



Winona Area Public Schools
Board Operations Committee Meeting
Meeting Minutes: July 27, 2023

Meeting Location:	District Office Conference Rooms 903 Gilmore Ave, Winona, MN 55987
Meeting Start:	4:45 pm
Meeting End:	6:14 pm
Members Present:	Michael Hanratty Brad Berzinski Kacie Lovas
Other Attendees:	Pete Watkins
Members Absent:	Emily Solheid, Stephanie Smith

I. Review Upcoming Policies

- A. **515 Protection and Privacy of Pupil Records:** Ms. Lovas presented this policy with statute language updates. Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for first reading by the School Board.
- B. **527 Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches:** Ms. Lovas presented this policy with a proposed legal reference update. Mr. Hanratty asked for further information on current practice regarding section VI.B. *Search of Interior of Student Motor Vehicle*. Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for first reading by the School Board.
- C. **598 State and National Tournament Attendance:** Ms. Lovas presented this policy with minor language changes. The committee discussed potential overlap in content with WAPS Policy 510 School Activities. Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for first reading by the School Board.
- D. **701 Establishment and Adoption of School District Budget:** Ms. Lovas presented this policy on behalf of Ms. Slaby, with minor statute language clean-up. Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for first reading by the School Board.
- E. **701.1 Modification of School District Budget:** Ms. Lovas presented this policy on behalf of Ms. Slaby, with a minor cross reference update. Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for first reading by the School Board.

II. Follow-up from the June 22, 2023 Board Operations Committee Meeting:

- A. **110 Diversity, Equity, and Inclusion Policy:** The DEI Committee is continuing to review this policy.
- B. **Policy 506 Student Discipline and Notice of Suspension:** The committee discussed previously suggested policy revisions, and current legislative changes. Mr. Hanratty recommended taking

current policy language and adding the legislative changes. The policy will be added to the August 17, 2023 School Board agenda for first reading by the School Board.

IV. Follow-up from the July 20, 2023 Board Operations Committee Meeting:

A. 1st Reading Policies Due to Legislative Changes: Ms. Lovas presented the following policies that were reviewed at the July 20, 2023 School Board Meeting for 1st Reading:

- a. **102 Equal Educational Opportunity:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- b. **418 Drug-Free Workplace/Drug-Free School:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- c. **419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco Related Devices, and Electronic Delivery Devices:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- d. **424 License Status:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- e. **425 Staff Development and Mentoring:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- f. **507 Corporal Punishment:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- g. **509 Enrollment of Nonresident Students:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- h. **513 Student Promotion, Retention, and Program Design:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- i. **514 Bullying Prohibition Policy:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- j. **516.5 Overdose Medication:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- k. **532 The Role of School-Police Liaison Officers and the Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- l. **601 School District Curriculum and Instructional Goals:** Mr. Hanratty recommended that the policy be tabled, and brought back to the next Board Operations Committee Meeting for discussion with Ms. O'Brien, Director of Learning and Teaching.
- m. **602 Organization of School Calendar and School Day:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- n. **603 Curriculum Development:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- o. **604 Instructional Curriculum:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- p. **613 Graduation Requirements:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.

- q. **616 School District System Accountability:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
 - r. **618 Assessment of Standard Achievement:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
 - s. **620 Credit for Learning:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
 - t. **624 Online Learning Options:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
 - u. **708 Transportation of Nonpublic School Students:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
 - v. **709 Student Transportation Safety Policy:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
 - w. **806 Crisis Management Policy:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for approval by the School Board.
- B. Booster Club Discussion:** Following School Board discussion, the committee reviewed MSBA documents pertaining to booster clubs. Committee member Mr. Hanratty shared concerns on policy language being followed regarding student and parent fundraising. Mr. Hanratty suggested a form could be required to ensure good standing of booster clubs. Mr. Berzinski suggested accompanying the annual Fundraiser Report with a similar document outlining booster club fundraising. Mr. Hanratty shared concerns about the district not accepting money in the event a booster club isn't in good standing. The committee shared concerns on the district address associated with booster clubs. As another potential option, additional language to Policy 706 regarding the determination of a good standing booster club was discussed. Mr. Hanratty suggested looking at the Rochester policy that includes additional criteria for acceptance of gifts, and procedures for donation.

The Finance Committee Meeting will discuss booster clubs on August 10, 2023. The Board Operations Committee will revisit this agenda item, given the feedback from the Finance Committee discussion, at their August 24, 2023 meeting.

- C. **503 Student Attendance:** The committee was requested by the school board to discuss concerns a Board member had in section II.2.a., 13. Truancy. The committee agreed to cross out the word "Truancy", and leave "an absence by a student which was not approved by the parent/guardian and/or the school district". Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for first reading by the School Board.

V. Other:

- A. **Additional Policies with Legislative Changes:** The following were held to allow for further discussion regarding legislative changes:
 - 1. **504 Student Appearance:** The committee discussed the MSBA proposed revisions and policy language options. Mr. Hanratty recommended keeping our policy as is, without the suggested MSBA changes.
 - 2. **506 Student Discipline:** The committee recommended first reading on August 17, 2023.

3. **524 Internet Acceptable Use and Safety Policy:** Policy changes aren't due to legislative action. The policy was reviewed at the committee level, and the Director of Information Systems will continue to review and provide an update at a future committee meeting.
4. **534 School Meals Policy:** Mr. Hanratty recommended that the policy be added to the August 17, 2023 School Board agenda for first reading by the School Board.
5. **621 Literacy and the Read Act:** Mr. Hanratty recommended that the policy be tabled, and brought back to the next Board Operations Committee Meeting for discussion with Ms. O'Brien, Director of Learning and Teaching.

B. Further Legislative Policy Updates as of July 14th:

The Board discussed the minor changes to the following policies as of July 14th, 2023.

507 Corporal Punishment and Prone Restraint: Policy 506 reference update.

516.5 Overdose Medication: "School site" clarification.

601 Curriculum and Instructional Goals: III. and IV. effective dates provided.

604 Instructional Curriculum: Removal of Civics Test requirement, reflective of law.