

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
September 19, 2017 – 7:00 P.M.
326 Joliet Street
West Chicago, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:01 p.m.
2. Mike Sawkicki led the Board and meeting attendees in the Pledge of Allegiance.
3. Ms. Yackey read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Ms. Gillespie, Mr. Nagel and Ms. Yackey
5. Absent – Mr. Kotche
6. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley, Dr. Cheng and Ms. Glunt
7. Additions to the Agenda:
None

PUBLIC HEARING ON PROPOSED 2017-18 BUDGET (Att. §B – pp. 1 – 95)

1. Overview of Proposed 2017-18 Budget
Mr. Cole gave an overview of the Proposed 2017-18 Budget.
2. Public Comment on Proposed 2017-18 Budget
Joseph Tate, Johnny Nguyen and Shaye McLernon addressed the board regarding the impact the budget has on volunteer clubs.
3. Board Discussion of Public Input
Ms. Doremus asked if there was anything in the budget that would impact funding of clubs. Mr. Cole responded that approximately \$575,000 of the budget was designated for coaching and activity sponsorships. Ms. Gillespie asked how much has been spent in the last 4 years on non-Advanced Placement curriculum.
4. Adjournment of Public Hearing of Proposed Balanced 2017-18 Budget
RECOMMENDED MOTION: That the Board of Education adjourn the Public Hearing portion of the Board of Education Meeting at 7:17 p.m.
MOTION: Mr. Campos
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 6 – 0
5. Fiscal Year Budget 2017-18 – Roll Call
RECOMMENDED MOTION: That the Board of Education adopt the budget for the 2017-18 school year as presented at the Public Hearing conducted on September 19, 2017; sign the applicable School District Budget Form; and authorize submission of the Chief Fiscal Officer’s Certificate of Estimated Revenue.

MOTION: Ms. Doremus
SECOND: Mr. Campos
VOTE: Ayes: Campos, Doremus, Nagel, Saake, Yackey
Nays: Gillespie
Abstain: None
Motion Passed 5 – 1, 0 Abstain

PUBLIC HEARING ON PROPOSED DRIVER’S EDUCATION WAIVER

(Att. §B - pp. 96 - 109)

1. Overview of Waiver
Dr. Domeracki gave an overview of the proposed Driver’s Education Waiver.
2. Public Comment on Waiver Request
There was no public comment.
3. Board Discussion of Public Input
It was shared that the waiver would allow 12 hours of simulator use for 3 hours of behind the wheel instruction.
4. Adjournment of Public Hearing of Proposed Driver’s Education Waiver
MOTION: That the Board of Education adjourn the Public Hearing portion of the Board of Education Meeting at 7:22 p.m.
MOTION: Ms. Gillespie
SECOND: Ms. Yackey
VOTE: Unanimous Approval on Roll Call Vote 6 – 0
5. Waiver Request for Approval for 105 ILCS 5/27-24.3 – (Roll Call)
MOTION: That the Board of Education approve the requested waiver on 105 ILCS 5/27-24.3 and authorize the Superintendent to submit the request to the Regional Office of Education and the Illinois State Board of Education, as presented and made a part hereof.
MOTION: Ms. Doremus
SECOND: Mr. Campos
VOTE: Unanimous Approval on Roll Call Vote 6 – 0

GOOD NEWS OF THE DISTRICT:

1. Mary Ellen Daneels was recognized for being awarded the California Casualty Award for Teaching Excellence (Att. §B – pp. 110)

PUBLIC PARTICIPATION:

Tom Tipton addressed the board regarding school atmosphere.

The following people addressed the Board regarding the suspension of volunteer clubs:

Yesenia Munoz, Megan Appleton, Shaye McLernon, Johnny Nguyen, Sarah Brockway, Efrain Aguilar and Angel Aranda.

The following people addressed the Board regarding the ongoing teacher contract negotiations:

Matt Wdowiarz, Lori Blackburn, Brad Larson, Donna Bartlett, Joseph Tate and Bob Brown. Donna Kuhn addressed the Board regarding the portable chiller.

A petition entitled “Petition to Save WeGo Clubs” was submitted to the Board. The petition was signed by 169 students, parents and community members.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent’s Report:

Student Report:

- Mike Sawicki gave an update on student activities.

Dr. Domeracki reported the following

- There had been three FOIA requests (Att. §B – pp. 111 - 117).
- World Relief and Districts 33 & 94 hosted a joint DACA presentation September 18th. Between 50 and 60 people attended the meeting.
- Open House will take place on September 21st.
- An initial training session on BoardBook will take place on September 21st. BoardBook will be implemented for the November board meeting.
- An initial meeting with representatives from PRESS Plus will be held next week.
- There will be an all staff presentation on November 10th to review results of PSAT, SAT, and STAR data.
- Advanced Placement potential scores have been received.
- Special Education data will be incorporated into the 2017 Illinois State Board of Education School Report Card which will be released at the end of October.
- The Wayne/Winfield Area Youth/Family Services is looking for board members.

2. Director of Building Operations:

Mr. Cole reported on the following:

- The motor on one of the school’s chillers had burned out. A temporary portable chiller will be used until the unit is repaired. Insurance will pay for most of the repair.
- Hiring a Construction Manager was discussed at the August 28th joint Finance & Facilities Committee meeting; the committee suggested that this proposal be brought to the Board for discussion. Mr. Cole asked the Board for direction regarding putting out a request for proposal to hire a Construction Manager to oversee the construction project. There was no objection to this proposal. (Att. §B – pp. 118 – 124)
- Raymond James took our bonds to market September 6, 2017. The closing date is September 26th. (Att. §B – pp. 125 – 134)

3. Director of Business Services Report:

Mr. Blatchley reported that board members are not required to complete the Mandated Reporter form.

4. Director of Human Resources Report:

- The annual Administrator & Teacher Salary & Benefits Report (Att. §B – pp. 135 – 139) was in the packet and would be made available on the website.
- With the approval of the budget, the over \$75,000 report will be updated.

5. **Principal's Report:**

Dr. Cheng reported on the following:

- Marc Wolfe met with students on three occasions to discuss options for continuing clubs whose sponsors had stepped down. Approximately 20 students in total representing 5 clubs had attended these meetings. One option discussed was to allow clubs to continue to meet with supervision since many of these clubs have student executive boards.
- Parent Open House will be Thursday, September 21st

6. **Committee Approval of Minutes:**

Finance Committee Approval of Minutes:

MOTION: That the Finance Committee approve the minutes of the meeting of August 28, 2017.

DISCUSSION: Board members discussed the new practice of having administrators assigned to a committee vote on the minutes.

MOTION: Mr. Saake

SECOND: Mr. Blatchley

VOTE: Ayes: Domeracki, Blatchley, Saake

Nays: None

Abstain: Campos

Motion Passed: 3 – 0, 1 Abstain

Facilities Committee Approval of Minutes:

MOTION: That the Facilities Committee approve the minutes of the meeting of August 28, 2017

MOTION: Mr. Nagel

SECOND: Domeracki

VOTE: Ayes: Domeracki, Cole, Nagel, Saake

Nays: None

Abstain: Campos

Motion Passed: 4 – 0, 1 Abstain

Communications Committee Approval of Minutes:

MOTION: That the Communications Committee approve the minutes of the meeting of August 23, 2017.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Ayes: Domeracki, Campos, Yackey

Nays: Gillespie

Abstain: None

Motion Passed: 3 – 1, 0 Abstain

7. **Teacher Contract Negotiations:**

Mr. Saake read a statement to board members and meeting attendees regarding an open letter published by the West Chicago High School Teachers' Association which was titled "Our School Is in Crisis". Mr. Saake then outlined the requests of the WCHSTA, Inc. negotiations team.

Mr. Nagel discussed the way negotiations are being portrayed. He also remarked on the need to be conscientious of available revenues.

Mr. Campos remarked on the District 94 community and recognized the willingness of students to be involved in public governance.

8. **Future Dates:**

- a. Regular Board of Education Meeting – October 17, 2017
- b. Regular Board of Education Meeting – November 14, 2017

9. **Open Comment by Board Members:**

Mr. Saake thanked the Foods II class for providing dessert. Ms. Yackey stated she was amazed at students' performance in the play. Ms. Gillespie thanked the community for attending the board meeting and spoke about the importance of clubs in students' lives.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action:

- Approval of Minutes for Regular and Closed Session Board of Education meeting on August 15, 2017.
- Acceptance of Minutes for:
 - Communications Committee Meeting on August 23, 2017
 - Joint Finance & Facility Committee Meeting on August 28, 2017

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Ms. Yackey

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote: 6 - 0

CONSENT AGENDA ITEMS - ACTION(S):

1. **Approval of Financials — (Att. §A – pp. 1 – 50)**

- a. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from August 11, 2017 to September 14, 2017.

- b. Imprest Fund Statement
- c. Treasurer's Report
- d. Statement of Position/Financial Report
- e. Statement of Revenue/Expenditures YTD Ending August 31, 2017
- f. 3-Year Budget/Actual Report
- g. Grant Reports

- h. Petty Cash Fund Report
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Reports

2. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**

The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Nagel, Mr. Saake and Dr. Domeracki on August 15, 2017.

MOTION: That the Board of Education approve the report on the review of closed session minutes, as shown on Att. §B – pp. 140.

3. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**

The Legislature requires that closed session minutes of Boards of Education be audio recorded and those recordings retained for a period of 18 months. Boards may destroy those recordings provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio recordings twice a year in conjunction with the semi-annual review of closed session minutes.

MOTION: That the Board of Education approve the destruction of audio recordings of closed session Board of Education meetings made prior to January 1, 2016.

ITEMS SEPARATED FROM CONSENT AGENDA:

1. **Approval of Minutes — (Att. §C – pp. 92 – 96)**

Regular Board of Education Meeting – August 15, 2017

Closed Session Board of Education Meeting - August 15, 2017

MOTION: That the Board of Education approve the minutes of the meeting(s) as listed above.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Ayes: Campos, Gillespie, Nagel, Saake, Yackey

Nays: None

Abstain: Doremus

Motion Passed: 5 - 0, 1 Abstain

2. **Acceptance of Minutes - (Att. §C – pp. 1 – 91)**

Communications Committee Meeting August 23, 2017

Joint Finance & Facility Committee Meeting August 28, 2017

RECOMMENDED MOTION: That the Board of Education accept the minutes of the meeting(s) listed above.

MOTION: Ms. Yackey

SECOND: Mr. Nagel

VOTE: Ayes: Campos, Nagel, Saake, Yackey

Nays: Gillespie
Abstain: Doremus
Motion Passed: 4 – 1, 1 Abstain

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

The personnel report consisted of:

- The employment of 3 support staff for the 2017-18 school year
- The resignation of 1 support staff
- 4 leave of absence requests
- The employment of 1 returning athletic coaching staff
- The employment of 2 new athletic coaching staff for 3 positions
- The resignation of 3 athletic coaching staff

MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table as shown on Att. §B – pp. 141 and Att. §D – pp. 1 – 4.

MOTION: Ms. Doremus

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote: 6 - 0

2. **Separation of Employment – (Roll Call)**

MOTION: That the Board of Education accept the following resignations: Lindsey Heavey, Program Assistant/Special Education Division effective September 1, 2017.

MOTION: Mr. Campos

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote: 6 - 0

3. **Approval of Organizational Chart – (Roll Call)**

In compliance with policy 2006, a new organizational chart has been developed to include recent changes in administration. This organizational chart represents the administrative positions referenced in policy 2002 and personnel that have changed since the last approval.

MOTION: That the Board of Education approve the Organizational Chart as shown on Att. §B – pp. 142 – 143.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote: 6 - 0

4. **Canon Copier Lease Extension – (Roll Call)**

A 12 month lease extension on 7 mid-size Canon copiers is being requested in order to align the contracts on all Canon copiers. This alignment will create a streamlined bid in 2018.

MOTION: That the Board of Education approve a 12 month lease extension of seven mid-size Canon copiers as shown on

Att. §B – pp. 144 – 150.

MOTION: Ms. Doremus

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote: 6 - 0

5. **Student Travel: Music Department New York Performance/Workshop Tour – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Music Department New York Performance/Workshop Tour qualifies as Student Travel and is requesting a trip to New York City, New York February 28 through March 4, 2018.

MOTION: That the Board of Education approve Student Travel for the Music Department New York Performance Workshop Tour as shown on Att. §B – pp. 151 - 152.

MOTION: Ms. Doremus

SECOND: Ms. Gillespie

VOTE: Unanimous Approval on Roll Call Vote: 6 - 0

6. **Student Travel: Journalism Education Association/National Scholastic Press Association's National Convention and Competition – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the JEA/NSPA spring conference for the Wildcat Chronicle qualifies as Student Travel and is requesting a trip to San Francisco, California April 12 through April 15, 2018.

MOTION: That the Board of Education approve Student Travel for the Wildcat Chronicle to the JEA/NSPA spring conference as shown on Att. §B – pp. 153 - 154.

MOTION: Mr. Campos

SECOND: Ms. Gillespie

VOTE: Unanimous Approval on Roll Call Vote: 6 - 0

EXECUTIVE SESSION:

The Board of Education moved to Executive Session at 9:12 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and collective negotiation matters.

MOTION: Ms. Yackey

SECOND: Mr. Nagel

VOTE: Unanimous Approval on Roll Call Vote 6 – 0

RETURN TO OPEN SESSION:

The Board of Education returned to Open Session at 10:01 p.m.

ADJOURNMENT

MOTION: Education meeting be adjourned at 10:01 p.m. That the Board of

MOTION: Ms. Yackey

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Voice Vote 6 – 0

ATTEST:

Gary R. Saake, President

Renee Yackey, Secretary