

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
June 20, 2017 – 7:00 P.M.**

**COMMUNITY HIGH SCHOOL DISTRICT 94
157 W. WASHINGTON STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

GOOD NEWS OF THE DISTRICT (Att. §B - pp. 1 - 1):

- 2nd Place National Personal Finance Challenge
Candace Fikis
Ross Behr
Jeremy Belington
Jenna Palka
Michael Sawicki

STUDENT RECOGNITION (Att. §B - pp. 2 - 4):

Kathe Doremus

- May Student of the Month – Jenna Palka
- Athletes of the Spring Season:
Ross Behr
Clarissa Vargas

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____

2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 7)**
Regular Board of Education Meeting – May 16, 2017
Closed Session Board of Education Meeting - May 16, 2017
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting(s) as listed above.
2. **Acceptance of Minutes - (Att. §C - pp. 8 - 140)**
Human Resources Committee Meeting February 16, 2016
Human Resources Committee Meeting December 13, 2016
Finance & Facility Committee Meeting January 5, 2017
Education Committee Meeting January 19, 2017
Finance Committee Meeting March 14, 2017
Human Resources Committee Meeting May 30, 2017
Joint Finance & Facilities Meeting June 12, 2017
RECOMMENDED MOTION: That the Board of Education accept the minutes of the meeting(s) listed above.
3. **Approval of Financials — (Att. §A – pp. 1 – 43)**
a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from May 10, 2017 to June 15, 2017
b. Imprest Fund Statement
c. Treasurer’s Report
d. Statement of Position/Financial Report
e. Statement of Revenue/Expenditures YTD Ending May 31, 2017
f. 3-Year Budget/Actual Report
g. Grant Reports
h. Petty Cash Fund Report
i. Student Activity Account Fund Balance
j. New Vendors Monthly Report
k. Quarterly Financial Reports
4. **Award Paper Bid**
Again this year, Districts 25, 33, 34, 94 and SASSED collaborated in a process which generated one paper bid. The bid opening was held at District 33. There were three bidders. The low bid was provided by Veritiv for a total of \$20,818.80.
RECOMMENDED MOTION: That the Board of Education accept the bids of Veritiv a cost of \$20,818.80. as shown on Att. §B - pp. 5 - 5.

5. **IASB Membership**

The Illinois Association of School Boards is a voluntary organization of local Boards of Education dedicated to strengthening public schools. Their mission is excellence in local school governance and support of public education.

RECOMMENDED MOTION: That the Board of Education approve membership in the IASB in the amount of \$7,555.00 as shown on Att. §B - pp. 6 - 10.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report Doug Domeracki
 - FOIA(s) Att. §B - pp. 11 - 17
2. Director of Business Services Report Gordon Cole
3. Director of Human Resources Report Dave Blatchley
 - Personnel Report Format
4. Principal Report Moses Cheng
 - Student Attendance & Discipline (Att. §B - pp. 18 - 20)
5. Electronic Board Packets Gary Saake
6. 5Essentials Report Moses Cheng
7. Committee Reports:
 - a. Communications
 - b. Education
 - c. Facilities
 - d. Finance
 - e. Joint Finance & Facilities
 - f. Personnel
 - g. Policy
8. Committee Assignments Gary Saake
9. Board Retreat Gary Saake
10. Future Dates
 - a. Regular Board of Education Meeting – July 18, 2017
 - b. Regular Board of Education Meeting – August 15, 2017
11. Open Comment Board Members

OLD BUSINESS:

None

NEW BUSINESS:

1. **Bond Resolution – (Roll Call) (Att. §B - pp. 21 - 56)**

This is the first legal action by the Board of Education relating to the \$37,500,000 general obligation bonds as approved by the voters of District 94. The bonds will be sold in two or three series. This is the first installment, not to exceed \$9.9 million, which will be sold as Bank qualified. This resolution is also known as a parameters resolution. The framework for the issuance is identified in the resolution with authority given to the Treasurer and Superintendent to, with the assistance of the Underwriter, authorize the timing of the sale. The current target is a mid-July sale with an August Closing. The Resolution was drafted by the Bond Counsel, Chapman and Cuttler and reviewed and approved by the District Counsel, John Izzo of Hauser Izzo, LLC.

RECOMMENDED MOTION: That the Board of Education approve a resolution providing for the issue of not to exceed \$9,900,000 General Obligation School Bonds, Series 2017, for the purpose of altering, repairing and equipping the West Chicago High School Building, improving the site thereof and building and equipping an addition thereon, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to, and the execution of a Bond Purchase Agreement with, William Blair & Company, L.L.C., the purchaser thereof.

2. **Personnel Reports – (Roll Call)**

The personnel report consists of:

- Carry-over of 10 unused vacation days for 1 administrator from the 2016-17 school year into the 2017-18 school year
- The employment of the following staff for Summer School 2017:
 - 21 Certified staff, to include teachers, an administrator and a counselor
 - 10 Non-certified staff to include Program Assistants, Personal Care Assistants, a Job Coach and registration workers
- The employment of the Director of Human Resources, effective July 17, 2017
- The reclassification of 1 Support Staff member effective August 7, 2017
- The employment of 4 Certified staff for the 2017-18 school year
- .2 overload
- 2 Athletic coaching position resignations
- Miscellaneous Wages for the 2017-18 school year

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §B – pp. 57 – 60).

3. **Separation of Employment – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education accept the retirement notification of Michael Tang, Maintenance Supervisor, effective December 29, 2017.

4. **Prevailing Wage – (Roll Call)**

Annually, the State requires districts to pay a wage of no less than the general prevailing hourly rate paid for similar jobs by all public bodies. The law covers nearly all projects under the control of the District regardless of the source of funds.

RECOMMENDED MOTION: That the Board of Education adopt the DuPage County Prevailing Wage effective June 5, 2017 and approve the Resolution, Certification and Notice of adoption as shown on Att. §B - pp. 61 – 83.

5. **Budget Transfer – (Roll Call)**

The FY 17 budget called for a transfer of funds from the Operations & Maintenance Fund to the Capital Projects Fund. Pursuant to Illinois School Code a public hearing must be held prior to the Board of Education taking formal action on this type of Transfer.

RECOMMENDED MOTION: That there is hereby scheduled a Public Hearing for the purpose of a permanent transfer of funds from the Operations and Maintenance Fund to the Capital Projects Fund on July 18, 2017 at 7pm. And that the Superintendent shall provide the proper notifications.

EXECUTIVE SESSION –only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION:

That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

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| 1. | The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. |
| 2. | Collective negotiating matters. |
| 3. | The selection of a person to fill a public office. |
| 4. | Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body. |
| 5. | The purchase or lease of real property. |
| 6. | The setting of a price for sale or lease of property. |
| 7. | The sale or purchase of securities, investments, or investment contracts. |
| 8. | Emergency security procedures. |
| 9. | Student discipline. |
| 10. | The placement of individual students in special education programs. |
| 11. | Litigation has been filed and is pending before a court or administrative tribunal. |
| 12. | Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act. |
| 13. | Self-evaluation. |
| 14. | Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95). |
| 15. | Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. |

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ACTION AFTER RETURN TO OPEN SESSION:

1. **Termination of Employment – (Roll Call)**

RECOMMENDED MOTION:

That the Board of Education terminate Dolores Mondragon, Custodian, effective June 20, 2017, as shown on Att. §D - pp. 12 – 21.

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].