

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
July 18, 2017 – 7:00 P.M.
157 W. Joliet Street
West Chicago, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Cheryl Moore led the Board and meeting attendees in the Pledge of Allegiance.
3. Ms. Yackey read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call –Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Ms. Gillespie, Mr. Kotche, Mr. Nagel and Ms. Yackey
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley, Dr. Cheng and Ms. Glunt
6. Additions to the Agenda:
None

PUBLIC PARTICIPATION:

There was no public participation

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:
Approval of Minutes
Acceptance of Minutes
Approval of Financial Imprest Fund
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Ms. Gillespie
SECOND: Mr. Campos
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. Approval of Financials - Att. §B - pp. 1 – 3 & 20 - 37
 - a. Approve Current Expenditures
MOTION: That the Board of Education approve the expenditures from June 16, 2017 to June 30, 2017and from July 1 to July 13, 2017
 - b. Treasurer’s Report
 - c. Statement of Position/Financial Report

- d. Statement of Revenue/Expenditures YTD Ending June 30, 2017
- e. 3-Year Budget/Actual Report
- f. Grant Reports
- g. Petty Cash Fund Report
- h. Student Activity Account Fund Balance
- i. New Vendors Monthly Report
- j. Quarterly Financial Reports

2. **Compliance Officer for Section 504, etc.**

Board policy provides for the appointment of a Compliance Officer for discrimination complaints regarding Section 504 and the Americans with Disabilities Act. Such complaints may require/involve program modifications to help the student function more capably in the high school setting. Administration is recommending the Director of Student Services, currently Mr. David Pater, to serve in this capacity.

MOTION:

That the Board of Education appoint the Director of Student Services, currently Mr. David Pater, to serve as Compliance Officer for discrimination complaints regarding Section 504 and the Americans with Disabilities Act and other related matters.

3. **Compliance Officer for Title IX**

Board policy stipulates that a Compliance Officer be appointed each year for discrimination complaints consistent with Title VII, Title IX, Sexual Harassment/Intimidation and other related matters. Administration is recommending the Director of Human Resources, currently Ms. Cheryl Moore, serve as a Compliance Officer for discrimination complaints regarding Title VII, Title IX; Student Sex Equity; Sex Discrimination; Sexual Harassment/Intimidation; and related matters.

MOTION:

That the Board of Education appoint the Director of Human Resources, currently Ms. Cheryl Moore, to serve as Compliance Officer for discrimination complaints consistent with Title VII, Title IX, Sexual Harassment/Intimidation and other related matters.

4. **Suspension Hearing Officer**

Annually, the Board appoints hearing officers to hear disciplinary cases involving students in Districts 33 and 94. Each District provides a hearing officer for the other when one is needed. This may happen once or twice a year.

MOTION: That the Board of Education appoint the Principal of Currier School at District 33, currently Mr. Mark Truckenbrod, to serve as student discipline hearing officer for the 2017-18 school year; authorize the Assistant Principal for Administrative Services at District 94, currently Mr. Peter Martino, to perform the same function for District 33; and authorize the use of designated legal counsel or substitute hearing officer in the event Mr. Mark Truckenbrod is unavailable.

CONSENT AGENDA APPROVAL

APPROVAL OF BOARD MEETING MINUTES

1. **Approval of Minutes – (Att. §C - pp. 1 - 7)**

Regular Board of Education Meeting

June 20, 2017

Closed Session Board of Education Meeting

June 20, 2017

MOTION:
the minutes of the meetings listed above.

That the Board of Education approve

MOTION: Ms. Yackey

SECOND: Ms. Gillespie

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

APPROVAL OF COMMITTEE MINUTES:

1. **Policy Committee Approval of Minutes (Att. §C - pp. 8 – 57)**

MOTION: That the Policy Committee approve
the minutes of the meeting of July 11, 2017.

DISCUSSION:

Board members discussed whether a motion that was not on the agenda could be voted on.

MOTION: Mr. Nagel

SECOND: Mr. Saake

VOTE: Ayes: Nagel, Saake
Nays: None
Abstain: Gillespie
Motion Passed 2 – 0, 1 Abstain

2. **Board Approval of Committee Minutes**

MOTION: That the Board of Education accept
the minutes of the meeting of July 11, 2017.

MOTION: Ms. Doremus

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

APPROVAL OF IMPREST FUND (Att. §A - pp. 14 - 19):

1. **MOTION:** That the Board of Education approve
the Imprest Fund Statement.

MOTION: Mr. Kotche

SECOND: Ms. Doremus

VOTE: Ayes: Campos, Doremus, Kotche, Nagel, Saake, Yackey
Nays: None
Abstain: Gillespie
Motion Passed 6-0, 1 Abstain

ADMINISTRATIVE REPORTS AND INFORMATION:

1. **Superintendent's Report**

- 2 FOIA requests were included in the packet.
- Board members were asked to review their contact information and committee memberships.
- Tickets to this year's Dueling Pianos event are now available.
- Board members were invited to attend the Regional Office of Education's 4th annual safety conference.
- A Communications Committee meeting will be scheduled soon.

- A response from a meeting between Ms. Gillespie, Mr. Boyle, Mr. Saake, Dr. Domeracki and Mr. Blatchley will be sent to board members with Dr. Domeracki's Friday Update.
- An application to participate in the third year of the eLearning Pilot Program was submitted this week.
- The District is waiting for feedback from the Illinois State Board of Education regarding the Seal of Biliteracy. Details should be available in the fall.
- WCCHS was approved for the JCS Music Initiative grant for the 2nd year.
- William Blair will conduct a pre-bid conference Wednesday. Bonds will be priced on Thursday and there will be a final conference call Thursday afternoon.
- The Eagle Scout project is underway. Work is being done on the baseball fields; the project is being underwritten by the Booster Club.
- ChanceLight Summer School is over. They are still searching for a director for next year.
- Wednesday is the last day of registration for the 2017-18 school year.
- The week of July 24th is the last week of Summer School. The BRIDGE program will begin on Monday, July 24th. 200 students were invited to participate.
- Board members were invited to attend the August 8th Administrator's Academy.
- Students will be able to print from their Chromebooks at kiosks located in the Learning Resource Center this year.

Director of Business Services Report:

Mr. Blatchley reported on a two part training series he is attending with the Illinois Association of School Business Officials. The training on July 18th focused on budgeting, and he will attend a session in October on the levy.

Director of Human Resources Report:

Ms. Moore reported that her first 2 days of employment had been great and that Mr. Blatchley had prepared the personnel report.

Director of Business Services Report:

Mr. Cole reported that he and Dr. Domeracki will meet with the architect tomorrow to review reports on structural engineering.

Personnel Report:

Mr. Blatchley reported that the Personnel Light report was included in Section B of the Board packet. He emphasized that the 66 coaching positions were not all new positions, many of the positions were being refilled. Mr. Blatchley also stated that the administrator contracts included in the report were for the 2017-18 school year and did not include an increase in pay.

Committee Reports:

Dr. Domeracki reported that the Policy Committee met on July 11th for the purpose of reviewing 20 policies and recommending amendment/adoption/deletion to the Board. The Committee also discussed the benefits of contracting with the IASB policy and procedure updating service PRESS Plus. The committee is recommending that the Board of Education approve contracting with PRESS Plus for a one-time fee of \$6200 for manual customization, and an annual fee of \$1600. Board members were in favor of moving forward with PRESS Plus.

Future Dates:

- a. Regular Board of Education Meeting – August 15, 2017
- b. Regular Board of Education Meeting – September 19, 2017

Open Comment by Board Members:

None

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call) - Att. §B - pp. 7 – 7 & Att. §D - pp. 1 - 13**

The personnel Report consists of:

- The employment of 1.5 support staff for the 2017-18 school year
- 1 leave of absence
- The employment of 66 athletic coaches for the 2017-18 school year
- 3 athletic coaching position resignations
- 16 Administrator contracts for the 2017-18 school year

MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table.

Att. §B - pp. 7 - 7.

MOTION: Ms. Doremus

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

2. **Separation of Employment – (Roll Call)**

MOTION: That the Board of Education accept the resignation of Tyler Janczak, Program Assistant/Special Education Division, effective at the conclusion of the 2016-17 school year.

MOTION: Ms. Gillespie

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

3. **Policies 3804, 6032, 8003P, 8004, 8301, 8302, 8304, 8305, 8306 – (Roll Call)**

MOTION: That the Board of Education waive 1st reading and adopt the following policies upon the recommendation of the Policy Committee (Att. §B – pp. 8 – 25):

3804 – High Lake Property Sale Revenue – removal of policy

6032 – Operational Services – Identity Protection – adoption of policy

8003P – Uniform Grievance Procedure – amend policy

8004 – Student Sex Equity, Sex Discrimination and Sexual Harassment – amend policy

8301 – Admission of Exchange Students – amend policy

8302 – Admission of Resident Students – amend policy

8304 – Admission of Non-Resident Students – amend policy

8305 – Documents Required for New Student Enrollment – amend policy

8306 – Early Admission of Students – amend policy

MOTION: Mr. Kotche
SECOND: Ms. Gillespie
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

4. **Policy 5010 – Emergency Drills – (Roll Call) Att. §B - pp. 26 - 26**

This policy was tabled and will be sent back to the Policy Committee for further vetting. Mr. Pete Martino gave an overview of the emergency drill procedures that are currently in place at the school. He reported that a law enforcement drill is performed annually during the school year.

5. **Custodial Bid – (Roll Call)**

The District went out to bid our custodial supplies for FY 18. Six vendors participated in the bid. Five vendors won parts of the bid. The bid total came out to \$20,557.81.

MOTION: That the Board of Education accepts the winning bids from Tiles in Styles, Warehouse Direct, Interboro Packaging, Central Poly Bag and All American Poly at a total cost of \$20,557.81 as shown on Att. §B – pp. 27 – 28.

MOTION: Ms. Doremus
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

6. **ATI Contract – (Roll Call)**

For the past seven years the District has engaged the services of ATI Physical Therapy for athletic trainer services. The current agreement expires at the end of July 2017. It is the administrations recommendation to enter into a new one year agreement with ATI under the same terms as the prior agreement. The cost for the services is \$44,500 for FY 18 which represents a 3.5% increase. The services are outlined in Schedule A of the agreement. Minimum staffing includes one certified trainer for 40 hours per week and an additional trainer for 20 hours per week.

MOTION: That the Board of Education authorizes the execution of an agreement with ATI Physical Therapy for a term commencing August 1, 2017 through July 31, 2018 for an annual fee of \$44,500 per year for FY 18 as shown on Att. §B – pp. 29 – 36.

MOTION: Mr. Campos
SECOND: Mr. Kotche
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

7. **Interfund Transfer – (Roll Call)**

The Board of Education has determined that it is necessary and in the best interests of the District that a permanent transfer of \$795,981.00 be made from the Operations and Maintenance Fund to the Capital Projects Fund for the payment of a portion of the costs of the improvement, maintenance, repair or benefit of the District's school buildings and property. Interfund Transfers require Board approval

MOTION: That the Board of Education approve the Resolution approving the transfer of funds from the Operations and Maintenance Fund to the Capital Projects Fund no later than June 30, 2018 as shown on Att. §B – pp. 37 – 40.

MOTION: Ms. Yackey

SECOND: Ms. Gillespie
VOTE: Unanimous Approval on Roll Call Vote 7 - 0

8. **Security Contract – (Roll Call)**

The District has used Andy Frain for the past four years. A one year renewal agreement has been provided to the Board for consideration for FY 18. The rate increase is 2% over FY 17. Payments to Andy Frain in 2016/17 were \$102,819.61.

MOTION: That the Board of Education approve a one year contract with Andy Frain Services as shown on Att. §B – pp. 41 – 42.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

EXECUTIVE SESSION:

The Board of Education moved to Executive Session at 7:51 p.m. for the purpose of discussing collective negotiating matters.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RETURN TO OPEN SESSION:

The Board of Education returned to Open Session at 8:35 p.m.

ADJOURNMENT

MOTION: That the Board of Education meeting be adjourned at 8:35 p.m.

MOTION: Mr. Campos

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Voice Vote 7 – 0

ATTEST:

Gary R. Saake, President

Renee Yackey, Secretary