

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
June 20, 2017 – 7:00 P.M.
157 W. Joliet Street
West Chicago, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Mark Begovich led the Board and meeting attendees in the Pledge of Allegiance.
3. Ms. Yackey read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Ms. Doremus, Ms. Gillespie, Mr. Kotche, Mr. Nagel and Ms. Yackey
Absent were: Mr. Campos
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley and Dr. Cheng
6. Additions to the Agenda:
None

GOOD NEWS OF THE DISTRICT (Att. §B - pp. 1 – 2):

- Coach Candace Fikis and the team of Ross Behr, Jeremy Belington, Jenna Palka and Michael Sawicki were recognized for winning 2nd Place in the National Personal Finance Challenge.

STUDENT RECOGNITION (Att. §B - pp. 3 – 3):

May Student of the Month – Jenna Palka
Athletes of the Spring Season – Ross Behr and Clarissa Vargas

PUBLIC PARTICIPATION:

There was no public participation

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:
Approval of Minutes
Acceptance of Minutes

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Financials**

- a. Approve Current Expenditures

MOTION: That the Board of Education approve the expenditures from May 10, 2017 to June 15, 2017

- b. Imprest Fund Statement
c. Treasurer's Report
d. Statement of Position/Financial Report
e. Statement of Revenue/Expenditures YTD Ending May 31, 2017
f. 3-Year Budget/Actual Report
g. Grant Reports
h. Petty Cash Fund Report
i. Student Activity Account Fund Balance
j. New Vendors Monthly Report
k. Quarterly Financial Reports

2. **Award Paper Bid**

Again this year, Districts 25, 33, 34, 94 and SASSED collaborated in a process which generated one paper bid. The bid opening was held at District 33. There were three bidders. The low bid was provided by Veritiv for a total of \$20,818.80.

MOTION: That the Board of Education accept the bids of Veritiv a cost of \$20,818.80. as shown on Att. §B - pp. 5 - 5 .

3. **IASB Membership**

The Illinois Association of School Boards is a voluntary organization of local Boards of Education dedicated to strengthening public schools. Their mission is excellence in local school governance and support of public education.

MOTION: That the Board of Education approve membership in the IASB in the amount of \$7,555.00 as shown on Att. §B - pp. 6 - 10 .

CONSENT AGENDA APPROVAL

1. **Approval of Minutes – (Att. §C - pp. 1 - 7)**

Regular Board of Education Meeting

May 16, 2017

Closed Session Board of Education Meeting

May 16, 2017

MOTION: That the Board of Education approve the minutes of the meetings listed above.

MOTION: Mr. Nagel

SECOND: Ms. Gillespie

VOTE: Ayes: Doremus, Gillespie, Nagel, Saake

Nays: None

Abstain: Kotche, Yackey

Motion Passed: 4 – 0, 2 Abstain

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report

- 5 FOIA requests were included in the packet.
- Minutes of committee meetings will now be brought to the following board meeting for approval by committee members. If the committee approves the minutes, the Board will then vote on the approval of the minutes.
- Tickets to this year's Dueling Pianos event are now available.
- Registration for the annual Tri-Conference has been finalized.
- There will be an analytic assessment of communication sources to best determine which sources to support.
- Dr. Domeracki provided handouts and reviewed school funding through SB1.
- An Administrative Retreat is scheduled for June 22 & 23, 2017. The Retreat will center around facility planning, with DLA architects in attendance on June 22nd.
- Elizabeth Hennessy of William Blair has been providing preparation work for the upcoming bond sale.
- Dr. Domeracki will be meeting with Sherry Bowne on July 14th to discuss developing advisory panels.
- A review of closed session minutes will be held prior to the July 18, 2017 Board meeting.

2. Director of Business Services Report:

Mr. Cole reported there would be facilities planning meetings Wednesday and Thursday, as well as next Tuesday, June 27, 2017.

3. Director of Human Resources Report:

Mr. Blatchley reported that the Human Resources Committee had discussed the personnel report format and recommended that a lighter version of the personnel report be included in the non-confidential portion of the Board packet. It was also recommended that positions, effective dates of employment and action be included on the agenda.

4. Principal's Report:

Dr. Cheng reported on the following:

- Student attendance and discipline reports were included for May and June, and also from September to June. Dr. Cheng stated the dramatic increase in in school suspension is due to SB100.
- The 112th Commencement Ceremony was held June 2, 2017.
- Graduation 2018 will be significantly earlier than May 23, 2018.

5. Electronic Board Packets:

Board members discussed the merits of electronic board packets. It was determined that three software packages should be reviewed by administration: BoardDocs, BoardBook and BoardPacks, each with an average range of \$2500 - \$3000 per year. Administration will look at the software, demo each one and compare the different packages to see what would best serve the needs of the Board and district and return to the Board with a recommendation.

6. 5Essentials Report:

Dr. Cheng gave an overview of the 5Essentials Report.

7. Committee Reports:

Committee members were given the opportunity to suggest corrections to minutes that had not been previously approved by the Committee which consisted of a Human Resources Committee Meeting on May 30, 2017 and a Joint Finance and Facilities Meeting held on June 12, 2017. Some Board members expressed concern that language used in some of the minutes could be construed as a decision being made instead of a recommendation regarding a forthcoming item from the Committee to the Board. It was determined that Committee minutes would be brought forward to the Committee at the next Board meeting (within 30 days) and, if approved by the Committee, would be voted on by the Board at that time.

8. Committee Assignments:

Mr. Saake asked Board members to review suggested committee assignments. He stated he would publish the approved assignments in the next few days.

9. Acceptance of Minutes – (Roll Call)

Human Resources Committee Meeting	February 16, 2016
Human Resources Committee Meeting	December 13, 2016
Joint Finance & Facilities Committee Meeting	January 5, 2017
Education Committee Meeting	January 19, 2017
Finance Committee Meeting	March 14, 2017
Human Resources Committee Meeting	May 30, 2017
Joint Finance & Facilities Committee Meeting	June 12, 2017

MOTION:

That the Board of Education accept

the minutes of the meeting(s) listed above.

MOTION: Mr. Kotche

SECOND: Mr. Nagel

VOTE: Ayes: Kotche, Nagel, Saake, Yackey

Nays: Doremus, Gillespie

Abstain: None

Motion Passed 4 – 2, 0 Abstain

10. Board Retreat:

Mr. Saake asked Board members to review suggested dates for a Board Self-Evaluation.

11. Future Dates:

Regular Board of Education Meeting – July 18, 2017

Regular Board of Education Meeting – August 15, 2017

12. Open Comment by Board Members:

There was no comment.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Bond Resolution – (Roll Call) (Att. §B - pp. 21 - 56)**

Ms. Elizabeth Hennessy of William Blair, LLC provided a report on options for the bond issue.

MOTION: That the Board of Education approve a resolution providing for the issue of not to exceed \$9,900,000 General Obligation School Bonds, Series 2017, for the purpose of altering, repairing and equipping the West Chicago High School Building, improving the site thereof and building and equipping an addition thereon, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to, and the execution of a Bond Purchase Agreement with, William Blair & company, L.L.C., the purchaser thereof.

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

2. **Personnel Reports – (Roll Call)**

The personnel Report consists of:

- Carry-over of 10 unused vacation days for 1 administrator from the 2016-17 school year into the 2017-18 school year.
- The employment of the following staff for Summer School 2017:
 - 21 Certified staff, to include teachers, an administrator and a counselor
 - 10 Non-certified staff to include Program Assistants, Personal Care Assistants, a Job Coach and Registration Workers
- The employment of the Director of Human Resources, effective July 17, 2017
- The reclassification of 1 Support Staff member effective August 7, 2017
- The employment of 4 Certified Staff for the 2017-18 school year
- .2 overload
- 2 Athletic coaching position resignations
- Miscellaneous Wages for the 2017-18 school year

MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. Att. §B - pp. 57 - 60 & Att. §D - pp. 1 - 21

MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table as shown on Att. §D - pp. 1 - 5.

MOTION: Mr. Kotche

SECOND: Ms. Gillespie

DISCUSSION: The level of experience of newly hired teachers was addressed as a possible consideration for future personnel reports.

VOTE: Unanimous Approval on Roll Call Vote 6 - 0

3. **Separation of Employment – (Roll Call)**

MOTION: That the Board of Education accept the retirement notification of Michael Tang, Maintenance Supervisor, effective December 29, 2017.

MOTION: Ms. Gillespie

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 6 – 0

4. **Prevailing Wage – (Roll Call)**

Annually, the State requires districts to pay a wage of no less than the general prevailing hourly rate paid for similar jobs by all public bodies. The law covers nearly all projects under the control of the District regardless of the source of funds.

MOTION: That the Board of Education adopt the DuPage County Prevailing Wage effective June 5, 2017 and approve the Resolution, Certification and Notice of Adoption as shown on Att. §B - pp. 61 – 83.

MOTION: Mr. Nagel

SECOND: Mr. Kotche

VOTE: Ayes: Gillespie, Kotche, Nagel, Yackey
Nays: Doremus Saake
Abstain: None
Motion Passed 4 – 2, 0 Abstain

5. **Budget Transfer – (Roll Call)**

The FY17 budget called for a transfer of funds from the Operations & Maintenance Fund to the Capital Projects Fund. Pursuant to Illinois School Code a public hearing must be held prior to the Board of Education taking formal action on this type of transfer.

MOTION : That there is hereby scheduled a Public Hearing for the purpose of a permanent transfer of funds from the Operations and Maintenance Fund to the Capital Projects Fund on July 18, 2017 at 7 p.m. And that the Superintendent shall provide the proper notifications.

MOTION: Ms. Gillespie

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 6 – 0

EXECUTIVE SESSION:

The Board of Education moved to Executive Session at 9:15 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and collective negotiating matters.

MOTION: Ms. Yackey

SECOND: Ms. Gillespie

VOTE: Unanimous Approval on Roll Call Vote 6 – 0

RETURN TO OPEN SESSION:

The Board of Education returned to Open Session at 9:37 p.m.

ACTION AFTER RETURN TO OPEN SESSION:

1. Termination of Employment – (Roll Call)

MOTION: That the Board of Education terminate Dolores Mondragon, Custodian, effective June 20, 2017, as shown on Att. §D - pp. 12 – 21.

MOTION: Mr. Kotche

SECOND: Mr. Nagel

VOTE: Ayes: Doremus, Kotche, Nagel, Saake, Yackey
Nays: None
Abstain: Gillespie
Motion Passed 5 – 0, 1 Abstain

ADJOURNMENT

MOTION: That the Board of Education meeting be adjourned at 9:39 p.m.

MOTION: Ms. Yackey

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Voice Vote 6 – 0

ATTEST:

Gary R. Saake, President

Renee Yackey, Secretary