



Beaufort County School District Alternate Proof of Residency for the 2023 – 2024 School Year

Beaufort County School District (BCSD) requires proof of residency of all students every school year. Proof of residency must be provided for a student’s enrollment to be complete. The intent of this process is to verify that students attend the school based on where they reside. You must provide documentation showing that you live at the address in accordance with Federal, State, and District guidelines. If your address changes, you must notify the school within 30 calendar days.

Student’s Name: _____ School: _____ DOB: ___/ ___/ _____

I, _____, am the parent/legal guardian of the students listed above.
(Parent/ Guardian Name)

The student listed above resides with me at _____.
(Street, City& Zip)

Length of time at the address listed _____.
(Years and months)

BCSD does not discriminate in admission to school on the basis of race, color, national origin, religion, sex, disability, immigrant status, English-speaking status, or any other characteristic protected by applicable federal and state law.

BCSD will admit all children who live in the District, provided that the child lives with his/her parent, legal guardian, or foster parent.

A residence is that place where one has established his/her home and where one is habitually present, and to which, when one departs, he/she intends to return. Merely superficial residence in the BCSD, obtained for the sole or primary purpose of taking advantage of BCSD facilities, will not entitle the child in question to school attendance privileges.

Current Residency Information

In which section(s) of the Proof of Residency form were you unable to provide the requested document(s)?

Section 1 Section 2 Both sections 1 and 2

What is the anticipated length of time of your current residency situation? _____

Please select the statement or statements that best describe your current residency situation:

- Sharing residency by choice. Examples include to save money, to serve as a caregiver to family or friend, or temporary housing until a permanent residence is found in the foreseeable future. (Requires the primary owner/ lessee to provide the required documentation from sections 1 and 2 as well as a notarized letter stating the residential status)
- Living in a domicile located on a family owned property such as heirs’ properties or compounds (may require additional information)
- Just purchased a home, under contract on a home or have signed a rental lease and do not have utilities established in your name (may require additional information)
- Loss of housing due to economic hardship, financial difficulty or a similar reason
- Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations
- Living in emergency or transitional shelters
- Primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings to include living in a car, park, abandoned building, or bus or train station
- Unaccompanied youth who is not in the care of a parent/ legal guardian
- Other situation (may require additional information). Please provide any details that you would like to provide

Affirmation and Warning

Please read the following statements and **initial each.**

_____ I understand that if I change my residence that I must inform the school within 30 calendar days.

_____ I affirm that the information presented in this verification form, in connection with any investigation of my residency or the residency and custody of the student, is true, complete and accurate.

_____ I understand that knowingly or willfully providing false information to a school district regarding the residency of a child for the purpose of enabling that child to attend any school in that district, the adult can be prosecuted for providing false information, **a misdemeanor with a penalty of up to \$200 or imprisonment for not more than 30 days and required to pay an amount equal to the cost of educating the child.**

_ I understand that I will be liable for payment of tuition, fees and all other applicable fines if I knowingly enroll or attempt to enroll a child in the school of a school district on a tuition- free basis when I know the child to be a nonresident of the school district, unless the nonresident has a lawful right to attend.

_____/_____/_____ _____ _____
Date **Parent/ Legal Guardian (Print Name)** **Parent/ Legal Guardian (Signature)**

FOR OFFICE USE ONLY

_____/_____/_____ _____ _____ Approve
 Date Data Specialist/Registrar (Print) Signature Deny

_____/_____/_____ _____ _____ Approve
 Date Social Worker (Print) Signature Deny

_____/_____/_____ _____ _____ Approve
 Date Principal/Designee (Print) Signature Deny

Student Services Referral Requires More Info All Approve