

PTO Meeting Minutes

April 19, 2023

Meeting called to order at 6:04pm by Stacie Brown. Jennifer Knop motioned, and Elisabeth Reigle seconded to approve the meeting minutes from the March meeting.

Attendance:

Carol Bennett: Lincoln Principal

Gina Ney: Middle

Trisha Kocanda: District Superintendent

Melisa Duitsman: Spiritwear

Stacie Brown: President

Katie Taylor: Guest

Elisabeth Reigle: Vice President - ES

Jenn Novello: Guest

Tiffany Latter: Vice President - Lincoln

Kristin Graham: Guest

Jennifer Knop: Treasurer

Gina Gul: Guest

Latoya Conners Gray: Secretary

Aimee Briggs: Guest

Dana Gallup: Intermediate

Greg Wideman: Guest

Reports:

President's Report:

Teacher appreciation week May 8-12

Bingo coming up!

Skate night is coming soon.

March Madness at the Mundelein High School Next year

Vice Presidents' Reports:

Elementary School: Elizabeth Reporting. First day school supply underway.

Intermediate School: Jennifer Arroyo absent but Latoya reporting out for her. Family Bingo Night and From Edie-I am not going to be at PTO this evening, but I want to send a HUGE thank you for the book fair and the generous gift of books for each teacher. It is always nice to add new books to our class library.

Lincoln School: No report.

Middle School: No report.

Treasurer's Report:

Jennifer Knop reported. Overall, we are in really good shape.

Add the balances...as of end of April.

Mundelein Comm. Checking Balance as of 3/31/23	2,935.88
Mundelein Comm. Savings Balance as of 3/31/23	93,095.24
Less: Committed Funds	60,039.59
Uncommitted Funds as of 4/17/23	35,991.53
Balance available for 2022/2023:	35,991.53

**In great shape.*

Principal's Report:

Lincoln Principal Reporting - Testing taking place. Lincoln getting ready for students to go to kindergarten. No school on May 5th at Lincoln. Thank you for the book fair. Middle school appreciative of the dance on May 25th in the middle school.

District and School Board Report:

Election April 4th. Returning board members and Mike Jandes and team re-elected.

As a district busy with administrative hires.

Vacancy at Lincoln – ready for finalists. Named Krista Winkelman as Executive Director of Student Services. Vacancy at the Middle School is posted.

Assistant Director of Student Services position open – driving inclusion and capacity for therapeutic services in core settings. Will help with Parent Education, IEP meetings etc.

At the board meeting on Monday – Math curriculum review process and letter in Fremont focus for the facilities assessment.

New Mascot Logo being refreshed.

Teacher Reports:

ES: Dana Gallup Reporting – Book fair went well.

IS: Eddie Buehring (written update sent) – Book fair went well.

MS: Book fair went well.

Committee Reports:

Art Awareness – Tiffany Latter – opened an Amazon account. God to Stacie's PTO email.

Birthday Board – No report.

Book Fairs – Kids love to shop. Two new volunteers that want to learn. Brought in \$21K dollars in sales. The e-Wallet.

Communications/Facebook – Katie and Amy – rough start. Developing long-term strategy.

Cultural Arts – For next year, PTO will not plan assemblies. The teachers will dictate what they want to bring in. PTO will still plan the budget.

Fundraising – School supply kits.

Hospitality – Teacher appreciation week. Food and fun things planned.

Membership Toolkit – Replacement found. Tiffany doing it next year.

Picture Day/Yearbook – Jennifer Arroyo reported. Custom pages are due April 28th.

Room Parents – No report.

Special Days/8th Grade Dance – Melissa Duitsman reported invitation design completed. On May 25th from 6-8pm. Getting volunteers for food, setup and take down. DJ secured.

Field Days – Confirm dates ES June 1, IS June 2 (early release day). Working on popsicle donation. Latoya can start working with the gym teachers.

Spirit Wear – Spring spirit wear orders complete. Ordered extra kindergarten shirts with new wildcat.

Old Business: none.

New Business:

- Rosa Lopez Washington new MS VP

Funding Request:

1. \$1,092 requested by Jenn Novello for the 8th grade Holocaust Museum field trip. The 8th grade students have been studying World War II in social studies and the Holocaust more in depth in language arts. On May 4th, they will be visiting the Illinois Holocaust Museum and Education Center as a culmination of our study. This will give students who are not able to attend the Washington D.C. trip a parallel opportunity to learn about this part of history.
 - **Motion made by Elisabeth Reigle and seconded by Tiffany Latter.**
2. \$380 requested by Jen Crow for a water rocket launcher. It uses 2L bottles that students can design, build and launch rockets to study aerodynamics, pressure, trajectory, etc. This would benefit all 5th grade students.
 - **Motion made by Elisabeth Reigle and seconded by Jen Knop.**
3. \$200 requested by Laura Z for flowers for the courtyard.
 - **Motion made by Jen Knop and seconded by Tiffany Latter.**

Adjournment: 6:30 p.m. Motion made to adjourn meeting by Jennifer Knop, seconded by Elisabeth Reigle.

PTO minutes submitted by: Latoya R. Connors Gray