STAFFORD TOWNSHIP BOARD OF EDUCATION
Manahawkin, NJ 08050

PUBLIC AGENDA

BUSINESS MEETING

PLACE: Oxycocus Elementary School
Stafford Room

DATE: February 13, 2023

TIME: 7:00 p.m.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

ROLL CALL

Cono Cirone	Member
Kevin Cooney	Member
Patricia Formica	Member
Deborah Lyons	Member
Matthew Regulski	Member
Christopher Smith	Member
Joseph Washco	Member
Taylor Brennan	Vice President
Tammy Wagner	President

ALSO PRESENT

George J. Chidiac	Superintendent
Lourdes LaGuardia	Business Administrator/Board of Education Secretary
Martin J. Buckley, Esq.	Board of Education Attorney

FLAG SALUTE

A. RECOGNITION/PRESENTATIONS

~McKinley Avenue Elementary School Staff/Student Recognition

~SSDS Presentation (September 1, 2022 – December 31, 2022) – David Ytreboe

B. SUPERINTENDENT'S EDUCATIONAL REPORT - Attachment

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

1. January 19, 2023 Committee of the Whole – 3 Absences (K. Cooney, D. Lyons, T. Brennan)
2. January 19, 2023 Business Meeting – 3 Absences (K. Cooney, D. Lyons, T. Brennan)
3. January 19, 2023 Closed Session #1 – 3 Absences (K. Cooney, D. Lyons, T. Brennan)
4. January 19, 2023 Closed Session #2 – 3 Absences (K. Cooney, D. Lyons, T. Brennan)

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Cono Cirone	___	___	___	Christopher Smith	___	___	___
Kevin Cooney	___	___	___	Joseph Washco	___	___	___
Patricia Formica	___	___	___	Taylor Brennan	___	___	___
Deborah Lyons	___	___	___	Tammy Wagner	___	___	___
Matthew Regulski	___	___	___				

D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

Please feel free to speak to the Board during the public session. Pursuant to Board Policy 0167, comments and discussion will be limited to one three (3) minute period per individual unless requested by the chairperson to continue on a point of clarification.

Public comment at special meetings of the Board shall be related to the call of the meeting.

In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if applicable.

Your anticipated courtesy to the members of the public and the Board is appreciated.

E. CORRESPONDENCE TO AND FROM THE BOARD

F. BOARD BUSINESS

1. There were three incidents of harassment, intimidation, and bullying.

2. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – Ocean Acres #1, McKinley #2, Intermediate #3, Intermediate #4, Intermediate #5.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Cono Cirone	___	___	___	Christopher Smith	___	___	___
Kevin Cooney	___	___	___	Joseph Washco	___	___	___
Patricia Formica	___	___	___	Taylor Brennan	___	___	___
Deborah Lyons	___	___	___	Tammy Wagner	___	___	___
Matthew Regulski	___	___	___				

NEW BUSINESS

G. FINANCE/INSURANCE/TRANSPORTATION

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of February 2023 bills list totaling $1,010,566.42 as attached. (G-1)

Fund 10 - $882,680.96
Fund 20 - $121,941.22
Fund 30 - $0
Fund 40 - $0
Fund 60 - $425.56
Fund 61 - $5,518.68

*Note - $564,127.79 of the amounts listed were made as EFT Payments. (G-1a)

*To approve for payment of January 2023 additional bills list totaling $130,417.33 as attached. (G-1b)

Fund 10 - $84,652.69
Fund 20 - $39,356.92
Fund 30 - $0
Fund 40 - $0
Fund 60 - $5,473.67
Fund 61 - $934.05

*Note - $259.05 of the amounts listed were made as EFT Payments. (G-1c)

2. To approve for payment of payroll

   a. dated January 15, 2023 totaling $1,424,617.16
   b. dated January 30, 2023 totaling $1,403,847.62

3. To accept the Treasurer's Report for the month of December 2022.

4. To accept the Secretary's Report for the month of December 2022.

5. Certification of Overexpenditures:

   Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of December 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

_____ _____
Board of Education Secretary Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of December 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To approve the attached line item transfers.

7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of February 2023 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.

8. To approve the attached list of donations.

9. To approve Center for Emotional Fitness, PA as a consultant to the Child Study Team/District for the 2022-2023 school year, commencing January 1, 2023 as per the attached Fee Schedule.

10. To approve an out of district tuition contract for the 2022-2023 school year, commencing January 26, 2023 with the Linden Board of Education for student #24726 at a cost of $13,791/180 days. This is a McKinney Vento student and Linden BOE is responsible for the education of this student.

11. To approve an out of district tuition contract for the 2022-2023 school year, commencing January 26, 2023 with the Linden Board of Education for student #24727 at a cost of $16,185/180 days. This is a McKinney Vento student and Linden BOE is responsible for the education of this student.

12. To approve the attached Shared Services Agreement with Beach Haven Board of Education to provide a certified Guidance Counselor to Beach Haven Elementary School for one full school day per week at a cost of $319.14 per day for the 2022-2023 school year, commencing on February 15, 2023.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Cono Cirone	___	___	___	Christopher Smith	___	___	___
Kevin Cooney	___	___	___	Joseph Washco	___	___	___
Patricia Formica	___	___	___	Taylor Brennan	___	___	___
Deborah Lyons	___	___	___	Tammy Wagner	___	___	___
Matthew Regulski	___	___	___				

H. BUILDINGS/GROUNDS/CAFETERIA

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

NO ACTION ITEMS

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Cono Cirone	___	___	___	Christopher Smith	___	___	___
Kevin Cooney	___	___	___	Joseph Washco	___	___	___
Patricia Formica	___	___	___	Taylor Brennan	___	___	___
Deborah Lyons	___	___	___	Tammy Wagner	___	___	___
Matthew Regulski	___	___	___				

I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.

2. To approve the attached list of technology equipment for removal from the Stafford Township School District's inventory and properly disposed of, recycled or sold on GovDeals.org.

3. To approve the attached list of additional field trips for the 2022-2023 school year.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Cono Cirone	___	___	___	Christopher Smith	___	___	___
Kevin Cooney	___	___	___	Joseph Washco	___	___	___
Patricia Formica	___	___	___	Taylor Brennan	___	___	___
Deborah Lyons	___	___	___	Tammy Wagner	___	___	___
Matthew Regulski	___	___	___				

J. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

1. To approve the attached list of substitutes for the 2022-2023 school year.

2. To approve the transfers for the attached list of personnel for the 2022-2023 school year.

3. To approve the following resignations:
    a. Kristin Noto, School Nurse, effective March 20, 2023
    b. Deborah Schaffer, Teacher Aide, effective January 30, 2023
    c. Courtney Mazyk, Teacher Aide, effective February 5, 2023
    d. Destiny Dolan, Teacher Aide, effective February 1, 2023
    e. Tara Redmond, Social Worker, effective March 11, 2023

4. To approve the following retirements:
    a. Christine Schmidt, Teacher, effective July 1, 2023
    b. Mary Tamburo, Teacher Aide, effective July 1, 2023
    c. Peter Menoni, Bus Driver, effective July 1, 2023

5. To approve the following leaves:
    a. Employee #6264, unpaid contractual child rearing leave, beginning May 8, 2023 and returning July 1, 2023
    b. Employee #6294, unpaid family leave FMLA, beginning February 6, 2023 and returning May 6, 2023
    c. Employee ID #5663, unpaid family leave FMLA, beginning May 1, 2023 and returning July 1, 2023
    d. Employee ID #6580, unpaid leave of absence, beginning May 24, 2023 and returning June 27, 2023
    e. Employee ID #6037, unpaid family leave FMLA, beginning May 15, 2023 and returning July 1, 2023
    f. Employee ID #6460, unpaid contractual child rearing leave, beginning February 27, 2023 and returning April 3, 2023

6. To approve Master's Stipend for Erin Pelusio, begging September 1, 2023, as per the STEA Agreement.

7. To approve BA+30 for Jennifer Lowe, beginning September 1, 2023, as per the STEA Agreement.

8. To approve Emily Johnson for an internship from Georgian Court University with Scott Entrikin for the 2023-2024 school year.

9. To approve Shannon Martin as a school year WAVE teacher at McKinley Avenue Elementary School for sessions 2 and 3.

10. To approve Arthur Hall as Part Time Probationary Custodian, Ocean Acres Elementary School, beginning February 1, 2023 and ending April 30, 2023, Step 2, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position funded through ARP.

11. To approve Cody DeGroot as Part Time Probationary Custodian, McKinley Avenue Elementary School, beginning March 1, 2023 and ending May 31, 2023, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position funded through ARP.

12. To approve Kelsey Molzon as School Counselor, Grades 3-6, Intermediate/McKinley Avenue Elementary School, beginning March 1, 2023 and ending June 30, 2023, Step 4, +MA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position funded through ARP.

13. To approve Carol Doran as Long Term Substitute Floater Nurse (PENDING CERTIFICATION), Ocean Acres Elementary School, beginning March 16, 2023 and ending June 30, 2023, Step 7, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Cono Cirone	___	___	___	Christopher Smith	___	___	___
Kevin Cooney	___	___	___	Joseph Washco	___	___	___
Patricia Formica	___	___	___	Taylor Brennan	___	___	___
Deborah Lyons	___	___	___	Tammy Wagner	___	___	___
Matthew Regulski	___	___	___				

K. POLICY/LEGISLATIVE

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2022-2023 board/district goals.

1. To approve the **second reading** of the following **revised** policies and regulations:
   - 0152 Board Officers
   - 0161 Call, Adjournment, and Cancellation
   - 0162 Notice of Board Meetings
   - 2423 Bilingual and ESL Education (M)
   - 5200 Attendance (M)
   - 8140 Student Enrollments (M)
   - 8330 Student Records (M)
   - R2423 Bilingual and ESL Education (M)
   - R5200 Attendance (M)
   - R8140 Enrollment Accounting (M)
   - R8330 Student Records (M)
   - R8420.2 Bomb Threats (M)
   - R8420.7 Lockdown Procedures (M)
   - R8420.10 Active Shooter (M)

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Cono Cirone	___	___	___	Christopher Smith	___	___	___
Kevin Cooney	___	___	___	Joseph Washco	___	___	___
Patricia Formica	___	___	___	Taylor Brennan	___	___	___
Deborah Lyons	___	___	___	Tammy Wagner	___	___	___
Matthew Regulski	___	___	___				

L. ADVANCED PLANNING

M. PUBLIC COMMENT

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

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Your anticipated courtesy to the members of the public and the Board is appreciated.

N. BOARD INFORMATIONAL ITEMS

O. CLOSED SESSION (IF NEEDED)

Whereas Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting under certain circumstances; and

Whereas, this public body is of the opinion that such circumstances presently exist;

Now, therefore, be it resolved by the Stafford Township Board of Education, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action of the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

_____

It is anticipated at this time that the above-stated subject matters shall be made public at such time as the reasons for non-disclosure no longer exists.

ADJOURNMENT

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Cono Cirone	___	___	___	Christopher Smith	___	___	___
Kevin Cooney	___	___	___	Joseph Washco	___	___	___
Patricia Formica	___	___	___	Taylor Brennan	___	___	___
Deborah Lyons	___	___	___	Tammy Wagner	___	___	___
Matthew Regulski	___	___	___				