

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
September 19, 2017 – 7:00 P.M.**

**COMMUNITY HIGH SCHOOL DISTRICT 94
326 JOLIET STREET
WEST CHICAGO, IL 60185**

COMMONS – Entrance H

A G E N D A

OPENING ACTIVITIES

1. Call to Order
2. Salute to the Flag
3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call
5. Additions to the Agenda – (Voice Vote)

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

PUBLIC HEARING ON PROPOSED 2017-18 BUDGET (Att. §B – pp. 1 – 95)

1. Overview of Proposed 2017-18 Budget
2. Public Comment on Proposed 2017-18 Budget
3. Board Discussion of Public Input
4. Adjournment of Public Hearing of Proposed Balanced 2017-18 Budget
RECOMMENDED MOTION: That the Board of Education adjourn the Public Hearing portion of the Board of Education Meeting at _____ p.m.

5. Fiscal Year Budget 2017-18 – Roll Call
RECOMMENDED MOTION: That the Board of Education adopt the budget for the 2017-18 school year as presented at the Public Hearing conducted on September 19, 2017; sign the applicable School District Budget Form; and authorize submission of the Chief Fiscal Officer’s Certificate of Estimated Revenue.

PUBLIC HEARING ON PROPOSED DRIVER’S EDUCATION WAIVER

(Att. §B - pp. 96 - 109)

1. Overview of Waiver
2. Public Comment on Waiver Request

3. Board Discussion of Public Input
4. Adjournment of Public Hearing of Proposed Driver's Education Waiver
RECOMMENDED MOTION: That the Board of Education adjourn the Public Hearing portion of the Board of Education Meeting at _____ p.m.
5. Waiver Request for Approval for 105 ILCS 5/27-24.3 – (Roll Call)
RECOMMENDED MOTION: That the Board of Education approve the requested waiver on 105 ILCS 5/27-24.3 and authorize the Superintendent to submit the request to the Regional Office of Education and the Illinois State Board of Education, as presented and made a part hereof.

GOOD NEWS OF THE DISTRICT:

1. Mary Ellen Daneels – California Casualty Award for Teaching Excellence (Att. §B – pp. 110)

PUBLIC PARTICIPATION:

ADMINISTRATIVE REPORTS AND INFORMATION:

1. Superintendent's Report Doug Domeracki
 - FOIA(s) (Att. §B – pp. 111 - 117)
2. Director of Building Operations Gordon Cole
 - Construction Manager (Att. §B – pp. 118 – 124)
 - Final Bond Pricing Report (Att. §B – pp. 125 – 134)
3. Director of Business Services Report David Blatchley
4. Director of Human Resources Report Cheryl Moore
 - Administrator & Teacher Salary & Benefits Report (Att. §B – pp. 135 – 139)
5. Principal's Report Moses Cheng
 - Volunteer Sponsors/Clubs
6. Committee Reports:
 - a. Communications – August 23, 2017 (Att. §C – pp. 1 – 48)
 - b. Education
 - c. Facilities
 - d. Finance
 - e. Joint Finance & Facilities – August 28, 2017 (Att. § C – pp. 49 – 91)
 - f. Personnel
 - g. Policy**RECOMMENDED MOTION:** That the Communications Committee approve the minutes of the meeting(s) listed above.

RECOMMENDED MOTION: That the Finance Committee approve the minutes of the meeting(s) listed above.

RECOMMENDED MOTION: That the Facilities Committee approve the minutes of the meeting(s) listed above.

7. Teacher Contract Negotiations Gary Saake
8. Future Dates
 - a. Regular Board of Education Meeting – October 17, 2017
 - b. Regular Board of Education Meeting – November 14, 2017
9. Open Comment Board Members

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §C – pp. 92 – 96)**
Regular Board of Education Meeting – August 15, 2017
Closed Session Board of Education Meeting - August 15, 2017
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting(s) as listed above.
2. **Acceptance of Minutes - (Att. §C – pp. 1 – 91)**
Communications Committee Meeting August 23, 2017
Joint Finance & Facility Committee Meeting August 28, 2017
RECOMMENDED MOTION: That the Board of Education accept the minutes of the meeting(s) listed above.
3. **Approval of Financials — (Att. §A – pp. 1 – 50)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from August 11, 2017 to September 14, 2017.
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position/Financial Report
 - e. Statement of Revenue/Expenditures YTD Ending August 31, 2017
 - f. 3-Year Budget/Actual Report

- g. Grant Reports
- h. Petty Cash Fund Report
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Reports

4. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**

The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Nagel, Mr. Saake and Dr. Domeracki on August 15, 2017.

RECOMMENDED MOTION: That the Board of Education approve the report on the review of closed session minutes, as shown on Att. §B – pp. 140.

5. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**

The Legislature requires that closed session minutes of Boards of Education be audio recorded and those recordings retained for a period of 18 months. Boards may destroy those recordings provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio recordings twice a year in conjunction with the semi-annual review of closes session minutes.

RECOMMENDED MOTION: That the Board of Education approve the destruction of audio recordings of closed session Board of Education meetings made prior to January 1, 2016.

OLD BUSINESS:

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

The personnel report consists of:

- The employment of 3 support staff for the 2017-18 school year
- The resignation of 1 support staff
- 4 leave of absence requests
- The employment of 1 returning athletic coaching staff
- The employment of 2 new athletic coaching staff for 3 positions
- The resignation of 3 athletic coaching staff

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table as shown on Att. §B – pp. 141 and Att. §D – pp. 1 – 4.

2. **Separation of Employment – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education accept the following resignations:
Lindsey Heavey, Program Assistant/Special Education Division effective September 1, 2017.

3. **Approval of Organizational Chart – (Roll Call)**

In compliance with policy 2006, a new organizational chart has been developed to include recent changes in administration. This organizational chart represents the administrative positions referenced in policy 2002 and personnel that have changed since the last approval.

RECOMMENDED MOTION: That the Board of Education approve the Organizational Chart as shown on Att. §B – pp. 142 – 143.

4. **Canon Copier Lease Extension – (Roll Call)**

A 12 month lease extension on 7 mid-size Canon copiers is being requested in order to align the contracts on all Canon copiers. This alignment will create a streamlined bid in 2018.

RECOMMENDED MOTION: That the Board of Education approve a 12 month lease extension of seven mid-size Canon copiers as shown on Att. §B – pp. 144 – 150.

5. **Student Travel: Music Department New York Performance/Workshop Tour – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Music Department New York Performance/Workshop Tour qualifies as Student Travel and is requesting a trip to New York City, New York February 28 through March 4, 2018.

RECOMMENDED MOTION: That the Board of Education approve Student Travel for the Music Department New York Performance Workshop Tour as shown on Att. §B – pp. 151 - 152.

6. **Student Travel: Journalism Education Association/National Scholastic Press Association’s National Convention and Competition – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the JEA/NSPA spring conference for the Wildcat Chronicle qualifies as Student Travel and is requesting a trip to San Francisco, California April 12 through April 15, 2018.

RECOMMENDED MOTION: That the Board of Education approve Student Travel for the Wildcat Chronicle to the JEA/NSPA spring conference as shown on Att. §B – pp. 153 - 154.

EXECUTIVE SESSION –only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION:

That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].

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| <ol style="list-style-type: none">1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.2. Collective negotiating matters.3. The selection of a person to fill a public office.4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-judicative body. |
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5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Begin Closed Session Taping

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:

That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

End Closed Session Taping

ACTION AFTER RETURN TO OPEN SESSION:

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at [Time].