



**ACAMIS Board of Directors Meeting Minutes**  
**Virtual via Teams**  
**Friday, March 3, 2023, 09.00-12.00**

Due to continuing COVID restrictions, this meeting was held virtually.

**In Attendance:** 7 of 7, a quorum was present for the meeting.  
**Board Members:** **Officers:** President, Steve Moody (SM); **Vice President** Bill Elman (BE);  
**Treasurer** Stephen Dare (SD); **Board Officer** Jeffry Stubbs (JS); Howard Stribbell (HS); Rachel Dent (RD); Claire McDermott (CM)

**Executive Director:** Tom Ulmet (TU)  
**Director of Operations:** Angie Lee (AL)

## SUMMARY – ACAMIS BOARD MEETING – March 3, 2023

**MOTION:** to approve adding the ACAMIS Ethical Employment and Enrolment Practices and Standards to Membership Requirements and to present them for approval by the membership at the AGM. – moved by BE/seconded by JS; the motion was approved unanimously.

**MOTION:** to approve the Financial Guidelines as amended. – moved by JS/seconded by CD; the motion was approved 6-0, with BE abstaining.

**MOTION:** to approve the Minutes of October 14, 2022 Virtual Board Meeting as presented. – moved by JS/seconded by BE; the motion was approved unanimously.

**MOTION:** to approve the provisional membership application for Sias Zhengzhou. – moved by SD/seconded by RD; the motion was approved unanimously.

**MOTION:** to approve the next Board meeting dates of April 14 and June 2, 2023. – moved by RD/seconded by HS; the motion was approved unanimously.

## Action Items – ACAMIS BOARD MEETING – March 3, 2023

- TU to prepare the AGM Agenda and invite members to the meeting 10 days in advance.
- TU to prepare the Amended Membership requirements for a vote by the membership.
- SM and BE to hold a followup discussion with RN.
- TU to work with AL and GH to revise roles, apportion tasks to others and determine what needs to be added by the April meeting.
- To confirm the provisional membership approval with Sias and invite them to the Spring Leadership Conference.
- TU to confirm IST as host for the October Technology Conference and to confirm the host and dates for the ELL Conference in Spring of 2024.