

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Grants Finance, Rm. 510W EB
Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
FEDERAL OR STATE PROJECT
FS-10-F Long Form (03/15)**

= Required Field

Local Agency Information

Funding Source:

Report Prepared By:

Agency Name:

Mailing Address:

<input type="text" value="Miller Place"/>	<input type="text" value="New York"/>	<input type="text" value="11764"/>
City	State	Zip Code

Telephone # of Report Preparer:

County:

E-mail Address:

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

PURCHASED SERVICES			
Subtotal - Code 40			\$243,000
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
11/9/22	SCOPE Operations Center	9064	\$24,300
12/6/22	SCOPE Operations Center	9073	\$24,300
12/13/22	SCOPE Operations Center	9076	\$24,300
1/24/23	SCOPE Operations Center	9085	\$24,300
2/14/23	SCOPE Operations Center	9088	\$24,300
3/15/23	SCOPE Operations Center	9096	\$24,300
4/25/23	SCOPE Operations Center	9100	\$24,300
5/10/23	SCOPE Operations Center	9103	\$24,300
6/20/23	SCOPE Operations Center	9108	\$24,300
6/30/23	SCOPE Operations Center	9114	\$24,300

