



Job Description

POSITION CODE: 674
Classified Group: CSEA
Salary Range: 37
Work Days: 261
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POSITION TITLE: Lead Painter

DEFINITION: Under general supervision, applies paint, using a variety of techniques, to decorate and protect interior and exterior building surfaces, facilities, equipment, and furniture. This is the working lead level.

DIRECTLY RESPONSIBLE TO: Supervisor, Building Maintenance

SUPERVISION OVER: N/A

DUTIES AND RESPONSIBILITIES: (Any one position may not include all duties listed; the listed examples do not include all duties and responsibilities which may be found in positions within this classification.)

1. Attends pre-construction meetings and inspects pre-construction blueprints in order to provide input for upcoming projects.
2. Establishes priorities for the shop; plans, assigns, inspects, and directs the work of district Painters.
3. Attends pre- and post-construction walkthroughs at sites for conformity with codes and regulations.
4. Conducts on-site survey of work to be performed.
5. Computes time and material costs by estimating labor hours and ordering materials by telephone, fax, or online.
6. Coordinates with other shops and departments to complete work.
7. Ensures safety precautions are observed.
8. Assists in the development of long-range painting schedules.
9. Uses brush, roller, or spray methods in applying paint, enamel, lacquer, varnish, stain, or other finishes to various surfaces such as wood, cement, asphalt, cinderblock, stucco, metal, fiberglass, brick, sheetrock, and glass.
10. Scrapes, power washes, sands, wire brushes, washes, or seals surfaces to prepare for painting or repainting.
11. Fills nail holes, cracks, joints and dents with putty, plaster, or other filler.
12. Paints all interior and exterior walls, trims, gutters/downspouts, fascia boards, ceilings, paneling, furniture, flagpoles, and equipment.
13. Covers furniture and floors; masks adjacent areas.
14. Spray paints acoustic ceilings.
15. Patches and repairs plastic or fabric wall coverings.
16. Prepares and completes line striping of gymnasium floors, playgrounds, and parking lots.
17. Operates stencil cutting machine and stencil paints blacktop, signs, and doors.
18. Removes graffiti by painting, sanding, power washing, or applying chemicals.
19. Cleans brushes, spray guns, other tools, and equipment.
20. Assembles and reassembles spray guns, valves, and nozzles
21. Mixes and tints primer coat and paint if necessary.
22. Removes/installs door hardware, switches, and outlet wall plates to perform painting/sealing.
23. Initiates, modifies, and closes work orders in automated system.
24. Occasionally tapes and textures sheetwork.
25. Operates aerial lift, powered industrial truck, district vehicle, and a variety of hand and power tools.
26. Erects, rigs, and moves scaffolding.

27. Patches window putty to prepare for painting.
28. Abates lead based paint as needed.
29. May order materials.
30. May tow trailer to move equipment.
31. Performs related work as required.

QUALIFICATIONS:

Education and Experience:

Completion of a formal apprenticeship program or equivalent on-the-job training; journey level experience in both brush and spray painting techniques.

Licenses and Certificates:

- Valid California Class C Driver's License issued by the California Department of Motor Vehicles within 30 days of hire or before driving any vehicle requiring the license
- Must possess or attain a Lead-Based Paint Abatement Certification within 12 months of employment
- Must possess or attain an Aerial Lift Operator Safety Certification within 12 months of employment

Knowledge, Skills, and Abilities:

- Knowledge of standard practices, methods, materials, tools, equipment, hazards, and safety precautions of the painting trade
- Knowledge of methods for preparing different surfaces for painting and repainting
- Knowledge and skill in use of computers and assorted software programs
- Ability to skillfully use and care for painting tools and equipment
- Ability to read and understand paint labels, diagrams, and specifications
- Ability to apply basic math concepts such as computing square footage
- Ability to rig and work from ladders and scaffolding
- Ability to understand and follow verbal and written instructions
- Ability to establish and maintain effective relationships with those contacted in the course of work
- Ability to communicate effectively both verbally and in writing with administrators, staff, students, and the community
- Ability to maintain consistent, punctual and regular attendance

WORKING CONDITIONS:

Work Environment:

- Indoor/outdoor work environment
- Seasonal hot/cold weather
- Moderate noise from equipment
- Drive a vehicle to conduct work

Typical Physical Characteristics: (with or without the use of aids; consideration will be given to reasonable accommodation)

- Inspect documents and other written materials with fine print
- Operate tools and equipment requiring repetitive hand movement and fine coordination
- Move about schools and facilities to conduct work, including climbing, balancing, bending, stretching, stooping, kneeling, crouching and remaining in a stationary position for long periods of time
- Transport, move, and lift objects weighing up to 75 pounds, including long ladders

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- Hear for air hose and machinery operation
- Ascend/descend ladders
- Communicate to exchange information in person, with small groups, and/or on the telephone

Hazards:

- Work in high or precarious places
- Exposure to fumes, airborne particles, and toxic or caustic chemicals
- Exposure to wet or humid conditions (non-weather)

Other Characteristics:

- Willingness to respond to emergency calls at night or on weekends

This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved: 8/9/2017
Adopted: 6/1/1972
Revised: 6/29/1982
Revised: 3/17/1995
Revised: 5/1/2017