

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
May 16, 2017 – 7:00 P.M.**

**COMMUNITY HIGH SCHOOL DISTRICT 94
157 W. WASHINGTON STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

GOOD NEWS OF THE DISTRICT (Att. §B - pp. 1 - 2):

- Friends of D94: Sherry and Bill Bowne, Joe Castelluccio, Matt Garling, Dan Johnson, Barb Laimins and Cindy Sullivan.
- Michele Torres: Desmos

STUDENT RECOGNITION (Att. §B - pp. 3 - 3):
April Student of the Month – Jackeline Escalante

Kathe Doremus

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 8)**
Special Board of Education Meeting – May 2, 2017
Organizational Board of Education Meeting - May 2, 2017
RECOMMENDED MOTION: That the Board of
Education approve the minutes of the meeting(s) as listed above.

2. **Approval of Financials — (Att. §A – pp. 1 – 48)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of
Education approve the expenditures from April 12, 2017 to May 10, 2017
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position/Financial Report
 - e. Statement of Revenue/Expenditures YTD Ending April 30, 2017
 - f. 3-Year Budget/Actual Report
 - g. Grant Reports
 - h. Petty Cash Fund Report
 - i. Student Activity Account Fund Balance
 - j. New Vendors Monthly Report
 - k. Quarterly Financial Reports

3. **Treasurer’s Bond**
The District is required to provide notice of its Treasurer and Treasurer’s
Bond to the Regional Office of Education for filing.
RECOMMENDED MOTION: That the Board of
Education approve the “Notice of School Treasurer and Treasurer’s Bond”
form as shown on Att. §B - pp. 4 - 4 and authorize its President and
Secretary to sign the same.

4. **Interfund Transfer – (Roll Call)**
Pursuant to the School Code, the Board annually approves a resolution to
authorize the transfer of interest from the Working Cash Fund to the
Education Fund. The resolution allows up to \$5,000 but the actual amount will
be closer to \$4,000.
RECOMMENDED MOTION: That the Board of
Education approve the resolution authorizing the transfer of interest from the
Working Cash Fund to the Education Fund no later than June 30, 2017 as
shown on Att. §B - pp. 5 - 6.

5. **2017-2019 Board Meeting Dates Correction– (Roll Call)**
The November, 2018 Board meeting date reflects the second Tuesday instead
of the third Tuesday as shown on Att. §B - pp. 7 – 7.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent’s Report Doug Domeracki
 - Student Report – Pauline Sulit

- Student Attendance & Discipline (Att. §B - pp. 8 - 10)
- 2. Director of Business Services Report Gordon Cole
- 3. Director of Human Resources Report Dave Blatchley
- 4. Career and Technical Education Marc Wolfe
- 5. Committee Reports:
 - a. Communications
 - b. Education
 - c. Finance
 - d. Personnel
 - e. Policy
- 6. Future Dates
 - a. Regular Board of Education Meeting – June 20, 2017
 - b. Regular Board of Education Meeting – July 18, 2017
- 7. Open Comment Board Members

OLD BUSINESS:

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

The personnel report consists of:

The employment of the following certified staff effective August 14, 2017:

- 3 Math Teachers
- 1 Physical Development Teacher
- 1 Language Arts Teacher
- 1 Music/Band Director
- .2 overloads in Humanities, Career and Technical Education and World Languages
- .4 overloads in Science
- Transfer of 1 Support Staff member effective May 2, 2017
- 2 Leaves of Absence
- The reclassification of 1 Support Staff member effective June 19, 2017
- 2 coaching positions
- 1 stipend

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 5).

2. **Separation of Employment – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education accept the retirement of Maria Fernandez, Program Assistant/Special Education Division, upon the conclusion of the 2016-17 school year.

2. **Student Travel: Wego Drama New York Spring Break – (Roll Call)**
In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Wego Drama New York Spring Break trip qualifies as Student Travel. They are requesting a trip to New York, NY March 29 through April 2, 2018, which is beyond a 250 mile radius of Community High School.
RECOMMENDED MOTION: That the Board of Education approve Student Travel for Wego Drama to New York, NY March 29 through April 2, 2018, as shown on Att. §B - pp. 11 – 13.
3. **Budget Amendment – (Roll Call)**
Each year, with the adoption of the budget, a submittal is made to the State in their required format. Part of that is a worksheet regarding administrative costs. This year there was a discrepancy between what the District submitted, what the auditor submitted, and what the State calculated. The solution is a recalculation using agreed upon combinations of accounts and a \$15,000 transfer out of administrative departments. There is no change to the total revenue or expenditures of the original budget.
RECOMMENDED MOTION That the Board of Education approve the amended budget including the recommended transfers and the recalculated AC27 page of the State Budget Form as shown on Att. §B - pp. 14 - 44.
4. **Bussing Contract Extension – (Roll Call)**
The District is currently in its third year of a three year contract with Illinois Central School Bus Company. The proposal is to renew for a one year period with a 7% increase on financial terms and all other terms and conditions remain unchanged.
RECOMMENDED MOTION: That the Board of Education approve the one year extension for regular transportation services with Illinois Central School Bus as shown on Att. §B - pp. 45 - 46.
5. **Chapman and Cutler, LLP Letter of Engagement – (Roll Call)**
With the passage of the referendum and the intent to issue bonds, there is need for a special bond counsel. The proposal is to authorize the letter of engagement with Chapman and Cutler, LLC of Chicago, Illinois to serve as bond counsel. Bond counsel is responsible for the production of documents and opinions in accordance with IRS and SEC laws and regulations.
RECOMMENDED MOTION: That the Board of Education authorize the execution of the Engagement Letter to have Chapman and Cutler, LLC serve as the Bond Counsel as shown on Att. §B - pp. 47 - 58.
6. **William Blair Letter of Engagement – (Roll Call)**
With the passage of the referendum and the intent to issue bonds, there is need for a bond underwriter. The proposal is to authorize the letter of agreement to provide underwriting services with William Blair and Company, LLC of Chicago, Illinois. The underwriter assists the district in preparing for the bond

issue, provides recommendations with regard to schedules and pricing and ultimately purchases the bonds for sale to the marketplace.

RECOMMENDED MOTION: That the Board of Education authorize the execution of the letter of agreement to provide underwriting services with William Blair and Company, LLC of Chicago, Illinois to serve as underwriter as shown on Att. §B - pp. 59 - 67.

EXECUTIVE SESSION –only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION:

That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

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| 1. | The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. |
| 2. | Collective negotiating matters. |
| 3. | The selection of a person to fill a public office. |
| 4. | Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body. |
| 5. | The purchase or lease of real property. |
| 6. | The setting of a price for sale or lease of property. |
| 7. | The sale or purchase of securities, investments, or investment contracts. |
| 8. | Emergency security procedures. |
| 9. | Student discipline. |
| 10. | The placement of individual students in special education programs. |
| 11. | Litigation has been filed and is pending before a court or administrative tribunal. |
| 12. | Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act. |
| 13. | Self-evaluation. |
| 14. | Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95). |
| 15. | Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. |

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ACTION AFTER RETURN TO OPEN SESSION:

1. **Termination of Employment – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education terminate Dolores Mondragon, Custodian, effective May 16, 2017, as shown on Att. §D - pp. 6 - 9.

2. **Confidential Staff Salary Increases – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the compensation for confidential staff.

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].