

BYLAWS

STAFFORD TOWNSHIP BOARD OF EDUCATION

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Duties of Board President and Vice President

0171 DUTIES OF BOARD PRESIDENT AND VICE PRESIDENT

The President of the Board of Education shall:

1. Preside at all meetings of the Board;
2. Require the Board Secretary to call special meetings of the Board, N.J.A.C. 6A:32-3.1;
3. Sign all school district warrants, N.J.S.A. 18A:19-1;
4. Certify to all payrolls, N.J.S.A. 18A:19-9;
5. Subscribe bonds, notes, contracts, and other legal instruments for which the signature of the President is required, N.J.S.A. 18A:24-32;
6. Issue subpoenas to compel attendance of witnesses and production of documents, N.J.S.A. 18A:6-20; and
7. Appoint all committees of the Board;
8. Serve as committee member ex-officio in accordance with Board Bylaw 0155;
9. Assist in the advance review of the Board agenda;
10. Call special and emergency meetings of the Board in conjunction with the Board Secretary;
11. Initiate the evaluation of the Superintendent, the Board Self-Evaluation in accordance with Bylaw 0134, the Board Secretary evaluation in accordance with Bylaw 0179, and the Board Attorney/In-House Counsel

The Board President is a liaison between the Board and the Superintendent, Board Secretary and Board Attorney between board meetings. The Board President shall be copied on or notified of all correspondence and communications between Board Members and those individuals in accordance with Bylaw 0120.

The Vice President shall assume and discharge the duties of the President in the President's absence, disability, or disqualification. N.J.S.A. 18A:16-1.1



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