



Job Description

POSITION CODE: 668
Classified Group: CSEA
Salary Range: 25
Work Days: 261
Page 1 of 2

POSITION TITLE: Grounds Equipment Operator

DEFINITION: Under general supervision, operates medium and large grounds equipment used in mowing and trimming grass, moving dirt, and transporting materials and equipment.

DIRECTLY RESPONSIBLE TO: Supervisor, Grounds Operation and Maintenance

DUTIES AND RESPONSIBILITIES: (Any one position may not include all duties listed; the listed examples do not include all duties and responsibilities which may be found in positions within this classification.)

1. Operates large 7-reel mower.
2. Operates front end loaders in picking up trash, rocks, and dirt; loads trucks.
3. Drives dump trucks hauling sand, soil, rock, and black top.
4. Performs basic servicing and lubricating; makes adjustments to equipment.
5. Performs grounds keeping, general maintenance or construction duties when not engaged in equipment operation.
6. Operates tractor with hammer knife, post-hole digger, fertilizer spreader, rototiller, and other grounds equipment used in maintaining and preparing grounds.
7. Initiates, modifies, and closes work orders in automated system.
8. Performs related work as required.

QUALIFICATIONS:

Education and Experience:

One year of experience in grounds maintenance work involving the use of light construction equipment.

Licenses and Certificates:

- Valid California Class A Driver's License issued by the California Department of Motor Vehicles within 30 days of hire or before driving any vehicle requiring the license

Knowledge, Skills, and Abilities:

- Knowledge of standard practices, methods, materials, tools, operation, use, routine maintenance, hazards and safety precautions using grounds power equipment
- Knowledge of the methods, supplies, and tools used in caring for landscaped areas
- Knowledge and skill in use of computers and assorted software programs
- Ability to operate and service power equipment
- Ability to understand and follow verbal and written instructions
- Ability to establish and maintain effective relationships with those contacted in the course of work
- Ability to communicate effectively both verbally and in writing with administrators, staff, students, and the community
- Ability to maintain consistent, punctual and regular attendance

WORKING CONDITIONS:

Work Environment:

- Outdoor work environment
- Seasonal hot/cold weather
- Loud noise from equipment
- Drive a vehicle to conduct work

Typical Physical Characteristics: (with or without the use of aids; consideration will be given to reasonable accommodation)

- Inspect documents and other written materials with fine print
- Move about schools and facilities to conduct work, including climbing, crawling, bending, stooping, working on knees, and remaining in a stationary position for extended periods of time
- Communicate to exchange information in person, with small groups, and/or on the telephone
- Operate tools and equipment requiring repetitive hand movement and fine coordination

Hazards:

- Work near moving mechanical parts
- May work in precarious places
- Exposure to fumes and airborne particles
- Exposure to vibration

This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved: 8/9/2017
Adopted: 4/11/1988
Revised: 3/7/1995
Revised: 1/4/2017