

PTO Meeting Minutes

August 17, 2022

Meeting called to order at 6:03 pm by Stacie Brown.

Jen Arroyo motioned, and Jen Knopp seconded, to approve the meeting minutes from the May Executive Board meeting.

Attendance:

Trisha Kocanda, Superintendent

Latoya Conners Gray: Secretary

Stephan Ladenburger, Principal

Dana Gallup: ES Teacher Representative

Mike Jandes, School Board

Laura McCarthy: ES Teacher Representative

Stacie Brown: President

Edie Buehring: IS Teacher Representative

Jennifer Arroyo: Vice President – IS

Melissa Duitsman: ES Teacher Representative

Elisabeth Riegler: Vice President – ES

Open: Vice President – MS

Guests:

Open: Vice President – Lincoln

Lindsey Kitts

Jennifer Knop: Treasurer

Reports:

President's Report:

Stacie Brown reported.

- Cleaned out the PTO closet.
- Requested patience as we navigate a new leadership team.
- Bari Dacks chair of the Events committee. Spreadsheet to organize donations.
 - Donations already coming in. Research being done into Ivanhoe to see if the space can be accommodated.
- Thank you for all the PTO board members that have helped with beginning of school.
- Back to school bash Friday Aug 26th
- Helped with the Kindergarten picnic made \$225 back on the Kona ice.
- Signup link off to Volunteers
- Need VP of Lincoln and VP of Middle school as those roles are vacant.

Vice Presidents’ Reports:

Elementary/Intermediate School: Jennifer Arroyo reported.

- Room Parent follow up – posted on FB
- Halloween Class party in October. Would like volunteers 3 weeks in advance.

Middle School: No report.

Lincoln School: No report.

Treasurer’s Report:

Jen Knopp reported.

Jen motioned to approve the budget proposal; Elizabeth seconded. All in favor. Motion passed.

We are in the negative but that is okay we will catch up as time progresses.

TY Budget – Changes for this year includes:

- Decreased the audit expense and moved to QuickBooks
- Discussion on the bereavement family dollar amount – potentially to reduce from \$500 to \$250?
 - If someone passes Jen will need to know so she can assist in processing
 - Suggestion is the supply kit idea was super helpful to families
- Cultural Arts budget of \$2k was rolled forward and the ES has \$8600
- Took out the eLearning support funds
- Increased hospitality to \$14K with carry over
- Removed Just dance as a line item
- Middle school musical kept the budget at \$2200
- Scholarship left the budget at \$1900

Mundelein Comm. Checking Balance as of 8/31/22	11,467.56
Mundelein Comm. Savings Balance as of 8/31/22	43,073.13
Less: Committed Funds	63,840.14
Uncommitted Funds as of 9/12/22	(9,299.45)
Balance available for 2022/2023:	(9,299.45)

Principal's Report:

Stephan Ladenburger reported.

- MAP testing starting next week Wed/Thur k-8
- Carol at Lincoln – looking for VP, Ice cream social Aug 31st at 6
- Meeting and greet and preschoolers
- Thanks for help with the kindergarten picnic
- Curriculum Nights – call out
- Lincoln curriculum might be Sept 26

District and School Board Report:

Asst Sup Mike Jandes reported

- Kindergarteners start tomorrow.
- School Board report – band, tech lab renovations, middle school playgrounds, elementary school locker painting
- Winding down on capital projects
- Insurance, teacher retirements

New Superintendent Trisha Kocanda

- Better together/Reference and Belonging
- Help our students learn
- Safety and Security
- Up for a full safety audit this fall – could lead to capital budget needs
- Wanting to ensure the students are continuing to grow and achieve, Social emotional wellness – launching some new things through human resources
- Lots of changes to communications – take the opportunity to share what is going on in the district and to hear from parents etc.
- 25 new teachers joined us this year

Teacher Reports:

ES: Laura McCarthy reported. Thank you for the lunch and being able to take a box and go.

IS: No report

MS: No report

Committee Reports:

Art Awareness – No report.

Birthday Board – Christie Johnson still in charge.

Book Fairs – November 14-21st. Reading rally Friday Nov 11.

Communications/Facebook – No Report

Cultural Arts – Will be in person. Event we go to find talent was pushed to the Spring. Maybe use the same person as before but in person.

Fundraising – Update from Bari...

- Charleston Wrap kicks off on October 10th and will run for 30 days. Everything ships to home again, so nothing comes to the school. Catalogs will arrive around October 1st, and I will need help distributing them at each building.
- Wolves game- I am awaiting confirmation for the October 15th game. This is the home game where they celebrate their win last season and raise their new banners. Ticket price will be \$24 if we go with this game.
- Happy Little Flame in Libertyville. They can ship. PTO makes 50% of sales. Start on the October 19 and closes November 2, delivered November 16.

Hospitality – Elizabeth reported worked with Lindsey to take care of lunch.

Membership Toolkit – Stacie reported for Christie. All is going well.

Picture Day/Yearbook – Jen A. Reported. September 14th. For Yearbooks need to decide if we ship to home or school. Parents now pay a shipping fee. Greater equity in shipping from home especially for kids that don't order. Teachers may choose to celebrate other ways. Decision Point: Ship to Home.

Some parent may be unhappy, and we should monitor Facebook for a kind response. PTO should come up with a statement on the shipping fee and FB responses.

Room Parents - Stacie Brown reported. Sign up is out and went out 8/17.

Room parent meeting and Art Awareness Blurb to be compiled for the Curriculum night.

Special Days/8th Grade Dance – Long way away but it was great! Hoping to do it again.

Field Days – Latoya Gray Reported. Again, long ways away.

Spirit Wear – Ms. Duitsman reported. Using Cotton Ink again. Facebook swap group potentially.

Old Business: none.

New Business: Funding Request/s:

1. \$1,000 requested by Megan Temple and Kim Hengesh. We are looking to start-up a competitive Science Olympiad team. These funds would allow us to buy a variety of lab materials, consumable STEM supplies, and an organization system in order for our students to engage in a variety of events, both in practice and at competitions. It would benefit about 20 students.

Motion made to approve by Elizabeth, seconded by Jen. Request approved.

2. \$1,177 requested by Angela Eddy and the Kindergarten team. We are requesting 6 grocery stands be purchased for 6 classrooms. The grocery stands for activity time/dramatic playtime. We would be appreciative if any get approved.

Motion made to approve by Latoya, seconded by Jen. Request approved.

3. 558.60 requested by Amber Rychlik and the 4th grade team for 6 new titles to add to their book club choices. This includes 12 copies of each book, enough for multiple classrooms to use at once. Book clubs are becoming a popular choice to teach fiction lessons. It allows students to have more voice and choice in school. Book clubs also help students to become lifelong readers.

Motion made to approve by Elizabeth, seconded by Jen. Request approved.

Adjournment: 6:45p.m. Motion made to adjourn meeting by Stacie, seconded by Jen.

PTO minutes submitted by: Latoya R. Gray

2022-2023 PTO Meeting Dates

All Meetings will be held in the Middle School Den at 6:00 p.m. (unless otherwise noted)

September 21

October 19

November 16

December 21

January 18

February 15

March 15

April 19

May 17**

**** May 17th meeting will be held off site-location TBD**

----- Forwarded message -----

From: **Bari Dacks** <bari79@aol.com>

Date: Wed, Aug 17, 2022, 4:46 PM

Subject: PTO updates

To: Stacie Brown <pto@fsd79.org>

Howdy!

Here is what I have going on.....

Back to school bash is August 26th. We have a DJ, 2 food trucks (taco truck and burger/dog truck) and Jimanos. We also have an ice cream truck. Waxed hands is coming again.

Charleston Wrap kicks off on October 10th and will run for 30 days. Everything ships to home again, so nothing comes to the school. Catalogs will arrive around October 1st, and I will need help distributing them at each building.

Wolves game- I am awaiting confirmation for the October 15th game. This is the home game where they celebrate their win last season and raise their new banners. Ticket price will be \$24 if we go with this game.

Meeting with Ivanhoe country club on Friday to see the space as a potential site for our casino night fundraiser. They will allow a cash bar and/or tab with credit card. We can bring in our own desserts but all need to be from a licensed kitchen. Meaning no in home bakers. Hoping to add

a few more gaming tables since they were so popular and packed at the last event.

Our first dining out night will be on September 27th at Panera in Mundelein.

That's all I've got for now!

-Bari