STAFFORD TOWNSHIP BOARD OF EDUCATION
Manahawkin, NJ 08050

PUBLIC AGENDA

# BUSINESS MEETING

PLACE: Oxycocus Elementary School
Stafford Room

DATE: October 10, 2022

TIME: 7:30 p.m.

## CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

## ROLL CALL

| | |
|---|---|
| Taylor Brennan | Member |
| Kevin Cooney | Member |
| Patricia Formica | Member |
| Deborah Lyons | Member |
| Matthew Regulski | Member |
| Joseph Washco | Member |
| Mark Zoladz | Member |
| Joseph Mangino | Vice President |
| Tammy Wagner | President |

## ALSO PRESENT

| | |
|---|---|
| George J. Chidiac | Superintendent |
| Lourdes LaGuardia | Business Administrator/Board of Education Secretary |
| Martin J. Buckley, Esq. | Board of Education Attorney |

## FLAG SALUTE

## A. RECOGNITION/PRESENTATIONS

~New Jersey Quality Single Accountability Continuum (NJQSAC) – Placement Results - Presentation

~Statewide Assessment Spring 2022 Results – Presentation

~School Self-Assessment to determine grades under the Anti-Bullying Bill of Rights Act – September 1, 2022-June 30, 2023 – Presentation

~SSDS (Student Safety Data System) January 1, 2022 – June 30, 2022 – Presentation

## B. SUPERINTENDENT'S EDUCATIONAL REPORT - Attachment

## C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

1. September 12, 2022 Committee of the Whole – No absences
2. September 12, 2022 Business Meeting – No absences
3. September 12, 2022 Closed Session – No absences

Roll Call Vote:

| | Yes | No | Ab | | Yes | No | Ab |
|---|---|---|---|---|---|---|---|
| Taylor Brennan | ___ | ___ | ___ | Joseph Washco | ___ | ___ | ___ |
| Kevin Cooney | ___ | ___ | ___ | Mark Zoladz | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons | ___ | ___ | ___ | Tammy Wagner | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ | | | | |

## D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

Please feel free to speak to the Board during the public session. Pursuant to Board Policy 0167, comments and discussion will be limited to one three (3) minute period per individual unless requested by the chairperson to continue on a point of clarification.

Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if applicable.

Your anticipated courtesy to the members of the public and the Board is appreciated.

## E. CORRESPONDENCE TO AND FROM THE BOARD

## F. BOARD BUSINESS

1. There were two incidents of harassment, intimidation, and bullying.

2. To approve the District Nursing Plan for the 2022-2023 school year with standing orders by Todd Schmoll, DO.

3. To approve the attached revised Hold Harmless Agreement, whereas the Stafford Township School District wishes to utilize the Ocean Acres Community Center located at 489 Nautilus Drive, Manahawkin, NJ, which is owned by the Township of Stafford for the purpose of socially distancing students during the 2022-2023 school year during the COVID-19 Pandemic.

4. BE IT HEREBY RESOLVED that the Stafford Township Board of Education authorizes the School Business Administrator along with Spiezle Architectural Group to issue a Request for Bid for the Toilet Room Alterations Project at the Primary Learning Center.

Roll Call Vote:

| | Yes | No | Ab | | Yes | No | Ab |
|---|---|---|---|---|---|---|---|
| Taylor Brennan | ___ | ___ | ___ | Joseph Washco | ___ | ___ | ___ |
| Kevin Cooney | ___ | ___ | ___ | Mark Zoladz | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons | ___ | ___ | ___ | Tammy Wagner | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ | | | | |

## NEW BUSINESS

## G. FINANCE/INSURANCE/TRANSPORTATION

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of October 2022 bills list totaling $1,059,483.95 as attached. (G-1)

    Fund 10 - $798,652.12

    Fund 20 - $149,967.59

    Fund 30 - $104,243.61

    Fund 40 - $0

    Fund 60 - $0

    Fund 61 - $6,620.63

*Note - $505,425.69 of the amounts listed were made as EFT payments. (G-1a.)

*To approve for payment of September 2022 additional bills list totaling $218,418.28 as attached. (G-1b.)

Fund 10 - $187,611.45

Fund 20 - $30,352.47

Fund 30 - $0

Fund 40 - $0

Fund 60 - $0

Fund 61 - $454.36

*Note - $57.36 of the amounts listed were made as EFT payments. (G-1c.)

2. To approve for payment of payroll

    a. dated September 15, 2022 totaling $1,379,506.90

3. To accept the Treasurer's Report for the month of August 2022.

4. To accept the Secretary's Report for the month of August 2022.

5. Certification of Overexpenditures:

    Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of August 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

    _____ _____

    Board of Education Secretary Date

    Board Resolution:

    Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of August 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To approve the attached line item transfers.

7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of October 2022 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.

8. To approve the acceptance of the FY'21 Preschool and Charter Security Grant in the amount of $3,779. The program duration of this grant is July 1, 2021 through September 30, 2023.

9. To approve the out of district tuition contract to Alpha School for student #23960 for the 2022-2023 school year in the total amount of $104,395 (SY - $76,135; 1:1 Aide - $28,260). This student requires a 1:1 aide.

10. To approve the out of district tuition contract to Lehmann School for student #24527 for the 2022-2023 school year in the total amount of $72,800.

11. To approve the out of district tuition contract to Rugby School for student #24526 for the 2022-2023 school year in the total amount of $72,899.

Roll Call Vote:

| | Yes | No | Ab | | Yes | No | Ab |
|---|---|---|---|---|---|---|---|
| Taylor Brennan | ___ | ___ | ___ | Joseph Washco | ___ | ___ | ___ |
| Kevin Cooney | ___ | ___ | ___ | Mark Zoladz | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons | ___ | ___ | ___ | Tammy Wagner | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ | | | | |

## H. BUILDINGS/GROUNDS/CAFETERIA

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

1. To approve the attached Annual Facilities Checklist – Health and Safety Evaluation of School Buildings.

2. To approve the attached Comprehensive Maintenance Plan and Annual Maintenance Budget Amount Worksheet (M-1).

3. To approve the following purchases as funded through the cafeteria account:

| | | |
|---|---|---|
| POS System | $16,012 | All Schools |
| Salad Sneeze Guard | $452.87 | Intermediate School |
| Lunch Trays / Insulated Bags | $2,790.99 | All Schools |

Roll Call Vote:

| | Yes | No | Ab | | Yes | No | Ab |
|---|---|---|---|---|---|---|---|
| Taylor Brennan | ___ | ___ | ___ | Joseph Washco | ___ | ___ | ___ |
| Kevin Cooney | ___ | ___ | ___ | Mark Zoladz | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons | ___ | ___ | ___ | Tammy Wagner | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ | | | | |

## I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.

2. To approve the attached list of technology equipment for removal from the Stafford Township School District's inventory and properly disposed of, recycled or sold on GovDeals.org.

Roll Call Vote:

| | Yes | No | Ab | | Yes | No | Ab |
|---|---|---|---|---|---|---|---|
| Taylor Brennan | ___ | ___ | ___ | Joseph Washco | ___ | ___ | ___ |
| Kevin Cooney | ___ | ___ | ___ | Mark Zoladz | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons | ___ | ___ | ___ | Tammy Wagner | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ | | | | |

## J. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless

otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

1. To approve the attached list of substitutes for the 2022-2023 school year.

2. To approve the following transfer for the 2022-2023 school year:
    a. Michelle Brunke from Long Term Sub Floater Nurse-Intermediate to Long Term Sub Floater Nurse-PLC

3. To approve the following resignations:
    a. Alyson Wrisley, Teacher Aide, effective September 1, 2022
    b. Abigael Coughlin, Teacher Aide, effective September 22, 2022
    c. Laura Folasco, Teacher Aide, effective September 1, 2022
    d. Jill Kaczynski, Teacher Aide, effective September 12, 2022

4. To approve the following leaves:
    a. Employee ID #4428, INTERMITTENT unpaid family leave FMLA, beginning September 1, 2022 and returning July 1, 2023
    b. Employee ID #6035, unpaid family leave FMLA, beginning October 10, 2022 and returning January 17, 2023
    c. Employee ID #5203, unpaid leave of absence, beginning October 31, 2022 and returning November 14, 2022

5. To approve to rescind the employment of William Roehrig, Custodian, for the 2022/2023 school year.

6. To approve Ashley DeBella-McNemer to provide homebound instruction in accordance with the STEA Agreement, beginning September 1, 2022 and ending June 30, 2023

7. To approve Annmarie Mabie to receive a 90 College Credit Stipend as per the STEA Agreement, beginning September 1, 2022.

8. To approve the attached list of additional staff for the Extended Day Program for the 2022-2023 school year.

9. To approve the attached list of additional personnel for Enrichment for the 2022-2023 school year.

10. To approve the attached list of personnel as Parent Ed-Camp Presenters for the 2022-2023 school year.

11. To approve Tami Pentlicki as Cafeteria Playground Aide, Intermediate School, beginning October 1, 2022 and ending June 30, 2023, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

12. To approve Belinda Garcia as Part Time Hourly Teacher Aide, Preschool, Oxycocus Elementary School, beginning October 1, 2022 and ending June 30, 2023, Step 1, +AA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement positon.

13. To approve Marianne Narducci as Part Time Hourly Teacher Aide, MD Class-Personal, Intermediate School, beginning October 1, 2022 and ending June 30, 2023, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

14. To approve Jennifer Zullo as Part Time Hourly Teacher Aide, Regular Education, Ocean Acres Elementary School, beginning October 16, 2022 and ending June 30, 2023, Step 5, +BA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

15. To approve Cara Mullins as Part Time Hourly Teacher Aide, Preschool, Oxycocus Elementary School, beginning October 16, 2022 and ending June 30, 2023, Step 6, +BA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

16. To approve Karen Forrester as Part Time Hourly Teacher Aide, MD Class-Personal, McKinley Avenue Elementary School, beginning October 16, 2022 and ending June 30, 2023, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.

17. To approve Madeline Steeb as Part Time Hourly Teacher Aide, LLD Class, Ocean Acres Elementary School, beginning October 16, 2022 and returning June 30, 2023, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.

18. To approve Cynthia Quinn as School Counselor, Grades 3 and 4, McKinley Avenue Elementary School, beginning October 1, 2022 and ending April 30, 2023, Step 5, +MA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.

19. To approve Meredith Keller as Learning Disabilities Teacher Consultant, Intermediate School, beginning December 16, 2022 and ending June 30, 2023, Step 9, MA+15, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

20. To approve Deborah Schweitzer as Bus Attendant, beginning October 1, 2022 and ending June 30, 2023, Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to the preschool grant.

21. To approve Lisa Chulski as Bus Attendant, beginning October 16, 2022 and ending June 30, 2023, Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to the preschool grant.

22. To approve Robin Witkowski as Bus Attendant, beginning October 1, 2022 and ending June 30, 2023, Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to the preschool grant.

23. To approve Sarah O'Boyle as Bus Attendant, beginning October 1, 2022 and ending June 30, 2023, Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to the preschool grant.

24. To approve Mary Kay Fedor as Bus Attendant, beginning October 16, 2022 and ending June 30, 2023, Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to the preschool grant.

25. To approve Lori Silberberg as Bus Attendant, beginning October 16, 2022 and ending June 30, 2023, Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to the preschool grant.

***Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.***

Roll Call Vote:

| | Yes | No | Ab | | Yes | No | Ab |
|---|---|---|---|---|---|---|---|
| Taylor Brennan | ___ | ___ | ___ | Joseph Washco | ___ | ___ | ___ |
| Kevin Cooney | ___ | ___ | ___ | Mark Zoladz | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons | ___ | ___ | ___ | Tammy Wagner | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ | | | | |

## K. POLICY/LEGISLATIVE

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2022-2023 board/district goals.

1. To approve the **second reading** of the following **revised** policy:
    - 2425 Emergency Virtual or Remote Instruction Plan
2. To approve the **second reading** of the following **new** regulation:
    - R2425 Emergency Virtual or Remote Instruction Plan
3. To approve the **first reading** of the following **revised** policy:
    - 5512 Harassment, Intimidation, or Bullying

Roll Call Vote:

| | Yes | No | Ab | | Yes | No | Ab |
|---|---|---|---|---|---|---|---|
| Taylor Brennan | ___ | ___ | ___ | Joseph Washco | ___ | ___ | ___ |
| Kevin Cooney | ___ | ___ | ___ | Mark Zoladz | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons | ___ | ___ | ___ | Tammy Wagner | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ | | | | |

## L. ADVANCED PLANNING

## M. PUBLIC COMMENT

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

Please feel free to speak to the Board during the public session. Pursuant to Board Policy 0167, comments and discussion will be limited to one three (3) minute period per individual unless requested by the chairperson to continue on a point of clarification.

Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if applicable.

Your anticipated courtesy to the members of the public and the Board is appreciated.

## N. BOARD INFORMATIONAL ITEMS

## O. CLOSED SESSION (IF NEEDED)

Whereas Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting under certain circumstances; and

Whereas, this public body is of the opinion that such circumstances presently exist;

Now, therefore, be it resolved by the Stafford Township Board of Education, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action of the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

_____

It is anticipated at this time that the above-stated subject matters shall be made public at such time as the reasons for non-disclosure no longer exists.

## ADJOURNMENT

Roll Call Vote:

| | Yes | No | Ab | | Yes | No | Ab |
|---|---|---|---|---|---|---|---|
| Taylor Brennan | ___ | ___ | ___ | Joseph Washco | ___ | ___ | ___ |
| Kevin Cooney | ___ | ___ | ___ | Mark Zoladz | ___ | ___ | ___ |
| Patricia Formica | ___ | ___ | ___ | Joseph Mangino | ___ | ___ | ___ |
| Deborah Lyons | ___ | ___ | ___ | Tammy Wagner | ___ | ___ | ___ |
| Matthew Regulski | ___ | ___ | ___ | | | | |