

PTO Meeting Minutes

March 15, 2023

**Meeting called to order at 6:00pm by Stacie Brown. Jennifer Arroyo motioned, and Elisabeth Reigle seconded to approve the meeting minutes from the February meeting.**

**Attendance:**

Cathy Park: ES Principal	Jennifer Knop: Treasurer
Trisha Kocanda: District Superintendent	Latoya Conners Gray: Secretary
Michael Jandes: School Board Representative	Dana Gallup: Intermediate
Stacie Brown: President	Edie Buehring: Intermediate
Jennifer Arroyo: Vice President – IS	Katie Taylor: Guest
Elisabeth Reigle: Vice President - ES	Greg Wideman: Guest
Tiffany Latter: Vice President - Lincoln	

**Reports:**

**President’s Report:**

**March Madness** super impressive! Great turnout. Had to turn some people away. Lots of donations. A huge thank you to Tiffany and Elisabeth for cleaning the PTO closet. Art awareness volunteers have been slowly cleaning it out.

**Vice Presidents’ Reports:**

Elementary & Intermediate School: Jennifer Arroyo reported. Bingo Night is coming up. April 28<sup>th</sup>.

Lincoln School: No report.

Middle School: No report.

**Treasurer’s Report:**

Jennifer Knop reported. Overall, we are in really good shape.

Add the balances...as of end of March.

Mundelein Comm. Checking Balance as of 2/28/23	6,551.82
Mundelein Comm. Savings Balance as of 2/28/23	93,083.38
Less: Committed Funds	60,039.59
<b>Uncommitted Funds as of 3/10/23</b>	<b>39,595.61</b>
<b>Balance available for 2022/2023:</b>	<b>39,595.61</b>

\*This does not reflect March Madness.

### **Principal's Report:**

Cathy: Thank you for March basketball. **ES/IS** community night after spring break.

**MS** March 21<sup>st</sup> Down Syndrome Day...wear crazy socks.

### **District and School Board Report:**

Dr. Kocanda getting teachers to market adjustment. Hired two psychologists. Plan involves retirement incentives, tuition reimbursement etc.

Board meeting this week with two presentations for the early release plan – move forward to start next year on Wednesday. They will be released 30 minutes early. Will be working with vendors/park districts to provide options for parents. Eliminating the 1.5-hour loss at the trimester ends. Communication is forthcoming. Keeping the homecoming early release on Sept 8--The only week we have 2.

Present the staffing plan for next year. Will be down enrollment a bit. Adding MS classroom teacher. Will go from 27 to 23 for MS class. Adding special ed teacher to ES. Adding teachers on special assignments to help build out professional learning etc.

All community newsletter after Spring Break.

### **Teacher Reports:**

**ES:** Dana Gallup Reporting– Thank you to the PTO for all the support. It is greatly appreciated.

**IS:** Eddie Buehring reporting – Thank you for the basketball game. Touched everyone's heart.

**MS:** April 14<sup>th</sup> at 6:30 is the MS Musical. Tickets are \$5.

### **Committee Reports:**

**Art Awareness** – Tiffany Latter – cleaned the closet. The goal is to grow the Art Awareness program and attempt to streamline the entire process.

**Birthday Board** – No report.

**Book Fairs** – ES/IS will be held April 11-20. Volunteer signups are available. MS was held February 27 - March 3. Lots of traffic but spending a lot of scholastic dollars. Made a few thousand dollars. ***Need a new book fair lead.***

**Communications/Facebook** – New Chair onboarded.

**Cultural Arts** – No report.

**Fundraising** – Stacie Brown reported. Portillo's night March 2 brought in under \$300. Popcorn sales have made over \$700 thus far.

**Hospitality** – Stacie Brown helped with the Mother/Daughter night last week.

**Membership Toolkit** – Stacie Brown reported. *Looking for a replacement.*

**Picture Day/Yearbook** – Jennifer Arroyo reported. Custom pages are due April 28<sup>th</sup>.

**Room Parents** – Deadline due March 24<sup>th</sup> for room parent page.

**Special Days/8<sup>th</sup> Grade Dance** – Melissa Duitsman no updated report.

**Field Days** – Confirm dates ES June 1, IS June 2 (early release day). Working on popsicle donation.

**Spirit Wear** - Stacie Brown reported. Will be delivered to school after break.

**Old Business:** none.

**New Business:**

Funding Request:

1. \$1,495 requested by Beth Casey for the Star Dome Presentation; an indoor star presentation inside a blow-up dome to enhance students' study of space concepts taught in class. We hosted this last year, and the students loved it!

***Motion made by Elisabeth Reigle and seconded by Tiffany Latter.***

**Adjournment:** 6:35 p.m. Motion made to adjourn meeting by Jennifer Arroyo, seconded by Elisabeth Reigle.

***PTO minutes submitted by: Latoya R. Conners Gray***