

# PTO Meeting Minutes

February 15, 2023

Meeting called to order at 6:01 pm by Stacie Brown. Jennifer Arroyo motioned and Elisabeth Reigle seconded to approve the meeting minutes from the January meeting.

## Attendance:

Cathy Park: ES Principal	Tiffany Latter: Vice President - Lincoln
Nick Brilowski: District	Jennifer Knop: Treasurer
Michael Jandes: School Board Representative	Latoya Conners Gray: Secretary
Stacie Brown: President	Mary Plucinski: Communications
Jennifer Arroyo: Vice President – IS	Visitors: Katie Couturiaux and Aimee Briggs (Succession planning for communications)
Elisabeth Reigle: Vice President - ES	

## Reports:

### President's Report:

Stacie Brown reported. Casino night was a huge success. We raised about \$22, 000. Dealing with an issue due to people not buying back in at \$10 a pop. The sweetheart dance was huge. There were about 400 people. The dance brought in about \$3400. Continuing to clean out the PTO closet. Preparing for open positions for next year. Elections in April.

### Vice Presidents' Reports:

Elementary & Intermediate School: Jennifer Arroyo reported. The Valentine parties went well. Host need to upload photos to tree ring.

Lincoln School: Tiffany Latter reported. Same parties were great.

Middle School: Jen Knop reported. Picture Retakes went well.

### Treasurer's Report:

Jennifer Knop reported. Overall, we are in really good shape.

Add the balances...as of end of February.

Mundelein Comm. Checking Balance as of 1/31/23	25,609.50
Mundelein Comm. Savings Balance as of 1/31/23	73,073.65
Less: Committed Funds	59,453.96
<b>Uncommitted Funds as of 2/13/23</b>	<b><u>39,229.19</u></b>

**Balance available for 2022/2023:**

39,229.19

Christy provided all the paperwork for the Audit. The 501 3C is expiring and needs to be renewed.

**Principal's Report:**

Cathy reported thank you to all the room parents.

Lincoln no school on Feb 24 and March 3, Parent teach conference March 2 Pre school screening on the 9<sup>th</sup>. Kindergarten registration now open.

Middle school events upcoming – Cybersafety, Family Fun Night, Middle School Dance

**District and School Board Report:**

Superintendent update – Family focus groups are going well. One more upcoming.

Dr. Koncanda going to be meeting with the students next week. A rebrand is underway. Pleased to announce a new 5-year contract with FEA. Looking for development opportunities for teachers and families.

Finance and facility meeting on Monday....MHS referendum update including bid for the science lab. Bid for district office ..HR finance, and next board meeting is on the 27<sup>th</sup> and hope to approve the teacher contract.

**Teacher Reports:**

ES & IS: Dana Gallup Reporting– Thank you for the Valentines Day parties.

MS: Same

**Committee Reports:**

**Art Awareness** – There are new co-chairs for this committee: Lauren Rollinger and Tiffany Latter. New Facebook page for Art Awareness.

**Birthday Board** – No report.

**Book Fairs** – ES/IS will be held April 11-20. MS will be held February 27 - March 3. Volunteer signups are available.

**Communications/Facebook** – No report. Looking for a new Communications chair. Two new people interested.

**Cultural Arts** – No report.

**Fundraising** – Stacie Brown reported. Portillo's night March 2.

**Hospitality** – Stacie Brown no report.

**Membership Toolkit** – Stacie Brown reported. Looking for a replacement.

**Picture Day/Yearbook** – Jennifer Arroyo reported. Composites have gone to teachers and have been uploaded into Treering.

**Room Parents** – No report.

**Special Days/8<sup>th</sup> Grade Dance** – Melissa Duitsman reported. Meeting is tonight.

**Field Days** – No report.

**Spirit Wear** - Stacie Brown reported. There will be a flyer for spirit wear at the kindergarten registration night on February 10. The sale will run February 6-17, this means Spiritwear should be ready around Spring Break. We will need to rethink how to handle Kindergarten T-shirts, since there will not be a kindergarten screening this year. All students at ES/IS took home flyers last week. New information will be in the principal email this Friday. Sale ends on the 24<sup>th</sup>.

**March madness** – March 11<sup>th</sup>. At halftime principals get pie in the face.

**Old Business:** none.

**New Business:**

Funding Request:

1. \$2,080 requested by Lori Northup for Zumba. Each full day student will participate in a fun, heart-pumping Zumba class during their Healthy Minds rotation for 40 minutes with a licensed Zumba instructor. This would be about \$4/student and it would benefit about 600 students.

***Motion made to approve by Jen Knop. Seconded by Tiffany Latter. Motion approved.***

2. \$190 requested by the 2nd grade team for an in-house field trip. Shawn Killlacky, one of our Fremont Board members, will be coming to do an in-house school field trip on behalf of the Mundelein Heritage Museum. The museum asks the school to provide a \$1 donation for the number of students to the museum as part of doing the in-house field trip.

***Motion made to approve by Jen Arroyo. Seconded by Jen Knop. Motion approved.***

**Adjournment:** 6:17 p.m. Motion made to adjourn meeting by Jennifer Arroyo, seconded by Elisabeth Reigle.

***PTO minutes submitted by: Latoya R. Connors Gray***