

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
October 17, 2017 – 7:00 P.M.
326 Joliet Street
West Chicago, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:01 p.m.
2. Dirk Gunderson led the Board and meeting attendees in the Pledge of Allegiance.
3. Ms. Yackey read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Ms. Doremus, Ms. Gillespie, Mr. Kotche, Mr. Nagel and Ms. Yackey
5. Absent – None
6. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley, Ms. Moore, Dr. Cheng and Ms. Glunt
7. Additions to the Agenda:
Discussion regarding ramification of Administrators voting on committee meeting minutes

MOTION: Mr. Kotche

SECOND: Mr. Nagel

VOTE: Unanimous Approval on Voice Vote 7 - 0

STUDENT RECOGNITION:

September Student of the Month: Mike Sawicki

GOOD NEWS OF THE DISTRICT:

The West Chicago Community High School Math Team was recognized for taking first place in the North Suburban Math League Meet

PUBLIC PARTICIPATION:

There was no public participation.

ADMINISTRATIVE REPORTS AND INFORMATION:

1. **Superintendent’s Report:**

Student Report:

- Mike Sawicki gave an update on student activities.
- Dr. Domeracki reported the following
- There had been 8 FOIA requests.
 - The process of auditing the school’s website is approximately 2/3 complete.
 - Registration opens tomorrow for the National School Board Association conference in San Antonio.
 - Finalization of the 2018 summer projects is nearly complete; bid packets will be going out soon. Staff will be surveyed and some students will be selected for their input on the instructional needs and design concepts.

- The annual Joint School Boards' meeting is scheduled for January 22, 2018.
- Administrators have made site visits to some recently renovated libraries in order to better understand how student needs are being met.
- Evaluation and assessment of our Chromebook inventory is underway. A recommendation for disposition of older Chromebooks will be made to the Finance Committee.
- The November board meeting will be held on the 2nd Tuesday, November 14, 2017.
- The Illinois State Board of Education will report its recommendation of the eLearning program for expansion, revision or discontinuation on or before June 1, 2019.
- BoardBook will be rolled out to Board members within the next few days. This is the tool that will be used for the board packet in November.
- An addition to the audit of our ELL program will now include a Technical Assistance Review that will last two years.
- The State is unaware of how they will reimburse districts for the administration of the PSAT9 & 10; continuing financial assistance for students taking the AP exams has not yet been decided.
- The CTE Advisory Council had an initial planning meeting.
- Data dialogue meetings will be held with each individual feeder districts this winter.
- ISBE will do an RFP for assessment as a result of ESSA requiring a growth component to the state assessment.
- An email was sent to board members earlier today reporting a diagnosed case of whooping cough in the school.

Mr. Saake asked if science assessment tests taken two years ago had yet been graded. Dr. Domeracki responded that there had been no reports of grades from the State.

2. **Director of Building Operations:**

Mr. Cole reported that planning for the summer of 2018 was almost complete, and that the projects would be going out for bid. He stated that half of the money dedicated to the projects for the summer of 2018 would be spent on HVAC.

3. **Director of Business Services Report:**

Mr. Cole reported on the following:

- Anna Wiszowaty of Baker Tilly reported there had been another successful audit of District 94. She added that the district will be awarded the "Financial Recognition" status from ISBE which indicates the District is in the highest category of financial strength.
- Mr. Blatchley stated that, now that the annual financial report is complete, he will update and post on the website a list of vendors who are paid \$25,000 or more. He also reported that he will complete the annual state of affairs for ISBE. Collective bargaining continues.

4. **Director of Human Resources Report:**

Ms. Moore reported the following reports had been submitted to the Illinois State Board of Education:

- Unfilled positions report which only had one unfilled paraprofessional position to report.
 - Reduction in Force report for 2016-17.
- She stated that 2017-18 positions will be submitted to ISBE by the November 1st deadline.

5. **Principal's Report:**

Dr. Cheng reported on the following:

- Student attendance is tracking nicely with past school years. Dr. Cheng stated that, due to the early start of school this year, this month's discipline report included an additional 3 weeks of attendance this year.
- Scott Albright and Len Egan took interested female students on a field trip to attend a Women in STEM Career Day at College of DuPage on October 6th.
- The 5th annual Dare to Scare event will be held in the LRC on October 26th. Third grade students from Gary and Pioneer Elementary Schools will attend.
- October is a busy month for college representatives to visit the school. 15 visits are scheduled for just this week.
- A handout was provided that lists dual credit classes with West Chicago Community High School and College of DuPage. The back of the handout listed all 19 Advanced Placement classes offered at the high school.

6. **Safety and Security:**

Pete Martino reported that staff training on Run, Hide, Fight was conducted on August 14, 2017; a safety drill was conducted at the high school with students, staff and the West Chicago Police Department on October 10, 2017. Two "intruders" were released into the building and were apprehended in approximately three minutes. He then showed a video which was titled "Run/Fight/Hide". Board members and Mr. Martino discussed how best to prepare students and staff in the event of an actual intruder entering the building.

7. **Committee Operations:**

Board members discussed how Robert's Rules were going to be implemented regarding committees and the validity of having ex officio members and administrators included as a voting member of a quorum. It was determined that the names of committee members would be included on the agendas in the future. It was agreed that the Education Committee and Finance Committee minutes would be amended to indicate official members of the committee, which members were present and which members were absent.

8. **Committee Reports:**

Dr. Cheng stated there had been an Education Committee meeting September 25, 2017. Minutes were in the packet.

Mr. Cole stated there had been a Finance Committee meeting October 11, 2017. Minutes were in the packet.

Ms. Yackey commented there was a Class Size Committee a few weeks ago and that the class size numbers were good.

Committee Approval of Minutes:

Education Committee Approval of Minutes:

MOTION: That the Education Committee approve the minutes of the meeting of September 25, 2017 as amended at table to indicate who the members present, absent and others present were.

MOTION: Ms. Doremus

SECOND: Ms. Gillespie

VOTE: Ayes: Doremus, Gillespie, Cheng, Domeracki
Nays: None
Abstain: Saake, Yackey
Motion Passed: 4 – 0, 2 Abstain

Facilities Committee Approval of Minutes:

MOTION: That the Facilities Committee approve the minutes of the meeting of October 11, 2017 as amended at table to indicate who the members present, absent and others present were.

MOTION: Mr. Nagel

SECOND: Mr. Cole

VOTE: Ayes: Campos, Nagel, Domeracki, Cole
Nays: None
Abstain: Saake
Motion Passed: 4 – 0, 1 Abstain

9. **Future Dates**

- a. Regular Board of Education Meeting – November 14, 2017
- b. Regular Board of Education Meeting – December 19, 2017

10. **Open Comment by Board Members:**

Mr. Nagel asked Board members to review the IASB Resolutions for 2017 and bring recommendations for voting to the November Board meeting. Board members discussed who can update the website. It was clarified that there is no point person who oversees the website. A review of the website is underway; a “tickler” for individuals who manage areas of the website will be created so they will be reminded when it is time to update time sensitive items. The over \$25,000 reported was flagged as a report that was mentioned as being outdated. Mr. Blatchley stated that, now that the AFR was complete, the report would be updated.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:
Approval of Minutes for Regular and Closed Session Board of Education meeting on September 19, 2017.
Acceptance of Minutes for:
Education Committee Meeting on September 25, 2017
Facilities Committee Meeting on October 11, 2017
Approval of Financials

ITEMS SEPARATED FROM CONSENT AGENDA:

1. **Approval of Minutes**
Regular Board of Education Meeting – September 19, 2017
Closed Session Board of Education Meeting - September 19, 2017
MOTION: That the Board of Education approve the minutes of the meeting(s) as listed above.
MOTION: Ms. Yackey
SECOND: Ms. Doremus
VOTE: Ayes: Campos, Doremus, Gillespie, Nagel, Saake, Yackey
Nays: None
Abstain: Kotche
Motion Passed: 6 - 0, 1 Abstain

2. **Acceptance of Minutes**
Education Committee Meeting September 25, 2017
Finance Committee Meeting October 11, 2017
MOTION: That the Board of Education accept the minutes of the meeting(s) listed above.
MOTION: Mr. Kotche
SECOND: Ms. Doremus
VOTE: Ayes: Campos, Doremus, Kotche, Nagel, Saake, Yackey
Nays: Gillespie
Abstain: None
Motion Passed: 6 - 1, 0 Abstain

3. **Approval of Financials**
 - a. Approve Current Expenditures
MOTION: That the Board of Education approve the expenditures from September 15, 2017 to October 17, 2017.
 - b. Imprest Fund Statement
 - c. Treasurer’s Report
 - d. Statement of Position/Financial Report

- e. Statement of Revenue/Expenditures YTD Ending September 30, 2017
- f. 3-Year Budget/Actual Report
- g. Grant Reports
- h. Petty Cash Fund Report
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Reports

MOTION: Mr. Kotche

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote 7 - 0

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

The personnel report consisted of:

- The employment of 2 support staff for the 2017-18 school year
- The resignation of 2 support staff
- 1 leave of absence request
- The reclassification of 3 support staff
- The employment of 3 new athletic coaching staff

MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table.

MOTION: Ms. Yackey

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote: 7 - 0

2. **Separation of Employment – (Roll Call)**

MOTION: That the Board of Education accept the following resignations:

Antonio Acevedo, Custodian, effective September 22, 2017; and

Christi Bloom, Program Assistant/Special Education Division, effective October 5, 2017

MOTION: Mr. Kotche

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote: 7 - 0

3. **Student Travel: French Exchange – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the French Exchange qualifies as Student Travel and is requesting a trip to Grenoble, France – Lycée Emmanuel Mounier, March 2018 to April 2018 (tentative dates March 22 – April 2, 2018).

MOTION: That the Board of Education approve Student Travel for the French Exchange to Grenoble, France as shown on

Att. §B – pp. 19.

MOTION: Ms. Doremus

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote: 7 - 0

4. **Student Travel: Costa Rica Foreign Exchange – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student Travel and Optional Student Travel, the Costa Rica Foreign Exchange qualifies as Student Travel and is requesting a trip to Alajuela, Costa Rica – Colegio St. John Baptist, approximately June 1 – June 15, 2018.

MOTION: That the Board of Education approve Student Travel for the Costa Rica Foreign Exchange trip to Alajuela, Costa Rica as shown on Att. §B – pp. 20.

MOTION: Mr. Campos

SECOND: Ms. Doremus

VOTE: Unanimous Approval on Roll Call Vote: 7 - 0

5. **New/Modified Courses for School Year 2018-2019 – (Roll Call)**

The Curriculum Committee is recommending an addition of five (5) courses for school year 2018-2019. The new courses are: Introduction to Philosophy; Introduction to Education; Investments; Machine Shop; and Quality Control. The committee is also recommending modifying and changing the name of one (1) course: Multimedia Design to Electronic Presentations for Business Professionals.

MOTION: That the Board of Education approve the addition of five (5) courses and modifying one (1) course for school year 2018-2019 as shown on Att. §B – pp. 21 - 51.

MOTION: Ms. Gillespie

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote: 7 - 0

6. **Snow Removal Bid – (Roll Call)**

Bids were received for the three-year snow removal contract. Four bidders responded. The low bidder is Ground Effects Maintenance. This will be for a fixed annual cost of \$16,000 with an additional point value of \$750.

MOTION: That the Board of Education approve awarding the snow removal contract to Ground Effects Maintenance for school years 2017-18, 2018-19, 2019-20 as shown on Att. §B – pp. 52 -57.

MOTION: That the Board of Education approve awarding the snow removal contract to Ground Effects Maintenance for school years 2017-18, 2018-19, 2019-20 as shown on Att. §B – pp. 52 -57.

MOTION: Ms. Yackey

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote: 7 - 0

EXECUTIVE SESSION:

The Board of Education moved to Executive Session at 8:26 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and collective negotiation matters.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RETURN TO OPEN SESSION:

The Board of Education returned to Open Session at 8:52 p.m. There was no action after returning to open session.

ADJOURNMENT

MOTION: That the Board of
Education meeting be adjourned at 8:52 p.m.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Voice Vote 7 – 0

ATTEST:

Gary R. Saake, President

Renee Yackey, Secretary