

Safe Return to In-person Instruction and Continuity of Services Plan

Addendum Guidance

2023-2024

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (Feb. 15 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation’s students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA’s publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Crockett County

Date: July 27, 2023_____

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

2. *Monthly District Level PLC’s:* Group was made up of the Director, Assistant Director, Curriculum and Assessment Supervisor, Special Education Supervisor, Attendance and Transportation supervisor, EL, Foster and Homeless supervisor, Healthy Schools Coordinator, ESSER Project manager and monthly academic data, attendance, and other relevant information was shared and discussed.
3. *Quarterly Meetings with principals and the district level had PLC’s:* information was shared and discussed and plans to better assist our schools were presented
4. *PTO meetings:* information was shared with parents and opportunities to provide feedback verbally or through a survey were provided
5. *Staff meetings:* throughout the school, staff were informed of ESSER projects in place and were given opportunities to give feedback in surveys or verbally
6. *Social media and newspaper:* shared publically how funds were used and planned to be used, survey link on school website with ESSER information on there for anyone to view and respond
7. *Students:* were given an opportunity to complete online survey at the beginning of the year and also available access on the school website
8. Board members: monthly board meetings-Director shared progress with ESSER funds and opportunities for feedback
9. Feedback from the stakeholders have allowed for our plan to continue to provide assistants and summer school and access to HQIM as well as our plans for the remodel and expansion of cafeteria and kitchen. **Revisions made 8/1/22: Based on feedback our need for interventionists was high and with funding from Save the Children were plan to move those from ESSER to Save the Children and make revisions to our plan to include more support for our teachers and**

administrators with supervisors of instruction and literacy coach and to assist in providing additional health services with nurses and social worker. Revisions made 7/1/23: Based on feedback, first grade and special education assistants will be added to support our students in teachers in lower grades.

10. Describe how the LEA engaged the health department in the development of the revised plan.

The extent to which the LEA adopted policies includes our Coordinator of School Health consulting on a weekly basis with the local health department, carefully following CDC guidelines, guidance from the state department of education, and implementing those guidelines. **Revisions 8/1/22 were made to update and meet the health and safety requirements to start school and as the school year continues revisions will be made and stakeholders will have input for our Continuous Learning Plan and ESSER addendums.**

11. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.

<p><i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i></p> <p>Our district will provide means to provide services and instruction for our students that have IEP, 504 or other documented medical or disability concerns.</p>
<p><i>Physical distancing (e.g., use of cohorts/podding)</i></p> <p>***Revision 8/1/22 All elementary schools are in cohorts. All elementary and middle school students are in cohorts and social distance 3 feet of more as much as possible in all schools and classroom settings. ***Remained the same at middle school only: The cafeteria has been spread out to accommodate social distancing and students are eating in the gym and other spaces to distance at lunch.</p>
<p><i>Hand washing and respiratory etiquette</i></p> <p>Signs are posted to model appropriate hand washing and respiratory etiquette. Teachers and other staff have modeled to students how to wash hands, cough, and sneeze to prevent germs from spreading.</p>
<p><i>Cleaning and maintaining healthy facilities including improving ventilation</i></p> <p>All schools have PPE available. Rooms, restrooms, and other areas have sanitizing stations to use; as well as, hand soap. Rooms are fogged and cleaned daily. Desks and other surfaces are cleaned throughout the day. HVAC's have been placed at two elementary schools. Classrooms that have windows and outside doors may open them to allow fresh air in and out.</p>
<p><i>Contact tracing in combination with isolation and quarantine</i></p> <p>*** 12/6/2021 Revision made due to information from local health department, Tennessee Dept of Health, and CDC guidelines. <u>Crockett County School District is no longer responsible for conducting contact tracing when a positive case has been identified in our schools and our district contacts and works closely with the local health department with whom has been quarantined.</u> Each school has a school nurse or point of contact for when a student or staff member has had symptoms or is positive. Staff and students may be quarantined or isolated using the guidelines set forth by the Tennessee Department of Health. Responsibilities include: Classroom teacher-maintain seating charts; Cafeteria monitors-maintain seating charts; and other groups (sports/band)-maintain small groups of same students; bus-maintain seating charts and mandate masks--copies of seating charts are provided to the school nurse who contact traces when a positive case has been identified. The school nurse or point of contact identify students/staff that need to be quarantined based on classroom seating charts or close contact during other school activities. The School Nurse or Point of Contact will work with the school secretary to contact all identified quarantine students or staff members and will contact the Coordinated School Health Director who will update the student data into in a confidential document and contact the local health department for both student and staff cases. The Assistant Director of School will update staff data into the confidential document with the Coordinated School Health Director who will share information with the local health department.</p>

<i>Diagnostic and screening testing</i>
Our district has the ability to PCR test any student or staff member in our district for COVID if the student or staff member request the test. We work closely with the local health department to update cases and contacts.
<i>Efforts to provide vaccinations to educators, other staff, and students, if eligible</i>
Our district has provided information on where to obtain vaccinations if one chooses to do so and our district has allowed medical professionals to be available to speak to our staff members if they have questions or concerns about the vaccine.
<i>Universal and correct wearing of masks</i>
Signs are posted throughout the buildings with images of correct wearing of masks and Revision 8/1/22 : masks are recommended based on CDC guidelines of a positive COVID diagnosis and/or exposure and masks are no longer mandatory on our buses.

- 4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students’ academic needs and students’ and staff’s social, emotional, mental health, and other needs, which may include student health and food services.**

The following staff additions will be added: three nurses, social worker, literacy coach and supervisors of instruction, first grade and special education assistants. These positions are to address the needs of the whole child in the school settings. Students in all elementary grades prek-5 will receive free lunch for the 202324 school year because of a grant awarded to the district for another year and all students will receive free breakfast grades prek-12. In addition, our district will follow its Continuous Learning Plan if needed.