

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
July 18, 2017 – 7:00 P.M.**

**COMMUNITY HIGH SCHOOL DISTRICT 94
157 W. WASHINGTON STREET
WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC PARTICIPATION:

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 1 – 7)**
Regular Board of Education Meeting – June 20, 2017
Closed Session Board of Education Meeting - June 20, 2017

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting(s) as listed above.

2. **Acceptance of Minutes - (Att. §C – pp. 8 – 57)**
Policy Committee Meeting July 11, 2017

RECOMMENDED MOTION: That the Board of Education accept the minutes of the meeting(s) listed above.

2. **Approval of Financials — (Att. §A – pp. 1 – 37)**

a. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from June 16, 2017 to June 30, 2017 and from July 1, 2017 to July 13, 2017

b. Imprest Fund Statement

c. Treasurer's Report

d. Statement of Position/Financial Report

e. Statement of Revenue/Expenditures YTD Ending June 30, 2017

f. 3-Year Budget/Actual Report

g. Grant Reports

h. Petty Cash Fund Report

i. Student Activity Account Fund Balance

j. New Vendors Monthly Report

k. Quarterly Financial Reports

3. **Compliance Officer for Section 504, etc.**

Board policy provides for the appointment of a Compliance Officer for discrimination complaints regarding Section 504 and the Americans with Disabilities Act. Such complaints may require/involve program modifications to help the student function more capably in the high school setting. Administration is recommending the Director of Student Services, currently Mr. David Pater, to serve in this capacity.

RECOMMENDED MOTION: That the Board of Education appoint the Director of Student Services, currently Mr. David Pater, to serve as Compliance Officer for discrimination complaints regarding Section 504 and the Americans with Disabilities Act and other related matters.

4. **Compliance Officer for Title IX**

Board policy stipulates that a Compliance Officer be appointed each year for discrimination complaints consistent with Title VII, Title IX, Sexual Harassment/Intimidation and other related matters. Administration is recommending the Director of Human Resources, currently Ms. Cheryl Moore, serve as a Compliance Officer for discrimination complaints regarding Title VII, Title IX; Student Sex Equity; Sex Discrimination; Sexual Harassment/Intimidation; and related matters.

RECOMMENDED MOTION: That the Board of Education appoint the Director of Human Resources, currently Ms. Cheryl Moore, to serve as Compliance Officer for discrimination complaints consistent with Title VII, Title IX, Sexual Harassment/Intimidation and other related matters.

5. **Suspension Hearing Officer**

Annually, the Board appoints hearing officers to hear disciplinary cases involving students in Districts 33 and 94. Each District provides a hearing

officer for the other when one is needed. This may happen once or twice a year.

RECOMMENDED MOTION: That the Board of Education appoint the Principal of Currier School at District 33, currently Mr. Mark Truckenbrod, to serve as student discipline hearing officer for the 2017-18 school year; authorize the Assistant Principal for Administrative Services at District 94, currently Mr. Peter Martino, to perform the same function for District 33; and authorize the use of designated legal counsel or substitute hearing officer in the event Mr. Mark Truckenbrod is unavailable.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report Doug Domeracki
 - FOIA(s) Att. §B - pp. 1 - 6
2. Director of Business Services/CSBO Report David Blatchley
3. Director of Human Resources Report Cheryl Moore
5. Committee Reports:
 - a. Communications
 - b. Education
 - c. Facilities
 - d. Finance
 - e. Joint Finance & Facilities
 - f. Personnel
 - g. Policy
6. Future Dates
 - a. Regular Board of Education Meeting – August 15, 2017
 - b. Regular Board of Education Meeting – September 19, 2017
7. Open Comment Board Members

OLD BUSINESS:

None

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

The personnel report consists of:

 - The employment of 1.5 support staff for the 2017-18 school year
 - 1 leave of absence
 - The employment of 66 athletic coaches for the 2017-18 school year
 - 3 athletic coaching position resignations
 - 16 Administrator contracts for the 2017-18 school year

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §B – pp. 7 – 7).

2. **Separation of Employment – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education accept the resignation of Tyler Janczak, Program Assistant/Special Education Division, effective at the conclusion of the 2016-17 school year.

3. **Policies 3804, 6032, 8003P, 8004, 8301, 8302, 8304, 8305, 8306 – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education waive 1st reading and adopt the following policies upon the recommendation of the Policy Committee (Att. §B – pp. 8 – 25):
3804 – High Lake Property Sale Revenue – removal of policy
6032 – Operational Services – Identity Protection – adoption of policy
8003P – Uniform Grievance Procedure – amend policy
8004 – Student Sex Equity, Sex Discrimination and Sexual Harassment – amend policy
8301 – Admission of Exchange Students – amend policy
8302 – Admission of Resident Students – amend policy
8304 – Admission of Non-Resident Students – amend policy
8305 – Documents Required for New Student Enrollment – amend policy
8306 – Early Admission of Students – amend policy

4. **Policy 5010 – Emergency Drills (Roll Call)**
RECOMMENDED MOTION: That the Board of Education waive 1st reading and adopt Policy 5010, Emergency Drills, upon the recommendation of the Superintendent as shown on Att. §B – pp. 26 – 26.

5. **Custodial Bid – (Roll Call)**
The District went out to bid our custodial supplies for FY 18. Six vendors participated in the bid. Five vendors won parts of the bid. The bid total came out to \$20,557.81.
RECOMMENDED MOTION: That the Board of Education accepts the winning bids from Tiles in Styles, Warehouse Direct, Interboro Packaging, Central Poly Bag and All American Poly at a total cost of \$20,557.81 as shown on Att. §B – pp. 27 – 28.

6. **ATI Contract – (Roll Call)**
For the past seven years the District has engaged the services of ATI Physical Therapy for athletic trainer services. The current agreement expires at the end of July 2017. It is the administration's recommendation to enter into a new one year agreement with ATI under the same terms as the prior agreement. The cost for the services is \$44,500 for FY 18 which represents a 3.5% increase. The services are outlined in Schedule A of the agreement. Minimum staffing includes one certified trainer for 40 hours per week and an additional trainer for 20 hours per week.
RECOMMENDED MOTION: That the Board of Education authorizes the execution of an agreement with ATI Physical Therapy for a term commencing August 1, 2017 through July 31, 2018 for an annual fee of \$44,500 per year for FY 18 as shown on Att. §B – pp. 29 – 36.

7. **Interfund Transfer – (Roll Call)**

The Board of Education has determined that it is necessary and in the best interests of the District that a permanent transfer of \$795,981.00 be made from the Operations and Maintenance Fund to the Capital Projects Fund for the payment of a portion of the costs of the improvement, maintenance, repair or benefit of the District's school buildings and property. Interfund Transfers require Board approval.

RECOMMENDED MOTION: That the Board of Education approve the Resolution approving the transfer of funds from the Operations and Maintenance Fund to the Capital Projects Fund no later than June 30, 2018 as shown on Att. §B – pp. 37 – 40.

8. **Security Contract – (Roll Call)**

The District has used Andy Frain for the past four years. A one year renewal agreement has been provided to the Board for consideration for FY 18. The rate increase is 2% over FY 17. Payments to Andy Frain in 2016/17 were \$102,819.61.

RECOMMENDED MOTION That the Board of Education approve a one year contract with Andy Frain Services as shown on Att. §B – pp. 41 – 42.

EXECUTIVE SESSION –only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION:

That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

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| 1. | The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. |
| 2. | Collective negotiating matters. |
| 3. | The selection of a person to fill a public office. |
| 4. | Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body. |
| 5. | The purchase or lease of real property. |
| 6. | The setting of a price for sale or lease of property. |
| 7. | The sale or purchase of securities, investments, or investment contracts. |
| 8. | Emergency security procedures. |
| 9. | Student discipline. |
| 10. | The placement of individual students in special education programs. |
| 11. | Litigation has been filed and is pending before a court or administrative tribunal. |
| 12. | Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act. |
| 13. | Self-evaluation. |
| 14. | Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95). |
| 15. | Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. |

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of
Education return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ACTION AFTER RETURN TO OPEN SESSION:

ADJOURNMENT

**RECOMMENDED MOTION: That the Board of Education
meeting be adjourned at [Time].**