

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
May 16, 2017 – 7:00 P.M.
157 W. Joliet Street
West Chicago, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Katherine Doremus led the Board and meeting attendees in the Pledge of Allegiance.
3. Mr. Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Ms. Gillespie and Mr. Nagel
Absent were: Mr. Kotche and Ms. Yackey
5. Also in attendance: Dr. Domeracki, Mr. Cole and Mr. Blatchley
6. Additions to the Agenda:
None

GOOD NEWS OF THE DISTRICT (Att. §B - pp. 1 – 2):

- Friends of D94 Committee were recognized for their efforts in the successful passage of the bond referendum. Members of the Committee included: Sherry and Bill Bowne, Joe Castelluccio, Matt Garling, Dan Johnson, Barb Laimins and Cindy Sullivan
- Michele Torres was recognized for her innovative use of the math app Desmos.

STUDENT RECOGNITION (Att. §B - pp. 3 – 3):

April Student of the Month – Jackeline Escalante

PUBLIC PARTICIPATION:

Sebastian Blanco, Zane Hassan, Robert Bordhering, Kelly Borchering, Alecia Borchering, and Antonio Calderon addressed the Board with questions and concerns regarding the cancellation of the trip to Germany.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:
None

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Mr. Campos
SECOND: Ms. Doremus
VOTE: Unanimous Approval on Roll Call Vote 5 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes**

Board of Education Meeting – May 2, 2017

Executive Session Board of Education Meeting – At Table May 2, 2017

MOTION: That the Board of Education approve the minutes of the meetings of May 2, 2017, as listed above.

2. **Approval of Financials**

a. Approve Current Expenditures

MOTION: That the Board of Education approve the expenditures from April 12, 2017 to May 10, 2017

b. Imprest Fund Statement

c. Treasurer’s Report

d. Statement of Position/Financial Report

e. Statement of Revenue/Expenditures YTD Ending April 30, 2017

f. 3-Year Budget/Actual Report

g. Grant Reports

h. Petty Cash Fund Report

i. Student Activity Account Fund Balance

j. New Vendors Monthly Report

k. Quarterly Financial Reports

3. **Treasurer’s Bond**

The District is required to provide notice of its Treasurer and Treasurer’s Bond to the Regional Office of Education for filing.

MOTION: That the Board of Education approve the “Notice of School Treasurer and Treasurer’s Bond” form as shown on Att. §B - pp. 4 – 4 and authorize its President and Secretary to sign the same.

4. **Interfund Transfer**

Pursuant to the School Code, the Board annually approves a resolution to authorize the transfer of interest from the Working Cash Fund to the Education Fund. The resolution allows up to \$5,000, but the actual amount will be closer to \$4,000.

MOTION: That the Board of Education approve the resolution authorizing the transfer of interest from the Working Cash Fund to the Education Fund no later than June 30, 2017 as shown on Att. §B - pp. 5 – 6.

5. **2017-2019 Board Meeting Dates Correction**

The November, 2018 Board meeting date reflects the second Tuesday instead of the third Tuesday as shown on Att. §B - pp. 7 – 7.

CONSENT AGENDA APPROVAL

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report

Student Report:

Pauline Sulit gave an update on student activities.

Dr. Domeracki updated the Board on the following topics:

- Board members were invited to participate in interviews for the Director of Human Resources position May 22, 24 & 25, 2017.
- Board members were asked to notify Dr. Domeracki if they would be attending the Tri Conference in November by May 31, 2017.
- 400 middle school students would be participating in the school's annual Sports Fest on Friday, May 19, 2017
- Gary Saake and Susan Gillespie would participate in Coffee With the Board Wednesday, May 17, at the high school.
- Advanced Placement testing went very well with only 11 students doing makeup tests.
- West Chicago Community High School was not affected by the malicious Ransomware attack.
- Board members were invited to attend the End of the Year Brunch on June 9th.
- Three candidates will be interviewed for the open position of Director of ChanceLight.
- Student Attendance and Discipline is included in the packet.

2. Director of Business Services Report:

Mr. Cole stated there would be a joint Finance & Facility meeting June 12th at 5:30 p.m. with the primary agenda item being the bond issue. Mr. Cole will have a parameters resolution at the June Board meeting.

3. Director of Human Resources Report:

Mr. Blatchley reported that the month of May is the annual open enrollment period for insurance. He stated that there would be a Human Resources Committee meeting May 30th, and that next week there would be a Support Staff meeting as well as an Issues and Communications meeting.

4. Career and Technical Education:

Marc Wolfe, Division Head of Career and Technical Education, gave an overview of the courses being offered in his Division.

Dr. Domeracki reported there were five (5) FOIA requests at table.

5. Committee Reports:

There were no reports.

6. Future Dates:

Regular Board of Education Meeting – June 20, 2017

Regular Board of Education Meeting – July 18, 2017

7. **Open Comment by Board Members:**

Mr. Nagel remarked that the musical “The Addams Family” was very good. Mr. Saake stated that requests for Board Committee membership would be sent out shortly.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

The personnel Report consists of:

The employment of the following certified staff effective August 14, 2017:

- 3 Math Teachers
- 1 Physical Development Teacher
- 1 Language Arts Teacher
- 1 Music/Band Director
- .2 overloads in Humanities, Career and Technical Education and World Languages
- .4 overloads in Science

Transfer of 1 Support Staff member effective May 2, 2017

2 Leaves of Absence

The reclassification of 1 Support Staff member effective June 19, 2017

2 Coaching positions

1 stipend

MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table as shown on Att. §D - pp. 1 – 5.

MOTION: Mr. Campos

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 5 - 0

2. **Separation of Employment – (Roll Call)**

MOTION: That the Board of Education accept the retirement of Maria Fernandez, Program Assistant/Special Education Division, upon the conclusion of the 2016-17 school year.

MOTION: Mr. Campos

SECOND: Ms. Gillespie

VOTE: Unanimous Approval on Roll Call Vote 5 – 0

2. **Student Travel: Wego Drama New York Spring Break – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Wego Drama New York Spring Break trip qualifies as Student Travel. They are

requesting a trip to New York, NY March 29 through April 2, 2018, which is beyond a 250 mile radius of Community High School.

MOTION: That the Board of Education approve Student Travel for Wego Drama to New York, NY March 29 through April 2, 2018, as shown on Att. §B - pp. 11 – 13.

MOTION: Mr. Campos

SECOND: Ms. Gillespie

DISCUSSION: The need for changes to Board Policy regarding cancellation of student travel as well as travel insurance was discussed.

VOTE: Unanimous Approval on Roll Call Vote 5 – 0

3. **Budget Amendment – (Roll Call)**

Each year, with the adoption of the budget, a submittal is made to the State in their required format. Part of that is a worksheet regarding administrative costs. This year there was a discrepancy between what the District submitted, what the auditor submitted, and what the State calculated. The solution is a recalculation using agreed upon combinations of accounts and a \$15,000 transfer out of administrative departments. There is no change to the total revenue or expenditures of the original budget.

MOTION : That the Board of Education approve the amended budget including the recommended transfers and the recalculated AC27 page of the State Budget Form as shown on Att. §B - pp. 14 - 44 .

MOTION: Ms. Doremus

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 5 – 0

4. **Bussing Contract Extension – (Roll Call)**

The District is currently in its third year of a three year contract with Illinois Central School Bus Company. The proposal is to renew for a one year period with a 7% increase on financial terms and all other terms and conditions remain unchanged.

MOTION: That the Board of Education approve the one year extension for regular transportation services with Illinois Central School Bus as shown on Att. §B - pp. 45 - 46 .

MOTION: Mr. Campos

SECOND: Ms. Gillespie

DISCUSSION: Options for next steps regarding future bussing contracts were discussed. The possibility of further contract extensions was discussed, as well as going out to bid.

VOTE: Unanimous Approval on Roll Call Vote 5 – 0

5. **Chapman and Cutler, LLP Letter of Engagement – (Roll Call)**

With the passage of the referendum and the intent to issue bonds, there is need for a special bond counsel. The proposal is to authorize the letter of engagement with Chapman and

Cutler, LLC of Chicago, Illinois to serve as bond counsel. Bond counsel is responsible for the production of documents and opinions in accordance with IRS and SEC laws and regulations.

MOTION: That the Board of Education authorize the execution of the Engagement Letter to have Chapman and Cutler, LLC serve as the Bond Counsel as shown on Att. §B - pp. 47 - 58.

MOTION: Ms. Doremus

SECOND: Ms. Gillespie

VOTE: Unanimous Approval on Roll Call Vote 5 – 0

6. **William Blair Letter of Engagement – (Roll Call)**

With the passage of the referendum and the intent to issue bonds, there is need for a bond underwriter. The proposal is to authorize the letter of agreement to provide underwriting services with William Blair and Company, LLC of Chicago, Illinois. The underwriter assists the district in preparing for the bond issue, provides recommendations with regard to schedules and pricing and ultimately purchases the bonds for sale to the marketplace.

MOTION: That the Board of Education authorize the execution of the letter of agreement to provide underwriting services with William Blair and Company, LLC of Chicago, Illinois to serve as underwriter as shown on Att. §B - pp. 59 - 67.

MOTION: Ms. Doremus

SECOND: Mr. Campos

DISCUSSION: It was noted that several firms were interviewed before choosing William Blair to serve as underwriter.

VOTE: Unanimous Approval on Roll Call Vote 5 – 0

EXECUTIVE SESSION:

The Board of Education moved to Executive Session at 8:15 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and collective negotiating matters.

MOTION: Mr. Campos

SECOND: Ms. Gillespie

VOTE: Unanimous Approval on Roll Call Vote 5 – 0

RETURN TO OPEN SESSION:

The Board of Education returned to Open Session at 9:55 p.m.

ACTION AFTER RETURN TO OPEN SESSION:

1. **Termination of Employment – (Roll Call)**

This item was tabled until the June 20, 2017 Board Meeting pending further information.

2. **Confidential Staff Salary Increases – (Roll Call):**

MOTION: That the Board of Education approve the compensation for confidential staff as presented at table.

MOTION: Ms. Doremus
SECOND: Mr. Campos
VOTE: Unanimous Approval on Roll Call Vote 5 – 0

ADJOURNMENT

MOTION: That the Board of
Education meeting be adjourned at 9:57 p.m.

MOTION: Mr. Campos
SECOND: Ms. Gillespie
VOTE: Unanimous Approval on Voice Vote 5 – 0

ATTEST:

Gary R. Saake, President

Renee Yackey, Secretary