

STAFFORD TOWNSHIP BOARD OF EDUCATION  
Manahawkin, NJ 08050

PUBLIC AGENDA

**BUSINESS MEETING**

PLACE: Stafford Township Arts Center (STAC)

DATE: November 14, 2022

TIME: 7:30 p.m.

**CALL TO ORDER**

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

**ROLL CALL**

|                  |                |
|------------------|----------------|
| Taylor Brennan   | Member         |
| Kevin Cooney     | Member         |
| Patricia Formica | Member         |
| Deborah Lyons    | Member         |
| Matthew Regulski | Member         |
| Joseph Washco    | Member         |
| Mark Zoladz      | Member         |
| Joseph Mangino   | Vice President |
| Tammy Wagner     | President      |

**ALSO PRESENT**

|                         |   |
|-------------------------|---|
| George J. Chidiac       | Superintendent                                      |
| Lourdes LaGuardia       | Business Administrator/Board of Education Secretary |
| Martin J. Buckley, Esq. | Board of Education Attorney                         |

**FLAG SALUTE**

**A. RECOGNITION/PRESENTATIONS**

- ~Hurricane Sandy 10<sup>th</sup> Anniversary Staff Recognition
- ~Oxycocus Elementary School Staff/Student Recognition
- ~Ronald L. Meinders Primary Learning Center Elementary School Staff/Student Recognition

**B. SUPERINTENDENT’S EDUCATIONAL REPORT - Attachment**

**C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

\*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

1. October 10, 2022 Committee of the Whole – No absences
2. October 10, 2022 Business Meeting – No absences
3. October 10, 2022 Closed Session #1 – No absences
4. October 10, 2022 Closed Session #2 – No absences

Roll Call Vote:

|                  | Yes | No  | Ab  |                | Yes | No  | Ab  |
|------------------|-----|-----|-----|----------------|-----|-----|-----|
| Taylor Brennan   | ___ | ___ | ___ | Joseph Washco  | ___ | ___ | ___ |
| Kevin Cooney     | ___ | ___ | ___ | Mark Zoladz    | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons    | ___ | ___ | ___ | Tammy Wagner   | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ |                |     |     |     |

**D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)**

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

Please feel free to speak to the Board during the public session. Pursuant to Board Policy 0167, comments and discussion will be limited to one three (3) minute period per individual unless requested by the chairperson to continue on a point of clarification.

Public comment at special meetings of the Board shall be related to the call of the meeting.

In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if applicable.

Your anticipated courtesy to the members of the public and the Board is appreciated.

**E. CORRESPONDENCE TO AND FROM THE BOARD**

**F. BOARD BUSINESS**

1. There were no incidents of harassment, intimidation, and bullying.
2. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – Intermediate #1, McKinley #1.
3. To approve to reschedule the Board Reorganization Meeting from January 4, 2023 to Tuesday, January 3, 2023 at 6:00pm.
4. To approve the Division of Early Childhood Services: Annual Preschool Operational Plan Update; Former Abbott’s, Charter Schools, and PEA Districts, beginning July 1, 2023 and ending June 30, 2024.
5. To approve the attached revised District Wellness Plan for the 2022-2023 school year.
6. To approve the attached Memorandum of Agreement Between Stafford Township Board of Education and Stafford Township Administrators’ Association for the period July 1, 2022 to June 30, 2025.

Roll Call Vote:

|                  | Yes | No  | Ab  |                | Yes | No  | Ab  |
|------------------|-----|-----|-----|----------------|-----|-----|-----|
| Taylor Brennan   | ___ | ___ | ___ | Joseph Washco  | ___ | ___ | ___ |
| Kevin Cooney     | ___ | ___ | ___ | Mark Zoladz    | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons    | ___ | ___ | ___ | Tammy Wagner   | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ |                |     |     |     |

**NEW BUSINESS**

**G. FINANCE/INSURANCE/TRANSPORTATION**

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of November 2022 bills list totaling \$1,345,474.26 as attached. (G-1)

Fund 10 - \$1,135,169.59

Fund 20 - \$137,264.48

Fund 30 - \$0

Fund 40 - \$0

Fund 60 - \$59,350.88

Fund 61 - \$13,689.31

\*Note - \$499,462.32 of the amounts listed were made as EFT payments. (G-1a)

\*To approve for payment of September/October additional bills list totaling \$479,420.37 as attached. (G-1b)

Fund 10 - \$232,494.51

Fund 20 - \$243,948.61

Fund 30 - \$0

Fund 40 - \$0

Fund 60 - \$220.95

Fund 61 - \$2,756.30

\*Note - \$2,358.28 of the amounts listed were made as EFT payments. (G-1c)

2. To approve for payment of payroll
  - a. dated September 30, 2022 totaling \$1,363,427.83
  - b. dated October 15, 2022 totaling \$1,402,538.20
3. To accept the Treasurer's Report for the month of September 2022.
4. To accept the Secretary's Report for the month of September 2022.
5. Certification of Overexpenditures:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of September 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board of Education Secretary

\_\_\_\_\_  
Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of September 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To approve the attached line item transfers.
7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of November 2022 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.

8. To approve the attached School Bus Emergency Evacuation Drill Reports for the Intermediate, McKinley, Ocean Acres, Primary Learning Center and Oxycocus schools that took place on October 17<sup>th</sup>, October 18<sup>th</sup>, October 19<sup>th</sup>, and October 20<sup>th</sup>, 2022.
  
9. To approve an out of district tuition contract to Shore Center for Students with Autism (Bayshore Jointure Commission) for student #22509 for the 2022-2023 school year in the total amount of \$80,421 (SY \$44,488; Extraordinary Services \$35,933). Stafford Township is responsible for the education of this student. This student requires a 1:1 aide.
  
10. To approve an out of district tuition contract to Verona School District for student #23512 for the 2022-2023 school year in the total amount of \$38,500. Stafford Township is responsible for the education of this student. This student was deemed as McKinney Vento.
  
11. To approve the attached Change Order GC-11 from Wallace Brothers, Inc. in the amount of \$1,076.15 for Credit to District for unused portion of the Allowance. This is part of the Bus Garage Project.

Roll Call Vote:

|                  | Yes | No  | Ab  |                | Yes | No  | Ab  |
|------------------|-----|-----|-----|----------------|-----|-----|-----|
| Taylor Brennan   | ___ | ___ | ___ | Joseph Washco  | ___ | ___ | ___ |
| Kevin Cooney     | ___ | ___ | ___ | Mark Zoladz    | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons    | ___ | ___ | ___ | Tammy Wagner   | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ |                |     |     |     |

**H. BUILDINGS/GROUNDS/CAFETERIA**

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

**NO ACTION ITEMS**

Roll Call Vote:

|                  | Yes | No  | Ab  |                | Yes | No  | Ab  |
|------------------|-----|-----|-----|----------------|-----|-----|-----|
| Taylor Brennan   | ___ | ___ | ___ | Joseph Washco  | ___ | ___ | ___ |
| Kevin Cooney     | ___ | ___ | ___ | Mark Zoladz    | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons    | ___ | ___ | ___ | Tammy Wagner   | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ |                |     |     |     |

**I. CURRICULUM/INSTRUCTION/TECHNOLOGY**

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee’s duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.
2. To approve the attached revised list of field trips for the 2022-2023 school year.

Roll Call Vote:

|                  | Yes | No  | Ab  |                | Yes | No  | Ab  |
|------------------|-----|-----|-----|----------------|-----|-----|-----|
| Taylor Brennan   | ___ | ___ | ___ | Joseph Washco  | ___ | ___ | ___ |
| Kevin Cooney     | ___ | ___ | ___ | Mark Zoladz    | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons    | ___ | ___ | ___ | Tammy Wagner   | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ |                |     |     |     |

**J. PERSONNEL**

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following

action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

1. To approve the attached list of substitutes for the 2022-2023 school year.
2. To approve the change of assignments for the attached list of personnel for the 2022-2023 school year.
3. To approve the following retirements:
  - a. Susan Madara, Teacher, effective March 1, 2023
  - b. Patricia Rosinski, Teacher, effective January 1, 2023
4. To approve the following resignations:
  - a. Kristina Rutherford, Long Term Sub Floater Nurse, effective December 24, 2022
  - b. Christine LaPointe, Teacher, effective December 13, 2022
  - c. Doreen Falk, School Nurse, effective July 1, 2023
5. To approve the following leaves:
  - a. Employee ID #5843, unpaid leave of absence, beginning November 2, 2022 and returning November 7, 2022
  - b. Employee ID #6177, unpaid family leave FMLA, beginning November 17, 2022 and returning February 17, 2023 – REVISED
  - c. Employee ID #6177, unpaid contractual child rearing leave, beginning February 20, 2023 and returning April 6, 2023
  - d. Employee ID #6187, unpaid family leave FMLA, beginning December 7, 2022 and returning March 6, 2023 – REVISED
  - e. Employee ID #6187, unpaid contractual child rearing leave, beginning March 6, 2023 and returning July 1, 2023 – REVISED
6. To approve the attached list of student fieldwork placements for the 2022-2023 school year.
7. To approve the following as additional staff for the Extended Day Program for the 2022-2023 school year:
  - a. Diane Petrozzino
8. To approve the attached list of additional staff for Extra-Curricular and Performing Arts Enrichment Programs for the 2022-2023 school year.
9. To approve the attached substitute pay rate increases for the 2022-2023 school year.
10. To approve the attached revised job description:
  - a. A-15 Payroll Assistant Coordinator

11. To approve Elizabeth McCue to provide homebound instruction beginning November 1, 2022 and ending June 30, 2023, in accordance with the STEA Agreement.
12. To approve Jessica Perry to provide homebound instruction beginning November 1, 2022 and ending June 30, 2023, in accordance with the STEA Agreement.
13. To approve Jill Potts to provide homebound instruction beginning November 1, 2022 and ending June 30, 2023, in accordance with the STEA Agreement.
14. To approve Stephanie Sullivan as Elementary School Teacher, Grades 1 & 2, Ocean Acres Elementary School, beginning November 1, 2022 and ending June 30, 2023, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
15. To approve Leah Scali as Resource Teacher, Grade 3, McKinley Avenue Elementary School, beginning January 16, 2023 and ending June 30, 2023, Step 16, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
16. To approve Alexis Kirk as Elementary School Teacher, PENDING CERTIFICATION, Grade 5, Intermediate School, beginning December 1, 2022 and ending June 30, 2023, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
17. To approve Janet Corbett as School Nurse, Intermediate School, beginning December 1, 2022 and ending June 30, 2023, Step 14, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

***Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.***

Roll Call Vote:

|                  | Yes | No  | Ab  |                | Yes | No  | Ab  |
|------------------|-----|-----|-----|----------------|-----|-----|-----|
| Taylor Brennan   | ___ | ___ | ___ | Joseph Washco  | ___ | ___ | ___ |
| Kevin Cooney     | ___ | ___ | ___ | Mark Zoladz    | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons    | ___ | ___ | ___ | Tammy Wagner   | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ |                |     |     |     |

**K. POLICY/LEGISLATIVE**

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2022-2023 board/district goals.

1. To approve the **second reading** of the following **revised** policy:
  - 5512 Harassment, Intimidation, or Bullying
2. To approve the **first reading** of the following **revised** policy and regulation:
  - 8505 Local Wellness Policy - Nutrient Standards for Meals and Other Foods
  - R8505 Nutritional Guidelines

Roll Call Vote:

|                  | Yes | No  | Ab  |                | Yes | No  | Ab  |
|------------------|-----|-----|-----|----------------|-----|-----|-----|
| Taylor Brennan   | ___ | ___ | ___ | Joseph Washco  | ___ | ___ | ___ |
| Kevin Cooney     | ___ | ___ | ___ | Mark Zoladz    | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons    | ___ | ___ | ___ | Tammy Wagner   | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ |                |     |     |     |

**L. ADVANCED PLANNING**

**M. PUBLIC COMMENT**

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

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Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if applicable.

Your anticipated courtesy to the members of the public and the Board is appreciated.

**N. BOARD INFORMATIONAL ITEMS**

**O. CLOSED SESSION (IF NEEDED)**

Whereas Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting under certain circumstances; and

Whereas, this public body is of the opinion that such circumstances presently exist;

Now, therefore, be it resolved by the Stafford Township Board of Education, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action of the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

\_\_\_\_\_

It is anticipated at this time that the above-stated subject matters shall be made public at such time as the reasons for non-disclosure no longer exists.

**ADJOURNMENT**

Roll Call Vote:

|                  | Yes | No  | Ab  |                | Yes | No  | Ab  |
|------------------|-----|-----|-----|----------------|-----|-----|-----|
| Taylor Brennan   | ___ | ___ | ___ | Joseph Washco  | ___ | ___ | ___ |
| Kevin Cooney     | ___ | ___ | ___ | Mark Zoladz    | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons    | ___ | ___ | ___ | Tammy Wagner   | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ |                |     |     |     |