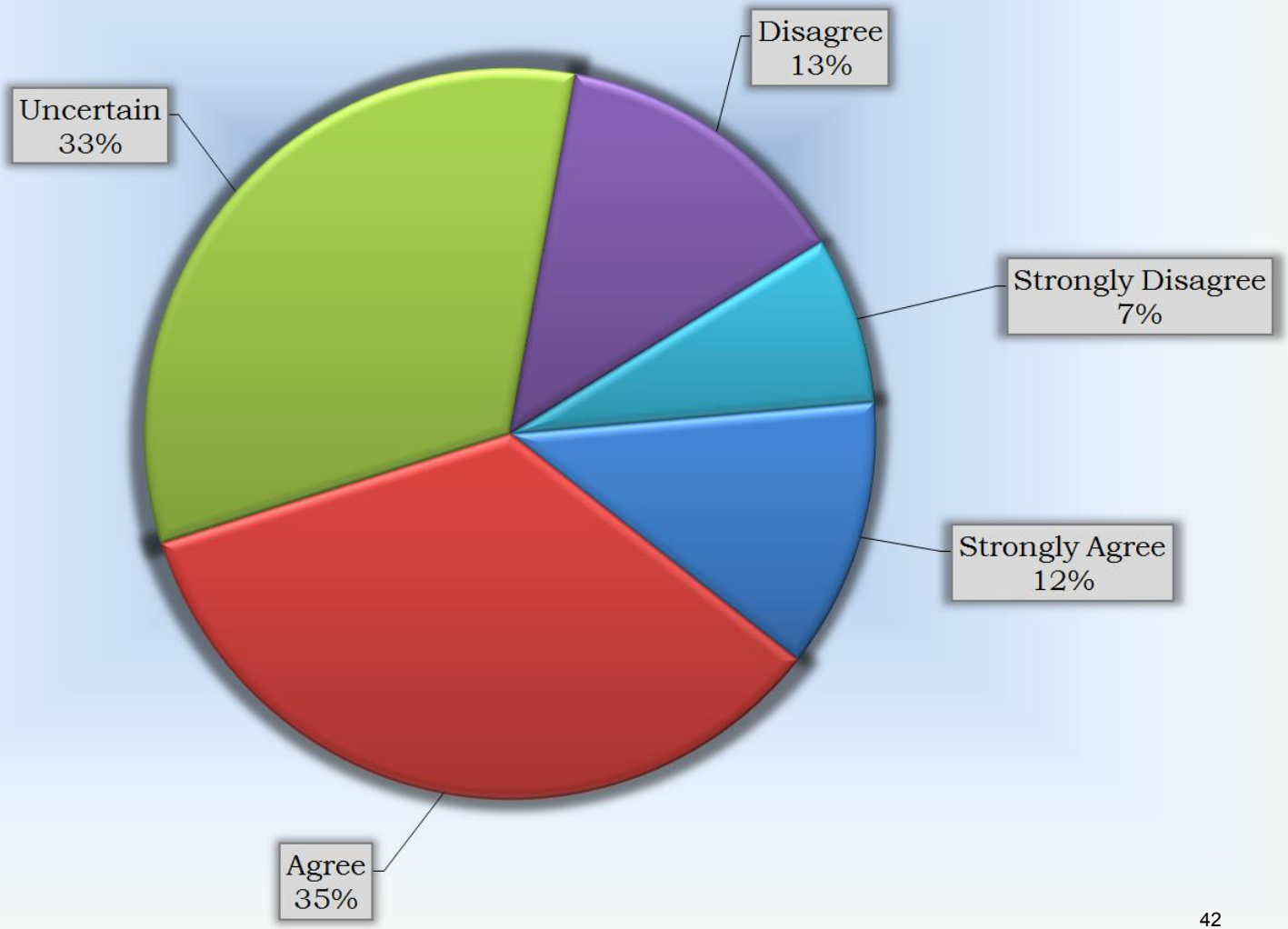
Exit Survey 2015-2016

This school makes me like to learn:



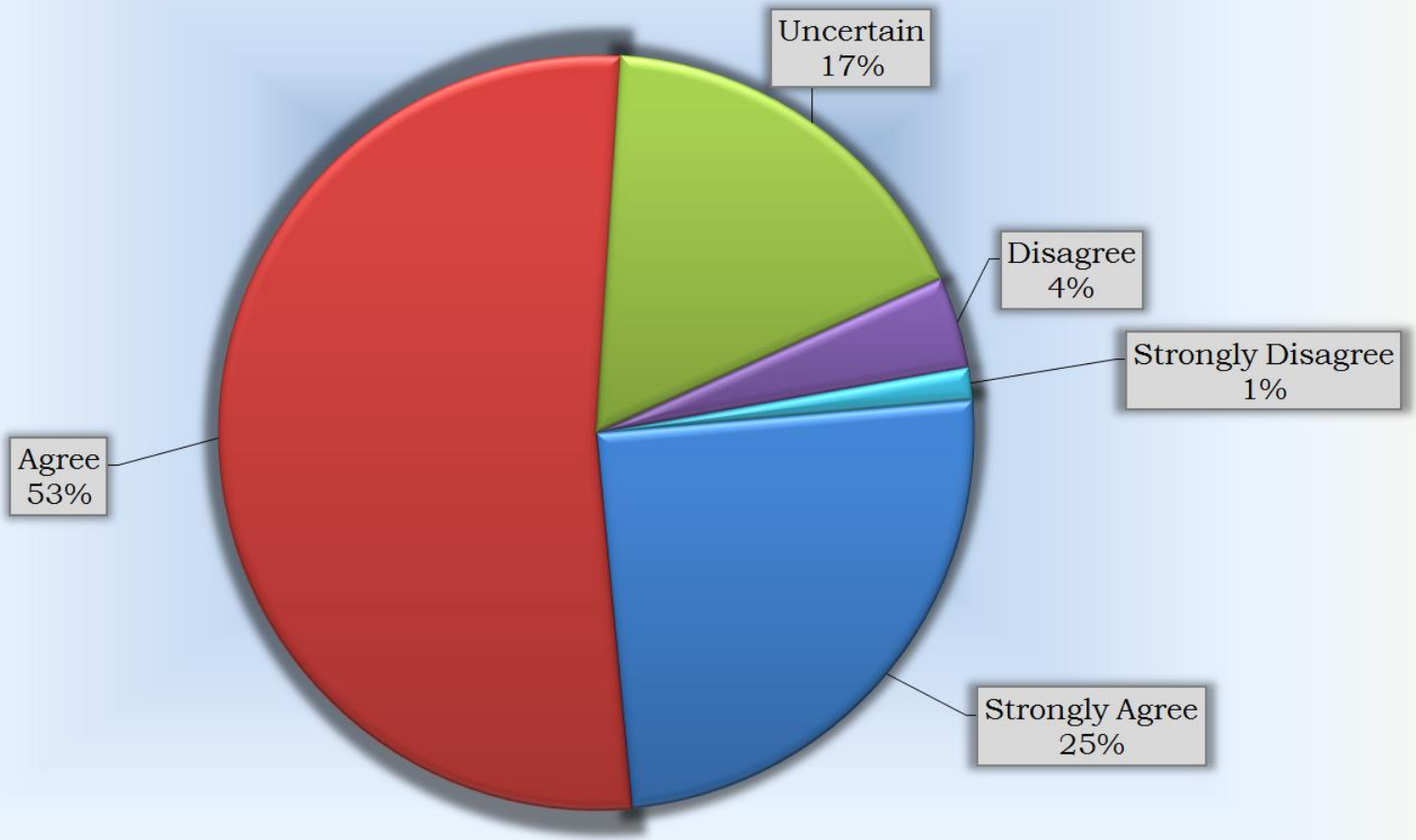
Exit Survey 2015-2016

Teachers and students here really trust each other:



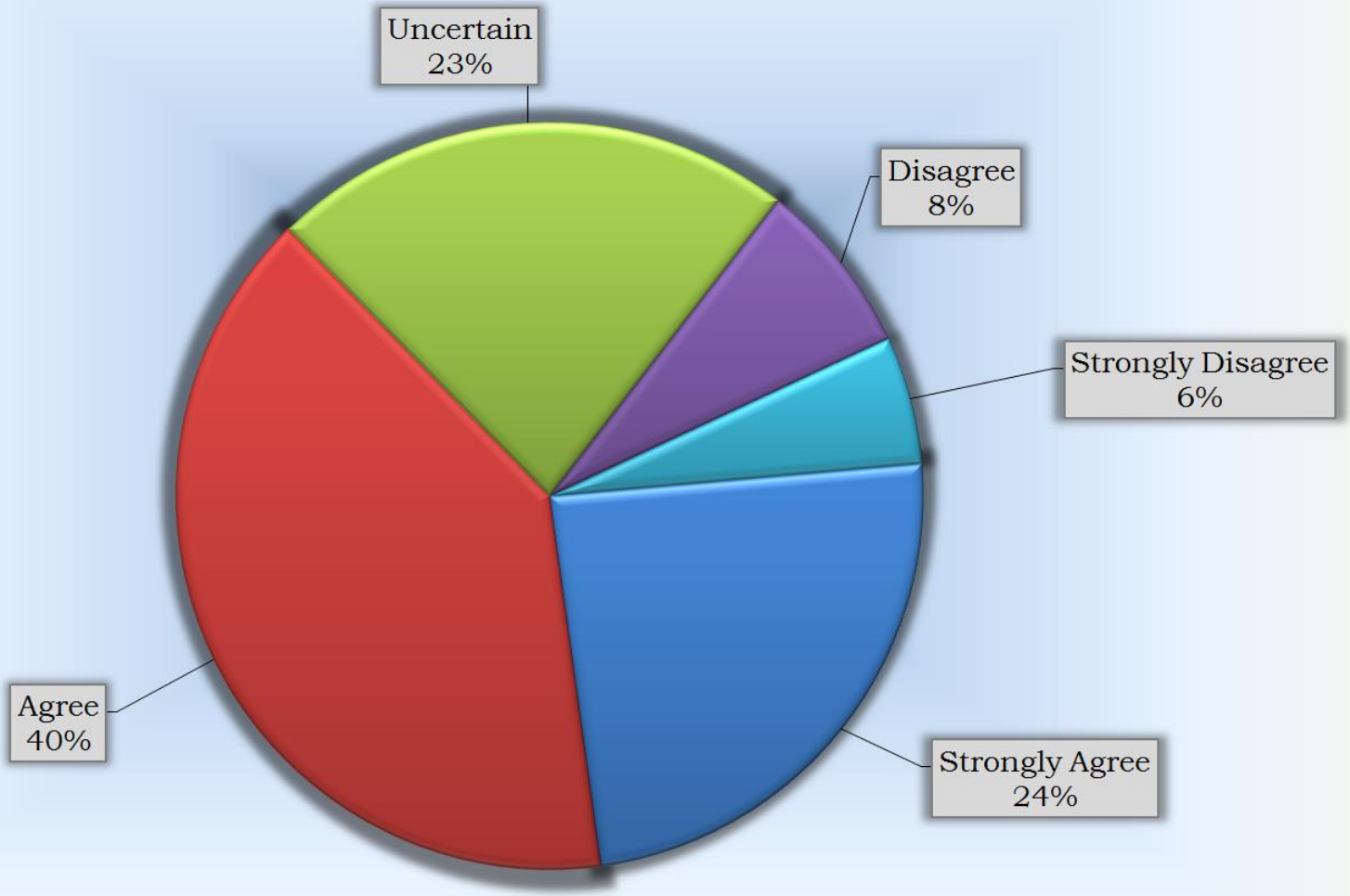
Exit Survey 2015-2016

At this school the teachers tell the students what is expected of them:



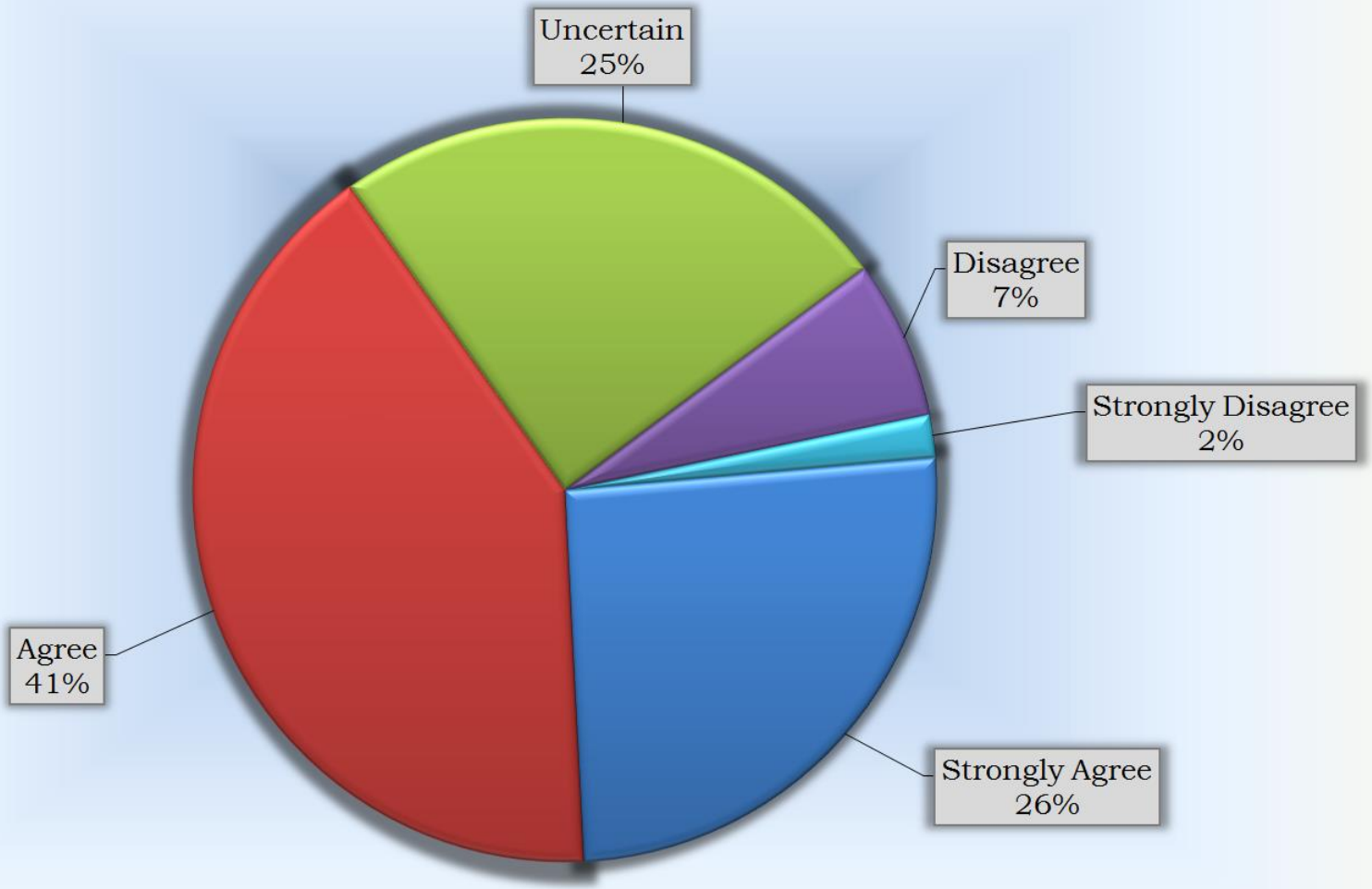
Exit Survey 2015-2016

I am proud of this school:



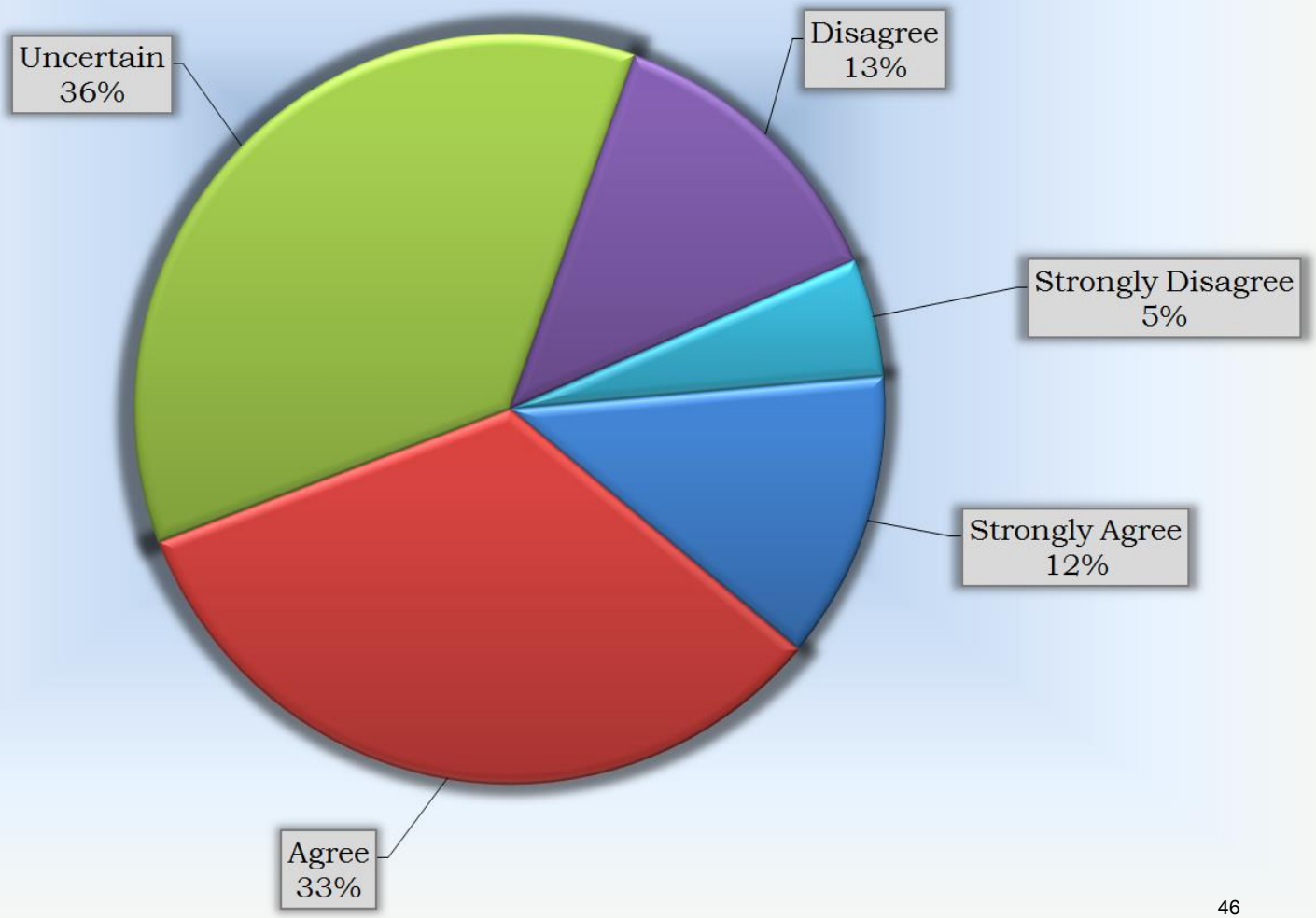
Exit Survey 2015-2016

At this school, it is very important to get good grades:



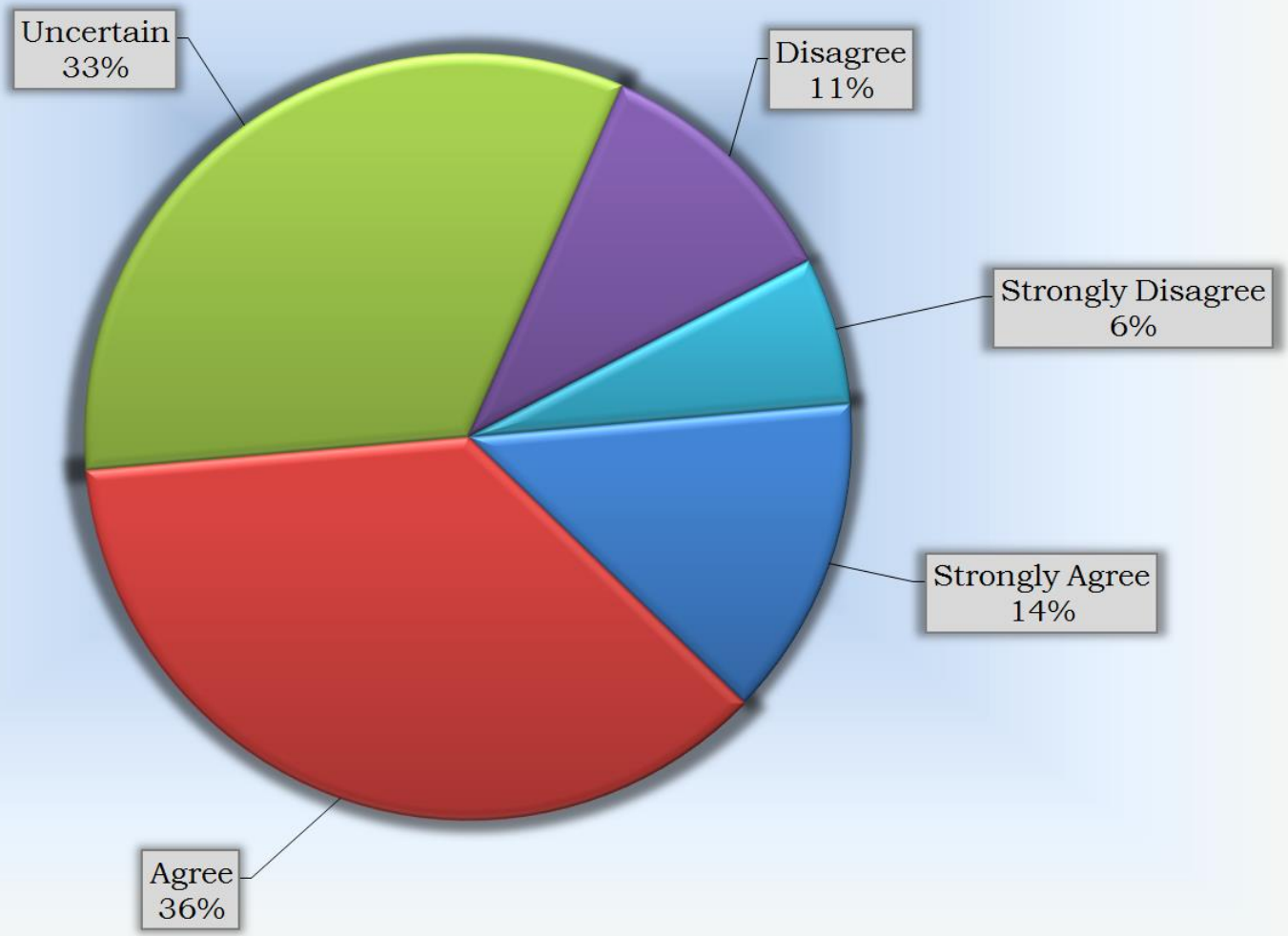
Exit Survey 2015-2016

This school makes me like to study hard for good grades:



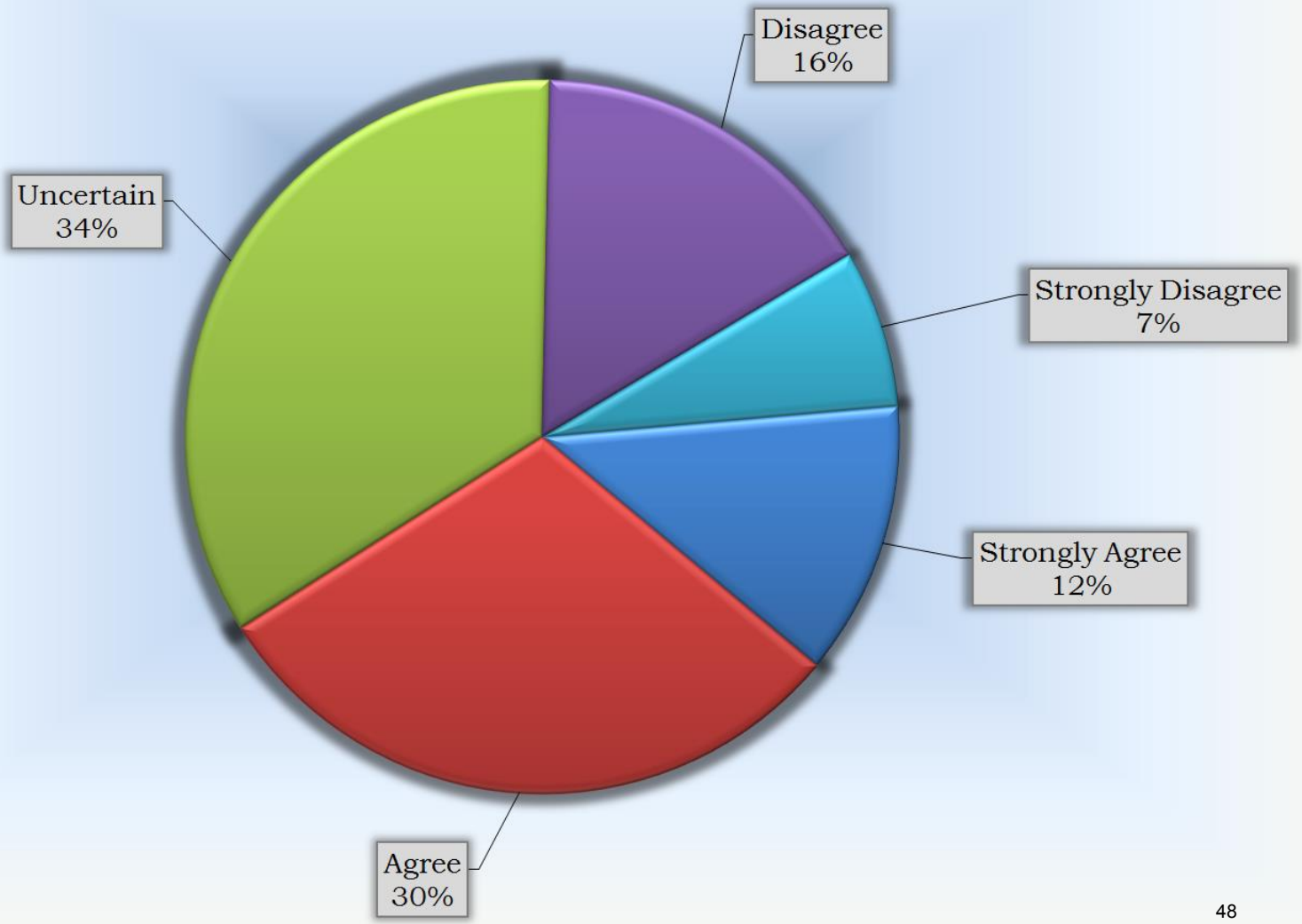
Exit Survey 2015-2016

This school gives praise for good work:



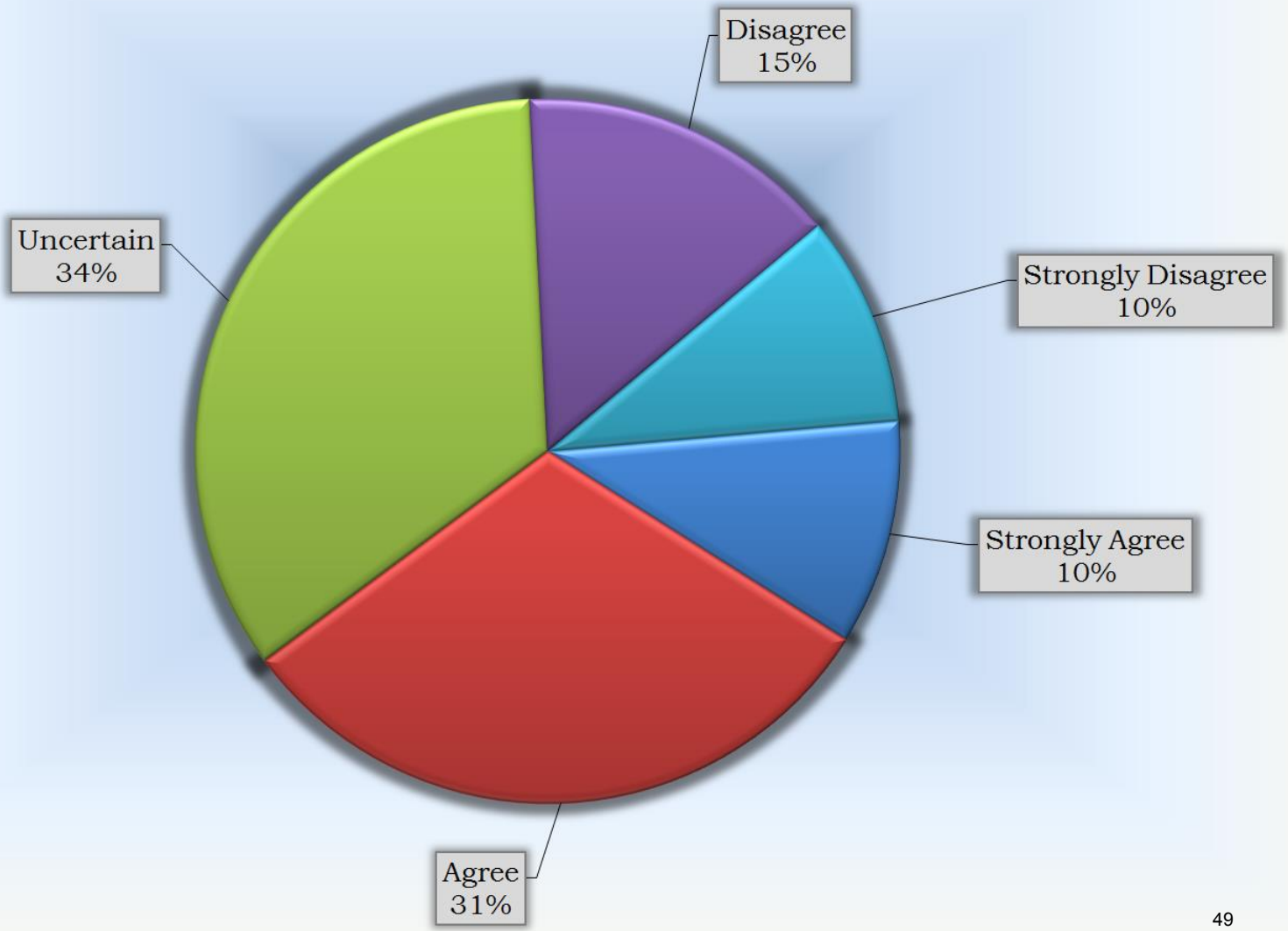
Exit Survey 2015-2016

Competition among students in this school is very high:



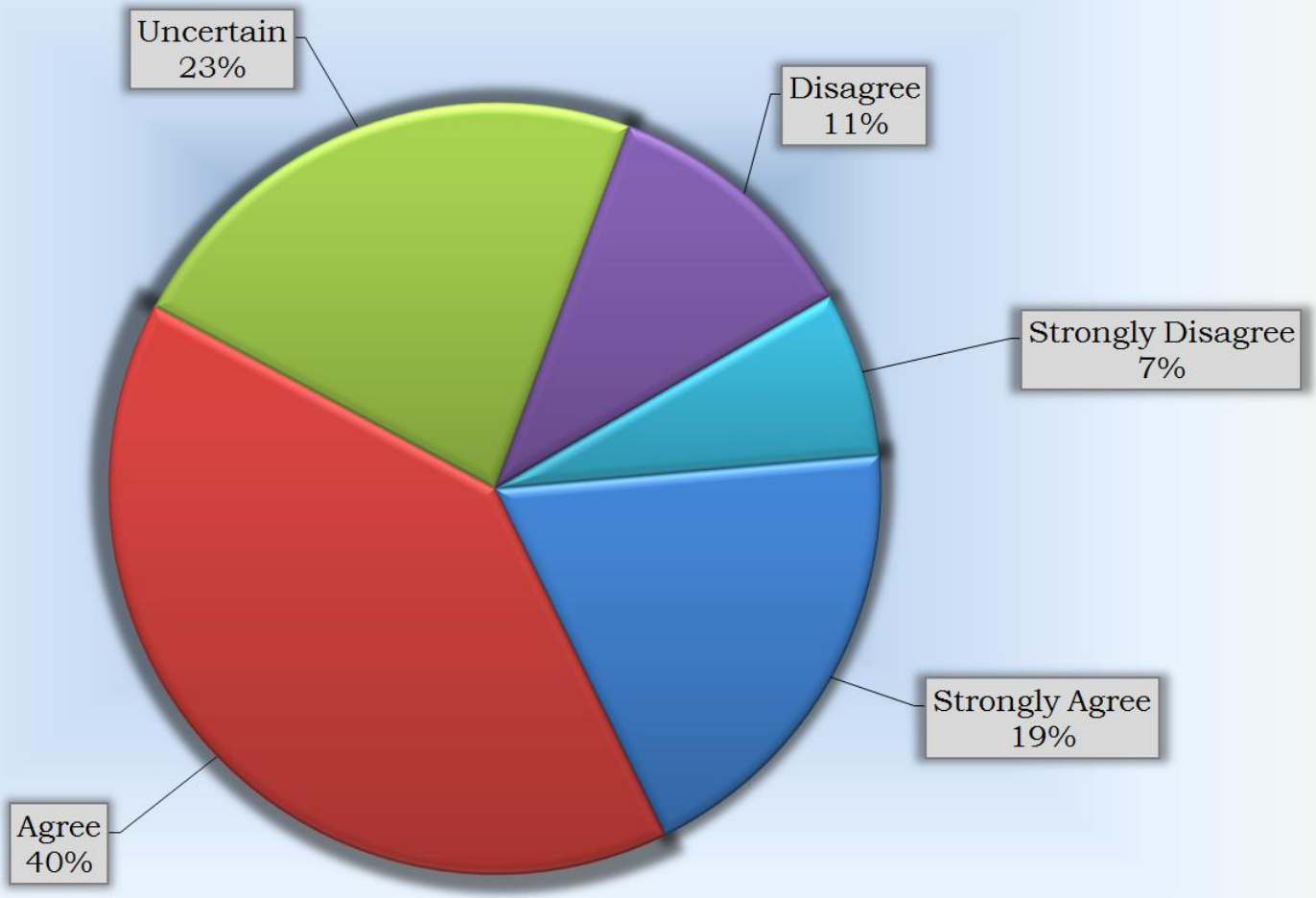
Exit Survey 2015-2016

In this school, we hear about what the students do right, not their mistakes:



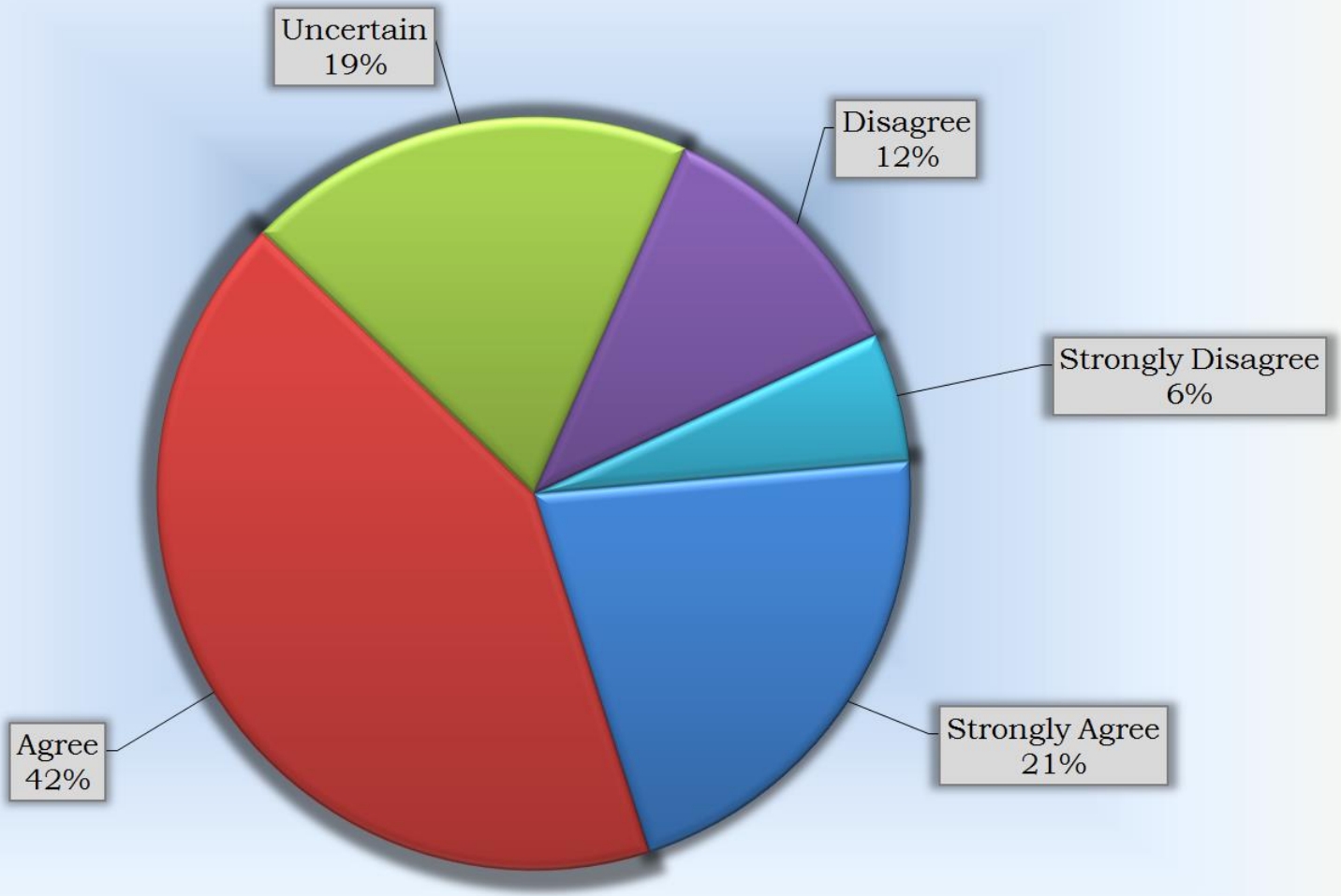
Exit Survey 2015-2016

I feel like I belong in this school:



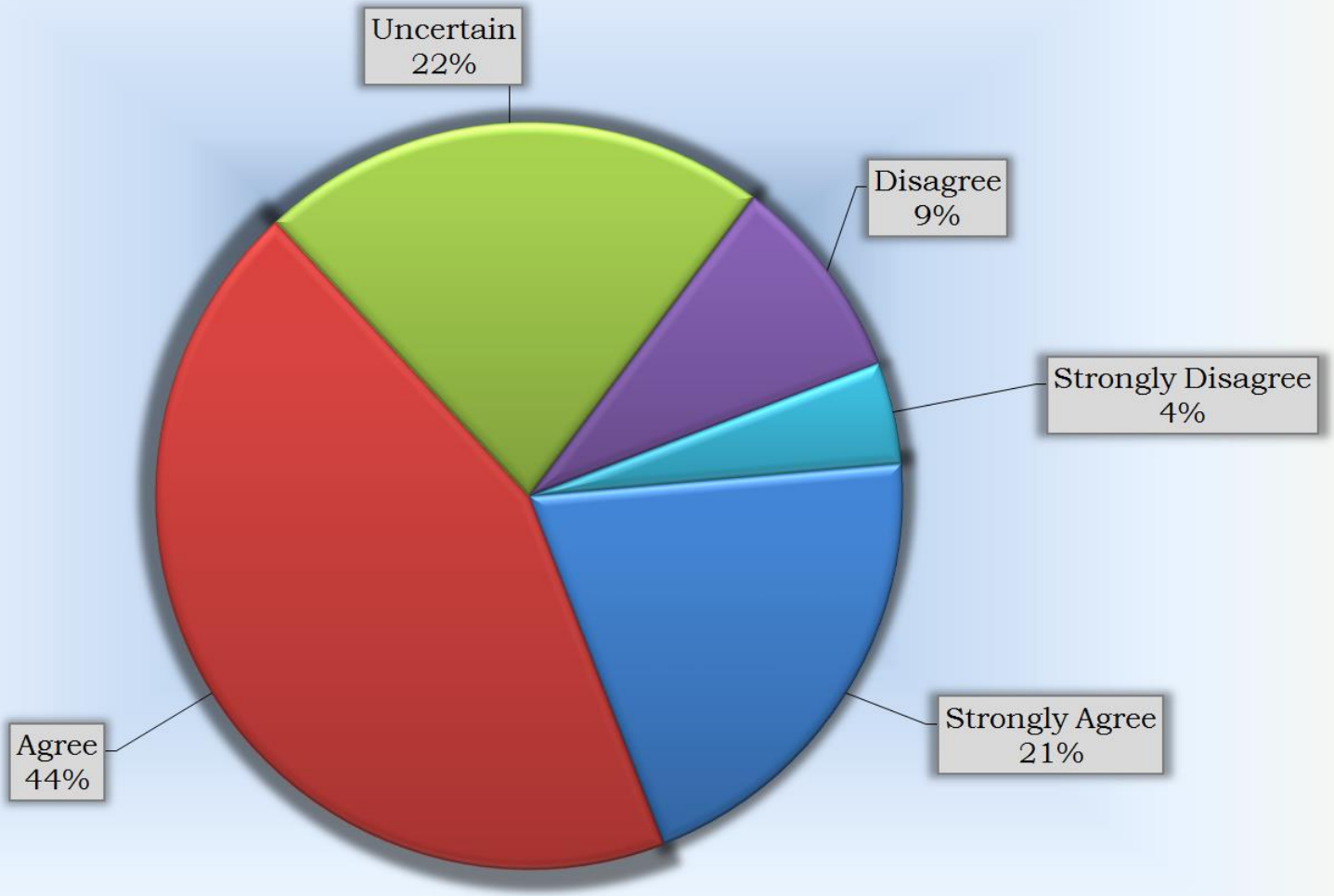
Exit Survey 2015-2016

If I had a conflict I feel there were people available to assist me in handling that conflict:



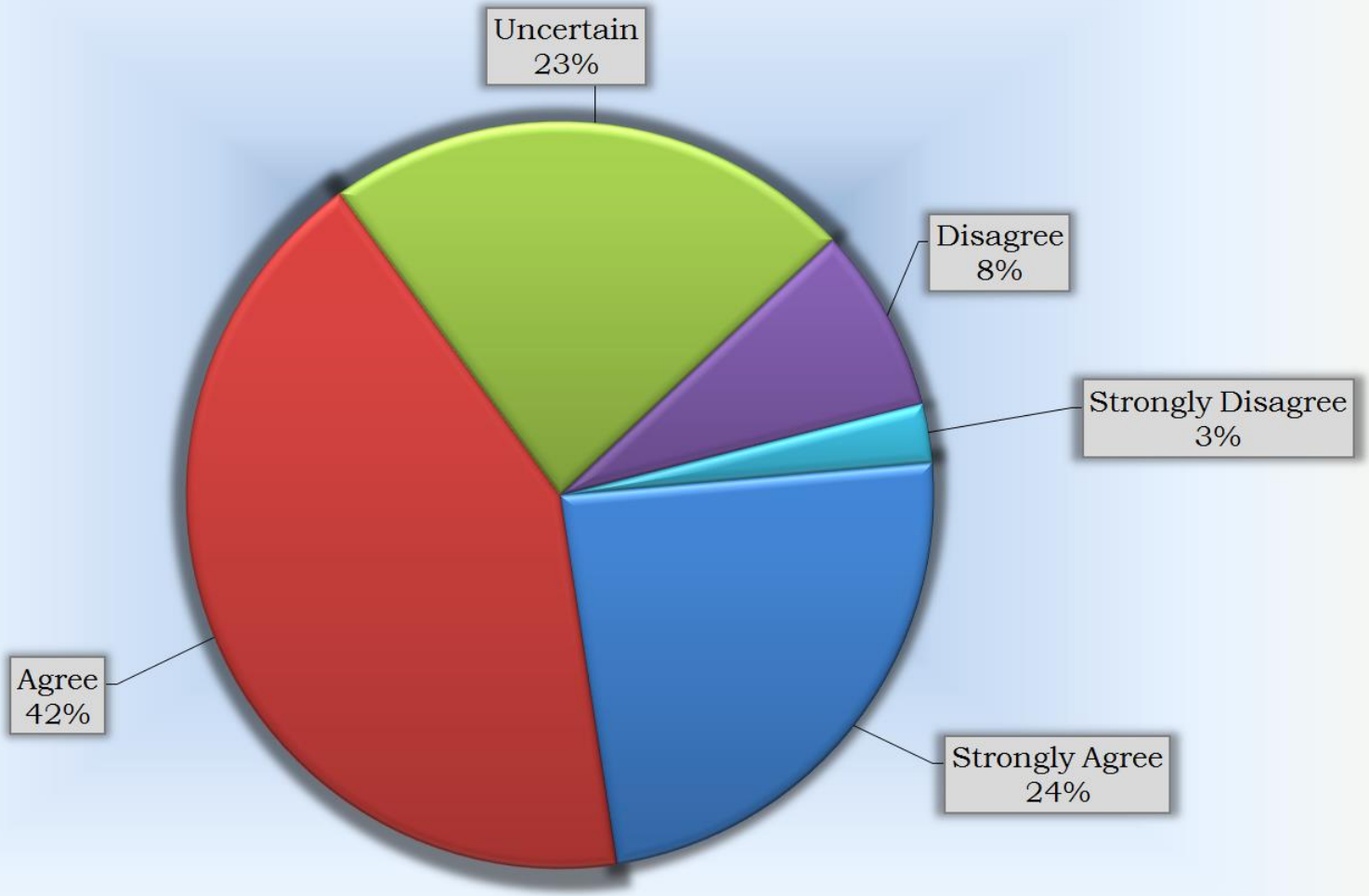
Exit Survey 2015-2016

Teachers at this school treat students with respect:



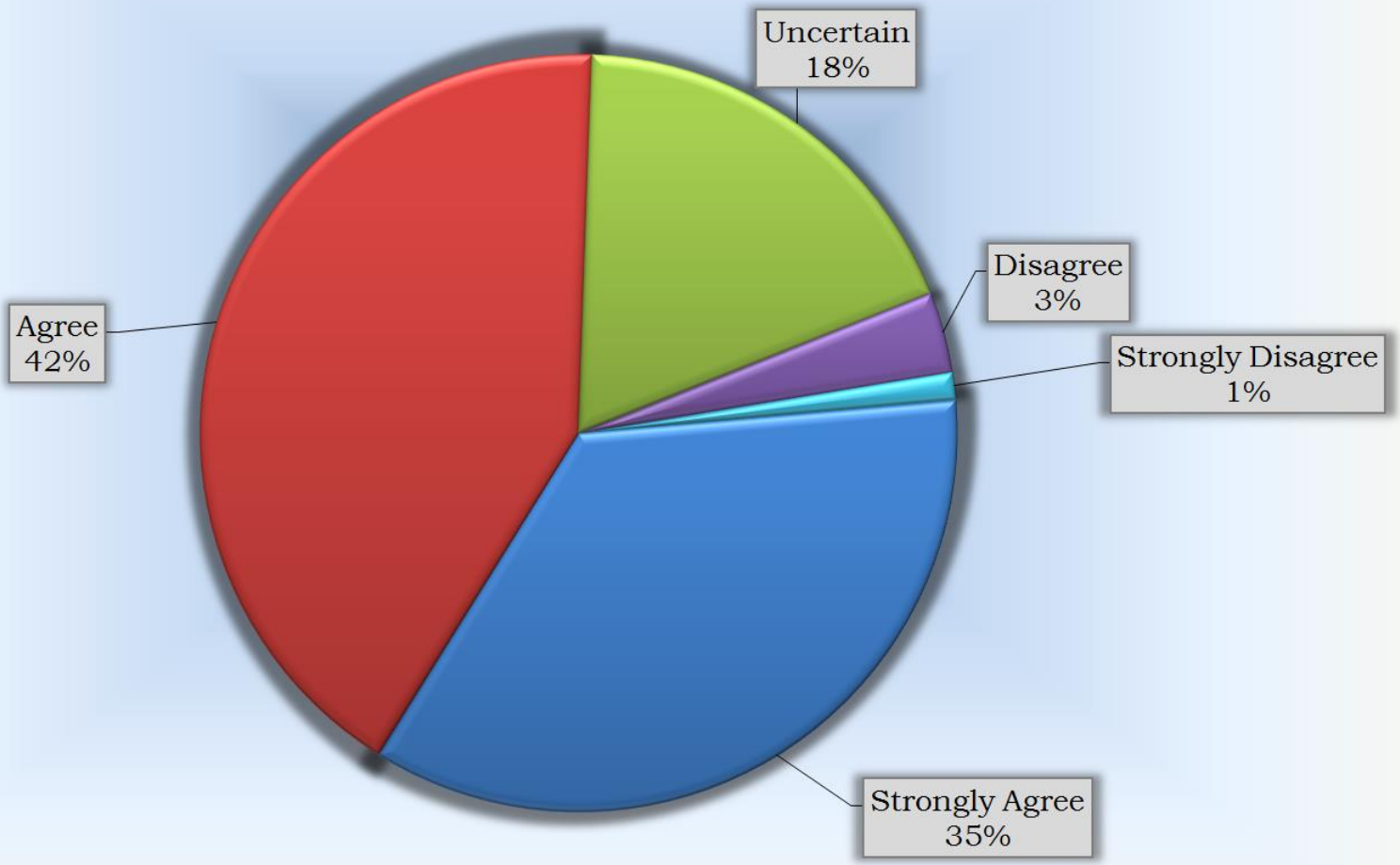
Exit Survey 2015-2016

In this school, we are encouraged to try new things:



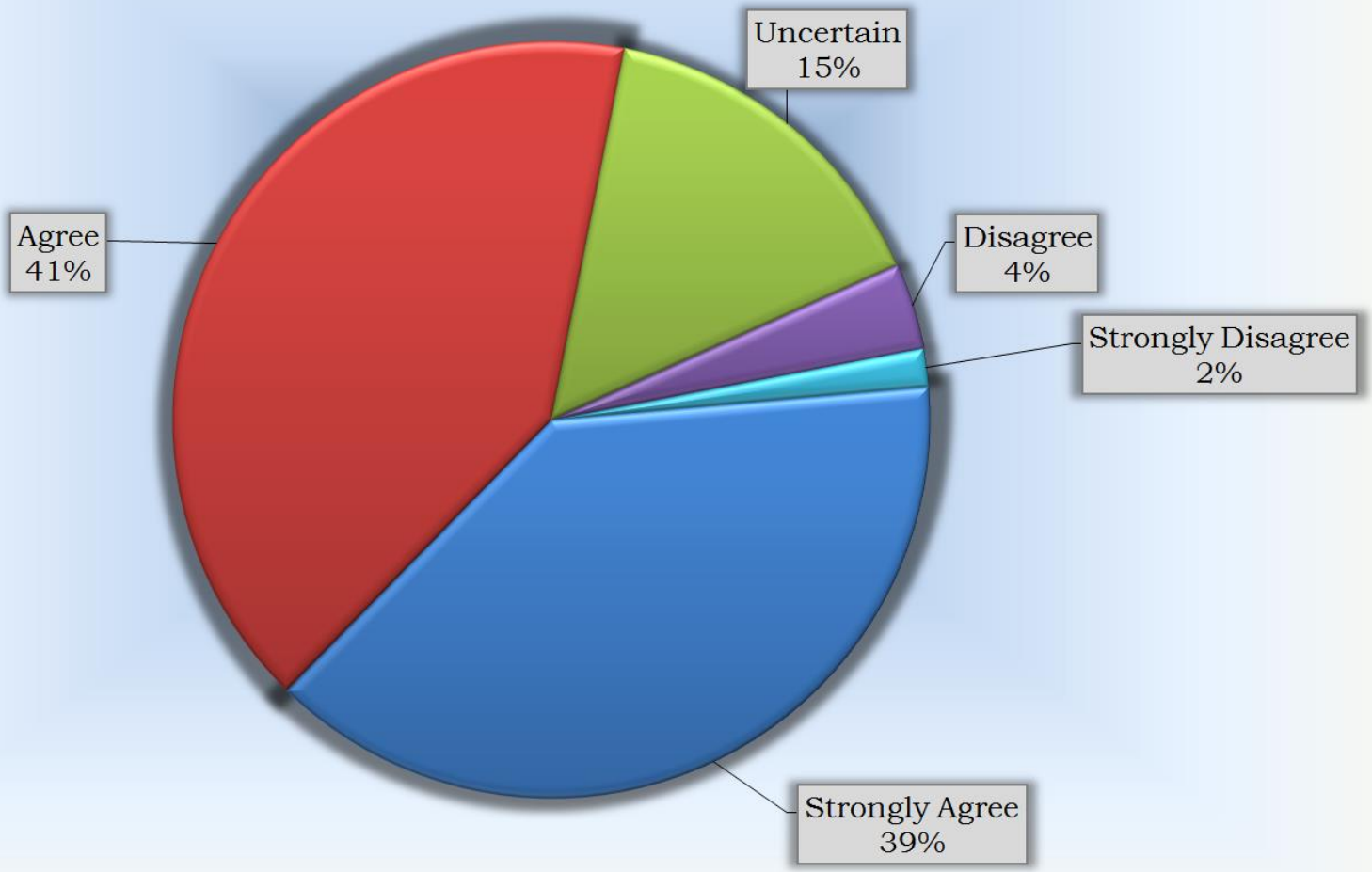
Exit Survey 2015-2016

This school has many talented teachers:



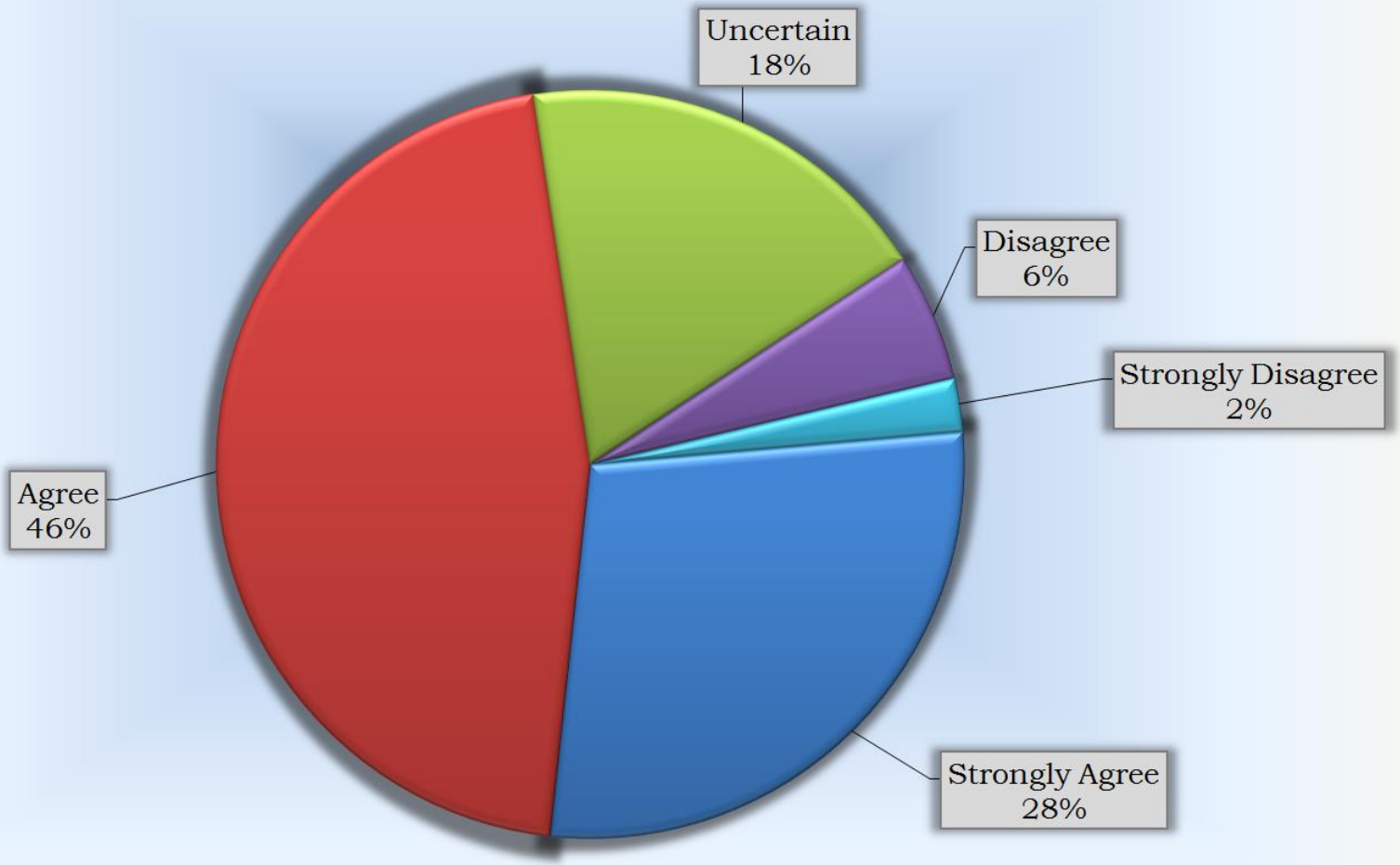
Exit Survey 2015-2016

This school has many talented students:



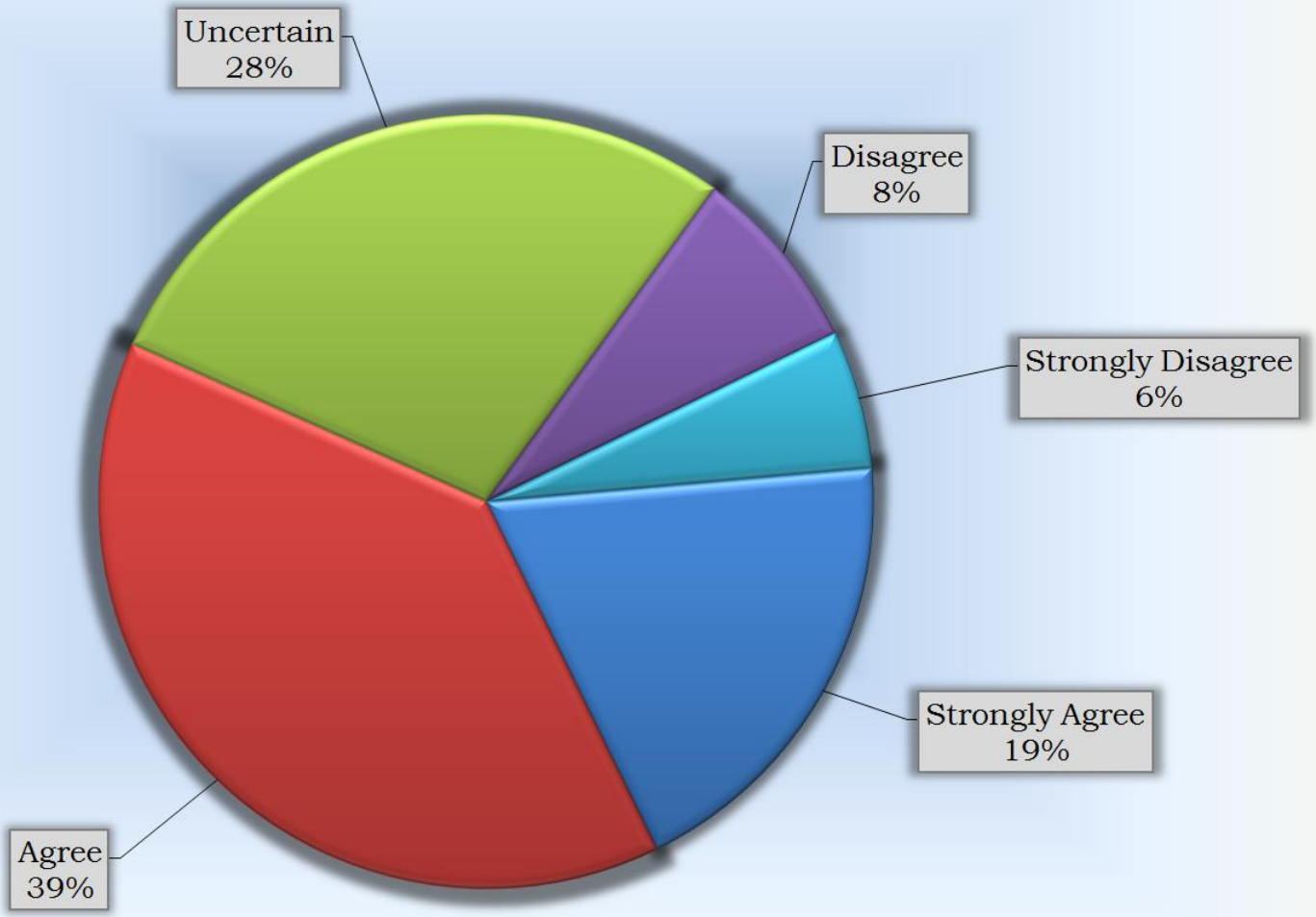
Exit Survey 2015-2016

Help was available to me academically, outside of the class:



Exit Survey 2015-2016

The 1:1 learning environment assisted me in achieving academically:

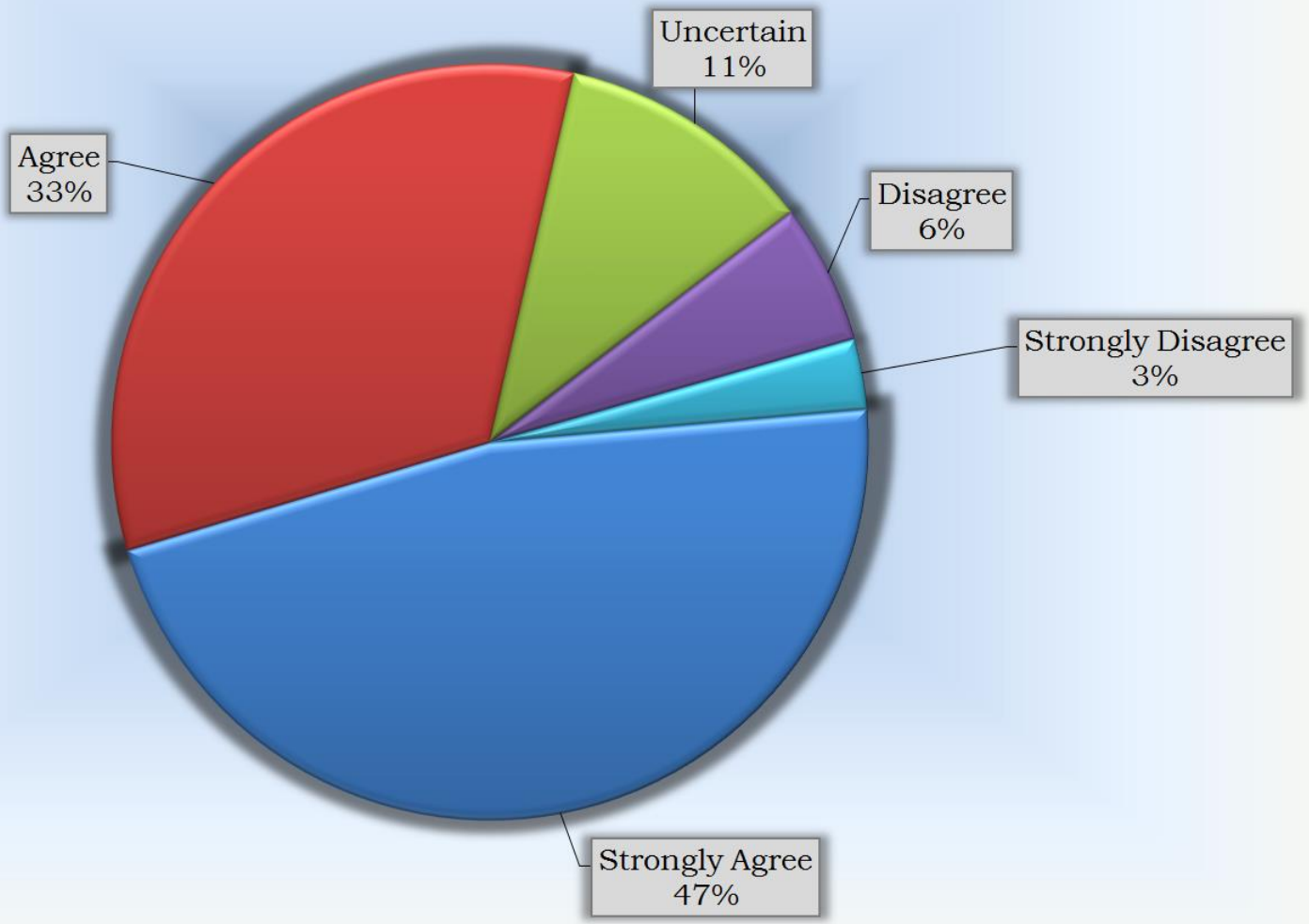


Please rate the following related to Counseling Department and Dean's Office:

*PLEASE SEE THE NEXT 9 SLIDES

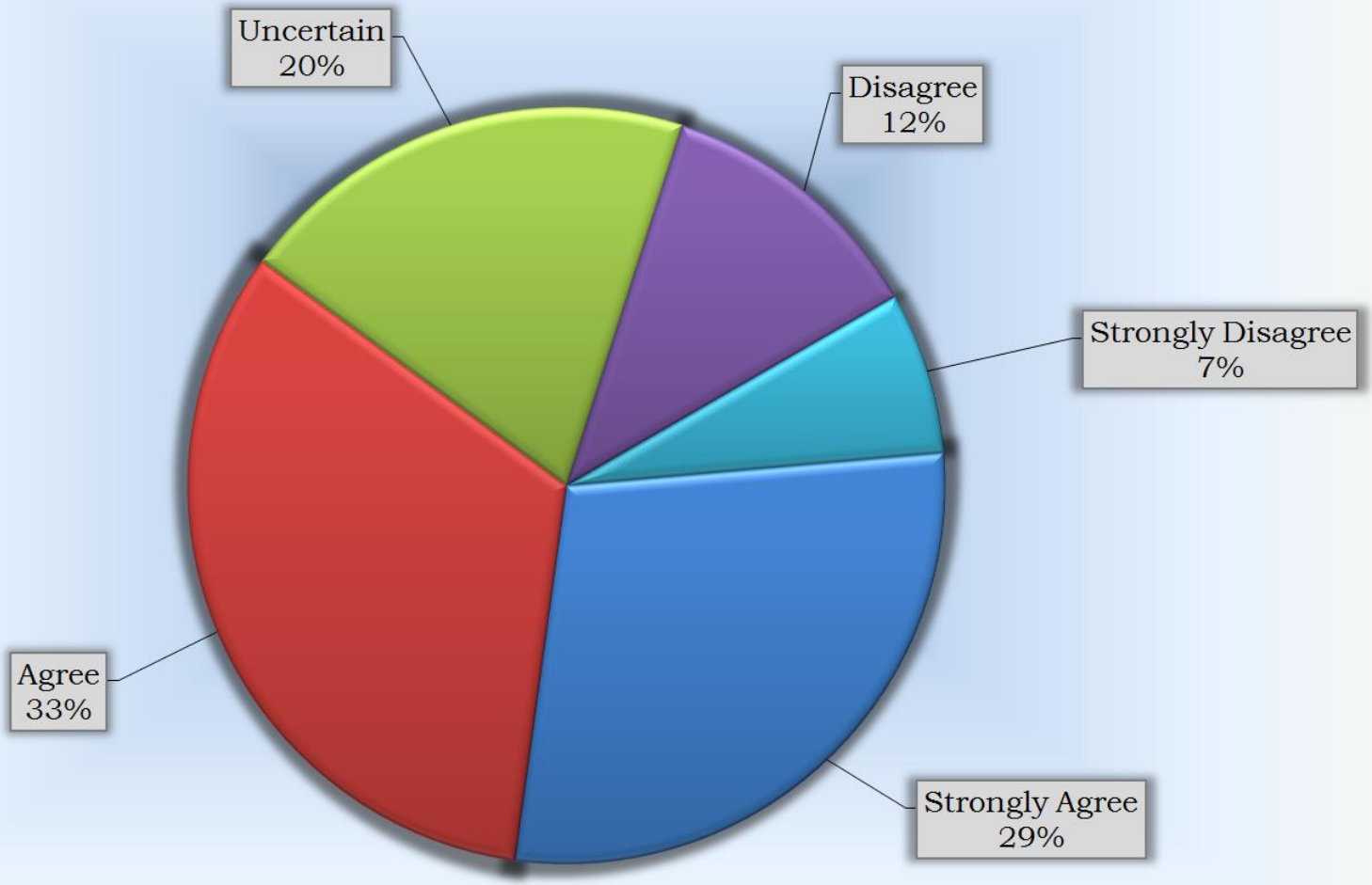
Exit Survey 2015-2016

My counselor is patient and courteous:



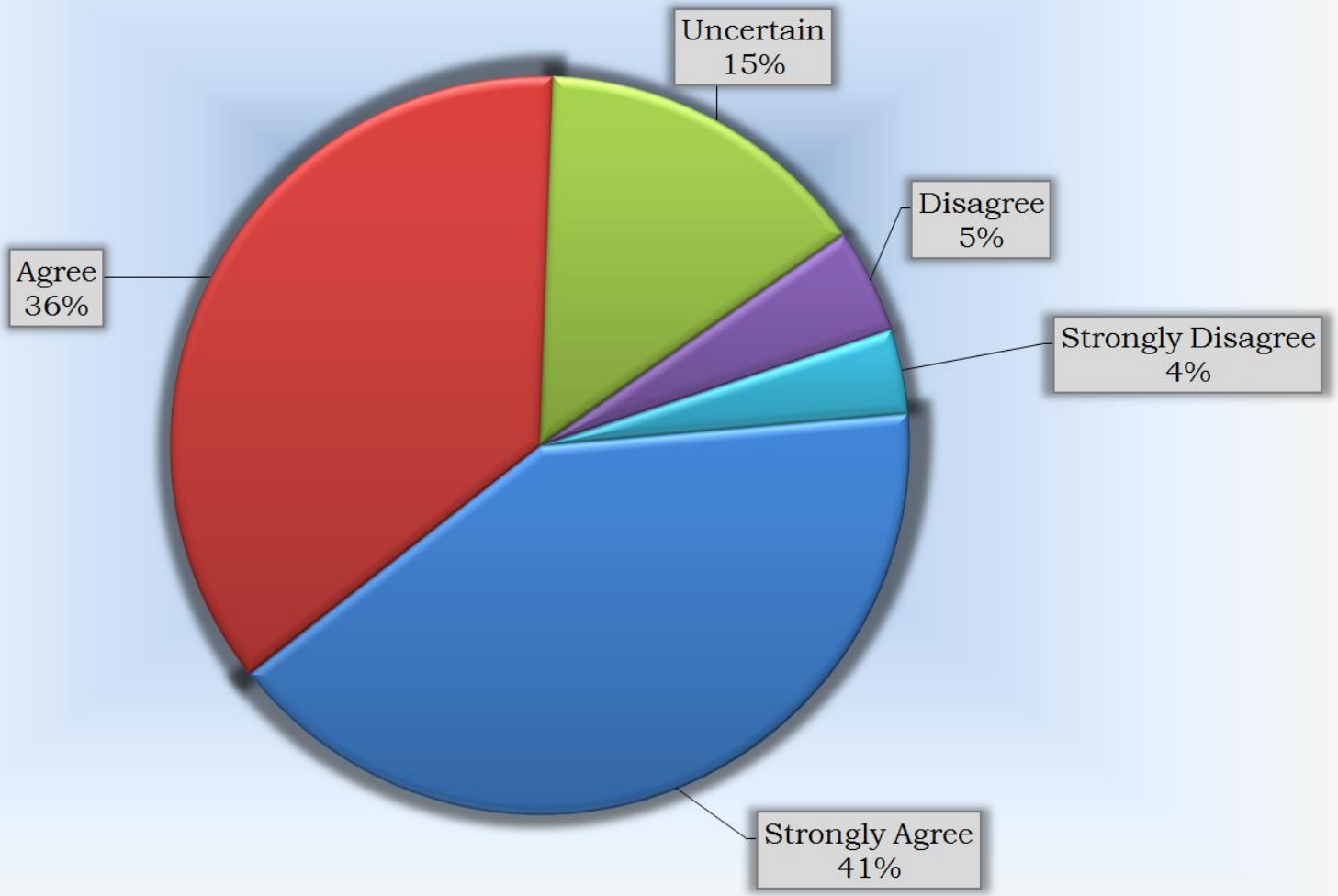
Exit Survey 2015-2016

My counselor knows me fairly well:



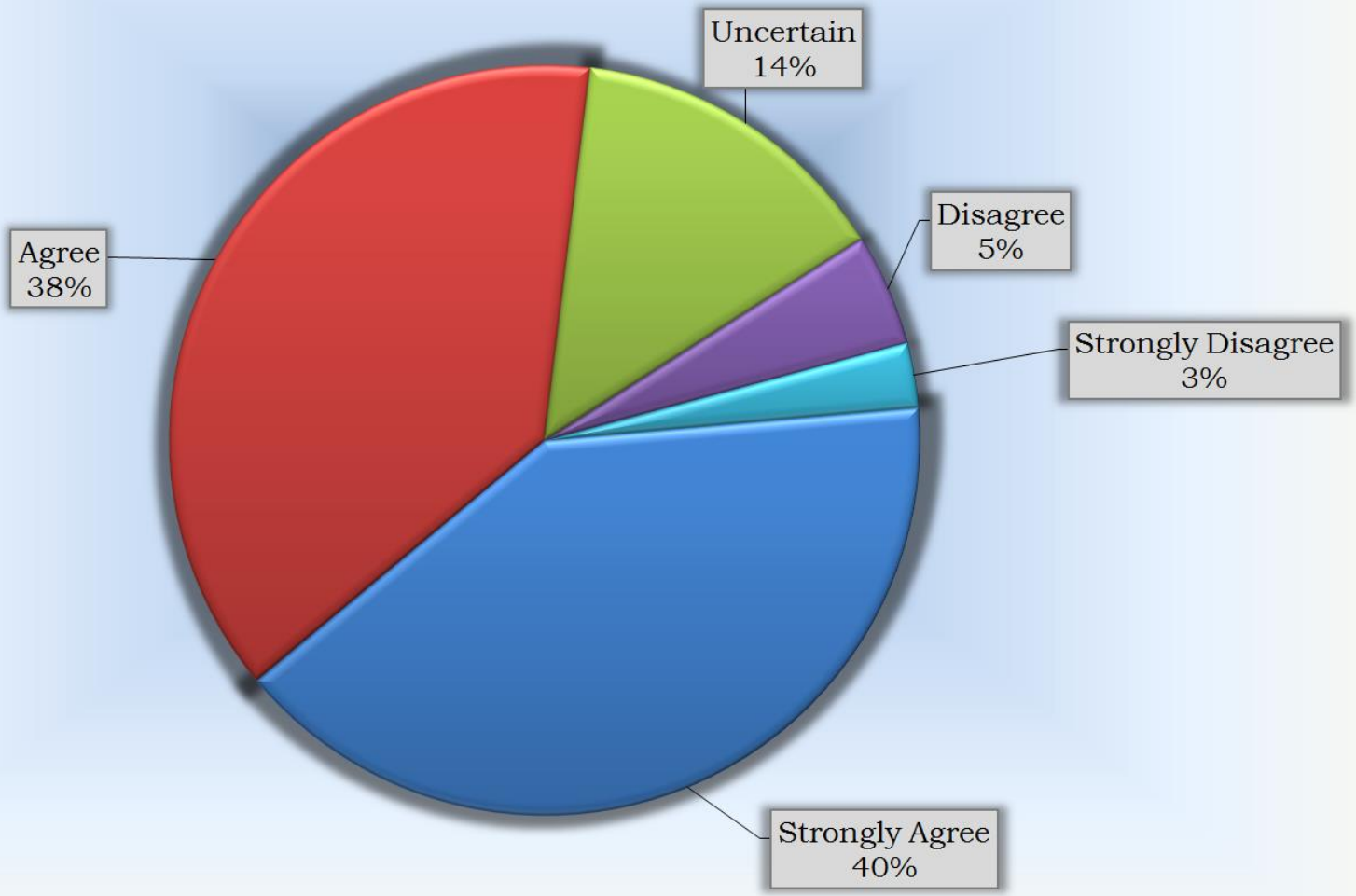
Exit Survey 2015-2016

My counselor is good about getting back to me when I leave a message:



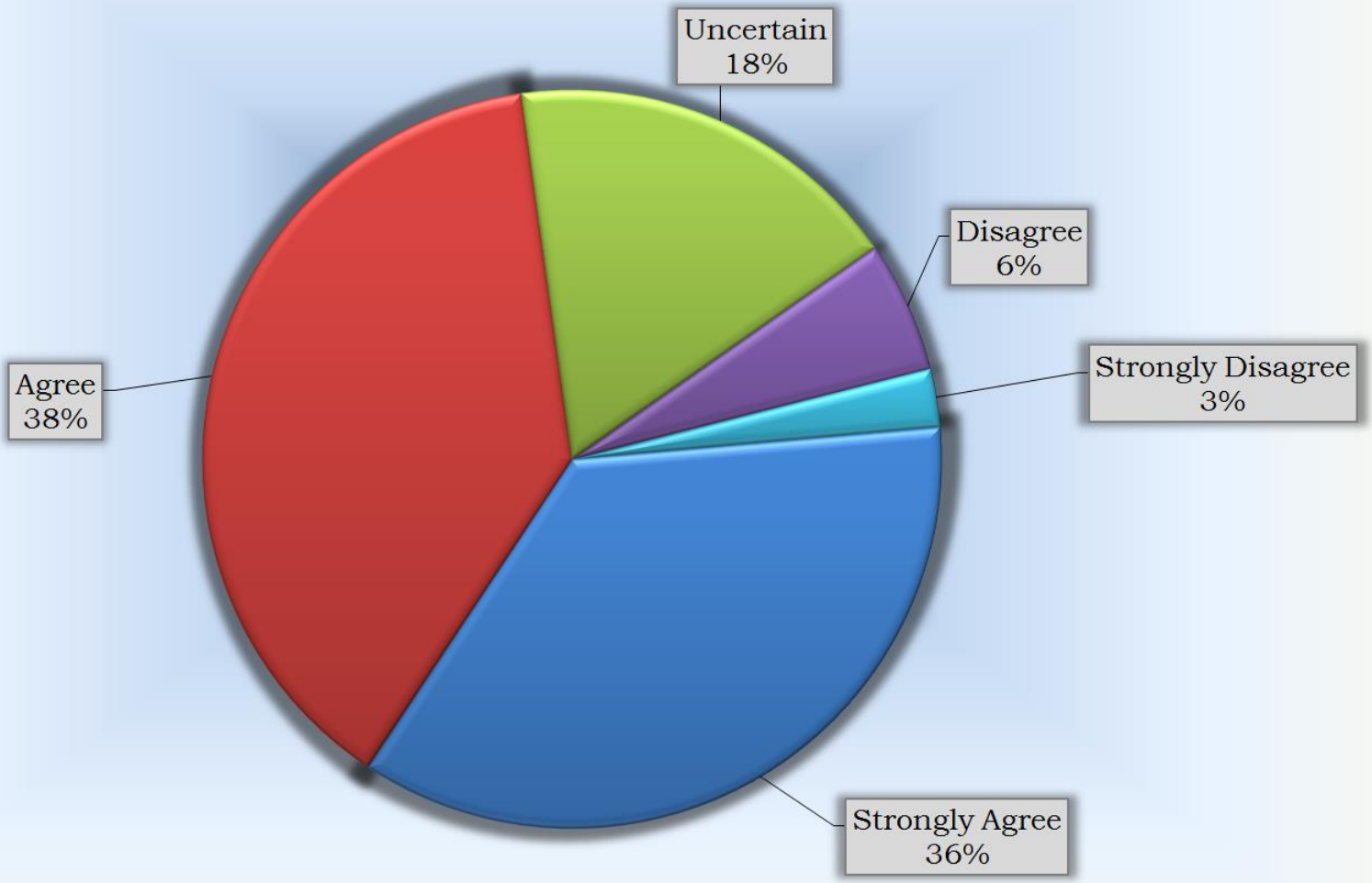
Exit Survey 2015-2016

If I had a problem, I believe my counselor/dean would treat me fairly:



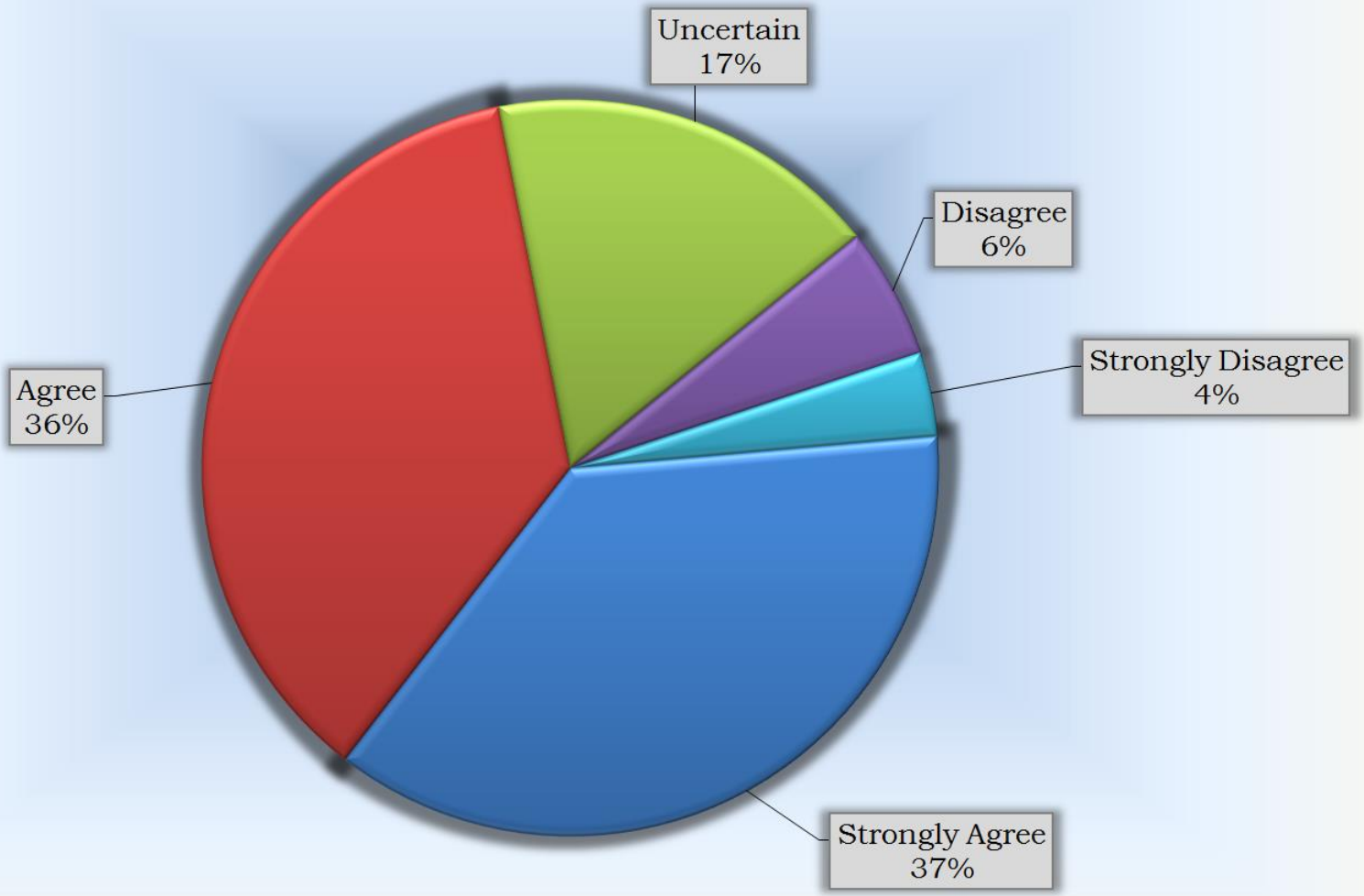
Exit Survey 2015-2016

My counselor/dean/social worker is available to see me most of the time:



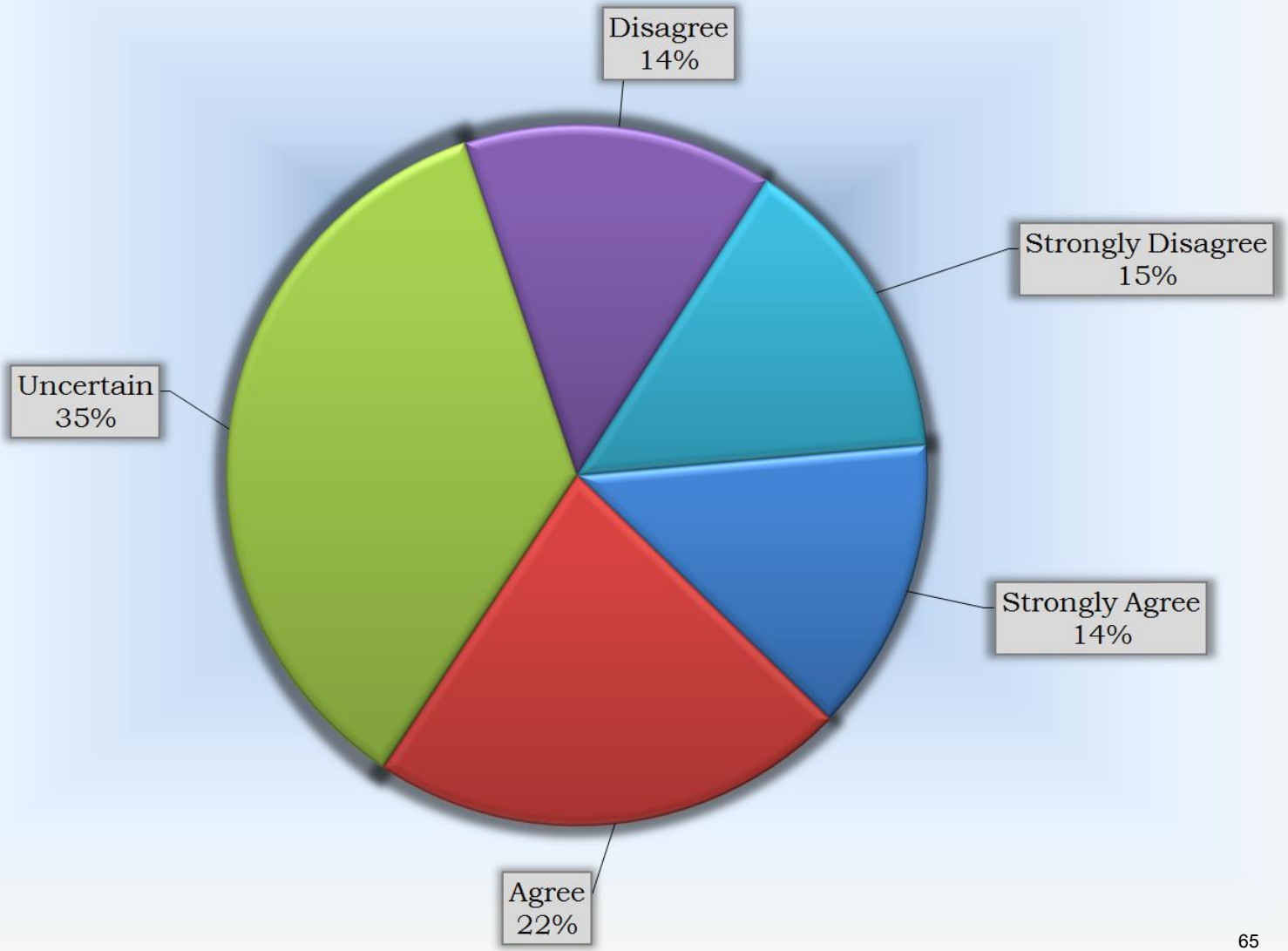
Exit Survey 2015-2016

I feel comfortable going to my CNS/DN/SW if I need some kind of help:



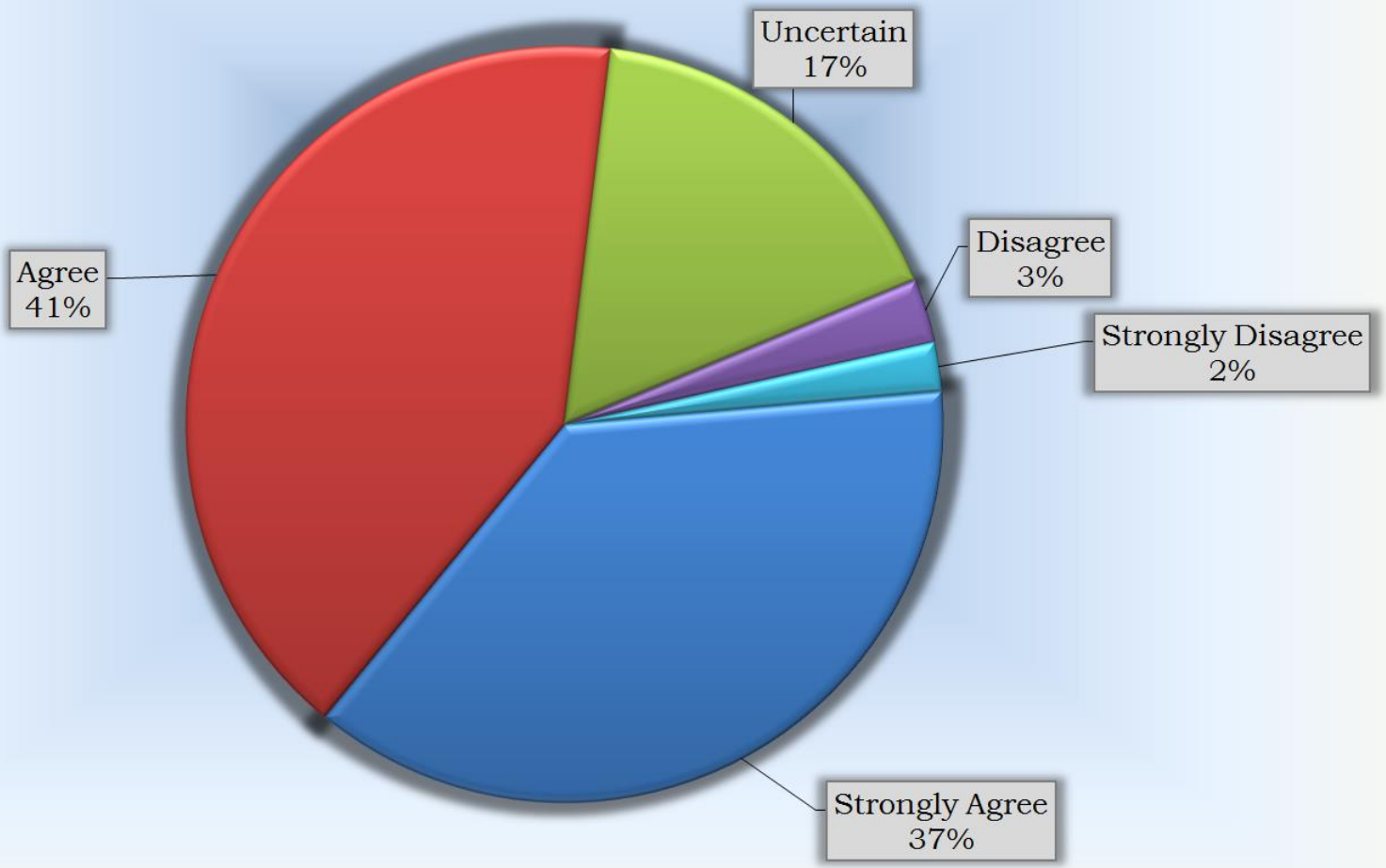
Exit Survey 2015-2016

I used the Career Cruising internet program and found it useful:



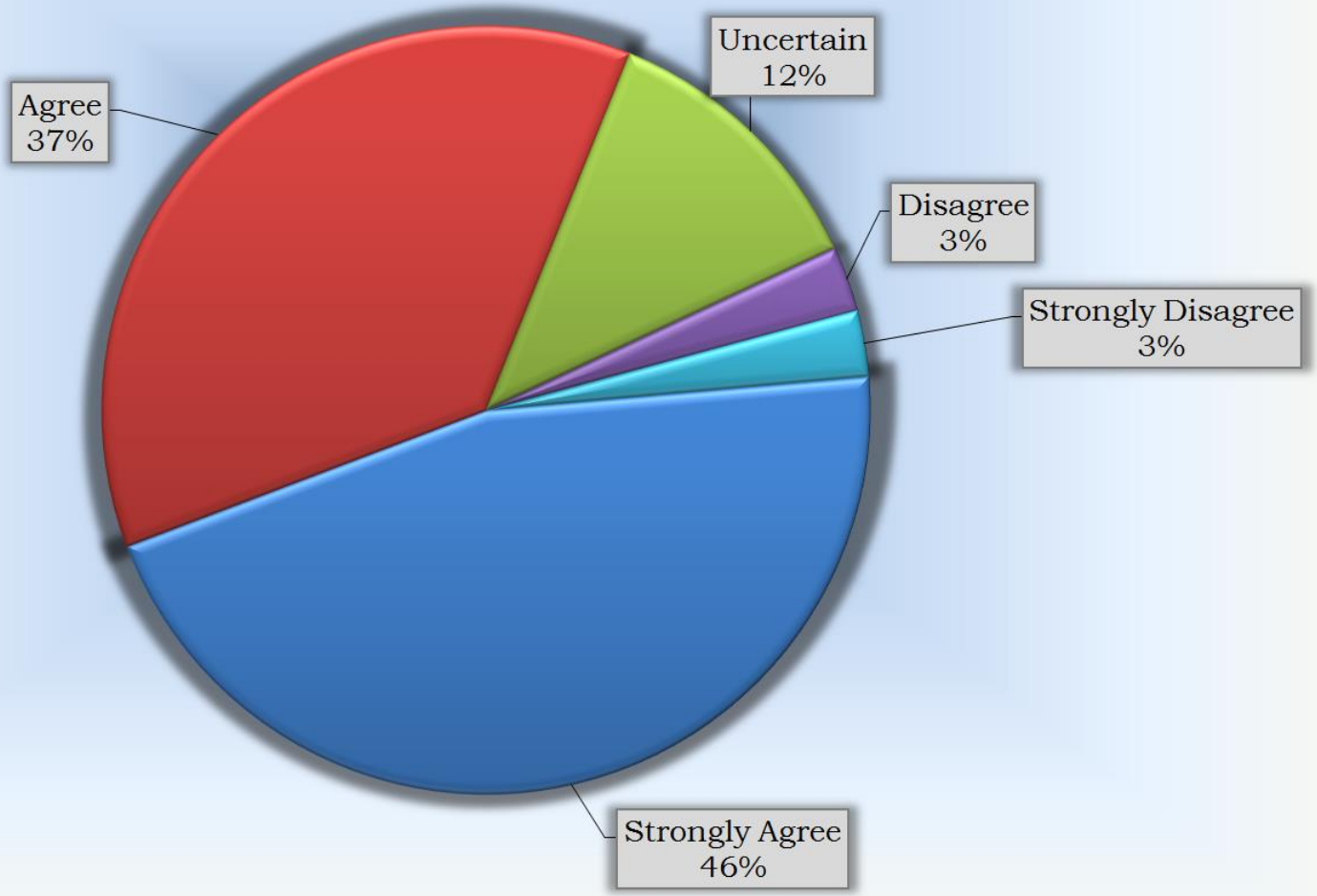
Exit Survey 2015-2016

My counselor knows the course offerings in our school curriculum:



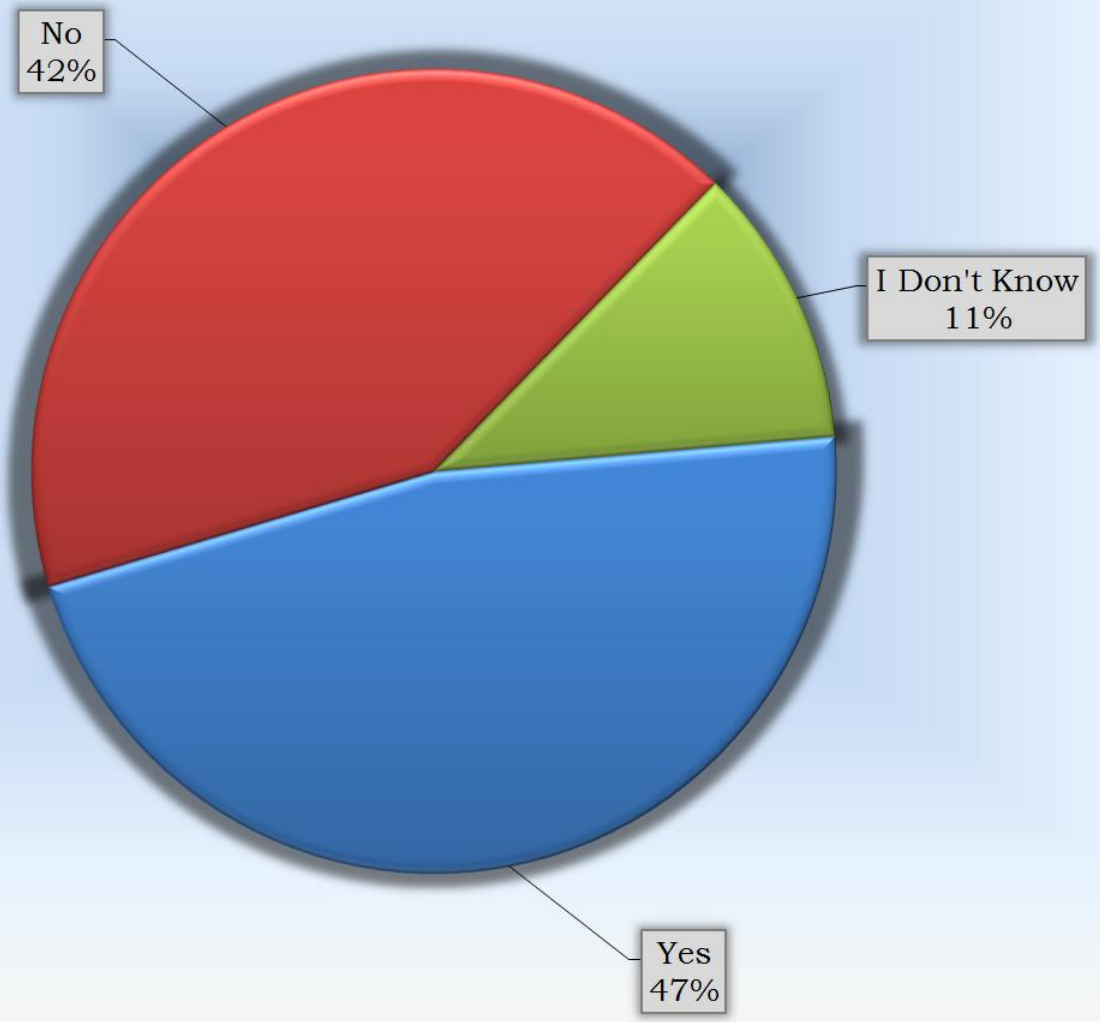
Exit Survey 2015-2016

My CNS knows which courses I need for graduation and my post high school plans:



Exit Survey 2015-2016

Are you registered to vote?



2016 Graduate Survey
Trends and Anomalies from Student Comments

- More help with college applications and scholarships
- More options explained to me to achieve my goals (one suggested a career plan poster)
- Wish I had the same counselor all 4 years (many complained about being assigned a new counselor their senior year)
- College and Career Center is awesome
- Need support from teachers rather than scolding
- Need career planning assistance
- Need help picking classes to line up with my future plans

COMMUNITY OPEN HOUSE

Friday

October 7

2016

4:30–7:30 p.m.

326 Joliet Street, West Chicago

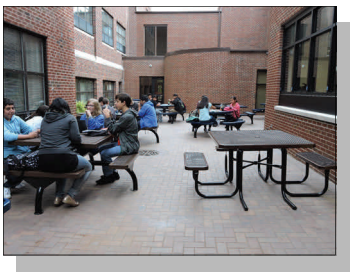
Entrance H (South Side)

Additional parking at Wood & Stimmel Streets

Admission is free. No R.S.V.P. required.

View our new student-centered learning spaces!

CHS D94
Community High School District 94



Stay to cheer on the Wildcats as they take on West Aurora in football at 7:30 p.m.

Tickets are $5.00 for adults
$3.00 for students

Community High School District 94
157 W. Washington Street
West Chicago, IL 60185

Communication, Outreach and Engagement Committee Meeting
September 27, 2016
6:00 p.m.
District Administrative Center
Break Room

Minutes

In attendance: Board members Dirk Gunderson, Kevin Kotche, and Renee Yackey; Dr. Doug Domeracki, Dr. Moses Cheng, and Becky Koltz

1. Approval of June 21, 2016 meeting minutes
Motion to approve the minutes of the June 21, 2016 meeting was made by Dirk Gunderson; seconded by Renee Yackey. Motion carried.

2. Graduate Survey Trends and Anomalies

a) Raw Percentages/Trends and Anomalies
A handout showing graphs with the raw data from the Class of 2016 Exit Survey was handed out to committee members for their review. Members asked that a question about safety be added back to the survey. Trends and anomalies were reviewed from the exit survey comments. Results will be shared with the division head of counseling and will drill down to other staff members involved.

b) One Year Follow-up Survey Discussion
Dr. Domeracki asked members to consider questions for the follow up survey.

3. Joint WC Public Relations Committee

a) What should we be promoting?
Dr. Domeracki invited the PR/marketing representatives from the City of West Chicago, West Chicago Park District, West Chicago Public Library District and District 33 to a joint WC public relations meeting. This group has met three times and has discussed ways to work together. An idea under consideration is to purchase newspaper boxes and place them in areas across the city in an effort to reach difficult audiences. Whether a joint publication, or each entity providing literature, has yet to be determined. The D94 committee expressed an interest in continuing the conversation about this idea. The PR group also talked about adopting a consistent form of translation (i.e. dialectical Spanish versus Spain Spanish).

4. Board Outreach
The committee discussed outreach to staff. They are in favor of continuing the Coffee with the Board on a quarterly basis rather than monthly. The dates will be promoted in the staff newsletter, *Cat Chat*.

5. Community Open House October 7
Dr. Domeracki reported that this event is being promoted by the other WC public relations groups in addition to our own efforts.

6. Rumor Control
The group discussed the recent rumors that had been circulated by students and parents and considered whether anything could have been handled differently.

7. Adjournment
The meeting adjourned at 6:39 p.m.

Community High School District 94

West Chicago, IL 60185

Education/Programs Committee Meeting

October 6, 2016 - 7:30 a.m.

Counseling Conference Room

West Chicago Community High School

AGENDA

1. Approval of April 7, 2016 minutes
2. Course pathways and efficiencies
3. SAT
4. Senior Survey
5. World Relief
6. Other

Community High School District 94
West Chicago, IL 60185

Education/Programs Committee Meeting

October 6, 2016 - 7:30 a.m.
Counseling Conference Room
West Chicago Community High School

Minutes

In Attendance: Kathe Doremus, Renee Yackey, Doug Domeracki, Allister Scott, Moses Cheng
Absent: Dirk Gunderson

1. Approval of April 7, 2016 minutes
   Motion: Kathe Doremus, 2nd: Renee Yackey. Minutes unanimously approved.

2. Course pathways and efficiencies
   A draft version of a document outlining courses, pathways, and links to careers was shared. This document was created in response to the Committee's request to demonstrate how courses fit along a 4 year sequence for varying levels of academic abilities. The committee agreed that the document was on track with the expectations regarding course offerings and efficiencies.

3. SAT
   Dr. Scott presented information regarding the state's move from the required ACT to the SAT. Expectations and mandates regarding the ACT now apply to the SAT administration. As an example, students need to participate in the SAT in order to graduate. This was the same expectation with ACT but was suspended with PARCC. What is notably different between ACT and SAT is the state's addition of using Khan Academy tutorial videos to help students prepare for taking the SAT. These tutorial videos are free and are online.

4. Senior Survey
   A brief follow-up was provided regarding the Senior Survey "Trends and Anomalies" presented at the Communications Committee. The follow-up document included actual number of responses related to each comment.

5. World Relief
   With the increasing number of refugee students coming to the school, it was shared that the school's programming response to their needs are still appropriately accommodated within the current ESL programming and social-emotional support services. The challenge however is to now apply current ESL programs and strategies to the varying languages represented in one classroom and provide the necessary emotional support to address the many traumatizing experiences that often occur in refugee camps.

6. Other
   As preparations are being made to bring the Manufacturing Pathway online, it was reaffirmed that this was a much needed program that needed to move forward even though there will be associated costs for equipment and staffing in the future.

Mission: The comprehensive educational experience in Mathematics is best described by the following. Using technology and practical life situations to engage students in developing mastery in algebraic expressions, geometric relationships, and fundamental mathematical principles.

**Career options indicate a natural alignment between the knowledge and skills learned in those courses and those required or relevant for that career.

	Freshman year	Sophomore year	Junior year	Senior year	**Career Options
Academically excelling	**Honors Geometry**	**Honors Algebra 2**	**Honors Pre-Calculus**	AP Calculus AB/BC (1) AP Statistics (1)	Economist, Stockbroker, Accountant, Astronomer, Actuary, Statistician, Financial planner, Engineer, Pharmacist, Doctor
Academically on target	**Algebra 1**	**Geometry**	**Algebra 2**	Pre-Calculus (1) Transition to College Mathematics (1) Statistics with Trigonometry (2)	Math/Science teacher, Computer Sciences, Psychology, Architect, Business Manager
Academically challenged	**Principles of Alg/Geometry**	**Algebra 1**	**Geometry**	Essentials of Algebra 2 (1)	Medical Sonographer, Teacher (Non-Math/Science), Technical Writer, Equipment Operator, Radio/Television Industry, Nursing

Course legend: **Bold** = Core departmental course and fulfills graduation requirement
(1) = Primary elective course (an elective course that directly contributes to the student's educational experience in the department)
(2) = Secondary elective course (an elective course that expands upon the student's educational experience in the department)

Mission:

**Career options indicate a natural alignment between the knowledge and skills learned in those courses and those required or relevant for that career.

	Freshman year	Sophomore year	Junior year	Senior year	**Career Options
Academically excelling	**Honors Biology**	**Honors Chemistry**	**AP Physics 1** *(Potentially doubled with)* Human Anatomy and Physiology-1 AP Chemistry-1 AP Biology-1 Botany-1 AP Environmental Science-1	*Any single or double choice of:* AP Physics 2-1 Human Anatomy and Physiology-1 AP Chemistry-1 AP Biology-1 AP Environmental Science-1 Botany-2	Health/Medical Professional Engineer (multiple fields) Research Scientist "Green" /Environmental Professional Science Educator Biologist Chemist Physicist Ecologist
Academically on target	**Biology**	**Chemistry**	**Physics** *(Potentially doubled with)* Human Anatomy and Physiology-1 Botany-1 AP Environmental Science-1 *Forensics (Sem)-1* *Environmental Science (Sem)-1*	*Any single or double choice of:* AP Physics 1 Human Anatomy and Physiology-1 AP Environmental Science-1 Botany-1 ***Forensics (Sem)-2*** ***Environmental Science (Sem)-2***	Health/Medical Professional Health/Medical Technician Biology/Chemistry Technician Science Educator Criminologist Social Scientist "Green" /Environmental Professional "Green" /Environmental Technician
Academically challenged	**Essentials of Biology**	**Essentials of Chemistry**	**Essentials of Physics**	Botany-2 ***Forensics (Sem)-2*** ***Environmental Science (Sem)-2***	Health/Medical Technician "Green" /Environmental Technician Industrial Technician Trades Health/Beauty Technician

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2016 Graduate Survey
Trends and Anomalies from Student Comments

- More help with college applications and scholarships – 12 responses
- More options explained to me to achieve my goals (one suggested a career plan poster) – 2 responses
- Wish I had the same counselor all 4 years (many complained about being assigned a new counselor their senior year) – 6 responses, Susan Cisek's retirement and Jill Holubetz's resignation impacted approximately 175 seniors
- College and Career Center is awesome – 1 response
- Need support from teachers rather than scolding – 20 responses
- Need career planning assistance – 4 responses
- Need help picking classes to line up with my future plans – 10 responses

Participation numbers

415 students took the survey

123 students provided comments. The prompt used for comments was

"What support do you wish you had during HS that you did not have?"

Community High School District 94
157 W. Washington Street
West Chicago, IL 60185

Communications Committee Meeting
February 13, 2017
7:00 p.m.
District Administrative Center
Conference Room

AGENDA

1. Approval of September 27, 2016 meeting minutes

2. Graduate Survey
    a. Review for 2017
    b. One Year Follow-up Survey Discussion

3. Communication Plan
    a. What should we be promoting?

4. Referendum

5. Open Items

6. Adjournment

Community High School District 94
157 W. Washington Street
West Chicago, IL 60185

Communication, Outreach and Engagement Committee Meeting
September 27, 2016
6:00 p.m.
District Administrative Center
Break Room

Minutes

In attendance: Board members Dirk Gunderson, Kevin Kotche, and Renee Yackey; Dr. Doug Domeracki, Dr. Moses Cheng, and Becky Koltz

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7. Adjournment
The meeting adjourned at 6:39 p.m.

West Chicago Community High School Class of 2016 Exit Survey

This annual survey gathers responses from our graduating seniors to help us inform our current practices.

* Required

Please indicate what your plans are following graduation from high school: *

- 4-year University/College
- 2-year College
- Business or Trade/Tech School
- Armed Forces/Military
- Full-time Employment
- Other: _____

If you plan to enter the Armed Forces/Military, please indicate which branch: *

- Air Force
- Army
- Coast Guard
- Marines
- Navy
- I am not planning to enter the Armed Forces

If you plan to continue your education, please indicate the college/school that should receive your FINAL TRANSCRIPT: *

By completing this survey I authorize WCCHS to release my FINAL YEAR-END TRANSCRIPT to the school of my choice listed below. If you do not indicate where to send your final transcript, one WILL NOT be forwarded. There will be a $5 fee per transcript sent after this time. Final Official transcripts WILL NOT be released if there are any outstanding financial obligations.

- [ ] Aurora University, Aurora, IL
- [ ] Bradley University, Peoria, IL
- [ ] Butler University, Indianapolis, IN
- [ ] College of DuPage, Glen Ellyn, IL
- [ ] DePaul University, Chicago, IL
- [ ] Dominican University, River Forest, IL
- [ ] Eastern Illinois University, Charleston, IL
- [ ] Elmhurst College, Elmhurst, IL
- [ ] Illinois State University, Normal, IL
- [ ] Iowa State University, Ames, IA
- [ ] Lewis University, Romeoville, IL
- [ ] Loyola University, Chicago, IL
- [ ] Marquette University, Milwaukee, WI
- [ ] North Central College, Naperville, IL
- [ ] Northern Illinois University, DeKalb, IL
- [ ] Northwestern University, Evanston, IL
- [ ] Olivet Nazarene University, Bourbonnais, IL
- [ ] Purdue University, West Lafayette, IN
- [ ] Robert Morris University, Aurora, IL
- [ ] Robert Morris University, Chicago, IL
- [ ] Southern Illinois University, Carbondale, IL
- [ ] University of Illinois, Urbana, IL
- [ ] University of Illinois, Chicago, IL
- [ ] University of Iowa, Iowa City, IA
- [ ] Western Illinois University, Macomb, IL
- [ ] Wheaton College, Wheaton, IL
- [ ] Do not send a transcript
- [ ] Other: Please answer the next 3 questions.

If you answered "Other" above, enter the name of the College/University you wish to receive a transcript:

Enter the city where the College/University is located:

Enter the state where the College/University is located:

What is your intended major in college? Enter both majors if you intend to double major. *

Please enter "N/A" if you will not be attending college.

Which of the following MOST influenced you on your course selections during high school. *

Please select as many as apply.

- ☐ One or more high school teachers
- ☐ One or more high school administrators
- ☐ My counselor
- ☐ One or more high school coaches
- ☐ Extracurricular activities
- ☐ Parent, relative or friend
- ☐ Career goal
- ☐ Other:

Please give us your opinion on the following statements: *

	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
WCCHS should put more emphasis on academics.					
WCCHS should offer more career training programs.					

Are there any courses you wish we offered? *

Enter the word "None" if you have no course suggestions

Please rate the school in the following areas: *

Mark N/A if you did not participate in a specific area.

	Excellent	Good	Average	Poor	Failing	N/A
School counseling services for students						
Career and						

technical education programs (Business, Family & Consumer Science, Industrial Arts)						
Athletic programs						
Activity programs						
English courses						
Math courses						
Science courses						
Social Studies courses						
Physical Education courses						
Fine Arts courses (Music, Art, Drama)						
Foreign Language courses						

Please rate the following related to your overall school experience: *

A=Strongly Agree, B=Agree, C=Uncertain, D=Disagree, E=Strongly Disagree

	A	B	C	D	E
GRADES assigned by teachers are based on projects as well as tests.					
This school makes me like to learn.					
Teachers and students here really trust each other.					
At this school the teachers tell the students what is expected of them.					
I am proud of this school.					
At this school, it is very important to get good grades.					
This school makes me want to study hard for good grades.					
This school gives					

praise for good work.					
Competition among students in this school is very high.					
In this school, we hear about what the students do right, not their mistakes.					
I feel like I belong in this school.					
If I had a conflict I feel there were people available to assist me in handling that conflict.					
Teachers at this school treat students with respect.					
In this school, we are encouraged to try new things.					
This school has many talented teachers.					
This school has many talented students.					
Help was available to me academically, outside of the class.					
The 1:1 learning environment assisted me in achieving academically.					

Please rate the following related to Counseling Department and Dean's Office: *

A=Strongly Agree, B=Agree, C=Uncertain, D=Disagree, E=Strongly Disagree

	A	B	C	D	E
My counselor is patient and courteous.					
My counselor knows me fairly well.					
My counselor is good about getting back to me when I leave a message.					
If I had a problem, I believe my					

counselor/dean would treat me fairly.					
My counselor/dean/social worker is available to see me most of the time.	○	○	○	○	○
I feel comfortable going to my counselor/dean/social worker if I need some help.	○	○	○	○	○
I used the Career Cruising internet program and found it useful.	○	○	○	○	○
My counselor knows the course offerings in our school curriculum.	○	○	○	○	○
My counselor knows which courses I need for graduation and my post high school plans.	○	○	○	○	○

What support do you wish you had during the time you were in high school that you didn't have? *

Type "None" if you do not have a response.

Are you registered to vote? *

- ○ Yes
- ○ No
- ○ I don't know

We plan to send you a survey to complete a year from now. What is an email or phone number that you plan to maintain so we can contact you a year from now? *

Please enter your name. *

Please enter your ID number. *

Submit

Never submit passwords through Google Forms.

2016-2017
Marketing/Communications Plan

Community High School District 94
West Chicago, IL 60185

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Background

A communications plan is a "working" document. It should be revised and adapted as objectives are accomplished and new communication challenges arise.

The National School Public Relations Association's (NSPRA) public relations process – research, planning, communication/execution, and evaluation – includes the following components:

1. **Research and assessment**
   of activities already in place, as well as needs and expectations
2. **Overall goals**
   for the communication effort
3. **Audiences**
   to be addressed by the plan's activities
4. **Key messages**
   and information to be presented to those audiences
5. **Strategies**
   to achieve desired outcomes or changes in behavior
6. **Objectives**
   to define the outcomes
7. **Tactics or activities**
   to be implemented to accomplish those outcomes
8. **Person(s) responsible**
   for those activities
9. **Evaluation**
   of the activities and adjustments made as necessary

Research and Assessment

Current communication vehicles

School Culture Committee

- New touchstone developed
- Mascot (consistent image use)
- Slogan: Working together; Embracing diversity; Giving to our community; Owning our voice

Publications/Presentations

- Community Forums
- D94 Profile
- Programs of Excellence
- School Report Card
- Snapshot
- Student Handbook
- Top 10 Reasons to Choose CHS card
- Paw Print brochure

News/Information Vehicles/Internal Audiences

- Staff
    - All Staff Emails
    - Website - intranet
- Students
    - Daily announcements (also made available for parents on the website)
    - Bulletin Boards
    - Notices posted in Commons
    - Email – **new 1:1**
    - Cell phones?

News/Information Vehicles/External Audiences

- Electronic sign
- Website
    - News/Press Releases
    - BOE – Agendas, Briefs, Minutes
    - Event Calendar
    - Transparency pages
    - Athletic site
    - WeGo Drama site
- Parent emails
- Twitter
    - Activities has a separate Twitter account
- Facebook Page (two accounts – one set up by Andy Glowaty and one set up by Gary Saake)
- Community eNews to parents, students, and community members
- News Media/press releases
- Realtors
- Booster Clubs
    - Athletics
    - Music
- Educational Foundation
- West Chicago Community Calendar (on City of WC website)
- Civic Organizations (Lions Club, Rotary)
- West Chicago Alliance
- City of West Chicago Website/Newsletter
    - Merle Burleigh's blog

Overall Communication Goals

As recommended by NSPRA and PRSA, an effective communications plan has only a few overall goals (3-5). Community High School's overall communication goals are:

1. Strengthen the positive image of Community High School to gain community support and assist with recruiting students who might otherwise attend private schools
2. Engage internal and external stakeholders to take positive action to exhibit pride and trust in the school and district
3. Increase community outreach/relationship building with stakeholder groups
4. Meet the communication needs and expectations of internal audiences so they take pride and ownership in the school and district
5. Met the communication needs and expectations of external audiences so they feel involved and engaged in the school and district
6. Use technology (website, email, Twitter, Facebook, podcasts, YouTube) to ensure timely, efficient and effective communication

Hierarchy of Effective Communications

1. Face to face, 1 on 1
2. Small group (including food encourages participation)
3. Large group (including food encourages participation)
4. Phone
5. Personal letter or note
6. Mass notification systems
7. Computer generated letter (personalized)
8. Direct marketing
9. Affinity newsletter
10. Email, texting, video conferencing, web-ex (interactive)
11. Social media, mobile apps (interactive)
12. Websites, blogs, online surveys, digital interactivity
13. Trade publications and communications
14. Traditional news media
15. Videos, brochures, corporate publications, collateral materials
16. Advertising (print, radio, TV, social media, web)
17. Outdoor advertising – billboards, banners, feathers
18. Gizmos, gadgets, give-aways, freebies, skywriters

The goal is to bring people along a continuum to measurable action or behavior change:

Interest → Awareness → Evaluation → Trial → Adoption (or action)

Audience Identification

Internal Stakeholders

While the overarching goal of a communications plan is to influence external audiences toward support and advocacy, a comprehensive plan must begin with internal stakeholders to be sure they are aware of the organization's policies, programs, messaging, and activities.

Contracted employees, such as food service personnel and bus drivers, are classified as internal staff as they are considered "in the know" by external audiences. They must be fed with accurate information or they will be the purveyors of rumors and untruths. Community High School's internal stakeholder groups are:

- Board of Education members
- Certified Staff
- Administrators
- Support Staff
- Substitute Teachers
- Coaches
- Activity Sponsors
- Students (including student workers)
- Night School teachers and staff (GED and ESL)
- Contracted Staff
    - Security staff
    - Bus Drivers
    - Quest Food Service Staff
    - SASED Staff
    - Student Teachers

External Stakeholders

- Parents of our students
    - Booster Club members (athletic and music)
- Grandparents of our students
- Foundation members
- Feeder district Board and Administrators
- Feeder district parents (primarily 6th - 8th graders)
- Police, Fire, ESDA, Cert and other first responders
- WeGones and other retired staff
- Alumni
- Community leaders
- Chamber of Commerce and businesses
- Government officials (State and local)
- Park District leaders and board members
- Civic/non-profit organizations/members
- Church/clergy
- Parochial, private and home-school organizers/institutions
    - Parochial, private and home-school parents
- Senior citizens
- Higher learning institutions
- Realtors and real estate developers
- Medical community – Cadence and West Chicago Alliance
- Non-English speaking citizens/families
- Economically disadvantaged citizens/families
- Neighborhood Associations
- Media (print, radio, television, web)

Key Messages

Determining what D94 needs to convey to its audiences and what those audiences want to know.

Suggested messages:

CHS D94 Board of Education, administration, and staff:

- are taking steps to enhance two-way communication with constituents.
- will improve the flow of information to and from those constituents.
- want external constituents to recognize they are committed to their mission of promoting and providing growth experiences in learning, leadership, and living.
- provide an environment that is safe and conducive to learning.
- view diversity as a strength.
- are transparent in the operations of the District and have an open-door policy.
- are preparing students to be college and career ready.
- offer a rigorous curriculum including AP classes and college dual-credit courses.
- offer a full complement of extracurricular sports and activities to engage students.

Strategies

- Develop a culture of communication in the school/district; emphasize a customer service mindset among all staff
- Project a clear, consistent voice throughout all communications channels, both internal and external
- Build relationships with elected officials/community groups in all feeder communities
- Use social media to convey positive messages
- Create new publications/videos to form a clearer understanding of Community High School
- Tout the top 100-200 students and the colleges they are attending
- Recruit and retain students both academically and athletically
- Recognize and promote excellence
- Explore student community outreach
- Parental engagement program(s) – also engage non-English speaking parents
- Capitalize on opportunities to invite the community in to our school
- Crisis Communications
- Update the district's website – include a secure staff intranet
- eNewsletter – divide audiences, increase distribution, promote two-way communication
- Increase newspaper exposure by increasing press releases and building relationships with media staff
- Provide communications reflective of the languages represented
    - Student communications – separate by home language survey
    - Community communications - offer language preference?
- Encourage/promote face-to-face communication as often as possible

Objectives

Objective 1: Create a Culture of Communication at CHS

Objective 1.1
The school system will have a policy on communication

Tactics/Activities
- Work with the Board's Communication, Outreach and Engagement committee
- Conduct research to find model policies for reference
- Evaluate model policies
- Compose draft policy for review by Superintendent and Board committee
- Finalize policy and take to Board policy committee for consideration
- Take to full Board for approval
- Publicize adoption of policy to internal and external stakeholders

Objective 1.2 – Completed and Ongoing
The school system will have a policy on use of student names and photos in district communications
14-15: Opt out reverse permission system developed and implemented. Registrar is responsible for providing Communications Specialist with a list of names of students who have opted out.

Tactics/Activities
- Develop opt out form and include with enrollment and registration packets for 2014-15.
- *14-15: Opt out reverse permission system developed and implemented. Registrar is responsible for providing Communications Specialist with a list of names of students who have opted out.*

Objective 1.3 – Completed and Ongoing
The school system will have a Marketing/Communications Plan

Tactics/Activities
- The Marketing/Communications Plan (Plan) will be written as a comprehensive document
  13-14: Initial document written
- After review, the Communication, Outreach and Engagement committee will make changes to the Plan as needed
- The Plan is written and reviewed annually

Objective 1.4 – Completed and Ongoing
Project a clear, consistent voice throughout all communications channels, both internal and external

Tactics/Activities
- All press releases will be written/revised and released by the communications department
  13-14: Most press releases written by Communications Specialist – exception: WeGo Drama
- All eNewsletters will be written/revised and released by the communications department
  13-14: Community eNewsletter written and released bi-monthly by the Communications Specialist. To retain community member interest, email lists were divided so community members did not receive messages meant for parents only.
- The administration and staff will contribute to the outgoing messages from CHS
  13-14: Administrators and staff contributed to outgoing messages via story ideas, quotes, and sample press releases. The superintendent contributed with regular articles in local newspapers.

Objective 1.5
Raise the level of awareness that staff members are ambassadors of the school district and have a direct impact on the positive or negative perception of CHS

Tactics/Activities
- Train staff members to understand they are considered internal experts of the school system
- Train administrators in effective communication strategies to use with staff and the public (spokesperson training)

Objective 2: Focus on Internal Communication

Objective 2.1 – Completed and Ongoing
CHS staff members will receive news and information before parents and the public

Tactics/Activities

- Staff will receive communications in advance of the public via email, memos from the superintendent, and communications from supervisors
  13-14: *Press releases are sent to staff prior to being sent to the media.*
- Create an internal electronic newsletter for staff to be delivered once a month – can feature district news but more personal items as well
  15-16: *"Chat Chat" staff email newsletter began 2nd semester and is delivered twice a month during the school year.*

Objective 3: Targeted Email Messaging

Objective 3.1 – Completed and Ongoing
Identification of communication vehicles to assist in targeting e-messages to parents and community members

Tactics/Activities

- SchoolReach is the communication vehicle used for messages targeted to parents
    - Messages can then be target to any specific group that is in PowerSchool
        - Includes identification of Spanish speakers
    - Messages also sent to staff

  13-14: *Both informational and emergency (school closing) messages were sent via email through SchoolReach. These messages were not sent to community members as they had been in the past. SchoolReach allowed the targeting of specific groups so the information was pertinent to the audience.*
  15-16: *School Messenger will replace SchoolReach – Training and implementation in August, 2015*
- Constant Contact will be the communication vehicle used for messages targeted to community members
    - Messages also sent to staff
    - Messages also sent to parents and students

  13-14: *The Community eNewsletter launched on 9/3/2014 and 17 issues were sent during the first year. Messages were emailed to community members, parents, students, and staff – in all, over 3000 email addresses (1093 parents, 923 community, 810 students, 327 staff). In addition, a "Board of Education News" email was created to notify all audiences of upcoming Board meetings and included a link to the agenda – 10 issues were sent the first year.*
  14-15: *The eNewsletter became a weekly publication in March, 2015. A total of 24 issues were sent during this school year. All are archived on the District website.*
  15-16: *A total of 39 issues were sent during this school year. All are archived on the District website.*

Objective 3.2 – Completed and Ongoing
Parent, student, staff and community member email addresses will be kept in separate databases to enable targeting of messages

13-14: *Email databases separated*

Tactics/Activities

- PowerSchool houses current parent, student, and staff email addresses.
- Email address are downloaded from PowerSchool and uploaded into Constant Contact monthly for the Community eNewsletter.
- Constant Contact will house current community member email addresses
    - Constant Contact maintains a list of those who have opted out
    - Community members can add their email address to the database via the website or a text message

Objective 3.3 – Completed and Ongoing

The Community eNewsletter will be sent a minimum of 2 times per month to community members, parents, and staff during the school year.

13-14: *17 issues were sent in the first year*
14-15: *24 issues were sent in the second year. The eNewsletter became a weekly publication on March 6, 2015.*
15-16: *39 issues were sent in the third year.*

Tactics/Activities

- News and information will be gathered from the superintendent, other administrators, other staff, press releases, flyers, notices, events and calendars
  14-15: *Weekly Division Head articles began January 16, 2015.*
  15-16: *Division Head articles were included 38 of the 39 weeks of eNewsletter publication.*
- eNewsletter will be formatted to show an introduction to each article, then a link to the balance of the article on our website
- Per superintendent directive
  - Fundraising may be included (i.e. restaurant nights)
  - Links to the Foundation and Booster Club may be included
  - Links to other departments may be included
  - Links to calendars may be included
  - Sales of "things" may not be included
- Create "Sports Shorts" section in eNewsletter to communicate quick sports news
  14-15: *Added Sports Shorts*

Objective 3.4 - Completed and Ongoing

Increase number of eNewsletter email addresses in the community category

Tactics/Activities

- Solicit email addresses from the following groups directly or through administrator visits
  - Feeder district parents (especially 6th, 7th and 8th graders)
    14-15: *District 33 emailed subscription instructions to all parents*
  - School board members from feeder districts
  - Other elected officials from feeder communities
    14-15: *Email addresses added for the following:*
    - City/village administrators
    - City/village aldermen
    - Park board commissioners
  - Members of service clubs
  - Members of community organizations

Objective 3.5 – Completed and Ongoing

Increase opportunities for parents and community members to communicate with the District

- Include a block in the Community eNewsletter that reminds the audience that we would like to hear from them and how to contact us
  13-14: *Added contact section*
  14-15: *Enlarged contact section*
- Find other opportunities for external audiences to communicate with the District
  - Facebook
    14-15: *Likes increased from 950 to 1809*
    15-16: *Likes increased from 1809 to 2528*
  - Twitter
    15-16: *Twitter use began this school year – currently at 258 followers.*
    District-wide there are now 16 Twitter handles including:
    Wego Activities, WeGo Athletics, WeGo Chronicle, WeGo Counseling, WeGo Drama, WeGo FBLA, WeGo Info Tech, WeGo LRC, WeGo Pep Club, WeGo Photo, WeGo Poms, WeGo Pride, WeGo Snowball, WeGo Student Council, and WEGOSCIENCE

Objective 4: Maintain the District's Website

Objective 4.1 - Completed and Ongoing

Work with the Technology Department to maintain the district's website

13-14: *Worked with the Technology Director, Joe Neilon, to completely redesign the District's website. Content was migrated to the new site which was launched ahead of targeted February, 2014 completion date.*

14-15: *Ongoing*

Tactics/Activities

- Work with Technology Department to train staff as needed
- Monitor site for content looking for outdated content and consistent formatting
- Update home page event calendar as needed
- Update staff photo directory as needed
- Update home page photos a minimum of 2 times/year
- Create a section of the website to post "In the News" to highlight outside coverage
    - Scan copies of articles/links to articles
- Create a "Who can help me?" page for parents

  15-16: *Added a "Who can help me?" section to "For Parents"*

Objective 5: Make WCCHS the School of Choice

<u>Objective 5.1</u>
Promote the positives of WCCHS so that parents and students choose to attend WCCHS rather than private schools for both academics and sports

Tactics/Activities

- Target 6th , 7th and 8th grade parents and students in all feeder districts
    - Send administrators to feeder Middle School events to promote WCCHS
        - Parent-Teacher Conferences in November
        - Other feeder events?

  13-14: *Developed "10 Great Reasons" card publication – administrators went to feeder middle schools during parent-teacher conferences to talk with parents and distribute the cards. Later in the year, the full color "Paw Print" publication was created, and distributed to all current 7th and 8th grade students in the 3 feeder districts.*
  15-16: *Created a handout for 8th grade parents inviting them to sign up for eNews and follow us on Facebook and Twitter. The counselors handed this out in person to each 8th grade parent when they met with them for course selection.*
- Create features on successful current WCCHS students and ask the appropriate feeder district to include them in their newsletters – Call them "Cat Tales"
  15-16: *Share Student of the Month press releases with appropriate feeders and ask them to include in their publications*
- Invite 6th , 7th and 8th grade feeder parents and students to current WCCHS events
    - Sports
      15-16: *Provide sports schedules to feeders – provide to feeder coaches of specific sports*
    - Activities and Drama Events
      15-16: *Share activity press releases with appropriate feeders and ask them to include in their publications.*
- Create events specifically for 6th , 7th and 8th grade feeder students and parents
- Tout the credentials and accomplishments of faculty
  13-14: *Included in Paw Print brochure (Get to Know WeGo)*
  13-14: *Included "Wildcat P.R.I.D.E. "staff accomplishments in Community eNewsletter*

Objective 6: Crisis Communication Plan

Objective 6.1
Determine the role of the communications department as a part of the Crisis Response Manual

Tactics/Activities

- Review current Crisis Response Manual
  15-16: *Review D94 Crisis Response Manual*
- Write a Crisis Communication Plan
  16-17*: Provide draft of Plan to superintendent*
- Implement Crisis Communication Plan
- Record and execute parent messages through SchoolReach
  13-14: *Many school closing messages were sent through SchoolReach using phone and email- Spanish translations done by Antonio DelReal (voice) and Lucy DelReal (written)*
- Determine in what instances messages should be sent to student phones/email addresses
- Determine location of "Media Room" for crisis situations that include media presence
- Establish and maintain a clearinghouse for calls and requests from schools, the community, parents, and the media and refer those to the appropriate person or place.

Objective 6.2
Develop a portable communications workstation in case District Office or the school is unavailable

Tactics/Activities

- Locate nearby sources of WI-FI access
  14-15: *Use the list of free WiFi locations provided to students for Chromebook/homework use*
- Laptop with access to District network and communications files in case network is unavailable
  14-15: *Communications Specialist has both a laptop and Chromebook*
- Create "The Book" to be used in case of a technology blackout
  15-16: *Create the book*
- Put together an emergency workstation backpack for use in a power outage or other disaster

Objective 7: Increase Use of Social Media

<u>Objective 7.1</u>
Increase the use of social media such as Facebook, Twitter, and YouTube to increase understanding of CHS

Tactics/Activities

- Superintendent blog
  13-14: *Created superintendent blog on new website – posting monthly*
- Activate Facebook account
  13-14: *Facebook account access obtained – many events were posted*
  - Determine what types of messages should be posted on Facebook
  - Determine if friend posting should be allowed on District page
  - Determine frequency of postings
  - Develop a plan to increase likes/followers
    13-14: *Likes increased from 782 to 950*
    14-15: *Likes increased from 950 to 1809*
    15-16: *Likes increased from 1809 to 2528*
- Activate Twitter account
  15-16: *Twitter use began this school year – increased from 200 to 299 followers.*
  District-wide there are now 16 Twitter handles including:
  Wego Activities, WeGo Athletics, WeGo Chronicle, WeGo Counseling, WeGo Drama, WeGo FBLA, WeGo Info Tech, WeGo LRC, WeGo Pep Club, WeGo Photo, WeGo Poms, WeGo Pride, WeGo Snowball, WeGo Student Council, and WEGOSCIENCE
  - Determine what types of messages should be posted via Twitter
  - Determine frequency of postings
  - Develop a plan to increase followers
- Determine how to use YouTube to promote CHS
  15-16: *Explore partnership with the Broadcast Communications class*

Objective 8: Develop a Consistent Image/brand

Objective 8.1
All flyers, publications, and other external communications will be reviewed by the communications office prior to release

Tactics/Activities
- Develop a process for approval of external communications
- Develop a set of standards for external communications including translation expectations
- Offer distribution assistance
- Develop fill-in-the-blank templates for staff use (who, what, where, when, why)
- Be sure they are appropriately branded

Objective 8.2
District logos will be used consistently and old, outdated logos removed from use

Tactics/Activities
- Review district logos for current relevance
  13-14: *Communication committee reviewed many of the logos in use*
  14-15: *Holding for school name change*
  15-16: *Branding Committee formed to develop a consistent brand – Communication Committee to review*
  15-16: *New logo selected*
- Advise staff which logos are acceptable for use
- Train staff to resize logos (and all photos/images) by corners only to avoid distortion

Objective 8.3
Identify district colors and use consistently

Tactics/Activities
- Determine district colors
  13-14: *Pantone: PMS 648/#002b5e*
  Hex: 1D2951
  RGB: 29, 41, 81
- Use consistently
  13-14: *In use in district publications and on the website*
  15-16: *Work with all departments to use correct colors*

Objective 8.4
Develop district-wide communication standards

Tactics/Activities
- Create email signature standards and away message standards
- Create phone message standards (including name and department)
- Create a brand use document and distribute to staff
  - Publish and distribute a document to staff outlining use of district colors, logos, etc.
  - Include language on email away messages
  - Include language on phone away messages
  - Include language on external communication approval process

Objective 9: Increase Parent Involvement

Objective 9.1
Increase parental involvement/engagement to insure student success

Tactics/Activities

- Identify parent involvement/engagement standards/expectations
  - Ask principal and assistant principals for input
    14-15: *Asked for input – direction not clearly identified*
    16-17*: Attending the DuPage ROE's Community & Family Engagement Network group*
- Work with existing parent committees to help increase their membership
- Identify a Spanish-speaking liaison to assist with recruitment/engagement of parents
- Consider ways to involve 6th, 7th and 8th grade parents early
  14-15: *District 33 emailed eNews subscription instructions to all parents*
  15-16*: Work with other feeder districts to get their parents to subscribe to eNews – flyer provided at course selection appointments*

Objective 10: Create District Publications

Objective 10.1
Create District publications to promote the positives and alter perceptions of CHS
13-14: *Publications created include*

- *10 Great Reasons to be a Community High School Wildcat*
- *Paw Print Brochure - "Get to Know WeGo"*

Tactics/Activities

- Create a card handout highlighting 10 great reason to choose CHS
  13-14: *Created 10 Great Reasons to be a Community High School Wildcat*
- Create a *Rumor or Reality* brochure to dispel myths/rumors
- Distribute publications to 6-8th grade parents at feeder middle schools
  13-14: *10 Great Reasons to be a Community High School Wildcat distributed by administrators at parent/teacher conferences at all feeder middle schools*
- Distribute publications to community leaders
  13-14: *Superintendent and Communications Specialist distributed publications to City of WC, Chamber, service clubs and other organizations*
- Create video and post on website to show what is beyond our doors
  16-17: *Work with Broadcast Communication class.*
- Place an article in the Daily Herald annually listing where our graduates are going to college
- Create information sheets on common or difficult to understand topics – print and web
  - School funding
  - Budget
  - Facts about our school
  - FAQs
  - Unique programs/courses
  - School safety/crisis communications
- Reprint of Paw Print Brochure (Get to Know WeGo) must include quotes/testimonials from parents/students
  15-16: *"Get to Know WeGo" brochure updated and reprinted. 5,000 copies are available for distribution.*
- Research and design a table-top banner for travel use
  15-16: *Research and design has begun*

Objective 11: Increase Community Outreach

Objective 11.1
Increase community outreach/relationship building with stakeholder groups

Tactics/Activities

- Become a regular contributor with local newspapers
  - Superintendent article in Daily Herald (monthly) 500 words
    13-14: *Published 6 articles*
    14-15: *Published 9 articles*
    15-16: *Published 9 articles*
  - Superintendent article in Liberty Suburban Community Voice column (quarterly) 200-400 words
    14-15: *Published 5 articles*
    15-16: *Published 3 articles*
- Create new email address for PR - PR@d94.org
  - Give to coaches and activity sponsors to promote sports, events and activities
    14-15: *Provided new email address to coaches through Doug Mullaney*
- Develop relationships with merchants by keeping them informed of early release days, late starts, etc.
- Look for opportunities to involve students with community groups and/or community events
- Meet with representatives of external stakeholder groups
  13-14: *Sent a packet to all realtors with current listings in our attendance area (244). Packet included a letter of introduction from Dr. Domeracki with some statistics about the District, and offered some tools to help them sell their listing. The tools enclosed were the Paw Print Brochure and 10 Reason Cards. Realtors were invited to contact Dr. Domeracki to meet with him or to tour the school.*
- Provide a vehicle/opportunities for two-way conversations
  13:14: *Facebook page offers an opportunity to comment on posts*
  13:14: *Receive comments and questions after eNewsletters go out*
  14-15: *Community Conversation held April 25*
  15-16: *Community Conversation data evaluated*
- Submit articles about students related to specific community groups to be included in their newsletters
  - City of West Chicago
  - Feeder Districts
- Develop alumni communications – may be a form of current eNewsletter
- Contact Ramblin' Ray of US 99.5 – alumni of CHS. Determine how to promote CHS through him and/or the radio station
  15-16: *Ramblin' Ray named Distinguished Alumni – awarded in 2015. He continues to promote us on US99.*
- Connect with District 33 and other feeders to coordinate communication efforts
  13-14: *Worked with Gina Steinbrecher at D33 to invite students to the LRCs Dare to Scare, to promote summer reading for incoming freshmen, and to promote our activities in her weekly e-newsletter.*
- Create a "Virtual Backpack" portion of the website to post information on community events and activities
  13-14: *Under "For Community", the Community Events and Information section has had postings from non-profit organizations such as Cadence Health, WeGo Together for Kids, and Fermilab among many others.*
- Create a historical center for artifacts of CHSD 94
  - Find alum or community person interested in preserving history
  - Provide a space to display items donated
  - Work with City Museum
- Investigate and bring forward a graduate follow-up survey
  - Send out a Member Needs Help request through INSPRA
  14-15: *Research done – project on hold*
  15-16: *Committee formed. Graduate survey revised and put online. Every senior will take it online during a class. Email addresses are being requested to follow up with students in one year.*
  16-17: *Write and administer graduate follow-up survey (Class of 2016)*
- Create outlets for communication from departments and key building administrators
  14-15: *Developed a weekly article schedule for division heads. Created "Community Chat" section in eNews to feature division/department head articles. Created "Sports Shorts" section in eNews.*

Objective 12: Bond Referendum-April 4, 2017

Objective 12.1
Educate parents and community members about the facts surrounding the April 4, 2017 $37.5M bond referendum.

Tactics/Activities

- Create informational referendum webpage as part of the District's website
    - Webpage created December, 2016 www.d94.org/referendum
- Parent letter
    - Distributed to D94 parents via email 2-13-17
    - Distribute to student households via bulk mail by 2-15-17 (West Chicago Printing)
    - Distribute to feeder parents
        - Benjamin School District 25
            - Distributed via virtual backpack week of 2-13-17
        - West Chicago Elementary School District 33
            - Distributed via PeachJar 2-13-17
        - Winfield School District 34
- Community letter
    - Distribute via West Chicago PR Group
        - City of West Chicago
            - Include Merle Buleigh's column
        - West Chicago Park District
        - West Chicago Public Library District 94

Evaluation

- Technology
  - Google analytics for website traffic
    14-15: *Average 70,000 visits per month since inception in 2/2014.*
    15-16: *Average 53,000 visits per month since 2/2014. Lowest was 20,000 visits in July.*
  - Number of Facebook likes
    13-14: *Likes increased from 782 to 950*
    14-15: *Likes increased from 950 to 1809*
    15-16: *Likes increased from 1809 to 2528*
  - Number of Twitter followers
    15-16: *Followers increased from 220 to 299*
  - Number of eNewsletter subscribers
    13-14: *3093 eNewsletter subscribers*
    14-15: *4209 eNewsletter subscribers*
    15-16: *4686 eNewsletter subscribers*
- Staff Surveys
- Parent Surveys
  15-16: *Parent communication survey conducted 12-9-15*
- Student Surveys
  15-16: *Graduate online survey*
- Community Surveys
- Referendum

COMMUNITY high school DISTRICT 94

February 13, 2017

Serving Carol Stream
Warrenville
West Chicago
Wheaton
Winfield

Douglas P. Domeracki, Ed. D.
Superintendent

David A. Blatchley
Director of Human Resources

Gordon H. Cole
Director of Business Services

District Administrative Center

157 W. Washington Street
West Chicago, IL, 60185

Phone: (630) 876-6200
Fax: (630) 876-6217
www.d94.org

Dear West Chicago Community High School Parents:

In the event you have not been introduced to the upcoming referendum, the purpose of this letter is to share some information regarding the April 4 **no tax rate increase** bond referendum.

At the January 17, 2017 meeting, our Board of Education voted 7-0 to put a referendum question on the April 4, 2017 ballot to ask voters permission to approve the sale of bonds to make infrastructure repairs and improvements, and to build and equip an addition to West Chicago Community High School. As we are about to pay off old debt, this $37.5M proposition will not result in a tax rate increase.

Prior to this vote, the Board of Education had conducted phone and internet surveys, and held two community forums to gather input from parents and residents of the communities we serve. The survey addressed three (3) key areas: replacement of mechanical systems, renovation of existing spaces, and increased instructional opportunities and space. Here is a snapshot of the results:

Survey Questions	Total Agree
Supporting the West Chicago High School District is the best thing we can do to protect our property values	79.2%
The High School District made a good decision to use existing resources to fund renovations which included the new science area	83.9%
It's important to keep our school buildings up-to-date and in good condition to protect the community's investment in those facilities	94.5%
Offering more dual credit courses so students can get a head start on college	91.8%

Survey Questions	Total Priority
Replacing roof, window, lighting, and plumbing systems where needed	86.7%
Renovate the 1926 and 1955 additions to meet current and future needs	68.0%
Repair and replace athletic facilities both indoors and outdoors when it is no longer safe to use	74.4%
Making security improvements that insure student and staff safety	76.5%
Making energy efficient upgrades to the High School reducing operational expenses	75.7%

Should the community vote in favor of this referendum, all of these items will be addressed **without a tax rate increase**.

What can you do? It is important that you become fully aware of the issues surrounding this bond issue. View the additional factual information, including how the funds will be allocated, on our website at www.d94.org/referendum. Please vote on April 4, 2017.

Sincerely,

Douglas P. Domeracki, Ed.D.

Douglas P. Domeracki, Ed.D., Superintendent

CHS D94
Community High School District 94

Community High School District 94 strives to promote and provide growth experiences in Learning, Leadership and Living.

COMMUNITY high school DISTRICT 94

13 de febrero del 2017

Serving Carol Stream
Warrenville
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Estimados Padres de West Chicago Community High School:

En el evento de que no estén al tanto del próximo referéndum, el propósito de esta carta es para compartir con ustedes alguna información sobre el **no aumento de tasa** del referéndum de bonos.

En la reunión del 17 de enero de 2017, nuestra Junta de Educación votó por 7-0 para poner una pregunta de referéndum en la boleta electoral del 4 de abril de 2017 para pedir permiso a los votantes para aprobar la venta de bonos para hacer reparaciones y mejoras de infraestructura y para construir y equipar una adición a la escuela West Chicago Community High School. Como estamos a punto de pagar la vieja deuda, esta propuesta de $ 37.5 millones no resultará en un aumento en la tasa de impuestos.

Antes de esta votación, la Junta de Educación había realizado encuestas telefónicas y de internet y había tenido dos foros comunitarios para recoger información de los padres y residentes de las comunidades a las que servimos. La encuesta abordó tres (3) áreas clave: reemplazo de sistemas mecánicos, renovación de espacios existentes, y mayores oportunidades de instrucción y espacio. He aquí un resumen corto de los resultados:

Preguntas de la Encuesta	Total de Acuerdo
Apoyando al Distrito escolar de West Chicago es lo mejor que podemos hacer para proteger los valores de nuestra propiedad	79.2%
El Distrito tomo una buena decisión de usar los recursos existentes para financiar las renovaciones que incluyeron la nueva área de ciencias	83.9%
Es importante mantener nuestro edificio escolar recursos existentes para financiar las renovaciones la inversión de la comunidad en esas instalaciones	94.5%
Ofrecer más cursos de doble crédito para que nuestros estudiantes puedan tener una ventaja en la universidad	91.8%

Preguntas de la Encuesta	Total Prioridad
Reemplazando techos, ventanas, iluminación y sistemas de plomería donde sea necesario	86.7%
Renovar las adiciones hechas en los años 1926 y 1955 para satisfacer las necesidades actuales y futuras	68.0%
Reparar y reemplazar las instalaciones deportivas tanto interior como exterior cuando ya no sean seguras de usar	74.4%
Hacer mejoras de seguridad que aseguren la seguridad del estudiante y del personal	76.5%
Hacer mejoras de eficiencia energética a la escuela reduciendo los gastos operacionales	75.7%

Si la comunidad vota a favor de este referéndum, todos estos temas serán abordados **sin un aumento a la tasa de impuestos**.

¿Qué puede hacer? Es importante que tome conciencia plenamente de los problemas relacionados con la emisión de bonos. Vea información adicional precisa, incluyendo cómo se asignarán los fondos, en nuestro sitio web al www.d94.org/referendum. Por favor vote el 4 de abril de 2017.

Sinceramente,

Douglas P. Domeracki, Ed.D.

Douglas P. Domeracki, Ed.D., Superintendente

CHS D94
Community High School District 94

PRINTED ON RECYCLED PAPER

Community High School District 94 strives to promote and provide growth experiences in Learning, Leadership and Living.

Protect Your Investment in West Chicago Community High School

With your approval, the April 4, 2017 referendum presents an opportunity to meet infrastructure needs **without a tax rate increase**!

Projected Costs

Replace Mechanical Systems	$20.5M
Renovate Existing Spaces	$ 8.4M
Increase Instructional Space	$ 8.6M
TOTAL	$37.5M

Replace Mechanical Systems

Many mechanical systems are at or beyond their life expectancy. These funds would allow us to replace them on a planned basis rather than an emergency basis, saving money in the long run.

Renovate Existing Space

While some progress has been made the past three years using fund balances and proceeds from the sale of the High Lake property, there are still areas in most of the 1926 portion of the building, as well as some areas of the 1955 building, that have yet to be renovated .

Increase Instructional Space

The 1999 addition was designed to accommodate a second floor addition should the need arise in the future.

Breakdown of $37.5M Referendum Request

Replace Mechanical Systems ($20.5M)

BOILERS
CHILLERS
COOLING TOWERS
CUSTOM FABRICATED ROOFTOP HVAC SYSTEMS
DOMESTIC COLD, HOT AND HOT WATER PIPING
DOMESTIC WATER HEAT EXCHANGERS
DOMESTIC WATER PRESSURE BOOSTER PUMPS
FACTORY FABRICATED AIR HANDLERS
FIELDHOUSE AIR HANDLERS
FREIGHT ELEVATOR REPLACEMENT
HEATING HOT WATER AND CHILLED WATER PUMPS
HIGH EFFICIENCY BOILERS
HVAC ISOLATION VALVES
LOW FIELDHOUSE ROOF
LRC ROOF
PLUMBING ISOLATION VALVES
POOL AREA ROOF
SANITARY WASTE AND VENT PIPING AND STORM WATER
SOUND SYSTEM REPLACEMENT
STAGE LIGHTING REPLACEMENT
STANDBY GENERATOR AND COOLING FOR MDF ROOM
TEMPERATURE CONTROLS

Renovate Existing Spaces ($8.4M)

1926 / 1955 BUILDING RENOVATIONS
1926 FLOOR STRUCTURE
1926/1955 WRAP-AROUND ADDITION WINDOW
AUDITORIUM RENOVATION
BISHOP GYM BLEACHERS
CLERESTORY WINDOWS IN THE FIELDHOUSE & POOL
COMPLETE CAFETERIA RENOVATION
DRAMA ROOM AND PROP SHOP
FOOTBALL FIELD TURF REPLACEMENT
LED LIGHTING IN THE 1926 BLDG AND 1955 WRAP AROUND
LRC RENOVATION
LRC WINDOW REPLACEMENT
REPLACE HOUSE LIGHTING WITH LED
SMALL GYM BLEACHERS
SOUTH TENNIS COURT RECONSTRUCTION
TRACK RE-SURFACING

Increase Instructional Space ($8.6M)

SECOND FLOOR ADDITION OVER 1999 ADDITION

Ballot Question

Shall the Board of Education of West Chicago Community High School District Number 94, DuPage County, Illinois, alter, repair and equip the West Chicago High School Building, improve the site thereof, build and equip an addition thereon and issue bonds of said School District to the amount of $37,500,000 for the purpose of paying the costs thereof?

Financial Impact

If the referendum passes, taxpayers will see no increase in the debt service portion of their tax rate.

District 94 asks you…

Are you willing to continue to pay the same amount of debt service that you pay currently and have a renovated school that meets 21st Century instructional needs in return?

For more information visit

www.d94.org/referendum

for
future
generations

Community High School District 94
157 W. Washington Street
West Chicago, IL 60185

Postal Patron

Protect & Preserve

West Chicago Community High School

No Tax Rate Increase
Bond Referendum
April 4, 2017

Leave a legacy

Community High School District 94
West Chicago, IL 60185

Education/Programs Committee Meeting

January 19, 2017 - 7:30 a.m.
Counseling Conference Room
West Chicago Community High School

AGENDA

1. Approval of October 6, 2016 minutes
2. Manufacturing pathway
3. Vocational curriculum taskforce concept
4. Course pathways and efficiencies
5. Student Recognition proposals
6. Blended Learning
7. Other

Community High School District 94
West Chicago, IL 60185

Education/Programs Committee Meeting

January 19, 2017 - 7:30 a.m.
Counseling Conference Room
West Chicago Community High School

MINUTES

In Attendance: Kathe Doremus, Renee Yackey, Dirk Gunderson, Rich Nagel, Allister Scott, Marc Wolfe, Moses Cheng

1. **Approval of October 6, 2016 minutes**
   Motion: Dirk Gunderson, Second: Renee Yackey. Minutes unanimously approved.

2. **Manufacturing pathway**
   A several documents were distributed that explained what CTE is and what the new Manufacturing pathway partnership with COD will be at the high school. Dr. Cheng explained that the Manufacturing pathway that has been implemented is not about the traditionally recognized vocational education program from the past. The goal of the pathway is to provide students at WCCHS with a series of dual credit courses that will provide the necessary skills and up to 8 COD credits to position students to be well on their way towards obtaining manufacturing certificates at COD in the areas of manufacturing technology, computer-aided design (CAD), automated manufacturing systems, drafting/design, manufacturing skills standards (MSSC), and computer numerical control (CNC). The school is rolling out with its 1st year phase in 2017-2018 and will take a total of 3 years to fully implement due to course additions and student matriculation through the pathway.

3. **Vocational curriculum taskforce concept**
   Mr. Nagel and Ms. Doremus discussed the concept of establishing a vocational curriculum taskforce. The concept of the taskforce would be to help communicate the manufacturing efforts of the school in light of the positive response received from the Unicom Arc surveys for this area. It was agreed that this would be more appropriate and valuable under a larger committee that would serve to communicate needs and direction of the district.

4. **Course pathways and efficiencies**
   Documents were distributed to communicate the following: changes in the amount of AP courses offered from 2007-2008 to 2017-2018, changes in course offerings in the Math and Science departments from 2007-2008 to 2017-2018, the number of courses removed and added from 2007-2008 to 2017-2018, and examples of course pathways from Social Studies and Science. Dr. Cheng explained that the courses that were offered in 2007-2008 did not reflect those of a truly comprehensive high school. As an example, the courses offered in the Science department offered only a few advanced courses for the academically talented student and did not encourage "non-science oriented" students to continue with their science education beyond the 2 year requirement since offerings were limited in scope and interest. The work of Division Heads and the Building Administration since 2007-2008 has been to systematically provide courses in all departments that promote academic rigor, career exploration, college preparation, and proper level progression. To that end, the number of AP courses doubled, an honors program was installed, and courses with high career interests were proposed. Additionally, 57

courses were removed from the Course Description Handbook and 30 courses added from 2007-2008 and 2017-2018 (Course description Handbook).

5. **Student Recognition proposals**
   The Peace Builder award was discussed. Since this award is not a schoolwide award, it was agreed that the Peace Builder award would no longer be included in the Student Recognition section of the board agenda beginning with the February 2017 board meeting.

6. **Blended Learning**
   Mr. Nagel communicated information to the committee that he obtained from attending a conference session presented by Huntley High School regarding blended learning in their AP classes. He encouraged the administration to visit or have a conversation with administrators at Huntley to understand how they were using technology to increase learning.

7. **Other**

Community High School District 94
West Chicago, IL 60185

Education/Programs Committee Meeting

October 6, 2016 - 7:30 a.m.
Counseling Conference Room
West Chicago Community High School

Minutes

In Attendance: Kathe Doremus, Renee Yackey, Doug Domeracki, Allister Scott, Moses Cheng
Absent: Dirk Gunderson

1. Approval of April 7, 2016 minutes
   Motion: Kathe Doremus, 2nd: Renee Yackey. Minutes unanimously approved.

2. Course pathways and efficiencies
   A draft version of a document outlining courses, pathways, and links to careers was shared. This document was created in response to the Committee's request to demonstrate how courses fit along a 4 year sequence for varying levels of academic abilities. The committee agreed that the document was on track with the expectations regarding course offerings and efficiencies.

3. SAT
   Dr. Scott presented information regarding the state's move from the required ACT to the SAT. Expectations and mandates regarding the ACT now apply to the SAT administration. As an example, students need to participate in the SAT in order to graduate. This was the same expectation with ACT but was suspended with PARCC. What is notably different between ACT and SAT is the state's addition of using Khan Academy tutorial videos to help students prepare for taking the SAT. These tutorial videos are free and are online.

4. Senior Survey
   A brief follow-up was provided regarding the Senior Survey "Trends and Anomalies" presented at the Communications Committee. The follow-up document included actual number of responses related to each comment.

5. World Relief
   With the increasing number of refugee students coming to the school, it was shared that the school's programming response to their needs are still appropriately accommodated within the current ESL programming and social-emotional support services. The challenge however is to now apply current ESL programs and strategies to the varying languages represented in one classroom and provide the necessary emotional support to address the many traumatizing experiences that often occur in refugee camps.

6. Other
   As preparations are being made to bring the Manufacturing Pathway online, it was reaffirmed that this was a much needed program that needed to move forward even though there will be associated costs for equipment and staffing in the future.

CTE

Career and Technical Education is an area of study that focuses on the instruction of content and skills with an emphasis on career preparedness in the areas of Agriculture, Food & Natural Resources; Architecture & Construction; Arts, A/V Technology & Communications; Business Management & Administration; Education & Training, Finance, Government & Public Administration; Health Sciences; Hospitality & Tourism; Human Services; Information Technology; Manufacturing; Marketing; Science, Technology, Engineering & Mathematics; and Transportation, Distribution & Logistics. A vital and unique component to CTE programs is the incorporation of real world "field experiences" into the curriculum through internships, job shadowing, on-the-job training, and industry-certification opportunities through formal and informal partnerships with local employers.

MANUFACTURING PATHWAY at WCCHS:

A series of courses (both WCCHS courses and Dual Credit courses) that provide college credit and general prerequisite instruction for expanded opportunities in certification obtainment in Manufacturing.

Courses in sequence:

- Drafting 1
- Drafting 2
- Technical Drawing (MANUF 1101)
- Technical Mechanics (MANUF 1104)
- Machine Shop I (MANUF 1151)
- Quality Control (MANUF 1180)

OR

- Electricity and Electronics Fund. (ELECT 1100)
- Survey of Automation (ELMEC 1101)

MANUFACTURING TECHNOLOGY at COD

Program Requirements	29
***Manuf 1101 Industrial Design/CAD**.....	***3***
***Manuf 1104 Technical Mechanics**.....	***2***
Manuf 1110 Metrology.....	3
***Manuf 1151 Machine Shop I**.....	***3***
Manuf 1153 Advanced Machine Processes.....	3
***Manuf 1180 Quality Control**.....	***3***
Manuf 2251 Computer Numerical Control (CNC).....	3
***Elect 1100 Electricity and Electronics Fundamentals**.....	***3***
Elmec 1141 Hydraulics and Pneumatics.....	3
Weld 1100 Welding I	3

Manufacturing certificate options:

- Manufacturing Technology
- Computer-Aided Design
- Automated Manufacturing Systems
- Drafting/Design
- Manufacturing Skills Standards (MSSC)
- CNC Operations

Manufacturing Technology

Certificates

College of DuPage

The Manufacturing Technology certificate requires 35 credits in program requirements and program electives from the courses listed below.

Field of Study Code: MANUF.CER

Total Credits Required **35**
Program Requirements **29**

Manuf 1101	Industrial Design/CAD	3
Manuf 1104	Technical Mechanics	2
Manuf 1110	Metrology	3
Manuf 1121	Physical Metallurgy	3
Manuf 1151	Machine Shop I	3
Manuf 1153	Advanced Machine Processes	3
Manuf 1180	Quality Control	3
Math 1115	Technical Mathematics I	3
OR		
Weld 1100	Welding I	3
Elect 1100	Electricity and Electronics Fundamentals	3
Elmec 1141	Hydraulics and Pneumatics	3

Program Electives **6**
Select six credits from the courses below. (In addition to the courses listed above.)

Manuf 2201	Geometric Dimensioning and Tolerancing	3
Manuf 2251	Computer Numerical Control (CNC)	3
Manuf 2253	Computer-Aided Manufacturing (CAM)	3
Elmec 1171	Introduction to Robotic Technology	3
Weld 1122	Shielded Metal Arc (SMAW)	3
Weld 1132	Gas Metal Arc (MIG)	3
Weld 1142	Gas Tungsten Arc (TIG)	3

The Automated Manufacturing Systems certificate requires 35 credits in the courses listed below.

Field of Study Code: MANUF. CER.AUTO

Total Credits Required **35**

Manuf 1101	Industrial Design/CAD	3
Manuf 1104	Technical Mechanics	2
Manuf 1151	Machine Shop I	3
Manuf 1180	Quality Control	3
Manuf 2200	Production Technology	4
Manuf 2251	Computer Numerical Control (CNC)	3
Manuf 2253	Computer-aided Manufacturing (CAM)	3
Manuf 2280	Industrial Safety	2
Elmec 1141	Hydraulics and Pneumatics	3
Elmec 1171	Introduction to Robotic Technology	3
Elmec 1190	Introduction to Programmable Logic Controllers	3
Math 1115	Technical Mathematics I	3

The [redacted] certificate requires 24 credits in the courses listed below.

Field of Study Code: MANUF.CER.CAD

Total Credits Required **24**
Program Requirements **18**

Manuf 1101	Industrial Design/CAD	3
Manuf 2202	Solid Modeling and Design	3
Manuf 2203	Manufacturing Processes and Design	3
Manuf 2206	Mechanical Computer-Aided Drafting/Design	3
Manuf 2207	Tool Design	3
Manuf 2208	Mechanical Design Portfolio	3

Program Electives **6**
Select six credits from the courses below.

Manuf 1110	Metrology	3
Manuf 1121	Physical Metallurgy	3
Manuf 2201	Geometric Dimensioning and Tolerancing	3
Manuf 2280	Industrial Safety	2
Manuf 2281	Cost Analysis	2
Elect 1100	Electricity and Electronics Fundamentals	3
Elmec 1141	Hydraulics and Pneumatics	3

The Drafting/Design certificate requires 38 credits in the courses listed below.

Field of Study Code: MANUF. CER.DRAFT

Total Credits Required **38**

Manuf 1101	Industrial Design/CAD	3
Manuf 1104	Technical Mechanics	2
Manuf 1151	Machine Shop I	3
Manuf 1180	Quality Control	3
Manuf 2201	Geometric Dimensioning and Tolerancing	3
Manuf 2202	Solid Modeling and Design	3
Manuf 2203	Manufacturing Processes and Design	3
Manuf 2206	Mechanical Computer-Aided Drafting/Design	3
Manuf 2207	Tool Design	3
Manuf 2208	Mechanical Design Portfolio	3
Elect 1100	Electricity and Electronics Fundamentals	3
Elmec 1141	Hydraulics and Pneumatics	3
Math 1115	Technical Mathematics I	3

Manufacturing Technology

Certificates

College of DuPage

The **Mold Making certificate** requires 31 credits from the courses listed below.

Field of Study Code: MANUF. CER.MOLD

Total Credits Required		**31**
Manuf 1127	Engineering Materials of Industry	3
Manuf 2200	Production Technology	4
Manuf 2265	Mold Making I	4
Manuf 2267	Mold Making II	4
Manuf 2276	Advanced Mold Making and Engineering I	4
Manuf 2277	Advanced Mold Making and Engineering II	4
Math 1115	Technical Mathematics I	3
Math 1116	Technical Mathematics II	5

The Manufacturing Skills Standards certificate **(MSSC)** provides the technical knowledge required for achievement of the Manufacturing Skills Standards Council (MSSC) certification and requires seven credits in the courses listed below.

Field of Study Code: MANUF. CER.MSSC

Total Credits Required		**7**
Manuf 1104	Technical Mechanics	2
Manuf 1180	Quality Control	3
Manuf 2280	Industrial Safety	2

The **Tool and Die Making certificate** requires 31 credits from the courses listed below.

Field of Study Code: MANUF. CER.TOOL

Total Credits Required		**31**
Manuf 1127	Engineering Materials of Industry	3
Manuf 2200	Production Technology	4
Manuf 2261	Basic Die Making I	4
Manuf 2262	Basic Die Making II	4
Manuf 2272	Advanced Die Making and Engineering I	4
Manuf 2274	Advanced Die Making and Engineering II	4
Math 1115	Technical Mathematics I	3
Math 1116	Technical Mathematics II	5

Students will learn operations of Computer Numerical Control (CNC) controlled machining and turning centers. The [redacted] Operations Certificate requires 17 credits from the courses listed below.

Field of Study Code: MANUF. CER.CNC

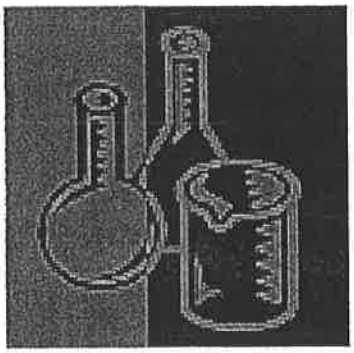
Total Credits Required		**17**
Manuf 1101	Industrial Design/CAD	3
Manuf 1151	Machine Shop I	3
Manuf 2251	Computer Numerical Control (CNC)	3
Manuf 2252	CNC Operations	3
Manuf 2253	Computer-Aided Manufacturing (CAM)	3
Manuf 2280	Industrial Safety	2

Contact Information:
If you are considering this program as an area of study, please contact the **Business & Technology Division office at 630-942-2592.**

Program web site:
http://www.cod.edu/programs/manufacturing/

SCIENCE

Course Title	Prerequisite	Credit	Grade Level
Science 1	Consent of Counselor (Available 2008-2009)	1.0	9-11
Integrated Science I	Consent of Counselor (Available 2007-2008)	1.0	9-11
Physical Science	None (the course is NOT open to students who have passed Physics or Chemistry)	1.0	9-10
Biology	None	1.0	9-12
Chemistry	Biology, Algebra	1.0	10-12
Physics	Biology, Algebra	1.0	10-12
Botany	Biology, and ONE of the following: Physical Science, Chemistry or Physics	1.0	11-12
Earth Science	Biology, and ONE of the following: Physical Science, Chemistry or Physics	1.0	11-12
Human Anatomy and Physiology	Biology and Chemistry, with a grade of C or better in both	1.0	11-12
AP Biology	Biology and Chemistry, with a grade of C or better in both	1.0	11-12
AP Chemistry	Biology and Chemistry, with a grade of C or better in both	1.0	11-12
AP Physics B	Biology and Chemistry, with a grade of C or better in both	1.0	11-12



MATHEMATICS

Course Title	Prerequisite	Credit	Grade Offered
Principles of Algebra, Geometry	8th grade teacher recommendation **or** credit in high school General Math course	1.0	9-12
Algebra 1	8th grade teacher recommendation **or** credit in high school Principles of Algebra	1.0	9-12
Geometry	Algebra 1	1.0	10-12
Geometry C	Algebra 1	1.0	10-12
Geometry E	8th Grade Algebra, Algebra One	1.0	9-12
Advanced Algebra	Geometry or Geometry C	1.0	11-12
Advanced Algebra with Trigonometry E	Geometry E or Geometry C with teacher recommendation	1.0	10-12
Pre-calculus with Trigonometry	Advanced Algebra	1.0	11-12
Pre-calculus E	Advanced Algebra with Trigonometry E **or** Advanced Algebra with teacher recommendation	1.0	11-12
AP Calculus AB	Pre-calculus with Trigonometry or Pre-calculus E with teacher recommendation	1.0	12
AP Calculus BC	Pre-calculus E or Pre-calculus with Trigonometry with teacher recommendation	1.0	12
AP Computer Science	An "A" or "B" in Advanced Algebra. Some computer experience helpful.	1.0	11-12
Statistics with Trigonometry	Advanced Algebra	1.0	12
AP Statistics	Advanced Algebra or Advanced Algebra with Trigonometry E	1.0	11-12

2017-2018

SCIENCE

Course Title	Prerequisite	Credit	Grade Level
Essentials of Biology	Placement based on standardized test score and middle school recommendation	1.0	9
Biology	Placement based on standardized test score and middle school recommendation	1.0	9
Honors Biology	Placement based on standardized test score and middle school recommendation	1.0	9
Essentials of Chemistry	Essentials of Biology or teacher/division head recommendation	1.0	10
Chemistry	Biology, Algebra	1.0	10
Honors Chemistry	Honors Biology or teacher/division head recommendation	1.0	10
Essentials of Physics	Essentials of Chemistry or teacher/division head recommendation	1.0	11-12
Physics	Chemistry, Algebra	1.0	11-12
AP Physics 1	Honors Chemistry and Algebra 2 (can be taken concurrently) or teacher/division head recommendation	1.0	11
Botany	Chemistry with Physics/AP Physics 1 strongly recommended or taken concurrently	1.0	11-12
Environmental Science	Chemistry and any Physics (may also be taken concurrently)	0.5	11-12
Forensic Science	Chemistry and any Physics (may also be taken concurrently)	0.5	11-12
Human Anatomy and Physiology	Chemistry or teacher/division head recommendation with Physics/AP Physics 1 strongly recommended or taken concurrently	1.0	11-12
AP Biology	Honors Chemistry and AP Physics 1 or teacher/division head recommendation	1.0	12
AP Chemistry	Honors Chemistry and AP Physics 1 or teacher/division head recommendation	1.0	12
AP Environmental Science	Chemistry and Physics or teacher/division head recommendation	1.0	12
AP Physics 2	AP Physics 1 or Honors Chemistry and teacher /division head recommendation	1.0	12

2017-2018

MATHEMATICS

Course Title	Prerequisite	Credit	Grade Level
Principles of Algebra/Geometry	Placement based on standardized test score and middle school recommendation	1.0	9
Algebra 1	Placement based on standardized test score and middle school recommendation or Principles of Algebra/Geometry	1.0	9-10
Honors Algebra 1	Placement based on standardized test score and middle school recommendation	1.0	9
Geometry	Placement based on standardized test score and middle school recommendation or Algebra 1	1.0	9-11
Honors Geometry	Honors Algebra 1 or Algebra 1 with teacher/division head recommendation	1.0	9-10
Essentials of Algebra 2	Geometry	1.0	11
Algebra 2	Geometry	1.0	10-11
Honors Algebra 2	Honors Geometry or Geometry with teacher/division head recommendation	1.0	9-11
Statistics with Trigonometry	Algebra 2	1.0	11-12
AP Statistics	Honors Algebra 2 or Algebra 2 with teacher/division head recommendation	1.0	10-12
Pre-calculus	Algebra 2	1.0	11-12
Honors Pre-calculus	Honors Algebra 2 or Algebra 2 with teacher/division head recommendation	1.0	11-12
Transition to College Mathematics	Essentials of Algebra 2	1.0	12
AP Calculus AB	Honors Pre-calculus or Pre-calculus with teacher/division head recommendation	1.0	11-12
AP Calculus BC	Honors Pre-calculus with teacher/division head recommendation	1.0	12

Calculator Requirement:
TI-83 Plus or above for all courses in the mathematics department

2007-2008

XV. COLLEGE CREDIT WHILE STILL IN HIGH SCHOOL

Several opportunities are available for students to earn college credit for their high school coursework.

ADVANCED PLACEMENT COURSES

The AP Program is a cooperative educational endeavor between secondary schools and colleges and universities. It allows high school students to undertake college level academic learning in AP courses and gives them the opportunity to show that they have mastered the advanced material by taking AP Exams. Students can receive credit, advanced placement, or both from thousands of colleges and universities that participate in the Advanced Placement Program. Check with the colleges you are interested in for AP credit policies. There are no guarantees that exam results will be accepted at all institutions.

Currently, more than 30 AP Examinations in 16 academic disciplines are administered each May. Students who want to take the AP exams are responsible for the fees for those exams. (2007 price, $92.00) The exams are administered at Community High School on nationally designated days in May. Any student may elect to take any of the exams, but it is recommended that you take the AP courses to prepare for the exams. Community High School District 94 offers Advanced Placement courses in:

AP Biology
AP Chemistry
AP Physics B
AP English 3
AP English 4
AP Calculus AB
AP Calculus BC
AP Computer Science
AP Statistics

See your counselor or AP teachers for more information.

2017-2018

CAREER PLANNING

Listed below are the 16 Career Clusters. Each cluster represents a grouping of occupations that is available within the world of work. When students have a post-secondary plan, they are able to see the relevance of current coursework. Any career will have at its base a solid core of academic classes in addition to electives relating to that particular area.

1. Agriculture, Food & Natural Resources
2. Architecture & Construction
3. Arts, A/V Technology & Communications
4. Business, Management & Administration
5. Education & Training
6. Finance
7. Government & Public Administration
8. Health Science
9. Hospitality & Tourism
10. Human Services
11. Information Technology
12. Law, Public Safety, Corrections & Security
13. Manufacturing
14. Marketing
15. Science, Technology, Engineering & Mathematics
16. Transportation, Distribution & Logistics

ADVANCED PLACEMENT COURSES

West Chicago Community High School offers multiple Advanced Placement (AP) courses, developed by College Board. These courses are open to all students provided students meet prerequisites for those courses. AP courses are college level courses and carry college level expectations. Students should confer with counselors to determine if AP course selection is appropriate. The AP program also offers students the opportunity to receive college credit based upon completion of the AP exam for that course. Credit is granted by the individual college or university, not by the high school. While recent legislation has recommended that colleges award credit for scores received on the AP exam of 3, 4, or 5, students/parents should consult with the specific institution regarding its policy for Advanced Placement credit. Students enrolling in AP classes should plan to take the AP exam in May. AP courses are designed to prepare students for the AP exams. The exams are administered at West Chicago Community High School on nationally designated days. Any student may elect to take any of the exams, but it is recommended that students take the AP courses to prepare for the exams. Students are responsible for paying the AP exams fees. (2017 price, $98.00). West Chicago Community High School offers Advanced Placement courses in:

- AP Biology
- AP Calculus AB
- AP Calculus BC
- AP Chemistry
- ★ AP Computer Science Principles
- AP English Language
- AP English Literature
- ★ AP Environmental Science
- ★ AP Human Geography
- ★ AP Macro Economics
- ★ AP Micro Economics
- ★ AP Music Theory
- AP Physics 1 } AP PHYSICS B
- AP Physics 2
- AP Spanish Language
- AP Spanish Literature
- AP Statistics
- ★ AP US History
- ★ AP World History

COURSES REMOVED	DIVISION
3D DYNAMIC DESIGN	CTE
ADV CLOTHING	CTE
ADV PHOTO	CTE
ADV PHOTO PORTFOLIO1	CTE
ADVANCED WOODS	CTE
APP ELEC MAIN	CTE
BASIC KEYBOARD	CTE
CLOTHING CONSTR 1	CTE
CLOTHING CONSTR 2	CTE
CONTEMPORARY LIFE	CTE
DIGITAL MICRO TEC	CTE
DIGITAL PHOTO IMAG	CTE
ELECT TECH 1	CTE
GENERAL METALS	CTE
GENERAL WOODS	CTE
INTRO TO TECHNOLOGY	CTE
KEYBD/WP 2	CTE
MACHINE METALS	CTE
MACHINE WOODS	CTE
PASCAL	CTE
PASCAL 2	CTE
PASCAL 3	CTE
PHOTO PD0	CTE
PHOTO2 SM2	CTE
SPORTS ENTERTAINMENT & MARKETING	CTE
PHOTOGRAPHY	CTE
ADVANCED CREATIVE WRITING	ENGL
INTRO TO SCI FI	ENGL
LITERATURE INTO FILM	ENGL
MODERN MEDIA	ENGL
SPORTS RHETORIC	ENGL
WORLD LIT	ENGL
YEARBOOK PROD	ENGL
GEO AFR/MIDEAST	HUMANITIES
GUITAR ENSEMBLE**	HUMANITIES
JAZZ BAND	HUMANITIES
LATINO STUDIES	HUMANITIES
MARIACHI**	HUMANITIES
MOD EUR HIST	HUMANITIES
PERCUSSION TECH	HUMANITIES
WOMEN'S HISTORY	HUMANITIES
WORLD WARS	HUMANITIES
AP COMP SCI	MATH
ALG 1 ENRICHED**	MATH
GEOMETRY C	MATH
GEOMETRY E	MATH
PRINC OF GEOMETRY	MATH
GEOMETRY ENR	MATH
PRNC ALGEBRA A	MATH
EARTH SCIENCE	SCI
GENERAL SCIENCE	SCI
HORTICULTURE 1	SCI
INTEGRATED SCI 1	SCI
PHYSICAL SCIENCE	SCI
SCIENCE 1	SCI
ADV LIT IN SPANISH	WORLD LANG
SPANISH COMP	WORLD LANG

COURSES ADDED	DIVISION
AP COMP SCI PRINC	CTE
FOODS AND NUTR 3	CTE
TECH MECHANICS	CTE
TSI	CTE
ADV CERAMICS	HUMANITIES
ADV COMP ART	HUMANITIES
ADV DRAWING	HUMANITIES
AP HUMAN GEO	HUMANITIES
AP MACRO ECON	HUMANITIES
AP MICRO ECON	HUMANITIES
AP MUSIC THEORY	HUMANITIES
AP US HISTORY	HUMANITIES
AP WORLD HIST	HUMANITIES
CRIMINAL JUSTICE	HUMANITIES
GUITAR 2	HUMANITIES
GUITAR ENSEMBLE**	HUMANITIES
MARIACHI**	HUMANITIES
ALG 1 ENRICHED**	MATH
ALG 1 HONORS	MATH
TRANS TO COLLEGE MATH	MATH
ADV DANCE	PE
BEG WEIGHT TRAINING	PE
AP ENVIRON SCI	SCI
ENVIRON SCI	SCI
ESS OF CHEM	SCI
ESS OF PHYSICS	SCI
FORENSIC SCI	SCI
HONORS CHEM	SCI
HONORS PHYSICS	SCI
HONOS BIO	SCI

30

Division: Humanities – Social Studies
Mission: to create effective citizens for a global community by developing an understanding of the economic, political, and cultural world around them.

	Freshman year	Sophomore year	Junior year	Senior year	Career Options
Academically excelling	**AP Human Geography** **Global Studies**	**AP World History** **World Studies** (1) ELECTIVES: Community Leadership	**AP United States History** **American Studies** (1) ELECTIVES: **AP Macroeconomics** **AP Microeconomics** Community Leadership Criminal Justice Psychology Sociology (2) World Wars (2) Philosophy (2) Women's History	**American Government** (1) ELECTIVES: **AP Macroeconomics** **AP Microeconomics** Community Leadership Criminal Justice Psychology Sociology (2) World Wars (2) Philosophy (2) Women's History	o Arbitrators o Mediators o Conciliators o Archivists o Correctional Officers o Bailiffs o Court Reporters o Criminal Investigators o Special Agents; o Geographers o Geographic Information o Geoscientists o Historians o Immigration and Customs Inspectors o Judges o Law Clerks o Lawyers o Museum Technicians and Conservators o Paralegals o Political Scientists o Psychologists o Social and Community Service Managers o Social Scientists o Social Workers o Sociologists o Surveyors o Teachers
Academically on target	**World Geography** **Global Studies**	**Topics in Modern History** **World Studies** (1) ELECTIVES: Community Leadership	**American History** **American Studies** (1) ELECTIVES: Community Leadership Criminal Justice **Economics** Psychology Sociology (2) World Wars (2) Philosophy (2) Women's History	**American Government** (1) ELECTIVES: Community Leadership Criminal Justice **Economics** Psychology Sociology (2) World Wars (2) Philosophy (2) Women's History	
Academically challenged	**Essentials of World Geography**	**Essentials of Topics in Modern History** (1) ELECTIVES: Community Leadership	**Essentials of American History** (1) ELECTIVES: Community Leadership Criminal Justice **Economics** Psychology Sociology (2) World Wars (2) Women's History	**American Government** (1) ELECTIVES: Community Leadership Criminal Justice **Economics** Psychology Sociology (2) World Wars (2) Women's History	

Course legend: **Bold** = Core departmental course and fulfills graduation requirement
(1) = Primary elective course (an elective course that directly contributes to the student's educational experience in the department)
(2) = Secondary elective course (an elective course that expands upon the student's educational experience in the department)

Division: Science
Mission: to develop students who understand the natural world and its phenomena through daily use and application of inquiry and the scientific method

	Freshman year	Sophomore year	Junior year	Senior year	Career Options
Academically excelling	**Honors Biology**	**Honors Chemistry**	**AP Physics 1** *(Potentially doubled with)* (1) Human Anatomy and Physiology (1) AP Chemistry (1) AP Biology (1) AP Environmental Science (2) Botany	*Any single or double choice of:* (1) AP Physics 2 (1) Human Anatomy and Physiology (1) AP Chemistry (1) AP Biology (1) AP Environmental Science (2) Botany	o Health/Medical Professional o Engineer (multiple fields) o Research Scientist o "Green" /Environmental Professional o Science Educator o Biologist o Chemist o Physicist o Ecologist
Academically on target	**Biology**	**Chemistry**	**Physics** *(Potentially doubled with)* (1) Human Anatomy and Physiology (1) AP Environmental Science (1) Botany *(1) Forensics (17-18)* *(1)Environmental Science (17-18)*	*Any single or double choice of:* (1) AP Physics (1) Human Anatomy and Physiology (1) AP Environmental Science (1) Botany-1 *(1) Forensics (17-18)* *(1)Environmental Science (17-18)*	o Health/Medical Professional o Health/Medical Technician (such as X-Ray, Dental, Nurse Practitioner,etc) o Biology/Chemistry Technician o Science Educator o Criminologist o Social Scientist o "Green" /Environmental Professional o "Green" /Environmental Technician
Academically challenged	**Essentials of Biology**	**Essentials of Chemistry**	**Essentials of Physics**	(1) Botany *(1) Forensics (17-18)* *(1)Environmental Science (17-18)*	o Health/Medical Technician (such as X-Ray, Dental, Nurse Practitioner,etc) o "Green" /Environmental Technician o Industrial Technician o Trades o Health/Beauty Technician

Course legend: **Bold** = Core departmental course and fulfills graduation requirement
(1) = Primary elective course (an elective course that directly contributes to the student's educational experience in the department)
(2) = Secondary elective course (an elective course that expands upon the student's educational experience in the department)

Community High School District 94
157 W. Washington Street
West Chicago, IL 60185

Human Resources Committee Meeting
December 13, 2016
6:00 p.m.
District Administration Center
Conference Room

AGENDA

1. Approval of minutes
2. PERA Update
3. eLearning Days
4. Staffing
    a. Switchboard Coverage
    b. School Psychologist
    c. Custodians
5. Climate
    a. Stay Interviews
    b. Exit Interviews
6. Equal Opportunity Schools
7. Daily Class Schedule
    a. Freshman Seminar/Academic Supports
    b. Academic Advising/Academic Resource Center
8. Efficiencies
    a. Interview Procedure (RIVS Software)
9. Adjournment

Human Resources Committee
West Chicago Community High School
326 Joliet Street
West Chicago, IL 60185

Date: December 13, 2016

Call to order: 6:10 PM
Adjourn: 6:58 PM
Attendance: Moses Cheng, Kathy Doremus, Ruben Campos, Rich Nagel, Doug Demoracki and Dave Blatchley

Topic	Summary	Discussion	Direction
PERA Update	Looking for the PERA Joint Committee to develop ways to measure how we are doing. Would like to use one common metric, and continue to streamline the process.		Need to update committee list and replace Sue.
eLearning	Updated the HR Committee about the work support and confidential staff members are doing during eLearning days.	A FAQs sheet was created for those support and confidential staff members. They have global training modules, Microsoft training, etc on those days.	Still looking for opportunity to pilot program. There are not any policies or procedures for eLearning days at this point but it will be addressed in next contract if pilot is approved state wide.
Staffing			
Switchboard Coverage	Entrance H has become the main entrance for visitors and phones calls. As such, we need a dedicated employee to manage that location. When the person is absent, we have implemented a switchboard rotation. The problem is employees cannot take their work to the desk when covering absences because the demands at desk have	Options to cover: -hire bilingual agency for coverage ($21-$24/hour) -pay a sub (at sub rate) to cover desk -continue the switchboard coverage which has proven to hurt morale	Need to create MOU

	become too busy.		
Custodians	Brought in Buck Services to cover positions that have not been filled.		Need to create MOU
School Psych	Lost current Psychologist at beginning of year with no success in finding replacement.	We hired a contract through the end of the school year, on-going contract position.	Still recruiting for 17-18 school year. Need to create MOU.
Climate-Stay Interview	It is too late to find out why someone is leaving at the exit interview. Potential to do a "stay interview" with current staff to find why they like working here and what they may suggest we improve on. Sample Stay interview forms can be found through SHRM.	A good time to conduct the Stay Interview might be mid-year, away, from eval time. Would like to target more tenured staff to find out why they like employment here or what will help make them a happier employee.	HR would like to drive this in a one-on-one environment. This will keep the discussion open/honest. Would like to give scale vs asking open ended questions. (ex. Do you know why people work here or why they want to stay?) Would like to drive questions back to mission. There was discussion that we would get more honest responses if the interview was anonymous. This was compared to the 5 essentials. The 5 essentials we have no control over the questions, and it is only conducted every 2 years. We will need to bring DH's into mix to move forward.
EOS	Initiative in IL Equal Opportunity Schools. Develop metric to measure students in AP program.	We need to work toward leveling up students and Search for students who are able to level up and encourage them to elect AP classes to push the students to be more successful.	This creates a potential impact on FTE, and pressure to students. How do we want to go about following this the best way?
Efficiencies	RIVS Software-interview process	Interested in introducing interviewing software online to help the screening process. Would be a video to interview individuals on	There is a concern with discrimination. It would be worth a chat with Dan Boyle. We would not be the only company out there with this tool. Plus, there are other data pieces to help us screen on front

		the front end before they move onto the department.	end, to bring in less people for face-to-face interviews.

West Chicago High School Support Staff Association
e-Learning Day Pilot Program FAQs

What is an e-learning day?
When will the decision to open or close school be made?
Who does this apply to?
Do I have to work on an e-learning day?
How does an e-learning day impact 9-month and 12-month employees?
What happens if I don't have internet at home and can't work on an e-learning day?
What are my work options on an e-learning day?
Can I perform activities other than what's outlined in the "work options chart"?
What is the difference between an e-learning day and a traditional emergency school closing day?
If I'm completing training on an e-learning day, how much do I have to complete?
Who is an essential employee?

What is an e-learning day?

If needed, a maximum of five days can be allocated as e-learning days per school year. The District believes an e-learning day is a better option than adding a day at the end of the school year. Traditional snow days become lost educational time for our seniors who don't return after graduation, for our AP students who take their exams on the nationally scheduled test days, and for all students who participate in statewide assessments. More importantly, for all students, the District believes e-learning days reinforce the fact that teaching and learning are not confined to 50-minute class periods or physical classrooms. Additionally, the implementation of our 1:1 initiative used in conjunction with e-learning days grows the capacity of all stakeholders in our district.

When will the decision to open or close school be made?

If an e-learning day will be used, an announcement will be made by 8:00 p.m. the night before the e-learning day. Communication of this announcement will be made using our automated calling system, through email, via text messaging (if you opted in) and a notice will be posted on the home page of our website (www.d94.org).

If school is cancelled for any reason **after** 8:00 p.m., or if the emergency does not allow sufficient time to inform students to bring their Chromebooks home, a traditional snow day will be used resulting in a day added at the end of the school year as necessary.

Who does this apply to?

All staff (certified, support, and administrators) will be impacted by an e-learning day because it is still considered a work day.

Do I have to work on an e-learning day?

All decisions regarding work schedules must be thoroughly discussed and approved by your supervisor.

The district maintains an e-learning day is counted as a school day. Therefore, school is “open” on an e-learning day. However, you do not need to physically report to school on an e-learning day.

Employees considered essential (some maintenance and custodial staff) will need to physically report to school. Travel can be impacted by weather conditions, though. Therefore, the reason for calling an e-learning day (whether for severe cold temperatures, snowfall amounts, loss of power, etc.) should be taken into consideration when determining how safe it is to travel to work.

How does an e-learning day impact 9-month and 12-month employees?

Since an e-learning day is considered a work day, the district has created work options this year for the pilot. For instance, on an e-learning day a program assistant will have the option to take training via The Master Teacher website or an administrative assistant will have the option to take Microsoft Office

training. A 9-month employee can also use a sick or personal day on an e-learning day, while a 12-month employee can take a sick, personal or vacation day. Normal reporting procedures for the absence must be followed. The e-learning day means that an emergency school closing day was not needed; thus, an additional day will not be added to the end of the school term.

What happens if I don't have internet at home and can't work on an e-learning day?

On an e-learning day, school is still open. If it's safe to travel, physically coming to school or working from some other location with internet access is appropriate. The chart below shows various work-related and approved activities for staff to perform on an e-learning day. Activities that require internet (e.g. GCN) can be done on the actual e-learning day or up to five days after the e-learning day (outside of your normal workday).

What are my work options on an e-learning day?

Administrative Assistants	Microsoft Office Training, GCN training
Deans' Specialists	Microsoft Office Training, GCN training
Clerks	Microsoft Office Training, GCN training
Deans' Assistants	GCN training
Interpreter	The Master Teacher, GCN training
Program Assistants	The Master Teacher, GCN training
Personal Care Assistants	The Master Teacher, GCN training
Custodians/Grounds	Physically report to work if required, GCN training
Maintenance	Physically report to work if required, GCN training
Nurse	GCN training
MIS	Attendance batch processing, data validation, grade changes/transfers, all

	daily tasks.
Tech	Attend to tech requests and typical work

Can I perform activities other than what's outlined in the work options chart?

Yes, as long as these activities have been pre-approved by your supervisor. You must complete the activity on the e-learning day or up to five days after the e-learning day occurs. Also, the administration might determine you are needed to physically report to work. In that situation, the training options listed above would not apply and your normal work duties would take priority.

What is the difference between an e-learning day and a traditional emergency school closing day?

<u>e-Learning Day</u>

An e-learning day is not a traditional emergency school closing day. If an e-learning day is used, it is still a work day for all WCHSSSA members. If you are unable to work on an e-learning day, you have the ability to utilize any earned time off options that apply (sick, personal or vacation). However, even though the e-learning day is a work day, you are not required to physically report to work unless you are deemed essential (some maintenance and custodial staff). Your work options on an e-learning day are described above in the chart and decided by you and your supervisor.

<u>Emergency School Closing Day</u>

The WCHSSSA CBA Article 4.12 says that when school is closed, those employees who are deemed essential (some maintenance and custodial staff) will be notified that they are required to work. See below…

> "*School closings by the Administration: Employees whose services are deemed to be needed by Administration will be notified that they are required to report to work.*
>
> A. *On days when school is closed, said employees who report to work will be paid time and a half for hours worked.*
>
> B. *On days when school was open, said employees who remain after the school closing shall be paid time and a half for hours worked.*
>
> C. *All employees (including both employees whose services are deemed necessary and employees whose services are not deemed necessary) who do not report to work on days when school is closed, or do not remain at work after a school closing on days when school was open may use personal leave or vacation days for such absences; otherwise, any employees who do not report to work on days when school is closed, or do not*

remain at work after a school closing on days when school was open, shall not be paid for the day or portion of the day that they are not at work."

If I'm completing training on an e-learning day, how much do I have to complete?

The district is requiring five hours of training on an e-learning day. If you use GCN as your training source, please review the attached Word Document for approved training modules. Since you will take an assessment upon completion, writing an executive summary for GCN modules is not necessary.

If you are using any of the Microsoft Office training (see the attached spreadsheet for approved training options). These modules do not include an assessment; therefore, one executive summary will be required for **each** application series: one summary for Excel, one summary for Word, one summary for Outlook for beginners and one summary for Outlook intermediate (assuming you go through all of those modules). Five clock hours are required for Microsoft Office training, too.

If you are using The Master Teacher for your training, please visit http://www.masterteacher.com/. The same policy of completing five hours applies to this content. An assessment will be given at the end of each training therefore you are not required to write an executive summary for this training.

Again, an executive summary or evidence of completion of training is required within five days after the e-learning day occurs.

Who is an essential employee?

An essential employee is considered someone vital to the operation of the school district. Examples of essential employee groups are maintenance and custodial staff.

GCN – this list of additional GCN modules are for your reference and can be completed once the required ones are finished.

Active Shooter—23 minutes

Back Safety—14 minutes

Behavioral Interventions for Students with Disabilities—15 minutes

Classroom Management -- High School—14 minutes

Cleaning Chemicals—14 minutes

Coaches Tutorial—24 minutes

Concussions in Schools: Prevention - Control – Treatment—29 minutes

Corporal Punishment—23 minutes

Cutting/Self-Harm—11 minutes

Defensive Driving—10 minutes

Eating Disorders—10 minutes

Effective Communication—12 minutes

Ethics & Boundaries for School Employees—21 minutes

Fire Extinguisher—21 minutes

Forklift Safety—21 minutes

Fraud Prevention—21 minutes

Hand tool Safety—23 minutes

Hearing Protection—25 minutes

Homeless Students—24 minutes

Identity Theft – IL—21 minutes

Integrated Pest Management—13 minutes

Ladder Safety—13 minutes

Mental Illness Awareness for Educators—9 minutes

Mold Indoor Air Quality—11 minutes

Office Ergonomics—8 minutes

Personal Protection Equipment—22 minutes

Professionalism (Conduct and Appearance)—13 minutes

Safe Lifting for Special Education—21 minutes

School Safety – IL—21 minutes

Slip & Fall Prevention—11 minutes

SSN Confidentiality – IL—16 minutes

Student-to-Student Hazing and Harassment—26 minutes

Transgender and Gender Non-conforming Awareness—17 minutes

Workplace Violence—12 minutes

MS Excel 2010

Beginner Series

Course	Covered	Link	Duration
Excel 2010 keyboard shortcuts I	Introduction	https://support.office.com/en-us/article/Excel-2010-keyboard-shortcuts-I-CTRL-key-shortcuts-26bb7b49-70ff-4ce2-a0b2-e6755f69c2a1?ui=en-US&rs=en-US&ad=US	0:52
	Basic keyboard shortcuts	Select 2 under the first video to see this training	2:32
	Keyboard shortcuts for formulas	Select 3 under the first video to see this training	5:35
	Keyboard shortcuts for moving around workbooks	Select 4 under the first video to see this training	2:24
	Keyboard shortcuts for selecting	Select 5 under the first video to see this training	4:05
	Keyboard shortcuts for adding and inserting	Select 6 under the first video to see this training	4:13
	Keyboard shortcuts for formatting	Select 7 under the first video to see this training	2:32
How to create a basic chart in Excel 2010	Introduction to charts	https://support.office.com/en-us/article/How-to-create-a-basic-chart-in-Excel-2010-d2267ad9-4abb-4ea5-b1e2-fb094596f118?ui=en-US&rs=en-US&ad=US	3:14
	How spreadsheet data appears in a chart	Select 2 under the first video to see this training	1:34
	Change the chart view	Select 3 under the first video to see this training	1:24
	Add chart titles	Select 4 under the first video to see this training	1:22
	Change the look of your chart	Select 5 under the first video to see this training	2:08
	Make a pie chart	Select 6 under the first video to see this training	1:38
	More chart types	Select 7 under the first video to see this training	2:10

Intermediate Series

Course	Covered	Link	Duration
Excel 2010 keyboard shortcuts II	Introduction	https://support.office.com/en-us/article/Excel-2010-keyboard-shortcuts-II-ALT-key-shortcuts-e6063e22-e7b2-408c-b726-4de3108f23af?ui=en-US&rs=en-US&ad=US	3:23
	Access keys from previous versions	Select 2 under the first video to see this training	2:40
	Access keys in dialog boxes	Select 3 under the first video to see this training	3:28
	Other kinds of access keys	Select 4 under the first video to see this training	4:14
Sparklines: Use tiny charts to show data trends	Introduction	https://support.office.com/en-us/article/Sparklines-Use-tiny-charts-to-show-data-trends-ae73cf79-bf5b-4ade-b21d-d29e3a9aaa0f?ui=en-US&rs=en-US&ad=US	2:44
	Line sparklines	Select 2 under the first video to see this training	4:47
	Column sparklines	Select 3 under the first video to see this training	5:10
	Win/loss sparklines	Select 4 under the first video to see this training	1:43
The IF function and how it is used	Introduction	https://support.office.com/en-us/article/The-IF-function-training-course-f9594ab8-20f7-4437-92f1-c552006ee245?ui=en-US&rs=en-US&ad=US	4:55
	Add or multiple IF results	Select 2 under the first video to see this training	4:47
	Using more than one IF function	Select 3 under the first video to see this training	7:16
Understand data at a glance with conditional formatting	Format cells to make data stand out	https://support.office.com/en-us/article/Understand-data-at-a-glance-with-conditional-formatting-1e205c9d-8702-4918-9bcb-5da6ff192aa2?ui=en-US&rs=en-US&ad=US	2:55

	Quick formatting	Select 2 under the first video to see this training	5:37
	Work with rules	Select 3 under the first video to see this training	5:45
	Make your own rules	Select 4 under the first video to see this training	4:14
Use Excel tables to manage information	Introduction to tables	https://support.office.com/en-us/article/Use-Excel-tables-to-manage-information-1c3d9852-4b0b-4496-a1fc-30c5121fb05e?ui=en-US&rs=en-US&ad=US	5:38
	Sort, filter, and remove duplicates	Select 2 under the first video to see this training	5:32
	Using formulas in tables	Select 3 under the first video to see this training	4:20
	More about formulas	Select 4 under the first video to see this training	4:39

MS Word 2010

Beginner Series

Course	Covered	Link	Duration
Lesson 1	Exploring MS 2010	https://youtu.be/cO5ENzF_VrE?list=PLEC59ED056A5F1C58	21:26
Lesson 2	Editing and Proofreading Text	https://youtu.be/GXShPpm2GfI?list=PLEC59ED056A5F1C58	21:15
Lesson 3	Changing the Look of Text	https://youtu.be/vs46cSgvxBQ?list=PLEC59ED056A5F1C58	27:09
Lesson 4	Organizing Information in Columns and Tables	https://youtu.be/7tH7AIivMME	17:35
Lesson 5	Adding Simple Graphics	https://youtu.be/-1i4ZYVGfRo	18:38
Lesson 6	Printing Documents	https://youtu.be/6BtZ6zAlsPM	19:28
Lesson 7	Inserting Diagrams	https://youtu.be/eDTb0kDJe5k	11:56
Lesson 8	Inserting and Modifying Charts	https://youtu.be/jhpa7jOAcOs	12:35
Lesson 9	Adding Watermarks and Visual Elements	https://youtu.be/bkhGdiT7y-I	13:40
Lesson 10	Organizing and Arranging Content	https://youtu.be/BMiJ8neP9Ic	11:19
Lesson 11	Creating Documents to Use Outside of MS Word 2010	https://youtu.be/mNz0-SquMeo	13:30
Lesson 12	Exploring Text Techniques	https://youtu.be/D7rOcez5DmA	11:02
Lesson 13	Using Reference Tools for Longer Documents	https://youtu.be/rgtyXIX6i0s	11:54
Lesson 14	How to Mail Merge	https://youtu.be/HlkUzQDYoBg	21:07
Lesson 15	Collaborating with Documents	https://youtu.be/YTzBBo9Uomg	16:52
Lesson 16	How to Work Efficiently in MS Word 2010	https://youtu.be/6quWX0fVcrE	14:37

MS Outlook 2010

Beginner Series

Course	Covered	Link	Duration
Mailbox Management 1	Organize your mailbox with views	https://support.office.com/en-au/article/Watch-online-6dcd2a0c-180f-4846-9dd0-7f26f30fc457	4:45
	See just what you need with views	Select 2 under the first video to see this training	6:15
	Reduce clutter with conversation views	Select 3 under the first video to see this training	5:21
Mailbox Management 2	Find it with instant search	https://support.office.com/en-au/article/Watch-online-5d78e25a-a7ba-4cac-bc2c-020ebd82370c	5:15
	Pile and file with Search Folders	Select 2 under the first video to see this training	6:09
Mailbox Management 3	Create folders on your server	https://support.office.com/en-au/article/Watch-online-c4ed8075-3a9e-4cf6-a4b7-486c5c55f54f	5:37
	Create folders in a personal store	Select 2 under the first video to see this training	3:37
Use e-mail signatures	Create e-mail signatures	https://support.office.com/en-au/article/Watch-online-312bb152-a204-423a-a45d-8bd5e0a64a6c	7:21
	Jazz up your signatures	Select 2 under the first video to see this training	5:39
Send Automatic Replies when you're away	Use replies with an Exchange Server account	https://support.office.com/en-au/article/Watch-online-5b9258ba-74db-4cb5-8350-5f6c40839b5f	3:42
	Rules to manage mails by	Select 2 under the first video to see this training	3:35
	Rules to manage mails by - continued	Select 3 under the first video to see this training	3:54

Intermediate Series

Course	Covered	Link	Duration
Outlook 2010 Keyboard Shortcuts I	Introduction	https://support.office.com/en-au/article/Watch-online-42c78398-7586-43c4-835f-75ca8d64d44d	1:18
	Keyboard shortcuts for email	Select 2 under the first video to see this training	4:52
	Keyboard shortcuts for search	Select 3 under the first video to see this training	2:05
	Keyboard shortcuts for text	Select 4 under the first video to see this training	2:57
Outlook 2010 Keyboard Shortcuts II	Introduction	https://support.office.com/en-au/article/Watch-online-8a3c494e-5a3e-4bf5-91a8-78bf2f67b0a3	0:32
	Keyboard shortcuts for creating calendar items	Select 2 under the first video to see this training	3:17
	Keyboard shortcuts for navigating the calendar	Select 3 under the first video to see this training	2:41
	Keyboard shortcuts for contacts	Select 4 under the first video to see this training	1:40
	Keyboard shortcuts for tasks	Select 5 under the first video to see this training	1:49
Outlook 2010 Keyboard Shortcuts III	Introduction	https://support.office.com/en-au/article/Watch-online-e42975d4-cc37-4e01-ad15-e63b8e7105a0	0:30
	Basic access keys	Select 2 under the first video to see this training	2:24
	Getting around in dialog boxes	Select 3 under the first video to see this training	2:43
	Other access keys	Select 4 under the first video to see this training	2:31
Outlook 2010 Templates	Create and use templates	https://support.office.com/en-au/article/Watch-online-8990002c-b3d7-4fc0-a4f4-4f2f94643aa7	4:04
	Use templates with calendars, tasks, and contacts	Select 2 under the first video to see this training	4:41